RECORD OF PROCEEDINGS
Minutes of the Northern Local Schools Board of Education
Special Meeting – June 30, 2026

The Northern Local Schools Board of Education met in special session in the District Office Board Room.

The Pledge of Allegiance was said.

Call to Order - President Dale DeRolph called the meeting to order at 7:00 a.m.

Roll Call – Treasurer Jennie Clifton called the roll:

Members Present:	Members Absent:
Dale DeRolph	
Levi Dupler	
Patrick Hogan	
Steve Lemon	
David Weals	

Business and Finance

Recommendation for Approval – Mr. Hogan moved to approve the following:

A. Recommendation for Approval

1. 2025-2026 Final Estimated Revenue and Appropriations — Attachment

   Recommend the Board approve the 2025-2026 final estimated revenue and appropriations at the fund level, as presented.

2. 2026-2027 Estimated Revenue and Appropriations — Attachment

   Recommend the Board approve the 2026-2027 estimated revenue and appropriations at the fund level, as presented.

3. Food Service Fund Transfer

   Recommend the Board approve a general fund transfer (001) to the food service fund (006) in the amount of $68,000.

4. Grant Fund Advances

   Recommend the Board approve the following general fund (001) advances to the following FY26 Federal grant funds, as follows:

a.) 21st Century Learning (509-9226)	$17,372.42
b.) IDEA, Part B (516-9226)	$44,310.63
c.) Title I, School Improvement (536-9226)	$20,026.72
d.) Title I-A (572-9227)	$21,280.70
e.) Title I-A, Expanding Opportunities (572-9228)	$6,049.04
f.) Title IV-A, Student Support & Enrichment (584-9226)	$4,911.45
g.) Title II-A (590-9226)	$2,486.66

Mrs. Clifton explained that the grant fund advances are an audit compliance requirement. Federal grants are reimbursed and processed after each month-end closing. However, in June each year, ODEW shuts down the Project Cash Request System on/about June 10th. Therefore, any federal grant expenditures between June 11th and June 30th result in a negative fund balance. Law does not allow for negative fund balances on June 30, so a general fund advance is required to bring those funds to a zero balance. The advances will be immediately repaid to the general fund on July 1st.

5. Grounds Contract Attachment

Recommend the Board approve a grounds maintenance contract with VMark Property Services, LLC, effective 7/1/2026, as presented.

Mrs. Clifton also explained that by consolidating separate landscaping contracts, the anticipated savings is approximately $52,000 per year, this among other factors, warranted the recommended change. Mr. Lemon stated that by changing ground maintenance vendors, and with the retirement of the previous maintenance director, we are losing a lot of organizational expertise. Mrs. Gussler acknowledged this.

Mr. Hogan asked if administrators and supervisors are involved in the creation of their department budgets for the upcoming year. Mrs. Clifton stated that last year she involved everyone in the budgeting process which also helped to serve as an opportunity to inform and educate everyone on the budget and how account codes function, which also created a level of accountability with spending. She stated that this year however, having worked through the Financial Correction Plan with ODEW which called for no increase in funds being allocated to discretionary budget accounts, that the budgets were set based on actual FY26 spending.

Mr. Weals seconded the motion.

Roll call: Mr. Hogan, aye; Mr. Weals, aye; Mr. Dupler, aye; Mr. Lemon, aye; Mr. DeRolph, aye.
Motion carried 5-0.

Employment

Recommendation for Approval – Mr. Dupler moved to approve the following:

1. Certified Resignation

Recommend the Board accept the following certified resignation:
a.) Cheyenne Grant, Teacher, effective end of the 2025-2026 school year

Mr. Lemon seconded the motion.

Roll call: Mr. Dupler, aye; Mr. Lemon, aye; Mr. Hogan, aye; Mr. Weals, aye; Mr. DeRolph, aye.
Motion carried 5-0.

Adjournment – Mr. Hogan moved to adjourn the meeting. Mr. Dupler seconded the motion.
Roll call: Mr. Hogan, aye; Mr. Dupler, aye; Mr. Lemon, aye; Mr. Weals, aye; Mr. DeRolph, aye.

President DeRolph declared the meeting adjourned.

ATTEST:

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President

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Treasurer