

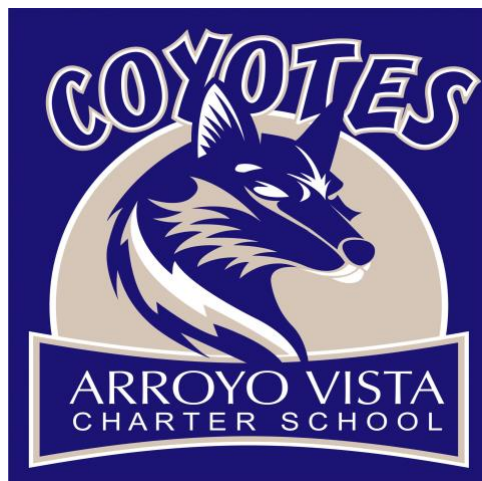
Chula Vista Elementary School District

Arroyo Vista Charter School

2491 School House Rd. Chula Vista, CA 91915

Phone: 619-656-9676

Website: <https://www.arroyovista.cvesd.org>



Together Everyone Achieves More

2026-2027

Family Handbook



Board of Education

Lucy Ugarte • Francisco Tamayo • Jessica Castillo-Tolston

Delia Dominguez Cervantes • Karen Ramirez Dominguez

Superintendent

Eduardo Reyes, Ed.D.

EQUAL OPPORTUNITY EMPLOYER

The Chula Vista Elementary School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District's programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (CVESD Board Policy 0410.) The District office that monitors compliance is the Human Resources Services and Support Office, 84 East J Street, Chula Vista, CA 91910, phone (619) 425-9600, Ext 1340. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

Arroyo Vista Charter School

Mission and Vision

Arroyo Vista Charter School has a T.E.A.M. (Together Everyone Achieves More) approach to learning, which includes staff, students, parents, and the community. High expectations and a rigorous, differentiated, Common Core State Standards curriculum focuses on the whole child and promotes students' academic and social success. Arroyo Vista's staff strives to ensure that all students, including multilingual learners, students with disabilities, GATE students, and socio-economically disadvantaged students master or exceed grade level standards. We believe in connecting generations and serving the community to foster mutual respect, the sharing of knowledge, and appreciation for all life experiences. We honor diversity within our student population, staff, and greater community. Arroyo Vista Charter School is a positive community of reflective, life-long learners, where ALL children acquire critical thinking skills to make them successful citizens of the 21st century.

Core Beliefs

- All children can learn, think critically, and problem solve
- Life-long learners are active seekers of knowledge
- Education is a shared responsibility
- Staff development and coaching ensure best practices
- A caring, nurturing environment helps children reach their potential
- Collaboration is an essential element of success
- Children benefit from understanding and appreciating other cultures
- Community service leads to leadership, responsibility, and citizenship



Chula Vista Elementary School District

2026-2027 School Year-Round Calendar

JULY 2026							3 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S	7/1	Fiscal Year begins	182-Days Classified	186-Days CNS II & III	185-Days Cert. Staff	200-Days School Staff
			1	2	3	4	7/3	Legal Holiday – Independence Day				
5	6	7	8	9	10	11	7/8	First Day for 200-day Employees/Principals & APs Report				
12	13	14	15	16	17	18	7/16	First Day for 186-day CNS II & III				
19	20	21	22	23	24	25	7/17 – 7/21	Teachers Report to Work				
26	27	28	29	30	31		7/20	First Day for 182-day Employees	10	12	11	18
							7/22	Students Report to School – Minimum Day				
								End of first school month, 8 days taught + 3 teacher workdays				
AUGUST 2026							4 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S			182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff
						1						
2	3	4	5	6	7	8						
9	10	11	12	13	14	15						
16	17	18	19	20	21	22						
23	24	25	26	27	28	29			21	21	21	21
30	31							End of second school month, 21 days taught				
SEPTEMBER 2026							8 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S	9/7	Legal Holiday – Labor Day	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff
		1	2	3	4	5	9/9	CA Admissions Day (Recognized on December 30)				
6	7	8	9	10	11	12	9/10 – 9/17	Parent/Teacher Conferences – Minimum Days				
13	14	15	16	17	18	19	9/21 – 10/2	Fall Break				
20	21	22	23	24	25	26			13	13	13	13
27	28	29	30					End of third school month, 13 days taught				
OCTOBER 2026							5 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S	10/1 – 10/2	Fall Break (Continued)	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff
				1	2	3	10/1 – 10/2	Principals and APs workday				
4	5	6	7	8	9	10	10/5	Teachers Report to Work				
11	12	13	14	15	16	17	10/6	School Resumes – Students Report – Minimum Day				
18	19	20	21	22	23	24			19	20	20	20
25	26	27	28	29	30	31		End of fourth school month, 19 days taught + 1 teacher workday				
NOVEMBER 2026							3 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S	11/11	Legal Holiday – Veterans Day	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff
1	2	3	4	5	6	7	11/23 – 27	Thanksgiving Week Break				
8	9	10	11	12	13	14	11/26	Legal Holiday – Thanksgiving Day				
15	16	17	18	19	20	21	11/27	Declared Holiday				
22	23	24	25	26	27	28		End of fifth school month, 15 days taught	15	15	15	15
29	30											
DECEMBER 2026							3 Minimum Days		Days Worked per month			
S	M	T	W	T	F	S	12/21–1/11	Winter Break	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff
		1	2	3	4	5	12/24	Declared Holiday (Christmas Eve)				
6	7	8	9	10	11	12	12/25	Legal Holiday (Christmas Day)				
13	14	15	16	17	18	19	12/30	In-lieu of Holiday CA Admissions Day (September 9)				
20	21	22	23	24	25	26	12/31	Declared Holiday	14	14	14	14
27	28	29	30	31				End of sixth school month, 14 days taught				

LEGEND: SCHOOL DAYS (180)

Approved: 12/13/23

MINIMUM DAYS (51)

TEACHER PREP DAYS (5)

BREAKS

LEGAL HOLIDAYS (17)



Chula Vista Elementary School District

2026-2027 School Year-Round Calendar

JANUARY 2027							4 Minimum Days		Days Worked per month							
S	M	T	W	T	F	S	1/1	Legal Holiday – New Year’s Day	182-Days Classified	186-Days CNS II & III	185- Days Cert. Staff	200- Days School Staff				
3	4	5	6	7	8	2	1/1 – 1/11	Winter Break (Continued)								
10	11	12	13	14	15	9	1/7	Principals Report								
17	18	19	20	21	22	16	1/11	200-day Employees & APs Report								
24	25	26	27	28	29	23	1/11	Teachers Report to Work								
31						30	1/12	School Resumes – Students Report – Minimum Day	13	14	14	14				
							1/18	Legal Holiday – Dr. Martin Luther King Jr. Day								
							End of seventh school month, 13 days taught + 1 teacher workdays									
FEBRUARY 2027							3 Minimum Days		Days Worked per month							
S	M	T	W	T	F	S	2/12	Legal Holiday – Lincoln Holiday (observed)	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff				
	1	2	3	4	5	6	2/15	Legal Holiday – Washington Day								
7	8	9	10	11	12	13										
14	15	16	17	18	19	20										
21	22	23	24	25	26	27										
28							End of eighth school month, 18 days taught		18	18	18	18				
MARCH 2027							8 Minimum Days		Days Worked per month							
S	M	T	W	T	F	S	3/11–3/18	Parent/Teacher Conferences - Minimum Days	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff				
	1	2	3	4	5	6	3/22–4/2	Spring Break								
7	8	9	10	11	12	13	3/26	Declared Holiday								
14	15	16	17	18	19	20	3/31	Legal Holiday – Farmworkers Day								
21	22	23	24	25	26	27	End of ninth school month, 15 days taught									
28	29	30	31						15	15	15	15				
APRIL 2027							5 Minimum Days		Days Worked per month							
S	M	T	W	T	F	S	4/1 – 4/2	Spring Break (Continued)	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff				
				1	2	3	4/1 – 4/2	Principals and APs workday								
4	5	6	7	8	9	10	4/5	School Resumes – Students Report – Minimum Day								
11	12	13	14	15	16	17										
18	19	20	21	22	23	24										
25	26	27	28	29	30		End of tenth school month, 20 days taught		20	20	20	20				
MAY 2027							4 Minimum Days		Days Worked per month							
S	M	T	W	T	F	S	5/31	Legal Holiday – Memorial Day	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff				
						1	End of eleventh school month, 20 days taught									
2	3	4	5	6	7	8										
9	10	11	12	13	14	15										
16	17	18	19	20	21	22										
23	24	25	26	27	28	29			20	20	20	20				
30	31															
JUNE 2027							6/4	End of School Year for Students-180 Days Taught/1 Minimum Day	Days Worked per month							
S	M	T	W	T	F	S	6/4	Last day for 185-Day Certificated Staff-Teacher Prep Day	182 Days Classified	186 Days CNS II & III	185 Days Cert. Staff	200 Days School Staff				
							6/4	Last day for 186-day CNS II & III								
		1	2	3	4	5	6/16	Last day for 200-day Employees								
6	7	8	9	10	11	12	6/17	Last day for Principals and APs								
13	14	15	16	17	18	19	6/18	Legal Holiday - Juneteenth								
20	21	22	23	24	25	26	6/30	Fiscal Year Ends								
27	28	29	30				End of twelfth school month, 4 days taught		4	4	4	12				
							Total Number of Days		182	186	185	200				

LEGEND: SCHOOL DAYS (180)

MINIMUM DAYS (51)

TEACHER PREP DAYS (5)

BREAKS

LEGAL HOLIDAYS (17)

Approved: 12/13/23

Quick Date List 2026 – 2027

07/23/2026	Minimum Day	First day of school
09/07/2026	No School	Labor Day
09/10/26 - 09/18/26	Minimum Days	Parent/Teacher Conferences
09/21/26 – 10/02/26	No School	Fall Break
10/06/2026	Minimum Day	First day of 2 nd Quarter
11/11/26	No School	Veterans Day
12/21/26 – 01/11/27	No School	Winter Break
01/12/2027	Minimum Day	First day 3 rd Quarter
01/18/2027	No School	Dr. Martin Luther King Jr Day
02/12/2027 - 02/15/2027	No School	Presidents' Day
03/11/27 - 03/19/27	Minimum Days	Spring Conferences
03/22/27 – 04/02/27	No School	Spring Break
04/05/2027	Minimum Day	First day 4 th Quarter
05/31/2027	No School	Memorial Day
06/04/2027	Minimum Day	Last day of school

ARROYO VISTA CHARTER DAILY SCHEDULE

2026-2027

Middle School:	MTWTH FRIDAY	8:30 – 3:30 8:30 – 1:45
TK-K:	MTWTH FRIDAY	8:45 – 3:00 8:45 – 1:30
1st – 6th:	MTWTH	8:45 – 3:15

Grade/Classrooms	Recess/Nutrition Break	Lunch	Rainy Day
TK	9:40 – 9:55 1:15 - 1:45	10:45-11:30	11:05-11:30
K	10:00 – 10:15 1:50 - 2:10	11:15 – 12:00	11:10 – 11:40
1	10:15 – 10:30 2:00 – 2:15	11:30 – 12:15	11:30-12:00
2		11:45 – 12:30	11:45 – 12:15
3	10:35 – 10:50	12:00 – 12:45	12:00 – 12:30
4		12:15 – 1:00	12:15 – 12:45
5	10:55 – 11:10	12:30 – 1:15	12:30 – 1:00
6		12:45 – 1:30 <i>amphitheater</i>	12:45 – 1:15
7 & 8	10:15-10:25	12:55 – 1:40	12:55 – 1:25

Breakfast Served Daily

Middle School:	8:05 – 8:25
TK – 6th:	8:20 – 8:40

GENERAL INFORMATION

Arroyo Vista Charter Office Hours

8:00 am - 4:00 pm

Report Absences to 619-656-9676 x560110

ABSENCES AND LATE ARRIVALS/TARDIES

The AVCS staff would like to thank you for your continued support in our efforts to keep your child safe, healthy, and in school. Attendance and Independent Study requirements of the Chula Vista Elementary School District and Arroyo Vista Charter School are listed below.

Students who are late will need to report to the Health Office to obtain a tardy slip. Please do your best to schedule appointments during school breaks or after school hours. Once a child has missed more than 10 days of school, excused or unexcused, they will be placed on the critical attendance list and a School Attendance and Review Team meeting will be scheduled to discuss possible solutions. Children on Zone Transfers may lose the right to return to Arroyo Vista the next school year if attendance issues persist.

- **Reporting/Explanation of Absence (Title 5 California Code of Regulations § 306)**

Title 5 California Code of Regulations § 306, "For every absence of a student, a parent/legal guardian/ caregiver of the absentee is required to submit a written or verbal explanation".

If it is necessary for your child to be absent from class, please comply with the law by notifying the school office about the reason for your child's absence within 3 days of the date of absence. Failure to report the reason for your child's absence could turn the absence into an unexcused absence (attendance infraction-truancy). Office phone # 619 656-9676, extension 560110, or press 2.

There is an automated phone messaging system that will call parents daily for unverified absences. Please keep your current phone numbers updated in the Attendance/Health Office.

- **Legally Excused Absences (California Education Code § 48205)**

A student may be excused legally (valid excuse) from school when the absence is for the following reasons:

1. Personal illness or injury of the student
2. Medical, dental, optometric, or chiropractic services rendered.
3. Attendance at funeral services for a member of the immediate family.
4. Exclusion for failure to present evidence of immunization
5. Exclusion from school because student is either the carrier of a contagious disease or not immunized for a contagious disease.
6. Student sent home ill by the school health office, provided that student was in class for roll call.
7. Upon written request of the parent or guardian and prior approval of the Principal and pursuant to board policy, a student's absence may be excused. Reasons include, but not limited to:
 - a. Appearance in court
 - b. Observation of a holiday or ceremony of his/her religion
 - c. Attendance at funeral services for someone that is not a member of the immediate family.
 - d. Parent returning from active military deployment.

- **Early Release or Late Arrival of Pupil for Medical Services (California Education Code § 49602)**

Pupils must present a note as evidence of a medical appointment to be released or admitted to/from school for medical services. Excused tardies and/or excused early dismissals are limited to those for documented (doctor's note) medical appointments. Late school bus arrivals will not be counted against a student. All other late arrivals or early dismissals will be deemed unexcused – truant without a doctor's note for documentation.

- **Unexcused Absences (California Education Code § 48260-48273)**

Unexcused absences are trancies and all absences for a cause not specifically noted above in “Legally Excused Absences” will be recorded as a truancy in any of these cases:

1. Absent without a valid excuse.
2. Tardy without a valid excuse.
3. Early dismissal without a valid excuse

A student with three unexcused absences is considered truant. Parents will be notified by mail monthly when their child has accumulated 3 unexcused absences (*attendance infractions-truancies*).

A School Attendance Review Team (SART) addresses the needs of students with attendance and/or chronic school behavior problems. Parents, the child’s teacher, the School Resource Officer, the principal and the Attendance Specialist attend this meeting to attempt to resolve the concerns. If attendance does not improve, students and their families are referred to SARB by the school principal. Both the student and his/her parents are required to attend SARB meetings. District staff and community agencies work together to review cases, which have not been resolved by school efforts. All available school and community resources are exhausted before the student is referred or the parents/guardians are cited to appear in court.

- **Independent Study Contracts**

Students who will be away from school for a minimum of 1 day, and a maximum of 15 days, may stay current with their studies by completing schoolwork during their absence. Arrangements must be made a minimum of 2 weeks in advance in the Attendance Office. *Independent Study Contract does not qualify a student for Perfect Attendance.* The Independent Study Contract is not an alternative to regular school attendance.

ARRIVAL

Middle School Students may enter campus through Gate D beginning at 8:20 am.

Students in grades 1st - 6th may enter through Gate B beginning at 8:30 am. Upon arrival, students in grades 1 - 6 are expected to line up on the blacktop by their designated classroom letter until the bell rings.

TK and kindergarten students may enter through Gate D, closest to their classrooms and morning class lines, beginning at 8:30 am. They will line up by their designated colored class cone on the TK/K playground.

Students are expected to arrive at school no earlier than 8:05 am (*middle school*) or 8:20 am (*elementary*) if they are eating breakfast. Your cooperation is needed in making sure that your child does not arrive at school before then, as there is no student supervision other than at breakfast.

BEHAVIOR EXPECTATIONS

(Established in accordance with CVESD Board Policy #5253)

In order to get along with others, one must respect other people and their property.

- Be polite, courteous and considerate of the feelings of others.
- Use appropriate language and behaviors.
- Demonstrate respect for school property and the property of others.

Since everyone at school has a right to a safe environment, everyone has a responsibility to:

- Respect the requests of Safety Patrol, Peace Patrol, and Student Ambassadors.
- Walk in the classroom, multi-purpose room (MPR), and hallways.
- Keep hands, feet and objects to yourself.
- Be polite, courteous and responsible at the lunch table area.
- Use restrooms properly.

- Stay on school grounds or in the classroom unless authorized to do otherwise.
- Throw only playground balls. Sand, rocks, etc., are not to be thrown, tossed or kicked.
- Leave chewing gum at home.
- Leave bicycles, skateboards, skates or rollerblades at home.
- Respect our environment by walking on sidewalks.

Since everyone at school has a right to a positive learning environment, everyone has a responsibility to:

- Enter the classroom quietly, on time, and ready to work.
- Wear socks, shoes, and clothing appropriate for physical exercise.
- Use good sportsmanship in playing games. Use apparatus and P.E. equipment properly. Play only in areas designed for play.

BIRTHDAYS

Arroyo Vista Charter School has a “NO FOOD” BIRTHDAY POLICY in alignment with CVESD’s Wellness Policy. If you choose to celebrate your child with their classmates during school hours, please ensure that goodie bags include non-food/candy items; *any food items brought to school to share with other children will be sent to the office and the family will be contacted.*

Happy and Healthy Birthday to Your Child!

Here are some ideas:

- ❖ Books for Classroom Library or a donation to the School Library
- ❖ Stickers
- ❖ P.E. equipment: jump ropes, balls, hula hoops, obstacle course items
- ❖ School Supplies: highlighters, mechanical pencils, whiteboard markers, crayons, colored pencils, erasers

BREAKFAST/LUNCH PROGRAM

Breakfast is served daily for students as follows:

Middle School: 8:05 am - 8:25 am

Middle School students coming in for breakfast may enter through the Coyote Gate at 8:05 am.

TK – 6th Grade: 8:20 am – 8:40 am

TK – 6 grade students coming in for breakfast may enter through the Coyote Gate at 8:20 am.

DISASTER/EARTHQUAKE/FIRE DRILLS

Fire, earthquake, and disaster drills are conducted throughout the school year to prepare the school site in the event of such an occurrence. If you arrive on campus and see a sign on the front office door which reads, “Fire, earthquake, or disaster drill in progress,” please wait off campus and return in 10 minutes. In the event of a real disaster or emergency, please report to the front of the school and wait for administration and/or a designee to give you further instructions. If necessary, following an emergency situation, students will be reunited with families once law enforcement and school officials deem safe and appropriate.

DISMISSAL

All students will leave their classrooms once the bell rings and report to the pickup/drop off area or walk immediately to their respective after school program. At 3:00 pm (and 1:30 pm on minimum days/Fridays), students in TK will be dismissed from Gate D and students in kindergarten will be dismissed from Gate C. At 3:15 pm (and 1:45 pm on minimum days/Fridays), Students in grade 1 will be dismissed from Gate C and students in grades 2 – 6 will be dismissed from Gate B. Middle School students will be dismissed from Gate D at 3:30 pm (and 1:45 pm on minimum days/Fridays).

All persons picking up students are asked to determine a pickup location near their child’s respective gate(s) to meet at after school. The bus loop is for buses ONLY. Students should be picked up within 15 minutes of dismissal. Though we understand emergencies happen, chronic late pickups may receive a phone call from the school office. Students

who are not picked up by the close of office hours and whose contacts cannot be reached may be taken to the CVPD in accordance with District policy.

DRESS CODE

School-Wide Dress Code, TK – 8th Grade

The following dress code policy is strictly adhered to at AVCS:

Tops: Shirts/blouses must cover the midriff/torso. Acceptable tops include polo shirts, dress shirts, t-shirts, blouses, and tank tops that conceal undergarments.

Bottoms: Long pants or shorts, fitted at the waist.

Hats: Hats, as with other clothing, must not have any offensive language or gang-related symbols.

Shoes: For safety reasons, appropriate shoes must be worn at all times. Shoes must be closed-toed and have heel straps. Shoes with wheels or made for stunts are not permitted. Students should wear shoes that are comfortable for daily physical education.

Clothing that is not allowed:

- Apparel with logos, pictures, writing, or other insignia that is gang-related, crude, vulgar, profane, and/or sexually explicit; has put-downs, advertises or advocates racial, ethnic, or religious prejudice, or the use of drugs, tobacco, or alcohol.
- See-through fabrics, halter tops, off the shoulder, tube top, low cut blouses, and bare midriff are not acceptable.
- No exposed undergarments or private areas.
- No sunglasses unless prescribed.
- Makeup is discouraged for students while at school. Students should not bring makeup to campus for the purpose of applying or reapplying it during the school day.
- Dangling earrings, chains, and keys worn visibly around the neck are unsafe and not permitted at school for safety reasons.

In the event of a dress code violation, parents/guardians will be notified and asked to bring a change of clothes for the student. Students may also be given borrowed clothing items stored in the school Health Office if available.

EARLY DISMISSAL/LEAVING SCHOOL GROUNDS

Students are not allowed to leave school grounds with anyone other than their parent/guardian or a designated adult who is listed on the student's emergency contact list. Students must be signed out in the office by the parent/guardian or designee prior to leaving the school grounds. Individuals are required to show a picture identification to office staff before the child can be released. Parents/guardians and designees will be asked to wait in the office while the child is called. Please make sure any custody agreements with parent/guardian schedules are shared with the school office to ensure support with compliance.

EMERGENCY AND HEALTH INFORMATION

The student emergency and health information sheet is embedded within the continuing students and new student registration forms in PowerSchool. Make sure to include and update emergency contact information. Students will only be released to listed authorized adults. Please inform the office of any changes in student information throughout the year, including medications, change of addresses, email addresses, and work, cell, and emergency phone numbers.

HEALTH GUIDELINES

Students with the following symptoms should be absent for at least 24 hours prior to returning to school:

- **Fever of 100.5 *F or more, taken orally (or 101*F taken by ear, rectally, or temporal scan).** *When fever is accompanied by a rash, earache, sore throat, sluggishness, or nausea, the fever may be a signal of a contagious infection. Please keep the child home until fever free.*
- **Cough and difficulty breathing.** Keep child home if they have labored breathing (heaving of chest muscles with each breath), rapid breathing at rest, blue color to skin, wheezing (if never previously evaluated and treated), a diagnosis or pertussis/whooping cough (unless 5 days of antibiotics have been received), or a diagnosis of tuberculosis (until treated).

- **Rash that is undiagnosed**, especially when there is a fever and behavioral change.
- **Chicken Pox.** Keep student home until all blisters are scabbed over and no signs of illness.
- **Diarrhea.** Keep home if the child has blood or mucous in the stool (unless from medication or hard stool), if the stools are all black or very pale, or if the stools are very watery and are increasing in frequency. Do not bring a child to school if diarrhea is accompanied by no urine for 8 hours or more, jaundiced skin, and/or child looks/feels ill.
- **Vomiting** more than once a day or accompanied by fever, rash, or generally weakness.
- **Impetigo.** Keep the child home for 24 hours after beginning antibiotic treatment.
- **Ringworm (contagious skin infection).** Keep child home until treatment is started if an exposed area. Ringworm on the body can be treated with a cream applied directly to the affected area and covered with a bandage. Ringworm on the scalp requires an oral medication, but the child may return to school if treated and covered.

If at any time you are concerned or unsure about your child's illness, please contact your child's primary care provider.

Asthma and Allergies: If your child has asthma and/or allergies, please work with the school nurse and your doctor to develop and written action plan that includes your child's asthma triggers/allergens and how to avoid them.

LOST AND FOUND

Please label all clothing items, school items, and supplies with your child's name and room number. By doing so, most items can be returned to students promptly. If an item has been misplaced, please encourage your child to check the "Lost and Found" located in the lunch arbor by the library door. Unclaimed and/or unmarked "Lost and Found" items are sent to a local charity at the close of every quarter throughout the school year.

MEDICATIONS AT SCHOOL

Medications are not permitted at school except when kept in the school health office. Parents/guardians of students who require medication prescribed for him/her by a physician during the school day must submit a completed “Authorization for Medication Administration” form to be kept on file in the school health office. This form, available in the health office, authorizes office personnel to administer the medication to your child. It is against California Education Code, Section 49423 for students to have or take medication at school unless it is authorized by doctor’s orders and the medication is stored and administered in the health office.

NUT-FREE CAMPUS

Several students at Arroyo Vista have experienced anaphylaxis when they have eaten or had contact with any type of nuts and/or peanuts. Anaphylaxis is a life-threatening allergic reaction that can cause constriction of the airways in the lungs, severely lower blood pressure, cause swelling of the tongue or throat, and sometimes cause death.

To ensure student safety on campus, Arroyo Vista is a “nut-free” campus. Please make every attempt to not send any foods that contain nuts to school with your child. Additionally, it is important to teach your child is to not share any food at any time with other students.

PARKING LOT SAFETY GUIDELINES

Student safety is everyone’s top priority. During drop off and pick up, ***please***:

1. Pick up and drop off children only in the designated loading zones (not in red zones).
2. Park only in designated areas. Do not park in the labeled staff spots or behind parked vehicles.
3. Do not leave vehicle unattended on unmarked spaces, red zones, or in the loading zone.
4. Drive slowly and adhere to directions from staff, school student Safety Patrol team, and those posted on school signage.

5. Use crosswalks at all times. Do not cross through the vehicle drop-off and pick up zones.

PROGRAMS

Childcare services available on the school campus before or after school include:

- **YMCA Childcare:** Fee-based childcare services provided before and after school
- **YMCA DASH:** The City of Chula Vista along with South Bay Family YMCA conduct the DASH (Dynamic After School Hours) Program on campus. This free program provides structured after school activities, including sports clinics, arts and crafts, cooperative games, weekly challenges, and traditional playground games for 1st – 6th grade students.

Please remember:

- DASH is not a daycare and children may sign themselves in and out
- Registration for DASH must be submitted by parents
- Students must be picked up promptly after DASH is over for the day

DASH Hours at our school:

Monday – Thursday 3:15 – 5:15 pm (2 hours)

Friday 1:45 – 4:45 pm (3 hours)

- **Coyote Clubs:** Our school team is excited to welcome students into our after-school community of learning, growth and opportunity. Our after-school program is called Coyote Clubs. As a Charter School, we are fortunate to receive funding through our Extended Learning Opportunity Program (ELOP) grant to provide an additional two hours of enrichment learning and homework support to your children. This program is free to all students. Coyote Club offerings change each quarter based on instructor interest and availability. Our goal is to provide a minimum of one club per day for each grade level band (i.e. TK-K, 1-3, 4-6 and 7-8). New Coyote Club offerings will be provided to families each quarter.

Here is additional information regarding our Coyote Clubs:

- Students enrolled in Dash/YMCA may enroll in Coyote Clubs
- Due to the high level of interest in our programs, every student enrolled in a club will initially be placed on a waitlist by default. Once applications have been reviewed, you will be notified by email regarding your child's participation.
- Students can join more than one club. Please ensure clubs are not overlapping.
- **Students who miss more than 3 club sessions (unexcused) will be unenrolled.**

Ms. Irma Carrillo-Huerta is our Coyote Club Coordinator. Her email is irma.carrillohuerta@cvesd.org and she is willing to answer your questions at any time.

PROGRESS REPORTS

Arroyo Vista Charter School utilizes the Chula Vista Elementary School District's standards-based progress reports. The progress reports measure and report students' level of mastery of the California State Standards. Student progress is reported four times a year at the end of each quarter, with the first focusing on how students have acclimated to a new grade level and classroom. Please refer to the school calendar for the end of the quarter dates and parent/teacher conferences.

Children who are designated as multi-lingual (English) learners will also receive an English Language Development (ELD) progress report during each reporting period.

PROHIBITED ITEMS

No personal items are to be brought to school unless approved by a classroom teacher with documentation (ex: for an assignment, show and tell, etc.).

AVCS is not responsible for items lost or stolen on the school grounds or at school events.

The following items may be confiscated and parents contacted for pick up may include, but are not limited to: trading cards (ex: Pokémon), toys, cameras, iPods/MP3 players, electronic and laser devices, skateboards, scooters, roller blades, water squirters, etc.

Grooming items such as combs, brushes, make up, perfume and cologne, etc. are not to be used in the classrooms or restrooms.

Permanent markers, white-out, or aerosol spray cans of any kinds are not permitted (including aerosol deodorant).

Energy drinks, coffee, and other caffeinated beverages are not to be consumed by students while on school grounds. Glass containers are prohibited at all times.

RAINY DAYS/INCLEMENT WEATHER

Rainy-Day Arrival

On rainy or inclement weather days, all students will be directed to enter through Gate B and meet in their class lines in the MPR and/or the library. Staff and School Ambassadors will help supervise and direct students to their appropriate classroom lines. Teachers will pick up students from their lines at 8:45 am and walk them to class. Any Rainy Day Arrival updates will be sent via FinalSite.

RAPTOR VISITORS

The Raptor Visitor Management System (Raptor) helps keep our school safe by screening all visitors upon check-in. It scans IDs, checks security databases, and prints visitor badges to ensure only approved guests enter our buildings.

Board Policy BP 3515.1, Campus Access and Safety, requires parents/guardians to check in through Raptor to accompany their child to the designated morning drop-off area. Parents/guardians must proceed directly to and from these designated areas and exit campus by the first bell. While on campus, all visitors are expected to follow all safety procedures and comply with staff directions.

To ensure a smooth check-in process, parents/guardians are encouraged to download the Raptor app. The app will pre-register your credentials and generate a QR code you can scan upon arrival.

Download the Raptor app today on the [Apple App Store - Raptor Safe](#) or [Google Play - Raptor Safe](#).

SAFE CAMPUS

To ensure a safe campus in accordance with CVESD board policy, Arroyo Vista Charter School is a closed campus. All students must report to the front office before leaving early or when returning to campus. All visitors and/or volunteers must report to the office to sign in via Raptor and receive a visitor badge. All gates will be locked during school hours. At dismissal, all persons picking up students are to wait in front of their child's designated grade level release gate or at their predetermined pick-up area.

If a child is leaving early, the person picking up the child must come to the office to sign the child out and office personnel will locate the child and have him/her come to the office. Adults picking up students must be listed as an emergency contact in our school's system in order for them to be released.

SCHOOL NEWS/COMMUNICATION

Communication between the school and home is important to ensure that parents are well informed regarding their child's educational and behavioral progress, all campus policies, calendar activities, and family involvement opportunities. Important reminders and new information will go out periodically by phone messages or email via FinalSite. This is a voluntary opt-out messaging service associated with the primary email addresses and cell phone numbers you provided during registration. Additionally, each classroom teacher sends a weekly newsletter email, informing parents of specific classroom information, activities, and/or events, as well as PTA and general school announcements. Please visit our school website for information regarding our school information, policies, and procedures.

CVESD School District Website: <https://cvesd.org>

Arroyo Vista Charter School CVESD School Site: <https://arroyovista.cvesd.org>

STUDENT CELL PHONE POLICY

To provide parents the peace of mind knowing that their child has a phone, we allow students to have a cell phone while on campus, however, phones must be turned off immediately upon entering campus. Phones may be turned on upon exiting the campus gates at the end of the school day. To maintain our focus on instruction, our policy is as follows:

Student must turn off all cell phones, smart watches, and/or AirPod type devices when entering campus. For grades TK – 6, they are to be given to classroom teachers at the beginning of the day. For middle school students, they remain in their backpack for the duration of the school day. If cell phones are used on campus, they will be confiscated and given to AVCS administration. Parents will be contacted and required to pick up their child's devices from the school office.

STUDY/FIELD TRIP POLICY

Off-campus learning opportunities are offered throughout the year. Although the goal is to provide each student with the opportunity to participate in these learning experiences, students may jeopardize their opportunity to participate, or their parent may be asked to chaperone if that child's behavior becomes a safety concern in the classroom or on campus.

Parents must complete and sign the Chula Vista Elementary School District permission slip prior to the field trip for their child to participate in an off campus study/field trip (no exceptions). Parents may not pick up their child at any location except the final meeting area for the class. Chaperones are based on need and selected at the discretion of the classroom teacher. If chaperoning, please note, **siblings are not permitted to go on study/field trips**. If your child has special needs specific to leaving campus, please notify the teacher prior to the field trip. Arroyo Vista reserves the right to cancel and study/field trip at any time if guidelines are not followed or student behaviors become a concern.

TESTING-STATE

The California Assessment of Student Performance and Progress (CAASPP)

These CAASPP assessments are administered to students in grades 3 – 8 and 11 in the spring to assess students' progress on California State Standards in English-language arts and mathematics. The purpose of these assessments is to determine if students are meeting the grade level benchmarks towards college and career readiness.

California Alternate Assessment (CAA)

The CAA is an assessment for students with moderate or profound disabilities who receive a primarily functional or life skills curriculum and are unable to participate in more traditional testing. If you would like more information or resources about alternate assessments, please visit the CDE's CAASPP Alternate Assessments web page at <http://www.cde.ca.gov/ta/tg/ca/altassessment.asp>

California Science Test (CAST)

The California Science Test (CAST) is an online assessment based on the California Next Generation Science Standards (NGSS). All local educational agencies (LEAs) with eligible students in grades 5 and 8 and in high school will administer the CAST. The CAST uses the current CAASPP delivery system and will be administered online only. Only eligible students will participate in the CAST. For more information about the content, types of questions, and other targeted resources, please see the CDE's CAASPP Science Assessment web page at <http://www.cde.ca.gov/ta/tg/ca/caasppscience.asp>

The Physical Fitness Test (PFT)

The PFT is given to all students in grades 5 and 7. This health-related fitness test, developed by the Cooper Institute, is a valuable tool in assessing and tracking a young person's fitness. Additionally, the test provides important information to students, parents, and school staff in monitoring individual health-related fitness.

The English Language Proficiency Assessments for California (ELPAC)

The ELPAC is the required state test for English language proficiency (ELP) that must be given to students whose primary language is a language other than English. State and

federal law require that local educational agencies administer a state test of ELP to eligible students in kindergarten (or year one of a two-year kindergarten program, sometimes referred to as “transitional kindergarten”) through grades 12 (ages 3-21). The ELPAC is designed with California’s 2012 Language Development Standards and is comprised of two separate ELP assessments:

- Initial Assessment (IA) – An initial identification of students as English learners
- Summative Assessment (SA) – An annual summative assessment to measure an English learner’s progress in learning English and to identify the student’s ELP level

English Learner Roadmap – The Chula Vista Elementary School District promotes English-language proficiency and high academic achievement and ensures equal access to education for English learners. A process and criteria, including English learners’ academic achievement, progress towards proficiency in English, and the progress of students who have been reclassified as fluent English proficient, are used to evaluate program effectiveness. The English Learner Roadmap serves as a framework that explicitly outlines services and support for English learners in the District.

Reclassification – Reclassification signifies that English learners have:

- The ability to meet the state’s proficient level of achievement on state assessments
- The ability to successfully achieve in classrooms where the language of instruction is English
- The opportunity to participate fully in society in English

The California Department of Education (CDE) has developed several resources to help students and parents understand the grade level expectations of the Smarter Balanced Assessments are posted on the CDE’s CAASPP web page under the “Students and Parents” tabs: <http://www.cde.ca.gov/ta/tg/ca/index.asp?tabsection=3#ssr>

The practice and training tests can be found on the CDE’s Smarter Balanced Practice and Training Tests web page at <http://www.cde.ca.gov/ta/tg/sa/practicetest.asp>

TESTING-REPORTING

Dashboard – The California Department of Education Reporting Platform

The dashboard contains reports that display the performance of local educational agencies (LEAs), schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement. California has an accountability system reported through the California School Dashboard, or the “Dashboard”. This accountability system is an online tool that reports on multiple measures, including local and state indicators. This parent web page (<http://www.cde.ca.gov/Ta/ac/cm/>) provides several resources to help parents understand the accountability system and access the dashboard.

School Accountability Report Card (SARC)

A SARC is an annual report to parents of California’s school children and is required by the state of California. The SARC provides parents with valuable information about the overall performance of the school their child attends.

VOLUNTEERS/VISITORS

There are many opportunities to volunteer at school. All volunteers who work directly with students must meet all CVESD volunteer requirements prior to making arrangements with teachers, which includes proof of a negative TB test and fingerprints on file with the district. Arrangements for volunteering in a classroom are to be made with the teacher in advance. For the safety and security of our students and staff, all visitors must sign in via Raptor with valid identification and obtain a visitor’s badge. It is essential that volunteers and visitors sign in and out in order for our school team to monitor who is on site in the event of a disaster or emergency.

Visitors:

- Please do not hold conversations on your cell phone in the school office, classrooms, or other areas where students are present
- May not bring younger siblings on campus during the school day
- Balloons are not allowed on campus as they can trigger the alarm system
- May not bring food for other people’s children
- May not play on the playground

Our goal is to maintain a welcoming environment while ensuring the safety of all our students and staff from “bell to bell”, meaning 8:45 am to 3:15 pm.

- After the first morning bell rings at 8:40 am, families will need to make their way towards to school exit to sign out. For Friday Coyote blacktop assemblies, families will exit campus after the assembly.
- Authorized visitors will be required to sign in through the Raptor system in the main office with a valid state-issued ID. Visitors must wear a sticker or badge showing that they have registered in the front office.

The Board recognizes that under California law, any person who conduct materially disrupts classwork or extracurricular activities or cause a disturbance on school grounds may be guilty of a misdemeanor and subject to a fine, imprisonment, or both (Ed Code 4481, Penal Code 415.5). When such conduct occurs, the Superintendent or designee may take action leading to the imposition of these penalties.