

EXAMINATIONS OFFICE

POST-RESULTS SERVICES REQUEST & CANDIDATE CONSENT (YELLOW) FORM

Information regarding **fees** and **deadlines** can be found on the **green information sheet** that was included with results, and on the school website.

In order to proceed with any post-results service request, you must **fully complete** and **sign** this form. This confirms that you have understood what the outcome of the enquiry might be, and that you give your consent for the service requested. You must also obtain the relevant subject teachers' signature for each subject request. Emailed forms will only be accepted if sent via the students' school email address and sent to Holmes.T@khs.svmat.uk. The completed form and payment should be given/mailed to the Exams Officer by the appropriate deadline.

- **FORMS WILL NOT BE ACCEPTED AFTER THE DEADLINE**
- **PAYMENT FOR THE TOTAL AMOUNT MUST BE MADE AT THE TIME OF SUBMISSION**
- **FORMS WILL NOT BE ACCEPTED WITHOUT PAYMENT** (except in cases of staff/department request where funds will be transferred at a later date)

PLEASE NOTE: If the school makes an enquiry about the results of one of your examinations after your subject grade has been issued, there are three possible outcomes:

1. Your original mark is confirmed as correct, and there is no change to your mark/grade
2. Your original mark is raised so that your final mark/grade may be higher than the original mark/grade that you received.
3. **Your original mark is lowered so that your final mark/grade may be lower than the original mark/grade. Please be aware that in this case the LOWER mark will count.**

Name:	Candidate Number:
Awarding Body:	
Subject:	
Unit/Paper code:	
ENQUIRIES ABOUT RESULTS (EAR) (please tick)	
Clerical recheck	
Review of marking	
PRIORITY Review of marking (GCE only)	
ACCESS TO SCRIPTS (ATS) (please tick)	
Original script:	
PRIORITY photocopied script: (GCE only)	
Signed (Subject Tutor):	

I give my consent for Kineton High School to request the Post Results Services detailed above, and agree to pay any fees that may be incurred. In giving consent, I understand that the final subject grade awarded to me may be lower than, higher than or the same as the grade that was originally awarded for this subject.

Candidate Signature:	Date:
Candidate Email:	

