

Chautauqua Health School Program (CHSP)

2025 – 2026 Update

Frewsburg Central School District and Chautauqua Health Network

This Memorandum of Agreement (MOA) between the Chautauqua Health Network (CHN), 200 Harrison Street, Suite 200, Jamestown, NY 14701 and the Frewsburg Central School District, PO Box 690, 26 Institute St., Frewsburg, NY 14738 (the 'Parties') describes our collaboration in the development, leadership and implementation of the Chautauqua Healthy Schools Program (the "Program").

I. Goal

The goal of the Program is to create healthier schools in Chautauqua County by supporting activities and informing policies and administrative regulations that increase opportunities for school associated physical activity and create school environments that promote health, wellness, nutrition and healthy eating for students.

II. Objectives

The major objectives of the Program are to:

1. Establish, strengthen and sustain school programs that create opportunities for physical activity before, during, or after the school day for students, teachers, staff, and community members.
2. Increase access to healthy, affordable food and increase school districts' ability to meet the federal Healthy Hunger-Free Kids Act (HHFKA) nutrition standards.
3. Extend and sustain program learning and impact through an ongoing stakeholder process of developing, implementing, evaluating and sharing evidence-based standards and 'best practices' among the CHSP partners.
4. Support faculty, staff and student leadership in advancing health, nutrition and physical activity goals
5. Promote awareness of health, nutrition and wellness education, training, careers and services in Chautauqua County

III. Description of Program Elements

The Program is composed of seven elements: Program Partners, Program Strategy, Annual Work Plans, Technical Resources, Financial Resources, Advisory Board, Secretariat.

1. **Program Partners** include participating K-12 schools and school districts within Chautauqua County.
2. **The Program Secretariat** role will be served by the Chautauqua Health Network (CHN).

3. **A Program Strategy** will be developed and periodically updated by the Program Partners and the Secretariat, informed by the NYS Creating Health Schools and Communities (CHSC) Program and other evidence-based school health, nutrition and wellness programs.
4. **Annual Work Plans** will be developed and agreed by individual implementing partners and the Secretariat.
5. **Technical Resources** currently include Erie 2-Chautauqua-Cattaraugus BOCES, the Cornell Cooperative Extension, the Jamestown Community College (SUNY/JCC) and other SUNY/CUNY educational institutions, The Chautauqua Center (TCC), The Resource Center (TRC), and the Chautauqua County Department of Health (CCDOH).
6. **Financial Resources** to be mobilized by Partners and the Secretariat, including NYS/DOH CHSC, other governmental, community mobilized and philanthropic resources.
7. **An Advisory Board** comprised of Partners and Stakeholders will be constituted at the invitation of the Program Partners and convened with the facilitation of the Secretariat.

IV. Role and Responsibilities of the Frewsburg Central City School District

The School District Administrator/Principal or designee will provide oversight to the Frewsburg Central City School District participation in the development, implementation, and evaluation of the Chautauqua Health Schools Program and activities described in the annual CHSP work plan. In addition, Frewsburg Central City School District **agrees to:**

1. Develop, implement and monitor an Annual CHSP Workplan.
2. Collaborate with CHN and partner entities to support the review, development, implementation, and evaluation of physical activity and nutrition policies, and including related procedures or administrative regulations.
3. Designate a School Health Liaison who will work with the CHN and partner agencies in identifying a (new or existing) School Health/Wellness Policy Committee that will be responsible for reviewing CHSP goals and objectives for consideration of incorporation into its policies and operational plans.
4. Provide support to the School Health Liaison in facilitating the completion of policy and practice evaluation tools and objectives towards achieving CHSP goals and to facilitate the collection and dissemination of evaluation data.
5. Provide regular workplan and budget management, financial monitoring, and reporting of advanced funds and reimbursements, mindful of limitations that might exist with respect to particular funding sources (e.g. using NYSDOH CHSC funding only for CHSC eligible activities, and not using CHSC funds to support SNAP-ED activities that are being conducted or supported at the district level or in school buildings).

V. Role and Responsibilities of the CHN

The Chautauqua Health Network (CHN), as Secretariat to the CHSP, will collaborate with Frewsburg Central City School District and work closely with other Partners and Technical

Resources to mobilize support and resources to facilitate CCSD's participation in the CHSP. Chautauqua Health Network will provide technical assistance, planning tools, and resources to Frewsburg Central Schools District throughout the duration of the CHSP, including in the development and monitoring of the Annual Work Plan.

Chautauqua Health Network agrees to:

1. Support the development and implementation of the Annual CHSP Workplan.
2. Continue to build and strengthen relationships with the Frewsburg Central City School District to support the review, development, implementation, and evaluation of physical activity and nutrition policies, activities and related procedures or administrative regulations.
3. Identify Technical Resource agencies who will work closely with the School Liaison to provide assistance to the School Health/Wellness Policy Committee in assessing Local School Wellness Policies, providing assistance for physical activity and nutrition policies and activities, and/or providing guidance, technical assistance, tools, and other implementation resources to district and building personnel.
4. Provide and co-develop policy and practice evaluation tools in collaboration with Technical Resource agencies, School Liaison and Principals to facilitate the implementation of these tools and objectives towards achieving CHSP goals; and
5. Provide analysis and summaries of data collected to Frewsburg Central City School District.

VI. Duration of the Agreement

The Chautauqua Healthy Schools Program's initial 5-year program period commenced on January 1, 2022. Parties may withdraw without cause from their Memorandum of Agreement with a 30-day notification of the Parties and the completion of outstanding reporting and/or reimbursement obligations.

VII. Reimbursement Schedule:

The Frewsburg Central City School District and the Chautauqua Health Network will agree annually on an updated workplan and budget which includes an integrated monitoring and evaluation component tailored to the specific priorities and plans of Frewsburg Central Schools within the overall Chautauqua Healthy Schools Program (CHSP)

CHN will reimburse the Frewsburg Central City School District an amount up to approximately \$10,000 annually as agreed in annual work plans and budgets, upon receipt of monthly/quarterly invoices and accompanying activity reports.

- Funds available for Frewsburg \$1,500
- We were able to exceed that amount through the many activities we provide at FCS
- Funds received for Frewsburg this year - \$4,800

What we provided in 2025 - 2026 through the grant

- Kayaking in the pool
- Participation in Regional Roots program with Cornell University, including tasting opportunity for middle/high school students
- Archery for HS students