All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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School, Parent And Family Engagement Policy Hide

5040 UNDERWOOD ELEM.

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- ◉ Schoolwide
- ○ Targeted

☑ This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

The Parent engagement policy will be published, distributed, and reviewed/discussed for feedback at various meetings throughout the school year at such meetings as The Annual Title IA meeting, curriculum nights, and at the end of the year annual meetings to discuss the plans for the following school year. The annual Title IA meetings are also provided virtually via Google Meets.

☑ Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*

☑ The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

☑ At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*

☑ The agenda reflects that the purpose of the meeting is

- ☑ To inform parents of their school's participation in the Title I.A program
- ☑ To explain the requirements of Title I.A
- ☑ To explain the right of parents to be involved.

Section 1116 (c)(1)

- [x] The school offers a flexible number of meetings. *Section 1116 (c)(2)*

- [x] Using Title I.A funds, to promote parental involvement the school provides (check all that apply)
  - [ ] Transportation
  - [ ] Child care
  - [ ] Home visits
  - [x] Funds will not be utilized for these purposes

  Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- [x] In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

  Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

  A timeline is developed with a series of meetings for program development, review, and evaluation throughout the school year. Parent participants are invited and involved in these steps. The meetings for the year are set and developed first through the building leadership team and then through the PTA calendar to increase parent participation and access. Meeting information is shared via the parent activity calendar, published on the parent Google calendar, and sent out through the building newsletter bi-weekly throughout the year. Title IA annual meetings will be held at the beginning of the year, within the first 4 weeks of the first day of school. At the first meeting, Title IA funding, the building plan, parent and family engagement policy, and family activities that will happen during the year are reviewed. Before spring break, parents/families are asked to take a survey about their thoughts and recommendations on Family Engagement and Family & Building Activities throughout the school year. At the end-of-the-year Title I meeting held before spring break, parents/families review survey results and make recommendations for the building plan, family & building activities, and the School, Parent, and Family Engagement policy, in conjunction with the needs assessment.

- [x] In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

  Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

A timeline is developed with a series of meetings for program development, review, and evaluation throughout the school year. Parent participants are invited and involved in these steps. The meetings for the year are set and developed first through the building leadership team and then through the PTA calendar to increase parent participation and access. Meeting information is shared via the parent activity calendar, the parent Google calendar, the Schoology parent calendar, and the building newsletter weekly throughout the year. Title IA annual meetings will be held at the beginning of the year, within the first 4 weeks of the first day of school. At the first meeting, the building plan, parent and family engagement policy, and family activities scheduled for the year are reviewed. Before spring break, parents/families are asked to take a survey regarding their thoughts and recommendations on Family Engagement and Family & Building Activities they attended throughout the school year. Final revisions/recommendations are discussed at the end-of-the-year Title IA meeting held before spring break; parents/families review survey results and make recommendations to the building plan, family & building activities, and the School, Parent, and Family Engagement policy in conjunction with the needs assessment.

The school provides parents of participating children:

☑ Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

Information about Title IA is reviewed/explained during Meet Your Teacher Night as well as published, distributed and explained at curriculum nights, Title IA information nights, parent-teacher conferences, PTA unit meetings, etc. Information will also be available on our building website.

☑ A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.
Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

The curriculum is made available via district and school websites. Kindergarten holds curriculum nights, and all other grade levels provide curriculum presentations to parents electronically. Grade levels also share what will be covered in the curriculum in their weekly newsletter to parents, which is printed or emailed to all parents in their grade. Accommodations are made for families without internet access. MAP achievement levels are communicated via the Principal's start of the school communication or at the earliest meeting with parents MAP data is available from DESE.

☑ Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

☑ Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

☑ The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

☑ Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

1.Make sure they are in school every day possible, every minute counts.

2.Assist child with school work as needed at home to support student success.

3.Provide evening routines that are consistent and provide ample amounts of sleep.

4. Monitor screen time use including television, chromebook, video games, and other technology.

5. Attend curriculum nights and participate in one or more family events at Underwood.

☑ Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the Missouri Learning Standards as follows:
•Retain highly qualified/appropriately certified principals and teachers
•Provide instruction, materials, and high-quality professional development
•Maintain a safe and positive school climate

Hold annual parent-teacher conferences to;
•Discuss the child's progress/grades during the first quarter
•Discuss this compact as it relates to the child's achievement
•Examine the child's achievement and any pending options at the end of the third quarter

Provide parents with frequent reports on their child's progress as follows;
•Monthly suggestions from the classroom teacher
•Mid-quarter report mailed from the school
•Quarterly grade cards/reports sent home by the school

Be accessible to parents through;
•Phone calls or person-to-person meetings
•Email or other written correspondence
•Scheduled consultation before, during, or after school

Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows;
•Attend a parent volunteer orientation
•Listen to children read
•Be a guest speaker, share about your career, your culture, a different country, talents, etc.
•Participate in PTA meetings, etc.

Offer Support and/or Resource Services: Resources offered where needed such as counseling or special education, or interventions for students who need additional assistance or accommodations.

☑ Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- ☑ Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
- ☑ Issuing frequent reports to parents on their children's progress
- ☑ Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
- ☑ Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand

Section 1116 (d)(2)(A) (B),(C),(D)

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

☑ Provides assistance to parents, as appropriate, in understanding
- o the Missouri Learning Standards,
- o the Missouri Assessment Program,
- o local assessments,
- o how to monitor a child's progress, and
- o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

This communication occurs in digital and letter form to parents, through personal communications with the school counselor, administration, teachers, newsletters, and with district administrative support.

☑ Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Various parent involvement nights occur and corresponding materials are provided for parents to support their children. Topics include curriculum, grade-level learning standards, technology, MAP preparation, bullying, social/emotional well-being, special programs of interest, equity, and parent involvement opportunities, etc. Included in our partnership with BIST, parenting classes are offered virtually to families. Teachers will review individual student progress during parent/teacher conferences and communicate ways to assist their child at home.

☑ Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

Trauma informed care will be continued as a way to educate school personnel on working with families. The Trauma informed approach fosters empathy and communication as well as the district dignity and belonging training. These professional developments build a knowledge base of staff members who are able to work with parents in a way that best sustains relationships and student growth.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

☑ To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

The school works with local law enforcement, mental health providers, PTA, etc. to encourage parent participation in their child's education. We host events at the school for all students and their families. Events aim to strengthen school and home partnerships as well as expose guardians to additional resources and trusting relationships.

- [x] Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*

- [x] Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- [x] Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*

- [x] Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*

- [ ] Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*

- [ ] Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*

- [x] Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*

- [ ] May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*

- [ ] Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*

- [x] May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- [x] Provides opportunities for the informed participation of parents and family members, including:

  - [x] Parent and family members who have limited English proficiency.
  - [x] Parent and family members with disabilities.
  - [x] Parent and family members of migratory children.

- [x] Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*

Comprehensive Needs Assessment Show

Schoolwide Program Show

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District/LEA Comments

Email: donisha.ray@dese.mo.gov
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