Members Present: Kevin Wigoda	Members Absent
Michael Andruchek	James O'Brien, Jr.
Sarah R. Newton	Cynthia Lubinsky
Albert D. Marazas	James T. Croley, II
Timothy Sohosky	William Yourey

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, February 25, 2026. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Michael Andruchek, Albert D. Marazas, Sarah R. Newton, James T. Croley, II, Cynthia Lubinsky, James O'Brien, Jr., William Yourey, and Timothy Sohosky.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Board Secretary.

Approve Meeting Minutes of 01/28/2026

MOTION - by Marazas, seconded by Newton, to approve the minutes of the regular meeting of January 28, 2026. Motion carried on a unanimous voice vote.

Building & Grounds Committee Meeting Minutes of 02/18/2026

MOTION - by Andruchek, seconded by Croley to approve the Building & Grounds Committee Meeting Minutes of February 18, 2026. Motion carried on a unanimous voice vote.

AGENDA

Recognition - SOTM

Mr. Maley began the meeting with recognition of the students of the month for February, Lea K. Oshman and Ty Atkinson. Ms. Oshman was present; Mr. Atkinson could not attend. Mr. Maley read bios for both students. Board members congratulated both students on their accomplishments.

Lowe's Home Improvement donation

Mr. Maley continued on with another acknowledgment of Lowe's Home Improvement for their donation to the District of pull-behind tank sprayers, pallets of fertilizer (starter and weed and feed), and a pallet of Turf Builder. These items were provided to the District at no cost to the thanks of Mr. Brandon Oakill, who works part-time at the Saint Clair/Pottsville Lowe's location. The estimated fair market value of the items is undetermined at this time. The items will be utilized for maintenance of District school grounds and athletic fields.

Executive Session

Croley asked for an executive session to discuss personnel at 7:05 PM. The session was granted with MOTION - by Newton, seconded by Andruchek. All in favor. Motion passed.

End Executive Session

MOTION - by Andruchek, seconded by Croley at 7:39 PM to return from Executive Session. All in favor, motion carried.

Use of Facility

MOTION - by Lubinsky, seconded by Sohosky to Approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

a. 02/03/2026 - Minersville Fifth Quarter Club - High School Cafeteria - 6:00 PM - 7:30 PM, for the club reorganization meeting.
b. 02/2026 - 06/2026 - PA Flight - Llewellyn Gymnasium - 5:00 PM - 9:00 PM, when available for basketball practice. Schedule to be coordinated with athletic office.
c. 03/01/2026 - Track & Field Booster Club - High School Cafeteria - 6:00 PM - 7:00 PM, for the club meeting with coaches and parents.
d. 03/02/2026 and 03/04/2026 - Minersville Little League - Elementary Center gymnasium for Little League try-out both evenings from 5:30 PM - 9:00 PM.
e. 03/29/2026 - Boys' Basketball Boosters - High School Cafeteria - 10:00 AM - 1:30 PM for the annual Boys' Basketball Banquet.
f. 06/22/2026 - 06/24/2026 - Girls' Youth Basketball Camp - High School Gymnasium - 8:00 AM - 1:00 PM.
g. 08/12/2026 - PIAA Volleyball Rules Interpretation Meeting - High School Auditorium - 6:00 PM - 8:00 PM.
h. 08/30/2026 - 11/08/2026 - Minersville Youth Football Association - Sunday games according to

attached tentative schedule at the high school football stadium.

All in favor on a voice vote. Motion carried.

Approve credit reimbursement

MOTION - by Newton, seconded by O'Brien to approve payment for credits earned to:

a. Alice Huff - 3 credits @ $615 = $1,845
b. Rachel Hughes - 6 credits @ $100 = $600
c. Rochelle Jones - 3 credits @ $879 = $2,637

All in favor on a roll call vote. Motion passed.

Matrix Behavior Solutions

MOTION - by Newton, seconded by Andruchek to authorize Superintendent signature on an agreement between the Minersville Area School District and Matrix Behavior Solutions, LLC, 121 Progress Ave., Suite 200, Pottsville, PA for qualified and trained Classroom Support Staff for special needs classrooms beginning March 2, 2026, through Extended School Year, 2026, at a rate of $54/hour and PA licensed Behavior Support at $122/hr.

On a roll call vote, all in favor. Motion passed.

Global Data Consultants, LLC contract

MOTION - by O'Brien, seconded by Lubinsky to authorize Technology Director, Michael Hoptak, to sign an agreement between the Minersville Area School District and Global Data Consultants, LLC, 1144 Kennebec Drive, Chambersburg, PA 17201 to perform a complete internal security audit and external penetration testing at a cost of $11,005 effective 01/26/2026.

On a roll call vote, all in favor.

ECYEH contract 2026/2027

MOTION - by Sohosky, seconded by O'Brien to authorize Superintendent to sign a Letter of Agreement in collaboration with Region 2 - Berks County Intermediate Unit of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) for the 2026/2027 school year.

On a voice vote, all in favor. Motion carried.

Credit reimbursement

MOTION - by Newton, seconded by O'Brien to approve on recommendation of the Athletic Director, Mr. Rich Dry, the Girls' Softball coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	Name	Position	Salary
a.	Katelyn Rittenbaugh	Head Coach	$4,080
b.	Marc Rittenbaugh	Assistant Coach	$2,897
c.	Lisa Frantz	Assistant Coach	$2,897
d.	Matthew Withelder	Assistant Coach	$2,897
e.	Ryan Plesnarski	Assistant Coach	$2,897
f.	Katie Carr	Assistant Coach	Volunteer
g.	Payton Frantz	Assistant Coach	Volunteer
h.	Robert Plesnarski	Assistant Coach	Volunteer
i.	Megan Wolfe	Assistant Coach	Volunteer

All in favor on a roll call vote. Motion carried.

Refund 2025 School tax - Veteran's Exemption

MOTION - by Newton, seconded by Croley to approve on recommendation of the Athletic Director, Mr. Rich Dry, the Boys' Baseball coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	Name	Position	Salary
a.	Shane Spotts	Head Coach	$4,639
b.	Jonathan Marazas	Assistant Coach	$2,897
c.	Travis Martin	Assistant Coach	$2,897

d.	Matthew Leiby	Assistant Coach	$2,897
e.	Gary Bedford	Assistant Coach	Volunteer
f.	Jeremy Hossler	Assistant Coach	Volunteer
g.	James Kramer	Assistant Coach	Volunteer
h.	Joel Motuk	Assistant Coach	Volunteer

All members voted in favor except Marazas, who abstained, on a roll call vote. Motion carried.

Add'l transportation run

MOTION - by O'Brien, seconded by Sohosky to approve on recommendation of the Athletic Director, Mr. Rich Dry, the Track & Field coaching positions for the 2025/2026 season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	Name	Position	Salary
a.	Jason Burgess	Head Coach	$5,100
b.	Jennifer Burgess	Assistant Coach	$2,897
c.	Bridget Dougherty	Assistant Coach	$2,897
d.	Kevin Dougherty	Assistant Coach	$2,897
e.	Brandon Oakill	Assistant Coach	$2,897
f.	James Diechert	Assistant Coach	Volunteer
g.	Bradley Kostishak	Assistant Coach	Volunteer
h.	Matthew Hirsch	Assistant Coach	Volunteer
i.	Meagan Melenchick	Assistant Coach	Volunteer
j.	Pamela Ulicny	Assistant Coach	Volunteer
k.	Jason Montemuro	Assistant Coach	Volunteer
l.	Sarah Newton	Assistant Coach	Volunteer
m.	Joyce Burian	Assistant Coach	Volunteer

On roll call, Newton abstained, remaining members all in favor. Motion carried.

New scholarship account - A Captured Memory

MOTION - by Marazas, seconded by Sohosky to acknowledge and authorize proper Board signatures on new commencement award account #xxxxxx139 on behalf of Minersville Area School District - Captured Memory Award.

On a voice vote, all members voted in favor. Motion carried

Stopfinder contract

MOTION - by Newton, seconded by Lubinsky to authorize the Business Manager to execute the proposal agreement with Transfinder for Stopfinder, a parent communication application that allows registered users to view their child(ren)'s bus schedules and receive transportation updates through the app, for the 2026/2027 fiscal year at an annual cost of $1,000.

All in favor on a unanimous roll call vote. Motion carried.

McClure Company Maintenance Agreement

MOTION - by Marazas, seconded by Andruchek to authorize Superintendent to sign a two-year Planned Maintenance Agreement for ongoing maintenance of HVAC equipment with McClure Company, Harrisburg, for the period of February 1, 2026 to June 30, 2028 in the annual amount of $72,428.

On the question, Croley asked for consideration to complete a RFP to keep rates competitive. On a roll call vote, Croley voted no, all other members in favor. Motion carried.

District-wide recycling project

MOTION - by O'Brien, seconded by Sohosky to approve the disposal of obsolete and non-working technology equipment through a recycling company. Items include approximately 31 televisions, 23 overhead projectors, 6 ceiling-mounted projectors, 2 printers, 2 computer monitors, and 1 SMART Board. Administration is authorized to coordinate proper recycling and disposal in accordance with District policy and environmental regulations.

On the questions, Wigoda asked if the District is paying for disposal. Doyle responded, "yes".

All in favor on a voice vote. Motion carried

MOTION - by Newton, seconded by Andruchek to authorize Superintendent signature to the Notice of Adoption of Policies, Procedures and Use of Funds by School District for the Intermediate Unit #29 under the requirements of the IDEA - Part B in the amount of $247,674.23 for the 2025/2026 school year. — IDEA - Part B 2025/2026

All members voted in favor. Motion carried.

MOTION - by Newton, seconded by Sohosky to authorize Superintendent signature to the agreement with the Schuylkill Intermediate Unit #29 for IDEA - Section 619 Pass through Funds in the amount of $5,292 for the 2025/2026 school year. — IDEA - Pass Through Funds 2025/2026

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by Croley to approve the hire of Allyson Young as part-time Instructional Aide, subject to assignment, at an hourly rate of $15.63 per hour beginning on February 9, 2026. — A. Young hired

On a unanimous roll call vote, all in favor. Motion carried.

MOTION - by Marazas, seconded by Croley to approve the hire of Katelyn Harte as part-time Instructional Aide, subject to assignment, at an hourly rate of $15.63 per hour beginning on February 16, 2026. — K. Harte denied hire

On roll call vote, all members voted no to this hire. Motion carried, and Katelyn Harte was dismissed from service following the board motion. Motion denied.

MOTION - by Croley, seconded by Sohosky to approve the hire of Charles Brenner as part-time Instructional Aide, subject to assignment, at an hourly rate of $15.63 per hour beginning on March 2, 2026. — C. Brenner hired

On a unanimous roll call vote, all in favor. Motion carried.

MOTION - by Newton, seconded by O'Brien to approve the hire of Cierra Alexander as part-time Instructional Aide, subject to assignment at an hourly rate of $15.63 per hour beginning on March 16, 2026. — C. Alexander hired

On a roll call vote, all in favor. Motion carried.

MOTION - by Lubinsky, seconded by Sohosky to approve accept the resignation of Ms. Lisa Michelcavage as Foster Township Tax Collector effective February 28, 2026. — Foster Twp Tax Collector resignation

All in favor to accept resignation on a voice vote. Motion carried.

MOTION - by Andruchek, seconded by Marazas to approve second reading and adoption of revisions to the following Board Policy. See attached. — Policy 209.2 revisions approved

a. 209.2 - Diabetes Management

On a voice vote, all in favor. Motion carried.

MOTION - by Newton, seconded by Lubinsky to approve the Minersville Area Junior-Senior High School Course Selection Guide for the 2026/2027 school year. See attached. — Course Selection Guide 2026/2027

On a voice vote, all in favor. Motion carried.

MOTION - by O'Brien, seconded by Lubinsky to authorize the participation of school clubs, band, athletic organizations, and teams at the 2nd annual Spirit Day on Sunday, September 13, 2026, hosted by the Minersville Area Lions Club from 10:00AM until 4:00 PM. Spirit Day approval for club participation

On a voice vote, all members in agreement. Motion carried.

STAFF REPORTS

Staff Reports

Attorney Quinn submitted his monthly report for review.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by O'Brien to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed. Treasurer's Report

MOTION - by Lubinsky, seconded by Andruchek to ratify the payment of bills for February from the General Fund in the amount of $1,568,199.20; Cafeteria Account in the amount of $6,209.96; 21st CCLC - Schuylkill Achieve Account in the amount of $900.00; Federal Programs Account in the amount of $12,301.83; High School Athletics in the amount of $2,441.76; High School Activities Account in the amount of $33,611.22 for a total bills payable $1,623,662.97.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed. Statement of Taxes

COMMITTEE REPORTS

Marazas stated there is an upcoming Finance Committee meeting to review the 26/27 budget. Andruchek said the minutes were included in this livebinder for the Building & Grounds meeting of February 18, 2026. Committee Reports

CORRESPONDENCE

Correspondence

None.

OLD BUSINESS

None.

NEW BUSINESS

Andruchek related to members that he has a group established that are ready and willing for get the foundation up and running by June. The foundation will be separate from the district and it takes 3 to 4 months for the application. This foundation will address district needs.

There being no further business to report or discuss, the meeting adjourned on MOTION by Newton, seconded by Lubinsky at 7:59 PM.

Respectfully submitted,

Sarah R. Newton, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary