218-894-5400 - isd2170.org - 905 4th Street NE, Staples, MN 56479

RESPECT - INTEGRITY - RELATIONSHIPS

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# SCHOOL BOARD MEETING AGENDA

Meeting #1 - Tuesday, July 21, 2026 @ 6:00pm - District Office

1. **Call to Order (_____pm)**
   - **a.** Roll call, determination of quorum and pledge of allegiance
   - **b.** Adopt the Agenda
     **Motion** by _____, second by _____, to adopt the agenda. **MC MF**

2. **Recognize the public**

3. **School/Community Forum** *(Groups or individuals must contact the Board Chair or Superintendent by noon on the Friday prior to the board meeting)*

4. **Consent Agenda**
   - **a.** Approve minutes from the June 22, 2026 Board Meeting
   - **b.** Approve the resignation of:
     i. Holton Truax, JH Football Coach
     ii. Darren Holst, Head Softball Coach
     iii. Kristi Larsen, NEST assistant
     iv. Noah Larson, NEST assistant
     v. Brian Mitts, MS/HS Paraprofessional
     vi. Dillen Avenson, MS/HS Paraprofessional
   - **c.** Approve the hire of:
     i. Gary Erickson, Bus Driver
     ii. Daniel Pagan, Custodian
     iii. Lori Miller, MS/HS Paraprofessional
     iv. Gary Sampson, Bus Driver
   - **d.** Approve the 2026-2027 Community Education License agreement with Josh Lee.
   - **e.** Approve the 2026-2027 School District petty cash in the amount of $2,350
   - **f.** Approve the 2026 fall coaches list
   - **g.** Approve Ryan Koenigs as LEA *(Local Education Authority)* person of the district for NCLB/Title I programs. *(Standard annual approval)*
   - **h.** Approve the 2026-2027 Vintage Golf Course contract
   - **i.** Approve the 2026-2027 MN Rural CEP contract
   - **j.** Approve the 2026-2027 TCCAP Prenatal to Five MOU
   - **k.** Approve the 2026-2027 SRO contract with City of Staples
   - **l.** Approve the 2026-2027 CLC Consortium PSEO contract
     **Motion** by _____, second by _____, to approve the consent agenda. **MC MF**

5. **Donations and In-Kind Contributions**
   - **a.** Approve the Resolution to accept Grants and Donations in the amount of $5,811.52.
     **Motion** by _____, second by _____, to approve the Resolution to accept Grants and Donations in the amount of $5,811.52. **MC MF**

6. **Finance Items** *(Finance Committee Minutes)*

**a.** Financial Report by Director of Finance, Ellie Hill

**b.** Approve the June disbursements

| | |
|---|---|
| General Fund | $839,390.90 |
| Food Service | $ 101,891.30 |
| Community Service | $ 21,208.32 |
| Construction Fund | $ 0.00 |
| Debt Service | $ 0.00 |
| Fund 21 Student Activities | $ 1,157.53 |
| Fund 45 | $ 0.00 |

**Motion** by _____, second by _____, to approve the June disbursements. **MC MF**

**c.** Approve the June receipts

| | |
|---|---|
| General Fund | $1,398,866.10 |
| Food Service | $ 68,212.27 |
| Community Service | $ 71,429.07 |
| Construction Fund | $ 0.00 |
| Debt Service | $ 1,168,512.60 |
| Fund 21 Student Activities | $ 6,504.99 |
| Fund 45 | $ 0.00 |

**Motion** by _____, second by _____, to approve the June receipts. **MC MF**

**d.** Approve the Resolution to adopt the fiscal year 2028 Long-Term Facilities Maintenance ten-year plan.

**Motion** by _____, second by _____, to approve the Resolution to adopt the fiscal year 2028 Long-Term Facilities Maintenance ten-year plan. *(ROLL CALL VOTE)* **MC MF**

**e.** Approve the 2026-2027 School Meal Prices and Fee Schedule.

**Motion** by _____, second by _____, to approve the 2026-2027 School Meal Prices and Fee Schedule. **MC MF**

**7. Cabinet Presentation -** Technology Director Brandsma

**8. Other**

**a.** Approve the resolution calling for school board election in conjunction with the general election on November 3, 2026.

**Motion** by _____, second by _____, to approve the resolution calling for school board election in conjunction with the general election on November 3, 2026. *(ROLL CALL VOTE)* **MC MF**

**b.** Approve sealed bids for miscellaneous items

**Motion** by _____, second by _____ to approve the sealed bids for miscellaneous items. **MC MF**

**c.** Approve the revised 2026-2027 Activities Handbook.

**Motion** by _____, second by _____ to approve the revised 2026-2027 Activities Handbook. **MC MF**

**d.** Approve the revised 2026-2027 Coaches Handbook.

**Motion** by _____, second by _____ to approve the revised 2026-2027 Activities Handbook. **MC MF**

**e.** 2026-2027 Elementary Handbook available for Board review. (No action at this time)

**f.** 2026-2027 Middle/High School Handbook available for Board review. (No action at this time)

**9. Reports**

**a.** School Board:

i. Freshwater - 6/24/2026 Minutes

ii. Sourcewell

**b.** Elementary Principal

**c.** Middle/High School Principal

**d.** Activities/Community Ed Director
**e.** SMEA
**f.** Superintendent
**g.** Other

**10. Closed Session for Superintendent Performance Review**

**Motion** by _____, second by _____, to move into Closed Session for Superintendent performance review and discussion as permitted by MN Statute, section 13D.05, subdivision 3(a). **MC MF**

**11. Reconvene in Closed Session for Superintendent Performance Review**

**Motion** by _____, second by _____, to call the Closed Session to order. **MC MF**

**12. Reconvene in Open Session**

**Motion** by _____, second by _____, to reconvene in Open Session. **MC MF**

**13. Adjournment** (_____pm)

**Motion** by _____, second by _____, to adjourn the meeting. **MC MF**

**Upcoming Meetings & Events:**

July 14 - July 28, 2026 - School Board Member candidate affidavit filing open (closes@ 5pm, July 28)
August 3, 2026 - School Board Meeting/Worksession; District Office @ 6pm
August 24, 2026 - School Board Meeting; District Office @ 6pm
September 1, 2026 - All Staff In-Service
September 8, 2026 - First Day of School
September 21, 2026 - School Board Meeting; District Office @ 6pm

*All School Offices will be closed on Fridays from June 5th – August 14th.