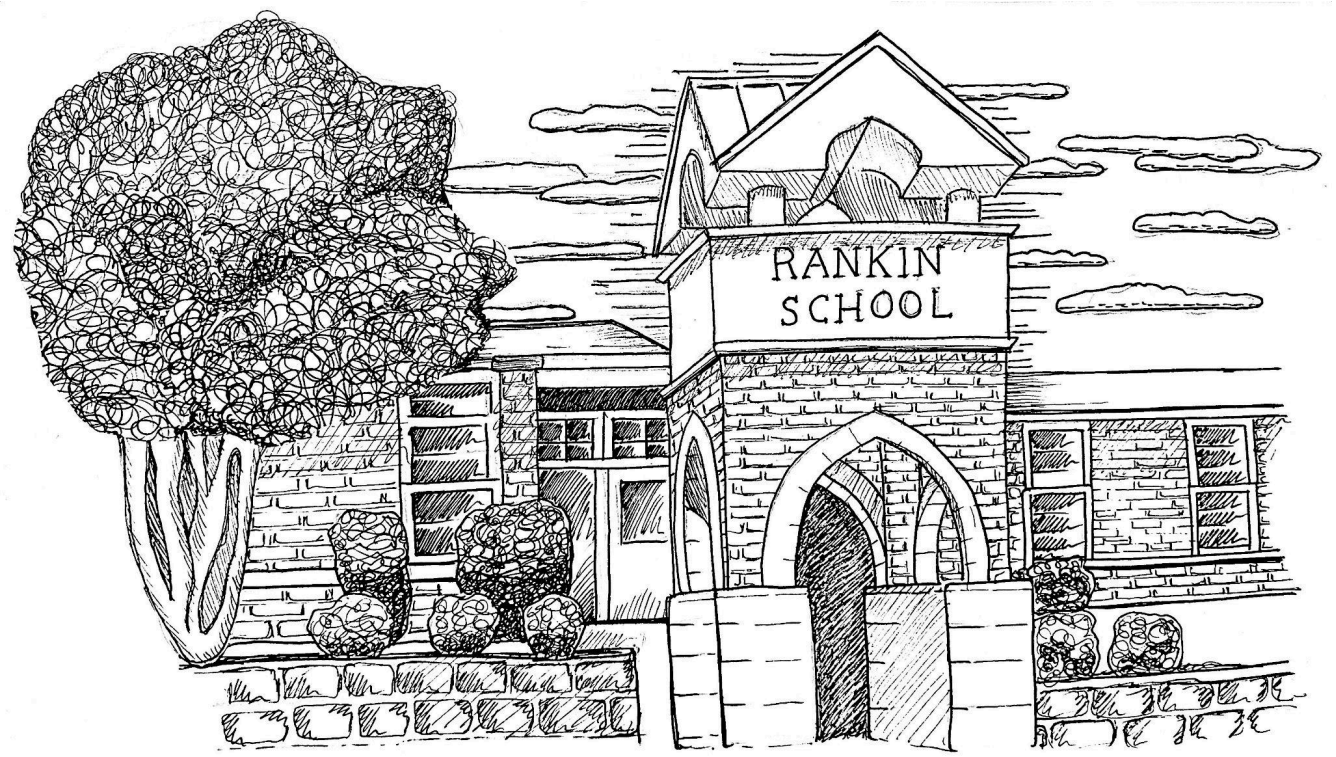


Rankin Elementary

Student Handbook

2026-2027

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DISTRICT INFORMATION

Superintendent:
Dr. Rob Picou
Deputy Superintendent:
Dr. Brock English
Assistant Superintendents:
Dr. Melissa Thomas
Mr. Art Dobbs

Board of Trustees:
Paul Mize III
Sherry Davis
Amy Tate
Jon Milstead
Hope Huey

MISSION

The Tupelo Public School District serves the community by engaging each student in an excellent education that develops skills and citizenship needed for success in a global society.

DISTRICT GOALS

Goal 1: Increase student achievement across the District.

- Ensure a rigorous standards-based curriculum with rich resources and evidence-based instructional strategies.
- Provide data-driven academic supports to close the achievement gap.
- Demonstrate an accelerated growth model for all students.
- Emphasize writing across the curriculum.
- Enhance creative arts P-12.
- Increase student engagement and motivation.

Goal 2: Provide a safe, secure, and orderly environment in all schools.

- Maintain multi-level security protocols, including infrastructure, crisis management, and trained personnel.
- Promote consistently high expectations and support for students and staff in the classroom and school-wide behavior.
- Develop an alternative model for wrap-around services, including social/emotional support.
- Expect professional behavior from all employees.
- Structure the environment for successful positive behavior and relationships.

Goal 3: Attract and retain all stakeholders.

- Identify ALL stakeholders and their needs.
- Brand and promote our value.
- Build a strong communication structure that allows TPSD to hear from our stakeholders and relays vital information to our stakeholders.

Goal 4: Maintain sound financial stability.

- Provide resources in alignment with Board goals and demonstrated needs provided by the school communities.
- Provide site-specific budget support throughout the fiscal year.

Goal 5: Ensure ALL graduates are career/college ready.

- Emphasize creativity, critical thinking, collaboration, and communication.
- Promote information literacy, technology literacy, leadership, initiative, productivity, social skills, and adaptability.

MISSION

ENSURE THAT ALL STUDENTS LEARN AT GRADE LEVEL OR HIGHER.

VISION

EVERY RANKIN STUDENT WILL ACHIEVE PERSONAL SUCCESS AND BE A RESPONSIBLE AND PRODUCTIVE CITIZEN.

TUPELO PUBLIC SCHOOL DISTRICT

2026-27 TPSD Calendar

July 1, 2026	Begin FY 2027
July 2-3, 2026	District Holiday (Independence Day Observed)
July 27, 2026	Staff Report
July 27-30, 2026	Professional Development Days
July 31, 2026	Students Report
September 1, 2026	First Quarter Progress Reports
September 7, 2026	District Holiday (Labor Day)
October 2, 2026	End of First Quarter
October 5, 2026	Second Quarter Begins For Students
October 9, 2026	First Quarter Report Cards
October 12, 2026	District Holiday (Columbus Day)
October 13-14, 2026	Fall Break (196+ Day Employees)
October 13-16, 2026	Fall Break (Students and 187 Day Employees)
November 17, 2026	Second Quarter Progress Reports
November 23-27, 2026	District Holidays (Thanksgiving)
December 18, 2026	End of Second Quarter (60% Day)**
December 21, 2026-January 1, 2027	District Holidays (Christmas)
January 4, 2027	Staff Reports (Professional Development Day)
January 5, 2027	Third Quarter Begins For Students
January 7, 2027	Second Quarter Report Cards
January 18, 2027	District Holiday (Martin Luther King Jr Day)
February 9, 2027	Third Quarter Progress Reports
February 15, 2027	District Holiday (President's Day)*
March 8-12, 2027	District Holidays (Spring Break)
March 17, 2027	End of Third Quarter
March 18, 2027	Fourth Quarter Begins For Students
March 25, 2027	Third Quarter Report Cards
March 26, 2027	District Holiday (Good Friday)*
March 29, 2027	District Holiday (Easter Monday)
April 20, 2027	Fourth Quarter Progress Reports
May 21, 2027	End of Fourth Quarter/End of Year for Students (60% Day)**
May 21, 2027	Fourth Quarter Report Cards
May 21, 2027	Graduation
May 24-25, 2027	Professional Development Day/No Students
May 31, 2027	District Holiday (Memorial Day)
June 30, 2027	End FY 2027

*Reserved For Makeup Days **
*Students follow early dismissal schedule ***
First Semester: 90 days
Second Semester: 90 days
Student Day Total: 180 days
Staff Day Total: 187 days

2026-27 Tupelo Public School District Calendar | TupeloSchools.com | @TupeloSchools

Rankin Directory

Name	Title	Email (@tupeloschools.com)
Analla, Susan	5th Special Education	saanalla
Barber, Caren	Art	clbarber
Campbell, Courtney	Assistant Principal	cdcampbell
Carson, Madison	5th Science	mpcarson
Chapman, Tonya	Interventionist	trchapman
Coleman, Jackie	Custodian	jrcoleman
Cox, Melyndie	Speech/Language	mdcox1
Donahue, Deanna	3rd Reading	dddonahue
Flemons, Rickey	Custodian	rjflemons
Ford, Shanna	Certified Interventionist	srford
Foster, Maria	Gifted Education	mgfoster
Frazier, Chip	Physical Education	gafrazier
Frison, Asia	4th Math	asfrison
Gage, Maggie	3rd Reading	migage
Garmon, Deaon	Special Education	dlgarmon
Guyton, Raven	4th Math	rlguyton
Hall, Lauren	Media Specialist	lahall
Hester, Lindsey	Project Lead the Way	lehester
Hodges, Monica	Behavior Interventionist	mahodges
Holden, Whitby	5th Math	
Huggins, Kimberly	School Counselor	kchuggins
Ivy, Chequitta	3rd Math	cjivy

Rankin Directory

Name	Title	Email (@tupeloschools.com)
Keener, Kelly	3rd Reading/Math	krkeener
Kelly, Lizzie	4th Reading	
Kennamore, Brianna	3rd Math	bdkennamore
King, Haley	SEL Therapist	hnking
Knowles, Miranda	5th Reading	mnknowles
Kolheim, Consquelia	Custodian	cmkolheim
Lacks, Lindsay	Interventionist	lslacks
Lawrence, Margaret	Data Entry	mjlawrence
Lawrence, Nakema	Interventionist	ndlawrence
McCuller, April	3rd Math	agmcculler
Miller, Shanticia	5th Science	sdmiller
Morgan, Christy	Gifted Education	cgmorgan
Neal, Officer Joshua	School Resource Officer	jjneal
Owens, Melissa	3rd Special Education	mrowens
Reynolds, Kayla	Gifted Education	kdreynolds
Sanford, Lindsey	5th Reading	ldsanford
Sheffield, Laura	Instructional Coach	llsheffield
Shelley, Courtney	Permanent Substitute	clshelley
Sims, Toni	4th Reading	trsims
Sparks, Dr. Taylor	Principal	atsparks
Tate, Katrina	Security Officer	kdtate1
Thomas, Mary Brook	School Nurse	mbthomas

Rankin Directory

Name	Title	Email (@tupeloschools.com)
Thrasher, Kayla	4th Reading	kwthrasher
Towery, Ryleigh	Interventionist	rbtowery
Turner, Lindsey	5th Math	lcturner
Underwood, Anne Marie	Lifecore Therapist	amunderwood
Vaughn, Deja	Music	dlvaughn
Walker, Brittany	4th Math	brwalker
Ward, Hannah	Office Manager	hdward
Wise, Paige	3rd Reading	kpwise
Woods, Ashley	Cafeteria Manager	anwoods
Wray, Dr. Dedra	Certified Interventionist	dswray
Wright, LaTonya	4th Special Education	llwright

CAFETERIA

The mission of the food service staff at Rankin is to provide delicious, nutritious food choices for students, staff, and visitors in a clean, cheerful, and welcoming environment. Breakfast is served at 7:30 AM. Students are encouraged to stop by the cafeteria early enough to eat breakfast once they get to their homeroom and before the 8:00 AM instructional bell rings.

Lunch envelopes are provided through your child's homeroom teacher, or you may choose to utilize the online option listed below to put money into your child's account at your convenience. Semester, monthly or weekly payments are strongly encouraged. Students who bring their own lunch may purchase milk or bring their own beverage however, glass bottles are discouraged.

Parents may apply for free or reduced meals. Forms may be accessed online and are included for completion during the online student registration process.

If you have any concerns, suggestions, or questions, please contact the food manager at 662-690-5031. MySchoolBucks.com allows you to prepay and view your child's account details. MySchoolApps.com allows the completion of online Free and Reduced Applications.

CAFETERIA PRICES:

Student Paid:

Breakfast	$1.50
Lunch	$3.00

Student Reduced:

Breakfast	$.30
Lunch	$.40

Employee:

Breakfast	$2.00
Lunch:	$3.75

Guest:

Breakfast	$2.00
Lunch:	$3.75

AED Procedures:

The Automated External Defibrillator (AED) machine is located in the main office. AED drills will be conducted throughout the school term. Upon an emergency, qualified staff will be prepared to respond effectively.

Evacuation Drills:

Several scheduled evacuation drills will be held throughout the school year. Teachers and students will evacuate the building as prescribed by the Rankin Elementary School Crisis Management Plan, which is posted throughout the building. These instructions are clearly posted in each classroom and will be discussed with your child. All students should remember these basic rules:

1. No talking.
2. WALK in a straight line.
3. Follow the instructions given by your teacher.

Students will return to classrooms after the all-clear signal is given.

Fire Drills:

Fire drills are conducted monthly. Upon hearing the fire announcement, teachers and students will immediately exit the building to the designated area, where students will remain quiet until the all-clear signal is given.

Tornado Drills:

Several tornado drills will be conducted throughout the school term. Upon hearing the tornado announcement, teachers and students will immediately go to an interior hallway where students will sit quietly until the all-clear signal is given.

Relocation of Students:

In the event that students and staff need to move to another location, all students will be escorted or transported to that facility or area. Students and staff will remain in the assigned area until the conditions are safe for returning to school.

Tupelo Public School District's Inclement Weather Procedure:

- It will be our practice to always put the safety of our students and staff first in dismissing school for reasons caused by inclement weather.
- We will carefully check the conditions for transportation and make the decision to dismiss the school after we have considered all of the information available. Parental discretion is encouraged in cases regarding safety in unusual, specific situations. The final decision for a student to attend school or not during inclement weather rests with the parent.

- If inclement weather should occur during the day and it becomes necessary to close school early, the superintendent will make an announcement. His office will notify all local news media, and the radio and television stations will announce the decision for early dismissals. Please be assured that every precaution will be taken to ensure the safety and well-being of all students.
- The district sends out text alerts. Please make sure the school has your most current telephone numbers.

Requests/Classroom Assignments:

Our goal is to celebrate our school's and our district's diversity within the classrooms. For this to occur, the administration seeks balance by ethnicity, gender, socioeconomic status, and academics. There are times when it is necessary to move students to different classrooms. In doing this, we use a matrix that considers gender, race, discipline history, test scores, and grades. If it becomes necessary to consider a change of placement for your child, we would first work to change his/her current environment to serve them better.

Absences:

The parent/guardian should call the school before 10:00 AM to report the reason for a student's absence. When returning to school, the student must present a note to his/her homeroom teacher or to the main office. The note must be written by the parent/guardian and must include the student's name, dates(s) of absence, and reason for the absence. The parent/guardian must sign the note. Students can have a maximum of three (3) excused parental absences per semester. The fourth absence will be unexcused without proper documentation from a licensed medical professional. If your child is absent, homework assignments can be requested by 10:00 AM by calling the main office at 662-841-8950. This will allow teachers ample time to collect assignments for your child. These assignments can be picked up after 2:00 PM in the main office. Please communicate with your child's teacher to establish a timeline for turning in missed assignments due to absences. All students with five or more unexcused absences will be referred to the attendance officer

63% Rule::

Students must be present 63% of the instructional day. Please see the chart below for time references:

Schools	Starting Time	Ending Time	Approx. Latest Possible Check In to be counted Present	Approx. Earliest Possible Check Out to be counted Present
NORMAL DAY				
ECEC	7:40:00 AM	2:25:00 PM	9:30 AM	12:45 PM
Carver, Joyner, Parkway, Thomas	7:50:00 AM	2:40:00 PM	9:45 AM	12:45 PM
Lawhon, Lawndale, Pierce, Rankin	8:00:00 AM	2:50:00 PM	10:00 AM	1:00 PM
Milam	8:00:00 AM	3:00:00 PM	9:45 AM	1:15 PM
TMS P1-7	7:55:00 AM	3:05:00 PM	10:00 AM	1:00 PM
THS B1-4	8:00:00 AM	3:00:00 PM	10:00 AM	1:00 PM
ABBREVIATED DAY				
ECEC	7:40:00 AM	11:55:00 AM	8:45 AM	10:45 AM
Carver, Joyner, Parkway, Thomas	7:50:00 AM	12:05:00 PM	9:00 AM	11:00 AM
Lawhon, Lawndale, Pierce, Rankin	8:00:00 AM	12:15:00 PM	9:15 AM	11:00 AM
Milam	8:00:00 AM	12:15:00 PM	9:00 AM	11:15 AM
TMS 1-4	7:55:00 AM	12:30:00 PM	9:00 AM	11:30 AM
THS B1-4	8:00:00 AM	12:00:00 PM	9:00 AM	11:00 AM

Arrival:

The gym opens at 7:30 AM. Only children of TPSD employees may be dropped off starting at 7:05 AM at the front of the school. The first bell rings at 7:45 AM. with classes beginning at 8:00 AM. If you bring your child to school, ensure he/she arrives no earlier than 7:30 AM. Students may not leave the car to enter the building until the 7:30 AM bell rings, notifying the start of the school day.

Dismissal:

School dismissal is at 2:50 PM. If a child needs to be dismissed early from school, the parent MUST come to the school office to sign out the child. No early checkouts after 2:30 PM and no daily early checkouts will be allowed. The school can only release a child to his/her parent, legal guardian, or to a specific person who has permission to pick up the child and is identified in writing by the parent or legal guardian. Please include these persons and their contacts on your student's emergency card.

Tardy:

Any student not in his/her homeroom at 8:00 AM is considered tardy (exception: no student is tardy if riding a Tupelo Public School bus, which is late). Parents MUST bring students through the front door and receive a tardy slip from the secretary if arrival is after 8:00 a.m.

Transportation Changes:

If you wish to change your child's standard procedure to go home, we ask that you inform the school by phone on the change date no later than 2:15 PM.

Bus Riders:

District guidelines prevent us from allowing your child to ride a different bus other than the one assigned. If you wish for your child not to ride the bus, a note must be sent to the teacher or the office called for a change in transportation.

Car Riders:

If you want your child to ride a car other than the one he/she usually rides, please call the office and include the following:

- the date
- the first and last name of the student
- the name of the person with whom the child will ride

Daycare:

Students will not be allowed to change their way of transportation without a phone call from the parent.

Transportation changes should be called into the office. (662)841-8950

Change of Address or Telephone:

Please inform, in writing, the homeroom teacher any changes of address or phone numbers. You may also contact the counselor to notify them of any changes.

Traffic Plan:

The traffic plan aims to ensure students' safety and provide for efficient and expedient traffic flow.

Exchange Street

Exchange Street is a one-way street from 7:30-8:30 AM, and 2:30-3:30 PM.
Exchange Street is the drop-off and pick-up location for daycare vans and buses.
Exchange Street is closed to car traffic from 7:30-8:30 AM. and 2:30-3:30 PM.

Forrest Street

Forrest Street is a one-way street from 7:30-8:30 AM and 2:30-3:30 PM.
Forrest Street is the drop-off and pick-up location for student car riders.

Morning Drop-Off for Car Riders

Prepare belongings (backpacks, lunches, etc.) to expedite drop-off.
Breakfast is served until 8:00 AM.
Parents must remain in the car and may not walk students to the building from Forrest St.
Unload students to the right side of the car only.
Proceed on Forrest Street to Lumpkin or Douglas Streets.

After 8:00 am, parents must send tardy students to the office to sign in and receive a tardy slip before class. Tardy students disrupt the instructional process and get behind in their classwork. Please make every effort to arrive on time.

Morning Drop-Off for Bus and Day Care Riders

Drop off location is on Exchange Street at the awning between the back of the gym and the third-grade building.
Rankin Staff will be on duty to assist students.
After unloading, students will go to the café for breakfast or report directly to the gym until 7:30, when they are dismissed to classrooms.

Afternoon Pick-Up for Car Riders

Pull cars down to where staff is standing or to an area designated by the traffic cone.
Students will be in the gym and called to go to cones/cars.
Students should be picked up by 3:30 p.m.

Afternoon Pick-Up for Bus Riders

Students will assemble in their grade-level hallways and be dismissed to the gym.
Students will exit to Exchange Street.
No cars are allowed on Exchange Street during pick-up hours.

Afternoon Pick-Up for Day Care Riders

Students will assemble in the 3rd-grade hallway and be dismissed when buses & vans arrive.

Visitors to the school:

To ensure student safety, all visitors to Rankin Elementary School must first contact the school office by phone at 662-841-8950. If necessary, the visitor will then enter the front door and sign in at the office. Parents and guardians must sign in at the office to pick up students during the day. A visitor's pass will be given to those who need to go to another part of the building; Visitors should only be in areas for which they have been authorized. Students are not to bring "all-day" visitors to the school. Classes are not to be interrupted by unscheduled visitors; therefore, parents who wish to observe their child's classes should schedule a visit in advance through the counselor.

Classroom Visits:

Parents are encouraged to visit classroom sessions during the year. Visits usually should not exceed a thirty-minute period of time. Administrators or counselors must schedule class visits. Conferences must always be scheduled in advance and may be virtual, phone, or in-person conferences. The teacher is the instructional leader who is in charge of the classroom. Parents are encouraged not to conference with the teacher during the thirty-minute visit. If you want a

follow-up conference, please schedule it with the counselor. As visitors, you must sign in at the main office and ask for an administrator. All visitors must check in at the office before going to any rooms.

Conferences:

Parents are strongly encouraged to communicate with their child's teachers as much as possible. A parent conference can be scheduled by contacting the counselor at 662-841-8894. We will gladly work with you to schedule conferences before, during, and after school.

Progress Reports:

Progress reports will be sent out at the end of the 4th week of each grading period. Please contact the school guidance counselor with any questions about your child's progress. Progress reports will be issued to students on the dates indicated on the school calendar.

Report Cards:

Report cards will be issued to students on the dates indicated on the school calendar.

Textbooks/Library Books:

Textbooks are furnished by the Tupelo Public School District and the State of Mississippi. Once a textbook has been issued to a student, the student assumes full responsibility for the proper care and return of the textbook. A fine will be assessed for any misuse or abuse of a textbook, and in the event of a lost textbook, a student will pay the price of the textbook before another textbook is issued. Damage to a textbook by another person or party is the responsibility of the student to whom the textbook was issued.

Lost books will be charged the cost of replacement. If a book has significant damage but is reusable, the charge will be half-price. For minor damage to a book, the charge will be $3.00.

Students are also responsible for all library books issued to them during the school year. Students cannot have more than two library books checked out at a time. Payment will be expected for all lost or damaged books. If a lost book is found, a refund will be made.

Parties, Birthdays, and Deliveries:

There will be four scheduled school-wide parties (Fall, Winter, Valentine, and End-of-the-Year parties) held during the school year. These will be announced by the homeroom teacher. Cupcakes, cookies, fruit and vegetable trays, etc., for the entire homeroom class are permitted for birthdays. Rankin encourages healthy food choices for parties. The snacks will be distributed during break or lunch and should not interfere with instructional time. Invitations to birthday celebrations should

not be handed out at school. Vendor deliveries and parent deliveries of balloons, flowers, etc., will not be allowed for students.

"Health Safety Notice"
This is a notice to inform our students, staff, and parents about some very important information regarding foods being brought into the school for parties. We encourage healthy choices, such as vegetable and fruit trays. All foods must be purchased from vendors with a current food permit and an inspection posted by the County Department of Health. Foods that we are concerned about would be any items that contain: boiled eggs, mayonnaise, any milk products, rice, turkey, or any other meats, cornbread dressing, homemade casseroles, baked potatoes, and homemade dips. Desserts are not potentially hazardous and may be served with the exception of homemade puddings and any other dessert with uncooked eggs.

Parent-Teacher Organization:

Active parental involvement in every aspect of school life is encouraged at Rankin. The Rankin PTO is a very important support group that seeks to include all parents. If you would like to become more involved with Rankin's PTO, please contact the office for more information at 662-841-8950.

Asbestos Notification:

In accordance with the Asbestos Hazard Emergency Response Act (AHERA) regulations established by the EPA, all school districts must provide an annual notification to all parents, teachers, and employees regarding our asbestos management program. This annual notification informs all persons of their option to review the Asbestos Management Plan for our school district. To provide continuing management of the asbestos in our schools, all asbestos-containing Materials (ACM) are inspected every six months by an accredited asbestos inspector. Any changes to these materials are recorded in a surveillance report as part of the management plan. Additionally, an accredited Asbestos Management Planner conducts a comprehensive inspection of all ACMs every three years. This 3-year re-inspection has been performed as required, and a copy has been filed with the Mississippi Department of Education. A copy of the Asbestos Management Plan is located in the principal's office at each school. In addition, copies of all Asbestos Management Plans for the district are maintained in the Superintendent's office located at 72 South Green Street. If you want to review this information, please contact the Central Office at 662-841-8850 to schedule an appointment.

Family Education Rights and Privacy Act:

The Tupelo Public School District routinely publishes certain directory information regarding students. This directory information includes the student name, address, telephone number,

picture, height and weight of athletes, extracurricular activities, awards, honor rolls, electronic listings, Internet web pages, and other information which is typically found in school yearbooks, programs, bulletins, and student newspapers. In addition, the District discloses names, addresses, and telephone numbers to military recruiters upon request. Parents and eligible students shall have from July 15 until September 1 to review this notice and request in writing that all or any part of the directory information not be disclosed without prior written consent.

Notice of Non-Discrimination:

The Tupelo Public School District does not discriminate based on race, color, national origin, sex, disability, religion, creed, marital status, veteran status, age, or other classifications protected by law in its programs and activities and provides equal access to other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Scott Williams, Director of Human Resources/ Title IX Coordinator
TPSD Administrative Office,
Phone 662-840-8850
Post Office Box 557
Tupelo, Mississippi 38802

Title I Information:

In an effort to keep you updated on our school, we want to make sure that you know what it means to be a Title I school and your rights as a parent. The information below outlines what those rights are. Please read carefully and contact the school at 662- 841-8950 should you have any questions.

What are my rights?

You have a right to a great deal of information, such as the qualifications of your child's teacher(s). Parents may request information concerning the professional qualifications of their child's teacher(s) including the degrees held, certifications held, and whether the teacher is certified in the area he/she is teaching. All teachers who teach in core academic subject areas are required to be Highly Qualified. Highly Qualified teachers are fully certified and/or licensed by the state, hold at least a bachelor's degree from a four-year institution, and demonstrate competence in each core academic subject area in which they teach. Title I schools must notify parents if their child has been assigned or has been taught for at least four consecutive weeks by a teacher who does not meet the Highly Qualified criteria. Parents may also request information concerning whether their child receives instruction from a teacher assistant and, if so, his/her qualifications. A special communication process is involved between schools and parents of students with disabilities or English language learners. Every Student Succeeds Act (ESSA) goes beyond the emphasis on parent communication to include parent involvement.

Carver Elementary
April West-McIntosh, Principal
910 North Green Street
662-841-8870/662-841-8877 (fax)

Early Childhood Education Center
Katie Coon, Principal
1402 North Green Street
662-840-5237/662-842-2609 (fax)

Joyner Elementary
Kimberly Foster, Principal
1201 Joyner Avenue
662-841-8900/662-841-8903 (fax)

Tupelo High School
Mark Enis, Principal
4125 Cliff Gookin Boulevard
662-841-8970/662-841-8987 (fax)

Tupelo Middle School
Heather Cartwright, Ed.D., Principal
1009 Varsity Drive
662-840-8780/662-840-1831 (fax)

Tupelo Structured Day Program
Tanisha Smith, Ph.D., Director
903 Fillmore Drive
662-690-50004/662-840-1836 (fax)

Lawhon Elementary
Wesley McCullough, Principal
140 Lake Street
662-841-8910/662-840-1856 (fax)

Lawndale Elementary
Talina Knight, Principal
1563 Mitchell Road
662-841-8890/662-840-1837 (fax)

Milam Elementary
Terry Harbin, Ph.D., Principal
720 West Jefferson Street
662-841-8920/662-841-8929 (fax)

Parkway Elementary
Carmen Gary, Principal
628 Rutherford Drive
662-844-6303/662-841-2957 (fax)

Pierce Street Elementary
Anthony Golding, Ed.D., Principal
1008 Pierce Street
662-841-8940/662-841-8959 (fax)

Rankin Elementary
Taylor Sparks, Ed.D., Principal
1908 Forrest Street
662-841-8950/662-840-1826 (fax)

Thomas Street Elementary
Christy Carroll, Principal
520 South Thomas Street
662-841-8960/662-841-8965 (fax)

Administrative Office
Rob Picou, Ph.D. Superintendent
72 South Green Street – Post Office Box 557
662-841-8850/662-841-8887 (fax)

Hancock Leadership Center
1920 Briar Ridge Road
662-840-1847/662-840-1581 (fax)

SRO E-mail address
thscrime@tupeloschools.com

TPSD Hotline
662-841-7771

T.I.P.S. Line
662-841-7772

TPSD BOARD POLICIES

Note: To access TPSD Board Policies listed below, use the following steps:

Go to: http://www.tupeloschools.com
Click About Our
District Click Board
of Trustees
Click Board Policies
To view policy, type Policy Code next to the Descriptor.

Elementary Student Guidebook
Topical Reference to Board Policies

A. Student Services and Programs

Topics	Reference; TPSD Policy Code
Parental Involvement Policies under Title I	LAA Title I Parental Involvement
Prohibition against sexual harassment or discrimination	JB Students Complaints of Sexual Discrimination / Harassment – Title IX
Birth certificate requirements for enrollment	JBC School Admission
Free and reduced meal program	EEA Free/Reduced Lunch
Any changes in the eligibility criteria for free and reduced lunch	EEA Free/Reduced Lunch
School wellness policy (Healthy, Hunger-free Kids Act of 2010)	JG School Wellness Policy
McKinney-Vento Homeless Assistance Act	JQN Education for Homeless Children and Youth
Abstinence education	ICG Sex-Related Education

Instruction in recognizing and avoiding sexual abuse	ICG Sex-Related Education
Provision of free appropriate public education to students with disabilities	IDDF Special Education Programs
Enrollment Requirements	JBC School Admission
Proof of Residency for enrollment	JBC School Admission
District ownership of student lockers; right to search	JCDA School Searches
Administration of medications to students	JGCDC Administering Medications to Students JGCDA Asthma Medications
Dismissal procedures	JGFC Dismissals
Responsible and acceptable use of TPSD computers and network and Internet safety program	IFBGA Internet and Email Safety and Acceptable Use Computer Policy
Transportation policies	EDA Student Transportation

Student residency and tuition	JBCC Student Tuition for Out-of-District Students
Communicable and infectious disease and management of students with the disease	JGCC Communicable Diseases
Challenge Program	IDE Gifted Education Program
Early Literacy Program	ICHI Literacy Based Promotion
Weighted grades	IHA Grading System

Parental objections to sex education, family life instruction and sexually transmitted diseases	ICG Sex-Related Education
English as a Second Language education availability	IK Limited English Proficiency Instruction
Eligibility for participation in extracurricular activities	IDFA Intramural / Interscholastic Athletics
Parental right to review instructional materials	IJJ Instructional Resources
High school graduation requirements (high school only)	IHF Graduation Requirements
Right of students with IEP to participate in graduation ceremony (high school only)	IHF Graduation Requirements
Physical education requirement, including waiver of required classes	IHF Graduation Requirements
Dual Enrollment	IDAG Dual Enrollment

B. Student Rights and Responsibilities

Topics	Reference; TPSD Policy Code
Bullying	JDDA Bullying
Controlled substances	JCDAC Drugs and Alcohol (Possession or Reasonable Suspicion)
Firearms and other weapons	JCDAE Possession of Weapons on School Property
Gangs and gang-related activity	JCBB Gang Activity

Sexting and other prohibited uses of technology	IJB CIPA Policy – Acceptable Use IFBGA Internet and Email Safety and Acceptable Use Computer Policy JB Student Complaints of SexualDiscrimination / Harassment – Title IX
Prohibition against sexual harassment or discrimination	JB Students Complaints of Sexual Discrimination / Harassment – Title IX
Family Education Rights and Privacy Act	JRAB Compliance with FERPA
Directory information disclosure and FERPA right to opt out	JRAB Compliance with FERPA

FERPA right to review education records	JR Student Records
Title I: Parent Right to Know	LAA Title I Parental Involvement
Non-discrimination – Title VI, Title IX, Section 504, ADA	BAAB Non-Discrimination / Equal Opportunity Policy
Notice of non-discrimination coordinator(s) and procedures for making a complaint of discrimination or sexual harassment	BAAB Non-Discrimination / Equal Opportunity Policy
Sex equity policy and grievance procedures	JB Students Complaints of Sexual Discrimination / Harassment – Title IX
School bus safety procedures	JCDAD Bus Conduct
Dress code	JCDB Dress Code for Students
Outstanding fees and fines	JS Fee Policy
School discipline code	JCB Code of Conduct JD Student Discipline Code

Parking	JGFF Automobile Use
Drug testing	JCDAB Student Drug Testing Program
Suspension and expulsion procedures, with due process requirements	JDD Suspension JDE Expulsion JCAA Due Process
Notice of disability accommodation	IDDH Section 504 – Americans with Disabilities Act - Nondiscrimination

C. General Information

Topics	Reference; TPSD Policy Code
Asbestos Hazard Emergency Response Act Notification	EM Hazardous Materials
Attendance, absenteeism, truancy	JBD Attendance,Tardiness and Excuses JBAC Truancy
Parent Council	LEB Relations with Parent Organizations
TPSD Goals	BA Board Operations Goals and Objectives Mission Statement
TPSD Mission	BA Board Operations Goals and Objectives Mission Statement
School visitation procedures	KM Visitors to the Schools
Waiver of school fees	JS Fee Policy
Abstinence education	ICG Sex-Related Education
Field trips	IFCB Field Trips and Excursions

Parking decals	JGFF Automobile Use

Recognition for Accomplishments	AGA Recognition for Accomplishments
Emergency School Closing Procedures	EBBD Emergency Closings

D. Special Circumstances Notifications

Topics	Reference; TPSD Policy Code
IDEA procedural safeguards	IDDF Special Education Programs
IDEA request for evaluation	IDDF Special Education Programs
IDEA request for due process	IDDF Special Education Programs
IDEA change of placement	IDDF Special Education Programs
Notification of eligibility for supplemental education services	IDDF Special Education Programs IDDH Section 504 – Americans with Disabilities Act – Nondiscrimination (and Exhibit)