

Present:

Jack Bono
Kathleen Sarafin
Joseph Ciccone
Tricia Service
Dominick Bellino

Absent: 2

Others Present: Joseph Palmer, Superintendent of Schools, Kacey Sheppard, Ass’t. Superintendent, Connie Giordano, District Clerk, Dawn Harvey, K – 12 Director of Special Programs, Nicole Castronovo, Grants and Data Coordinator, Michael Stalteri, Secondary Principal, Lindsay Owens, Elementary Principal (newly appointed)

Roll Call:
Roll call was taken by Joseph Ciccone 5 – Present 2 – Absent – A. Service, J. Wasielewski

Call to Order:
The meeting was called to order by Joseph Ciccone at 6:28 p.m. and the Pledge of Allegiance was recited.

Convene to Executive Session – a motion was made by Kathleen Sarafin, seconded by Jack Bono, to convene to Executive Session at 6:28 p.m. to discuss the employment status of specific personnel.

Reconvene to General Session – a motion was made by Kathleen Sarafin, seconded by Tricia Service, to convene to General Session at 7:00 p.m.

5– YES

0 – NO

MOTION PASSED

Reports/Presentations/Good News to Share:

1. Kiwanis/Superintendent Students of the Month
- | | <u>Fifth Grade</u> | <u>Eighth Grade</u> | <u>Seniors</u> |
|-----------|--------------------|---------------------|-------------------|
| September | Olivia Grygiel | Giana McLean | Olivia Urtz |
| October | Aryah Bowen | Theo Skermont | Anthony Gaetano |
| November | Rocco Blando | Blake Palumbo | Elizabeth LaSalle |
2. Ryan Mahoney and Maria Rocker (MORIC) – Data Privacy
3. Updates - Superintendent Joseph Palmer
- Capital Project
- Hiring/Staffing Complete
- Football Game – Friday night – 6:30 p.m., 11/22/24

Discretionary Period for Residents to Address the Board:
N/A

Consent Agenda:
A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 3, New Business 1 – 4.

5 - YES

0 - NO

MOTION PASSED

Minutes:
October 23, 2024

- Finance:**
1. Extraclassroom Activities Fund Report
2. Scholarship Report
3. Treasurer’s Report – August and September 2024
4. Revenue Report
5. Trial Balance
6. Revenue Status Report
7. Appropriation Status Report
8. Multi Fund Checking
9. Bank Reconciliation

- Personnel:**
1. **Accepted Resignation from Teacher Assistant:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the resignation from Sharon Pritchard from her position of Teacher Assistant, effective November 29, 2024.
2. **Coaching Appointments:**
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed the following to coaching positions:
- | | | |
|----------------|----------------------------------|---------|
| Ashley Manning | Girls Modified Volleyball | \$2,400 |
| Julia Bovenzi | Winter Cheerleading Head Varsity | \$4,200 |

Personnel:
(Continued)

3. Appointed Elementary Principal:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appointed Lindsay Owens, SDL, SDBL to the position of Elementary Principal, at an annual pay rate \$95,000 (pro-rated) effective December 2, 2024. This is a four year probationary appointment extending from December 2, 2024 to December 2, 2028 and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

- Education:
- SUNY Oswego-CAS Educational Leadership (August 2022)
 - Grand Canyon University- Masters in Educational Leadership (December 2011)
 - Elmira College- Bachelors in English Literature and Political Science (April 2009)

- Certifications:
- School Building Leader- August 2022
 - School District Leader- August 2022
 - NYS English Language Arts 7-12- February 2012
 - Therapeutic Crisis Intervention- December 2009

- Job Related Experience/Trainings:
- K-12 Assistant Principal: Waterville CSD- August 2022-Present
 - Administrative Intern- Holland Patent Summer School- Summer 2022
 - 7-12 ELA Teacher- Holland Patent CSD- August 2021-August 2022
 - Co-Principal Administrative Intern- LEAP North Broad Elementary- May 2021-August 2021
 - 7-12 ELA Teacher- Westmoreland CSD- August 2015-August 2021
 - Adjunct Professor and Tutor- MVCC- August 2013-August 2015
 - ELA Teacher- Night School MO BOCES- October 2014-March 2015
 - 1-1 Aide- MO BOCES- May 2009-April 2010

- Justification:
- This position will be replacing our elementary school principal who resigned in August.

New Business:

1. Policy Audit – Section 8000 – 8047 – 8071 – First Read
2. Management Response Letter
Acceptance of 202 Financial Audit and 2023 -2024 Management Response of Financial Statement Audit:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepted the 2023 -2024 Financial Audit and 2023 -2024 Management Response in relation to the audit.
3. Return Uncollected Taxes to Herkimer County for collection with a 5% Penalty:
Be it resolved that Joseph Ciccone, President of the Frankfort-Schuyler Central School District Board of Education in the Town of Frankfort, County of Herkimer, NY, be and he is hereby authorized, empowered and directed to sign on behalf of said Board of education of said District the certificate of the Board of Education of said District attached to the “School Collector’s Return to County Treasurer” of unpaid taxes of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector of the 1st day of September 2024, and which return is dated and made on the 8th day of November 2024.
- | | |
|---------------------------------|--------------|
| Town of Schuyler - | \$ 96,007.28 |
| Town and Village of Frankfort - | \$401,963.75 |
| Frankfort – State - | \$ 845.72 |
| Schuyler – State - | \$ 20,355.40 |
4. CSE/CPSE Reviews:
It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Student ID</u>	<u>Meeting Date</u>
580513438	10/25/2024
580511878	11/01/2024
580512520	11/01/2024
580511770	11/01/2024
580512857	10/29/2024
580511999	10/29/2024
580511628	11/01/2024
580512964	11/01/2024
580511671	11/01/2024
580513033	11/01/2024
580513443	10/29/2024
580513240	10/25/2024
580512369	10/25/2024

4. CSE/CPSE Reviews:
(Continued)

<u>Student ID</u>	<u>Meeting Date</u>
580512284	10/25/2024
580511693	11/01/2024
580511792	11/01/2024
580511642	10/29/2024
580513412	10/29/2024
580511932	10/29/2024
580512587	10/29/2024
580512976	10/25/2024
580512212	10/25/2024
580513457	10/21/2024
580513280	10/11/2024
580513280	11/12/2024
580513374	10/29/2024
580513188	11/05/2024
580512792	10/29/2024
580513457	10/21/2024
580512759	10/28/2024
580512759	11/05/2024
580512841	11/12/2024
580513323	11/12/2024
580513401	11/05/2024
580513277	11/04/2024

Old Business:

Adjourn – A motion was made by Dominick Bellino, seconded by Kathleen Sarafin to **adjourn** at 7:55 p.m.

5– YES 0 – NO MOTION PASSED

Respectfully Submitted,

District Clerk