
COQUILLE SCHOOL DISTRICT #8

SPECIAL BOARD MEETING MINUTES

Wednesday, June 10, 2026 • 5:00 p.m.

District Board Room • 970 N. Central Blvd., Coquille, Oregon

1.0 Meeting Business

The regular meeting of the **Coquille School District Board of Directors** was called to order at 5:00 pm by Board Chair Melinda Millet who led the Board in the Pledge of Allegiance.

Board Members Present: Melinda Millet, Marsha Frost, Sharon Nelson, Lucas Taylor, Kayla Pritchett. Steve Britton arrived near the end of the meeting. Absent: Heather Echavarria.

Motion by Marsha Frost, seconded by Kayla Pritchett, to approve the agenda and the May 13, 2026, Special Board Meeting minutes. Motion carried unanimously.

Melinda Millet	Aye	Marsha Frost	Aye
Steve Britton	Absent	Lucas Taylor	Aye
Sharon Nelson	Aye	Kayla Pritchett	Aye
		Heather Echavarria	Absent

2.0 Public Comment

Chair Millet opened the public hearing regarding the proposed 2026–2027 Budget. No public comments were received. The public hearing was closed.

3.0 Fiscal Report

Fiscal Director Denese Hale reviewed the Appropriations by Fund and Function, Monthly Summary Report, and Object Summary Report. She reported a projected ending fund balance of \$1,315,833 based on May financials, noting that May revenue was not yet finalized, June activity remained outstanding, and open purchase orders would likely improve the ending balance. Ms. Hale expressed confidence the District would achieve its budgeted ending fund balance.

4.0 Superintendent's Report

Superintendent Wayne Gallagher reviewed the May population report and discussed declining enrollment and its effect on state funding for 2026–2027. Enrollment projections were adjusted to reflect anticipated revenue reductions. He outlined administrative and staffing changes that would offset the projected revenue loss through attrition and restructuring, including his retirement, the appointment of Jeff Philley as Interim Superintendent, personnel changes in Food Service, Special Programs, Winter

Lakes Elementary, Maintenance, and Speech Services. Correspondence included in the board packet was also acknowledged.

5.0 Discussion/Action Items

Motion by Marsha Frost, seconded by Sharon Nelson, to approve Items 5.1 through 5.5 as presented. Motion carried unanimously.

Melinda Millet	Aye	Marsha Frost	Aye
Steve Britton	Absent	Lucas Taylor	Aye
Sharon Nelson	Aye	Kayla Pritchett	Aye
		Heather Echavarria	Absent

Motion by Marsha Frost, seconded by Kayla Pritchett, to adopt Resolution 26-6 approving the 2026–2027 Budget in the amount of \$26,686,760 and to impose the permanent tax rate of \$4.2522 per \$1,000 of assessed value for General Fund operations. Motion carried unanimously.

Melinda Millet	Aye	Marsha Frost	Aye
Steve Britton	Absent	Lucas Taylor	Aye
Sharon Nelson	Aye	Kayla Pritchett	Aye
		Heather Echavarria	Absent

6.0 Consent Agenda

Motion by Sharon Nelson, seconded by Marsha Frost, to approve Consent Agenda Items 6.1 through 6.10. Motion carried unanimously.

Melinda Millet	Aye	Marsha Frost	Aye
Steve Britton	Absent	Lucas Taylor	Aye
Sharon Nelson	Aye	Kayla Pritchett	Aye
		Heather Echavarria	Absent

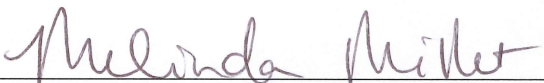
7.0 Staff/Public Comments

There were no staff or public comments.

8.0 Adjournment

There being no further business, Chair Millet adjourned the meeting at approximately 5:11 p.m.

Approved:



Melinda Millet, Board Chair