

Dear Parents:

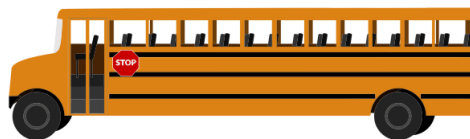
Welcome back to a new and exciting school year! I hope this letter finds you well. In the event of a half-day or early dismissal we want to ensure that we have a proper dismissal procedure in place for each student. If your child is dismissed early your plans for him/her may remain the same as a usual day or may need to be adjusted.

Please fill out, sign, and return the bottom portion of this letter to your child's teacher at your earliest convenience. We do realize that emergency situations on a day to day basis do come up. If you must change the following dismissal plan on the half-day, please send in a note on that day. If we do not receive a note from you stating otherwise the plans below will be followed. I appreciate your assistance in ensuring the safety of our students.

Sincerely,

Mrs. Lamphere

Remsen Elementary Principal



Half Day Dismissal Procedures

Child's Name: _____

Grade/Teacher: _____

If there is a half-day of school or early dismissal from school my child will:

- Need to ride the bus home
- Need to ride the bus to: _____

- Will be picked up by a parent/guardian

Parent's Name [printed]: _____

Parent's Signature: _____