

DeKalb County School District Retirement Planning Timeline

Supporting employees participating in the Public Schools Employees Retirement System of Georgia (PSERS)

After years of dedication, service, and commitment to students, families, and the DeKalb County School District, retirement marks the beginning of a well-earned new chapter. DCSD deeply appreciates the impact you have made throughout your career and is honored to support you as you prepare for this important transition. Our Retirement Specialists are available to guide you through each step of the process and provide the resources and support you need as you prepare for retirement.

Timeline	Recommended Action
2 Years Before Retirement	- Register for your Public School Employees Retirement System of Georgia (PSERS) account. Public School Employees Retirement System - Employees' Retirement System of Georgia Retirement Online Now Available for PSERS Members - Employees' Retirement System of Georgia AuthenticateSsn - Review your PSERS account periodically and begin estimating your retirement benefits.
12 Months Before Retirement	- Attend PSERS counseling or schedule a retirement consultation with DCSD Retirement Specialist. - Click the links below to view Beginning Your Retirement Journey and When Can I Retire? for an overview of the PSERS retirement process. Beginning Your Retirement Journey When can I retire?
6 Months Before Retirement	- Attend PSERS counseling or schedule a retirement consultation with DCSD Retirement Specialist. - Submit your PSERS retirement application online. Click the link below to watch a video on how to apply online. - Click the link below to watch a video on how to apply online. Getting Ready to Apply Online - Click on the link below to log into your account at ers.ga.gov and click "Apply for Retirement" and follow the instructions to complete and submit the application. Login - Submit your DCSD retirement request through the Resignation Hub. Resignation Hub <u>Retirement Application Guidelines</u> Employees are encouraged to request an estimate from PSERS within six months of their anticipated retirement date. Retirement applications cannot be accepted more than 90 days prior to the retirement date. Applications should be submitted no later than 30 days before the retirement date to ensure timely payment of the first check. Completed applications must be submitted directly to ERSGA. Applications are not considered valid until they are received by ERSGA.
3 Months Before Retirement	- Submit your DCSD retirement request through the Resignation Hub, if it was not submitted previously. Resignation Hub - Click on the link below to learn about your options for benefit payments and beneficiaries. Options for Benefit Payments and Beneficiaries
Retirement Month	- Confirm benefits, insurance coverage, and finalize required documents. - Georgia Breeze Login - GaBreeze or call 1-877-342-7339 - State Health Benefit Plan State Health Benefit Plan or call 1-800-610-8163 - Social Security Administration The United States Social Security Administration or call 1-800-772-1213 - Confirm the accuracy of service credit and final wages. - Confirm ERSGA has reviewed and processed your application Contact Customer Care - Employees' Retirement System of Georgia or call 404-350-6300

Ready to schedule a with our Retirement Services team?

Or Contact:

Phone: 678-676-0362

Email: Retirement@dekalbschoolsga.org



DeKalb County
School District