Bridgeport ISD

EXTRACURRICULAR CODE OF CONDUCT

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Overview

Participation in school-sponsored activities is an excellent way for students to develop talents and build strong relationships with other students; participation, however, is a privilege, not a right. All students are expected to adhere to the Extracurricular Code of Conduct as it applies to school-related or school-sponsored activities. Students involved in extracurricular and/or co curricular activities are expected to exhibit the highest standards of ethics and conduct. Therefore, teachers, sponsors, coaches, and directors of these activities may develop and enforce codes of conduct for the individual activities that will take into consideration both school-related and non-school-related misconduct, regardless of time or location. This would include any misconduct that would reflect negatively upon Bridgeport ISD. Additionally, the District has outlined the following consequences for misconduct by students involved in extracurricular and/or co-curricular activities. In the event there is a conflict between the *Code of Conduct and Student Parent Handbook* and an individual extracurricular or co-curricular activity's code of conduct, the *Code of Conduct* and then the *Student Parent Handbook* shall control. Suspensions from extracurricular and/or co-curricular activities are not subject to appeal or review.

Eligibility for continuing participation in extracurricular activities is governed by state law and the rules of the University Interscholastic League (UIL), which is a statewide association overseeing inter-district competition. If a student is involved in an academic, athletic, or music activity governed by the UIL, the student and parents are to follow the guidelines and rules outlined in the UIL Parent Manual.

District Expectation for Enforcement

In order to promote an equitable and fair system to support our students, it is an expectation that all coaches, sponsors, and directors clearly communicate the guidelines found within the Extracurricular Code of Conduct. A parent meeting will be conducted prior to the start of each season and/or school year. At this meeting, coaches, sponsors, and directors will outline the expectations for each student within the district who participates in extracurricular activities.

Violations

No extracurricular participant shall, while off-campus, sell, give, deliver, use, possess, or be under the influence of alcohol or any controlled substance. In addition, no extracurricular participant shall participate in an event that violates the student code of conduct. If a student finds himself or herself in this type of situation, the student should remove himself or herself immediately. All on-campus infractions are covered by the Bridgeport ISD Student Code of Conduct.

Consequences for In-School Suspension (ISS)

Students who are placed in in-school suspension will be suspended from participation in all extracurricular and co-curricular games, contests, practices, performances, banquets, and team transportation while in ISS.

First Offense: Suspension from the specified activities for the time the student is in ISS. They may not return to specified activities until they return to school for a full day of instruction.

Second Offense: Suspension from the specified activities for the time the student is in ISS and two additional days. They may return on the third full day after being dismissed from ISS.

Third Offense: Suspension from the specified activities for the time the student is in ISS and for a period of ten school days from the date of ISS dismissal.

*** If the specified activity involves physical activity, the student will be required to make up any conditioning or skills missed during the suspension. This will help ensure the student is prepared to safely return to the physical activity once the suspension has ended.

Consequences for Out-of-School Suspension (OSS)

Students who are suspended from school will be suspended from participation in all extracurricular and co-curricular games, contests, practices, performances, banquets, and team transportation.

<u>1st Offense:</u>

1. Suspension from the specified activities for a period of 10 school days from the date of OSS.
2. Two counseling sessions with a campus counselor.
3. Complete five community service hours approved by campus administrator.

<u>2nd Offense:</u>

1. Suspension from the specified activities for a period of 30 school days from the date of OSS.
2. Four counseling sessions with a campus counselor.
3. Complete ten community service hours approved by campus administrator.

<u>3rd Offense:</u>

1. Suspension from the specified activities for a period of 90 school days from the date of OSS.
2. Six counseling sessions with a campus counselor.
3. Complete twenty community service hours approved by campus administrator.

*** If the specified activity involves physical activity, the student will be required to make up any conditioning or skills missed during the suspension. This will help ensure the student is prepared to safely return to the physical activity once the suspension has ended.

Consequences for DAEP Placement (with Vape Device)

In addition to the other consequences listed below, students who are placed in DAEP according to being in possession or usage of a vape device will be suspended from participation in all extracurricular and co-curricular activities, including, but not limited to, practices, team meetings, games, contests, performances, banquets, and team transportation for the following lengths of time:

1st Offense:

1. Suspension for a period of 15 school days from the date of DAEP placement.
2. Complete three counseling sessions.
3. Complete five community service hours approved by campus administrator.

2nd Offense:

1. Suspension for a period of 30 days from the date of DAEP placement.
2. Complete six counseling sessions.
3. Complete Ten community service hours approved by campus administrator.

3rd Offense and subsequent DAEP placements:

1. Suspension for a period of 90 days from the date of DAEP placement.
2. Complete eight counseling sessions.
3. Complete twenty community service hours approved by campus administrator.

Consequences for DAEP Placement

In addition to the other consequences listed below, students who are placed in DAEP will be suspended from participation in all extracurricular and co-curricular activities, including, but not limited to, practices, team meetings, games, contests, performances, banquets, and team transportation for the following lengths of time:

1st Offense:

1. Suspension for a period of 15 school days from the date of DAEP placement or the length of the DAEP placement if longer.
2. Complete six counseling sessions.
3. Complete ten community service hours approved by campus administrator.

2nd Offense:

1. Suspension for a period of 60 days from the date of DAEP placement.
2. Complete eight counseling sessions.
3. Complete twenty community service hours approved by campus administrator.

3rd Offense and subsequent DAEP placements:

1. Suspension for one calendar year from the date of DAEP placement.

Consequences for Non-School-Related Offenses

Students who commit non-school-related offenses may be suspended from participation in extracurricular and/or co-curricular activities by the campus behavior coordinator. Before an extracurricular or co-curricular activity sanction will be imposed, the campus administrator shall thoroughly investigate the matter to gather all relevant information, including information from a law enforcement agency.

In addition to the other consequences listed below, students who commits a non-school related offense will be suspended from participation in extracurricular and co-curricular games, contests, performances, banquets, and team transportation for the following lengths of time:

1st Offense:

1. Suspension from specified activities for thirty (30) school days.
2. Complete four counseling sessions.
3. Complete five community service hours approved by campus administrator.

2nd Offense:

1. Suspension from specified activities for sixty (60) school days.
2. Complete six counseling sessions.
3. Complete ten community service hours approved by campus administrator.

3rd Offense:

1. Suspension from specified activities for ninety (90) school days.
2. Complete eight counseling sessions.
3. Complete twenty community service hours approved by campus administrator.

*** If the specified activity involves physical activity, the student will be required to make up any conditioning or skills missed during the suspension. This will help ensure the student is prepared to safely return to the physical activity once the suspension has ended.

Consequences for a Failed Drug Test

1st Offense:

1. Parent and student will attend a campus conference with the principal, no sponsor will be provided information.
2. The student will participate in two District counseling sessions within 15 school days. A parent may choose to use an outside counselor by providing the information to the principal at their meeting.
3. If the student does not participate in the counseling sessions within the 15 day timeframe, he or she shall be suspended for 15 school days from participation in

extracurricular activities and/or parking on school property and the sponsor will be notified.
4. The student shall be retested on the next random test date.

2nd Offense:

1. Parent and student will attend a campus conference with the principal and all activity sponsors.
2. The student will participate in five required District counseling sessions. Parent may choose outside counseling if they notify the principal at the meeting.
3. The student shall be removed from participation in extracurricular activities and/or parking on school property for 30 school days. This may be reduced to 15 days if all counseling has been completed.
4. The student shall be retested on the next random test date.

3rd Offense:

1. Parent and student will attend a conference with the principal and Assistant Superintendent.
2. The student will be suspended from participation in any extracurricular activity and/or parking on school property shall be suspended, for the remainder of the school year.
3. The student and parents shall be encouraged to seek intervention and counseling.

Verification of Facts

Bridgeport ISD promotes fair and equitable procedures for students alleged to have committed a violation of the Extracurricular Code of Conduct. Alleged violations will be thoroughly investigated following uniform procedures to verify facts before a decision is made regarding whether or not the student committed the violation. Any complaint or allegation concerning a student received by a coach, sponsor, director, or administrator that causes suspicion of a potential violation of the Extracurricular Code of Conduct will be investigated by the campus principal, his or her designee, or other appropriate administrator.

A violation may be based upon, but not limited to, the following:

- A first-hand account of the violation by a district employee and/or law enforcement;
- The student admitting to the violation;
- A first-hand account of the violation by multiple sources; and/or
- A photo, text, email, or social media post that depicts the violation.

Procedure for Investigating an Alleged Violation

An investigation will be conducted in all reported cases of misconduct that may result in consequences for students. The investigation process shall be conducted so that the procedures below offer fairness and efficacy in fact-finding.

The investigation procedures may include, but are not limited to, the following:

1. Upon receiving a report of an alleged violation, the school official(s) and/or designee will conduct necessary interviews with all parties involved, along with any other witnesses, in order to gather facts needed to determine whether the accusations are a violation of the Extracurricular Code of Conduct.
2. The school officials(s) will gather and review any relevant documentation and physical evidence.
3. Upon completion of all necessary interviews, witness statements, and gathering of other documentation or evidence, the school official(s) will meet with the accused student to ensure that the student has the opportunity to address each allegation investigated. The student should also be given the right to prepare and submit a written statement.
4. Once the student accused of the violation has had an opportunity to respond, the school official(s) must determine whether or not the evidence gathered demonstrates a violation of the Extracurricular Code of Conduct. Before a final determination is made, the school official(s) conducting the investigation will consult with a supervisor to review the evidence and findings.
5. School officials will make every attempt to notify the parents about the outcome of the investigation and any applicable consequences.
6. If the school official(s) concludes that the evidence gathered during the investigation does not support a violation of the Extracurricular Code of Conduct, the investigation will be closed and no consequences will occur.
7. If the school official(s) concludes the evidence demonstrates misconduct and the student violated the Extracurricular Code of Conduct, the student and parent(s) will be informed of the outcome and consequences.
8. School officials shall provide a copy of their findings and consequences, if any, to their supervisors.

Upon the conclusion of the investigation and findings, students who are found to be in violation of the Extracurricular Code of Conduct must complete the acknowledgement below regarding their violation.

Acknowledgement of Consequences Regarding Violation of the Extracurricular Code of Conduct

Participation in extracurricular activities is considered a privilege, and high standards are expected from all participants pertaining to grades, behavior in and out of school, attendance, and commitment to the student's sport, club, or organization. Any behavior that is deemed to be a violation of the Extracurricular Code of Conduct will be subject to consequences.

This acknowledgement confirms that a conference has been held with the student, his or her parent(s) or guardian(s), his or her coach, director, or sponsor, and a campus administrator (and athletic coordinator, when appropriate).

Consequences of the student's violation of the Extracurricular Code of Conduct:

Future Consequences should another violation occur:

By signing below, I acknowledge that I have read and understood the information above.

_____	_____	_____
Student (Print)	Student (Signature)	Date
_____	_____	_____
Parent (Print)	Parent (Signature)	Date
_____	_____	_____
Coach/Director/Sponsor	Administrator	Date

Frequently Asked Questions

1. **What is the purpose of the Extracurricular Code of Conduct?**
   Participation in extracurricular school-sponsored activities is an excellent way for students to develop talents, team-building skills, leadership, and strong relationships with other students. The Extracurricular Code of Conduct is designed to be a reference for the guidelines and policies to be followed when participating in extracurricular activities at BISD.

2. **To whom does the Code apply?**
   The Extracurricular Code of Conduct applies to all students involved in an extracurricular activity, co-curricular activity, and/or club.

3. **How does a student get caught for violating the Code?**
   A campus administrator is notified of a violation by a parent, student, school employee, community member, etc. Regardless of how the information is presented, an investigation will be conducted for all allegations that may lead to consequences for the accused student.

4. **Will I know who turned me in?**
   To the extent possible, the reporting party's identity will not be shared; however, limited disclosures may be necessary to conduct a thorough investigation and to comply with law. Protecting the identities of sources is important to maintain a healthy flow of information, as well as the safety of our students.

5. **What role do photos and/or videos play in reporting a violation?**
   Photos and/or videos may be used to help verify facts during the investigation.

6. **Who will determine whether a student has violated the Code?**
   Once the investigation of the allegation is completed, the campus behavior coordinator and other administrators, as appropriate, will determine whether or not the Extracurricular Code of Conduct has been violated.

7. **What happens if the student and parent(s) do not agree with the outcome of an investigation?**
   If the student and parent(s) do not agree with the outcome of an investigation, they are encouraged to discuss their disagreement with the administrator assigned to their investigation. In the event the student and parent(s) would like to appeal the decision, they may do so by using the procedures outlined in the District's board policy FNG (Local).

8. **Am I able to participate in tryouts, elections, or selection processes during a suspension from activities?**
   While under suspension from extracurricular and/or co-curricular activities, a student may participate in any tryout, election, or selection process that would allow him or her to participate in an activity that begins after his or her suspension is completed. A student elected to or selected for an organization or team while suspended from extracurricular and/or co-curricular activities may participate in games, contests, performances, and team transportation only after his or her days of suspension from extracurricular and/or co-curricular activities have been completed.

9. **If I am in out-of-school suspension, in DAEP, or expelled, am I able to participate in tryouts, elections, or selection processes during that disciplinary consequence?** The student will not be allowed to participate in any tryout, election, or other selection process that takes place while he or she is serving the out-of-school suspension, a DAEP placement, or expulsion.

10. **What is the process of completing my suspension from activities**?
    All listed extracurricular and co-curricular suspensions, regardless of whether they are school-related or non-school-related, are for “school days” and may continue into the next school year. For example, if a student is suspended from activities for thirty (30) school days with only ten (10) school days remaining in the school year, he or she will serve the remaining twenty (20) days at the beginning of the following school year. If a student is suspended from activities based on a DAEP placement or expulsion and the suspension continues into the following school year, the student will be suspended from all activities that may occur during the summer between the current and following school year.

11. **Are suspension violations cumulative?**
    A student’s accumulation of suspension penalties starts over and begins accumulating again each time the student changes their home campus.

12. **How will I be notified of a violation?**
    The administrator investigating the violation will contact all parties involved within 48 hours of the completion of the investigation.

13. **Is it a violation if I am at a party where there is no alcohol being provided or openly consumed, but someone is under the influence of alcohol?**
    No, you are not in violation, as long as alcohol is not being distributed to or consumed by minors. However, if a person is distributing alcohol and/or minors at the party are consuming alcohol, you will need to leave because the distribution and consumption of alcohol are a violation for everyone who remains there.