OFFICE OF THE SUPERINTENDENT
HAYFIELD COMMUNITY SCHOOLS
HAYFIELD, MINNESOTA 55940

BOARD WORKSHEET

Mission:
To provide a safe learning environment that engages, challenges, and inspires students for life

Regular Meeting, 5:30 PM
Elementary Conference Room
Wednesday, July 15, 2026

1. Pledge of Allegiance

2. Call to Order: _____ PM

3. Roll Call

Tyler Anderson	(P) (A)	Curt Heydt	(P) (A)
Justin Holtan	(P) (A)	Chad O'Connor	(P) (A)
Heather Swygman	(P) (A)	Patrick Towey Jr	(P) (A)
Kathy Hegna Zelinske	(P) (A)	Gregg Slaathaug (Ex-Officio)	(P) (A)

4. Public Forum

5. Motion to approve the agenda

   MOTION _____ SECOND _____

   VOTE: _____

6. Administrators' Reports

   Samantha Thurman, High School Principal

   Kayla Stanton, Elementary School Principal

   Scott Marine, Business Manager

   Gregg Slaathaug, Superintendent

7. ZED Update

8. _____ moved and _____ seconded, to approve the consent agenda as follows (pending review and discussion):

   A. Minutes from June 17, 2026, Board Meeting

   B. Disbursements
   June Payments: $977,131.56 Gross Payroll: $1,141,651.91

   C. Teacher on Special Assignment Contract for Chris Pack, Athletic Director from July 1, 2026, to June 30, 2027, at $9,625.00 (no change)

   D. Approve renewal of Community Education Contract for July 1, 2026 – June 30, 2027, with Tanya Rieken and Jess Meek at $12,500.00 (total—no change)

   E. Review and Approve Policies
   421 – Gifts to Employees and School Board Members (Review)
   422 – Policies Incorporated by Reference (Review)
   423 – Employee-Student Relationships (Updated)
   424 - License Status (Review)
   499 – Rehiring Former Full-Time Employees (Review)

   VOTE: _____

9. New Business

   A. Motion to approve Resolution for Acceptance of Grants and Gifts

   MOTION _____ SECOND _____

   BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

   Approves and accepts donations in the amount of $1600.

   Complete resolution located on website, under July 2026 School Board Agenda.

   The following voted in favor:

   The following voted against:

   WHEREUPON the resolution was declared adopted.

   B. Motion to approve 2026-2027 Resolution for Membership in the Minnesota State High School League (MSHSL)

   MOTION _____ SECOND _____

   BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

   Board delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by

Minnesota Statutes.

Complete resolution located on website, under July 2026 School Board Agenda.

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted.

C. Motion to approve Resolution to Form a Cooperative in Football with Blooming Prairie Public Schools

MOTION _____ SECOND _____

BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

Whereas, pursuant to MSHSL Bylaw 403.2.A, Hayfield Community Schools agrees to form a cooperative with Blooming Prairie Public Schools in football beginning with the 2026 fall football season.

Complete resolution located on website, under July 2026 School Board Agenda.

The following voted in favor:

The following voted against:

D. Motion to approve Adopting the School District's Fiscal Year 2028 Long-Term Facilities Maintenance Ten-Year Plan

MOTION _____ SECOND _____

BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

Approves and adopts the ten-year Long-Term Facilities Maintenance Plan for FY 2028 on July 15, 2026.

Complete resolution located on website, under July 2026 School Board Agenda.

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted.

E. Motion to approve Adopting the School District's Fiscal Year 2026 Long-Term Facilities Maintenance Ten-Year Plan for ZED

MOTION _____ SECOND _____

BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

The School Board of School District 203 has approved the Long-Term Facility Maintenance Ten Year Plan for the Zumbro Education District #6012 facilities for 2027-2028 school year (FY 2028) in the amount of $36,280.00 of which School District 203's proportionate share is $3,615.52. The various components of this plan are attached. Said budget is hereby approved.

Complete resolution located on the school website.

Complete resolution located on website, under July 2026 School Board Agenda.

The following voted in favor:

The following voted against:

WHEREUPON the resolution was declared adopted.

F. Resolution to Revoke Existing Referendum and calling a Special Election Thereon

EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 203
(HAYFIELD COMMUNITY SCHOOLS)
STATE OF MINNESOTA

HELD: JULY 15, 2026

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 203 (Hayfield Community Schools), State of Minnesota, was duly held in the School District on July 15, 2026, at 5:30 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following Resolution:

RESOLUTION RELATING TO REVOKING THE EXISTING REFERENDUM REVENUE AUTHORIZATION OF THE SCHOOL DISTRICT AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board of Independent School District No. 203, State of Minnesota, as follows:

1. The School Board hereby determines and declares that it is necessary and expedient for the School District to revoke the School District's existing referendum revenue authorization of $646.12 per adjusted pupil unit, and to replace that authorization with a new authorization of $1,250 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.14280% of the referendum market value of the School District for taxes payable in 2027, the first year it is to be levied. The proposed referendum revenue authorization would be applicable for ten (10) years and increase each year by the rate of inflation commencing with taxes payable in 2028 unless otherwise revoked or reduced as provided by law. For this purpose, the rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, subdivision 2(b). The question on the approval of this referendum revenue authorization shall be School District Question 1 on the School District ballot at the special election held to approve said authorization.

2. The ballot question specified above shall be submitted to the qualified voters of the School District at a special election, which is hereby called and directed to be held in conjunction with the State General Election on Tuesday, November 3, 2026. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the School District and which have been established by the cities or towns located in whole or in part within the School District. The voting hours at those polling places shall be the same as those for the State General Election.

4. The Clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the School District is located, in whole or in part, and to the Commissioner of Education, as specified by law prior to the date of said election. The notice shall specify the date of said special election and the title and language for the ballot questions to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

5. The Clerk is hereby authorized and directed to cause a Notice of the election to be mailed to each taxpayer in the School District at least fifteen (15) but no more than forty-five (45) days prior to the date of the special election. The Notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9(b). The Clerk is also directed to cause a copy of this Notice to be submitted to the Commissioner of Education and to the County Auditor of each county in which the School District is located in whole or in part at least fifteen (15) days prior to the day of the election.

6. The Clerk is hereby authorized and directed to cause notice of said special election to be posted for public inspection at the administrative offices of the School District at least ten (10) days before the date of said special election.

7. The Clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the School District at least four (4) days before the date of said special election and to cause a sample ballot to be posted in each polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

8. The Clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the School District, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election. The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

9. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections or to obtain assistance from the county auditor with respect to the administration of the School District's election, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, the processing of absentee ballots, election administration and cost sharing.

10. The Clerk and members of the administration are further authorized and directed to cause a ballot to be prepared for use at said election in substantially the following form, with such changes in form, color, instructions, and content as may be necessary to accommodate an optical scan voting system, to correct typographical errors, or to comply with the form and content requirements of applicable state election laws:

[Form of Ballot on the Following Page]

Special Election Ballot

Independent School District No. 203
(Hayfield Community Schools)

November 3, 2026

Instructions to Voters:
To vote, completely fill in the oval(s) next to your choice(s) like this: ⬬.

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1
Revoking Existing Referendum Revenue Authorization;
Approving New Authorization

The school board of Independent School District No. 203 (Hayfield Community Schools) has proposed to revoke the school district's existing referendum revenue authorization of $646.12 per pupil and to replace that authorization with a new authorization of $1,250 per pupil. The proposed referendum revenue authorization would be applicable for ten years commencing with taxes payable in 2027, and increase each year by the rate of inflation beginning with taxes payable in 2028, unless otherwise revoked or reduced as provided by law.

⬭ **Yes**
⬭ **No**

Shall the school district's existing referendum revenue authorization be revoked, and the increase in the revenue proposed by the school board of Independent School District No. 203 be approved?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

SAMPLE

12. Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

13. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of $1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than $1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

14. The individuals designated as judges for the State General Election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the School Board for canvass in the manner provided for other school district elections. The special election must be canvassed between the third and the tenth day following the special election.

15. The Clerk shall make all Campaign Financial Reports required to be filed with the School District under Minnesota Statutes, Section 211A.02 available on the School District's website. The Clerk must post the report on the School District's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The School District must make a report available on the School District's website for four years from the date the report was posted to the website. The Clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by _____. On a roll call vote, the following voted in favor:

and the following voted against:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF DODGE)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 203 (Hayfield Community Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the special election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2026.

_____
School District Clerk

10. Motion to approve adjourning the meeting

MOTION _____ SECOND _____

VOTE: _____ TIME _____