

Monadnock Regional School District & SAU #93

School Board Meeting Agenda

July 21, 2026

Zoom (7:00 PM)

Meeting ID: 876 4553 6816

Passcode: 312649

Phone: (US)+16469313860

The public is encouraged to attend MRSD Board meetings.

Comments are welcome during the 'Public Comments' portions of the agenda.

"We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring, and safe, while fostering lifelong learning."

1. CALL THE MEETING TO ORDER 7:00
2. PUBLIC COMMENTS (15 minutes)
3. MATTERS FOR INFORMATION & DISCUSSION
 - a. Board Goals Check-In
 - i. Safety
 - ii. Board Member Orientation
 - iii. Education
 - iv. Finance/Facilities
 - v. Community Relations
 - b. Schedule Joint Policy/Education Committee Workshop
 - c. Review Minutes/Motions from Budget Committee (6/23 meeting)
 - d. Update on Hiring
 - e. Education Report
4. MATTERS THAT REQUIRE BOARD ACTION
 - a. * Approve Instructional Plan
 - b. * Approve Student Tuition Rate
 - c. * Approve Bid for (MRMHS Gym & Auditorium Painting)
 - d. * Approve Policy DFA
 - e. * Approve Exchange Student
 - f. * Policy Motions 2nd Read
 - i. IHCD/LEB: Advanced Course Work/Advanced Placement Courses
 - ii. FEH: Supervision of Construction, Clerk of Works/Project Manager
 - iii. EHLB: Subpoenas Involving District Students. Officials, Employees and/or Records
 - iv. GCCAD: Leave for Uniformed Service Members or Their Spouses
 - v. IC: School Year and School Year Calendar
 - vi. JF: Enrollment and Enrollment Capacities
 - g. * Approve the Consent Agenda (June 16th, Minutes, Manifest, Transfers)
5. SETTING NEXT MEETING'S AGENDA
 - a. August 18th, 2026
 - i. Review Student Handbooks
6. PUBLIC COMMENTS (15 minutes)
7. NON-PUBLIC SESSIONS under RSA 91-A:3. II
 - a. Additional non-public sessions, TBD as required
8. ADJOURNMENT

SINGLE DISTRICT SCHOOL ADMINISTRATIVE UNITS

RSA 94-C:3 – Single District School Administrative Units; Exemption. Single district school administrative units shall be considered the same as a single school district and shall be exempt from meeting the requirements of this chapter, except that they shall provide superintendent services pursuant to RSA 194-C:4

NONPUBLIC SESSIONS

RSA 91-A:3– II. Only the following matters shall be considered or acted upon in nonpublic session:

- (a) **The dismissal, promotion, or compensation of any public employee** or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The **hiring** of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the **reputation** of any person, other than a member of the public body itself, unless such person requests an open meeting.
- (d) Consideration of the **acquisition, sale, or lease of real or personal property** which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) **Consideration or negotiation of pending claims or litigation** which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- (i) Consideration of matters relating to the **preparation for and the carrying out of emergency functions**, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) **Consideration of confidential, commercial, or financial information** that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a **student or pupil tuition contract** authorized by RSA 194 or RSA 195-A,
- (l) **Consideration of legal advice provided by legal counsel**, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

CALENDAR OF UPCOMING MRSD MEETINGS:

7/21/2026	Orientation Committee	5:30 pm	MRMHS Library
7/21/2026	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library
7/28/2026	Budget Committee	7:00 pm	MRMHS Library
8/11/2026	Orientation Committee	5:30 pm	MRMHS Library
8/11/2026	MRSD/SAU 93 School Board	7:00 pm	MRMHS Library
8/19/2026	Education Committee	5:30 pm	SAU Conference Room
8/25/2026	Budget Committee	7:00 pm	MTC Library

Meetings will be in person for all Board & Committee Members. The public is encouraged & welcome to attend either in person or through Zoom. Public comments are welcome in person during the ‘Public Comments’ portions of the agenda.

**** Please note: All Committee Meeting dates, times, and locations are posted in the SAU 93 Reception Lobby, on the MRSD website calendar, and in the schools and towns of MRSD. In the event of a snow day, the school board meeting will be rescheduled for the following school day.****

Monadnock Regional School District

Last updated 8/8/2025

Instructional Resource Plan

(Per Policy IJ and NHD OE Ed 306.08)

Presented to the School Board: August 19, 2025

I. Purpose

In accordance with School Board Policy IJ, this Instructional Resource Plan outlines the procedures for the ongoing development, organization, acquisition, maintenance, replacement, and updating of instructional resources to support the instructional needs of students and the approved curriculum. This plan ensures that instructional resources are aligned with current educational best practices and NHD OE regulations, specifically Ed 306.08(a)(4) and (b).

II. Core Commitments

The District commits to:

- Ensuring instructional equity and access across all schools and grade levels
- Maintaining a structured, cyclical process for reviewing and updating instructional resources
- Aligning all materials to the approved curriculum and state learning standards
- Supporting educators and specialists with high-quality, effective tools and training

III. Definitions

Instructional Resources: Print, digital, or physical tools used in the delivery of curriculum and instruction. This includes:

- **Core textbooks and digital programs**- Board approved district-adopted resources used for daily instruction and aligned to state standards.
- **Supplemental print and digital materials** - Resources used to support or extend core instruction. Must align with curriculum objectives and be approved at the school level.
- **Intervention Materials**: Resources designed for Tier II and III support in MTSS. Reviewed by student services and curriculum teams.
- **Teacher-Created Materials**: Must align with curriculum frameworks and be reviewed by the building principal before regular use

IV. Instructional Resource Development

Ongoing Development includes:

- Curriculum teams working annually to identify instructional needs based on new learning standards, shifts in pedagogy, and student performance data
- Cross-school collaboration among educators, specialists, and instructional leaders to create and refine custom learning supports (e.g., unit plans, assessments, choice texts)
- Pilot programs for emerging tools or platforms that may enhance student learning before districtwide implementation

V. Organization of Resources

Instructional resources will be:

- Catalogued and inventoried annually at both the building and district levels
- Managed through a centralized system (digital or physical) for ease of access and accountability
- Shared equitably among classrooms based on enrollment and programmatic needs

VI. Acquisition of Instructional Resources

Core Curriculum Review Cycle

A formal curriculum review process will occur on a 5–7 year rotating basis, with a published calendar reviewed annually. Content areas under review will follow this process:

Step	Description	Responsibility
1. Needs Assessment	Review current materials, data, and instructional gaps	Assistant Superintendent Admin Team
2. Committee Formation	Include teachers, administrators	Assistant Superintendent
3. Resource Vetting	Review at least 3 high-quality, standards-aligned options	Review Committee
4. Pilot and Feedback	Conduct pilots (when appropriate) in classrooms; collect input from educators and families	Teachers, Principals

5. Recommendation	Prepare formal recommendation for the Education Committee	Assistant Superintendent
6. School Board Approval	Submit final proposal to the School Board per Policy IJ	Education Committee → Board

VII. Maintenance of Resources

To ensure longevity and continued usability:

- All materials will be reviewed annually for condition, accuracy, and alignment
- Technology-based resources will be evaluated for licensing, compatibility, and functionality
- Library and media resources will be curated to remain relevant, diverse, and up to date
- Students and staff will receive guidance on care and responsibility for shared materials

VIII. Replacement of Resources

Replacement decisions will be based on:

- Physical condition of materials (wear, damage, obsolescence)
- Feedback from staff on instructional value and student engagement
- Curriculum shifts that require different or updated content
- Changes in state mandates or standards requiring new instructional alignment

IX. Updating Instructional Resources

Resources will be updated through:

- Annual evaluations by instructional teams and curriculum committees
- Mid-cycle reviews for digital platforms or supplemental resources that require more frequent updating
- User feedback loops, including surveys and interviews with teachers, students, and families
- Compliance with NHDOE regulations, ensuring alignment with updated standards and competencies

XII. Curriculum Cycle

Monadnock Regional School District					
Five Year Curriculum Review Cycle					
	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Math	W	I	M	M	M
Science	M	M	R	W	I
Social Studies	I	M	M	M	M
ELA	R	W	I	I	M
Health	I	M	M	M	M
Guidance	W	I	M	M	M
Music			R	I	M
Phys Ed			R	I	M
Arts			R	I	M
FACS			R	I	M
Tech Ed			R	I	M
World Language			R	I	M
Key:					

R - Review and Research - A committee representing all levels of education in MRSD is formed to assess existing curriculum, research outstanding practices and national/state trends in the content area. The committee will recommend curriculum needs to the Director of Curriculum, Instruction, and Assessment.

W - Writing/Material Research - The committee then writes the components of the curriculum. This includes research systems/programs/texts/materials that may be needed to implement the new curriculum changes.

I - Implementation - Full implementation at all grade levels will be expected in September of the indicated school year.

M - Monitor - The curriculum will continue to be monitored for its effectiveness. "Mid-course" adjustments will be recommended by staff and discussed by administration prior to any changes.



Book	D: Fiscal Management
Section	Series D
Title	Revenues from Investments
Code	DFA
Status	Active
Adopted	May 4, 1993
Last Revised	January 5, 2016
Last Reviewed	July 15, 2025
Next Review	July 1, 2026

REVENUES FROM INVESTMENTS

The purpose of the Policy is to comply with RSA 197:23-a, IV which requires the School Board to at least annually review and adopt an investment policy for the investment of public funds in conformance with the provisions of applicable statutes. The School Board authorizes the School District Treasurer to invest the School District's funds subject to the following objectives and standards of care.

This investment policy applies to all public funds held in the custody of the School District's Treasurer.

OBJECTIVES

The primary object of this investment policy is to provide for, first and foremost, the safety of principal, as well as sufficient liquidity to support operations while generating a reasonable investment yield.

The specific investment policy objectives are:

1. Safety of principal is the foremost objective in this policy. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital by mitigating credit and interest rate risk. This will be accomplished by limiting the type of investments and institutions to those stipulated by statute and fully covered by FDIC insurance or collateral approved pursuant to applicable law.
2. To maintain sufficient liquidity to meet operating requirements for the School District.
3. Yield. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

1. STANDARDS OF CARE

Prudence activity carried out under this Investment Policy shall be conducted in accordance with the “prudent person” standard in which investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

2. ETHICS AND CONFLICTS OF INTEREST

The treasurer and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions.

Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the School District.

3. INTERNAL CONTROLS

The Treasurer and Superintendent or his/her designee shall design and maintain internal controls to prevent the losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, and imprudent actions by employees and officers of the School District.

The Treasurer and Superintendent or his/her designee will be responsible for establishing and maintaining internal controls designed to provide reasonable assurances that these objectives are met.

The internal controls shall be reviewed periodically by the School District’s independent auditors and the School Board.

REVIEW

This Policy shall be reviewed at least annually by the School Board with changes made as warranted followed by re-adoption by the Board. The Board reserves the right to implement changes to this Policy if it is deemed in the School District’s best interests.

Policy References:

Policy References:

Category – Priority/Required by law

Law References:

RSA 197:23-a, Treasurer’s Duties; RSA 383:22, Public Deposit Investment Pool

RSA 197:23-a. 393:22

Policy Cross References:

DFA-R - Investment of School District Funds

Policy Cross References:

» DFA-R - Investment of School District Funds

Last Modified by Lillian Sutton on July 24, 2025

Policy Motions and Actions from June 9, 2026

IHCD/LEB: Advanced Course Work/Advanced Placement Courses and STEM Dual and Concurrent Enrollment Program

MOTION: *To update dual coded policy IHCD/LEB with NHSBA sample policy.*

- Required by law
 - NHSBA Note: This policy was updated to reflect passage of 2025 HB193 (amending RSA 188-E:27, II) which limits the amount of state funding for Dual and Concurrent Enrollment funding to 4 courses per academic year for each student. Additional changes to section A relating to other advanced course work opportunities.
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FEH: Supervision of Construction, Clerk of the Works/Project Manager

MOTION: *To update policy FEH with NHSBA sample policy.*

- Optional - existing policy
 - NHSBA Note: Revised to reflect passage of 2025's HB506 (amending 198:15-c, III) which increased the threshold for the requirement of a project manager from \$1,000,000 to \$1,250,000, and also the 2025 adoption by the State Board of Education of Ed 321.30 relative to duties and qualifications of the project manager(styled as "Owner's Project Manager" under the new rules).
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EHLB: Subpoenas Involving District Students, Officials, Employees and/or Records

MOTION: *To adopt policy EHLB NHSBA sample policy.*

- Recommended
 - NHSBA Note: New sample to provide guidance in the event district personnel receive subpoenas or court/agency appearances relative to their official duties, and or to provide records or testimony relative to students, employees, the district or SAU. The sample applies to all subpoenas, whether issued by: a court; justice of the peace; attorney; the Dept. of Education pursuant to newly enacted RSA 21-N:4, XIII (i.e., 2025's HB520); or any other state or federal agency.
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GCCAD: Leave for Uniformed Service Members or Their Spouses

MOTION: *To adopt policy GCCAD with NHSBA sample policy.*

- Optional
 - NHSBA Note: Newly enacted RSA 110-C:1-a extends leave and leave and job security rights to spouses of uniformed service members who are involuntarily mobilized. These provisions have been added to existing GCCAD, and retitled accordingly. The spouse leave provision applies to any “employer” that “employs 50 or more individuals at the same location in New Hampshire.” (NOTE: This threshold only applies to the spouse leave provisions of this policy. The New Hampshire School Boards Association – 2025 Fall Policy Update ©NHSBA 2025 Page 5 provisions relative to the service members themselves apply irrespective of the size of the employer.) Unfortunately, as with many recent laws, the language of the new statute is imprecise. Most significantly, the term “location” is not defined, but the statute does state that calculation is not aggregated for employers irrespective of common ownership. While this strongly indicates that a district would not count employees from different buildings in calculating whether the 50 employee threshold is met/exceeded, we would recommend the policy be adopted for any district with more than 40 employees, irrespective of the number within a single building, as the policy includes the qualifying language. This will help ensure there is a district resource outlining the requirements as well as the threshold available to administrators faced with requests at some unspecified point in the future. Note also that, unlike many Federal employee protection statutes, the statutory count of employees is not limited to full-time employee equivalents.
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IC: School Year and School Year Calendar

MOTION: *To update policy IC with NHSBA sample policy.*

- Recommended
 - NHSBA Note: Revised (1) to reflect removal of former 306.18(10)(4) relative to graduation dates impacted by snow days, SB90 amendment to RSA, (2) to better reflect the CTE coordination language of RSA 188-E:1-a, III, and (3) redesignation of "distance learning" to "remote learning" per the revised 306 rules of 2024.
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JF: Enrollment and Enrollment Capacities

MOTION: *To update policy JF with NHSBA sample policy and committee edits of keeping a portion of the MRSD policy.*

- Recommended
- NHSBA Note: NHSBA strongly recommends that school districts begin establishing school, program and class capacities annually as a means for districts and boards to respond to the rapidly changing landscape relative to enrollment options and

requirements. Multiple existing statutes require enrollment/placement/assignment of students in ways that were not common even 3 years ago. Recently proposed legislation would expand those situations even further, and some allow/would allow a school or district to reject participation only if the school/program does not have the ability/capacity to accommodate the student. The revisions in this sample include a direction to the Superintendent to compile a report on recommended capacities for the district's schools/programs/classes and activities, with those recommendations to be reviewed and approved by the board on an annual basis. This policy was revised generally, and more significantly to include a direction for the Superintendent to prepare an annual enrollment capacity report. Because of the expansion of choice options, the importance of tracking program capacities has become both more important and more complicated. As such, NHSBA has changed the category from optional to recommended. Additional revisions are intended to better reflect current general enrollment/attendance standards. Finally, in order to minimize conflicting language between policies, provisions relating to "age of entrance" have been removed, as age of entrance for first grade and for kindergarten are addressed in samples JEB - JEBA.



Book	I: Instruction
Section	Series I
Title	Extended Learning Opportunities
Code	IHBH
Status	Active
Adopted	May 4, 1993
Last Revised	October 2, 2012

EXTENDED LEARNING OPPORTUNITIES

Purpose

The Board encourages students to pursue extended learning opportunities (ELO) as a means of acquiring knowledge and skills through instruction or study that is outside the traditional classroom methodology. Extended learning opportunities may include, but are not limited to, independent study, private instruction, performing groups, internships, community service, apprenticeships, online courses/distance education, or other opportunities approved by the Superintendent or his/her designee, in conjunction with Board policies.

The purpose of extended learning opportunities is to provide educational experiences that are meaningful and relevant, and that provide students with opportunities to explore and achieve at high levels. In order to maximize student achievement and meet diverse pathways for learning, this policy permits students to employ extended learning opportunities that are stimulating and intellectually challenging, and that enable students to fulfill or exceed the expectations set forth by State minimum standards and applicable Board policies.

Extended learning opportunities may be taken for credit or may be taken to supplement regular academic courses. Extended learning opportunities may also be used to fulfill prerequisite requirements for advanced classes. If the extended learning opportunity is taken for credit, the provisions of Policy IMBC, Alternative Credit Options, will apply. The granting of credit shall be based on a student's mastery of course competencies, as defined by Policies ILBA, Assessment of Educational Programs and ILBAA, High School Competency Assessments. Highly Qualified Teachers must authorize the granting of credit for learning accomplished through extended learning opportunities.

Roles and Responsibilities

All programs of study must meet or exceed the proficiencies and skills identified by the New Hampshire State Board of Education, applicable rules and regulations of the Department of Education, and all applicable Board policies. All programs of study proposed through this program shall have specific instructional objectives aligned with the State minimum standards and District curriculum standards. All extended learning opportunities will comply with applicable laws and regulations, including child labor laws and regulations governing occupational safety.

Students wishing to pursue programs of study under these guidelines must first present their proposal to the school's ELO Coordinator(s) for approval. The name and contact information for the school's ELO Coordinator(s) will be found in the Student/Parent Handbook or by contacting the Principal's office or the Guidance Department. The designated ELO Coordinator will assist students in preparing the application form and other necessary paperwork.

The Principal will have primary responsibility and authority for ensuring the implementation of extended learning opportunities and all aspects of such programs. The Principal will determine who will be responsible for approving student eligibility and such approval will include a consideration of the overall benefits, costs, advantages, and disadvantages to both the student and the district.

The Principal will review and determine credits that will be awarded for extended learning opportunities toward the attainment of a high school diploma. Parents/guardians and/or students may appeal decisions rendered by the Principal within the provisions below (see Appeal Process).

Students approved for an extended learning opportunity must have parental/guardian permission to participate in such a program. Such permission will be granted through a Memorandum of Understanding for Educational Services signed by the parent/legal guardian and returned to the district before beginning the program.

All extended learning opportunities not initiated and designed by the district shall be the financial responsibility of the student or his/her parent/legal guardian. Students electing independent study, college coursework, internships, or other extended learning opportunities that are held off the high school campus will be responsible for providing their own transportation to and from the off-campus site. However, the District may provide transportation if feasible.

Students who have a financial or transportation need that would prevent such participation may request school assistance through their school Guidance Counselor. Such requests may be granted if district resources are available and at the discretion of the Superintendent. The Principal or Guidance Counselor will assist students in seeking alternative means of financial or transportation assistance if so needed. Students approved for off-campus extended learning opportunities are responsible for their personal safety and well-being. Extended learning opportunities at off-campus sites will require a signed agreement among the school, the student, and a designated agent of the third-party host. The agreement should specify the roles and responsibilities of each party.

Application Process

1. The application is to be completed by the student/parent/guardian seeking approval for the extended learning opportunity.
2. The application should be completed and submitted at least thirty (30) days prior to the beginning of the proposed program. However, the Board recognizes that short-term notice opportunities may present themselves to students from time to time. As such, the Principal may grant waivers to the thirty (30) day

submission requirement at his/her discretion, provided all other application criteria are satisfied. Such waivers will be granted on a case-by-case basis. All required information must be attached to the application and submitted to the student's Guidance Counselor.

3. The application will be reviewed by appropriate District staff and administration and a decision will be made within ten (10) days of receipt of the application. The student will be notified in writing of the status of the application. If additional information is requested, the information must be submitted within one week of receipt of the request.

4. It is the student's responsibility to maintain academic standing and enrollment in the approved program. Any failure to complete an approved program may jeopardize the student's ability to earn credit for the course. The student and parent/guardian recognize that in the event the student withdraws from an approved program, the District cannot guarantee placement in an equivalent District-offered course.

5. The District reserves the right to determine the number of credits to be awarded. Any credits earned may be calculated towards the overall Grade Point Average. The course name and actual grade earned will be noted on the student's official transcript.

Evaluation Criteria

The Principal will evaluate all applications. At a minimum, all applications must meet the following criteria:

- Provides for administration and supervision of the program
- Provides that certified school personnel oversee and monitor the program

Requirement that each extended learning opportunity meets rigorous standards, including the minimum standards established by the State Board of Education and all other applicable District standards

Appeal Process

A student whose application has been denied may request a meeting with the Principal. The Principal will provide the student with rationale as to why the proposal was denied. Students may resubmit alternate proposals for consideration if such proposals are made within the timelines established by this policy. If the Principal rejects the resubmitted proposal, the student may appeal to the Superintendent. All decisions made by the Superintendent shall be final.

Program Integrity

In order to ensure the integrity of the learning experience approved under this program, the student will be required periodically or upon demand to provide evidence of progress and attendance. The Principal will be responsible for certifying course completion and the award of credits consistent with the District's policies on graduation.

If a student is unable to complete the extended learning opportunity for valid reasons, the Principal, Principal's designee, or assigned Highly Qualified Teacher will evaluate the experience completed to date and make a determination for the award of partial credit or recommend an alternative experience.

If a student ceases to attend or is unable to complete the extended learning opportunity for an insufficient reason (lack of effort, failure to follow through, indecision, etc.), the Principal may determine that the student's transcript be adjusted to reflect the experience as a failure.

In order to certify completion of co-curricular programs and activities based upon specific instructional objectives aligned to the standards, the school will develop appropriate mechanisms to document student progress and program completion on student personnel records.

Students transferring from other schools who request acceptance of course credits awarded through similar extended learning opportunity programs shall have their transcripts evaluated by the Guidance Counselor and Principal.

It shall be incumbent upon the students or his/her parent/legal guardian to request that copies of the student's official transcript be sent from the former school.

Policy References:**Legal References:**

NH Code of Administrative Rules, Section Ed 306.04(a)(13), Extended Learning Opportunities
NH Code of Administrative Rules, Section Ed 306.26(f), Extended Learning Opportunities – Middle School
NH Code of Administrative Rules, Section Ed 306.27(b)(4), Extended Learning Opportunities – High School

Policy References:

, IKF, IHBI, IHBH-R2, IHBH-R, IMBA and IMBC

Category - Recommended

[ihbh-r-extendedlearningopportunityapplication.pdf \(165 KB\)](#)

[ihbh-r2-extendedlearningopportunitymou.pdf \(269 KB\)](#)

Last Modified by Lillian Sutton on June 29, 2017



Book	I: Instruction
Section	Series I
Title	DRAFT Extended Learning Opportunities
Code	IHBH
Status	First Reading
Adopted	May 4, 1993
Last Revised	October 2, 2012

DRAFT

EXTENDED LEARNING OPPORTUNITIES

Purpose

"Extended learning opportunities" (ELOs) are personalized learning experiences that allow for achievement of competencies through means outside of the traditional classroom/course such as means of acquiring knowledge and skills through instruction or study outside the classroom. Extended learning opportunities may include, but are not limited to, independent study, private learning, summer activities, or other opportunities approved as provided below, and in accordance with applicable Board policies.

The purpose of extended learning opportunities is to provide educational experiences that are meaningful and relevant, and that provide students with opportunities to explore and achieve. Through learning, this policy permits students to employ extended learning opportunities that are stimulating and intellectually challenging, and that enable students to fulfill or exceed the expectations of the District.

Credit is earned when students achieve the State or District competencies of a subject area. Students achieve competency when they can demonstrate proficiency in the subject area. Extended learning opportunities, or may be taken to supplement regular academic courses. Extended learning opportunities may also be used to fulfill prerequisite requirements for advanced classes.

If a student can demonstrate proficiency in high school competencies after the completion of the extended learning opportunity, irrespective of current grade level, the provisions of Policy 1000 shall apply.

Roles and Responsibilities

All areas of study in the program must meet or exceed the proficiencies and skills identified by the New Hampshire State Board of Education, applicable rules and regulations of the Department of Education, and the governing occupational safety.

Students wishing to pursue a specific learning opportunity must first present their proposal to the school's [_____] ELO Coordinator for approval. The name and contact information shall be in the Handbook or by contacting the Principal's office or the Guidance Department. The designated ELO coordinator will assist students in preparing the application form and other necessary information to determine the competencies and potential credits that may be earned through the ELO.

The [_____] Principal will have primary responsibility and authority for overseeing the implementation of ELOs and all aspects of such programs. The Principal will determine the overall benefits, costs, advantages and disadvantages to both the student and the District.

The [_____] Principal will review and determine what credit(s) can be awarded for ELOs toward the attainment of a high school diploma. Parents/guardians and/or students shall be involved in the process.

Students approved for an extended learning opportunity must have parental/guardian permission to participate in such a program. Such permission will be granted through a Memorandum of Understanding returned to the District before beginning the program.

All extended learning opportunities not initiated and designed by the District shall be the financial responsibility of the student or his/her parent/legal guardian. Students seeking independent learning opportunities that are held off the high school campus will be responsible for providing their own transportation to and from the off-campus site. However, the District may provide transportation for students who have a financial or transportation need that would prevent such participation, may request school assistance through the [_____] ELO Coordinator/Principal/Guidance Counselor at the discretion of the Superintendent. The Principal or Guidance Counselor will assist students in seeking alternative means of financial or transportation assistance if so needed.

Students who have a financial or transportation need that would prevent such participation, may request school assistance through the [_____] ELO Coordinator/Principal/Guidance Counselor at the discretion of the Superintendent. The Principal or Guidance Counselor will assist students in seeking alternative means of financial or transportation assistance if so needed.

Students approved for off-campus extended learning opportunities are responsible for their personal safety and well-being. Extended learning opportunities at off-campus sites will require a host. The agreement should specify the roles and responsibilities of each party.

Application Process

1. The application is to be completed by the student/parent/guardian seeking approval for the extended learning opportunity.
2. The application should be completed and submitted at least thirty (30) days prior to the beginning of the proposed program. However, the Board may grant waivers to students from time to time. As such, the Principal may grant waivers to the thirty (30) day submission requirement at his/her discretion. All required information must be attached to the application and submitted to the student's Guidance Counselor. All required information must be attached to the application and submitted to the student's Guidance Counselor.
3. The application will be reviewed by appropriate District staff and administration and a decision will be made within ten (10) days of receipt of the application. If additional information is requested, the information must be submitted within one week of receipt of the request.

- 4. It is the student’s responsibility to maintain academic standing and enrollment in the approved program. Any failure to complete an approved course. The student and parent/guardian recognize that in the event the student withdraws from an approved program, the District cannot gu
- 5. The District reserves the right to determine the number of credits to be awarded. Any credits earned may be calculated towards the overall (noted on the student’s official transcript.

Evaluation Criteria

The Principal will evaluate all applications. At a minimum, all applications must meet the following criteria:

- Provides for administration and supervision of the program
- Provides that certified school personnel oversee and monitor the program
- Requirement that each extended learning opportunity meets rigorous standards, including the minimum standards established by the State B

Appeal Process

A student whose application has been denied may request a meeting with the Principal. The Principal will provide the student with rationale as to why the proposal was denied. Students r timelines established by this policy. If the Principal rejects the resubmitted proposal, the student may appeal to the Superintendent. All decisions made by the Superintendent shall be final

Program Integrity

In order to insure the integrity of the learning experience approved under this program, the student will be required periodically or upon demand to provide evidence of progress and attter credits (based on the achievement of competencies) consistent with the District’s policies on graduation.

If a student is unable to complete the extended learning opportunity for valid reasons, the Principal or Principal’s designee, will evaluate the experience completed to date and make a det demonstrate some, but not all, of the required competencies)or recommend a different learning opportunity.

If a student ceases to attend or is unable to complete the extended learning opportunity for insufficient reason (lack of effort, failure to follow through, indecision, etc.), the Principal may

In order to certify completion of co-curricular programs and activities based upon specific instructional objectives aligned to the standards, the school will develop appropriate mechanisr records.

Students transferring from other schools who request acceptance of credit(s) awarded through extended learning opportunity programs shall have their transcripts evaluated as provided i

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete reci subject matter of the policy.

NH Dept of Ed Regulation

- N.H. Code Admin. Rules Ed 306.04(b)(13)
- N.H. Code Admin. Rules Ed 306.04(b)(21)
- N.H. Code Admin. Rules Ed 306.22(c)(4)

Description

- [Alternative Means Of Demonstrating Achievement Of Competencies](#)
- [Instructional Program](#)
- [High School Curriculum, Credits, and Cocurricular Programs](#)

Cross References

Code

- IHBB
- IHBI
- IHCD
- IK
- IKF
- IKFG
- IMBA

Description

- [Programs for Gifted and Talented Students](#)
- [Alternative Learning Programs & Individual Plans](#)
- [Advanced Course Work/Advanced Placement Courses and STEM Dual and Concurrent Enrollment](#)
- [Earning of High School Credit - Achievement of Competencies](#)
- [High School Graduation Requirements](#)
- [Career Exploration, Readiness, Pathways & Credentials](#)
- [Remote Learning](#)

ihbh-r-extendedlearningopportunityapplication.pdf (165 KB)

ihbh-r2-extendedlearningopportunitymou.pdf (269 KB)

Last Modified by Kristen Noonan on August 25, 2025



Book	F: Facilities and Planning Development
Section	Series F
Title	Supervisor of Construction, Clerk of the Works, Project Manager
Code	FEH
Status	Active
Adopted	March 3, 2020

SUPERVISION OF CONSTRUCTION CLERK OF THE WORKS / PROJECT MANAGER

- A. Subject to the provisions of paragraph D, below for projects over \$1,000,000, the Board will employ a Clerk of the Works who shall be directly responsible to the Board for review of the architect and contractor's activities in his/her supervision of building construction. This review shall include the adequacy of field inspection of the contractor's operations, administrative activities of the architect relating to construction, and any other matters relating to the interest of the District. The Clerk shall make periodic reports certifying by his/her personal knowledge that the work of the construction contractor and the architect is being performed in accordance with plans, specifications, and contracts.
- B. Change orders will be recommended by the Clerk of the Works to the Superintendent who will determine whether or not it is a matter for Board consideration. If the Superintendent decides Board consideration is not necessary, then the signature of the Superintendent shall be considered Board action. The Superintendent will develop a procedure to use relative to the need for the School Board review of change orders.
- C. Upon completion of building construction and after a final inspection of all its aspects by the design professional, contractors, and school officials, a recommendation for its acceptance will be made to the Board by the design professional and the Clerk of the Works.
- D. For construction or reconstruction projects of \$1,000,000 or more, for which the District receives a State Building Aid grant under RSA 198:15-c, the Clerk of the Works must hold the qualifications and title, and perform the services and responsibilities of a "Project Manager" as determined by the New Hampshire Department of Education, in addition to all responsibilities of the Clerk of the Works as outline in this policy. Additionally, the Project Manager shall hold his or her own comprehensive liability and auto insurance, worker's compensation coverage, and professional liability coverage.

Legal References:

RSA 198:15-c, IV, School Building Aid, Approval of Plans, etc.
 199:3, 4 & 4-a, Transfer of Building

Last Modified by Lillian Sutton on March 16, 2020



Book F: Facilities and Planning Development
 Section Series F
 Title DRAFT Supervisor of Construction, Clerk of the Works, Project Manager
 Code FEH
 Status Policy Committee Review
 Adopted March 3, 2020

DRAFT
 SUPERVISION OF CONSTRUCTION CLERK OF THE WORKS / PROJECT MANAGER

- A. Subject to the provisions of paragraph D, below, for projects over \$1,250,000, the Board will employ a Clerk of the Works who shall be directly responsible to the Board for review of the architect and contractor's activities in his/her supervision of building construction. This review shall include adequacy of field inspection of the contractor's operations, administrative activities of the architect relating to construction, and any other matters relating to the interest of the District. The *Clerk* shall make periodic reports certifying by his/her personal knowledge that the work of the construction contractor and the architect is being performed in accordance with plans, specifications, and contracts.
- B. Change orders will be recommended by the Clerk of the Works to the Superintendent who will determine whether or not it is a matter for Board consideration. If the Superintendent decides Board consideration is not necessary, then the signature of the Superintendent shall be considered Board action. The Superintendent will develop a procedure to use relative to the need for the School Board review of change orders.
- C. Upon completion of building construction and after a final inspection of all its aspects by the design professional, contractors, and school officials, a recommendation for its acceptance will be made to the Board by the design professional and the Clerk of the Works.
- D. For construction or reconstruction projects of \$1,250,000 or more, for which the District receives a State Building Aid grant under RSA 198:15-c, the Clerk of the Works must hold the qualifications and title, and perform the services and responsibilities of an Owner's Project Manager ("OPM"). The OPM will provide the services, fulfill the responsibilities and hold the qualifications of an OPM as set forth in N.H. Dept. of Education Rule Ed 321.30. Additionally, the Project Manager shall hold his or her own comprehensive liability and auto insurance, worker's compensation coverage, and professional liability coverage as required by RSA 198:15-c, III.

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

NH Statutes

RSA 198:15-b

RSA 198:15-c

RSA 199:3

RSA 199:4 & 4-a

Description

[Amount of Grant](#)

[School Building Aid, Approval of Plans, etc.](#)

[Transfer of Building](#)

[Transfer of Building](#)

NH Dept of Ed Regulation

N.H. Code Admin Rules Ed 321:30

Description

[Owner's Project Manager \(OPM\)](#) [\(Link active as of 2025.11.11\)](#)

Cross References

Code	Description
EC	<u>Buildings and Grounds Management</u>

Last Modified by Kristen Noonan on June 9, 2026



Book	E: Support Services
Section	Series E
Title	DRAFT Subpoenas Involving District Students, Officials, Employees and/or Records
Code	EHLB
Status	Policy Committee Review

Draft

Subpoenas Involving District Students, Officials, Employees and/or Records

A. Purpose and General Statement of Policy.

The purpose of this policy is to provide guidance and establish procedures for the receipt, review, and response to subpoenas, summonses and other legal processes (collectively "subpoena(s)" directed to the District, its officials, employees, or students). This policy is designed to ensure compliance with applicable laws while safeguarding the privacy rights of individual students and employees. It also aims to protect the legal and operational interests of the District and uphold the integrity of its educational mission. The policy does not concern subpoenas or other legal process on District officials, employees or students relative to matters directed at them as individuals and not at, or affecting, the District.

1. This policy provides guidance and direction for District employees or officials who are subpoenaed to testify and/or provide educational or other District records for any judicial or administrative proceeding.
2. The Board recognizes that when civil, administrative or criminal actions are pending involving an employee or student, the District may be requested or required to take action in order to protect the rights of District students, employees and officials, as well as the interests of the District.
3. In responding to subpoenas, the District will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for employees and students and is conducive to learning.

B. Procedures for Received Subpoenas.

1. Subpoenas Requesting District Records (a/k/a "subpoena duces tecum"). As provided in Board policy {**} EH, the School Board has designated the Superintendent as the custodian of all District records, which term shall have the same meaning as "governmental records" in the state's Right to Know law, RSA 91-A:1-a, and includes, without limitation, all student and all personnel records maintained by the District in whatever form. Accordingly, the School Board designates the Superintendent as the party upon whom a subpoena should be served when the subpoena is requesting District records (such subpoenas are often styled/titled "subpoena duces tecum"). As the designation of a custodian by the District is not necessarily binding on the party or agency seeking the records/issuing the subpoena, any employee who receives a subpoena merely requesting District records should follow the protocol included in the next paragraph.
2. Employee Receipt of a Subpoena. Any employee who receives a subpoena regarding a judicial or administrative proceeding for any purpose related to the District, or any of the District's students, employees or officers shall inform the Principal or other available senior building administrator immediately upon receiving the subpoena. If no building administrator is readily available, the employee shall inform the Superintendent or available senior SAU administrator. The Principal/building administrator or supervisor will inform the Superintendent or available senior SAU administrator about the subpoena as soon as possible.

No employee may testify or release student information, student or personnel records, or other district records without consultation in advance with the Superintendent or designee.

3. Subpoenas Seeking Student Records and Compliance with FERPA. In compliance with FERPA, the District will disclose student education records in response to a valid subpoena or court order only after providing reasonable advance notice to the parent or eligible student before releasing records, unless the subpoena is from a federal grand jury or law enforcement and includes a court order of non-disclosure, or the subpoena is part of a legal proceeding involving child abuse or neglect and the parent is a party to the case.

4. Consultation with Counsel. The Superintendent or Superintendent's designee, or in the absence of the Superintendent, the most senior administrator available at the SAU will promptly contact the School District's attorneys for guidance in order to ensure:
 - a. the validity of the subpoena, and
 - b. compliance with FERPA and all other legal requirements, and
 - c. protection of the interests of the District's students, employees, officials and the District itself.

C. Dissemination of Information Regarding this Policy and Subpoenas.

The Superintendent shall ensure that all employees are informed about the requirements of this policy. Additionally, the Superintendent must ensure that all certified educators are made aware that under RSA 21-N:4, XIII, a subpoena from the New Hampshire Department of Education ("NHED") served upon a certified educator may be sent certified mail to the last address on file at the Department of Education. The delivery of the subpoena does not require a return receipt. It is imperative therefore, that all certified educators (1) ensure that their addresses on file with NHED are current, and (2) are diligent in monitoring mail at those addresses.

***Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

NH Statutes

RSA 189:65

Description

[Definitions](#)

RSA 189:66

[Data Inventory and Policies Publication](#)

RSA 189:67

[Limits on Disclosure of Information](#)

RSA 194-C:4, SAU

[Superintendent Services](#)

RSA 21-N:4

[Duties of the Commissioner](#)

RSA 91-A:1-a

[Definitions](#)

Federal Statutes

20 U.S.C. §1232g

Description

[Family Educational Rights and Privacy Act \(FERPA\)](#)

Cross References

Code

EH

Description

[Public Access to School District Records](#)

EH-R(1)

[Public Access to School District Records - Procedures for Public Access to District Records "Right to Know Requests"](#)

EH-F(1)

[Public Access to School District Records - Request for Waiver of Electronic Communication Record Charge](#)

EH-F(2)

[Public Access to School District Records - Affidavit of Indigency for Waiver of Electronic Communication Charge](#)

EHB

[Data/Records Retention](#)

EHB-R(1)

[Data/Records Retention - Local Records Retention Schedule](#)

GBEAB

[Mandatory Code of Conduct Reporting - All Employees](#)

GBEB

[Staff Conduct](#)

JRA

[Student Records and Access \(FERPA\)](#)

JRA-R(1)

[Student Records and Access \(FERPA\)](#)

Last Modified by Kristen Noonan on June 9, 2026



Book G: Personnel
 Section Series G
 Title DRAFT Leave for Uniformed Service Members or Their Spouses
 Code GCCAD
 Status Policy Committee Review

DRAFT

Leave for Uniformed Service Members or Their Spouses

A. General Policy and Definition.

The purpose of this policy is to reinforce the District's commitment to military personnel and their families within the educational community. The policy describes certain leave and reemployment rights that apply under state and federal law for (1) employees who are members of the military, and (2) spouses of members of the military on active duty. This policy is intended to support military families by protecting their employment status during periods of military service and ensuring a smooth transition back into the workforce.

In accordance with applicable state statutes and the federal Uniformed Services Employment and Reemployment Rights Act (USERRA), as used in this policy "Uniformed Services" consist of members of the:

Army, Navy, Air Force, Marine Corps, Space Force, Coast Guard, including reservists), Commissioned Corps of the National Oceanic and Atmospheric Administration (NOAA), Commissioned Corps of the Public Health Service, Federal Emergency Management Agency (FEMA), National Disaster Medical System, and any other category of persons designated by the President of the United States in time of war or national emergency;

National Guard (regardless of the activation authority or location of service), and

Others as may be added by statute from time to time.

An administrator who receives a request for leave for a service position not described above, is encouraged to determine whether there has been an expansion of the classifications of personnel entitled to rights under USERRA or under RSA 110-C:1.

Employees of the District who are the spouse of a uniformed services member are also granted certain rights. These rights are explained in Section C.

Provisions Applicable to Uniformed Service Members Only.

Uniformed service members employed by the District are eligible for service-related leave, re-employment and other rights in accordance with USERRA and applicable state law. Among other things, and subject to certain exceptions, returning employees must be treated as if they had never left, and retain all seniority-based rights and benefits as if continuously employed during their military leave.

The provisions below address the most common circumstances related to uniform service leave and reemployment following the leave. There are many other provisions of USERRA and related regulations that address special situations and which may alter the responsibilities of the District and/or the rights of the employee (e.g., injuries sustained during the service related leave, undue hardship to the district, cumulative service-related leave exceeding 5 years, dishonorable or "other than honorable" discharge, etc.). Supervising/human resources administrators should consult with counsel or contact the U.S. Department of Labor in such circumstances.

Notice. A uniformed service member employee is required to give advance notice to the Superintendent before taking a service-related leave. Ideally, the notice will be given in writing as early as reasonably possible under the circumstances. Except in cases of emergency assignment or "military necessity", a minimum of 30 days prior to deployment is expected.

Salary and Wages. The District will not pay salary or wages during the service-related leave, subject to any terms in collective bargaining agreements, or if the employee elects to use any accrued paid time off. [NOTE: if the District pays employees for jury duty, the same compensation provisions will apply.]

Retirement System and other Retirement Benefits. The entire period of the service-related leave is to be treated as continuous employment. However, the District is not required to make contributions during service-related leave except in accordance with the requirements of the New Hampshire Retirement Service System. Note that if the period of service-related leave straddles more than one fiscal year, the contribution rate may change based upon experience steps or other compensation increases between the two fiscal years to which the employee would have been entitled had the service not occurred.

Medical Insurance. A uniform service member taking leave under USERRA may elect to continue participation (for themselves and their dependents) in the District's employer-sponsored health insurance during the leave for up to 24 months. If the employee's period of service is 30 days or less, the normal employee and employer contribution schedule and rates apply. If the service-related leave is 31 days or longer, the District has the discretion to charge the employee up to 102% of the entire premium, and the payment

schedule will be dependent on the health plan's rules. The District will provide the employee with a USERRA continuation coverage notice at or before the commencement of the leave. If the employee elects not to continue coverage at the time of taking the leave or ceases coverage during the leave, reinstatement into the plan upon return to work must occur without a waiting period.

Completion of Service-Related Leave. Upon completion of service (no longer than five cumulative years), the employee shall give evidence of satisfactory discharge immediately thereafter. The employee shall be restored to his or her previous or similar position with the same status, pay, vacation leave, sick leave, bonus, advancement, and seniority. **Seniority shall continue to accrue during the period of absence.**

If the employee is unable to provide [satisfactory evidence] (documents, etc.) because they are not readily available or do not exist, the employee shall be reemployed despite this. However, if once the documentation becomes available it shows that one or more of the reemployment requirements were not met, the district may terminate the person and any rights or benefits that may have been granted.

Return to Work/Reemployment After Completion of Service.

If service is less than 31 days, an employee must return to work within the first day after duty ends, after a period for safe transportation and at least 8 hours of rest.

If service is between 31 days and 180 days, the employee must apply for re-employment, not later than 14 days after completion. Applications for re-employment submitted after 14 days, due to no fault of the employee, will be accepted.

If service is greater than 180 days, the employee must apply for re-employment within 90 days of returning from service.

The reporting or application deadlines may be extended for up to two years for employees who are hospitalized or convalescing due to an injury or illness incurred during military service. If the employee was disabled on account of the service, or a pre-existing disability is aggravated by account of the service, the District will make reasonable efforts to accommodate the disability.

Reinstatement Rights. Employees returning from service-related leave will be reinstated to the position they would have attained had they remained continuously employed, unless doing so would impose an undue hardship on the District or impossible as defined by 20 CFR 1002.139. If the responsibilities for the same position that the employee held have changed since the employee began the service-related leave, and additional training is required, the District will make reasonable efforts to retrain the employee for their position.

Provisions Applicable to Employee Spouses of Uniformed Service Members

This section provides limited leave and other employment protections for employees who are legally married to uniformed service members (as defined above) when service members are involuntarily mobilized for up to one year and one day. The section applies only to District employees who work in a school or other District location with 50 or more full or part-time employees (whether assigned entirely or partially at that school/location).

Leave. The District will grant unpaid leave to an employee spouse of a uniformed service member, and will not discharge, refuse to hire or take any adverse employment action against the employee based on the involuntary mobilization of the employee's spouse **when such mobilization lasts at least one year and one day.**

In order to exercise leave and other rights under this Section C, the spouse employee must inform the Superintendent within 30 days of their spouse's receipt of the official notice of the involuntary mobilization. The District must then provide a written acknowledgment to the employee of the notice of deployment, explicitly confirming adherence to the terms of RSA 110-C:1-a and this policy.

Benefits. Under RSA 110-C:1-a, II, except as otherwise provided in this Section C, a service member spouse shall be afforded the same privileges, benefits and protections as would a service member employee called to active duty as described in Section B above.

Reemployment. A spouse of an involuntarily mobilized uniformed service member has reemployment rights or the same duration that a uniformed service member would have under Section B.6, above. The service member spouse will be reemployed in the same position he or she held, or in a position of like seniority, status, and pay for which he or she is qualified. The District may choose not to reemploy the employee if the District certifies that its circumstances have so changed as to make reemployment impossible or unreasonable as defined by 20 C.F.R. Section 1002.139.

In order to exercise the reemployment right, the employee is required to report to work or submit a timely application for reemployment upon the spouse's completion of mobilization.

***Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

NH Statutes

RSA 110-C

Description

[National Guard; Rights and Protections](#)

RSA 112

[Public Officers or Employees; Military Leave](#)

Other Reference

USERRA Reference - US Dept. of Labor

Description

[A Guide to the Uniformed Services Employment and Reemployment Rights Act \(link as of 2025.11.11\)](#)

Federal Regulations

20 CFR 1002.139.

Description

[Exceptions to Reemployment Obligation](#)

Federal Statutes

38 U.S.C. §4301 et seq.

Description

[Uniformed Services Employment and Reemployment Rights Act](#)

Cross References

Code

JFAM

Description

[Education of Military Children & Military Connected Students](#)

Last Modified by Kristen Noonan on June 9, 2026



Book	I: Instruction
Section	Series I
Title	School Year
Code	IC
Status	Active
Adopted	May 4, 1993
Last Revised	March 21, 2023

SCHOOL YEAR AND SCHOOL YEAR CALENDAR

A. School Year.

The student school year shall be a minimum of 180 instructional days or, alternatively, the equivalent number of hours as required in the rules of the N.H. Department of Education (see Ed 306.18).

The school year for teachers and other certified professionals shall be 188 days unless otherwise determined by the Board, applicable collective bargaining agreement, or individual contract.

The school year for support staff shall be 183 days unless otherwise determined by the Board, applicable collective bargaining agreement, or individual contract.

The school calendar will be established annually as described in paragraph D below.

B. School Closures.

Any days that the schools are closed for emergency reasons and are not designated by the Superintendent as distance education days (see paragraph C below) will be made up at the end of the school year or during recess periods, as approved by the Board upon the Superintendent's recommendation. Under special circumstances, the Board may request an exception to this requirement from the State Board of Education.

In the event schools are closed for excessive days for emergency reasons, the Superintendent may recommend to the School Board a revised schedule that satisfies all Department of Education requirements, but which may amend the number of days in the school year.

C. Distance Education During Inclement Weather.

If inclement weather makes it unsafe to safely transport students to or from in-person instruction, the Superintendent/designee is authorized to designate that day as remote instruction or “distance learning”. Before remote instruction/distance learning is used as an instructional day for the purpose of satisfying the minimum instructional day/hour requirements of the N.H. Department of Education, the Superintendent shall ensure that a plan exists with procedures to promote and allow for participation by all students in any affected school.

Prior to approving designating a day as a remote instruction/distance learning day, or any school/district-wide distance education that is dependent on technology, the Superintendent/designee will consider the impact that the inclement weather event might have on necessary technology.

Distance education will only count toward the required instructional days/time when conducted in accordance with N.H. Dept. of Education Rule Ed 306.22. See also Board policies [IC](#) and [IMBA](#).

D. School Calendar.

The school calendar will be developed by the Superintendent and submitted to the Board by February 20th. The Board should approve the final calendar by their first meeting in March. Any exceptions or revisions to the calendar thereafter must be approved in advance by the Board.

The Superintendent shall ensure that the calendar conforms to the number of actual days of instruction and employment as required by law, board policy, and staff contracts.

To the extent possible, the calendar will be coordinated with the school calendars of the area vocational schools, regional special education programs, and other districts in the SAU.

The high school graduation date shall be set no more than 5 school days or 30 instructional hours before the end of the scheduled school year. The date may remain fixed notwithstanding the need for other grades to make up days lost to inclement weather or other emergencies. See Ed 306.18(a)(4).

Dates of Revisions: 03/21/2023, 2/21/2012; 5/20/2009

Legal References:

RSA 189:1, Days of School

RSA 189:24, Standard School

N.H. Dept. of Education Rules, Ed 306.18, School Year

N.H. Dept. of Education Rules, Ed 306.19, School Calendar

N.H. Dept. of Education Rules, Ed 306.22, Distance Education

Last Modified by Lillian Sutton on April 3, 2023



Book	I: Instruction
Section	Series I
Title	DRAFT School Year And School Year Calendar
Code	IC
Status	Policy Committee Review
Adopted	May 4, 1993
Last Revised	March 21, 2023

DRAFT SCHOOL YEAR AND SCHOOL YEAR CALENDAR

A. School Year.

The student school year shall be a minimum of 180 instructional days or, alternatively, the equivalent number of hours as required in the rules of the N.H. Department of Education (see Ed 306.15).

The school year for teachers and other certified professionals shall be 188 days unless otherwise determined by the Board, applicable collective bargaining agreement, or individual contract.

The school year for support staff shall be 183 days unless otherwise determined by the Board, applicable collective bargaining agreement, or individual contract.

The school calendar will be established annually as described in paragraph D below.

B. School Closures.

Any days that the schools are closed for emergency reasons and are not designated by the Superintendent as remote learning days (see paragraph C below) will be made up at the end of the school year or during recess periods, as approved by the Board upon the Superintendent's recommendation. Under special circumstances, the Board may request an exception to this requirement from the State Board of Education.

In the event schools are closed for excessive days for emergency reasons, the Superintendent may recommend to the School Board a revised schedule that satisfies all Department of Education requirements, but which may amend the number of days in the school year.

C. Remote Learning During Inclement Weather.

If inclement weather makes it unsafe to safely transport students to or from in-person instruction, the Superintendent/designee is authorized to designate that day as a remote learning day. Before remote instruction is used as instruction that day for the purpose of satisfying the minimum instructional day/hour requirements of the N.H. Department of Education, the Superintendent shall ensure that a plan exists with procedures to promote and allow for participation by all students in any affected school.

Prior to approving and designating a day as a remote instruction day, or any school/district-wide remote instruction that is dependent on technology, the Superintendent/designee will consider the impact that the inclement weather event might have on necessary technology.

Remote instruction will only count toward required instructional days/time when conducted in accordance with N.H. Dept. of Education Rule Ed 306.18. See also Board policy {**}IMBA.

D. School Calendar.

The school calendar will be developed by the Superintendent and submitted to the Board by February 20th. The Board should approve the final calendar by their first meeting in March. Any exceptions or revisions to the calendar thereafter must be approved in advance by the Board.

The Superintendent shall ensure that the calendar conforms to the number of actual days of instruction and employment as required by law, board policy, and staff contracts.

To the extent possible, the calendar will be coordinated with the school calendars of the applicable regional special education programs, and other districts in the SAU.

Additionally, the calendar must align with the calendar established by any applicable Regional Career and Technical Center Agreements (RCTEA), with exceptions only as allowed under RSA 188-E:1-a, III.

The high school graduation date shall be set no more than 5 school days or 30 instructional hours before the end of the scheduled school year. In the event that the number of days/hours lost to inclement weather exceeds 5 days/30 hours, the Superintendent shall confer with the New Hampshire Department of Education as to whether graduating students will be required to make up the lost days/hours.

E. Holidays.

Pursuant to RSA 288:4, III, any holiday included in the school calendar that corresponds to a State "legal" holiday shall use the name for such holiday as designated in RSA 288:1. As of 2024, these include: January 1, Martin Luther King, Jr. Civil Rights Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day. All schools receiving State funds are required to observe Veterans Day. Additionally, such names shall be used on any "official" communication, publication, document or calendar.

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

NH Statutes	Description
RSA 188-E:1-a	Regional Career and Technical Education Agreements (RCTEA)
RSA 189:1	Days of School
RSA 189:24	Standard School
RSA 288:1	Holidays
RSA 288:4	School Holidays

NH Dept of Ed Regulation	Description
N.H. Code Admin. Rules Ed 306.15	School Year
N.H. Code Admin. Rules Ed 306.15(f)	Remote Learning
N.H. Code Admin. Rules Ed 306.18	Remote Learning

Cross References

Code	Description
EBCD	Emergency School & District Closings
IMBA	Remote Learning

Last Modified by Kristen Noonan on June 9, 2026



Book	J: Students
Section	Series J
Title	Student Admissions to/Withdrawals from School/Enrollment
Code	JF
Status	Active
Adopted	May 4, 1993
Last Revised	April 5, 2022

ENROLLMENT POLICY

Just as it is the District's responsibility to provide an education to all resident pupils between the ages of six years and eighteen years, it is the responsibility of resident parents to enroll their children in school, consistent with this policy and with all applicable state laws.

Consistent with the provisions of Policy JEB – Age of Entrance - a student may enter kindergarten if his/her chronological age will be five before September 30 of the year of entering school. A student may enter grade one if his/her chronological age will be six before September 30 of the year of entering school.

Students may attend school part-time, consistent with the provisions of RSA 193:1-a, Dual Enrollment. If a student is a resident of the District and is attending a school within the District on a part-time basis, the District will ensure that the student is satisfying compulsory attendance requirements. If a student is not a resident of the District, but is attending a school within the District on a part-time basis, it shall not be the District's responsibility to ensure that the student is satisfying compulsory attendance requirements.

Students participating in alternative learning programs established, offered and approved by the District shall be considered enrolled in the District. Alternative learning programs may include but are not limited to extended learning opportunities, alternative learning programs, independent studies, private instruction, or others.

Resident students who participate in a home education program pursuant to RSA 193-A will not be considered to be enrolled in the District, even if such students access educational programs through the District.

Legal References:

RSA 189:1-a, Duty to Provide Education
 RSA 193:1, Duty of Parent; Compulsory Attendance of Pupil
 RSA 193:1-a, Dual Enrollment

Revisions: 11/1/1999

Policy References:

Category - Optional

Last Modified by Lillian Sutton on April 21, 2022



Book	J: Students
Section	Series J
Title	DRAFT Enrollment and Enrollment Capacities
Code	JF
Status	Policy Committee Review
Adopted	May 4, 1993
Last Revised	April 5, 2022

DRAFT Enrollment and Enrollment Capacities

A. Duty to Provide Education and General Enrollment Provisions.

Just as it is the District's responsibility to provide an educational opportunity to all resident pupils who have reached the age of six before September 30 and eighteen years, it is the responsibility of parents to ensure that their children are participating in an educational program as required under RSA 193:1.

Age of entrance for the District's schools shall be as provided in Board policies ~~{**}~~ JEB and ~~{**}~~ JEBA.

Students may attend District schools part-time, consistent with the provisions of RSA 193:1. Except as otherwise provided in another Board policy or state law, part-time enrollment means that a student is enrolled in no more 50% of instructional time of the District's programming. Any student enrolled in more than 50% of instructional time shall be considered full time.

If a student is not a resident of the District, but is attending a school within the District on a part-time basis, it shall not be the District's responsibility to ensure that the student is satisfying compulsory attendance requirements.

Students participating in alternative learning programs established, offered and approved by the District shall be considered enrolled in the District. Alternative learning programs may include but are not limited to extended learning opportunities, alternative learning programs, independent studies, private instruction, or others.

Resident students who participate in a home education program pursuant to RSA 193-A will not be considered to be enrolled in the District, even if such students access educational programs through the District.

B. Annual Capacity Report and Limitations.

In order for proper planning and to accommodate enrollment and assignment changes by both full-time enrolled students and other non-enrolled students, the Board directs the Superintendent to prepare and submit to the board by May 31 each year, a report with recommendations for capacity limitations for all of the District's schools, programs, classes and activities. The recommendations should be guided by the District's underlying mission to provide positive academic outcomes for its students, and take into account such matters as:

1. **Personnel Limitations** – Availability of qualified educators and support staff.
2. **Physical Space** – Classroom sizes, specialized facilities, and overall building capacity.
3. **Budgetary Constraints** – Funding allocations impacting staffing, resources, and infrastructure.
4. **Enrollment Trends** – Current enrollment, enrollment projections and community residential expansion (see Board policy ~~{**}~~ FBB).
5. **Program-Specific Limits** – Desired caps for courses, programs, class levels and co-curricular activities.
6. **Student-Educator Ratios** – See Board policy ~~{**}~~ ~~IBB~~**IIB** and district and state standards.
7. **Specialized Needs** – Accommodations for students requiring additional support.
8. **Operational Factors** – Transportation, scheduling, and technology resources.

- 9. **Capacity to Accommodate Non-Resident/Tuition Students** - Including flexibility for unforeseen enrollment of resident students or students with a "right" of enrollment under tuition/AREA agreements.
- 10. **Recommendations** – Strategies for addressing capacity challenges and maintaining quality education.

The Superintendent shall ensure the report is data-driven, includes historical comparisons, considers and outlines actionable recommendations for resource allocation and program planning. The report need not itemize every class/program/activity, but can group them as the Superintendent deems appropriate. The Superintendent may include commentary or analysis of possible revenue and/or program improvement opportunities in the report.

The School Board will review the Superintendent's report and make such adjustments as the Board deems appropriate. No later than July 31, but ideally by June 30, the Board will finalize and approve Appendix ~~(**)~~ JF-R(1) **"Annual School, Program, Class and Activities Capacity Limitations Enrollment."**

***Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

NH Statutes	Description
RSA 189:1-a	Duty to Provide Education
RSA 193:1	Duty of Parent; Compulsory Attendance by Pupil
RSA 193:1-a	Dual Enrollment
Cross References	
Code	Description
IHBG	Home Education Instruction
JEB	Age of Entrance
JFAM	Education of Military Children & Military Connected Students

Last Modified by Kristen Noonan on June 9, 2026

District employees, contractors, and agents will notify the ISO or designee immediately if there is reason to believe confidential information has been disclosed to an unauthorized person or any information has been compromised, whether intentionally or otherwise.

The Superintendent and/or the ISO shall immediately report any known or suspected cybersecurity incidents within the District's information systems, or within an information system of any vendor of the District, to the New Hampshire Cyber Integration Center of the Department of Information Technology. The Superintendent and/or the ISO shall disclose all known information and interactions. See RSA 31:103-b.

The ISO or designee will investigate immediately and take any action necessary to secure the information, issue all required legal notices, and prevent future incidents. When necessary, the Superintendent, ISO, or designee is authorized to secure resources to assist the District in promptly and appropriately addressing a security breach.

As a part of this investigation, the ISO or designee will promptly determine the likelihood that any information part of a cybersecurity incident has been or will be misused. If the determination is that the misuse of information has occurred or is reasonably likely to occur, or if a determination cannot be made, the ISO will notify the affected individuals as soon as possible, consistent with the notification requirements under RSA 359-C:20.

Likewise, the District will take steps to ensure that critical information is secure and is not inappropriately altered, deleted, destroyed, or rendered inaccessible. Access to critical information will only be provided to authorized individuals in a manner that keeps the information secure.

All District staff, volunteers, contractors, and agents who are granted access to critical or confidential information/data are required to keep the information secure and are prohibited from disclosing or assisting in the unauthorized disclosure of such confidential or critical data/information. All individuals using confidential and critical data/information will strictly observe all administrative procedures, policies, and other protections put into place by the District including, but not limited to, maintaining information in locked rooms or drawers, limiting access to electronic files, updating and maintaining the confidentiality of password protections, encrypting and redacting information, and disposing of information no longer needed in a confidential and secure manner.

Any attempt to access information by an unauthorized individual, regardless of success, may result in an investigation and/or consequences.

G. Using Online Services and Applications.

District staff members are encouraged to research and utilize online services or applications to engage students and further the District's education mission. District employees, however, are prohibited from installing or using applications, programs, or other software, or an online system/website, that either stores, collects, or shares confidential or critical data/information, until the ISO approves the vendor and the software or service used.

Before approving the use or purchase of any such software or online service, the ISO or designee shall verify that it meets the requirements of the law, Board policy, and the Data Governance Plan and that it appropriately protects confidential and critical data/information. This prior approval is also required whether or not the software or online service is obtained or used without charge.

H. Training.

The ISO will provide appropriate training to employees who have access to confidential or critical information to prevent unauthorized disclosures or breaches in security. All school employees will receive annual training in the confidentiality of student records and the requirements of this policy and related

procedures and rules.

I. Data Retention and Deletion.

The ISO or designee shall establish a retention schedule for the regular archiving and deletion of data stored on

District technology resources. The retention schedule should comply with, and be incorporated [by reference] into the data/record retention schedule established under Policy [EHB](#) and administrative procedure [EHBR](#), including but not limited to, provisions relating to Litigation and Right to Know holds as described in Policy [EHB](#).

J. Consequences

The District may end business relationships with any contractor who fails to follow the law, District policies or procedures, or the confidentiality provisions of any contract.

The District may suspend all access to data or use of District technology resources pending an investigation.

Violations may result in temporary, long-term or permanent suspension of user privileges. The District will cooperate with law enforcement in investigating any unlawful actions.

Category: Priority/Required by Law

Related Policies [EHAA](#), [EHB](#), [GBEBD](#), [GBEF](#), [IHBH](#), [JICJ](#), [JICL](#), [JICM](#), [KD](#), & [KDC](#)

Revision Dates: 10/17/2023, 3/5/2019

Legal References:

*15 U.S.C. §§ 6501-6506 * Children's Online Privacy Protection Act (COPPA)*

*20 U.S.C. § 1232g * Family Educational Rights and Privacy Act (FERPA)*

*20 U.S.C. § 1232h * Protection of Pupil Rights Amendment (PPRA)*

*20 U.S.C. § 1400-1417 * Individuals with Disabilities Education Act (IDEA)*

*20 U.S.C. § 7926 * Elementary and Secondary Education Act (ESSA)*

*RSA 189:65 * Definitions*

*RSA 186:66 * Student Information Protection and Privacy*

*RSA 189:67 * Limits on Disclosure of Information*

*RSA 189:68 * Student Privacy*

*RSA 189:68-a * Student Online Personal Information*

*RSA 359-C:19-21 * Right to Privacy/Notice of Security Breach*

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
June 16, 2026 (Not Yet Approved)
MRMHS Library, Swanzey, NH

School Board Members Present: Kristen Noonan, Edmond LaPlante, Brian Bohannon, Lisa Steadman, Rachel Vogt, Hannah Blood, Scott Peters, Gina Carraro and Christina Pierce. **Absent:** Melissa Diven, Jennifer Strimbeck, Betty Tatro and Unassigned from Fitzwilliam.

Administration Present: J. Rathbun, Superintendent, Lisa Spencer, Assistant Superintendent and L. Spencer, Assistant Superintendent.

1. CALL THE MEETING TO ORDER at 7:00 PM: S. Peters opened the meeting at 7:00 PM.

2. PUBLIC COMMENTS: There were no public comments.

3. NON-PUBLIC SESSIONS under RSA 91-A: II

a. (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. MOTION: K. Noonan **MOVED** to enter into Non-Public Session under RSA 91-A: II (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present. **SECOND:** R. Vogt. **VOTE:** 8.937/0/0/4.063. **Motion passes. G. Carraro leaves the meeting.**

4. RETURN TO PUBLIC SESSION: MOTION: K. Noonan **MOVED** to SEAL the June 16, 2026 Non-Public Meeting Minutes (l) for 10 years until June 16, 2036. **SECOND:** C. Pierce. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

5. MATTERS FOR INFORMATION & DISCUSSION:

a. Sale of Cutler School-Process update Fin/Rac Recommendation: H. Blood explained that the Fin/Fac Committee would recommend either in no particular order to invest the funds or support a SAU project. The committee does not support returning the funds to the taxpayers from the sale of the Cutler School. It was commented that the SAU Project is a priority for the employees. B. Bohannon would invest the funds for the SAU. He cannot see the taxpayers supporting a bond. J.Morin commented that there will be additional interest from the elementary school renovation project. S.Peters would like to combine the 2 recommendations from the Fin/Fac Committee and develop a presentation to the Budget Committee.

b. 2025 School Profile (for colleges): L. Spencer presented the School Profiles. This information is sent to every school that asks for a transcript.

c. 2026 NHSBA Delegate Assembly: L.Steadman explained the Delegate Assembly process to the new members. S.Peters explained each year we send a member to the Delegate Assembly. The member will vote by the will of the Board. Do we want to submit a resolution? The Board will not submit a resolution.

d. **Policy Motions 1st Read:**

1. **IHCD/LEB: Advanced Course Work/Advanced Placement Courses**
2. **FEH: Supervision of Construction, Clerk of the Works/Project Manager**
3. **EHLB: Subpoenas Involving District Students, Officials, Employees and/or Records**
4. **GCCAD: Leave for Uniformed Service Members or Their Spouses**
5. **IC: School Year and School Year Calendar**
6. **JF: Enrollment and Enrollment Capacities:** K. Noonan explained that the Policy Committee is presenting the six policies for a first read. The committee is reviewing these policies first due to the new legislation from the Fall Bulletin.

6. **MATTERS THAT REQUIRE BOARD ACTION**

a. **Call for Resolutions:** The Board is not submitting a resolution this year.

b. **Annual Approval of Data Governance Plan:** The Data Governance Plan was presented to the Board. J. Rathbun explained there are no changes, we are in full compliance and have the strongest data governance in NH. **MOTION:** K. Noonan **MOVED** to mark Policy EHAB as reviewed as of 6/16/26. **SECOND:** H. Blood. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

c. **Authorize Weekly AP Checks & Manifest Signatures:** J. Morin explained that Panda e-signature is okay with the Auditors but the policy will have to be changed first. It would be fine for next year if the policy is changed. **MOTION:** K. Noonan **MOVED** to authorize any three of the following Board Members to sign the manifest as needed between 6/17/26 and 8/30/26 specifically: K. Noonan, H. Blood, B. Tatro and R. Vogt. **SECOND:** H. Blood. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

d. **Authorize Superintendent to hire certified staff until the 1st Sept. Meeting:** **MOTION:** to authorize the Superintendent to hire certified staff until 9/1/26 without seeking Board approval. **SECOND:** C.Pierce **VOTE:** 8.731/0/0/4.269. **Motion passes.**

e. **Last Meeting to leverage Unallocated Funds:** J.Morin explained that there will be about \$500,000.00. There are 2 requests for use of the funds

i. **Wrestling Mats:** L.Steadman is recommending wrestling mats for the wrestling team. The cost of the mats are \$7,000. The group is asking for \$7000 because the parents of the wrestlers raised the remaining amount. **MOTION:** H. Blood **MOVED** to encumber unexpended funds to purchase wrestling mats in the amount of \$7000. **SECOND:** L. Steadman. **DISCUSSION:** L. Steadman explained the mats are very old, it is a safety issue and the new pads will take up less space. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

ii. **Any Other Specific Quotes Presented by Administration:** The administration is recommending that the gym and auditorium get painted since it has been a number of years since it had been done and to re-pad the gym. The painting will cost \$52,860 and the re-padding will cost \$13,385. **MOTION:** H. Blood. **MOVED** to encumber unexpended funds to paint the MRMHS gymnasium and the auditorium in the amount of \$52,860 and for re-padding of the gym in the amount of \$13,385. **SECOND:** L. Steadman. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

f. **Appoint a member to the Safety Committee:** S. Peters appointed L. Steadman to the Safety Committee.

g. Donation: J. Rathbun explained an organization has made a donation in the amount of \$4000 to help families pay off their lunch bills at MTC. **MOTION:** K. Noonan **MOVED** to accept the donation of \$4000 to pay off MTC student lunch debt. **SECOND:** L.Steadman **VOTE:** 8.731/0/0/4.269. **Motion passes.**

h. * Approve the Consent Agenda: June 2, 2026 Public and Non-Public Meeting Minutes, transfers and the Manifest \$3,679,831.09: **MOTION:** K. Noonan **MOVED** to approve the June 2, 2026 Public and Non-Public Meeting Minutes, the following budget transfers: a request from J. Morin in the amount of \$50,000 from the library para salary and benefits lines and the SRO Reimbursement line to the Adm Assistant salary and benefits line, a request from J. Morin in the amount of \$56,800 from the MTC Spec ed.. para salary and benefits lines to the MTC reg. Ed. salaries and benefits lines, MTC stipends line, MTC substitutes line, MTC PK benefits lines and MTC Reading salary line and Reading retirement lines, a request from J. Morin in the amount of \$34,100 from the MTC library para health line, MTC Adm Dental Ins line, MTC copier lease line, MTC Adm. supplies line and Cutler Custodial health line to the MTC electricity line, a request from J. Morin in the amount of \$51,600 from the Cutler admin. Benefits lines, Cutler Custodial Salaries lines, Cutler Bldg Repair & Maintenance to the Cutler Reg. Ed. salary and benefits lines, Cutler Substitute line Cutler Reg. Ed. benefits lines, a request from J. Morin in the amount of \$11,400 from the Troy health services health ins. and dental ins. to the Troy Guidance Health ins. line, a request from J. Morin in the amount of \$28,200 from the Troy Custodial Health benefits lines and Troy propane bottled gas line to the Emerson Electricity line and the Manifest in the amount of \$ 3,679,831.09. **SECOND:** C. Pierce. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

7. SETTING NEXT MEETING'S AGENDA:

- a. July 21, 2026**
 - i. Approve Policy DFA**
 - ii. Approve Policy JLDDB**
 - iii. Approve Instructional Plan**
 - iv. Approval Student Tuition Rate**
 - v. Review Minutes/Motions from Budget Committee (6/23 Meeting)**

8. PUBLIC COMMENTS: There were no public comments.

9. MOTION TO ADJOURN: **MOTION:** K. Noonan **MOVED** to adjourn the meeting at 9:01 PM. **SECOND:** R. Vogt. **VOTE:** 8.731/0/0/4.269. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary

VOTING KEY:Yes/No/Abstain/Absent