

# ANNUAL NOTICE TO PARENTS/GUARDIANS

## 2026/27

Dear Parent/Guardian:

California Education Code section 48980 requires that, at the beginning of the first semester or quarter of the regular school term, the governing board of each school district must notify parents/guardians of a minor pupil of their rights or responsibilities under certain provisions of the Education Code. Other provisions of California and United States law also require notification of parents/guardians.

Education Code section 48982 requires that acknowledgment of this notice be signed by the parent/guardian and returned to your child's school. In the final step of the annual data confirmation process in the Aeries Parent Portal, you are required to print and sign an Emergency Card, which will also serve as written acknowledgment of your receipt of this annual notice. Your signature is an acknowledgment that you have received the notice and have been informed of your rights, but does not indicate that consent to participate in any particular program has been either given or withheld.

California and federal law requires certain other notices in the event that specific circumstances should arise affecting your child's education and attendance at school. If any such circumstances should arise, the district will provide notice as required by law.

### **KEY TO LEGAL REFERENCES**

| <b><u>Abbreviation</u></b> | <b><u>Complete Title</u></b>                  |
|----------------------------|-----------------------------------------------|
| B&PC                       | Business and Professions Code                 |
| CCR                        | California Code of Regulations                |
| CFR                        | Code of Federal Regulations                   |
| EC                         | Education Code                                |
| ESSA                       | Every Student Succeeds Act                    |
| FERPA                      | Family Educational Rights and Privacy Act     |
| H&SC                       | Health & Safety Code                          |
| IDEA                       | Individuals with Disabilities Education Act   |
| LC                         | Labor Code                                    |
| PC                         | Penal Code                                    |
| §504                       | Section 504 of the Rehabilitation Act of 1973 |
| USC                        | United States Code                            |
| W&IC                       | Welfare and Institutions Code                 |

### **PUPIL DISCIPLINE**

**RULES PERTAINING TO PUPIL DISCIPLINE** (EC §§35291, 48980): The district Governing Board has prescribed rules for the government and discipline of the schools under the Board's jurisdiction. Rules pertaining to pupil discipline are available in your school's Family Handbook. (*Board Policy & Administrative Regulation 5144 Discipline*)

**DUTY CONCERNING CONDUCT OF PUPILS** (EC §44807): Every district teacher has a responsibility to hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess.

DUTIES OF PUPILS (EC §48908, 5 CCR §300): Every pupil must attend punctually and regularly, conform to the regulations of the school, obey promptly all the directions of his/her teacher and others in authority, observe good order and propriety of deportment, be diligent in study, be respectful to his/her teacher and others in authority, be kind and courteous to schoolmates, and refrain entirely from the use of profane and vulgar language.

SAFE STORAGE OF FIREARMS (EC §§48980, 48986, 49392): Please refer to Attachment 1 for information regarding child firearm access prevention laws and laws relating to the safe storage of firearms.

DRESS CODE (EC §§35183, 35183.5, 51101): The district Governing Board has adopted a dress and grooming policy. Dress code information is available in your school's Family Handbook. (*Board Policy 5132 Dress and Grooming*)

ATTENDANCE OF SUSPENDED CHILD'S PARENT/GUARDIAN (EC §48900.1, LC §230.7): The district Governing Board has adopted a policy authorizing teachers to require the parent/guardian of a pupil who has been suspended by a teacher, to attend a portion of a school day in the child's classroom. No employer may dismiss or in any manner discriminate against an employee for taking time off from work to comply with this requirement. (*Board Policy 5144.4 Required Parental Attendance*)

Civility Policy(EC §44050): A written copy of the District's section on employee interactions with pupils in its code of conduct is attached to this notice. Please refer to Attachment 2. (*Board Policy 4119.21 Professional Standards*)

### PUPIL RECORDS

PUPIL RECORDS/NOTICE OF PRIVACY RIGHTS OF PARENTS AND STUDENTS (EC § 49063 et seq., § 49069.7, § 49073, 34 CFR 99.30, 34 CFR 99.34, and the federal Family Educational Rights and Privacy Act):

- Scope of Pupil Records: A pupil record is any item of information directly related to an identifiable pupil, other than directory information, which is maintained by the district or required to be maintained by a district employee in the performance of his/her duties, whether recorded by handwriting, print, tapes, film, microfilm or other means. Pupil records include a pupil's health record.
- Responsible Officials. Your child's Principal is responsible for the maintenance of pupil records located at your child's school. For pupil records maintained at the district office, the responsible official is the Executive Director of Educational Services.
- Location of Log/Record: The law requires that a log or record be maintained for each pupil's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate interests therefor. For records maintained at your child's school, the log is located in the Principal's office. For records maintained at the district office, the log is located in the Educational Services department.
- School Officials and Employees/Legitimate Educational Interests: School officials and employees who are authorized to review pupil records are school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, certificated employee, or support staff member (including, but not limited to, paraeducator, health or medical staff and school law enforcement personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant,

educational consultant or therapist); a vendor, contractor, or other party to whom the district has outsourced institutional services or functions; an agency caseworker of a state or local child welfare agency that has legal responsibility for the care and protection of a pupil, other public agencies providing services to pupils, as well as employees of other public schools or school systems where educational programs leading to high school graduation are provided or where a district pupil intends to or is directed to enroll; a minor's counsel of record. Access to pupil records is permitted only for records that are relevant to the legitimate educational interests of the requester. Upon request, the district discloses educational records without consent to officials of another school district in which the pupil seeks or intends to enroll. Individuals or entities who have legitimate educational interests include those described in California Education Code section 49076.

- *Right of Access and Review/Expungement:* You have an absolute right of access any and all pupil records related to your child, which are maintained by the district. A homeless child or youth or an unaccompanied youth who is 14 years of age or older may access his/her pupil records. If you wish to review records located at your child's school, please contact the Principal's office, or submit a written request that identifies the record(s) you wish to inspect. If you wish to review records located at the district office, please contact the Educational Services department. The Principal or district office has five (5) business days from the day of the receipt of a request to provide access to the records. Upon satisfactory completion of the rehabilitation assignment of a pupil whose expulsion has been suspended by the district Governing Board, the Board may order the expungement of any or all records of the expulsion proceedings. If the Orange County Board of Education enters an order reversing the decision of the district Governing Board to expel a pupil, the County Board may direct the district Governing Board to expunge the record of the pupil and records of the district of any references to the expulsion action. When you submit a written revocation of consent after the initial provision of special education and related services for your child, the district is not required to amend the education records of your child to remove any reference to your child's receipt of special education and services.
- *Challenging the Content of Records (EC § 49070):* You have the right to challenge the content of any pupil record by filing a written request with the district Superintendent to correct or remove any information recorded in the written records concerning your child which you allege to be any of the following: (1) inaccurate, (2) an unsubstantiated personal conclusion or inference, (3) a conclusion or inference outside the observer's area of competence, (4) not based on the personal observation of a named person with the time and place of the observation noted, (5) misleading, or (6) in violation of the privacy or other rights of the pupil.
- *Copying Costs:* You may receive copies of your child's pupil records, at a cost of 10¢ per page.
- *Transfer of Records:* The district is required to transfer a copy of your child's permanent pupil records within 10 schooldays to the school your child intends to enroll in.
- *Complaints:* You have the right to file a complaint with the United States Department of Education concerning an alleged failure by the district to comply with the provisions of the federal Family Educational Rights and Privacy Act (20 USC §1232g).
- *Prospectus of School Curriculum:* The curriculum for your child's school is compiled at least once annually in a prospectus which is available on the district website or from the Educational Services department.
- *Statement or Response to Disciplinary Actions:* Whenever information is included in a pupil record concerning any disciplinary action taken in connection with your child, you have the right to include a written statement or response concerning the disciplinary action in your child's pupil record.

- **Destruction of Pupil Records:** The Governing Board of the district is required to retain indefinitely the original or an exact copy of mandatory permanent pupil records (Class 1 - Permanent Records) which schools have been directed to compile by California regulations; maintain for stipulated periods of time mandatory interim pupil records (Class 2 - Optional Records) until the information is no longer needed to provide educational services to a child and are retained until reclassified as Class 3 – Disposable Records, and then destroyed as per California regulations (5 CCR 432). Prior to destroying pupil records of a child who has received special education services, the IDEA requires parental notification when the district decides that personally identifiable information is no longer needed to provide educational services to a child. Once parents/guardians have been notified that personally identifiable information is no longer needed, they have the option of requesting access to and/or copies of pupil records prior to destruction, and to request that pupil records be destroyed, unless the district determines that the information could be needed to provide educational services in the future or is needed for auditing purposes (34 CFR 300.624, 5 CCR 16026). Unless classified as permanent records, all other pupil records are destroyed five years after the information is no longer needed to provide educational services (5 CCR 16027).

#### **ELECTRONIC TRANSFER OF PRE-ENROLLMENT PUPIL RECORDS OF MATRICULATING STUDENTS (EC**

**§49076):** To facilitate the efficient transfer of pupil records when matriculating from sixth grade, requesting districts and/or schools in the same attendance area are provided pre-enrollment pupil record information electronically from the Cypress School District. While this practice may be an effective way to ensure timely pupil record transfers, parents/guardians may submit a written request prohibiting the release of pre-enrollment pupil records as outlined above.

**SOCIAL MEDIA INFORMATION (EC §49073.6):** The district Governing Board has adopted a policy that allows the district to gather only information that pertains to the school or pupil safety. (*Board Policy 6163.4 Student Use of Technology*)

**RELEASE OF DIRECTORY INFORMATION (EC §49073):** The district has designated the following items as “Directory Information”: pupil name, address, telephone number, date of birth, school, and dates of attendance. The district partners with various organizations, such as STARBASE, Cypress College CyberPatriots, and TGR Learning Lab, to provide additional enrichment experiences throughout the school year and shares directory information in addition to parent name(s), student grade level, and student gender with these organizations. No information may be released to a private profit-making entity other than representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. However, no directory information regarding your child may be released if you notify the district that the information shall not be released. Please submit a written notice to the Principal of your child’s school if you wish to deny access to directory information concerning your child. Release of directory information of a homeless child or youth is prohibited unless a parent or eligible pupil has given written consent that such information may be released, except as permitted by law for the purpose of facilitating access to vision or dental care services.

[For districts serving grades 6 to 12.] **CALIFORNIA COLLEGE GUIDANCE INITIATIVE (EC §§ 10861, 51225.7(f)(3), 51229(a)((6), 60900.5 & 69432.9(c)(2)(A)):** The California College Guidance Initiative (CCGI) manages [www.CaliforniaColleges.edu](http://www.CaliforniaColleges.edu), which is the State of California’s official college and career planning platform and is free to all California students in grades six through twelve and their families. The CCGI currently receives enrollment data for all public school students enrolled in grades six through twelve from the California Department of Education (CDE). The data shared will be used to provide pupils and families with direct access to online tools and resources and will enable a pupil to transmit information shared with the CCGI to both of the following: (1) postsecondary educational institutions for purposes of admissions and

academic placement; and (2) the Student Aid Commission for purposes of determining eligibility for, and increasing access to, student financial aid.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA" 20 USC §1232g): Federal law set forth in FERPA grants parents certain rights with respect to their student's records. Please refer to Attachment 3 for the district's FERPA Notice.

### **HEALTH AND SAFETY**

REFUSAL TO CONSENT TO PHYSICAL EXAMINATION (EC §§49451, 48980): You may file an annual written statement with the Principal of your child's school, stating that you will not consent to a physical examination of your child. However, whenever there is good reason to believe that the child is suffering from a recognized contagious or infectious disease, the child shall be sent home and shall not be permitted to return until school authorities are satisfied that any contagious or infectious disease does not exist.

PUPIL MENTAL HEALTH SERVICES (EC §§49428, 48980): Information on how to initiate access to available mental health services on campus or in the community, or both, is available in your school's Family Handbook. Please refer to Attachment 4 for more information.

CONTINUED MEDICATION REGIMEN FOR NONEPISODIC CONDITION (EC §49480): If your child is on a continuing medication regimen for a nonepisodic condition, you are required to inform the school nurse or other designated certificated school employee of: (1) the medication being taken, (2) the current dosage, and (3) the name of the supervising physician. With your consent, the school nurse may communicate with your child's physician and may consult with school personnel regarding the possible effects of the drug on your child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. If your child is on a continuing medication regimen, please complete the *Request for the Administration of Medication* form available on the district website or from your school office.

ADMINISTRATION OF IMMUNIZING AGENTS (EC §§49403, 48980): The district Governing Board may permit any person licensed as a physician and surgeon, any person licensed as a registered nurse, or other licensed healthcare practitioner acting under the direction of a supervising physician and surgeon, to administer an immunizing agent to a pupil. You have the right to consent in writing to the administration of an immunizing agent to your child.

ADMINISTRATION OF PRESCRIBED MEDICATION (EC §§49423, 49423.1, 48980): If your child is required to take prescription medication during the regular school day, you may request assistance for your child by the school nurse or other designated school personnel. If you wish such assistance, you must provide both a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and your own written statement indicating your desire that the district assist your child in the matters set forth in the physician's statement. Your child may also carry and self-administer prescription epinephrine delivery system or asthma medication if the district receives written statements from you and the child's physician, in the form required by law.

TOBACCO-FREE CAMPUS POLICY (H&SC §104420): The district Governing Board has adopted and enforces a tobacco-free campus policy. The policy prohibits the use of tobacco products, at any time, in district-owned or leased buildings, on district property and in district vehicles. (*Board Policy 3513.3 Tobacco-Free Schools*)

MEDICAL AND HOSPITAL SERVICES NOT PROVIDED (EC §§49471, 48980): The district Governing Board does not provide or make available medical and hospital services for district pupils who are injured while participating in athletic activities.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS (EC §§49472, 48980): The district Governing Board may provide or make available medical or hospital service through nonprofit membership corporations, defraying the cost of medical service or hospital service, or through group, blanket or individual policies of accident insurance or through policies of liability insurance, for injuries to district pupils arising out of accidents occurring on district property or while being transported to and from school-sponsored activities. No pupil is required to accept such service, without the consent of his/her parent/guardian.

INSTRUCTION FOR PUPILS WITH TEMPORARY DISABILITIES (EC §§48206.3, 48207.3, 48207.5, 48208, 48980): If your child should suffer a temporary disability which makes attendance in regular day classes or an alternative education program in which the child is enrolled impossible or inadvisable, your child shall receive individual instruction provided by the district in which he/she is deemed to reside. Individual instruction includes instruction provided in your home, in a hospital or other residential health facility, excluding state hospitals, or under other circumstances prescribed by state law. If your child is well enough to return to school during the school year in which individual instruction began, he/she must be allowed to return to the school that he/she attended prior to receiving individual instruction. Individual instruction in your home must commence no later than five working days after the district determines your child shall receive this instruction.

PUPILS WITH TEMPORARY DISABILITIES (EC §§48207, 48208, 48980): In the event that your child has a temporary disability and is confined in a hospital or other residential health facility located outside this district, you shall be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. In such circumstances, it is your responsibility to notify the school district in which you are deemed to reside of your child's presence in a qualifying hospital.

TYPE 1 DIABETES (EC §49452.6): Please refer to Attachment 5 for information required to be provided to parents regarding type 1 diabetes.

PROOF OF ORAL HEALTH ASSESSMENT (EC §49452.8): Your child must have an oral health assessment (dental check-up) by no later than May 31 of the first year entering kindergarten or first grade. Dental check-ups in the 12 months before starting school meet this requirement. Ask your dentist to fill out the Oral Health Assessment Form provided by the school. You may be excused from complying with the dental check-up requirement by Completing a Waiver of Oral Health Assessment Requirement form.

FREE AND REDUCED PRICE MEALS (EC §§49510, *et seq.*, 48980; 49501.5): The district is required to provide two nutritionally adequate meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. Information concerning this program is available on the district website or from your school office.

NOTIFICATION OF PESTICIDE USE (EC §§17611.5, 17612, 48980.3): A copy of the school's Integrated Pest Management Plan is available on the district's website or from the Maintenance/Operations, Transportation, and Technology department. Please refer to Attachment 6 for a list of all pesticide products expected to be applied at your child's school during the upcoming year.

ASBESTOS MANAGEMENT PLAN (40 CFR §763.93): The district's updated asbestos management plan for each school is available for inspection in the Maintenance/Operations, Transportation, and Technology department.

CANCER PREVENTION ACT (EC § 48980.4; H&SC § 120336): State law requires that pupils be advised to adhere to current immunization guidelines, as recommended by the State Department of Public Health, in accordance with Health and Safety Code section 120164, regarding full human papillomavirus (HPV) immunization before admission or advancement to grade 8. HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. Please refer to Attachment 7 for information required to be provided to parents of students admitted or advancing to grade 6 regarding HPV immunization.

DANGERS OF SYNTHETIC DRUGS (EC § 48985.5): The district is required to share information annually about the dangers associated with using synthetic drugs that are not prescribed by a physician (such as fentanyl), and the possibility that dangerous synthetic drugs can be found in counterfeit pills. There is also a risk that social media platforms may be used as a way to market and sell synthetic drugs, such as fentanyl. Additional information regarding the dangers of synthetic drugs, counterfeit pills and the risk of social media being used to sell such drugs can be found on the district's website as well as each individual school's website. Please refer to Attachment 8 for more information.

### **ATTENDANCE**

STATUTORY ATTENDANCE OPTIONS (EC §§35160.5, 46600, 48204, 48300, 48980): The district is required to advise each parent/guardian of all existing statutory attendance options and local attendance options available in the district. These are options for attending schools other than the school designated for the local attendance area in which the parent/guardian resides. The options include intradistrict transfer, interdistrict transfer, transfer based on parental employment, and "district of choice" if established by Governing Board resolution. You may access interdistrict transfer permit information on the district's website or from your school office. Please refer to Attachment 9 for a complete summary of these attendance options.

EXCUSED ABSENCES (EC §§48205, 48980): Your child may be excused from school when the absence is for medical or justifiable personal reasons. Your child will be allowed to complete all assignments and tests missed during such an excused absence. Please refer to Attachment 10 for the full text of Education Code section 48205 and the list of circumstances warranting excused absences.

GRADE REDUCTION/LOSS OF ACADEMIC CREDIT (EC §§48205, 48980): Your child may not have his/her grade reduced or lose academic credit for any absence or absences excused under Education Code section 48205, when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Please refer to Attachment 10 for the full text of section 48205.

ABSENCES FOR RELIGIOUS PURPOSES (EC §§46014, 48980): If your district's governing board has adopted a resolution under EC § 46014, with your written consent, your child may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at your child's place of worship or at other suitable place or places away from school property designated by the religious group. Your child may not be excused from school for this purpose on more than four days per school month.

PREGNANT AND PARENTING PUPILS (EC §§ 222.5, 46015, 48980): Districts may not exclude nor deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to 8 weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused and the pupil shall not be required to complete academic work or other school requirements. After return from parental leave, a pupil may resume the

course of study in which he/she was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to the school in which he or she was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of his or her use of these accommodations.

SCHEDULE OF MINIMUM DAYS AND PUPIL-FREE STAFF DEVELOPMENT DAYS (EC § 48980): The district is required to advise all parents/guardians of the schedule of minimum days and pupil-free staff development days. Please refer to the district's calendar, which is Attachment 11 to this notice. If any minimum or pupil-free staff development days are scheduled following the distribution of this notice, the district will notify you as early as possible, but not later than one month before the scheduled minimum or pupil-free day.

### **NON-DISCRIMINATION**

STATEMENT OF NON-DISCRIMINATION (EC §§200, 220; Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, § 504 of the Rehabilitation Act of 1973): The district does not discriminate on the basis of race, color, national origin, ethnic group identification, religion, sex/gender (gender identity, gender expression) physical/mental disability or immigration status. The district will take steps to assure that the lack of being able to communicate in the English language will not be a barrier to admission and participation in district programs. Complaints alleging noncompliance with the district's policy of nondiscrimination should be directed to the Executive Director of Human Resources at (714) 220-6900. The district's nondiscrimination policy is available on the district website or from the Human Resources department.

RIGHT TO FREE PUBLIC EDUCATION (EC § 234.7): Your child has a right to a free public education, regardless of immigration status, or religious beliefs. For more information regarding the California Attorney General's guidance for immigrant students and families, please refer to Attachment 12 "Know Your Educational Rights." The California Attorney General has also published guidance and model policies for California's TK-12 schools that include information regarding, among other things:

- Plans for family safety;
- The Caregiver's Authorization Affidavit (Family Code section 6552); and
- The importance of providing schools with current emergency contact information, including secondary and additional contacts, and keeping that information up to date.

Families may review the full Attorney General guidance, entitled "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Immigration Issues," at: <https://oag.ca.gov/system/files/media/school-guidance-model-k12.pdf>

INSTRUCTIONAL MATERIALS AND INSTRUCTION — NON-DISCRIMINATION (AB 715) (EC §§ 220, 244, 262.3, 48980(o)): State law prohibits discrimination in public schools on the basis of protected characteristics. School districts may not adopt or approve instructional materials, curriculum, or professional development materials or services if their use would subject a pupil to unlawful discrimination. Instruction and instructional materials used in classrooms and school-sponsored activities are to be factually accurate, aligned with adopted curriculum and standards, and free from unlawful discriminatory bias. If the District knows or has reason to know that instruction, instructional materials, or a school-sponsored activity violated state nondiscrimination law, the District will investigate and take appropriate remedial action. Parents and guardians have the right to access instructional materials used in their child's classroom within

a reasonable amount of time, and concerns or complaints alleging unlawful discrimination may be raised with the District pursuant to its Uniform Complaint Procedures.

SEXUAL HARASSMENT POLICY (EC §§231.5, 48980; 5 CCR §4917): The district's written sexual harassment policy is Attachment 13 to this notice. (*Board Policy 5145.7 Sexual Harassment*)

### **PUPILS WITH DISABILITIES**

SPECIAL EDUCATION (EC §56000 *et seq.*; 20 USC §1401 *et seq.*): Both California and federal law require that a free appropriate public education (FAPE) in the least restrictive environment (LRE) be offered to qualified pupils with disabilities. Information on pupil eligibility, procedural safeguards, and additional matters is available from the Educational Services department.

CHILD FIND (EC §§56300, 56301): The district has a duty to identify, locate and assess children with disabilities who are in need of special education and related services. If you believe that your child is in need of special education and related services, you may initiate a referral for assessment by contacting the Educational Services department.

### **MISCELLANEOUS**

DISSECTION OR OTHERWISE HARMING OR DESTROYING ANIMALS (EC §32255 *et seq.*): If your child has a moral objection to dissecting or otherwise harming or destroying animals, he/she has a right to notify the teacher regarding this objection and to refrain from participation in an education project involving the harmful or destructive use of animals which must be substantiated with a note from a parent/guardian.

CAASPP STATE EXAMS (EC 60615; 5 CCR 852): During the spring, students in grades 3-6 will take the annual state exams. Parents may annually submit to the school a written request to excuse their child from any or all parts of the California Assessment of Student Performance and Progress ("CAASPP").

SCHOOL ACCOUNTABILITY REPORT CARD (EC §§35256, 33126, 32286): The district Governing Board annually issues a School Accountability Report Card (SARC) for each school in the district. You may obtain a copy of the SARC from the district website or your school office. The SARC includes, but is not limited to, assessment of school conditions specified in California Education Code section 33126. The SARC also includes an annual report on the status of the safety plan for your child's school, including a description of its key elements.

HEALTH INSTRUCTION/CONFLICTS WITH RELIGIOUS TRAINING AND BELIEFS (EC §51240): If any part of the school's instruction in health conflicts with your religious training and beliefs, you may submit a written request that your child be excused from the part of the instruction that conflicts with your religious training and beliefs.

NOTICE OF ALTERNATIVE SCHOOLS (EC §58501): The law requires the district to provide parent/guardians with a notice of alternative schools. Please refer to Attachment 14 for a copy of the notice specified in Education Code section 58501.

UNIFORM COMPLAINT PROCEDURES (5 CCR §4622): The district has adopted policies and procedures for the filing, investigation and resolution of complaints regarding alleged violations of federal or state law or regulations governing educational programs, including allegations of unlawful discrimination. A copy of the district's Uniform Complaint Procedures is available on the district website or from the Human Resources department. Please refer to Attachment 15, which is the district's Notice of Uniform Complaint Procedures.

VISITING THE SCHOOL (EC §51101): The Board has adopted a policy regarding classroom interruptions, which includes on-campus visitors, to allow students to take full advantage of learning opportunities while in the classroom. Please refer to Attachment 16 for rules related to school visits. (*Board Administrative Regulation 6116*)

EVERY STUDENT SUCCEEDS ACT (ESSA) (“ESSA”, 20 USC §6301 *et seq.*; EC §§313.2, 440):

- *Limited English Proficient Children*: The ESSA requires the district to inform the parent or parents of a limited English proficient (LEP) child identified for participation or participating in a language instruction educational program, of the following:
  - (1) the reasons for the identification of the child as LEP and in need of placement in a language instruction educational program;
  - (2) the child’s level of English proficiency, how such level was assessed and the status of the child’s academic achievement;
  - (3) the methods of instruction used in the program in which the child is or will be participating, and the methods of instruction used in other available programs;
  - (4) how the program in which the child is or will be participating, will meet the educational strengths and needs of the child;
  - (5) how such program will specifically help the child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation;
  - (6) the specific exit requirements for the program;
  - (7) in the case of a child with a disability, how such program meets the objectives of the individualized education program (IEP) of the child; and
  - (8) information pertaining to parental rights that includes written guidance detailing the right that parents have to have their child immediately removed from such program upon their request, and the options that parents have to decline to enroll their child in such program or to choose another program or method of instruction, if available; and assisting parents in selecting among various programs and methods of instruction, if more than one program or method is offered by the district.

If your child is LEP and has been identified for participation or is participating in the language instruction educational program, please contact the principal of your child’s school for the above information that is specific to your child. For general questions regarding the LEP program, contact the Executive Director of Educational Services.

- *Right to Information Regarding the Professional Qualifications of Teachers and Paraprofessionals*: The ESSA grants parents the right to request information regarding the professional qualifications of the children’s classroom teachers, including the following:
  - (1) whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
  - (2) whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
  - (3) the baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
  - (4) whether the child is provided services by paraprofessionals and, if so, their qualifications.

This information is available from the Human Resources department. The district will provide timely notice if your child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

- *Information on Child’s Level of Achievement*: The district will provide timely information on the level of

achievement of your child in each of the state academic assessments.

- *Homeless Liaison*: Homeless pupils have certain rights under California and federal law. For information concerning these rights, please contact the Executive Director of Educational Services, who is the district's liaison for homeless children and youths, at (714) 220-6900.

## **CONTACT INFORMATION**

### **SCHOOLS**

|                           |                |
|---------------------------|----------------|
| Arnold Elementary School  | (714) 220-6965 |
| King Elementary School    | (714) 220-6980 |
| Landell Elementary School | (714) 220-6960 |
| Luther Elementary School  | (714) 220-6918 |
| Morris Elementary School  | (714) 220-6995 |
| Vessels Elementary School | (714) 220-6990 |

### **DEPARTMENTS**

|                                                           |                |
|-----------------------------------------------------------|----------------|
| Human Resources                                           | (714) 220-6908 |
| Educational Services                                      | (714) 220-6922 |
| Maintenance/Operations,<br>Transportation, and Technology | (714) 220-6952 |

## **ATTACHMENTS**

- 1 Safe Storage of Firearms
- 2 Board Policy 4119.21 Professional Standards
- 3 Notification of Rights for Elementary and Secondary Schools
- 4 Student Mental Health Support
- 5 Type 1 Diabetes
- 6 Approved Pesticide List
- 7 Cancer Prevention Act
- 8 Dangers of Synthetic Drugs
- 9 Statutory Attendance Options
- 10 Education Code §48205
- 11 2025/26 Academic Calendars
- 12 Know Your Educational Rights
- 13 Board Policy 5145.7 Sexual Harassment
- 14 Notice of Alternative Schools
- 15 Uniform Complaint Procedures (UCP)
- 16 Board Administrative Regulation 6116 Classroom Interruptions



## CALIFORNIA LAW REGARDING SAFE STORAGE OF FIREARMS

The purpose of this notice is to inform and to remind parents and legal guardians of all students in the Cypress School District of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this notice spells out California law regarding the storage of firearms. Please take some time to review this notice and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; **or** (3) unlawfully brandishes the firearm to others.<sup>1</sup>
  - **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor **never** actually accesses the firearm.<sup>2</sup>
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.<sup>3</sup>
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.<sup>4</sup>
- **Note:** Your county or city may have additional restrictions regarding the safe storage of firearms. You can find additional information on the California Department of Justice website at <https://oag.ca.gov/firearms/tips>.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

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<sup>1</sup> See California Penal Code sections 25100 through 25125 and 25200 through 25220

<sup>2</sup> See California Penal Code section 25100(c)

<sup>3</sup> See California Civil Code Section 29805

<sup>4</sup> See California Civil Code Section 1714.3

**Policy 4119.21: Professional Standards**

**Status:** ADOPTED

**Original Adopted Date:** 02/08/2018 | **Last Revised Date:** 04/09/2026 | **Last Reviewed Date:** 04/09/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

**Inappropriate Conduct**

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor

employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

### **Reports of Misconduct**

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

### **Notifications**

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

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## **NOTIFICATION OF RIGHTS FOR ELEMENTARY AND SECONDARY SCHOOLS**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records maintained by the school. These rights transfer to the eligible student when he/she reaches the age of 18 or attends a school beyond the high school level.

Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend their child's or their education record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education records. However, FERPA permits schools to disclose those records, without consent, to the following parties or under the following conditions:

- School officials with legitimate education interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date of birth, major field of study, participation in officially recognized activities and

sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public private school attended by the student. However, schools must inform parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. School official must notify parents and eligible students annually of their rights under FERPA. The actual means of notification is left to the discretion of each school.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Student Privacy Policy Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202

# STUDENT MENTAL HEALTH SUPPORT

## WHAT IS MENTAL HEALTH?

Mental health includes our emotional, psychological, and social well-being. It can affect how we think, feel, and act.



## WHAT ARE SOME EXAMPLES OF THINGS THAT CAN IMPACT OUR MENTAL HEALTH?

- Stress
- Environment
- School/work
- Family and friends
- Sudden changes to our routines
- Biological factors
- Grief and loss
- Alcohol or drug use

## HOW CAN I TELL IF I AM STRUGGLING WITH MY MENTAL HEALTH?

If you start to notice any of the following behaviors in yourself or your friends, you may be struggling with your mental health:

- Too much or too little sleep
- Over/under eating
- Difficulty concentrating
- Lack of motivation
- Wishing to be alone for long periods of time
- Lack of interest in things that used to be enjoyable
- Irritability
- Hearing voices or seeing things that are not there
- Thoughts of death or dying



## WHERE CAN I GO TO GET HELP?

### At School:

- Principal
- School psychologist
- Teacher
- Office staff
- Any other trusted adult

### At Home or in your Community:

- National Suicide Prevention Lifeline - 988
- Crisis Text Line - Text "Home" to 741741
- The Trevor Project Lifeline 1-866-488-7386
- OC Links 855-625-4657
- Local Police Non-emergency number
  - 714-229-6600 (Cypress)
  - 714-562-3901 (Buena Park)
  - 714-690-3370 (La Palma)
- Substance Abuse and Mental Health Services Administration Hotline 1-800-662-4357

For countywide resources, please scan the QR code below:



## WHAT CAN I DO TO MANAGE MY MENTAL HEALTH?

The following are positive coping skills that you can practice when you notice your feelings, thoughts, or behaviors are becoming harder to manage:

- Practice deep breathing
- Meditate
- Go for a walk
- Journal
- Talk to a counselor/therapist
- Exercise

## BE MINDFUL OF COPING SKILLS THAT MAY BE MORE HARMFUL IN THE LONG RUN



Some coping skills may make you feel relieved and improve your mood temporarily. However, they can have longer-lasting negative effects on your mental health. Be careful about engaging in certain activities such as:

- Drug and alcohol use
- Risky sexual behaviors
- Negative peer associations
- Isolating
- Self-harming behaviors





## TYPE 1 DIABETES INFORMATION

Pursuant to California Education Code Section 49452.6, this type 1 diabetes information is for local educational agencies to provide to parents and guardians of incoming elementary school students. Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

### Description

Type 1 diabetes usually develops in children and young adults but can occur at any age

- According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively.
- The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Type 1 diabetes affects insulin production

- As a normal function, the body turns the carbohydrates in food into glucose (blood sugar), the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood into the cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and blood glucose levels rise.
- Over time, glucose can reach dangerously high levels in the blood, which is called hyperglycemia.
- Untreated hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes.

### Risk Factors Associated with Type 1 Diabetes

It is recommended that students displaying warning signs associated with type 1 diabetes, which are described below, should be screened (tested) for the disease by their healthcare provider.

Researchers do not completely understand why some people develop type 1 diabetes and others do not; however, having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes. Other factors may play a role in developing type 1 diabetes, including environmental triggers such as viruses. Type 1 diabetes is not caused by diet or lifestyle choices.

### Warning Signs and Symptoms Associated with Type 1 Diabetes and Diabetic Ketoacidosis (DKA)

Warning signs and symptoms of type 1 diabetes in children develop quickly, in a few weeks or months, and can be severe. If your child displays the warning signs below, contact your child's primary health care provider or pediatrician for a consultation to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Increased urination, including bed-wetting after toilet training
- Increased hunger, even after eating

- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Moodiness, restlessness, irritability, or behavior changes

DKA is a complication of untreated type 1 diabetes. DKA is a medical emergency. Symptoms include:

- Fruity breath
- Dry/flushed skin
- Nausea
- Vomiting
- Stomach pains
- Trouble breathing
- Confusion

### **Types of Diabetes Screening Tests that are Available**

- Glycated hemoglobin (A1C) test: A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5 percent or higher on two separate tests indicates diabetes.
- Random (non-fasting) blood sugar test: A blood sample is taken any time without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- Fasting blood sugar test: A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- Oral glucose tolerance test: A test measuring the fasting blood sugar level after an overnight fast with periodic testing for the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

### **Type 1 Diabetes Treatments**

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment. If your child is diagnosed with type 1 diabetes, their healthcare provider will be able to help develop a treatment plan. Your child's healthcare provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

If you have questions regarding type 1 diabetes, please contact a healthcare provider.

If you need community connections and support regarding type 1 diabetes, please contact your school office staff.



# Cypress School District

## Annual Notification School Year 2026/27

### Approved Pesticide List

*Reason for Pest Control Application: Insects and rodents that pose a health hazard.*

| Product Name                  | Manufacturer              | EPA Registration | Active Ingredient                                                    |
|-------------------------------|---------------------------|------------------|----------------------------------------------------------------------|
| Advion Ant Bait Arena         | DuPont                    | 100-1485         | Indoxacarb Advion Ant Gel Bait                                       |
| Advion Ant Gel Bait           | DuPont                    | 100-1498         | Indoxacarb                                                           |
| Advion Cockroach Bait Arena   | DuPont                    | 100-1486         | Indoxacarb                                                           |
| Alpine Cockroach Gel Bait     | Whitmire Micro-Gen        | 100-1484         | Indoxacarb                                                           |
| Alpine Flea Insecticide W/IGR | Whitmire Micro-Gen        | 499-540          | Dinotefuran                                                          |
| Alpine Fly Bait               | DuPont                    | 499-568          | Dinotefuran                                                          |
| Alpine Cockroach Gel Bait     | DuPont                    | 499-510          | Dinotefuran                                                          |
| Alpine WSG                    | Dinotefuran               | 499-561          | Dinotefuran                                                          |
| Altocid                       | (S)-Methoprene            | 2724-451         |                                                                      |
| Avitrol Whole                 | Avitrol Corporation       | 11649-7          | Aminopyridine                                                        |
| Bora-Care                     | Nisus                     | 64405-1          | Disodium Octoborate Tetrahydrate                                     |
| Cadet                         | Cholecalciferol           | 12455-162        |                                                                      |
| Contrac California Box        | Bromethalin               | 12455-151        |                                                                      |
| Contrac California Soft       | Bromethalin               | 12455-159        |                                                                      |
| Cy-Kick                       | BASF                      | 499-304          | Cyfluthrin                                                           |
| Delta Gard G                  | Bayer                     | 432-836          | Deltamethrin                                                         |
| Deltadust                     | Bayer                     | 432-772          | Deltamethrin                                                         |
| Demand CS                     | Syngenta                  | 100-1066         | Lambda-cyhalothrin                                                   |
| Detex All-Weather Blox        | Bell Laboratories         | N/A              | N/A                                                                  |
| Essentria Granules            | Zoecon                    | N/A              | Eugenol, Thyme Oil                                                   |
| Fastrac All-Weather Blox      | Bell Laboratories, Inc.   | 12455-95         | Bromethalin                                                          |
| Gentrol IGR                   | Zoecon                    | 2724-351         | (S)-Hydroprene                                                       |
| Gentrol Point Source          | Wellmark International    | 2724-469         | (S)-Hydroprene                                                       |
| Hot Spot                      | Microbes and citrus Oil   | N/a              | N/A                                                                  |
| IC Ori                        | Essentria                 | N/A              | Sodium Lautyl Sulfate, Geraniol, Clove Oil, Cornmint Oil             |
| In2Mix                        | In2Care BV, Marijkeweg 22 | 91720-1          | Pyriproxyfen                                                         |
| Maxforce FC Magnum Roach Gel  | Bayer                     | 432-1460         | Fipronil                                                             |
| Maxforce FC Select            | Bayer                     | 432-1259         | Fipronil                                                             |
| Maxforce Fly Spot Bait        | Bayer                     | 432-1455         | Imidacloprid                                                         |
| Maxforce Impact Roach Gel     | Bayer                     | 432-1531         | Clothianidin                                                         |
| Maxforce Quantum Ant Bait     | Bayer                     | 432-1506         | Imidacloprid                                                         |
| Niban Granular Bait           | Nisus                     | 64405-2          | Orthoboric Acid                                                      |
| OneGuard                      |                           | 1021-2807        | Lamda-cyhalothrin, Prallethrin, Pyriproxyfen, Piperonyl butoxide     |
| Optigard Flex                 | Syngenta                  | 100-1306         | Thiamethoxam                                                         |
| Ovo Control Pigeon Bait       | Innolytics, LLC           | 80224-1          | Nicarbazin                                                           |
| Phantom                       | BASF Corporation          | 241-392          | Chlorfenapyr: 4-bromo-2-(4-chlorophenyl)-1- (ethoxymethyl)           |
| Precor Liquid IGR             | Zoecon                    | 2724-352         | (S)-Methoprene                                                       |
| Premise Foam                  | Bayer                     | 432-1391         | Imidacloprid                                                         |
| Shockwave1                    | MGK                       | 1021-2804        | Pirethrins Bifenthrin,PNO,MGK-264,Nyguard                            |
| SureKill CT-511               | Neogen Corporation        | 47000-73         | Pyrethrins, PBO, OBD                                                 |
| SureKill SK-100               | Neogen Corporation        | 47000-179        | Pyethrins, PBO, OBD                                                  |
| SureKill LD-44                | Neogen Corporation        | 470007-7         | Pyrethrins, Piperonyl Butoxide, N-Octyl Bicycloheptene Dicarboximide |



# Cypress School District

## Annual Notification School Year 2026/27

### Approved Pesticide List

*Reason for Pest Control Application: Insects and rodents that pose a health hazard.*

| Product Name                     | Manufacturer            | EPA Registration | Active Ingredient                |
|----------------------------------|-------------------------|------------------|----------------------------------|
| Surekill Roach Gel Bait          | Neogen Corporation      | 92028-3-47000    | Imadacloprid                     |
| Suspend Polyzone                 | Bayer                   | 432-1514         | Deltamethrin                     |
| Talpirid Mole Bait               | Bell Laboratories, Inc. | 12455-101        | Bromethalin                      |
| Talstar PL granules              | FMC Corporation         | 279-3168         | Bifenthrin                       |
| Temprid FX                       | Bayer                   | 432-1544         | Imidacloprid, Cyfluthrin         |
| Temprid Ready spray              | Bayer                   | 432-1527         | Imadacloprid, Cyfluthrin         |
| Termidor SC                      | BASF                    | 7969-210         | Fipronil                         |
| Termidor HE                      |                         | 7969-329         | Fipronil                         |
| Termidor Foam                    |                         | 499-563          | Fipronil                         |
| Tim-Bor                          | Nisus                   | 64405-8          | Disodium Octoborate Tetrahydrate |
| Vendetta Plus Cockroach gel Bait | MGK                     | 1021-2593        | Abamectin B1                     |
| Wasp Freeze                      | Whitmire Micro-Gen      | 499-550          | d-trans Allethrin                |

## What is HPV?

HPV is a very common virus that 8 out of 10 people will get at some point in their lifetime. Some HPV infections can lead to cancer later in life.

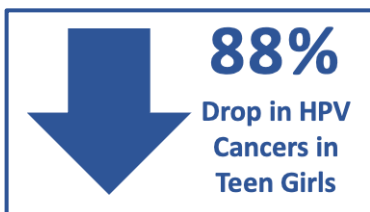


**HPV is estimated to cause about 37,000 cases of cancer in men and women every year in the U.S. – that's the same as the average attendance for a major league baseball game!**

Only cervical cancer, one of the cancers caused by HPV, can be detected early with a Pap test. The other cancers caused by HPV may not be detected until they are more serious. HPV vaccination prevents infections that cause these cancers.

## How can I protect my child from HPV?

HPV vaccination can prevent over 90% of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. With more than 135 million doses given in the U.S. since 2006, HPV vaccine has a long safety record that's backed by over 15 years of monitoring. Common side effects are mild and get better within a day or two. These include pain, redness, or swelling where the shot was given, similar to other vaccines.



**HPV vaccination works extremely well. Since HPV vaccination was first recommended in 2006, infections with HPV types that cause most HPV cancers have dropped 88% among teen girls and 81% among young adult women.**

Vaccination against HPV is recommended by the federal Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians. It's also recommended by the American Cancer Society and California's Cancer Prevention Act.

## Who should get the vaccine and when should they get it?



**Because the vaccine is more effective when given at younger ages, two doses of HPV vaccine are recommended for all kids between the ages of 9 to 12 years, and the second dose should be given before the start of 8<sup>th</sup> grade.**

(Kids who wait until later to get their first dose of HPV vaccine may need three doses.) The HPV vaccine is often given at the same time as other adolescent vaccines, like Tdap to prevent whooping cough and meningococcal vaccine to prevent bacterial meningitis.

## Where can I get the HPV vaccine for my child?

Ask your health care provider, pharmacist, or local health department to learn more about HPV vaccine and where you can get it. The vaccine is covered by most health insurance plans. If you don't have health insurance, your child can still get vaccinated. The Vaccines for Children (VFC) Program offers free vaccines to children up to age 18 years without insurance or whose insurance does not cover the cost of vaccines.

Ask your healthcare provider or about VFC, or learn more [here](#). Find doctors participating in VFC [in your area](#). For more information on HPV, the vaccine, and cancer prevention, visit the [Centers for Disease Control and Prevention](#).



# COMBATTING FENTANYL WITH ACTIONS AND RESOURCES

The growing number of fentanyl overdoses is indeed a crisis among our youth, and State Superintendent of Public Instruction Tony Thurmond is calling on schools and partners to continue to do everything possible to braid together new and ongoing resources and programming to address this challenge. By working together, educators, health experts, community partners, and families can better provide the critical supports to help keep our students informed, healthy, and safe.

## TAKING ACTION, PROVIDING RESOURCES

### Webinars

The California Department of Education (CDE) has been working with the California Department of Public Health (CDPH) to provide our schools and districts with resources and information that they can readily share with parents and students to help keep them safe. We co-hosted webinars with our partners at the CDPH on September 28 and October 12, 2022. We encourage all local educational agencies (LEAs) to view the webinars on the CDPH YouTube page at <https://www.youtube.com/watch?v=Vmb76t6CC3Q>.

### Resources from Public Agencies

It is important that we educate, prepare, and equip those working closest with students and families with the latest information and guidance on how to use all the tools we have at our disposal. Partnering with the CDPH, we have a shareable Fentanyl Awareness and Prevention toolkit page available at <https://schools.covid19.ca.gov/pages/share>, and more resources are on the CDPH Substance and Addiction Prevention Branch web page at <https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/OPI-landing.aspx>.

State lawmakers adopted AB 1748, which went into effect in 2017 and authorized school districts, county offices of education, and charter schools to obtain FDA-approved opioid antagonists to administer in the event of an opioid overdose. We are working with our districts on how to develop and implement a local school naloxone (Narcan) policy. Schools should train staff on how to safely store and administer Narcan. As an example, see the Lake County Office of Education local school naloxone policy at <https://nopn.org/resources/lake-county-office-of-education-naloxone-policy>. We also encourage schools to provide peer-to-peer resources and parent engagement opportunities.

Please see these additional resources aimed at curbing the fentanyl epidemic:

- The CDPH Statewide Standing Order for Naloxone web page at <https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Naloxone-Standing-Order.aspx>
- The Department of Health Care Service (DHCS) Naloxone Distribution Project web page at [https://www.dhcs.ca.gov/individuals/Pages/Naloxone\\_Distribution\\_Project.aspx](https://www.dhcs.ca.gov/individuals/Pages/Naloxone_Distribution_Project.aspx)
- The CDPH Fentanyl web page at <https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Fentanyl.aspx>
- CDPH guidance regarding rainbow fentanyl at <https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Rainbow-Fentanyl-Alert.aspx>
- General information regarding Naloxone from the CDPH at <https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Naloxone.aspx>
- Fresno County fentanyl resources flyer at <https://www.co.fresno.ca.us/resources/fentanyl-danger-in-fresno-county>
- The California Safe Schools For All Hub at <https://schools.covid19.ca.gov/>

## THE IMPORTANCE OF SUBSTANCE ABUSE PREVENTION AND HEALTH EDUCATION

Health education is a powerful, comprehensive, theory-driven, evidence-based platform from which to educate, inform, and empower youth to make well-informed decisions that lead to positive practices that promote a lifetime of good physical, mental, social, and emotional health.

High-quality, standards-based health education is centered on building skills and increasing health literacy for all students. Health literacy, as defined by the World Health Organization, is the combination of cognitive and social skills that determine the motivation and ability of individuals to gain access to, understand, and use information and services in ways that promote and maintain good health. The goal is to improve students' health and education outcomes by working with educators, families, and communities to prevent substance use among youth.

### The Health Education Framework

As you know, California's Health Education Framework includes substance use prevention for students of all ages—starting with general lessons for the youngest students about the importance of putting healthy things in one's body and resisting peer pressure, and

eventually leading to detailed lessons for older students on the effects of illicit drugs on adolescent brain development. The idea is to connect health with life skills such as thinking critically, making good decisions, setting goals, and developing positive relationships.

At a minimum, instruction in alcohol, tobacco, and other drugs (ATOD) must occur in kindergarten and grades two, four, six, and middle school and high school. Students should begin to demonstrate refusal skills as early as second grade, learn to identify the outside influences that affect drug use in fourth grade, and progress to identifying the legal impacts drug use can have on one's life in sixth grade. From there, students are asked to role-play responsible decision-making skills regarding opioids and practice saying no or walking away from the situation, and, in the seventh grade, students begin to look at the statistics around opioid use and deaths due to overdose and consider how opioids could affect them. These are just some examples of opioid-specific instruction students receive throughout our public-school system.

### **More School Health Resources**

For more resources, please visit the California Health Education website at <https://californiahealtheducation.org/Pages/Home.aspx>.

## **ACCESS TO COUNSELING AND MENTAL HEALTH SUPPORT**

We know that the spike in all forms of substance abuse among adolescents is connected to a broader mental health crisis so serious that the US Surgeon General has identified it as a public health emergency. The COVID-19 global pandemic has exacerbated the mental health challenges faced by our students and their families. Our schools cannot turn away from this crisis. There has never been a more important moment to increase easily accessible school-based mental health services, substance abuse intervention, and supportive resources for families in crisis.

Many LEAs have reported positive outcomes when they have offered substance abuse intervention services on campus in partnership with local community-based organizations. Harm reduction models that emphasize supportive rather than punitive approaches to intervention are especially interesting.

Please see the CDE Mental Health web page at <https://www.cde.ca.gov/ls/mh/> for information and resources.

## **Bringing More Mental Health Professionals to Schools**

Student, family, staff, and community well-being remains top priority as we emerge from the COVID-19 pandemic. A primary focus during the last session of the California State Legislature was State Superintendent Thurmond's initiative to ensure recruitment of 10,000 new counselors and mental health professionals. As a result, aspiring counselors, school social workers, and school psychologists are now eligible for the Golden State Teacher Grant Program, which will ensure their graduate education will be almost free of charge if they commit to serve in a California public school. More information about the program is available at <https://gstg.csac.ca.gov/>. As we look to the immediate future, this new cadre of school-based mental health professionals will significantly increase our capacity to provide intervention services and also lower our counselor ratios so that substance abuse can be proactively identified and prevented before it starts.

## **Funding for Student Mental Health**

California has made a historic \$7.9 billion general fund investment in learning recovery grants to allow our schools to increase instructional time and provide literacy interventions, high-dosage individualized tutoring, and mental health support and services to our students. Additionally, schools can use Title IV funds for activities related to supporting safe and healthy students.

## **Community Connections**

The CDE urges LEAs to grow and expand community partnerships that can bring trusted and proven prevention and intervention resources to campus. The CDE partnered with the DHCS to launch the California Youth Behavioral Health Initiative, which will offer an unprecedented level of family mental health and wellness services on campuses through several different components of this new program. Read more on the Children and Youth Behavioral Health Initiative web page at <https://www.chhs.ca.gov/home/children-and-youth-behavioral-health-initiative/>. We are also leading the implementation of our nation's largest investment to expand the community schools model across our state. This innovative school transformation approach will allow for the expansion and deepening of integrated student service delivery on campuses throughout the state.

## **Assessing Student Needs and Emergencies**

School counselors can build relationships with our students and can look into the student's mental health and overall well-being. We need to look into whether students need mental health support, better coping skills, or if their family need support. We also need to get the word out so educators, family members, and students all recognize the signs of opioid overdose: small, constricted, pinpoint pupils; falling asleep or losing consciousness; slow, weak, or no breathing; choking or gurgling sounds; limp body; cold and/or clammy skin; and discolored skin (especially lips and nails).

## STATUTORY ATTENDANCE OPTIONS

Prepared by the California Department of Education

### CHOOSING YOUR CHILD'S SCHOOL

#### A Summary of School Attendance Alternatives in California

California law [EC § 48980(h)] requires all school boards to inform each pupil's parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Pupils that attend schools other than those assigned by the districts are referred to as "transfer pupils" throughout this notification. There is one process for choosing a school within the district which the parents/guardians live (intradistrict transfer), and two separate processes for selecting schools in other districts (interdistrict transfer). The general requirements and limitations of each process are described below.

#### **Choosing a School Within the District in Which Parents/Guardians Live**

The law (EC § 35160.5(b) (1)) requires the school board of each district to establish a policy that allows parents/guardians to choose the schools their children will attend, regardless of where the parents/guardians live in the district. The law limits choice within a school district as follows:

- Pupils who live in the attendance area of a school must be given priority to attend that school over pupils who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means pupils must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a pupil's academic or athletic performance as a reason to accept or reject a transfer.
- Each district must decide the number of openings at each school which can be filled by transfer pupils. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.
- A district is not required to provide transportation assistance to a pupil that transfers to another school in the district under these provisions.
- If a transfer is denied, a parent/guardian does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents/guardians to appeal a decision.

#### **Choosing a School Outside the District in Which Parents/Guardians Live**

Parents/guardians have two different options for choosing a school outside the district in which they live. The options are described below:

1. Interdistrict Transfers: The law (EC §§46600 through 46607) allows two or more school boards to enter into an agreement, for a term of up to five years, for the transfer of one or more pupils between districts. The agreement must specify the terms and conditions for granting or denying transfers. The district in which the parent/guardian lives may issue an individual permit under the terms of the agreement, or district policy, for transfer and for the applicable period of time. The permit is valid upon endorsement by the district of proposed attendance. The law on interdistrict transfers also provides for the following:

- If either district denies a transfer request, a parent/guardian may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision.
  - No district is required to provide transportation to a pupil who transfers into the district.
2. Open Enrollment: The law (EC §48350 et seq.) authorizes the parent/guardian of a pupil enrolled in a low-achieving school, as defined, to submit an application for the pupil to attend a school in a school district of enrollment, as defined. Other provisions include:
- An application requesting a transfer must be submitted by the parent of a pupil to the school district of enrollment prior to January 1 of the school year preceding the school year for which the pupil is requesting a transfer. The application deadline does not apply to a request for transfer if the parent is enlisted in the military and was relocated by the military within 90 days prior to submitting the transfer application.
  - The application may request enrollment of the pupil in a specific school or program within the school district.
  - A pupil may enroll in a school in the school district of enrollment in the school year immediately following the approval of the transfer application.
  - A school district of enrollment shall establish a period of time to provide priority enrollment for pupils residing in the school district prior to accepting transfer applications.
  - The school district of residence in which the pupil resides or a school district of enrollment to which a pupil has applied to attend may prohibit the transfer of the pupil or limit the number of pupils who transfer if the governing board of the district determines that the transfer would negatively impact a court-ordered or voluntary desegregation plan, the racial and ethnic balance of the district.
  - A resident pupil who is enrolled in one of the district's schools shall not be required to submit an application in order to remain enrolled.
  - Pupil applying for a transfer shall be assigned priority for approval as follows:
    - a. First priority for the siblings of children who already attend the desired school.
    - b. Second priority for pupils transferring from a program improvement school ranked in decile 1.
    - c. If the number of pupils who request a particular school exceeds the number of spaces available at that school, a lottery shall be conducted in the group priority order identified in (a) and (b), above, until all available spaces are filled.
  - Initial applications for transfer to a school within a school district of enrollment shall not be approved if the transfer would require displacement from the desired school of any other pupil who resides within the attendance area of that school or is currently enrolled in that school.
  - A pupil approved for a transfer to a school district of enrollment shall be deemed to have fulfilled the residency requirements for school attendance.

**EDUCATION CODE § 48205. EXCUSED ABSENCES; AVERAGE DAILY ATTENDANCE COMPUTATION**

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

(1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.

(2) Due to quarantine under the direction of a county or city health officer.

(3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

(4) For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.

(7) For justifiable personal reasons, including, but not limited to, an attendance or appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12)(A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

(B)(i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.

(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(13)(A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.

(i) To access services from a victim services organization or agency.

(ii) To access grief support services.

(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

(14) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed one schoolday per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.

(3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

(4) "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g) of Section 230.1 of the Labor Code.

### **Credits**

Amended by Stats.2023, c. 601 (S.B.350), § 1, eff. Jan. 1, 2024; Stats.2023, c. 846 (A.B.1503), § 1.5, eff. Jan. 1, 2024.



CYPRESS SCHOOL DISTRICT

## July 2026

3 Independence Day

## August 2026

3-5 Staff Development/Planning

6 **First Day of School**

20 Back-to-School Night

31 Early Release/Staff Development

## September 2026

7 Labor Day

21 Parent Conferences (no school)

22-25 Early Release/Parent Conferences

## October 2026

12 District Staff Development (no school)

30 End of 1st Trimester

## November 2026

11 Veterans Day

23-27 Thanksgiving Recess

## December 2026

7 Early Release/Staff Development

18 Early Release

21-31 Winter Recess

## January 2027

1-8 Winter Recess

18 Dr. Martin Luther King Jr. Day

29 District Staff Development (no school)

## February 2027

8 Lincoln Day

15 Washington Day

26 End of 2nd Trimester

## March 2027

1 Early Release/Staff Development

15-19 Early Release/Parent Conferences

22-26 Spring Recess

29 Local Holiday

## April 2027

15 Open House

## May 2027

3 Early Release/Staff Development

31 Memorial Day

## June 2027

2 End of 3rd Trimester

2 Last Day of School/Early Release

18 Juneteenth

# 2026/27 ACADEMIC CALENDAR TRADITIONAL

| July 2026 |     |     |     |     |     |     | January 2027 |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----|-----|
| Sun       | Mon | Tue | Wed | Thu | Fri | Sat | Sun          | Mon | Tue | Wed | Thu | Fri | Sat |
|           |     |     | 1   | 2   | 3   | 4   | 3            | 4   | 5   | 6   | 7   | 8   | 9   |
| 5         | 6   | 7   | 8   | 9   | 10  | 11  | 10           | 11  | 12  | 13  | 14  | 15  | 16  |
| 12        | 13  | 14  | 15  | 16  | 17  | 18  | 17           | 18  | 19  | 20  | 21  | 22  | 23  |
| 19        | 20  | 21  | 22  | 23  | 24  | 25  | 24           | 25  | 26  | 27  | 28  | 29  | 30  |
| 26        | 27  | 28  | 29  | 30  | 31  |     | 31           |     |     |     |     |     |     |

| August 2026 |     |     |     |     |     |     | February 2027 |     |     |     |     |     |     |
|-------------|-----|-----|-----|-----|-----|-----|---------------|-----|-----|-----|-----|-----|-----|
| Sun         | Mon | Tue | Wed | Thu | Fri | Sat | Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
|             |     |     |     |     |     | 1   | 7             | 8   | 9   | 10  | 11  | 12  | 13  |
| 2           | 3   | 4   | 5   | 6   | 7   | 8   | 14            | 15  | 16  | 17  | 18  | 19  | 20  |
| 9           | 10  | 11  | 12  | 13  | 14  | 15  | 21            | 22  | 23  | 24  | 25  | 26  | 27  |
| 16          | 17  | 18  | 19  | 20  | 21  | 22  | 28            |     |     |     |     |     |     |
| 23          | 24  | 25  | 26  | 27  | 28  | 29  |               |     |     |     |     |     |     |
| 30          | 31  |     |     |     |     |     |               |     |     |     |     |     |     |

| September 2026 |     |     |     |     |     |     | March 2027 |     |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|
| Sun            | Mon | Tue | Wed | Thu | Fri | Sat | Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|                |     | 1   | 2   | 3   | 4   | 5   |            | 1   | 2   | 3   | 4   | 5   | 6   |
| 6              | 7   | 8   | 9   | 10  | 11  | 12  | 7          | 8   | 9   | 10  | 11  | 12  | 13  |
| 13             | 14  | 15  | 16  | 17  | 18  | 19  | 14         | 15  | 16  | 17  | 18  | 19  | 20  |
| 20             | 21  | 22  | 23  | 24  | 25  | 26  | 21         | 22  | 23  | 24  | 25  | 26  | 27  |
| 27             | 28  | 29  | 30  |     |     |     | 28         | 29  | 30  | 31  |     |     |     |

| October 2026 |     |     |     |     |     |     | April 2027 |     |     |     |     |     |     |
|--------------|-----|-----|-----|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|
| Sun          | Mon | Tue | Wed | Thu | Fri | Sat | Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|              |     |     |     | 1   | 2   | 3   |            |     |     |     | 1   | 2   | 3   |
| 4            | 5   | 6   | 7   | 8   | 9   | 10  | 4          | 5   | 6   | 7   | 8   | 9   | 10  |
| 11           | 12  | 13  | 14  | 15  | 16  | 17  | 11         | 12  | 13  | 14  | 15  | 16  | 17  |
| 18           | 19  | 20  | 21  | 22  | 23  | 24  | 18         | 19  | 20  | 21  | 22  | 23  | 24  |
| 25           | 26  | 27  | 28  | 29  | 30  | 31  | 25         | 26  | 27  | 28  | 29  | 30  |     |

| November 2026 |     |     |     |     |     |     | May 2027 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat | Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|               |     |     |     | 1   | 2   | 3   |          |     |     |     | 1   | 2   | 3   |
| 4             | 5   | 6   | 7   | 8   | 9   | 10  | 2        | 3   | 4   | 5   | 6   | 7   | 8   |
| 11            | 12  | 13  | 14  | 15  | 16  | 17  | 9        | 10  | 11  | 12  | 13  | 14  | 15  |
| 18            | 19  | 20  | 21  | 22  | 23  | 24  | 16       | 17  | 18  | 19  | 20  | 21  | 22  |
| 25            | 26  | 27  | 28  | 29  | 30  | 31  | 23       | 24  | 25  | 26  | 27  | 28  | 29  |
|               |     |     |     |     |     |     | 30       | 31  |     |     |     |     |     |

| December 2026 |     |     |     |     |     |     | June 2027 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat | Sun       | Mon | Tue | Wed | Thu | Fri | Sat |
|               |     | 1   | 2   | 3   | 4   | 5   |           |     | 1   | 2   | 3   | 4   | 5   |
| 6             | 7   | 8   | 9   | 10  | 11  | 12  | 6         | 7   | 8   | 9   | 10  | 11  | 12  |
| 13            | 14  | 15  | 16  | 17  | 18  | 19  | 13        | 14  | 15  | 16  | 17  | 18  | 19  |
| 20            | 21  | 22  | 23  | 24  | 25  | 26  | 20        | 21  | 22  | 23  | 24  | 25  | 26  |
| 27            | 28  | 29  | 30  | 31  |     |     | 27        | 28  | 29  | 30  |     |     |     |



End of Report Period



Early Release



Parent Conference Day



Legal/Local Holiday (no school)



Staff Development/Planning



Non-Student Day



Back-to-School Night



Open House



Early Release (every Thursday)

HR:TML:kl

Adopted: January 20, 2026

### Reporting Periods:

August 6 - October 30

59 days

November 2 - February 26

60 days

March 1 - June 2

61 days

Student Days

180

Teacher Days

186



CYPRESS SCHOOL DISTRICT

## July 2026

3 Independence Day

## August 2026

3-5 Staff Development/Planning  
6 **First Day of School**  
20 Back-to-School Night  
31 Early Release/Staff Development

## September 2026

7 Labor Day  
21 Parent Conferences (no school)  
22-25 Early Release/Parent Conferences

## October 2026

2-5 Non-Student/Fall Mini-Break  
12 District Staff Development (no school)  
30 End of 1st Trimester

## November 2026

11 Veterans Day  
26-27 Thanksgiving Recess

## December 2026

7 Early Release/Staff Development  
16 Early Release  
17-31 Winter Recess

## January 2027

1-8 Winter Recess  
18 Dr. Martin Luther King Jr. Day  
29 District Staff Development (no school)

## February 2027

8 Lincoln Day  
15 Washington Day  
26 End of 2nd Trimester

## March 2027

1 Early Release/Staff Development  
15-19 Early Release/Parent Conferences  
22-31 Spring Recess  
29 Local Holiday

## April 2027

1-9 Spring Recess

## May 2027

3 Early Release/Staff Development  
31 Memorial Day

## June 2027

3 Open House  
16 End of 3rd Trimester  
16 Last Day of School/Early Release  
18 Juneteenth

HR:TML:kl

Adopted: January 20, 2026

# 2026/27 ACADEMIC CALENDAR YEAR-ROUND

| July 2026 |     |     |     |     |     |     | January 2027 |     |     |     |     |     |     |
|-----------|-----|-----|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----|-----|
| Sun       | Mon | Tue | Wed | Thu | Fri | Sat | Sun          | Mon | Tue | Wed | Thu | Fri | Sat |
|           |     |     | 1   | 2   | 3   | 4   | 3            | 4   | 5   | 6   | 7   | 8   | 9   |
| 5         | 6   | 7   | 8   | 9   | 10  | 11  | 10           | 11  | 12  | 13  | 14  | 15  | 16  |
| 12        | 13  | 14  | 15  | 16  | 17  | 18  | 17           | 18  | 19  | 20  | 21  | 22  | 23  |
| 19        | 20  | 21  | 22  | 23  | 24  | 25  | 24           | 25  | 26  | 27  | 28  | 29  | 30  |
| 26        | 27  | 28  | 29  | 30  | 31  |     | 31           |     |     |     |     |     |     |

| August 2026 |     |     |     |     |     |     | February 2027 |     |     |     |     |     |     |
|-------------|-----|-----|-----|-----|-----|-----|---------------|-----|-----|-----|-----|-----|-----|
| Sun         | Mon | Tue | Wed | Thu | Fri | Sat | Sun           | Mon | Tue | Wed | Thu | Fri | Sat |
|             |     |     |     |     |     | 1   | 7             | 8   | 9   | 10  | 11  | 12  | 13  |
| 2           | 3   | 4   | 5   | 6   | 7   | 8   | 14            | 15  | 16  | 17  | 18  | 19  | 20  |
| 9           | 10  | 11  | 12  | 13  | 14  | 15  | 21            | 22  | 23  | 24  | 25  | 26  | 27  |
| 16          | 17  | 18  | 19  | 20  | 21  | 22  | 28            |     |     |     |     |     |     |
| 23          | 24  | 25  | 26  | 27  | 28  | 29  |               |     |     |     |     |     |     |
| 30          | 31  |     |     |     |     |     |               |     |     |     |     |     |     |

| September 2026 |     |     |     |     |     |     | March 2027 |     |     |     |     |     |     |
|----------------|-----|-----|-----|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|
| Sun            | Mon | Tue | Wed | Thu | Fri | Sat | Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|                |     | 1   | 2   | 3   | 4   | 5   |            | 1   | 2   | 3   | 4   | 5   | 6   |
| 6              | 7   | 8   | 9   | 10  | 11  | 12  | 7          | 8   | 9   | 10  | 11  | 12  | 13  |
| 13             | 14  | 15  | 16  | 17  | 18  | 19  | 14         | 15  | 16  | 17  | 18  | 19  | 20  |
| 20             | 21  | 22  | 23  | 24  | 25  | 26  | 21         | 22  | 23  | 24  | 25  | 26  | 27  |
| 27             | 28  | 29  | 30  |     |     |     | 28         | 29  | 30  | 31  |     |     |     |

| October 2026 |     |     |     |     |     |     | April 2027 |     |     |     |     |     |     |
|--------------|-----|-----|-----|-----|-----|-----|------------|-----|-----|-----|-----|-----|-----|
| Sun          | Mon | Tue | Wed | Thu | Fri | Sat | Sun        | Mon | Tue | Wed | Thu | Fri | Sat |
|              |     |     |     | 1   | 2   | 3   | 4          | 5   | 6   | 7   | 8   | 9   | 10  |
| 4            | 5   | 6   | 7   | 8   | 9   | 10  | 11         | 12  | 13  | 14  | 15  | 16  | 17  |
| 11           | 12  | 13  | 14  | 15  | 16  | 17  | 18         | 19  | 20  | 21  | 22  | 23  | 24  |
| 18           | 19  | 20  | 21  | 22  | 23  | 24  | 25         | 26  | 27  | 28  | 29  | 30  |     |
| 25           | 26  | 27  | 28  | 29  | 30  | 31  |            |     |     |     |     |     |     |

| November 2026 |     |     |     |     |     |     | May 2027 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat | Sun      | Mon | Tue | Wed | Thu | Fri | Sat |
|               |     |     |     | 5   | 6   | 7   | 2        | 3   | 4   | 5   | 6   | 7   | 8   |
| 1             | 2   | 3   | 4   | 12  | 13  | 14  | 9        | 10  | 11  | 12  | 13  | 14  | 15  |
| 8             | 9   | 10  | 11  | 19  | 20  | 21  | 16       | 17  | 18  | 19  | 20  | 21  | 22  |
| 15            | 16  | 17  | 18  | 26  | 27  | 28  | 23       | 24  | 25  | 26  | 27  | 28  | 29  |
| 22            | 23  | 24  | 25  |     |     |     | 30       | 31  |     |     |     |     |     |
| 29            | 30  |     |     |     |     |     |          |     |     |     |     |     |     |

| December 2026 |     |     |     |     |     |     | June 2027 |     |     |     |     |     |     |
|---------------|-----|-----|-----|-----|-----|-----|-----------|-----|-----|-----|-----|-----|-----|
| Sun           | Mon | Tue | Wed | Thu | Fri | Sat | Sun       | Mon | Tue | Wed | Thu | Fri | Sat |
|               |     | 1   | 2   | 3   | 4   | 5   | 6         | 7   | 8   | 9   | 10  | 11  | 12  |
| 6             | 7   | 8   | 9   | 10  | 11  | 12  | 13        | 14  | 15  | 16  | 17  | 18  | 19  |
| 13            | 14  | 15  | 16  | 17  | 18  | 19  | 20        | 21  | 22  | 23  | 24  | 25  | 26  |
| 20            | 21  | 22  | 23  | 24  | 25  | 26  | 27        | 28  | 29  | 30  |     |     |     |
| 27            | 28  | 29  | 30  | 31  |     |     |           |     |     |     |     |     |     |



End of Report Period



Early Release



Parent Conference Day



Legal/Local Holiday (no school)



Staff Development/Planning



Non-Student Day



Back-to-School Night



Open House



Early Release (every Thursday)

### Reporting Periods:

|                          |         |
|--------------------------|---------|
| August 6 - October 30    | 57 days |
| November 2 - February 26 | 61 days |
| March 1 - June 16        | 62 days |
| Student Days             | 180     |
| Teacher Days             | 186     |

## **KNOW YOUR EDUCATIONAL RIGHTS**

### **Your Child has the Right to a Free Public Education**

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.
- In California:
  - All children have the right to a free public education.
  - All children ages 6 to 18 years must be enrolled in school.
  - All students and staff have the right to attend safe, secure, and peaceful schools.
  - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
  - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

### **Information Required for School Enrollment**

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

### **Confidentiality of Personal Information**

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

### **Family Safety Plans if You Are Detained or Deported**

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported. You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

### **Right to File a Complaint**

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

**Policy 5145.7: Sexual Harassment**

**Status:** ADOPTED

**Original Adopted Date:** 09/17/2020 | **Last Revised Date:** 08/14/2025 | **Last Reviewed Date:** 08/14/2025

The district does not discriminate on the basis of sex in any of its programs or activities and complies with Title IX of the Education Amendments of 1972 and its implementing regulations.

The Governing Board is committed to maintaining a welcoming, safe, and supportive school environment that is free from discrimination and harassment. The Board prohibits at district or at district-sponsored or district-related activities, sexual harassment, as defined in the accompanying administrative regulation, targeted at any student.

Additionally, the Board prohibits retaliatory behavior or action against any person who reports, files a complaint, testifies about, assists with, or otherwise supports a complainant in alleging sexual harassment, or otherwise participates or refuses to participate in the complaint process established for the purpose of this policy. (Education Code 220.1, 221.8; 34 CFR 106.71)

The district strongly encourages students who feel that they are being or have experienced sexual harassment on district grounds or at a district-sponsored or district-related activity, or off-campus when the conduct has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee.

Any employee who receives a report or observes an incident of sexual harassment by or against a student in a district education program or activity shall report the incident to the Title IX Coordinator within one workday.

Once notified, the Title IX Coordinator shall ensure that the complaint alleging sexual harassment is addressed through Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures or Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures, as applicable. Additionally, the Title IX Coordinator shall ensure that any implementation of Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures concurrently meets the requirements of Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures.

The Title IX Coordinator shall offer and coordinate supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of this policy in the manner specified in the accompanying administrative regulation.

The Superintendent or designee shall ensure that all district staff are trained regarding this policy, and that employees required to receive training related to their duties under Title IX receive training as specified in Administrative Regulation 4119.11/4219.11/4319.11 - Sexual Harassment. (Government Code 12950.1; 2 CCR 11023, 11024; 34 CFR 106.45)

**Instruction/Information**

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal

filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to the harassment, prevent recurrence, and address any continuing effect on students

6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

### **Disciplinary Actions**

Upon completion of an investigation of sexual harassment, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon completion of an investigation of sexual harassment, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

### **Record-Keeping**

The Superintendent or designee shall maintain records in accordance with law, including in accordance with Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures, and district policies and regulations, of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

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**NOTICE OF ALTERNATIVE SCHOOLS**  
**California Education Code Section 58501**

*The following notice must be sent along with the Notification to Parents and Guardians required by EC § 48980. Further, a copy shall be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance unit for the entire month of March in each year.*

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

## **UNIFORM COMPLAINT PROCEDURES (UCP)**

The Cypress School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Cypress School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

### **Programs and Activities Subject to UCP**

Cypress School District Board Policy 1312.3: Uniform Complaint Procedures (attached) details the list of complaints that are subject to UCP.

### **Pupil Fees**

A pupil fee includes, but is not limited to, all of the following:

- A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
- A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
- A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or our superintendent or his or her designee. A pupil fees and/or LCAP complaint may be filed anonymously, however, the complainant must provide evidence or information leading to evidence to support the complaint.

A pupil enrolled in a school in our district shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

### **Additional Information**

We shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

We shall post a notice to identify appropriate subjects of state preschool health and safety issues in each California state preschool program classroom in each school notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations that apply to California state preschool programs pursuant to HSC section 1596.7925 and (2) where to get a form for a state preschool health and safety issues complaint.

**Contact Information**

The staff member, position, or unit responsible to receive UCP complaints in our agency is:

*Executive Director, Human Resources/Induction  
5816 Corporate Avenue, Suite 100  
Cypress, California 90630  
(714) 220-6908  
tmouren-laurens@cypsd.org*

Complaints will be investigated and a written report with a decision will be sent to the complainant within 60 days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with our UCP policies and procedures.

The complainant has a right to appeal our decision of complaints regarding specific programs and activities subject to the UCP, pupil fees, and the LCAP to the CDE by filing a written appeal within 15 days of receiving our decision. The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our decision.

We advise any complainant of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our Uniform Complaint Procedures process shall be available free of charge.

**Policy 1312.3: Uniform Complaint Procedures**

**Status:** ADOPTED

**Original Adopted Date:** 07/09/2020 | **Last Revised Date:** 08/14/2025 | **Last Reviewed Date:** 08/14/2025

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670.

**Complaints Subject to UCP**

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500, 52616.18)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on one, or a combination of two or more, protected characteristics, which include, but may not be limited to, a person's actual or perceived race or ethnicity; ancestry; color; ethnic group identification; nationality; national origin; immigration status; sex; sexual orientation; sex stereotypes; gender; gender identity; gender expression; religion; disability; medical condition; genetic information; pregnancy, false pregnancy, childbirth, termination of pregnancy, or related conditions or recovery; and parental, marital, and family status; any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55; or based on the person's association with a person or group with one or more of these actual or perceived characteristics (Education Code 200, 210.1, 210.2, 212, 212.1, 220, 221.51, 230, 260; Government Code 11135, 12926; 5 CCR 4610; 20 USC 1681-1688, 42 USC 2000d-2000d-7)

However, the UCP shall not be used to investigate and resolve employment discrimination complaints. (5 CCR 4611)

11. Educational and graduation requirements for students in foster care, students experiencing homelessness, students from military families, students formerly in a juvenile court school, students who are migratory, and newcomer students (Education Code 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 12030, 52059.5, 64000; 20 USC 6301 et seq.)
13. Instructional Materials and Curriculum: Diversity (Education Code 243)

A complaint alleging such unlawful discrimination may, in addition to or in lieu of being filed with the district, be directly filed with the Superintendent of Public Instruction (SPI). (Education Code 243, 244)

14. Local control and accountability plan (Education Code 52075)

15. Migrant education (Education Code 54440-54445)
16. Physical education instructional minutes (Education Code 51210, 51222, 51223)
17. Student fees (Education Code 49010-49013)
18. Reasonable accommodations to a lactating student (Education Code 222)
19. Regional occupational centers and programs (Education Code 52300-52334.7)
20. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8200-8488, 33315)
23. State preschool health and safety issues in license-exempt programs (Education Code 8212)
24. School or athletic team names, mascots, or nicknames pursuant to Education Code 221.3
25. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
26. Any other state or federal educational program the SPI or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination, the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

### **Non-UCP Complaints**

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services (5 CCR 4611)

3. Any complaint alleging that a student, while in an education program or activity, was subjected to sexual harassment, as defined in 34 CFR 106.30

Such a complaint shall be addressed through the federal Title IX complaint procedures as specified in Administrative Regulation 5145.71 - Title IX Sexual Harassment Complaint Procedures.

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in Administrative Regulation 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Civil Rights Department
  5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with Administrative Regulation 6159.1 - Procedural Safeguards and Complaints for Special Education (5 CCR 3200-3205)
  6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15580-15584)
  7. Any complaint alleging discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with Board Policy 3555 - Nutrition Program Compliance (5 CCR 15582)
  8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures (Education Code 35186)
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**Regulation 6116: Classroom Interruptions**

**Status:** ADOPTED

**Original Adopted Date:** 09/10/2015

In order to allow students to take full advantage of learning opportunities while in the classroom, school staff shall ensure that interruptions are kept to a minimum. Strategies to reduce classroom interruptions include, but are not limited to, the following:

1. Keep announcements made through intercom or public address systems to a minimum, limit announcements to specific times during the day, and only use the intercom or public address systems for announcements that apply to all students or groups of students. Announcements that apply to individual students or staff members should be distributed in writing.
2. Establish a fixed time for the delivery of written messages to students and staff, except in cases of emergencies.
3. Schedule school maintenance operations involving noise or classroom disruption, as well as deliveries of equipment and supplies, to classrooms before or after school hours whenever possible.
4. Notify parents/guardians that they should go to the school office rather than the classroom when they are dropping off their child late, picking him/her up early, or bringing by any forgotten items from home.
5. Notify school staff that they should refrain from conducting personal business during instructional time.
6. Provide professional development in classroom management as needed to enable staff to more effectively reduce interruptions caused by inappropriate student conduct in the classroom.

**Visits to the Classroom**

In order to ensure that classroom visits are not disruptive to the instructional program, the following procedures shall be observed:

1. Visitors wishing to observe a specific classroom shall contact the site administrator prior to the visit to establish a time that is convenient for the teacher, administrator, and visitor.
2. Visitors are to register in the school office prior to going to a classroom.
3. Parent-teacher conferences during instructional periods are not permitted.
4. The frequency of visits shall not exceed two per trimester nor shall they extend beyond one 30 minute instructional period or one full instructional lesson, whichever is applicable.
5. Activities of visitors shall be limited to observation, except when arranged with and approved in advance by the teacher.
6. When requested by a teacher, the visitor shall be accompanied by the site administrator.

Nothing in these Administrative Regulations shall inhibit the use of volunteers in schools. Volunteerism is strongly encouraged.

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