VOLUNTEERING AT CALVARY DAY SCHOOL

Dear Volunteer,

Thank you for responding to the call to volunteer at Calvary Day School! The purpose of our volunteer program is to provide an opportunity for parents and other interested adults to assist school personnel in school operations. Over the years, parents and grandparents have provided invaluable services in the cafeteria, media center, classrooms, at athletic events, and as drivers and chaperones. In all these and more, your services have been beyond price.

This year, your services are needed as in years past. Please review the information we provide and complete the required paperwork needed to volunteer at Calvary Day School. And remember, your time volunteering is greatly appreciated.

Sincerely,

Richard Hardee
Head of School

GENERAL INFORMATION & GUIDELINES FOR WORKING WITH CDS STUDENTS

- Volunteers are under the supervision of the principals and the Head of School.
- All volunteers must complete a Volunteer Information Sheet, Child Abuse Training, and a Background Check.
- Volunteers work in cooperation with the teacher or staff member.
- Volunteers should enter and exit the building at the B-desk.
- Volunteers should wear their name badge at all times while in the building.
- Any volunteer who is injured while volunteering for CDS should report the injury immediately to the appropriate principal.
- Please be on time. If a volunteer is running late, they should call the school at 336-765-5546 so the teacher or staff member can be notified.
- Please do not bring other children with you when you are volunteering.
- Learn the children's names and be sure to tell them your name.
- Be a Christian role model.
    - Don't criticize others–children or adults.
    - Respect all staff and students' privacy. Nothing you overhear or learn while volunteering should be shared with anyone else.
    - Don't compare students.
- Follow all class rules. The teacher should share expectations with you.
- Ask questions if you need assistance or are not sure of expectations.

For information about HOW TO VOLUNTEER, go to the CDS App or the myCDS (FACTS) Family Portal and click on VOLUNTEERS.