



9th GRADE COUNSELOR

Briarwood Christian School (BCS), a ministry of Briarwood Presbyterian Church, located in Birmingham, Alabama, is a co-educational school serving over 1650 students in grades Junior Kindergarten through 12. The school exists to provide a Christ-centered transformational education that equips and inspires each student to glorify God by maximizing his or her God-given abilities.

Position Summary

BCS is seeking a dedicated and compassionate School Counselor for the 9th Grade to support the academic, emotional, social, and spiritual development of our students in a Christ-centered environment. The counselor will work closely with students, parents, teachers, and administrators to foster a nurturing and supportive atmosphere that aligns with Christian values. The 9th grade counselor will work as a team with other upper school counseling staff and the Director of Upper School Counseling. This is a part-time position.

Personally, the employee's life shall reflect

- Mature, living, and active faith in Jesus Christ, and membership in good standing of a local evangelical church
- Lifestyle of biblical integrity
- Agreement with the school's Statement of Faith and a lifestyle consistent with the school's Declaration of Moral Integrity (available on school website)
- Support of Christian Education
- Experience working as a part of a team
- Willingness to listen and respond to counsel
- A passion and ability to effectively contribute to a positive work environment
- Spirit of dedication, commitment, flexibility and responsiveness
- Successfully completion of a drug screening, criminal background check, and MinistrySafe training; the background check and MinistrySafe training are renewed every three years

Key Responsibilities

- Assist rising 9th grade students in choosing course schedules, and current 9th grade students in managing academic workloads, and ensuring they are working towards graduation requirements.
- Analyze student data to identify at-risk students and collaborate with teachers, administrators and parents to implement targeted interventions (e.g., time management and study skills) to overcome learning challenges.
- Assist as needed with testing throughout the academic year.
- Guide students in exploring potential career paths.
- Provide individual and group counseling to address students' academic, emotional, social, and spiritual needs.
- Provide crisis intervention and support as needed, ensuring a safe and supportive school environment.
- Maintain confidentiality while adhering to ethical and legal standards.
- Support the spiritual growth of students, integrating biblical principles into counseling practices.
- Facilitate referrals to external resources when necessary and coordinate with outside support services.

- Serve as the administrative support staff member for the Upper School Counseling Department which includes but is not limited to making room reservations, student registration for special events, and assisting with publicity of leadership and scholarship opportunities.
- Other duties as assigned by the Director.

Qualifications

- Bachelor's degree in School Counseling, Psychology, Education, or a related field (required).
- Master's degree in School Counseling or a related field (preferred).
- Experience working in a school setting (required).
- Strong interpersonal and communication skills.
- Strong organizational and administrative skills.
- Commitment to Christian values and the ability to integrate faith into counseling practices.
- Knowledge of child development, counseling techniques, and educational support strategies.

How to Apply

- Prepare a one-page cover letter naming the title of the opening and including a brief introduction, Christian testimony, church involvement and outline of your key attributes that you feel reflect your suitability for this position.
- Prepare an up-to-date resume, listing all personal contact information, contact details of three references (who we will only contact after confirming with you), detailed educational credentials, and relevant work experience.
- Submit your cover letter AND resume to bcsemployment@bcsk12.org
- Select candidates will be asked to complete an online application by invitation only.

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