



HIGHLAND HIGH SCHOOL

320 PANCAKE HOLLOW ROAD, HIGHLAND NY 12528
845-691-1020

BRANDON K. OPITZ
PRINCIPAL

COLLEEN MULLEN
ASSISTANT PRINCIPAL

Guidelines and Application for Use of Student Parking Facilities

Congratulations on being a student driver! Safety for all is our highest priority. Please be advised that permission for students to drive to and from school is a **privilege** and **not a right**. As such, this permission may be withdrawn at any time for a violation of the Code of Conduct, based on the process below. A new application must be submitted EACH YEAR as the parking passes are dated.

Be Safe

Students must drive slowly and safely when entering and exiting the campus and while on school grounds. Yield right-of-way to all school buses and pedestrians at all times and especially during arrival and dismissal. HHS student driving permits must be clearly visible in the vehicle driven to school.

Be Respectful

Park only in areas designated with green lines on the west side of campus. Access to vehicles during the school day requires administrative escort.

Be Responsible

Maximum speed limit on school grounds is 10 mph.
Vehicles are to be locked while on school property.
Students must remain on campus throughout the day unless they receive permission from the administration.

Be A Learner

Students must adhere to all posted traffic signs/markings and lane markings.

Process for violation(s) of guidelines via HHS Code of Conduct:

First violation:	Verbal warning, parent/guardian contact, possible Code of Conduct consequences
Second violation:	Parent/guardian contact, Code of Conduct consequences
Third violation:	Parent/guardian contact, loss of driving privileges (length of time will be determined by the administration)

Please Note: Parking on school grounds without a permit may result in your car being towed at your expense.

SAFETY FOR ALL IS OUR HIGHEST PRIORITY

THINK**DRIVE****ARRIVE**



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Application for Use of Student Parking Facilities

Please complete, sign, and date all parts of this application and return THIS PAGE ONLY to the Main Office.
A photocopy of the student's license must be included with this application, placed in the space provided below. A
driving permit will be given to the student once this application is approved. Please display it prominently.

Date of application: _____ Student's current grade level: _____

Student's name (printed): _____

Vehicle License Plate Number: _____

Vehicle Make (ex. Honda) and Model (ex. Accord) _____

Model year: _____ Color: _____ Type of vehicle: _____

PARENT/GUARDIAN AUTHORIZATION: I give my son/daughter permission to drive to Highland High School. And, we, the undersigned, understand and agree to abide by the expectations and guidelines listed regarding student parking at HHS.

Parent/Guardian Name (printed): _____

Contact numbers: Home _____ Cell _____ Work _____

Parent/Guardian signature

Student signature

Please place a photocopy of the student's license in the space below:

For office use only:
Date received: _____ Received by: _____ Permit number: _____