



WHOM TO CONTACT:

Absences, Tardy Arrivals & Early Dismissals

High School [Jana Johnson](#)

Middle School [Wendy Joachim](#)

Upper Elementary School [Cindy Garrison](#)

Lower School [Amelia Howard](#) or [Kristen Grigson](#)

Academic Resources

Academic Counseling / PowerSchool Coordinator [Suzanne Acuff](#)

Academic Counseling / PowerSchool [Kyle Story](#)

High School Student Support Coordinator & Instructional Coach (9th /10th ARC Services) [Cassie Ring](#)

HS Tutors | 11th / 12th ARC services | ACT/College Board accommodations: [Priscilla Bland](#)

Learning Specialists: [Christy Vargo](#) (7th/8th ARC services)/[Priscilla Bland](#) (High School)/[Alexis Carroll](#) (Upper Elementary)/Lower School (Contact the [LS office](#).)

SAT/ACT Prep Classes [Tina Greene](#)

Admissions/Re-enrollment [Admissions](#)

Advancement/Annual Fund [Eric Farrell](#)

After School Care

Upper Elementary/Lower School [Julie McDaniel](#)

Alumni/Underclassmen/Insurance Transcripts [Allison Thetford](#)

Senior Transcripts [Tina Greene](#)

Alumni Information [Jordan Thompson](#) or [Karen Jamison](#)

Athletics

Athletics Director [Scott Vogel](#)

Boys Associate Athletics Director [Rob Dawson](#)

Girls Associate Athletics Director [April Spain](#)

Assistant Athletics Director [Tonya Box](#)

Campus Nurses

Lower School Campus [Lauren Ikerd](#)

Shelby Farms Campus [Phoebe Vargo](#)

College Counseling

Director [Tina Greene](#)

Associate Director [Sarah Howard](#)

Communications / Social Media

Director of Communications [Ashley Nearn](#)

Creative Director [Holly Winchell](#)

Driver's License / School Verification [Jana Johnson](#)

Head of School Office [Rachel Twiford](#)

Lunch Accounts

Shelby Farms Campus [Tracey Bravos](#) | [Larry Young](#)

Lower School Campus [Julie McDaniel](#)

Shelby Farms Campus [Security](#)

Facilities [Natalie Milam](#)

Operations [Tonya Box](#)

Soaring Eagle Shop / Uniform Information [Janie Peeler](#)

Student Accounts / Tuition Statements Student Billing [Angie Logan](#)

Blackbaud Tuition Management 888-868-8828

FACTS – Tuition Grant 866-441-4637

Technology

Director of Technology [Cindy Brock](#)

Technology Specialist [Chris Wiggins](#)

Upper Elementary/Lower School Technology [Samantha Dawson](#)

Vehicle Registration / Parking Issues [Jana Johnson](#)

Website / Directory Listings / ECS App / Change of Address [Melissa Duggan](#)

PHONE NUMBERS:

Shelby Farms Campus 901.754.7217 | Lower School Campus 901.754.4420

If you do not find what you are looking for, please call the campus number for more information, or check our [ECS website](#) for a [directory of faculty/staff](#) or the [Parents webpage](#).