2026-2027

Substitute & Hourly Cutoff Schedule for Payroll Documentation

Pay Period	**Due date for <u>FINAL APPROVAL</u> for all time cards, absences, extra duty, etc.**	**Pay Date**
Aug 8 - Aug 14 Aug 15 - Aug 21 Aug 22 - Aug 28	08/18/2026 08/25/2026 09/01/2026	9/15/2026
Aug 29 - Sept 4 Sept 5 - Sept 11	09/08/2026 09/15/2026	9/30/2026
Sept 12 - Sept 18 Sept 19 - Sept 25	09/22/2026 09/29/2026	10/15/2026
Sept 26 - Oct 2 Oct 3 - Oct 9	10/06/2026 10/13/2026	10/30/2026
Oct 10 - Oct 16 Oct 17 - Oct 23	10/20/2026 10/27/2026	11/13/2026
Oct 24 - Oct 30 Oc 31 - Nov 6	11/03/2026 11/10/2026	11/30/2026
Nov 7 - Nov 13 Nov 14 - Nov 20 Nov 21 - Nov 27	11/17/2026 11/24/2026 12/01/2026	12/15/2026
Nov 28 - Dec 4 Dec 5 - Dec 11	12/08/2026 12/15/2026	12/31/2026
Dec 12 - Dec 18 Dec 19 - Dec 25 Dec 26 - Jan 1, 2027	01/05/2027 01/05/2027 01/05/2027	1/15/2027
Jan 2 - Jan 8 Jan 9 - Jan 15	01/12/2027 01/19/2027	1/29/2027
Jan 16 - Jan 22 Jan 23 - Jan 29	01/26/2027 02/02/2027	2/12/2027
Jan 30 - Feb 5 Feb 6 - Feb 12	02/09/2027 2/16/20267	2/26/2027

2026-2027

Substitute & Hourly Cutoff Schedule for Payroll Documentation

Pay Period	**Due date for <u>FINAL APPROVAL</u> for all time cards, absences, extra duty, etc.**	**Pay Date**
Feb 13 - Feb 19 Feb 20 - Feb 26	02/23/2027 03/02/2027	3/15/2027
Feb 27 - March 5 March 6 - March 12	03/09/2027 03/16/2027	3/31/2027
March 13 - March 19 March 20 - March 26	03/23/2027 03/30/2027	4/15/2027
March 27 - April 2 April 3 - April 9	04/06/2027 04/13/2027	4/30/2027
April 10 - April 16 April 17 - April 23 April 24 - April 30	04/20/2027 04/27/2027 05/04/2027	5/14/2027
May 1 - May 7 May 8 - May 14	05/11/2027 05/18/2027	5/28/2027
May 15 - May 21 May 22 - May 28	05/25/2027 06/01/2027	6/15/2027
May 29 - June 4 June 5 - June 11	06/08/2027 06/15/2027	6/30/2027
June 12 - June 18 June 19 - June 25	06/22/2027 06/29/2027	7/15/2027
June 26 - July 2 July 3 - July 9	07/06/2027 07/13/2027	7/30/2027
July 10 - July 16 July 17 - July 23	07/20/2027 07/27/2027	8/13/2027
July 24 - July 30 July 31 - Aug 6	08/03/2027 08/10/2027	8/31/2027