



**STEILACOOM HISTORICAL SCHOOL DISTRICT
REGULAR BOARD MEETING**

Wednesday, June 17, 2026

Steilacoom Historical School District Professional Development Center

1. OPENING ITEMS

1.1 Call the Meeting to Order

Chair Scott called the meeting to order at 6:00 p.m.

1.2 Pledge of Allegiance

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

1.3 Roll Call

Motion to excuse Director Rohrer

Moved by: Cody Balogh; seconded by: Patrick Lewis

Motion to excuse Director Rohrer passed 4/0.

Directors Balogh, Lewis, Scott, and Tinsley present.

1.4 Agenda Review

Chair Scott asked if board members had any questions about the agenda. No questions.

1.5 Approval of Agenda

Motion to approve the agenda as published.

Moved by: Patrick Lewis; seconded by: Melanie Tinsley

The motion to approve the agenda as published passed 4/0.

2. PRESENTATIONS

2.1 Anderson Island Elementary Presentation

[Anderson Island Elementary Presentation](#)

Principal Mike Miller shared a year in review presentation for Anderson Island Elementary School. He shared about the unique aspects of the school, the strength of community partnerships, and goals for the coming school year.

Director Balogh asked for clarification of grouping students by ability rather than by age. Mr. Miller explained how that process works for AIE students. Director Tinsley asked if it is difficult to adjust curriculum with varying abilities. Mr. Miller

shared it is not difficult because the curriculum is already in place and the AIE staff is amazing at working with the students.

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

3.1 Comments from the Audience

No comments.

4. REPORTS

4.1 Budget Status Report

Budget Status Report 

Sarah Jahn, CFO, shared the budget status report for all funds as of the end of May 2026, along with charts and data showing monthly enrollment, general fund balance, and general fund cash balance.

No questions from directors.

4.2 State Auditor's Office Final Audit Report

State Auditor's Office Final Audit Report 

Ms. Jahn shared that the Financial and Federal Single Audit for the 2024-25 fiscal year was completed by the State Auditors Office on May 18. She shared the district received an unmodified opinion on the fair presentation of our financial statements in accordance with our regulatory basis of accounting, the OSPI School District Accounting Manual (SDAM). Ms. Jahn explained this is the best “score” a Washington school district can obtain on a financial audit, and it means that our reports accurately reflect the fiscal activity of the district during the period audited.

No questions from directors.

5. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- 5.1 Approval of May and June 2026 Accounts Payable and May 2026 Payroll
[May and June 2026 Accounts Payable and May 2026 Payroll](#) 
- 5.2 Approval of May 20 2026 Regular Board Meeting Minutes
[May 20 2026 Regular Board Meeting Minutes](#) 
- 5.3 Approval of Personnel Reports
[Certificated Personnel Report 6.17.26](#) 
[Classified Personnel Report 6.17.26](#) 
[Admin Personnel Report 6.17.26](#) 
[Superintendent Personnel Report 6.17.26](#) 
- 5.4 Approval of Highly Capable Grant
[Highly Capable Grant](#) 
- 5.5 Approval of MLL Grant
[MLL Grant](#) 
- 5.6 Approval of Surplus
[Surplus](#) 
- 5.7 Approval of Food Service Contract
[Sodexo Food Service Contract](#) 
- 5.8 Approval of Resolution 950-06-17-26 Cancellation of Outstanding Warrants
[Resolution 950-06-17-26 Cancellation of Outstanding Warrants](#) 
- 5.9 Vote to Approve Consent Agenda
Motion to approve the Consent Agenda
Moved by: Melanie Tinsley; seconded by: Cody Balogh

The motion to approve the Consent Agenda passed 4/0.

6. NEW BUSINESS

- 6.1 Approval of SHSD Strategic Plan 2026-2031
[SHSD Strategic Plan 2026-2031](#) 

Dr. Kathi Weight, SHSD Superintendent, shared the District's Strategic Plan for 2026-2031. She explained the plan reflects the voices, values, and priorities of our students, staff, families, and community, and provides a shared roadmap for our future work together.

The Strategic Plan centers around the focus areas of Learning, Culture, and Systems, and is designed to strengthen student outcomes, foster belonging and collaboration, and ensure strong, sustainable systems that support our schools.

No questions from directors.

Motion to approve the Steilacoom Historical School District Strategic Plan for 2026-2031

Moved by: Cody Balogh; seconded by: Patrick Lewis

The motion to approve the Steilacoom Historical School District Strategic Plan for 2026-2031 passed 4/0.

6.2 Approval of School Board Calendar for 2026-27 School Year

SHSD School Board Calendar 2026-27 School Year 

Superintendent Weight

Director Balogh asked if the board meeting calendar dates could be changed once they are approved and published. Dr. Weight shared the dates can be changed if the board votes to approve the change at a previous board meeting.

Motion to approve the SHSD School Board calendar for the 2026-27 school year

Moved by: Patrick Lewis; seconded by: Melanie Tinsley

The motion to approve the SHSD School Board calendar for the 2026-27 school year passed 4/0.

6.3 Approval of 2026-2028 Steilacoom Education Association Collective Bargaining Agreement

SEA CBA 2026-2028 

Susanne Beauchaine, Executive Director for Human Resources, presented the 2026-2028 Steilacoom Education Association Collective Bargaining Agreement, ratified by the Steilacoom Education Association on June 11, 2026.

Motion to approve the Steilacoom Education Association Collective Bargaining Agreement

Moved by: Melanie Tinsley; seconded by: Patrick Lewis

The motion to approve the Steilacoom Education Association Collective Bargaining Agreement passed 3/0. Director Balogh recused himself from the vote.

6.4 Approval of Steilacoom High School Advanced Placement Business with Personal Finance Curriculum Adoption

SHS AP Business with Personal Finance Curriculum Adoption 

Hayley Hathaway, Steilacoom High School Principal, shared SHS is introducing a new Advanced Placement (AP) course - AP Business with Personal Finance - for the 2026-27 school year. She shared information about the curriculum, the community

and committee review process, and that the curriculum will be funded through Career and Technical Education (CTE) resources in support of the district's Business and Marketing pathway expansion and the implementation of the new AP Business with Personal Finance course.

Motion to approve the adoption of Business with Personal Finance for the AP Course 1st Edition

Moved by: Cody Balogh; seconded by: Patrick Lewis

The motion to approve the adoption of Business with Personal Finance for the AP Course 1st Edition passed 4/0.

6.5 Draft 2026-2027 Budget and 4-Year Budget Forecast

Draft 2026-2027 Budget and 4-Year Budget Forecast 

Draft 2026-2027 Budget and 4-Year Budget Presentation 

Ms. Jahn shared a 2026-27 preliminary budget presentation, including enrollment statistics, information about the district's revenues and expenses for the General Fund, Capital Projects Fund, Associated Student Body Fund, and Transportation and Debt Services. Additionally, she shared the district's four-year projection.

The 2026-27 budget resolution will be placed on the July 15, 2026, Regular Board Meeting agenda for board approval following a Public Hearing.

No questions from directors.

6.6 Approval of 2026-27 Student Fee Schedule

SHSD 2026-27 Student Fee Schedule 

Ms. Jahn shared the district's Student Fee Schedule for the 2026-27 school year. Chromebook fees were updated to reflect current replacement costs, and Pioneer ASB and athletic fees increased by \$5.00 each. WIAA voted to increase the adult gate fee to \$8.00 and the family pass price increased \$5.00. Steilacoom High School added Dance (club) and Flag Football (athletics) fees. Math Team fees increased by \$5.00 and a fee was added for the cost of replacing a lost ASB card.

Chair Scott shared Kiwanis exists to promote the welfare in the community, and they have funds available to assist students who would like to participate in activities but are unable to because of finances. Dr. Weight shared the district is required by law to pay fees for students who are unable to afford the fees, and does so very often. Director Balogh shared beyond the fees, there may be other expenses (camp, etc.) where Kiwanis funding would be very beneficial for students.

Motion to approve the SHSD 2026-27 Student Fee Schedule

Moved by: Melanie Tinsley; seconded by: Patrick Lewis

The motion to approve the SHSD 2026-27 Student Fee Schedule passed 4/0.

6.7 Board Goal - 5000 Series Policy Review

[5000 Series Policy Review June 17, 2026](#) 

Ms. Beauchaine shared Policy 5630 Volunteers for the board to review this month. This policy is aligned with current WSSDA model policy. This concludes the board's review of the 5000 Policy series for the 2025-26 school year.

No questions from directors.

7. CLOSING ITEMS

7.1 Board Communication

No communication was received by all board members.

7.2 Announcements

Director Balogh commended SHS golf coach John Ford for his lengthy and successful coaching career.

Director Tinsley mentioned two awards recently given to Cherrydale teachers Ms. Bianca Kirby and Ms. Lydia Yoon.

7.3 Adjourn Meeting

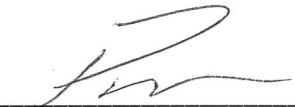
Motion to adjourn meeting at 6:42 p.m.

Moved by: Cody Balogh; seconded by: Melanie Tinsley

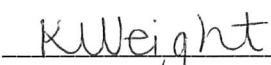
The motion to adjourn the meeting at 6:42 p.m. passed 4/0.


(Chair)





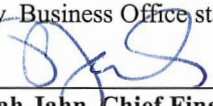

(Secretary/Superintendent)

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund

DATE: June 17, 2026

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Sarah Jahn, Chief Financial Officer

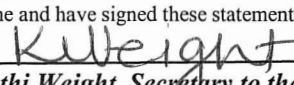
THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800994	to	800994	\$ 1,671.69
	Payroll A/P	136786	to	136802	\$ 604,213.10
	Payroll ACH Payments				\$ 479,556.41
	Payroll Taxes				\$ 652,411.63
	Direct Deposit				\$ 1,822,558.68
May 22, 2026	Accounts Payable	136803	to	136850	\$ 255,378.97
May 26, 2026	Accounts Payable	136851	to	136867	\$ 322.16
June 9, 2026	Accounts Payable	136868	to	136906	\$ 142,919.30
June 9, 2026	Accounts Payable	136907	to	136915	\$ 820.80
May 19, 2026	Accounts Payable ACH	202500114	to	202500114	\$ 1,000.00
May 28, 2026	Accounts Payable ACH	202500125	to	202500125	\$ 51,993.83
TOTAL GENERAL FUND:					\$ 4,012,846.57
<u>CAPITAL PROJECTS FUND:</u>					
May 22, 2026	Accounts Payable	200703	to	200703	\$ 85,803.13
June 9, 2026	Accounts Payable	200704	to	200705	\$ 105,290.83
May 28, 2026	Accounts Payable ACH	202500124	to	202500124	\$ 120.00
TOTAL CAPITAL PROJECTS FUND:					\$ 191,213.96
<u>ASSOCIATED STUDENT BODY FUND:</u>					
May 22, 2026	Accounts Payable	405857	to	405865	\$ 4,879.39
May 26, 2026	Accounts Payable	405866	to	405866	\$ 75.00
June 9, 2026	Accounts Payable	405867	to	405874	\$ 27,811.58
May 28, 2026	Accounts Payable ACH	202500123	to	202500123	\$ 24,357.32
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 57,123.29

TOTAL TRANSPORTATION VEHICLE FUND:

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - JUNE 17, 2026

Name	Position	FTE	Location	Effective Date	Action	Comment
CHOATE RENEE	TEACHER	1.00	SALTARS POINT	8/27/2026	RESIGNATION	LOA Replacement for the 2026-27 school year
ROTHERMEL BROOKE	SLP	0.60	STUDENT SERVICES	8/28/2026	NEW HIRE	Updated resignation date
JOSLIN KHALSA	TEACHER	1.00	PIONEER	8/27/2026	RESIGNATION	LOA Replacement for the 2026-27 school year
ENFIELD CLAIRE	TEACHER	1.00	SALTARS POINT	8/28/2026	NEW HIRE	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Hours	Location	Effective Date	Action	Comment
FOUST TABITHA	PARAPROFESSIONAL	6.50	CHLOE CLARK	6/12/2026	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
ADMIN PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Location	Effective Date	Action
BARTON KRISTIN	ASSISTANT PRINCIPAL	PIONEER	7/1/2026	ACTION
BEAUCHAINE SUSANNE	EXECUTIVE DIRECTOR OF HUMAN RESOURCES	DISTRICT OFFICE	7/1/2026	
CLAUSON ALEX	PRINCIPAL	SALTARS POINT	7/1/2026	
CONKLIN LAURA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2026	
DESJARDINS ANGELA	ASSISTANT PRINCIPAL	HIGH SCHOOL	7/1/2026	
DUNCAN LORETTA	PRINCIPAL	CHLOE CLARK	7/1/2026	
EMERY SHAE	DIRECTOR OF OPERATIONS	DISTRICT OFFICE	7/1/2026	
FERNANDES JOANNE	PRINCIPAL	PIONEER	7/1/2026	
FIRTH CHRISTINE	PRINCIPAL	CHERRYDALE	7/1/2026	
GONZALES CHRISTOPHER	SPECIAL EDUCATION COORDINATOR	DISTRICT OFFICE	8/17/2026	
JAHN SARAH	CHIEF FINANCIAL OFFICER	DISTRICT OFFICE	7/1/2026	
MILLER MICHAEL	PRINCIPAL/ASSISTANT PRINCIPAL	ANDERSON ISLAND/CHERRYDALE	7/1/2026	
MILLS ANGELO	DEAN OF STUDENTS	SALTARS POINT	8/17/2026	
NYSTROM JOHN	ASSISTANT PRINCIPAL	PIONEER	7/1/2026	
TERJESON KARI	DIRECTOR OF STUDENT SERVICES	DISTRICT OFFICE	7/1/2026	
VALLIERES LAURIE	EXECUTIVE DIRECTOR OF TEACHING AND LEARNING	DISTRICT OFFICE	7/1/2026	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
SUPERINTENDENT PERSONNEL REPORT - JUNE 17, 2026

Name	Position	Location	Effective Date	Comment
WEIGHT KATHI	SUPERINTENDENT	DISTRICT OFFICE	July 1, 2026 - June 30, 2029	