

TEACHER OF THE YEAR APPLICATION INSTRUCTIONS

TO NOMINEE:

Congratulations! You have been nominated to participate in the Broward County Teacher of the Year Program.

THE APPLICATION PACKET MUST CONSIST OF:

- I. Demographic Information
- II. Resume
- III. Writing Prompts
- IV. Three (3) Letters of Recommendation

The completed application packet must be shared with your principal for review and approval by **Friday, September 25, 2026** and submitted for screening at the regional level using the following link: **2027 BCPS Teacher of the Year Application, by Wednesday, September 30, 2026.**

APPLICATION SECTIONS

- Responses must be typed using font not smaller than 10 point, with a minimum of one-inch margins.
- Begin each section on a new page.
- Limit your answers to the number of pages or words requested in each section. Only the number of pages or words requested will be reviewed.

NOTE: The online application packet must be completed in a single session, as Microsoft Forms does not offer a "Save and Continue Later" option. Be sure to have all required information and documents ready before beginning the form.

I. **Demographic Information**

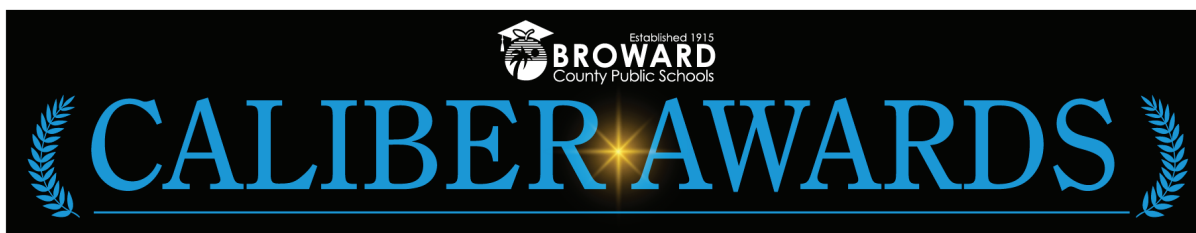
Complete the requested information ensuring that the information is accurate.

II. **Resume** (*Limit response to two pages.*)

Provide a copy of your resume, to include the following information:

1. Complete work history, including dates of employment and descriptions of responsibilities and accomplishments.
2. Any past achievements – academic, professional or personal.
3. Any school or community involvement, leadership or volunteer experience.

For more information, visit browardschools.com/caliber-awards.



TEACHER OF THE YEAR APPLICATION INSTRUCTIONS CONT'D

III. Writing Prompts

Responses must be typed using font not smaller than 10 point, with a minimum of one-inch margins. Please number the pages within this section.

Prompt 1: What inspired you to become an educator? *(Limit response to 250 words or less.)*

Prompt 2: Describe the strongest objectively verifiable evidence available that illustrates your success at achieving meaningful learning outcomes for all your students. Using data, formal or informal, short or long term, how are your students performing when they leave your classroom versus when they enter? *(Limit response to 500 words or less.)*

NOTE: Data may include but are not limited to: proficiency rates on IB, AP, AICE, EOC, FSA and FAST assessments, MPA and VAM scores, CTE pass rates, and learning growth on FSA grade level assessments

Prompt 3: Describe your instructional practices. What are your strengths? How did you develop one of these new strengths? What opportunity for growth exists? *(Limit response to 500 words or less.)*

Prompt 4: A teacher leader is someone who affects student outcomes in classrooms beyond their own. Describe how you have been a leader in your school, the District or a subject area. *(Limit response to 500 words or less.)*

Prompt 5: Describe a project or initiative in which you were involved that contributed to the improvement of overall school culture. What was your role? How did you involve others, and where is this project today? Please include evidence of student impact. *(Limit response to 500 words or less.)*

IV. Letters of Recommendation *(Limit each letter to one page)*

Three (3) letters of recommendation are required. Each letter must not exceed one page in length to include the letterhead. **One of the letters must be prepared by the nominee's supervisor.** Remaining letters may be submitted from your principal, colleague, former principal(s), parent, current or former student, an administrator, or a civic, community or business leader. Letters should provide specific examples of the nominee's contributions to his/her school and District and be distinct in content. No more than three recommendation letters, one page each, will be accepted.

The completed application packet must be shared with your principal for review and approval by **Friday, September 25, 2026.**

By **Wednesday, September 30, 2026**, nominees must complete and submit the online application for screening at the regional level using the following link: **2027 BCPS Teacher of the Year Application.**

NOTE: Nominees who are not completing application packets must submit their demographic information using the above link for their names to be included in the Caliber Awards program booklet.

APPLICATION RATING FORM

To assist in the completion of your application, below is the Teacher of the Year rating form used by the Florida Department of Education.

Accomplished (A): Provides clear descriptions and/or thorough information to fulfill requirements. The description is clear and provides evidence.

Proficient (P): Provides adequate descriptions and/or sufficient information to satisfy requirements. The description is satisfactory.

Developing (D): Provides insufficient information to satisfy requirements. The description is vague or unclear.

Ineffective (I): Does not satisfy requirements or fails to submit required information.

NOMINEE NAME: _____

NOMINEE LOCATION: _____

APPLICATION COMPONENT	A	P	D	I
RESUME <i>(Two-page maximum)</i> - Complete work history, including dates of employment and descriptions of responsibilities and accomplishments. - Past achievements including academic, professional or personal. - School or community involvement, leadership or volunteer experience.	3	2	1	0
WRITING PROMPT 1 <i>(250-word limit)</i> Description of what inspired the nominee to become an educator.	6	4	2	0
WRITING PROMPT 2 <i>(500-word limit)</i> - Description with objectively verifiable evidence that demonstrates success at achieving meaningful student learning outcome for all students. - Includes formal/informal and short-/long-term data that demonstrates learning growth during students' time with the nominee, specifically addressing the students' performance when they left the classroom versus when they entered.	12	8	4	0
WRITING PROMPT 3 <i>(500-word limit)</i> - Description of instructional practices. - Identifies what the nominee believes to be their strengths and how they developed one of the strengths. - Identifies what the nominee believes to be an opportunity for further growth.	12	8	4	0
WRITING PROMPT 4 <i>(500-word limit)</i> Description of how the nominee has been a teacher leader in their school, District or a subject area.	9	6	3	0

APPLICATION RATING FORM CONT'D

Accomplished (A): Provides clear descriptions and/or thorough information to fulfill requirements. The description is clear and provides evidence.

Proficient (P): Provides adequate descriptions and/or sufficient information to satisfy requirements. The description is satisfactory.

Developing (D): Provides insufficient information to satisfy requirements. The description is vague or unclear.

Ineffective (I): Does not satisfy requirements or fails to submit required information.

APPLICATION COMPONENT	A	P	D	I
WRITING PROMPT 5 (500-word limit) - Description of a project or initiative the nominee has been involved in which contributed to the improvement of overall school culture. - Identifies his/her role, how s/he involved others, and where the project is today. - Includes evidence of student impact.	9	6	3	0
LETTERS OF RECOMMENDATION (Three letters, one page each) - Provide specific examples of the nominee's contributions to his/her school District. - Letters are distinct in content. - One letter of recommendation is from the nominee's supervisor.	3	2	1	0
QUALITY OF NOMINEE - Consider overall quality including page limits/specifications, grammar and spelling organization of application. - Consider nominee's ability to perform the duties of the Florida Teacher of the Year, which include but are not limited to: - Enhance the stature of teachers and the teaching profession. - Promote the importance of quality education and teaching for our future. - Represent Florida teachers at business, trade, education and other conferences and meetings. - Promote the teaching profession within community and business groups and in other ways related to the teaching responsibilities, background experiences and aspirations of the Ambassador of Education.	9	6	3	0
EVALUATOR NAME:	*TOTAL SCORE			

***The total possible score is 63 points.**

Note: In fairness to all nominees, only the number of pages requested should be reviewed.