

WILSON COUNTY SCHOOLS
Tammy Crane
Attendance Supervisor



415 Harding Drive, Lebanon, TN 37087
Phone: (615) 444-3282
Fax: (615) 44-2820

ZONE EXEMPTION REQUEST

Pursuant to Wilson County Board of Education Policy 6.206, students whose parent(s) or legal guardian(s) are residents of Wilson County may request an assignment to a school other than the student's zoned school. Zone Exemptions will not be granted if the school is overcrowded. If a Zone Exemption is granted, the student will be permitted to continue to attend the out-of-zone school until the school's exit grade, and/or the student no longer resides in Wilson County.

Student Name: _____ Date of Birth: _____

2025/2026 Grade: _____ 2026/2027 Grade: _____

Student's Zoned School: _____ Requested School: _____

Student's Primary Residential Address: _____

Name of Parent(s)/Legal Guardian(s): _____

Parent's Email: _____ Parent's Phone Number: _____

Does your student receive services/accommodations through any of the following?

Special Education Program (IEP): ☐ Yes ☐ No **504 Plan:** ☐ Yes ☐ No **English Learner (ILP):** ☐ Yes ☐ No

*Please note, your student receiving services does not prevent this application from being approved, however some educational programs are only offered in a limited number of schools such as specific special education programs and English Language Learner programs.

Does your student participate in middle or high school athletics? ☐ Yes ☐ No

*If you checked yes, please contact the Health Services Supervisor at 615-444-3282 ext. 7315 or whitlockc@wcschools.com for compliance with TSSAA requirements. An employee/coach of a TSSAA school must remain active (receiving a supplement and listed on the TSSAA portal).

Zone Exemption requests may be submitted online or via mail, fax, or e-mail as follows:

Mailing address: **Tammy Crane, Supervisor of Attendance**
415 Harding Drive, Lebanon, TN 37087

Email: **cranetr@wcschools.com**

Fax: **(615) 444-2820**

By signing this form, I certify that I understand and agree to the following conditions of a Zone Exemption:

- I understand that my request may not be approved and this request is subject to space available at the school requested.
- If my request is granted, I must provide my student's transportation to his or her out-of-zone school.
- Granted Open Enrollment requests are subject to review at any time by the Director of Schools and/or the school administrator(s), and are subject to revocation upon the recommendation of the principal(s) of the school based upon grades, discipline, and/or attendance.

Parent/Legal Guardian Signature: _____ Date: _____