

Arrival and Dismissal Procedures for LBHS

School starts at 8:30. Students should arrive no later than 8:20 to be sure they are in class on time. Students can arrive on campus as early as 7:30 am. Any earlier arrivals must be coordinated with a teacher or staff member. The drop off line usually starts to back up between 8 and 8:15 so arriving a bit earlier will save you time. Students from the drop off line must enter through the front door. Drivers and bus riders must enter through the student entrance behind the school. Both of these entrances are monitored by staff during arrival and locked at 8:30. Arrivals after 8:30 must be through the front office. Please see tardy policy for tardy procedures.

Car Riders

- **Student Drop Off Line**

Cars should enter off of Mathis Ferry and proceed around the retention pond. Please double stack and use the zipper merge (taking turns) to merge where the sidewalk begins. **Students should exit the vehicle as soon as possible once by the sidewalk and walk around to the front entrance.** Please stay vigilant for cars stopping and be patient as cars leave the campus. Also, be on the lookout for walkers and bike riders on campus. The campus exit is a right turn only.

- **Student Pick up Line**

Same procedure as the am drop off. Students are dismissed at 3:35 and will use multiple exits. **Students should look for cars and spread out along the sidewalk to be picked up anywhere along the building.** Students should not cross the car line for any reason and students cannot be picked up in parking lots or on adjacent roads. This is extremely dangerous and could result in school and MPPD consequences. Please stay vigilant for cars stopping and be patient as cars leave the campus. Also, be on the lookout for walkers and bike riders on campus. The campus exit is a right turn only

Student Drivers

- **Arrival**-Cars should enter the back parking lot through the student gate and proceed to the far side of the parking lot. Students should park as close to the track as possible. Once at school students should enter the building immediately. Students should not hang out in cars or walk around the parking lot. Once in the building, students may not return to the parking lot without permission until dismissal.
- **Dismissal**-Drivers will exit the campus and proceed immediately to vehicles. Students should drive one way towards the top of the parking lot, take turns turning right into the exit line and proceed through the bus gate as directed by staff. Please be courteous of other drivers and allow them to enter the line as well. Exit is monitored by a MPPD traffic or SRO and cars may turn left or right so please be aware of which lane you need to be in. Please be patient and alert for other drivers, walkers, and bikers.

Bus Riders

- Bus riders will arrive before 8:30 am and will enter through the student entrance in the back by the bus loop. At dismissal, bus riders will exit at the bus loop and proceed to each bus. Look for route changes on the dry erase board as you enter the bus area. Buses will leave together after everyone is loaded safely and exit through the bus gate as directed by staff.

Walkers and Bike Riders

- Students who walk or bike to school will enter through the front or back entrance depending on arrival location. There are bike racks in the front and back of the school. All bikes should be locked upon arrival on the bike rack. CCSD is not responsible for stolen bikes that are not locked up or left on campus overnight. All bikers and walkers should use the cross walks on Whipple at the intersection of Whipple and Mathis Ferry. Never cross any road outside of the cross walks.

For the beginning of school, additional staff and MPPD will be on campus to assist with arrival and dismissal. We have worked with the Town of MP on timing of traffic lights and will monitor and make suggestions and adjustments as needed. Please plan ahead for congestion as it is inevitable with so many arriving and departing at the same time. Also, we ask for patience and grace as we work through any issues. With everyone's cooperation, we have a relatively quick process in the morning and in the afternoon.