Volunteer Statement
on Confidentiality

BUCKEYE UNION SCHOOL DISTRICT

MEMORANDUM

~~~~~~

To: BUSD Volunteers

From: Karen Crofut, Administrative Assistant – Human Resources
530-677-2261 x1026

Subject: Volunteer Requirements – updated July 2026

~~~~~~

Volunteers (classroom, field trips, etc.):

Thank you for your interest in volunteering for Buckeye Union School District.

Effective July1, 2026, all new and current school volunteers ***must*** have the following completed prior to volunteering:

*DOJ/FBI Fingerprint Clearance (CA Education Code Section 45125.1);

*Child Abuse Mandated Reporter Training - completed each school year (Senate Bill 848 – annual requirement); and

*Volunteer Statement on Confidentiality (Volunteer Statement on Confidentiality and Return to School Site)

DOJ/FBI Fingerprints:

- Pick up a fingerprinting Live Scan form from your school site, district office or visit our website.
- **Return completed copy of the fingerprint Live Scan Form to your school site or district office**.
- **The completed Live Scan form *must be returned* to either the school site or district office.**
- Keep a copy for your records.

Please contact the fingerprint location directly to confirm the price and payment methods accepted.

Prices can vary - approximately $70.00 - $90.00.

Please see the list below of local fingerprint locations. There are many other agencies/companies that process fingerprints. *Fingerprint locations are constantly changing, so if you need to get your fingerprints done in Sacramento County or anywhere else, please go online to find the nearest location: https://oag.ca.gov/fingerprints/locations

Local fingerprint locations:

JCM – Notary & Live Scan 1245 Villagio Drive El Dorado Hills, CA 95762 (916) 913-9998 (call for appointment)	El Dorado Co. Sheriff's Department 200 Industrial Drive Placerville, CA 95667 Contact: (530) 621-5700-Appt. Needed
49er Live Scan 76 Main Street Placerville, CA 95667 (530) 395-5111 Monday-Friday: 9:30 a.m. – 6:00 p.m.	Folsom UPS Store 2795 E. Bidwell #100 (Broadstone Plaza) Folsom, CA 95630 (916) 817-2233 Monday-Friday: 8:00 a.m. – 6:30 p.m. Walk-In accepted – checks/credit/debit accepted Call for weekend hours
More Than A Mailbox 1750 Prairie City Road, STE 130 Folsom, CA 95630 Contact: 916-351-9241 Monday-Friday 9:00 a.m. – 5:30 p.m. Walk-in accepted – call for weekend hours	Your Place 3900 Loma Drive Shingle Springs, CA 95682 530-957-5151 Appointment needed

Child Abuse Mandated Reporter Training (required annually):

- Visit our website at: www.buckeyeusd.org/parent-resources/volunteers to review the tutorial video on registering for the training and the link to complete the online training.
- You will need your personal email address to register and complete the training.
- The training may take up to 30 minutes and there is a quiz at the end of the training.
- Optional – you can print out the certificate at the end for your records. You do not need to submit the certificate to the school/district.
- There is no cost to complete the training