



Hacienda La Puente Unified School District
WILLIAM WORKMAN HIGH SCHOOL

16303 E. TEMPLE AVENUE • CITY OF INDUSTRY, CA 91744 • (626) 933-8800 • FAX (626) 855-3148
Mr. Tim Espinosa Principal



Summer 2026

Dear Lobo Students and Families,

We hope you have been enjoying a restful and meaningful summer with your family and loved ones. The 2025–2026 school year was filled with many accomplishments and memorable moments at Workman High School. One highlight was the Grand Opening of Lobo Stadium—a proud milestone for our entire community. Throughout the summer, students have continued their learning through classes, our athletic teams have been training and preparing, and our staff has been working diligently to ensure a strong start to the 2026–2027 school year. We are excited for what lies ahead.

This mailer includes important information to help you prepare for Business Days and the start of the new school year. Together—as students, families, and staff—we will continue to demonstrate what makes Workman a great school. A strong, collaborative partnership between school and home is essential to your student’s success. Your continued support of their academics, athletics, and extracurricular involvement helps keep them engaged and on track for graduation.

For families interested in becoming more involved, we encourage you to consider volunteering on campus. Volunteers play an important role in strengthening our school community. If you are interested, please contact Ms. Kit Li in the main office for additional information.

One of the most impactful ways to support your student is by staying informed about their academic progress. Please be sure to set up and regularly check your Aeries Parent Portal and Canvas accounts. These tools allow you to monitor attendance, grades, and assignments. If you need assistance, our office staff is happy to support you. We value this shared responsibility and look forward to partnering with you to maximize your student’s success.

The first day of school is **Wednesday, August 5, 2026**, and we will follow a regular schedule. Classes begin promptly at **8:30 AM**. We strongly encourage students to arrive by **8:15 AM** to allow for increased traffic on the first day. Included in this mailer are the school calendar and bell schedule. Additional updates will be shared through ParentSquare and our social media platforms as the start of the school year approaches. If you are not already connected, we encourage you to follow us on Instagram @workmanlobos.

As we prepare to welcome the new school year, there are a few important tasks that require your attention. Included in this mailer is a checklist to help guide you in completing all necessary steps prior to Business Days. Please note that there are some updates to this year’s Business Day schedule. Be sure to carefully review the dates, times, and assigned groupings to determine when your student should attend.

Vision: Workman High School will develop leaders who positively impact their community

Mission: Workman Lobos will develop essential skills through activities that require rigor, relevance, and relationships.

Important Reminder:

Data Confirmation must be completed through the Aeries Parent Portal prior to attending Business Days.

Complete data confirmation here: <https://hlpusd.aeries.net/student/LoginParent.aspx>.

Business Days:

Tuesday, July 28, 2026

Time: 9:30AM – 12:30PM

Grade: 12

Last Name: A-Z

Wednesday, July 29, 2026

Time: 8:30AM – 12:30PM

Grades: 10-11

Last Name: A-Z

Thursday, July 30, 2026

Time: 8:00AM – 8:45AM Continental Breakfast

9:00 – 12:30 Business Days

Grades: 9

Last Name: All Incoming Freshmen

Make-ups: 1:30 – 3:30 for all grade levels

Schedules: Students will be able to pick up their class schedule at the last station during Business Days. Staff will confirm that Data Confirmation has been completed prior to schedules being handed out.

Home to School Communication: As students progress through high school, clear and consistent communication becomes increasingly important. Ensuring we have accurate contact information allows us to keep you informed about your student's academic progress, school events, and important updates. Please be sure to review and update your contact and emergency information during Data Confirmation.

- Workman High School Website: <https://wohs.hlpusd.org>
- ParentSquare (Data Confirmation ensures you receive all messages from Workman High School)
- Aeries Parent Portal
- Canvas (Instructional Platform)
- Instagram: @workmanlobos and other sports/club social media accounts
- Postal Mail (Confirm address during Data Confirmation)

We are excited and look forward to seeing you on Business Days! In the meantime, enjoy the rest of your summer with your family and friends, creating lasting memories. Stay safe, stay cool, and we'll see you very soon.

Sincerely,



Tim Espinosa

Proud Principal

Workman High School



WORKMAN HIGH SCHOOL 2026-2027 BELL SCHEDULE

MONDAY MORNING LATE START	
PERIOD 1	8:47 - 9:42
PERIOD 2	9:48 - 10:43
PERIOD 3	10:49 - 11:44
PERIOD 4	11:50 - 12:50
LUNCH	12:50 - 1:20
PERIOD 5	1:26 - 2:21
PERIOD 6	2:27 - 3:22

TRADITIONAL SCHEDULE TUESDAY - FRIDAY	
PERIOD 1	8:30 - 9:26
PERIOD 2	9:32 - 10:28
NUTRITION	10:28 - 10:38
PERIOD 3	10:44 - 11:40
PERIOD 4	11:46 - 12:48
LUNCH	12:48 - 1:18
PERIOD 5	1:24 - 2:20
PERIOD 6	2:26 - 3:22

TRADITIONAL MINIMUM DAY SCHEDULE	
PERIOD 1	8:30 - 9:13
PERIOD 2	9:19 - 10:02
PERIOD 3	10:08 - 10:51
PERIOD 4	10:57 - 11:45
PERIOD 5	11:51 - 12:34
PERIOD 6	12:40 - 1:23
LUNCH	1:23 - 1:53

TRADITIONAL ASSEMBLY/RALLY SCHEDULE	
PERIOD 1	8:30 - 9:15
PERIOD 2	9:21 - 10:06
PERIOD 3	10:12 - 10:57
PERIOD 4	11:03 - 11:48
ASSEMBLY	11:54 - 1:09
LUNCH	1:09 - 1:39
PERIOD 5	1:45 - 2:30
PERIOD 6	2:36 - 3:21

TRADITIONAL FINAL EXAM SCHEDULE	
FINAL EXAM	8:30 - 10:40
NUTRITION	10:40 - 10:50
FINAL EXAM	10:56 - 1:06
LUNCH	1:06 - 1:36

**WORKMAN HIGH SCHOOL
2026-2027 CALENDAR**

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
First Grading Period	Aug 3-7	STAFF DEVELOPMENT No School for Students	WELCOME BACK SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
			FIRST DAY OF SCHOOL WELCOME BACK ASSEMBLY	9TH GRADE MEETINGS	10TH-11TH GRADE MEETING
	Aug 10-14	LATE START	TESTING SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM 12TH GRADE MEETINGS	LOBO PARENT MEETING-5:30 PM MAP TESTING	LOBO PARENT MEETING-8:45 AM	SENIOR SUNRISE SENIOR PANORAMIC PICTURE MAP TESTING MAKE-UP
	Aug 17-21	LATE START	TESTING SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	WECAN FAMILY NIGHT MAP TESTING	MAP TESTING MAKE-UP	Last day for schedule change FB vs. WESTERN CHRISTIAN MAP TESTING MAKE-UP
	Aug 24-28	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM WECAN SEMESTER BEGINS	BLOOD DRIVE #1 STUDENT SENATE #1		SENIOR PORTRAITS
Second Grading Period	Aug 31-Sept 4	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM			BATTLE OF THE BRIDGE @ LPHS
	Sept 7-11	LABOR DAY No School	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
			STUDENT SENATE #2		LOBO MARKET #1 FB vs. MARK KEPPEL (VETERANS NITE)
	Sept 14-18	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM		BACK-TO-SCHOOL/PARENT CONFERENCE NIGHT 5:30 PM	MINIMUM DAY SCHEDULE
	Sept 21-25	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM			RALLY SCHEDULE HOMECOMING RALLY HOMECOMING DANCE - 9/26/26 FB vs. WEST ADAMS
	Sept 28-Oct 2	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM			
	Oct 5-9	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	CBEDS DAY		
	Oct 12-16	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	STUDENT SENATE #3	GREAT SHAKEOUT FALL SPORTS PHOTOS	
Third Grading Period	Oct 19-23	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	FALL JAZZ BAND CONCERT	PSAT EXAM	FB vs. GANESHA (ALUMNI NITE)
	Oct 26-30	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM RED RIBBON WEEK	DIA DE LOS LOBOS 5:30-7:30 PM	FB vs. GAREY	MINIMUM DAY SCHEDULE
	Nov 2-6	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM			
	Nov 9-13	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
			VETERAN'S DAY No School		
	Nov 16-20	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	DISTRICT BAND SHOWCASE	STUDENT SENATE #4	
	Nov 23-27	FALL BREAK			
Fourth Grading Period	Nov 30-Dec 4	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	BLOOD DRIVE #2		LOBO MARKET #2 LA PUENTE CITY PARADE
	Dec 7-11	LATE START	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
		School Starts @ 9:10 AM	8TH GRADE ORIENTATION 8TH GRADE PARENT NIGHT 5:30 PM	WINTER JAZZ CONCERT	
	Dec 14-18	REGULAR SCHEDULE	SEMESTER FINAL EXAM	SEMESTER FINAL EXAM	LAST DAY FOR STUDENTS
Dec 21-Jan 1	WINTER BREAK				Staff Only No School for Students

**WORKMAN HIGH SCHOOL
2026-2027 CALENDAR**

	WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Fourth Grading Period	Jan 4-8	PROFESSIONAL GROWTH DAY No School for Students	REGULAR SCHEDULE FIRST DAY OF SEMESTER 2	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jan 11-15	LATE START School Starts @ 9:10 AM WECAN SEMESTER BEGINS	REGULAR SCHEDULE	TESTING SCHEDULE MAP TESTING	TESTING SCHEDULE MAP TESTING	REGULAR SCHEDULE MAP TESTING MAKE-UP
	Jan 18-22	MARTIN LUTHER KING JR. DAY NO SCHOOL	REGULAR SCHEDULE	TESTING SCHEDULE MAP TESTING	REGULAR SCHEDULE WINTER SPORTS PHOTOS MAP TESTING MAKE-UP	REGULAR SCHEDULE MAP TESTING MAKE-UP
	Jan 25-29	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE STUDENT SENATE #5	REGULAR SCHEDULE	RALLY SCHEDULE RENAISSANCE RALLY
	Feb 1-5	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE WECAN RECRUITMENT NIGHT	REGULAR SCHEDULE LOBO MARKET #3
	Feb 8-12	LINCOLN'S BIRTHDAY NO SCHOOL	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Feb 15-19	PRESIDENTS' DAY NO SCHOOL	REGULAR SCHEDULE ELPAC TESTING BEGINS	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE END OF GRADING PERIOD
	Feb 22-26	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Mar 1-5	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE SPRING SHOWCASE	MINIMUM DAY SCHEDULE
	Mar 8-12	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE SPRING JAZZ CONCERT	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Mar 15-19	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE BLOOD DRIVE #3	REGULAR SCHEDULE STUDENT SENATE #6	REGULAR SCHEDULE	REGULAR SCHEDULE
	Mar 22-26	LATE START School Starts @ 9:10 AM	TESTING SCHEDULE CAASPP MATH CAT EXAM MAP TESTING	TESTING SCHEDULE CAASPP MATH PT EXAM MAP TESTING	REGULAR SCHEDULE SPRING SPORTS PHOTOS CAASPP MAP TEST MAKE-UP	REGULAR SCHEDULE CAASPP MAP TEST MAKE-UP
Fifth Grading Period	Mar 29-Apr 2	LATE START School Starts @ 9:10 AM	TESTING SCHEDULE CAASPP ELA CAT EXAM MAP TESTING	TESTING SCHEDULE CAASPP ELA PT EXAM MAP TESTING	REGULAR SCHEDULE JAZZ FESTIVAL CAASPP MAP TEST MAKE-UP	MINIMUM DAY SCHEDULE END OF GRADING PERIOD
	Apr 5-9	SPRING BREAK				
	Apr 12-16	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE CAST EXAM	REGULAR SCHEDULE CAST MAKE-UP	REGULAR SCHEDULE LOBO MARKET #4
	Apr 19-23	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	RALLY SCHEDULE COLOR RALLY
	Apr 26-30	LATE START School Starts @ 9:10 AM	TESTING SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE BAND KNOTT'S DAY	MINIMUM DAY SCHEDULE PROM WEEKEND
	May 3-7	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE BAND CONCERT 6:30 PM AP TESTING	REGULAR SCHEDULE AP TESTING	REGULAR SCHEDULE SENIOR SUNSET AP TESTING	REGULAR SCHEDULE AP TESTING
	May 10-14	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE SENIOR FINAL EXAMS SENIOR AWARDS NIGHT AP TESTING	REGULAR SCHEDULE SENIOR FINAL EXAMS SENIOR CHECK OUT/LAST DAY AP TESTING	REGULAR SCHEDULE AP TESTING	REGULAR SCHEDULE GRADUATION PRACTICE CAP & GOWN DISTRIBUTION AP TESTING
	May 17-21	REGULAR SCHEDULE GRADUATION PRACTICE FEEDER SCHOOL GRAD WALK	SEMESTER FINAL EXAM Period 1 (8:30 AM-10:40 AM) Period 5 (11:00 AM-1:10 PM) GRADUATION - 5:00 PM	SEMESTER FINAL EXAM Period 2 (8:30 AM-10:40 AM) Period 6 (11:00 AM-1:10 PM)	SEMESTER FINAL EXAM LAST DAY FOR STUDENTS! Period 3 (8:30 AM-10:40 AM) Period 4 (11:00 AM-1:10 PM)	STAFF ONLY No School for Students
Sixth Grading Period	May 24-28	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	May 31-Jun 4	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jun 7-11	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jun 14-18	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jun 21-25	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jun 28-Jul 2	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jul 5-9	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jul 12-16	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jul 19-23	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Jul 26-30	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Aug 2-6	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE
	Aug 9-13	LATE START School Starts @ 9:10 AM	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE	REGULAR SCHEDULE

EVENT DATES AND TIMES ARE SUBJECT TO CHANGE. PLEASE CHECK PARENTSQUARE FOR UPDATED INFORMATION.



Hacienda La Puente Unified School District
WILLIAM WORKMAN HIGH SCHOOL
16303 E. TEMPLE AVENUE • CITY OF INDUSTRY, CA 91744 • (626) 933-8800 • FAX (626) 855-3148



Mr. Tim Espinosa
Principal

Dear Lobos and Lobo Families,

The Workman High School Counseling Department is dedicated to supporting all students. As we review our enrollment each year, we also examine and discuss how best to serve and support our student body. There will be some changes to counseling caseloads in the 2026-2027 school year, and some students may experience a transition to a different counselor than in previous years.

Please see the below for the counseling assignments for the 2026-2027 school year. If you have any questions or concerns, counselors return to work for the 2026-2027 school year on July 27th and can be reached by email.

Counselor Assignment (By student last name)	Counselor	Email Address
A-F, students enrolled in ELD classes	Mr. Martin Flores	mflores@hlpusd.org
G-O	Mrs. Karla Gonzalez	kgarcia@hlpusd.org
P-Z	Mrs. Maily Han	mhan@hlpusd.org

Student Schedules

All Workman High School students must be enrolled in six classes and students will receive a physical copy of their schedule during Student Business Days. Counselors will be available during Business Days to meet with students who may have concerns about their schedules.

Schedule Change Requests

If a schedule change is needed, students can talk to a counselor during Business Days. Once school begins, students must submit a Course Change Request through the digital form which will be available starting on the first day of school. The link and QR code for the form will be posted on Canvas and throughout the campus. Students must follow their current schedule until a change is approved and receive an updated schedule.

The deadline to request a change will be the end of the school day on **Friday, August 21st**. Changing a course after this date may result in a Withdraw Pass (WP) or Withdraw Fail (WF) on a student's transcript. It is important to note that this may impact the student's GPA, eligibility to participate in extracurricular activities, and eligibility for college admission.

Please see a counselor if you have any questions or need support with this process. If there are any other general questions during the summer, please call the main office at (626) 933-8800.

We look forward to working with you to make this year successful!

Sincerely,

Eva Shin
Assistant Principal of Curriculum and Instruction
Workman High School

Workman High School

Academic Integrity Policy

William Workman High School is committed to developing students who will become community leaders with the highest level of integrity. Learning to produce authentic student work is an important part of this goal. Academic Integrity Policy serves to guide all students to learn our expectations and inform them of the possible consequences.

Academic Misconduct

- A. Plagiarism—this is defined as the representation, intentionally or unintentionally, of the ideas, words, or work of another person without proper, clear and explicit acknowledgment collusion— this is defined as supporting academic misconduct by another candidate, for example, allowing one's work to be copied or submitted for assessment by another.
- B. Duplication of work—this is defined as the presentation of the same work for different assignments.
- C. Misconduct during an examination, test, or quiz (for example, taking unauthorized material into an examination, behavior that disrupts the examination or distracts other candidates, or communicating with another student)
- D. Any other behavior that gains an unfair advantage for a student or that affects the results of another students.

Violations of this code are cumulative from grade 9-12 during student enrollment at WOHS.

*** Consequences may vary depending on the severity of the infraction**

1st Offense

- 1. Student and anyone else involved will receive a '0' on the assignment.
- 2. Teacher will notify the parent/guardian and send student referral to a counselor.
- 3. Letter to parents sent home by counselor (parent must sign and return to school).

2nd Offense

- 1. Consequences from 1st occurrence in addition to items below
- 2. Infraction will be recorded on the student's permanent record.
- 3. Mandatory conference with student, parent, counselor, and the teacher.
- 4. Cannot serve as Teacher's Assistant for the remainder of their high school career.
- 5. Students will receive no academic recognition at award events, including promotion and graduation ceremonies, for the current year at Workman high school.

3rd Offense

- 1. Consequences from 1st and 2nd occurrences in addition to items below
- 2. Infraction will be recorded on the student's permanent record.
- 3. Mandatory conference with student, parent, counselor, teacher, and the administrator.
- 4. Student may be suspended from participation of extracurricular activities, ASB, Renaissance, etc.
- 5. If a college requires or requests information on cheating, the school will notify the college of any academic misconduct. Colleges may rescind acceptances of students who earn a D or F in courses their senior year.
- 6. Letter of recommendations for colleges/scholarships may not be written.

Student Sexual Harassment Policy:

The Governing Board designates the following Coordinator for Nondiscrimination/Compliance Officer to receive and investigate complaints and to ensure district compliance with state and federal laws prohibiting student sexual harassment.

Assistant Superintendent, Human Resources [626-933-3830]
Executive Director, Elementary [626-933-4363]
Executive Director, High School [626-933-4363]
Executive Director, Adult Education [626-933-2804]

15959 East Gale Avenue
City of Industry, CA 91716

All compliance officers may be emailed at:
TitleIXCoordinator@hlpusd.k12.ca.us

Nondiscrimination/Harassment Policy:

The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, (including sexual harassment) or bullying based against, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, nationality, immigration status, ethnic group identification, ethnicity, age, religion, marital status, medical information, parental status, pregnancy status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Any student who feels that they have been subjected to discrimination, or harassment, or intimidation or bullying should immediately contact the Coordinator, the principal, or any other staff member.

The District Title IX Coordinator is the Assistant Superintendent of Human Resources, they may be contacted via email at TitleIXCoordinator@hlpusd.k12.ca.us

**WORKMAN HIGH SCHOOL
STUDENT EXPECTATIONS**

Attendance Policy

Absences:

1. Students must turn in absence notes during non-instructional time to the attendance office.
2. Uncleared absences will be marked unverified absences. **Students or parents have 48 hours to clear the absence.**
3. **A note from the parent must have the student's name, grade level, reason for absence, all dates of absence, and parent/guardian signature.**
4. The attendance clerk can be reached at (626) 933-8803 from 7:30 am to 3:30 pm.

***Attendance office will be open daily at 7:30 am. If you come to verify your absence during class time, you will be marked tardy for the period.**

Students with 10 or more absences will be placed on a SART (Student Attendance Review Team) attendance Contract. Additional truancies can result in a SARB referral to Student Family Services. Students with excessive attendance issues will have their privileges taken away (i.e., dances, special events, graduation, etc.)

Tardies:

If you are not **physically in your seat when the tardy bell rings, you are tardy.** If you arrive at school less than 30 minutes late, you are to report to your class and will receive an unexcused tardy. After 30 minutes, you will be marked truant. (Note Tardies start over each semester.)

1. **Initial Tardy (up to 4)** - Warning by teacher.
2. **Additional Tardies (5 – 9)** - Student will receive consequences from administration.
3. **Habitual Tardies (10-29)** - Referral to Assistant Principal. Consequences can include detention or loss of school privileges.
4. **Chronic Tardies (30)** - Loss of All Student Privileges (i.e., dances, special events, graduation, etc.) Parent and student will meet with Assistant Principal and Student Support Counselor and sign SART attendance contract.

Tardy Sweeps:

Tardy sweeps will be conducted throughout the year and students are expected to serve detention on the same day.

Truancy:

All students are expected to be in school daily. Absences not excused by a parent/guardian and approved by a school official are noted as truant. In addition, tardiness to school more than 30 minutes is, by law, considered absent or truant.

Truancies may result in after school detention.

*Habitual truancies will be reported to HLPUSD (Hacienda La Puente Unified School District) School Police and may result in a truancy citation. Students deemed to be habitually absent/truant may also be referred to HLPUSD's Student Attendance Review Board (SARB) team.

Tardy Policy

Being on Time to class will:

- Minimize disruptions to the learning environment
- Develop a life skill of punctuality and respect
- Promote a positive school culture
- Improve a student's academic achievement and social well-being

Initial Tardies (up to 4)

- Teacher warning
- Tardy documented on Aeries

Additional Tardies (5 – 9)

- Teacher utilizes classroom interventions
- Parent/Guardian contact is made
- Tardy documented on Aeries
- One hour detention after school or during lunch

Habitual Tardies (10-29)

- Referral to Assistant Principal
- One hour detention after school
- Loss of school privileges

Chronic Tardies (30)

- Loss of ALL student privileges
- Work permit revoked
- SART attendance contract
- Possible SARB referral

Truancy Policy

Students with 3 or more "period truancies" will receive a phone call from the Attendance Office/Assistant Principal. Students who are truant will be assigned the following consequences:

Truancies (1 – 2) Student is warned by teacher or administrator to correct behavior

Truancies (3 – 4) Student is placed on an attendance contract to report to class on time.
Parent/Guardian contact made.

5+ Period Truancies or 30 Period Tardies

Loss of ALL Student Privileges
Work Permit Revoked
Campus beautification
SART attendance contract
Discipline referral
Other consequences

“Research shows that missing 10 percent of the school year, or about 18 days, negatively affects a student’s academic performance.” 10 percent is just two days a month.

Dress Code Policy

Workman High School students are expected to present themselves in an acceptable way by following the dress code listed below. Failure to adhere to the WOHS dress code will lead to the student being referred to the Assistant Principal. The student may be asked to call their parent/guardian to bring acceptable clothing, or the student will be given loaner clothing that is acceptable. Frequent or constant failure to follow the dress code policy will lead to the student being assigned to detention, loss of privileges, or possible suspension from school. **Student items will also be confiscated for the entire year if a third incident occurs.**

The following clothing items are prohibited for all Students:

- Baggy or oversized clothing
- Any clothing with excessive rips, holes, tears, etc.
- Any clothing that shows too much skin
- Crop tops, midriffs, tank tops, spaghetti strap shirts, tube top, etc.
- Off the shoulder shirts or shirts that expose the shoulders
- Short shorts/ Short skirts
- Any gang/crew attire
- Inappropriate language or images
- Reference to alcohol, tobacco, violence, guns, drugs or sex
- Hoods need to be removed indoors (hats, beanies, knit caps, and gloves may not be worn indoors)

Cell Phone/ Electronic Device Policy

Student use of cell phones or other electronic devices during the school day is a privilege. Adherence to the guidelines below is essential to maintaining an appropriate academic environment and the integrity of the classroom. Abuse of this privilege will result in consequences beginning with confiscation of device, parent conference, and loss of other privileges throughout the school year. Students will comply with their teacher’s request to turn in cell phones at the beginning of class. Students shall turn in their actual phone; students shall not turn in their back up phone or risk both phones being confiscated. Workman High School is committed to abide by the **Phone -Free School Act (AB 3216)** prohibiting cell phone use during instructional time.

Workman High School understands that a cell phone is an important part of your day and a source of communication. A cell phone may be used during nutrition, passing periods, lunch, and before and after school. However, **a cell phone should NOT be used during instructional time or when leaving for a restroom break during class, unless otherwise stated by the teacher.**

Students shall not wear earbuds, AirPods, or headphones during instructional time.
These devices will be confiscated during the school day if a student is found breaking the school rules.

Smart watches and cell phones must be placed in a backpack while taking any exam.

Smart glasses with audio and video recording shall not be used for any recording purposes. Camera lens must be covered, and glasses shall be used for prescription purposes only. Smart glasses cannot be used to gain an unfair advantage, especially during any quiz or test.

Students who are found using their cell phone or electronic device when it is not permitted or when it disrupts the education process will be subject to the following consequences.

1st Incident – Cell phone/electronic device will be confiscated and turned into the Assistant Principal. The student must meet with the Assistant Principal and will receive their phone at the end of the same school day after 3:21 pm.

2nd Incident – Cell phone/ electronic device will be confiscated and turned into the Assistant Principal. The student must wait until the end of 7 days and must be accompanied by a parent/guardian, in person, to receive the phone back.

3rd Incident – Cell phone/ electronic device will be confiscated and turned into the Assistant Principal. The student must wait until the end of **14 days** and must be accompanied by a parent/guardian, in person, to receive the phone back.

4th Incident – Cell phone/ electronic device will be confiscated and turned into the Assistant Principal. The student must wait **4 weeks after it was turned in** and must be accompanied by a parent/guardian, in person, to receive the phone back.

Workman High School is not responsible for cell phones or electronic devices that are lost, misplaced, or left unattended.

Education Code Section 48901.5

Electronic Signaling Devices, Possession or Use

School Boards may regulate the possession or use of any electronic signaling device including cell phones and pagers. However, no student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. Students in the Hacienda La Puente Unified School District may possess these devices if they do not disrupt the educational program or school activity. They shall be turned off during class and any time directed by a school employee.

WORKMAN HIGH SCHOOL

2026 - 2027

Progressive Discipline Plan

Progressive Discipline Begins in the Classroom

1. Teacher-student meeting
2. Active correspondence with parent – Date / Time Documented
3. Teacher assigned interventions
4. Parent-teacher conference
5. Referral to the office with Progressive Classroom Management Form attached

***Steps 1-4 must be completed before the student is sent on a referral.**

Student Referral Issued

Guidance Office	Assistant Principal
<u>Issues:</u> <ul style="list-style-type: none">• Social-emotional issues• Withdrawn from class• Cheating• Repetitive poor performance• Classroom disruption• Habitually unprepared for class	<u>Progressive Discipline (#1-4):</u> <ul style="list-style-type: none">• Tardies• Lack of Motivation• Truancy• Classroom Disruption <u>Immediate Referrals:</u> <ul style="list-style-type: none">• Vandalism• Fighting• Aggressive Behavior• Profanity• Extreme Defiance/Disrespect• Drugs/Alcohol/Vape• Dangerous Object/Weapon

Corrective Steps Taken

Guidance Office	Assistant Principal
<ol style="list-style-type: none">1. Discuss Problem with Student2. Provide Counseling Services3. Contact Parent4. Send Student Back to Class	<ol style="list-style-type: none">1. Discuss Problem with Student2. Contact Parent3. Assign Lunch/After School Detention4. Behavior Contract5. SFT/ Alternative Placement6. Suspension/Expulsion

Progressive Discipline Matrix

Infraction	1st Offense	2nd Offense	3rd Offense
Academic Dishonesty	<ul style="list-style-type: none"> Teacher notifies parent of incident with documentation "F" or zero grade on assignment Placed on Academic Contract 	<ul style="list-style-type: none"> Meeting with school administrator Final grade may be lowered by one grade Consequences of contract 	<ul style="list-style-type: none"> Consequences of Contract Student may receive an "F" grade at semester
Arson	<ul style="list-style-type: none"> Suspension (1-5 days) Possible Expulsion Possible Police and Fire Contact 	<ul style="list-style-type: none"> Not Applicable 	<ul style="list-style-type: none"> Not Applicable
Assault Battery Threats Ed. Code 48900 a	<ul style="list-style-type: none"> Suspension (1-5 days) Possible Police Contact Expulsion recommended if student causes serious injury to another person (Ed. Code 48915) 	<ul style="list-style-type: none"> Suspension (1-5 days) Police Contact Recommended for Expulsion 	<ul style="list-style-type: none"> Not Applicable
Chemical Use/Vape Under the Influence, Possession or furnishing controlled substance (Drugs, Alcohol, Paraphernalia) Ed. Code 48900 C, D, & J	<ul style="list-style-type: none"> Suspension (1-3 days) Parent Contacted Police Contacted Y-VAPE Referral 	<ul style="list-style-type: none"> Suspension (1-3 days) Parent Contacted Police Contacted 	<ul style="list-style-type: none"> Suspension (3-5 Days) Parent Contacted Police Contacted Recommended for Expulsion
Closed Campus Out of Bounds/Leaving Campus without permission	<ul style="list-style-type: none"> After School Detention Parent Conference 	<ul style="list-style-type: none"> Saturday School Parent Conference 	<ul style="list-style-type: none"> Suspension (3-5 days) Possible Expulsion
Defiance Disobedience Insubordination	<ul style="list-style-type: none"> After School Detention Parent Conference 	<ul style="list-style-type: none"> Parent Conference Saturday School 	<ul style="list-style-type: none"> Suspension (3-5 days) Parent Conference

Infraction	1st Offense	2nd Offense	3rd Offense
Disruption Ed. Code 48900 k	<ul style="list-style-type: none"> • After School Detention • Parent-Teacher Conference 	<ul style="list-style-type: none"> • Suspension (1-3 days) • Parent Conference 	<ul style="list-style-type: none"> • Suspension (3-5 days) • Parent Conference
Disruption Re: Classroom Rules	<ul style="list-style-type: none"> • Detention (1 hr.) assigned by teacher. • Teacher contacts parent 	<ul style="list-style-type: none"> • After School Detention • Teacher contacts Parent 	<ul style="list-style-type: none"> • Referral to administrator • Suspension (1-3 days) • Parent Conference
Dress Code	<ul style="list-style-type: none"> • Parents contacted • Student changes clothes • Referral submitted 	<ul style="list-style-type: none"> • Referral to administrator • 1 hour detention assigned • Student contract • Parent Conference 	<ul style="list-style-type: none"> • Referral to administrator • After School Detention • Parent Conference
Electronic Devices	<ul style="list-style-type: none"> • Device confiscated • Phone/device returned at the end of the day 	<ul style="list-style-type: none"> • Referral submitted • No device for 7 days • After School Detention • Parent Contacted 	<ul style="list-style-type: none"> • No device for 14 days • After School Detention • Parent Conference
Extortion	<ul style="list-style-type: none"> • Parent and police contacted • Suspension (1-5 days) • Recommended for Expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable
Fighting	<ul style="list-style-type: none"> • Suspension (1-3 days) • Possible Police Contact • Behavior Contract • Conflict Mediation 	<ul style="list-style-type: none"> • Suspension (1-5 days) • Police Contact • Consequences based on Behavior Contract 	<ul style="list-style-type: none"> • Suspension (5 days) • Police Contact • Recommended for Expulsion
Fireworks And/or Explosives	<ul style="list-style-type: none"> • Suspension (1-5 days) • Parent conference • Possible Police or Fire Contact 	<ul style="list-style-type: none"> • Suspension (5 days) • Parent Conference • Recommended for Expulsion • Police and/or Fire Contact 	<ul style="list-style-type: none"> • Not Applicable
Act(s) of Hate Violence Ed. Code 18900.3	<ul style="list-style-type: none"> • Suspension (5 Days) • Parent Conference • Possible Expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable

Infraction	1st Offense	2nd Offense	3rd Offense
Act(s) of Harassment Intimidation Ed. Code 48900.4	<ul style="list-style-type: none"> • Suspension (1-5 Days) • Parent Conference • Possible Police referral • Behavior Contract 	<ul style="list-style-type: none"> • Suspension (3-5 Days) • Parent Conference • Police referral • Possible Expulsion 	<ul style="list-style-type: none"> • Not Applicable
Harassment Threats, Intimidation of Witness/es Ed. Code 48900a	<ul style="list-style-type: none"> • Suspension (1-5 Days) • Parent Conference • Possible Police referral • Behavior Contract 	<ul style="list-style-type: none"> • Suspension (3-5 Days) • Parent Conference • Police referral • Possible Expulsion 	<ul style="list-style-type: none"> • Not Applicable
Imitation Firearm Ed. Code 48900 m	<ul style="list-style-type: none"> • Suspension (5 days) • Parent Conference • Police contact • Recommend for Expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable
Obscene Act or Habitual Profanity Ed. Code 48900 (I)	<ul style="list-style-type: none"> • Suspension (1-5 days) • Parent Conference • Possible Police referral • Behavior Contract 	<ul style="list-style-type: none"> • Suspension (5 days) • Recommended for Expulsion for obscene act 	<ul style="list-style-type: none"> • Not Applicable
Refusal/ Failure to Serve Detention	<ul style="list-style-type: none"> • Contact Parent 	<ul style="list-style-type: none"> • Parent Meeting • Student Behavior Contract 	<ul style="list-style-type: none"> • Parent Meeting • Loss of Privileges
Profanity/ Vulgarity Toward Staff Member automatically moves to 2 nd level	<ul style="list-style-type: none"> • Suspension (1-3 days) • Parent Contacted 	<ul style="list-style-type: none"> • Suspension (3-5 days) • Parent Contacted 	<ul style="list-style-type: none"> • Not Applicable
Robbery Ed code 48900 e	<ul style="list-style-type: none"> • Suspension (5 days) • Police Contacted • Recommended for expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable
Sexual Assault Battery Ed Code 48900 n	<ul style="list-style-type: none"> • Suspension (5 days) • Parent Conference • Police Contacted • Recommended for expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable

Infraction	1st Offense	2nd Offense	3rd Offense
Sexual Harassment Ed code 48900.2	<ul style="list-style-type: none"> • Suspension (1-5 days) • Possible Police Contact • Possible Expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable
Theft Ed. Code 48900 g	<ul style="list-style-type: none"> • Suspension (1-5 days) • Restitution • Parent Conference • Possible Police Contact • Possible Expulsion 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable
Tobacco Ed. Code 48900 h	<ul style="list-style-type: none"> • Suspension (1-3 days) • Parent conference • Y-Vape Referral • Behavior Contract 	<ul style="list-style-type: none"> • Suspension (1-5 days) • Parent Conference 	<ul style="list-style-type: none"> • Suspension (3-5 days) • Parent Conference • Recommended for Expulsion
Vandalism Ed. Code 48900 f	<ul style="list-style-type: none"> • Damage done will affect degree of disciplinary action, which may vary • Parent/student conference & restitution 	<ul style="list-style-type: none"> • Work/Study assignment until problem is corrected at the student's expense (labor and cost) • Suspension (1-5 days) and restitution 	<ul style="list-style-type: none"> • Police contacted • Recommendation for expulsion
Weapons Ed. Code 48900 b	<ul style="list-style-type: none"> • Police and Parents Contacted • Expulsion will be recommended • Suspension (1-5 days) 	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Not Applicable



WORKMAN HIGH SCHOOL

2026 BUSINESS DAYS

TUESDAY, JULY 28

**SENIORS!
CLASS OF 2027**

9:30 AM – 12:30 PM

WEDNESDAY, JULY 29

**SOPHOMORES &
JUNIORS**

8:30 AM – 12:30 PM

THURSDAY, JULY 30

FRESHMEN

**STUDENT & FAMILY
WELCOME BREAKFAST:
8:00 AM – STUDENT UNION**

**BUSINESS DAY:
8:30 AM – 12:30 PM**

THURSDAY, JULY 30

**MAKE-UP DAY
ALL GRADES**

1:30 PM – 3:30 PM

**CLOSED FOR LUNCH
FROM 12:30–1:30 PM**



**PRE-ORDER
PICTURES ON
MYLIFETOUCH.COM
CREATE AN ACCOUNT
WITH PICTURE DAY ID:
EVTBBFNC4**





Picture Day is Coming!

¡Ya llega el Día de la Foto!

July 28th (Seniors), July 29th (Juniors/Sophomores), & July 30th (Freshman and Makeups for All Grades)

William Workman High School



Scan to
order now!

*¡Echa un vistazo para
encargar ahora!*



How it Works:



Pre-order today on

mylifetouch.com.

Create an account or login
with you Picture Day ID:

EVTBBFNC4



Students are
photographed on
Picture Day.



Orders will be sent home
with your student after
Picture Day.

Cómo funciona: Encarga de manera anticipada en mylifetouch.com. Crea una cuenta o inicia sesión con tu identificación del Día de la Foto. Los estudiantes son fotografiados el Día de la Foto. Los pedidos serán enviados a tu casa con tu estudiante después del Día de la Foto.

Questions? Contact our Help Center at lifetouch.com/support-us. Select K-12 School Photography for assistance.
¿Preguntas? Comunícate con nuestro Centro de Ayuda en lifetouch.com/support-us. Selecciona Fotografía Escolar K-12 para recibir asistencia.



Workman High School

2026-2027

ASB Price List



Student ASB Card Only \$60.00

The purchase of every ASB Card supports our athletic programs and student activities at Workman High School.

Includes:

- Discounted dance tickets
- Free admission* to all five home football games
- Free admission* to all home basketball games
- Additional schoolwide incentives

*Excludes CIF and Playoff games

Lobo Sibling Discount

(\$10 savings per additional card):

- 2 ASB Cards for \$110.00
- 3 ASB Cards for \$160.00

Lobo Fan Card Only \$50.00

(Per person; for Lobos fans NOT enrolled at WOHS)

- Free admission* to all home football games
- Free admission* to all home basketball games

*Excludes CIF and Playoff games

CASH ONLY!
No Refunds or exchanges.
Please keep all receipts.

PE Clothes

P.E. T-shirt.....\$12.00
(Required)

P.E. Shorts.....\$18.00
(Required)

P.E. Sweatpants.....\$23.00
(Optional)

P.E. Sweatshirt.....\$20.00
(Optional)

Workman Gear

Show your school pride!

WOHS T-Shirt.....\$15.00

WOHS Crewneck.....\$30.00

WOHS Hoodie.....\$35.00

Available for pre-order during Business Days

ID Cards

WOHS Student ID Card.....Free

Replacement ID.....\$5.00

Replacement ASB Card.....\$5.00

WORKMAN ATHLETICS

ABOUT LOBO ATHLETICS

WORKMAN HIGH SCHOOL OFFERS A VARIETY OF VARSITY SPORTS. THE LOBOS COMPETE IN THE MOUNTVIEW AND MIRAMONTE LEAGUES IN VARIOUS DIVISIONS IN THE CIF SOUTHERN SECTION. WORKMAN HAS OVER 250 STUDENTS COMPETING IN OUR ATHLETICS PROGRAMS THROUGHOUT THE SCHOOL YEAR.

SPORTS OFFERED

Fall	Winter	Spring
Football	Boys Basketball	Baseball
Flag Football	Girls Basketball	Softball
Girls Volleyball	Girls Water Polo	Boys Volleyball
Cross Country	Girls Soccer	Track & Field
Boys Water Polo	Boys Soccer	Swimming
Girls Tennis	Boys Wrestling	Boys Tennis
	Girls Wrestling	

ATHLETICS CLEARANCE

ALL STUDENT ATHLETES MUST BE CLEARED THROUGH THE ATHLETIC DEPARTMENT PRIOR TO PARTICIPATING ON ANY TEAM. THE CLEARANCE PROCESS INVOLVES CREATING AN ACCOUNT OF WWW.ATHLETICCLEARANCE.COM AND COMPLETING THE REQUIRED FORMS. A PHYSICAL AND PROOF OF INSURANCE IS ALSO REQUIRED. MORE INFORMATION REGARDING CLEARANCE CAN BE FOUND ON THE SCHOOL WEBSITE.

HOW TO FOLLOW LOBOS ATHLETICS

- SCHOOL WEBSITE
- INSTAGRAM @WORKMANLOBOS
- ON TEAMS INSTAGRAM



2026-2027 Aeries Data Confirmation (Open on July 23, 2026)

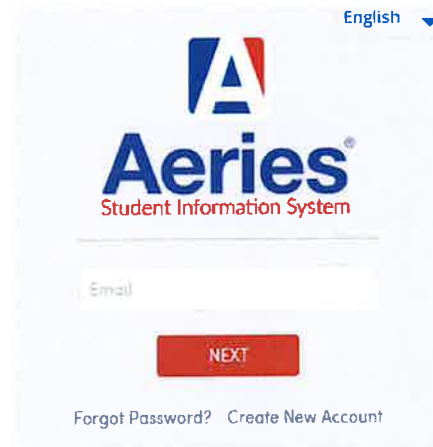
Please complete data confirmation for each individual student. Only Aeries PARENT Portal users can complete data confirmation.

Parent Login Instructions:

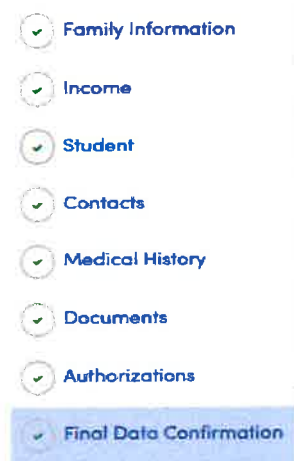
Click this link to access Aeries Parent Portal <https://hlpusd.aeries.net/student>

If user forgot the password, click the "Forgot Password" link.

Hacienda La Puente U.S.D.



Review and update each tab. Click <**Confirm and Continue**> to proceed to the next tab.



Please "Confirm and Continue" before moving on to the next tab.

Confirm and Continue

NOTE: If *Contacts* displays a message indicating Parent/Guardian and Ed Level are missing,

☒ **Family Information**
☒ **Income**
☒ **Student**
4 Contacts

Each student needs to have one contact coded as Parent/Guardian 1 (and Parent/Guardian 2, if applicable) with the Ed Level populated.

Click "Record Type" to select Parent/Guardian 1, and

Click "Ed Level" to select the ed level.

Contacts ➕ Add

✱ There is no Parent/Guardian Contact record associated with this Student.
At least one Contact record must have a Record Type of Parent/Guardian (P1,P2).

click the edit button of the primary Parent/Guardian → Click **Record Type** menu and select Parent/Guardian 1 (and 2 if applicable) → Click **Ed Level** to select the education level for that contact → Click Save.

Edit Contact

Prefix	Last Name	First Name	Middle Name	Suffix	Mailing Name
	Abbott	Adam			Adam Abbott

Lives With?	Address	City	State	Zip Code	ZipExt	Address Type
	5647 Elm St	La Puente		91744		

Relationship	Primary	Contact	Record Type	Notification Preferences	Mail Tag	Contact Order	Enrolled the Student
Father			Parent/Guardian 1	EM	Copy of All	1	
			Parent/Guardian 1	P1			
			Parent/Guardian 2	P2			
			Restricted Contact	RR			

Birthdate: TB Test Status:

Email Address:

parent@aeries.com

Save Cancel Delete

✱ This email address is associated with an Aeries Portal account and cannot be edited here. After logging into the account, it can be changed by clicking Change Email from the menu in the top right corner.

Once data is confirmed for all sections, click <**Finish and Submit**> to finalize the data confirmation process.

Finish and Submit

Please print a new emergency card if you have access to a printer.

Aeries Student

Alan Abbott

Print

Student Info

Demographics

Emergency

Contacts

Medical History

Documents

Authorizations

Final Data Confirmation

Thank you for confirming the student data in the system. Please print the confirmation page and bring it with you to Business Days.

Please complete all sections and ensure that the data verification is complete.



Hacienda La Puente Unified School District
WILLIAM WORKMAN HIGH SCHOOL

16303 E. Temple Avenue City of Industry, CA 91744 (626) 933-8800 FAX (626) 855-3148
Tim Espinosa, Principal



WORKMAN HIGH SCHOOL BUSINESS DAY CHECKLIST

- Completed Emergency Information (Completed on Parent Portal)
- Parent Notification Form (Enclosed in Summer Mailer. Make sure to initial and sign.)
- Home/School Compact (Confirmed in Aeries Parent Portal)
- Insurance Form (Confirmed in Aeries Parent Portal)
- Student Residency Questionnaire (Confirmed in Aeries Parent Portal)
- **Cash** for Purchases (ASB Card, PE Clothes, Workman Gear, Food)
- RETURN OWED TEXTBOOK/SCHOOL ITEMS

DATA CONFIRMATION BEGINS ON JULY 23, 2026 @ 9:00 A.M.

DATA CONFIRMATION MUST BE COMPLETED ON AERIES PARENT PORTAL



Hacienda La Puente Unified School District
WILLIAM WORKMAN HIGH SCHOOL

16303 E. Temple Avenue City of Industry, CA 91744 (626) 933-8800 FAX (626) 855-3148
Tim Espinosa, Principal



**Workman High School Policies
Parent Notification
2026-2027**

_____ (initial) I have reviewed and understand the Workman High School Home/School Compact.

_____ (initial) I have reviewed and understand the Workman High School Attendance Policy.

_____ (initial) I have reviewed and understand the Workman High School Academic Dishonesty Policy.

_____ (initial) I have reviewed the **Updated Cell Phone and Electronics Policy.**

_____ (initial) I have reviewed the reviewed the policies and rules for Workman High School with my student regarding attendance, progressive discipline, dress code, and academic and behavioral expectations.

Parent Signature

Parent Printed Name

Date

Student Signature

Student Printed Name

Student ID

Date

RETURN ON BUSINESS DAYS FOR EACH REGISTERED STUDENT



WILLIAM WORKMAN HIGH SCHOOL

16303 E. TEMPLE AVENUE · CITY OF INDUSTRY, CA 91744
626.933.8800 · FAX 626.855.3148



Student Name _____

Please Print

School Parent/Guardian Compact

William Workman High School will develop leaders who positively impact their community. Workman Lobos will develop essential skills through activities that require rigor, relevance, and relationships.

William Workman High School will:

- Provide high-quality instruction and curriculum in a supportive and effective learning environment that enables all students to meet the state's academic achievement standards by offering state approved programs. Will modify curriculum and instruction to meet individual student need and offer supplemental services to students in need.
- Hold parent/guardian conferences with teachers each semester (fall and spring).
- Provide parents/guardians with student academic progress by sending grade reports six times a year.
- Provide parents/guardians with reasonable access to staff. The office welcomes parent/guardian visits; parent/guardian appointments can be scheduled to meet with school personnel.
- Provide parents/guardians opportunities to volunteer and participate within student's class activities and observe classroom activities. Any parent/guardian that requests to volunteer or observe classroom activities shall contact the teacher and administrator in advance to schedule a time and date.
- Provide parents/guardians with scheduled meetings to provide input on school concerns School Site Council/Shared Decision-Making Committee (SSC/SDM), English Learner Advisory Committee (ELAC), Coffee with the Principal meetings.
- Respect the school, staff, students, and families.

William Workman High School teachers will:

- Communicate high expectations for every student.
- Strive to motivate students to learn.
- Teach and involve students in classes that are interesting and challenging.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Enforce rules equitably and involve students in developing a supportive and safe learning environment in the classroom.
- Communicate regularly with families regarding their student's academic progress in school.
- Provide assistance to families on what they can do to support their student's learning.
- Participate in shared decision making with other school staff and families for the benefit of students.
- Respect the school, staff, students, and families.

Parent/Guardian will support student learning in the following ways:

- Monitor student attendance and progress on AERIES.
- Ensure student is properly prepared for school each day with books, necessary supplies, homework, and assignments.
- Attend school functions: Open House, Grade Level Parent Meetings, Parent Conferences, Site and District Advisory Meetings, Trainings, and informational meetings.
- Stay informed about my student's education and communicating with the school and district by promptly reading and responding to all notices, newsletters, requirements and policies.
- Encourage open communication with my student concerning classes, school activities, homework, assignments, assessments, teachers and social activities.
- Respect the school, staff, students, and families.

Students will share the responsibility to improve academic achievement and will:

- Attend school regularly.
- As a student I will be successful by taking responsibility for learning.
- As a student I will be prepared with books, necessary supplies, homework, and assignments.
- Actively participate in the learning process by communicating with parents/guardians, teachers, and school staff.
- Abide with school behavior expectations and school policies.
- Respect the school, staff, students, and families.

We make a commitment to work together to carry out this agreement. Signed on this _____ day of _____, 2026-2027

Parent Signature _____

Student Signature _____

Principal Signature *Timothy Espinosa*



STUDENT HOUSING QUESTIONNAIRE

The information provided below will help Equity and Access Family Engagement determine what services you and/or your child may be eligible to receive. Under the McKinney-Vento Homeless Assistance Act, part of Every Student Succeeds Act (ESSA), Child(ren) experiencing housing insecurity have the right to 1) go to school, even if they do not have a permanent address, 2) immediate enrollment, 3) attend their school of origin, if in the best interest of the student, 4) receive transportation to and from the school of origin. Please complete the Student Housing Questionnaire and return it to the Main Office at your child's school. For additional information, please contact the department of **Equity & Access Family Engagement at (626) 933-5302**.

Student's First Name:		Student's Last Name:		School:	Grade:
Parent/Guardian Name:				Contact Number:	
Address:			Apt:	City:	Zip Code:
Gender: ☐ Male ☐ Female ☐ Other: _____		Date of Birth:	Special Education: ☐ Yes ☐ No Designation: _____		Other Programs (i.e., Adult Ed.) _____

Please check all that applies.

The student lives with:	☐ 1 parent ☐ 2 parents ☐ 1 parent & another adult ☐ a relative ☐ an adult that is not the parent or legal guardian ☐ alone with no adults	☐ I am a teen pregnant
-------------------------	--	---

Presently are you and/or your child(ren) residing in any of the following night-time residences listed below?

☐	Staying in a shelter (family shelter, domestic violence shelter, youth shelter) Name of shelter: _____
☐	Temporarily living in a motel or hotel due to loss of housing, economic hardship, natural disaster, or similar reason Name of motel/hotel: _____
☐	In a transitional housing program (i.e., Family Solutions, Genesis House, etc.)
☐	Sharing housing with others due to loss of housing, economic hardship, natural disaster, or similar reason (Doubled-up)
☐	Living in a car, park, RV, campground, abandoned building, or other inadequate accommodations (i.e., facilities with no water, electricity, or heat)
☐	In a garage (unconverted)
☐	I am a student under the age of 18, living apart from parent(s) or guardian
☐	None of the above apply

Note: If your housing situation changes throughout the academic year, please notify your child's school. The information provided on this form will be kept confidential and only shared with appropriate district and site staff. This form will not be included in your child's student records.

Please list ALL siblings between the ages of birth and 22 years old. Complete an additional SHQ for each sibling currently enrolled in a Hacienda La Puente Unified School District school.

Name	Age	Birthdate	Grade	School

AFFIDAVIT - By signing this form, I declare under penalty of the laws in the State of California that the foregoing is true and correct. In addition, I understand that the District reserves the right to verify the above listed residence information.

Signature of Parent/Legal Guardian/Caregiver/Youth _____ Date: _____

SCHOOL USE ONLY: If the child(ren) or youth is eligible for services and resources under the McKinney-Vento Homeless Assistance Act based on the information provided above, the school office manager or assigned staff should: ***Please do not place this form in student's records (CUM)**

☐ Enroll student in AERIES under Program 191

☐ Give this form to the student's school counselor.

☐ If the student needs additional support and resources, please email a copy of the SHQ to the Homeless Liaison, Maritza Cabezas at mcabezas@hlpusd.k12.ca.us