

BOARD OF DIRECTORS' MEETING

June 24, 2026
SWWC – Marshall, MN

Minutes

- BOARD PRESENT:** Matt Coleman - Chair, Marshall
Jody Bauer – Vice Chair, Tracy
Carla Olson – Treasurer, KMS
Ben Bothun, Lac qui Parle County
Becky Foster, Westbrook/Walnut Grove
Becky Paluch, Ivanhoe
Nicole Swanson, Tracy
- BOARD ABSENT:** Emily Coequyt, Minneota
Amanda Lecy - Clerk, Yellow Medicine East
Brad Johnson, Superintendent, Renville County West (Ex-Officio)
- STAFF PRESENT:** Cliff Carmody, Executive Director
Kari Bailey, Director of Human Resources
Bobbie Carmody, Administrative Assistant
Doug Deragisch, Director of Risk Management
Tegan Gillund, Director of Finance
- ITEM 1:** **CALL TO ORDER**
Chair Coleman called the meeting to order at 6:31 pm at SWWC – Marshall, MN.
- ITEM 2:** **INTRODUCTION OF GUESTS**
Cliff Carmody introduced staff guest Doug Deragisch.

Chair Coleman read the SWWC Mission and Vision statements.
- ITEM 3:** **AGENDA APPROVAL**
Motion by Jody Bauer, seconded by Becky Paluch, to approve the agenda as presented.
Motion passed unanimously.
- ITEM 4:** **CONSENT AGENDA APPROVAL**
Motion by Nicole Swanson, seconded by Carla Olson, to approve items on the consent agenda as follows:
- 4.1 **Minutes – May 27, 2026**
- 4.2 **Approval of Expenditures**

4.3 Services Contracts

- Des Moines Valley Health & Human Services – Interpretation/Translation Services from 7/1/26-6/30/27 - \$12.50/15 minutes and/or \$.11/word.
- EdSource Midwest, LLC – Nursing Services from 7/1/26-6/30/27 - \$13,300.00.
- Midway Star Academy – Behavior Analyst Services from 7/1/26-6/30/27 - \$18,900.00.
- New Century School – Behavior Analyst Services from 7/1/26-6/30/27 - \$18,900.00.
- Pioneerland Library System – SWWC Dues from 7/1/26-6/30/27 - \$25.00 and E-Rate Services from 7/1/26-6/30/27 - \$9,600.00.
- Rosemount-Apple Valley-Eagan – E-Rate Services from 7/1/26-6/30/27 - \$11,480.00.
- St. Croix River Ed District – SWWC Dues from 7/1/26-6/30/27 - \$50.00 and Data Privacy Services from 7/1/26-6/30/27 - \$2,151.00.
- Red Rock Central School District – ELL Services from 3/30/26-5/21/26 - \$1,731.00 and BVI Evaluation from 4/23/26-5/27/26 - \$675.67/day.

4.4 Consultant Contracts

- Linda Mathiasen – Region 6's Interagency Early Intervention Committee (IEIC) desires facilitation and marketing support among regional organizations working with young people. Services are for the 26-27 school year - \$20,900.00.
- New Teacher Center – Provide professional learning and support focused on new teacher induction from July 1, 2026, to June 30, 2027 - \$15,900.00.

4.5 Personnel List

New Hires:

- Riley Boese, BTA, full-time (PS-BTA/Step 2), with fringes, effective 5/26/2026.
- Brant Buysse, School Psychologist, 185 days (30MA & 5), with fringes, effective 8/04/2026.
- Sierra Klimp, BTA, full-time (PS-BTA/Step 1), with fringes, effective 6/16/2026.
- Destiny Ourada, School Counselor, 185 days (MA & 8), with fringes, effective 8/04/2026.
- John Schulz, Technology Coordinator, full-time (PS-FY4), with fringes, effective 6/15/2026.

Status Changes:

- Mia Blakeney, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.
- Taylor Carlson, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.
- Samantha Coakley, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.

- Stephen Derenge, Substitute Paraprofessional, without fringes, to Special Education Paraprofessional, full-time (Schedule A-L2/Step 7), with fringes, effective 5/15/2026.
- Meggan Hoffmann, Technology Integration Specialist, 234 days (PS-FY3), to 239 days, effective 6/04/2026 to Technology Integration Specialist, full-time (PS-FY3), with fringes, effective 7/01/2026.
- Hailey Jenniges, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.
- Mariah Larsson, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.
- Alissa Orsten, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.
- Hope Surber, Special Education Paraprofessional, Level I to Level II, effective 7/01/2026.

Stipends:

- Sara Bauler, Mentor Stipend, effective 2025-2026.
- Elizabeth Block, MTSS Team Work Stipend, effective 2025-2026.
- Luke Bothun, Region 6 & 8 LI Community of Practice Co-Chair Stipend, effective 2025-2026.
- Amber Bruns, Mentor Stipend, effective 2025-2026.
- Kayla DeJong, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Natalie Delmonico, Mentor Stipend, effective 2025-2026.
- Janell DeVries, Mentor Stipend, effective 2025-2026.
- Danielle Dimond, Mentor Stipend, effective 2025-2026.
- Kelli Doorenbos, Mentor Stipend, effective 2025-2026.
- Mackenzie Erickson, Fieldwork Supervision Stipend, effective 2025-2026.
- Robin Erickson, Mentor Stipend, effective 2025-2026.
- Christopher Fellows, Region 6 & 8 LI Community of Practice Co-Chair Stipend, effective 2025-2026.
- Katelyn Grems-Nelson, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Cheryl Hartman, Mentor Stipend, effective 2025-2026.
- Amaya Helmin, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Wilson Hoffmann, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Taylor Huseby, Mentor Stipend, effective 2025-2026.
- Doug Jans, Fieldwork Supervision Stipend, effective 2025-2026.
- Laura Jenson, Fieldwork Supervision Stipend, effective 2025-2026.
- Jackie Jostock, Mentor Stipend, effective 2025-2026.
- Chris Kuehl, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Jessica Kruger, MTSS Team Work Stipend and Mentor Stipend, effective 2025-2026.
- Jennifer Lee, Mentor Stipend, effective 2025-2026.
- Jaime Lindahl, Fieldwork Supervision Stipend, effective 2025-2026.
- Baylee Maggi, Mentor Stipend, effective 2025-2026.
- Kayce Olson, Region 6 & 8 LI Community of Practice Co-Chair Stipend, effective 2025-2026.
- Kendra Olson, Mentor Stipend, effective 2025-2026.

- Rebecca Paluch, Mentor Stipend, effective 2025-2026.
- Allyson Pesek, Mentor Stipend, effective 2025-2026.
- Logan Peterson, MTSS Team Work Stipend, effective 2025-2026.
- Tori Riggelman, Mentor Stipend, effective 2025-2026.
- Jill Rohman, Region 6 & 8 LI Community of Practice Chair Stipend, effective 2025-2026.
- Abby Ruhr, MTSS Team Work Stipend, effective 2025-2026.
- Maggie Sawatzky, Site Leadership Stipend, effective 2025-2026.
- Taylor Saxen, Mentor Stipend, effective 2025-2026.
- Alyssa Scharmer, MTSS Team Work Stipend, effective 2025-2026.
- Michaela Schlenner, Mentor Stipend, effective 2025-2026.
- Katie Schreier, Mentor Stipend, effective 2025-2026.
- Tracy Shafer, MTSS Team Work Stipend, effective 2025-2026.
- Kaye Squires, Mentor Stipend, effective 2025-2026.
- Kim Starz, Mentor Stipend, effective 2025-2026.
- Tammy Stifter, Fieldwork Supervision Stipend, effective 2025-2026.
- Katrina Vansickle, RBT Certification Stipend, effective 2025-2026.
- Keith Westra, Mentor Stipend, effective 2025-2026.
- Laura Wurster, Mentor Stipend, effective 2025-2026.

Individual Contract:

- Doug Deragisch, Director of Risk Management, July 1, 2026-June 30, 2027.

Resignations/Terminations:

- Samantha Baumhoefner, ECSE Teacher, effective 8/31/2026.
- Roman Bishop, Substitute Paraprofessional, effective 5/14/2026.
- Aubre Jones, Special Education Paraprofessional, effective 6/09/2026.
- Darryl Lee, Special Education Paraprofessional, effective 6/09/2026.
- Michelle Nelson, Special Education Paraprofessional, effective 6/09/2026.
- Katelin Power, Special Education Paraprofessional, effective 6/09/2026.

4.6 2026-27 Rates of Pay

Approve the 2026-27 Rates of Pay as follows:

Substitutes

- Short-Term Teacher Substitute – \$200 per day/\$100 per half day
- Long-Term Teacher Substitute (20 days or more) – Place on salary schedule
- Related Services Substitute – Place on salary schedule
- *Clerical Substitute – \$23.95 per hour
- *COTA/PTA Substitute – \$27.00 per hour
- *Paraprofessional Substitute – \$20.00 per hour
- *Behavior Therapist Assistant Substitute - \$17.76 per hour
- *Behavior Therapist Substitute - \$18.73/\$20.01 per hour

After School / ESY

- Credit Recovery/Summer School/After School – employee's daily rate of pay
- ESY – Teacher's current salary or place on salary schedule
- ESY – DSS staff working ESY will receive an additional \$2.50 per hour to their base hourly rate

Other Positions

- Technology Intern - \$17.00 per hour
- Payroll/Accounting Intern - \$18.00 per hour

*May be adjusted after negotiations are settled.

4.7 Acceptance of Grants

- MN Telemedia Advisory Board – to continue the use of previously purchased (MTM grant) Class VR and Veative VR headsets to be checked out by teachers/schools in our region, we will need to renew our subscriptions to these devices so that the content is still accessible and that the administrative side of the devices can be managed and to expand the library of our STEM items that are available to schools in the SWWC region to be checked out for classroom and student use. VR technologies and STEM resources provide new instructional approaches and engaging, hands-on ways to deliver content that help students across our region build essential skills and prepare for the future workforce. Through strong partnerships with local schools, SWWC Technology Solutions is uniquely positioned to support districts by providing current, high-impact VR and STEM tools that strengthen learning environments and enhance student learning outcomes from April 22, 2026, to June 30, 2027 - \$13,195.21.
- PACT for Families Collaborative – to help defray the costs incurred to host the READY to Shine presentation and the READY to Connect Resource Fair hosted by The READY Clinic from April 1, 2026, to April 1, 2027 - \$5,000.00.
- PACT for Families Collaborative – to purchase multi-age sensory equipment that meets the rigorous safety and durability standards required for the student population at ELC-New London from April 1, 2026 – April 1, 2027 - \$3,600.00.

4.8 Fiscal Agency, 2027 Fiscal Year

Approve SWWC as fiscal agent for projects as outlined:

- MN Telemedia – pursues educational telecommunications research, planning, and funding assistance from 7/1/26-6/30/27 - \$90,141.00 with no fee charge.
- Mid MN Perkins Partnership – grant provides for improvement of career and technical education programs from 7/1/26-6/30/27 - \$240,413.48 with fees of \$11,448.00.

4.9 Capital Outlay Assessments

Approve to certify capital outlay assessments as presented:

- Regional Management Information Center Contract
 - per pupil fees for Finance, Payroll, and Student 2%
 - base assessment 2%
- Services of Special Education Staff (total of days purchased with state and local monies, does not apply to days purchased with 108-446 or preschool incentive entitlements) 8%
- Technology Services Contract (staff development dollars may also be used for a portion of this contract) 2%

Motion passed unanimously.

ITEM 5: ACTION ITEMS

5.1 Identified Official with Authority Designation for Education Identity Access Management System - SWWC

Motion by Becky Paluch, seconded by Ben Bothun, to approve authorizing Cliff Carmody, Executive Director, to act as the FY27 Identified Official with Authority for the Education Identity Access Management System for SWWC (0991-83) as presented. Motion passed unanimously.

5.2 Identified Official with Authority Designation for Education Identity Access Management System – ESV Region 4

Motion by Nicole Swanson, seconded by Becky Foster, to approve authorizing Christine Schmitt, Director of Business Services, to act as the FY27 Identified Official with Authority for the Education Identity Access Management System for ESV Region 4 (0866-82) as presented. Motion passed unanimously.

5.3 SWWC ELC-Cosmos Lease Extension

Motion by Ben Bothun, seconded by Jody Bauer, to approve the lease extension at ACGC School District for ELC-Cosmos at a total cost of \$105,545.00 effective July 1, 2026, through June 30, 2027. Motion passed unanimously.

5.4 SWWC ELC-Windom Lease Agreement

Motion by Nicole Swanson, seconded by Carla Olson, to approve the lease between Windom Public Schools and SWWC for ELC-Windom at a cost of \$120,840.00 effective July 1, 2026, through June 30, 2027. Motion passed unanimously.

5.5 SWWC ELC-Marshall Net Project

Motion by Becky Foster, seconded by Carla Olson, to approve the proposal from BCI Construction to install fire-retardant netting at SWWC ELC-Marshall at a total cost of \$23,917.00. Motion passed unanimously.

ITEM 6: MONTHLY ADMINISTRATIVE REPORT

6.1 Director of Finance

Tegan Gillund provided a monthly financial report for the month ending May 31, 2026, with 76.7% of revenues collected and 84.7% expended and reported on auditors scheduled for September 21-27; Business Office Team attendance at the UFARS Fiscal Year-End Training; reconciliation of special education service time across member districts; P-Card program transition to US Bank; and year-end payoffs for school-based staff.

6.1.1 Worker's Comp Renewal Rates

Motion by Becky Paluch, seconded by Ben Bothun, to approve the renewal rates for worker's compensation insurance with ICW as presented:

<u>Category</u>	<u>Current Rate</u>	<u>Renewal Rate</u>
All Staff	1.52%	1.48%

Motion passed unanimously.

6.2 Director of Human Resources

Kari Bailey reported that SWWC currently has 9.0 FTE vacancies and 23 new hires to date for 26-27; 29 applications have been approved to date for MN Paid Leave; training on ScreenPal was conducted for annual training videos; the Spring Inservice was held with service award recipients being recognized; Program

Specialist negotiations and salary structure continue; and a HR Retreat was held on goal planning and priorities.

6.3 Executive Director

Cliff Carmody reported on Project SEARCH graduations; legislative session recap held on June 16; Carli Bothun hired as the Medical Spending Account Specialist for MHC; SWWC presentations selected for the AESA National Conference and MREA Conference; MSC MN Kids Rise Program; 2027 proposed health insurance rates; MDE Compass Summer Institute; Federal E-Rate program impact and shift of management of special education and civil rights outside of the department of education; internal leadership development; ELC and ALC special education program monitoring review process with SWWC being in full compliance; Cybersecurity work for the MN Association of School Administrators; MHC reserve transfer; MSC Board Conference; and the SWWC Annual Meeting is scheduled in August.

ITEM 7: FINANCE COMMITTEE REPORT

7.1 26-27 Preliminary & Capital Budgets/Financial Review

A summary of FY27 funds was provided with preliminary revenues totaling \$109,976,505 and preliminary expenses totaling \$109,038,620 for a net increase of \$937,885 which reflects a \$455,025 increase in the General Fund balance, a \$7,025 increase in the RMIC Fund, and a \$475,835 increase in the Risk Management Fund. The total unassigned General Fund balance at year-end is projected to be \$11,067,452 or 16.04% of General Fund expenditures. For the 26-27 Fiscal Year, SWWC budgeted for 486.36 FTE employee positions, which reflects an increase of 12.63 FTE from the revised 25-26 budget.

The 26-27 Capital Budget was reviewed with 1.5% of the 25-26 expenditure budget being used to calculate. Available Capital improvement investment funds totaled \$707,202 for the 26-27 fiscal year.

Property, Liability, Auto & Workers Comp renewals were also shared totaling \$770,263.56 for 26-27 for a total decrease of \$7,281.00.

Motion by Ben Bothun, seconded by Becky Paluch to approve FY 2026-27 preliminary budgets as follows:

- General Fund Budget - \$62,531,644.00
- RMIC Budget - \$1,882,711.00
- Risk Management - \$44,624,265.00

Motion passed unanimously.

ITEM 8: PERSONNEL COMMITTEE REPORT

8.1 Granting Tenure Status

Motion by Jody Bauer, seconded by Carla Olson, to approve granting tenure status to the following probationary teachers:

- Bevers, Hannah - Speech Language Pathologist
- Carlson, Rebecca - Multilingual Learner Teacher
- Derochie, Emily - School Psychologist
- Felton, Courtney - Youth Mental Health Navigator
- Gregory, Adam - Continuous Improvement Coach
- Guza-Larsen, Morgan - Instructional Coach

- Huseby, Taylor - Physical Therapist
- Ihmels, Tyler - Speech Language Pathologist
- Jelen, Darla - Speech Language Pathologist
- Larsen, Andrew - Speech Language Pathologist
- Lindahl, Jaime - Special Education Teacher
- Luft, Rachel - Physical Therapist
- MacDonald, Katherine - Youth Mental Health Navigator
- Pahl, Amy - MnMTSS Regional Lead
- McLaren, Tyra - School Psychologist
- Saxen, Taylor - Speech Language Pathologist
- Schaffer, Angela - Speech Language Pathologist
- Stifter, Tammy - School Social Worker
- Wu, Melinda - Speech Language Pathologist

Motion passed unanimously.

8.2 Agreement to Extend Probationary Period

Motion by Jody Bauer, seconded by Becky Foster, to approve extending probationary period for the following employees:

- Kayla Blomme
- Jamie Fenicle
- Olivia Goeman
- Brittany Heidebrink
- Erika Hennen
- Eric Johnson
- Amanda Mattsen
- Jennifer Nelson
- Erin Purrington
- Hannah Storm
- Chelsea Wade
- Crystal Wooldridge

Motion passed unanimously.

8.3 ULA Reinstatement

Motion by Jody Bauer, seconded by Carla Olson, to adopt the following resolution:

WHEREAS, on May 27, 2026, the Board of Directors of SWWC adopted a resolution placing continuing contract teachers on unrequested leave of absence, effective June 30, 2026, due to discontinuance of positions, lack of pupils or financial limitations, including difficulty selling the time of teachers to member schools;

WHEREAS, teachers affected by the discontinuance of positions were properly notified pursuant to the applicable terms of the collective bargaining agreement and did not timely request a hearing related to their placement on leave;

WHEREAS, SWWC subsequently has been notified by MDE that SWWC was awarded a grant and will have sufficient funding to employ a Coordinator of Tiered Supports for 185 school days for the 2026-2027 school year;

BE IT HEREBY RESOLVED by the Board of Directors of SWWC as follows:

1. That the following specific position is declared to be available: Coordinator of Tiered Supports (185 contract days).
2. That Kelli Doorenbos is reinstated to the position of Coordinator of Tiered Supports for the 2026-2027 school year pursuant to applicable reinstatement rights.
3. That reinstatement rights to the above position shall be determined as of July 1, 2026.
4. That the Executive Director and the administration are directed to notify the appropriate persons on the reinstatement lists of the availability of the position.

A roll call vote was taken with Directors Coleman, Bauer, Olson, Bothun, Foster, Swanson, and Paluch voting in favor. Motion passed unanimously.

ITEM 9: **OPEN FORUM/CLOSING REMARKS**
No comments were made.

ITEM 10: **OTHER**
Chair Coleman adjourned the meeting at 7:10 pm. The next meeting of the SWWC Board of Directors is scheduled for Wednesday, July 22, 2026, beginning at 6:30 pm at SWWC - Marshall, MN.