SchoolDoc

Dear Parents/Guardians,

You will receive your SchoolDoc Account for the 2026-2027 year in June. Please be sure to log in and fill out the Health Form by **July 1st**.

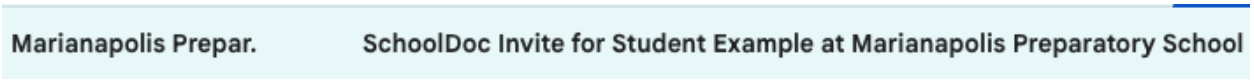
The security and privacy of your student's health information is important to us. SchoolDoc is secure, encrypted, and password protected. You can find additional information about SchoolDoc privacy and security information at www.docnetwork.org/security.

Watch this short video to help you get started on logging in to your account and completing your student's electronic health forms, or follow the steps below.

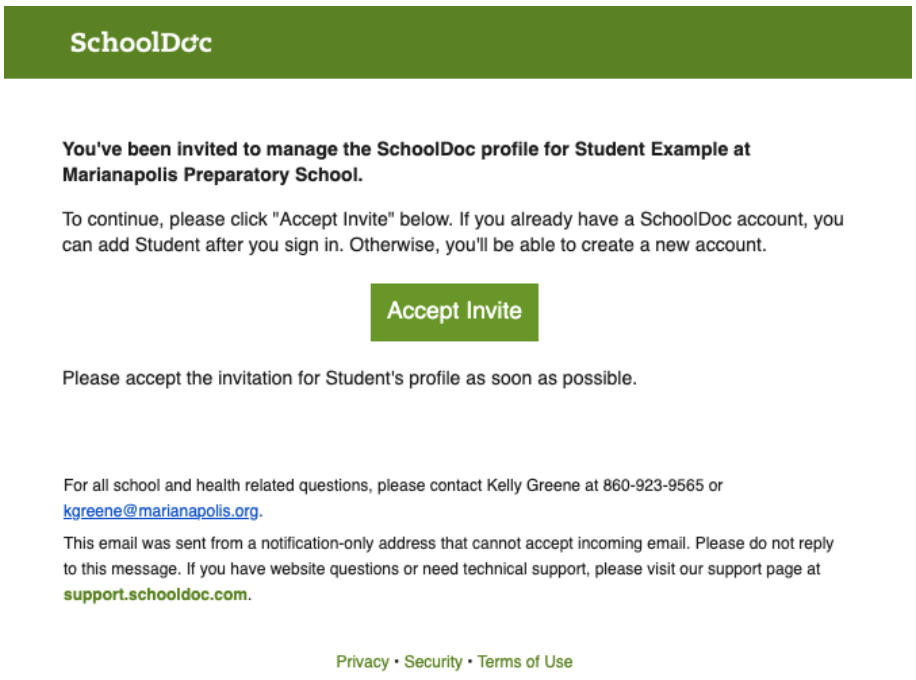
ACCESSING YOUR SCHOOLDOC ACCOUNT

SchoolDoc will send you an "Invitation" email from noreply@schooldoc.com. The subject of the email is SchoolDoc Invite for {Student Name} at Marianapolis Preparatory School.

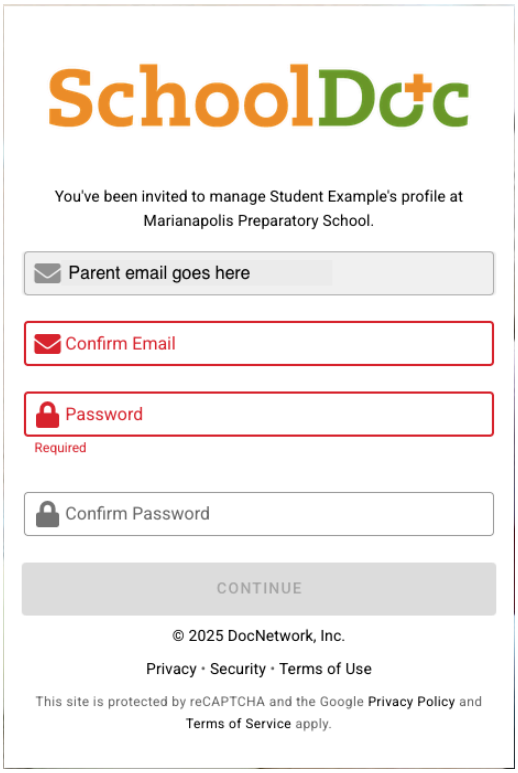
Below is what the email will look like in your inbox. If you have any questions or need this email resent, please email the Health Office at healthoffice@marianapolis.org.



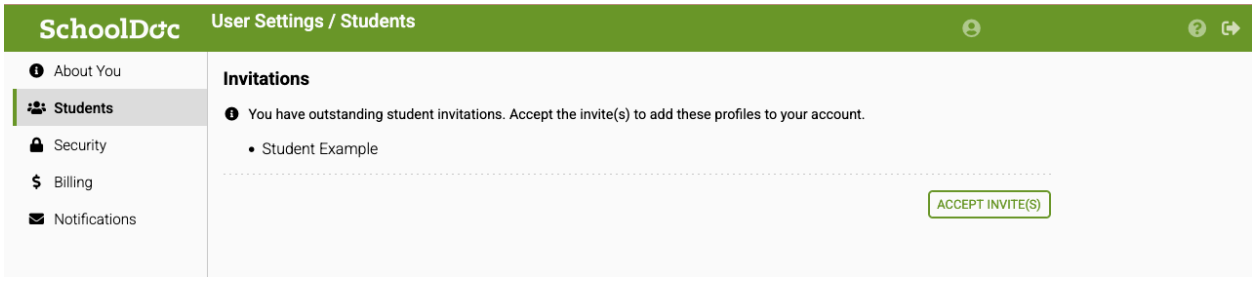
1. Open the email and click on the green "**Accept Invite**" link within the email to create your SchoolDoc account.



2. In the **Confirm Email** box, type your *email address* in order to confirm.
    - NOTE: This should be *your* email address and not the email address of your student.
3. In the **Password** box, type the password that you want to use.
4. Click the **Continue** button.



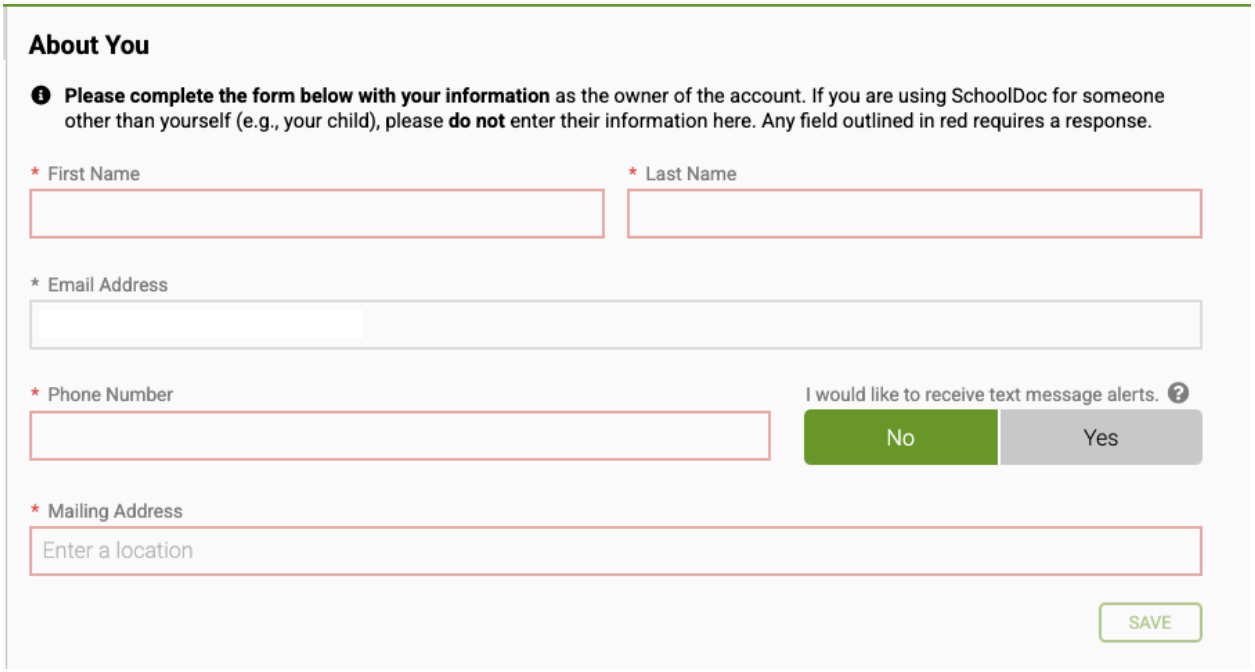
5. Once you are logged in, you will see the screen below. Please click **Accept Invite**.



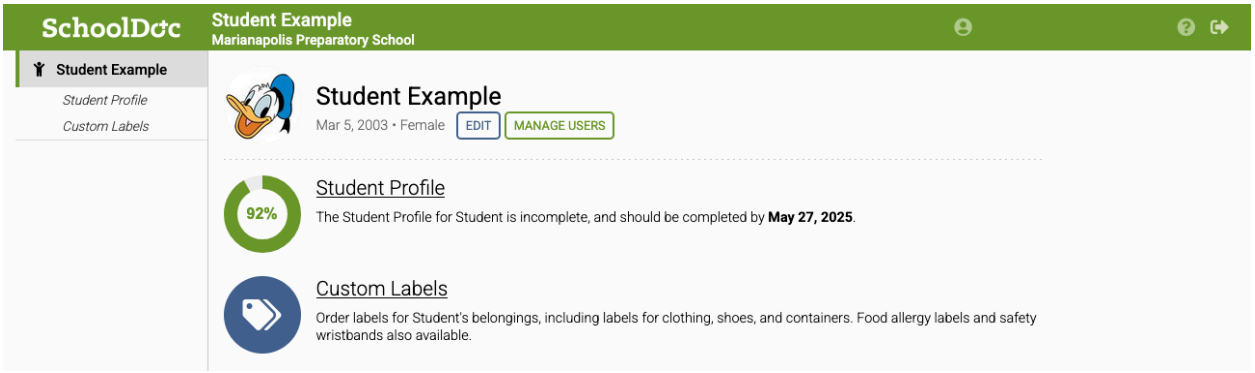
SchoolDoc

6. Set up your user profile.

   After you log in, you will be prompted to complete an "About You" page, where you will fill in **your** name and contact information. Upon completion of the "About You" page, you will be able to select your student's name and fill in your student's electronic health forms. Click **Save**.



7. Fill out the Health Form (**Student Profile**)



Required questions will be marked with an asterisk. Upload any required documents to your SchoolDoc account. If you're on a phone/tablet, you can take a picture to upload the document.

SchoolDoc

Keep in mind that our application saves your information as you complete the health forms, therefore, you can return to app.schooldoc.com to make updates and/or continue filling out your student's health information. You can log in using the email address and password you previously created.

We're excited to let you know that your student's health information will save from year-to-year, so once you complete it in SchoolDoc this season, you won't have to start from scratch next year.

Additionally, SchoolDoc sends out periodic reminder emails for incomplete health information, and your school may also use the messaging feature to send out emails via SchoolDoc. These notifications will come from noreply@schooldoc.com, so please add this to your safe sender list to avoid accidental delivery to junk and spam folders. We don't want you to miss important notices about school!

Please note that SchoolDoc supports the current and previous major releases of Chrome, Firefox, Microsoft Edge, and Safari which provide improved security and performance for health information.

For additional assistance, you can navigate to support.schooldoc.com or contact our Support Team at support@schooldoc.com or 734-629-5900. We also encourage you to visit our Sign Up Support page for additional resources.

We are excited to continually improve and build safer, more productive, and more efficient systems to create the best experience for you and your family!

We can't wait to see you in September,
Kelly Greene MSN, RN
Marianapolis School Nurse