

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**RE-ORGANIZATIONAL/REGULAR MEETING
July 15, 2026**

Members Present: Kathleen Lynch, Margaret Colligan, Dawn Hedberg, Karina Montalvo, Anthony J. Rando, Molly Kendall and Laurene H. Silvani

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; Julie Lane, The Shelter Island Reporter; 6 faculty/staff/ student and 11 community residents/others

Absent: Anthony J. Rando

The meeting was called to order by Jacqueline Dunning, District Clerk at 5:30 pm followed by the Pledge of Allegiance.

Superintendent Brian Doelger read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

The District Clerk administered the Oath of Office to newly elected Board of Education member, Dawn Hedberg

The District Clerk announced that nominations were in order for President of the Board of Education for the 2026-2027 school year. Kathleen Lynch was nominated by Margaret Colligan for President of the Board of Education for the 2026-2027 school year, seconded by Dawn Hedberg. There being no further nominations, the District Clerk took the roll of the Board of Education.

Margaret Colligan - Yes
Dawn Hedberg - Yes
Molly Kendall – Yes
Kathleen Lynch – Yes

Karina Montalvo - Yes
Anthony J. Rando - ABSENT
Laurene H. Silvani – Yes

Yes = 6 No= 0 Recusal= 0

Motion carried unanimously.

Kathleen Lynch was declared duly elected as President of the Board of Education, Shelter Island Union Free School District for the 2026-2027 school year. The Oath of Office was administered by the District Clerk to President Kathleen Lynch.

The District Clerk turned the gavel over to President Lynch.

President Lynch stated that nominations were in order for Vice President of the Board of Education for the 2026-2027 school year. Margaret Colligan was nominated by Kathleen Lynch for Vice President of the Board of Education for the 2026-2027 school year, seconded by Dawn Hedberg. There being no further nominations, the President took the roll of the Board of Education.

Margaret Colligan - Yes
Dawn Hedberg - Yes
Molly Kendall – Yes
Kathleen Lynch – Yes

Karina Montalvo - Yes
Anthony J. Rando - ABSENT
Laurene H. Silvani – Yes

Yes = 6 No= 0 Recusal= 0

Motion carried unanimously.

Margaret Colligan was declared duly elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2026-2027 school year.

At this time, President Lynch administered the Oath of Office to Vice-President Colligan.

*Call to
Order/Pledge
of Allegiance*

*Mission
Statement*

*Oath of Office
to New BOE
Members*

*Election of
President and
Oath of Office*

*Election of Vice
President and
Oath of Office*

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: the following officers are hereby appointed for the Board of Education for the 2026-2027 school year:

District Clerk – Jacqueline Dunning
District Treasurer – Maryann Impastato
Claims Auditor – Patricia Goff at an annual rate of \$75 per hour

Motion carried unanimously.

The Oath of Office was administered by President Lynch to Jacqueline Dunning, District Clerk; Maryann Impastato, District Treasurer; and Brian Doelger, Superintendent. The District Clerk will administer the Oath of Office to Ms. Goff at a later date.

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2025-2026 school year -- 11.1:

11.1 Appointments

- a. Attendance Officer: Sean Brennan
- b. Accountants: Cullen & Danowski, LLP - \$49,500 (fees indicated in their engagement letter dated July 1, 2026)
- c. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$42,000. Hourly rate of \$305 per hour for litigation, real estate and construction matters.
- d. External Auditors: Nawrocki Smith - \$31,000 (fees indicated in their engagement letter dated April 29, 2026)
- e. Architects/Engineers: BBS Architects, Landscape Architects & Engineers, PC – Fees indicated in their engagement letter dated July 6, 2026.
- f. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$77,547, plus \$40 MVR Fees
- g. School Student Accident Insurance Broker: J. J. Stanis and Company, Inc. - \$12.48/student
- h. School Physician – TBD
- i. Official Depositories:
 1. JPMorgan Chase Bank:
 - i. Extra Class Account
 - ii. Scholarship Fund
 - iii. Trust & Agency
 - iv. General Fund Account
 - v. Money Market Account
 - vi. School Lunch Checking Account
 2. Capital One Bank
 - i. Capital Checking Account
 - ii. General Fund Checking Account
 - iii. Federal Checking Account
 - iv. Payroll Account
 - v. Money Market Account
 - vi. Capital HVAC Checking Account
 3. CLASS Cooperative Investment Program
 - i. General Fund
 - ii. Health Insurance Reserve
 - iii. Risk Retention Reserve
 - iv. F.I.T. Reserve
 - v. General Fund Interest Account
- j. Official Newspaper: Shelter Island Reporter
- k. Chief Faculty Advisor: Brian Doelger
- l. Title IX Compliance Officer: Kristin Sweeney
- m. Title VII Compliance Officer: Brian Doelger
- n. ADA Compliance Officer: Jennifer Rylott

*Appointment
of District
Clerk, District
Clerk and
Claims Auditor
and Oath of
Office
Administered*

*Consent
Agenda –
Appointments
for the 2026-
2027 school
year*

- o. Liaison for Homeless Children and Youth: Jennifer Rylott
- p. Extra Class Treasurer: Maryann Impastato
- q. Bursar: Mallory Clark
- r. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated April 30, 2026)
- s. Financial Advisor: Munistat (fees as indicated in their agreement dated April 6, 2026)
- t. Asbestos Designee: Michael Dunning
- u. Dignity Act Coordinator: Sean Brennan
- v. Chief Emergency Officer: Brian Doelger
- w. Purchasing Agent: Brian Doelger
- x. Records Management Officer: Maryann Impastato
- y. Records Access Officer: Jacqueline Dunning
- z. Right to Know Officer: Michael Dunning
- aa. Data Privacy Officer: Walter Bringham

Motion carried unanimously.

A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2025-2026 school year – 12.1:

12.1 Financial Authorization

- a. Superintendent
 - 1. Payroll Certification Officer
 - 2. Approval of payment of salaries, wages and contractual obligations
 - 3. Authorization of Budget Transfers (in accordance with Board Policy)
 - 4. Signatory for State & Federal Grant Applications
 - 5. Approval for Travel, Conferences and Workshops
 - 6. Mileage Reimbursement (rate according to IRS regulations)
 - 7. Approval of Overtime; Tutoring at \$ 49.74 per hour; Home Instruction at \$78.14 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$110/day, Certified - \$125/day
- b. Signature required on Checks: Maryann Impastato and/or Jennifer Rylott
- c. Investment of District Money – in accordance with Board Policy
- d. Publishing of Annual Financial Report prior to August 31, 2026 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2026.)

Motion carried unanimously

A motion was made by Molly Kendall, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2025-2026 school year: 13.1 – 13.2

13.1 Bonding

- a. Blanket Position Bond in the amount of \$1,000,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2026 through June 30, 2027. (as indicated in April 13, 2026 quote from Northern Insuring Agency)
- b. Various other insurances coverage, including Blanket Position Bond and Excess Indemnity, in the amount of \$1,959.00 (as indicated in April 13, 2026 quote from Northern Insuring Agency)

13.2 Third Party Administrator for the following plans:

- a. Disability: Unum Provident
- b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated (fees as indicated in their original agreement dated May 11, 2022 and an email dated May 11, 2023)
- e. 403(b) Plan and 457(b) Plan: Omni Financial Group, Incorporated (fees as indicated in their agreement dated May 22, 2025)

*Consent
Agenda –
Appointments
for the 2026-
2027 school
year
(continued)*

*Consent
Agenda –
Financial
Authorization
for the 2026-
2027 school
year*

*Consent
Agenda –
Bonding and
3rd Party
Administrators
for the 2026-
2027 school
year*

Motion carried unanimously.

A motion was made by Karina Montalvo, seconded by Molly Kendall, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2026-2027 school year: 14.1 – 14.2

Consent
Agenda –
Committee
Appointments
for the 2026-
2027 school
year

14.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

a. Committee on Special Education (CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Psychologist: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: TBD
- School Nurse: TBD
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- Additional Service Providers as needed

b. 504 Committee (504)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: TBD
- School Nurse: TBD (as needed)
- Additional Service Providers as needed

c. Committee on Pre-School Special Education (CPSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Michelle Weir / Danielle Spears
- School Physician (as needed)
- General Education Teacher and/or Special Education Teacher (depending upon the placement of the child)
- Parent Member (Only at parent's request. Parent member list available in Academic Office)
- A professional who participated in the evaluation of the child
- Additional Service Providers as needed

d. Sub-Committee on Special Education (Sub CSE)

- Chairperson: Jennifer Rylott
- Alternate Chairperson: Danielle Spears
- School Physician (as needed)
- Student's Teacher
- Student's Special Education Teacher
- Speech/Language Pathologist: Michelle Weir
- Guidance Counselor: TBD
- School Nurse: TBD
- Parent Member (Only a parent's request. Parent member list available in Academic Office)
- Additional Service Providers as needed

e. Language Proficiency Team

- Chairperson: Jennifer Rylott
- Bryan Knipfing
- Erin Mulrain
- Foreign Language Teacher
- Michelle Weir, as needed
- Parent Member

f. Audit Committee

- Chairperson: Superintendent
- School District Business Personnel

- Auditors
- Two (2) Board Members

14.2 504 Grievance Officer

- a. Superintendent

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2026-2027 school year: 15.1 – 15.6

15.1 Budget Vote

- a. Board of Registration at \$170.00 per day:

- Angela Corbett
- Shirley Ferrer
- Lois Corbett
- Lew Corbett
- Select High School Students
- Alternate: Allison Binder
- Alternate: Jane Ritzler
- Alternate: Annamarie Rampmaier
- Alternate: Janet Jernick
- Alternate: Barbara Brigham

- b. Two (2) Poll Workers at \$170 per day

- c. Voting Hours: 10:00 am to 8:00 pm

15.2 Impartial Hearing Officer List for 2026-2027 (as set forth by the NYS Education Department)

15.3 Monthly Board Meetings Schedule

August 26, 2026	February 10, 2027
September 16, 2026	March 10, 2027
October 14, 2026	April 14, 2027
November 18, 2026	May 12, 2027
December 9, 2026	May 18, 2027 (Tues. Budget Vote)
January 13, 2027	June 9, 2027

15.4 Policy Manual

- a. Re-adoption of all policies and code of ethics in the Policy Manual

15.5 Shelter Island School Emergency Response Plan

- a. Re-adoption of the Shelter Island School Emergency Response Plan

15.6 Shared Decision Making Plan

- a. Re-adoption of the Shared Decision-Making Plan

Motion carried unanimously.

At this time, the Regular Business Meeting began –

A Public Hearing on the 2026-2027 Shelter Island School District's District Wide School Safety/Continuity of Operations Plan was held. Dr. Brian Doelger reviewed the Cardiac Arrest Emergency Response Plan that is being added to the District's plan. Dr. Doelger explained to the public that they have 30 days to comment on the new information and that the Board of Education is expected to adopt the final plan at their August 26, 2026 meeting.

Prior to taking Visitor Questions, President Lynch announced that going forward, when visitors have questions or comments, they will be asked to step to the podium, state their name and their position in the community. Ms. Lynch explained that this new procedure will allow for a better understanding of what is being asked and it will also make for more accurate minutes to be taken.

Visitor Questions – None

Correspondence – None

Consent
Agenda –
Committee
Appointments
for the 2026-
2027 school
year
(continued)

Consent
Agenda –
Budget Vote
Appointments,
Impartial
Hearing Officer
List, Monthly
Board
Meetings
Schedule,
Policy Manual,
Shelter Island
School
Emergency
Response Plan,
and Shared
Decision
Making Plan
for the 2026-
2027 school
year

Regular
Meeting
Begins

Public Hearing
on the 2026-
2027 Shelter
Island School
District's
District-Wide
School
Safety/Continu
ity of
Operations
Plan

Visitor
Questions

Correspondence

Presentations

At this time, Dr. Doelger shared a presentation – Administrative & Organizational Reconfiguration. This presentation recapped where we were in terms of full-time administrators when Dr. Doelger was hired in 2019 and where we are now with the resignation of the Director of Athletics, Physical Education, Health, Wellness and Personnel. Dr. Doelger explained that the duties of the former administrator would be strategically realigned among current administrators and staff members through stipends and release-time assignments. Dr. Doelger stated that these changes will improve the alignment and distribution of responsibilities, increase operational efficiency and generate cost savings while maintaining support for students and staff. Dr. Doelger shared that he will take on the additional responsibilities of Personnel/Human Resources, Transportation Services, and Food Services/Cafeteria Operations. The newly created position of Physical Education Teacher/Athletic Director would be taken on by current Physical Education Teacher, Kristin Sweeney. Current Social Studies Teacher, Sean Brennan would take on the new position of Part-Time Teacher/Assistant Principal and Elementary Teacher, Michele Yirce would take on the new position of Elementary Coordinator & Elementary Lead Teacher.

Dr. Doelger shared other non-administrative restructuring notes -- Mrs. Donna Clark will assume more guidance secretarial responsibilities, the district plans to hire a 0.5 FTE replacement secretary to manage the remaining guidance office responsibilities, provide support to the Athletic Director, and assist with other assigned administrative duties. The district will have a PreK model in which half-day Pre-K3 students are integrated with incoming Pre-K4 students during their instructional session. Dr. Doelger noted that this approach to the Pre-K program would only require the addition of a ½ classroom aide duty, resulting in significant cost savings while remaining fully compliant with state class size and staffing requirements. Dr. Doelger did add that this model provides a flexible and efficient solution for the upcoming school year, but may not work in future years depending on the enrollment numbers.

In closing, Dr. Doelger shared that the proposed model he just presented is expected to generate in excess of \$100,000 in annual savings for the district.

Based on Dr. Doelger's presentation, the Board President requested a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 19.1 - 19.2.

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board hereby approves the following consent agenda items: 19.1 – 19.2

19.1 Memorandum of Agreement

- a. Approve the Memorandum of Agreement between the Shelter Island School District and the Shelter Island Faculty Association for the modification of the collective bargaining agreement, effective July 1, 2026 through June 30, 2027; and authorize the Superintendent to fully execute said agreement.

19.2 Appointments

- a. Approve Sean Brennan, as Part-Time Assistant Principal, at \$20,000, effective July 1, 2026 through June 30, 2027.
- b. Approve Michele Yirce, as Elementary Curriculum Coordinator, at \$10,000, effective July 1, 2026 through June 30, 2027.
- c. Approve Kristin Sweeney, as Athletic Director, at \$15,000, effective July 1, 2026 through June 30, 2027.

Motion carried unanimously.

President Lynch stated that she is very excited for these changes and noted that empowering internal employees provides more buy-in from everyone. Ms. Lynch highlighted that Mr. Sean Brennan has great love and dedication for the district, Ms. Michele Yirce is the perfect combo of both leader and teacher, and Ms. Kristin Sweeney is poised, professional, and a role-model for every student.

*Consent
Agenda –
Approval of
MOA and
Appointment of
Part-Time
Assistant
Principal,
Elementary
Curriculum
Coordinator,
and Athletic
Director*

Michele Yirce was celebrating her wedding anniversary this evening so she was not present. Kristin Sweeney thanked the Administration and Board of Education and stated that she is honored and grateful for this opportunity. Ms. Sweeney went on to say she is looking forward to working with the community in this new capacity. Sean Brennan also thanked Administration and the Board of Education and stated he is humbled and thankful for the opportunity to take on the role of Assistant Principal. Mr. Brennan stated he looks forward to growing in this new role and his only regret is that he has to step down as the Union President, a role he has enjoyed for the past few years.

A motion was made by Karina Montalvo, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following consent agenda items: 20.1

20.1 Approval of Minutes

- a. Special Meeting of June 24, 2026

Motion carried unanimously.

Personnel

A motion was made by Margaret Colligan, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 21.1 – 21.17

21.1 Amend Motion

- a. Amend the motion of March 30, 2026 from:

Accept the medical leave of absence of Jacqueline Dunning, District Clerk, from March 25, 2026 through June 30, 2026.

to:

Accept the medical leave of absence of Jacqueline Dunning, District Clerk, from March 25, 2026 through **June 26, 2026**.

21.2 Leave Replacement

- a. Appoint Rachel Rempe as Elementary Leave Replacement effective September 1, 2026 through June 25, 2027, at a salary of \$62,994.00, Step 1 BS of the 2026-2027 teacher salary scale.

21.3 Resignation

- a. Accept the resignation of Alyssa Prior, Guidance Counselor, effective July 30, 2026

21.4 Mentor/Mentee for the 2026-2027 School Year, at a rate of \$1,500 per Shelter Island Faculty Association Contract

- a. Kerri Knipfing/Rachel Rempe

21.5 New Hires

- a. Appoint Daniela Chavez, to a 26-week probationary period as Bilingual Teacher Aide, effective September 1, 2026, at a salary of \$24,583.00, Step 1 of the 2026-2027 teacher aide salary scale; pending clearance for employment by the New York State Department of Education (fingerprint initiative).
- b. Appoint Jamie Doherty, to a 4-year probationary position as 1.0 FTE School Counselor, effective September 1, 2026, in the tenure area of School Counseling & Guidance, at a salary of \$72,798.00, Step 1 MA of the 2026-2027 teacher salary scale.

21.6 Summer 2026 Extra Compensation

- a. Deborah Brewer, to provide extra duty, as needed, between the period of July 1, 2026 through September 1, 2026, at a rate of \$17.00 per hour.
- b. Lisa Goody, to provide extra duty, as needed, between the period of July 1, 2026 through September 1, 2026, at a rate of \$17.00 per hour

21.7 District Clerk Pro Tem

- a. Appoint Maryann Impastato, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2026-2027 school year.
- b. Appoint Mallory Clak, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2026-2027 school year.
- c. Appoint Superintendent, as District Clerk Pro Tem, when necessary, for the 2026-2027 school year.

21.8 Principal Evaluator

Consent Agenda
– Approval of
MOA and
Appointment of
Part-Time
Assistant
Principal,
Elementary
Curriculum
Coordinator, and
Athletic Director
(continued)

Consent Agenda
– Approval of
Minutes

Consent Agenda
– Personnel

- a. Appoint Allan Gerstenlauer as Principal Evaluator for the 2026-2027 school year, at a rate of \$400 per day, effective retroactively to July 1, 2026 through June 30, 2027, not to exceed ten (10) days.

21.9 Change in Schedule C Positions

- a. Approve the addition of Chess Club to salary Schedule C Level I.
- b. Approve the change in level of School Garden Club from salary Schedule C Level II to Level I
- c. Remove Art Club from salary Schedule C Level III.
- d. Approve the addition of Elementary Art Club to salary Schedule C Level II.
- e. Approve the addition of Middle School Art Club to salary Schedule C Level II.
- f. Approve the change in title of salary Schedule C Level III position Elementary Drama Club to Middle School Drama Club
- g. Approve the change in title of salary Schedule C Level V position Elementary Curriculum Coordinator to Elementary Activities Coordinator.

21.10 Permanent Substitute Teacher for the 2026-2027 School Year

- a. Appoint Jasmine Bielic-Frasco, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 1, 2026 – June 26, 2027
- b. Appoint Lydia Shepherd, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 1, 2026 – June 26, 2027
- c. Appoint Colleen Finn, as Permanent Substitute Teacher, at a rate of \$190 per day, and grant five (5) sick days, effective September 1, 2026 – June 26, 2027

21.11 Permanent Substitute Aide for the 2026-2027 School Year

- a. Appoint Cecilia Surerus, as Permanent Substitute Aide, for three (3) days a week, at a rate of \$125 per day, and grant three (3) sick days, effective September 1, 2026 through June 25, 2027.

21.12 Detention Monitors for the 2026-2027 School Year at \$60/period

- a. Janine Mahoney
- b. Peter Miedema
- c. Jasmine Frasco
- d. Deborah Brewer
- ef. James Theinert
- f. Christopher Conrardy
- g. Catherine Bringham
- h. Devon Treharne
- i. Debbie Sears
- j. Lynne Colligan

21.13 Van Drivers for the 2026-2027 School Year (\$75 per trip to Riverhead/North Fork/South Fork, \$100 per trip West of Riverhead, \$150 per trip West of Route 112)

- a. Janine Mahoney
- b. Jasmine Frasco
- c. Deborah Brewer
- d. James Theinert
- e. Catherine Bringham
- f. Peter Miedema

21.14 Appointment of Co-Curricular Positions for the 2026-2027 School Year

- a. Patricia Goff, 6th Grade Advisor, at \$885.59
- b. Jennifer Gulluscio, 7th Grade Advisor, at \$885.59
- c. Lauren Farkas, 9th Grade Advisor, at \$885.59
- d. Michelle Weir, 10th Grade Advisor, at \$885.59
- e. Devon Treharne, Unity Club Advisor, at \$885.59
- f. Christopher Conrardy, Tech Club, at \$885.59
- g. James Theinert, Chess Club, at \$885.59
- h. Catherine Bringham, School Garden Coordinator, at \$885.59
- i. Daniel Williams, Science Club, at \$1,792.29
- j. Michelle Weir, Junior High National Honor Society, at \$1,792.29
- k. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,792.29

- l. Catherine Brigham, 12th Grade Co-Advisor, at \$1,113.92
- m. Lynne Colligan, 12th Grade Co-Advisor, at \$1,113.92
- n. Janine Mahoney, National Honor Society, at \$2,227.83
- o. Daniel Williams, Science Fair, at \$2,227.83
- p. Lauren Farkas, Jazz Band, at \$2,227.83
- q. Kathleen Springer, Select Choir, at \$2,227.83
- r. Jennifer Gulluscio, 8th Grade Advisor/Disney Trip Coordinator, at \$2,227.83
- s. Jessie King, School Play Choreographer, \$2,227.83
- t. Lauren Farkas, Middle School Drama Club Co-Advisor, at \$1,113.92
- u. Tina Miller, Middle School Drama Club Co-Advisor, at \$1,113.92
- v. Catherine Brigham, Middle School Art Club Advisor, at \$1,792.29
- w. Tina Miller, Elementary School Art Club Advisor, at \$1,792.29
- x. Christopher Conrardy, Livestream Coordinator/Trainer, at \$2,227.83
- y. Sean Brennan, Student Council Co-Advisor, at \$1,669.55
- z. James Theinert, Student Council Co-Advisor, at \$1,669.55
- aa. Sean Brennan, Substitute Coordinator, at \$3,339.09
- bb. Sara Mundy, School Play Pianist/Accompanist/Vocal Director, at \$3,339.09
- cc. Tina Miller, Yearbook, at \$5,801.92
- dd. Devon Treharne, School Newspaper, at \$5,801.92
- ee. John Kaasik, Play Director/Producer, at \$5,801.92
- ff. Sean Brennan, Substitute Dispatcher, \$5,801.92
- gg. Donna Clark, CIO Assistant, at \$5,801.92
- hh. Jose Montalvo, Night Custodial Supervisor, at \$5,801.92

21.15 Appointment of Coaches for the 2026-2027 School Year

- a. Michael Z. Mundy, Varsity Boys Basketball Coach, \$7,323.57
- b. Matthew Dunning, Varsity Golf Coach, \$4,322.35
- c. Erin Baskin, Varsity Girls Cross Country Coach, \$4,322.35
- d. Erin Baskin, Varsity Boys Cross Country Coach, \$4,322.35
- e. Cynthia Belt, Varsity Volleyball Coach, \$6,666.32
- f. Erin Baskin, Varsity Girls Spring Track Coach, \$4,322.35
- g. Erin Baskin, Varsity Boys Spring Track Coach, \$4,322.35
- h. Peter Miedema, JV Baseball Coach, \$5,634.24
- i. Lindsay Rando, JV Softball Coach, \$5,634.24
- j. Christopher Conrardy, JV Boys Soccer, \$5,634.24
- k. Peter Miedema, Junior High Boys Basketball Coach, \$3,382.65
- l. Erin Baskin, Junior High Girls Basketball Coach, \$3,382.65
- m. Bryan Knipfing, Junior High Cross Country Coach, \$3,097.59
- n. Rachel Rempe, Junior High Girls Volleyball Coach, \$3,097.59
- o. Bryan Knipfing, Junior High Track Coach, \$2,957.69
- p. Christopher Conrardy, Junior High Baseball, \$3,097.59
- q. Lindsay Rando, Junior High Softball Coach, \$3,097.59
- r. Peter Miedema, Junior High Boys Soccer Coach, \$3,097.59
- s. Adrienne Pitch, Cheerleading Coach, \$4,322.35
- t. Erin Baskin, Intramural Coach, \$4,322.35

21.16 Athletic Chaperones for the 2026-2027 School Year (one game per night at \$113.50, two games per night at \$174.21 Clock Keeper at Chaperone Rate plus \$10)

- a. Janine Mahoney
- b. James Theinert
- c. Peter Miedema
- d. Avery Zumpol
- e. Catherine Brigham
- f. Michelle Weir

21.17 Volunteer Assistant Coach for the 2026-2027 School Year

- a. Father Peter DeSanctis, Varsity Golf

Motion carried unanimously.

At this time, Dr. Doelger welcomed our new hires – Jamie Doherty, Rachel Rempe, Lydia Shepherd, Colleen Finn, and Daniela Chavez. Dr. Doelger stated that he is very excited to have them all join our team.

Ms. Rachel Rempe thanked Administration and the Board of Education for the opportunity to serve in the role of Leave Replacement for the 2026-2027 school year.

Ms. Lydia Shepherd stated that she is excited to be back at her home school in the position of Permanent Substitute for the 2026-2027 school year.

Ms. Colleen Finn thanked Administration and the Board of Education for the opportunity to serve in the role of Permanent Substitute for the 2026-2027 school year.

Ms. Jamie Doherty stated that she is excited to be at the Shelter Island School and she looks forward to working with the students, staff and community.

Program

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 22.1 – 22.6

- 22.1 CSE Recommendations for the 2025-2026 School Year
 - a. Committee on Special Education
- 22.2 CPSE/CSE/504 Recommendations for the 2026-2027 School Year
 - a. Committee on Preschool Special Education
 - b. Committee on Special Education
 - b. 504 Committee
- 22.3 Enrollment of Non-Resident Student for the 2026-2027 School Year
 - a. Approve the enrollment of a non-resident elementary student (grade 5), at a cost of \$4,000 for the 2026-2027 school year.
- 22.4 Post Season Sports for 2026-2027 School Year
 - a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play
- 22.5 Additional Revision to 2026-2027 School Calendar
 - a. Approval to revise the 2026-2027 School Calendar to change the date of the Commencement Ceremony from June 25, 2027 to June 18, 2027.
- 22.6 Destruction of Ballots from May 20, 2025 Annual Budget Vote & Election and June 17, 2025 Revote
 - a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 21, 2024 Annual District Budget Vote and Board of Education Election and the June 17, 2025 Revote.

Motion carried unanimously.

Finance

A motion was made by Karina Montalvo, seconded by Laurene Silvani, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 23.1 – 23.3

- 23.1 Financial Reports
 - a. Appropriation Status Report 2025-2026
 - b. Appropriation Status Report - July 2026
 - c. Revenue Status Report – 2025-2026
 - d. Claim's Auditor Report – June 2026
 - e. Payroll Audit Report – June 2026
- 23.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of May 30, 2026 – July 6, 2026, in accordance with Board Policy that the Superintendent has approved, as well as any transfers that need Board specific approval.

Consent
Agenda –
Finance
(continued)

23.3 District Credit Cards for the 2025-2026 School Year

- a. Authorize Maryann Impastato to use the District's American Express credit cards (account number xxx-xxxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2026 through June 30, 2027. The individual card numbers are as follows: Maryann Impastato (xxx-xxxx5-11063)
- b. Authorize Maryann Impastato to use the District's JP Morgan Chase OneCard (Visa) (account number xxxx-xxxx-xxxx-9805), for Shelter Island School Extraclassroom purchases for the period of July 1, 2026 through June 30, 2027.

Motion carried unanimously.

Business

A motion was made by Margaret Colligan, seconded by Molly Kendall, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 24.1

Consent
Agenda --
Business

24.1 2026-2027 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District for student services. The term of said agreement shall be September 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.
- b. Approve the Intermunicipal Shared Services agreement between the Board of Education of the Shelter Island Union Free School District and the Sag Harbor Union Free School District for transition coordinator services and/or special education teaching services, at a cost of \$29,331.28. The term of said agreement shall be September 1, 2026, through June 30, 2027; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Aramark Food Services & Facilities Management of Philadelphia, PA, for food services; and authorize the Board President and Superintendent to fully execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and School Business Advisor, of Westhampton Beach, NY, for consulting services, at \$45,000, for the term July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and CCI Voice, of Bohemia, NY, for telephone system maintenance, at a cost of \$3,244.00, for the term of July 15, 2026 through July 14, 2027; and authorize the Board President to execute said agreement.
- f. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mattituck-Cutchogue Union Free School District, for student service, for the term of July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.
- g. Approve the agreement between the Board of Education of the Shelter Island School and Mattituck Environmental Services, of Cutchogue, NY, for non-hazardous waste material services, at a cost of \$713.00 per week, for the term of July 1, 2026 through June 30, 2027; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Facility

A motion was made by Laurene Silvani, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 25.1

Consent
Agenda --
Facility

25.1 Donation of Equipment for Music Department

- a. Accept the donation of the following equipment for the music department from community member Russ Smith
 - Mesa/Boogie (no serial number) - estimated used value of \$500
 - Acoustic Bass Amplifier - B300HD, Serial #17360219 - estimated used value of \$400
 - Marshall MG Series Amplifier - 100 HDFX, Serial #K-2203-30-5420-U - estimated used value of \$350
 - Marshall Amplifier - MX412A, Serial #V010A056AZ - estimated used value of \$550

Motion carried unanimously.

Items for Consideration - None

Old Business - None

Assistant Superintendent Report

Ms. Rylott provided an update on the District's ESSA grants, stating that currently, we have received confirmation on only one allocation for the Title IIa Grant – Supporting Effective Instruction. Ms. Rylott explained that Title IIa is primarily used for professional development, which can be delivered in a variety of ways. It can also be used for staff recruitment and retention, instructional coaching, and leadership training. These funds have traditionally been used to support our Elementary Coordinator position. Ms. Rylott shared that unfortunately, the District did not receive an allocation for Title I – Improving Basic Programs and the District also did not receive an allocation for Title IV – Student Support & Academic Enrichment Program. Ms. Rylott noted that this is the second year in a row that the District did not receive an allocation for Title I and Title IV funds. Evidently, the formula used to meet the criteria for these funds has changed and has had a direct impact on the District as both funds used to provide an additional \$40,000 combined. In closing, Ms. Rylott stated that she is still waiting to hear back about the allocations for Title IIIa – Supporting ELL Student & Immigrant Students.

Superintendent Report

Dr. Doelger reported that we had a truly wonderful end to an incredibly busy school year.

Since the last Board of Education meeting, Dr. Doelger had the privilege of attending a valedictorian celebration with El Schack, their parents, and several elected officials from the East End. Our elementary students put on a beautiful concert honoring our senior citizens at the Community Center, led by Mrs. Katie Springer and our outstanding elementary school team.

In addition, the district hosted a number of meaningful events and celebrations, including:

- A Tick Education Program presented by the Deer and Tick Committee and Mashomack.
- Academic Awards Ceremony.
- Athletic Awards Ceremony.
- Valedictorian and Salutatorian Wall Unveiling Ceremony.
- Grade 12 Scholarship Ceremony, during which our generous community awarded nearly \$70,000 in scholarships to our graduating seniors.
- A beautiful Graduation Ceremony that was a fitting culmination of our students' hard work and achievements.

Dr. Doelger sincerely thanked all of our employees who contributed to making these events so memorable. Their dedication, professionalism, and care are what make Shelter Island such a special place.

The celebrations continued into the following week with Beach Days, Moving Up Ceremonies, employee showers, retirement celebrations, farewell gatherings, an Executive Board Meeting, and many other. It was a joyful and memorable conclusion to the school year, reflecting the strength of our school community and the relationships that make Shelter Island such a remarkable place to learn and work.

Dr. Doelger announced that the district is currently exploring a transition to ParentSquare, a comprehensive communication and family engagement platform used by K-12 schools across the country. ParentSquare brings school notifications, alerts, teacher communications, attendance information, and event updates together in one convenient platform. It also offers two-way automatic translation, making communication more accessible for all families. Our goal is to spend this school year planning and preparing for implementation, with a likely rollout for the 2027-2028 school year.

In closing, Dr. Doelger provided an update about all that has already taken place this summer.

- We are excited to welcome Daniela, Jamie, and Rachel to our team. We have been very impressed by the quality of this year's applicant pool and are pleased to welcome Lydia Shepherd and Colleen Finn as our new permanent substitute teachers, joining Jasmine Frasco. We are currently completing the hiring process for our cafeteria staff.
- We are also looking forward to continuing the transition to our new administrative team. Congratulations again to Sean Brennan, Kristin Sweeney, and Michele Yirce. We are excited about the leadership they will bring in their new roles and the opportunities ahead for our district.

Items for
Consideration

Old Business

Assistant
Superintendent
Report

Superintendent
Report

- The remainder of the summer will be focused on the administrative change, hiring outstanding staff, preparing our building, finalizing schedules, and ensuring that everything is in place for an outstanding 2026-2027 school year. While there is still much work to be done, we are also looking forward to taking a little time to recharge before welcoming our students and staff back in the fall.

Board Member Reports

Ms. Laurene Silvani shared that Shelter Island School is such a special place, noting that students are not only greeted by Administration every morning, but then on the last day of school, Dr. Doelger said good-bye to each and every student.

Ms. Molly Kendall shared that she had reached out to New York State School Board Association (NYSSBA) to ask how she can be her best version of a Board Member. The person she spoke with told her each day to look at herself in the mirror and ask if she did the most she could for children. Ms. Kendall then told a story of an accident that took place prior to tonight's meeting and how she immediately pulled over to be a witness, while others drove by. Ms. Kendall stated that as a Board of Education, they should always be the people who pull over to be assistance to our children and families.

Ms. Karina Montalvo stated that she is excited for the school year ahead and she is grateful to everyone who has stepped up to cover additional duties.

Ms. Dawn Hedberg stated that she is thankful for having been reelected and appreciates the community's trust in herself. Ms. Hedberg shared that she is excited for the changes that will take place this school year and that she loves the idea of supporting talent within.

Ms. Margaret Colligan noted that the changes this coming school year are going to be wonderful.

Ms. Kathleen Lynch thanked her fellow Board Members for having the confidence in her to be President again and she thanked Margaret Colligan for stepping up again to be Vice-President.

At this time, Dawn Hedberg asked to add to her report and she stated that she was so happy to have District Clerk, Jacqueline Dunning back after a three-month medical leave of absence.

Visitor Comments – None

Adjournment

A motion was made by Margaret Colligan, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 6:32 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, August 26, 2026, at 5:30 pm, in the Conference Room.

*Superintendent
Report
(continued)*

Board Member Reports

Visitor
Comments

Adjournment