

(OTC) Non-Prescription Medication

Permission for School Administration

(This form must be completed by the student's Parent/Guardian.)

HCS NURSE USE:

ENTER ☐ IHP ☐UPLOAD ☐ EAP ☐PRINT PS ☐**Please note:**

- 1) The **parent/guardian is responsible for administering morning and/or after-school doses** of medication(s) unless there is a special circumstance. Special circumstances must be discussed with the HCS nurse before implementation.
- 2) HCS District may reject requests for certain medication(s) to be given at school. The **first dose** of a new medication that a child has never received will not be given at school. Herbal and dietary supplements will only be administered if ordered by a licensed healthcare provider and provided in a pharmacy labeled container.
- 3) **Non-Prescription**, also known as **Over the Counter (OTC)** medications may **only be given within the limits and according to the manufacturer's instructions**. If the OTC medication is to be given outside of the recommended manufacturer's guidelines, a Physician's order will be required and then it is considered a prescription medication.
- 4) **Over the Counter (OTC)** medications must be delivered to the school by the parent/guardian or responsible adult designee in the **unopened, original container with the label** from manufacturer. **(Bring a small unopened bottle.) Do not send medication in with a child.**

Student's Name: _____ Birthdate: _____ Grade: _____

Student Allergies: NO: ☐ YES: ☐ If yes, list here: _____***This must be completed by the student's Parent/Legal Guardian:***

Name of Non-Prescription Medication to be given:	Reason(s) for this medication to be given at school:
Dose / Amount to be given at school: (must be within the limits of the manufacturer's instructions)	Frequency to be given at school: (must be within the limits of the manufacturer's instructions)
Number of days medication is to be given at school: ☐ until the end of this school year OR ☐ _____ day(s)	
By signing below, I understand and agree to the following: ▪ I request and agree for my child to be given the above medication while at school. ▪ I am responsible for providing the school with the medication and any required supplies for my child. ▪ I agree to follow the HCS district policies concerning medications. ▪ I agree for information about this medication and/or my child's health to be exchanged between the HCS nurse or designated HCS employee and/or my child's Health Care Provider or designated personnel. ▪ I agree for information about my child to be shared with those who need to know for their safety and well-being. ▪ I understand it is my responsibility to notify the school if my child's health and/or medication(s) change in any way. ▪ The school district and its employees and agents are not liable for any injury arising from the administration of authorized medication. ▪ The parent/guardian shall indemnify and hold harmless the district and its employees and agents against a claim arising from administration of medication authorized by an IHP.	

Signature of Parent/Guardian

Relationship to Student

Date

Phone Number

* To be valid for the school year this form must be signed and dated on or after July 1st

HCS NURSE USE	MEDICATION VERIFICATION	HCS NURSE 1: _____ DATE: _____	MEDICATION EXPIRATION DATE: _____
		HCS NURSE 2: _____ DATE: _____	
	MEDICATION PICK UP / DISPOSAL	☐ DISPOSED OF MEDICATION PER SCDPH GUIDELINES. ☐ PICKED UP BY: _____ DATE: _____	