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## ACADEMIC SETTING AND SCHOOL DAY

Students with disabilities must be educated in the least restrictive environment to the greatest extent appropriate. If a student's placement is outside the general education setting, the Individualized Education Program (IEP) must clearly specify the student's placement and the rationale for that decision. In accordance with federal and state law and Clark County School District (CCSD) policy, all students are entitled to a full school day of instruction unless an IEP or Section 504 Plan explicitly documents the need for a shortened school day.

## ANNUAL ASBESTOS NOTICE

As required by the Asbestos Hazard Emergency Response Act of 1986 (AHERA), this is the annual notification of the presence of asbestos-containing materials in certain Clark County School District (CCSD) buildings. Asbestos is a common name for a group of naturally occurring mineral fibers that have been incorporated into a variety of construction products, such as wall and ceiling plasters and floor tiles. These materials pose no risk to health unless disturbed in a way that releases asbestos fibers into the air, which are then inhaled and deposited in the lungs.

This notice is a general notice and is not intended to provide specific information about an individual location. An Asbestos Management Plan has been developed for each CCSD location, identifying the location, type, and amount of asbestos-containing material, and describing actions taken to prevent exposure. The site-specific plan is available for review in the main office of each location during regular business hours. Copies of all plans are also kept in the Environmental Services office.

CCSD is committed to maintaining a safe and healthy environment for our students, staff, and visitors. For more information, visit <https://environmental.ccsd.net/> or call (702) 799-0987.

## AVERSIVE INTERVENTIONS AND RESTRAINTS

Nevada law (NRS 388.471 through 388.515) and Clark County School District (CCSD) Regulation 5141.3 prohibit the use of aversive interventions on students with disabilities. Physical and mechanical restraints on students with disabilities are also prohibited except as provided within the law and regulation.

A copy of the regulation is available on the CCSD website at [https://www.ccsd.net/district/policies-regulations/pdf/5141.3\\_R.pdf](https://www.ccsd.net/district/policies-regulations/pdf/5141.3_R.pdf) or by calling the Executive Director, Office of Compliance and Monitoring, Student Services Division, at (702) 799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

## CAREER AND TECHNICAL EDUCATION

More than 50 Career and Technical Education (CTE) pathways, from agriculture to web design, are available to Clark County School District (CCSD) high school students. Programs are organized into the following 14 nationally recognized clusters: (1) Advanced Manufacturing; (2) Agriculture; (3) Arts, Entertainment, and Design; (4) Construction; (5) Digital Technology; (6) Education; (7) Energy and Natural Resources; (8) Financial Services; (9) Healthcare and Human Services; (10) Hospitality, Events, and Tourism; (11) Management and Entrepreneurship; (12) Marketing and Sales; (13) Public Service and Safety; and (14) Supply Chain and Transportation.

These courses provide students with the academic and technical knowledge they need to pursue post-secondary opportunities and/or to enter the workplace upon graduation. CTE courses are available at CCSD comprehensive high schools, as well as Career and Technical Academies. The programs of study require students to complete a two-year sequence of courses. A small number of select programs may require completion of a sequence of three or four courses. Enrollment into CTE pathways is open for all high school students. CTE pathways provide hands-on training and industry-relevant experiences, along with the development of leadership skills through participation in career and technical student organizations.

The Nevada Department of Education (NDE) awards a Certificate of Skill Attainment to every CTE student who: (1) completes the CTE course sequence with a grade point average of 3.0 or higher; (2) passes a published end-of-program technical assessment; and (3) passes the Workplace Readiness assessment for employability skills. Employers in the state of Nevada may use this certificate to validate a student's knowledge and skills across various career areas. Completing CTE pathways may contribute to the requirements for a student to qualify for a college and career readiness diploma. In addition, a number of CTE programs of study align with dual credit courses and/or articulate with community college courses across the state. The list of articulated CTE programs can be found on the NDE website at <https://doe.nv.gov/offices/craleo/cte>. The list of dual credit courses can be confirmed with each postsecondary institution. For more information about CTE courses, visit [cteincsd.org](https://cteincsd.org), or speak with your student's CTE teacher or counselor. Parents/Guardians may also refer to the school's course registration guide.

CCSD does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, protective hairstyle (to include without limitation hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks, and twists), sex, gender identity or expression, sexual orientation, disability, marital status or age, in admission or access

to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws. CCSD will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in CTE programs.

Inquiries regarding compliance with Title IX issues should be directed to the Assistant Human Resources Officer, who also serves as the Title IX Coordinator for CCSD (not school Athletic Coordinators), at 4121 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Inquiries regarding Section 504 and/or Individualized Education Plan (IEP) compliance should be directed to the Executive Director, Office of Compliance and Monitoring, Student Services Division, at 4170 McLeod Drive, Las Vegas, NV 89121, by phone at (702) 799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

## CHILD FIND - LEGAL RESPONSIBILITIES

Pursuant to Section 504 of the Rehabilitation Act of 1973 and the Individuals with Disabilities Education Act (IDEA), the Clark County School District (CCSD) is committed to identifying, locating, and evaluating all children ages 3–21 with disabilities residing within CCSD who may be in need of special education, related services, and/or accommodations. When a parent/guardian has a suspicion of a developmental delay or disability for their child, they should contact the Child Find office at (702) 799-7463, or by email at [childfind@nv.ccsd.net](mailto:childfind@nv.ccsd.net), or, if their child is school-aged (Kindergarten–Grade 12), they should contact the attendance-zoned school to request a referral for a special education evaluation.

CCSD will also evaluate children who are homeschooled, enrolled in private school, reside in hospitals, or are homeless, where a suspicion of a disability or delay exists. These requests can be made through the Child Find office by phone at (702) 799-7463 or by email at [childfind@nv.ccsd.net](mailto:childfind@nv.ccsd.net).

For more information, please visit <https://ssd.ccsd.net/child-find-department/>.

## CONCERNS REGARDING A STUDENT WITH A DISABILITY

Concerns regarding students with disabilities that relate to the provision of a free appropriate public education (FAPE) under the Individuals with Disabilities Education Act (IDEA) or Section 504 should be directed to the School Principal of the school where the concern arose, the school's Special Education Region Director, or by contacting the Executive Director, Office of Compliance and Monitoring, Student Services Division, by phone at (702) 799-1020, or via email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net). Specific concerns relating to facility access for students with disabilities should be addressed by contacting the Clark County School District Facilities Services Unit, Building Department Director, at (702) 799-7605.

## EVERY STUDENT SUCCEEDS ACT (ESSA) - "UNSAFE SCHOOL CHOICE OPTION"

As a requirement under the Every Student Succeeds Act (ESSA), the Clark County School District (CCSD) has a school choice process requiring that students in unsafe schools be permitted to transfer to safer public schools. This process, known as the "Unsafe School Choice Option," permits student transfers for two reasons:

1. When a school is determined by the state of Nevada to be "persistently dangerous;" or
2. When a student becomes the victim of a violent crime at a school.

If a school is identified as persistently dangerous, CCSD will inform parents/guardians of the designation within 10 days and offer students the option to transfer to a safe public school within 20 days. Students are allowed to transfer within 30 days. To the extent possible, CCSD will allow students attending a school identified as persistently dangerous to transfer to a school that has not been identified as being in need of improvement, corrective action, or restructuring. CCSD will take into account the needs and preferences of the affected students and parents/guardians to the extent possible. It is important to note that transportation is the responsibility of the parent(s)/guardian(s). If a student becomes the victim of a violent criminal offense at school, the student is allowed to transfer to another public school. The transfer is optional; the student is not required to transfer. This requirement does not supersede CCSD's ability to discipline offenders in accordance with CCSD regulations.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 C.F.R. Part 99). The education records maintained by the Clark County School District (CCSD) include a student's academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder (if any).

Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents/guardians or eligible students. Directory information includes the student's name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications, including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents/Guardians who do not want directory information released must file a written statement

with the School Principal of the child's school annually at the start of each school year.

In addition, two federal laws require local educational agencies to provide military recruiters and post-secondary institutions, upon request, with three information categories – name, address, and telephone listing – unless parents/guardians have advised the school in writing that they do not want their student's information disclosed without their prior written consent. For military recruiting purposes, military recruiters may also request the CCSD-provided student email address (not the personal private email address).

Information other than directory information is inaccessible without the written consent of the parent/guardian or eligible student. Among those exempt from this ruling are "school officials" who have a "legitimate educational interest," which may include the Board of School Trustees, administrators, certificated employees, classified support professionals, and contractors, consultants, volunteers, and other outside parties performing outsourced institutional services or functions. Legitimate educational interest is defined as any activity having a direct effect on advancing a student's educational level, coupled with a concern for the student's social, emotional, and/or physical welfare.

To inspect education records, parents/guardians should make a written request to the School Principal of the child's school to schedule a records review. The school must comply within 10 school days of the written request. The school is not required to make copies of the records unless failure to do so would effectively prevent the parent/guardian from obtaining access to the records.

Parents/Guardians or eligible students may request to amend student records. The procedure to challenge records is outlined in CCSD Regulation 5125.1, which is available online at [https://ccsd.net/district/policies-regulations/pdf/5125.1\\_R.pdf](https://ccsd.net/district/policies-regulations/pdf/5125.1_R.pdf), or at your child's school.

Parents/Guardians or eligible students who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202.

The confidential records of students who have been enrolled in special education are automatically destroyed during the year of the student's 28th birthday.

Upon request, CCSD discloses education records without consent to officials of other schools in which the student seeks or intends to enroll, or has already enrolled or transferred, if the disclosure is for purposes related to the student's enrollment or transfer.

If the parent/guardian has a question regarding FERPA, they must contact the school, or the following supervisory offices:

Region Superintendent's Office for Region 1  
(702) 799-0648

Region Superintendent's Office for Region 2  
(702) 799-2939

Region Superintendent's Office for Region 3  
(702) 799-0059

Alternative Schools/Programs  
(702) 855-9775

Student Services Schools/Programs  
(702) 799-5471

Office of Compliance and Monitoring  
(702) 799-1020

Academic Technology Services  
(702) 799-2487

## MEDICAID INFORMATION

The Clark County School District (CCSD) participates in Nevada Medicaid's School Health Services (SHS) program and provides school health services to children with a Plan of Care (such as an Individualized Education Program) at no cost to parents/guardians. Additionally, CCSD provides preventative healthcare services, including crisis intervention, screenings, assessments, diagnostics, and treatment. Federal Medicaid funds are available to school districts to help cover the costs of providing these necessary services.

CCSD seeks reimbursement for eligible school health services, such as:

- Applied behavior analysis
- Audiological services
- Mental/Behavioral health services
- Nursing services
- Occupational therapy
- Originating telehealth services
- Personal care services
- Physical therapy
- Screenings and diagnostic services
- Speech-Language services

CCSD must disclose information to the Nevada Health Authority from those students' education records for which reimbursement is sought. The information that must be disclosed includes the student's name, date of birth, and information regarding the service that was provided, such as the date, type, and duration of service. The state Medicaid/Children's Health Insurance Program (CHIP) agency shares beneficiary information with CCSD (via a third-party billing agent) when the purpose of the disclosure is directly connected to the administration of the Medicaid or CHIP State plan, including establishing eligibility.

Consent to release information must be obtained in order to seek Medicaid reimbursement. As required by federal law, CCSD:

- Must obtain written consent prior to disclosing students' health information to the Nevada Health Authority;
- Will not require parents/guardians to sign up for or enroll in any public benefits or insurance programs;
- Will not require parents/guardians to pay any out-of-pocket expenses, such as a deductible or co-payment, for the costs of the health services CCSD provides;

- Will not use students' Medicaid or other public benefits if that use would:

- Decrease available lifetime coverage or any other insured benefit,
- Result in families paying for services that would otherwise be covered by Medicaid or other public insurance programs and that are required for children outside of the time that they are in school,
- Increase insurance premiums or lead to the discontinuation of any public benefits or insurance, or
- Risk the loss of eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not consent is given, or if consent is withdrawn, CCSD will continue to provide services to students at no cost to parents/guardians.

Signed consent remains in effect unless it is withdrawn by the parent/guardian, even if students leave CCSD and re-enroll. Reimbursement is sought only for Medicaid-eligible students and for services provided within timely filing (180 days from the date of service).

For more information regarding CCSD's Medicaid SHS program, contact the Student Education Management Systems Department Medicaid School Health Services Office at (702) 799-2899 or email at [SHS-MedicaidHD@nv.ccsd.net](mailto:SHS-MedicaidHD@nv.ccsd.net).

## NON-DISCRIMINATION AND ACCESSIBILITY NOTICE

Clark County School District (CCSD) does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, protective hairstyle (to include without limitation hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks, and twists), sex, gender identity or expression, sexual orientation, disability, marital status, or age, in admission or access to, treatment or employment, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and 34 C.F.R. § 106.8(b)(1), Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, the Individuals with Disabilities Education Act (IDEA), and the Boy Scouts of America Equal Access Act.

Inquiries about the application of Title IX to CCSD may be referred to the office of the Assistant Human Resources Officer, who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators) and serves as the Title IX Coordinator for the District. The Assistant Human Resources Officer is located at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Inquiries may also be made outside of CCSD and directly with the United States Department of Education – Office for Civil Rights, 915 Second Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### **Concerns of Employees and Other Employment-Related Matters (including applicants for employment, race-based complaints, and sexual harassment complaints)**

CCSD is an equal opportunity employer. Inquiries regarding employment-related issues and Title IX may be referred to the office of the Assistant Human Resources Officer, who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators) and who also serves as the Title IX Coordinator for CCSD (not school Athletic Coordinators). The Assistant Human Resources Officer is located at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [ODAA-IC@nv.ccsd.net](mailto:ODAA-IC@nv.ccsd.net) or [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net) (Title IX sexual harassment).

Employees who feel discriminated against should contact their immediate supervisor and/or the office of the Assistant Human Resources Officer who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators), as the first step in initiating CCSD's established grievance/complaint procedures.

### **Concerns of Students, Parents/Guardians, and Other Program Participants**

#### **1) Disability Discrimination (Title II and Section 504)**

CCSD is committed to non-discrimination in its programs, activities and services, and to providing facility accessibility. Parents/Guardians, students, staff, or other members of the public who are seeking information or have questions about the existence and location of accessible services, activities, and facilities in CCSD should contact the School Principal with their inquiry. The School Principal may, if necessary, refer the person to one or more of the following individuals, who will respond to the inquiry within a reasonable period of time:

Facility Accessibility: Facilities Services Unit, Building Department Director, located at 1180 Military Tribute Place, Henderson, NV 89074, (702) 799-7605, email address [resopdg@nv.ccsd.net](mailto:resopdg@nv.ccsd.net). CCSD's Assistant Human Resources Officer who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs and who also serves as the Title IX Coordinator for CCSD, located at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [ODAA-IC@nv.ccsd.net](mailto:ODAA-IC@nv.ccsd.net).

Transportation: Assistant Superintendent of Transportation or designee, located at 975 W. Welpman Way, Henderson, NV 89044, (702) 799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

Student Programs/Services Access: Executive Director, Office of Compliance and Monitoring, Student Services Division (Section 504 and IDEA disability related), located at 4170 McLeod Drive, Las Vegas, NV 89121, (702) 799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

Students, parents/guardians, and other program participants who feel discriminated against relating to school transportation may initiate a complaint by contacting the School Principal of the school in question. The School Principal will work with the designated employee and respond to the inquiry within a reasonable



period of time. The designated school employee who is responsible for working with the School Principal in resolving the complaints regarding:

- a. Disability discrimination concerns that arise at the school and on the school bus is the Executive Director, Office of Compliance and Monitoring, Student Services Division, located at 4170 McLeod Drive, Las Vegas, NV 89121, (702) 799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net); and
- b. School bus transportation concerns in general is the Assistant Superintendent of Transportation or designee, located at 975 W. Welpman Way, Henderson, NV 89044, (702) 799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

## 2) Race/Color/National Origin Discrimination (Title VI)

Title VI concerns can be addressed by contacting the office of the Assistant Human Resources Officer, who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators) and who also serves as the Title IX Coordinator for CCSD (not school Athletic Coordinators). The Assistant Human Resources Officer who also serves as the Title IX Coordinator is located at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net).

## 3) Sex Discrimination (Title IX)

CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner. Inquiries or concerns regarding Title IX should be referred to the office of the Assistant Human Resources Officer, who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators) and who also serves as the Title IX Coordinator for CCSD. The Assistant Human Resources Officer is located at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121, (702) 799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Students, parents/guardians, and other program participants who believe they have been subjected to sex discrimination, including sexual or gender-based harassment, may contact the Title IX Coordinator to make a report or file a complaint, who will work with the School Principal of the school in question or other CCSD staff, as appropriate, to comply with the Title IX requirements and follow CCSD's sexual harassment grievance procedures, or they may contact the United States Department of Education, Office for Civil Rights (OCR). For more information on Title IX, visit [ccsd.net](http://ccsd.net), keyword search "Title IX" or visit <https://www.ccsd.net/legal/title-ix>.

OCR may be contacted by sending a complaint or inquiry to the United States Department of Education – Office for Civil Rights, 915 Second Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

Student Athletics/Activities Access, including Title IX Athletic concerns, can be addressed by contacting the Title IX Athletics Compliance Administrator, located at 5100 W. Sahara Ave., Las Vegas, NV 89146, (702) 799-8493, email address [wilbuds@nv.ccsd.net](mailto:wilbuds@nv.ccsd.net).

## PROTECTION AND SECURITY OF TESTS

Clark County School District (CCSD), in accordance with Nevada law, has implemented procedures to ensure the security of all state-mandated proficiency exams. The plan includes procedures for:

- Reporting irregularities in test administration and test security;
- Notifying the Nevada Department of Education of testing irregularities;
- Ensuring the security of test materials and consistency of test administration;
- Verifying the identity of secondary students taking an exam; and
- Responding to a report of an irregularity in test administration or security, including actions taken during an investigation and the person responsible for each action.

Because test security is a vital part of state-mandated testing and the validity of the resulting data, CCSD invokes the following penalties:

- If a teacher or administrator is found, through an investigation of a testing irregularity, to have willfully breached the security or confidentiality of the questions and answers of the examinations that are administered pursuant to NRS 390.105 or the college and career readiness assessment administered pursuant to NRS 390.610, CCSD must: (1) suspend, dismiss, or fail to reemploy the teacher; or (2) demote, suspend, dismiss, or fail to reemploy the administrator;
- A teacher and/or administrator may be suspended, demoted, dismissed, or not reemployed for any other type of breach in test security or administration;
- All other CCSD employees may be subject to suspension, dismissal, or non-reemployment for breaches of security or confidentiality; and
- Students who willfully breach test procedures will be subject to administrative and disciplinary action consistent with state law and CCSD regulations.

## PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 C.F.R. Part 98) affords parents/guardians and students who are 18 or emancipated minors ("eligible students") certain rights regarding the Clark County School District's (CCSD) conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

**Consent before students are required to submit to a survey, analysis, or evaluation that concerns one or more of the following protected areas ("protected information survey") if the survey, analysis, or evaluation is funded in whole or in part by a program of the U.S. Department of Education:**

- 1) Political affiliations or beliefs of the student or student's parent;
- 2) Mental or psychological problems of the student or student's family;
- 3) Sex behavior or attitudes;
- 4) Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5) Critical appraisals of other individuals with whom the respondents have close family relationships;
- 6) Legally recognized privileged or analogous relationships, such as with lawyers, doctors, or ministers;
- 7) Religious practices, affiliations, or beliefs of the student or parents; or
- 8) Income, other than as required by law to determine program eligibility.

### Receive notice and an opportunity to opt a student out of:

- 1) Any other protected information survey, regardless of funding;
- 2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted under state law; and
- 3) Activities involving the collection, disclosure, or use of personal information obtained from students for marketing purposes or to sell or otherwise distribute the information to others.

### Inspect, upon request of the parent/guardian, and before the instrument is administered or used:

- 1) Protected information surveys of students and surveys created by a third party;
- 2) Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3) Instructional material used as part of the educational curriculum.

CCSD has developed and adopted policies, in consultation with parents/guardians, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

CCSD will also directly notify parents/guardians and eligible students through the U.S. mail or email, at least annually at the start of each school year, of the specific or approximate dates of the activities or surveys listed below and provide an opportunity for the parent/guardian to opt their child out of participation in that activity or survey. For surveys and activities scheduled after the school year starts, parents/guardians will be provided reasonable notification and be provided an opportunity to opt their child out of participation. Following is a list of

the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution;
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education; and
- Any non-emergency, invasive physical examination or screening as described above.

Parents/guardians and eligible students who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202.

## RELATIONSHIPS, INTERACTIONS, AND COMMUNICATIONS BETWEEN CCSD EMPLOYEES OR REPRESENTATIVES/ VOLUNTEERS AND STUDENTS

The Clark County School District (CCSD) is committed to ensuring that all relationships, interactions, and communications between CCSD employees or representatives/volunteers and students, regardless of age, are appropriate. In furtherance of this goal, the Board of School Trustees enacted Policy and Regulation 4100, which establishes procedures for all employees and representatives/volunteers (including rules related to electronic communication, such as email, social media, and texting with students), defines appropriate and inappropriate conduct, mandates the reporting of inappropriate conduct, encourages cooperation with law enforcement, and ensures compliance with applicable laws.

Policy and Regulation 4100 also includes requirements regarding background checks and fingerprinting that align with the Nevada Revised Statutes.

Additional guidance may be found on the CCSD "Protect Our Kids" website. The website includes links with helpful information, documents (including Frequently Asked Questions), and training videos related to Policy and Regulation 4100. The website is available at <https://www.ccsd.net/resources/protect-our-kids>.

## SAFE AND RESPECTFUL LEARNING ENVIRONMENTS

The Clark County School District (CCSD) is committed to providing safe, secure, and respectful learning environments for all students and employees across all CCSD facilities, including school buildings, school buses, school grounds, and school-sponsored activities. CCSD works proactively to prevent and address discrimination based on race, bullying, and cyberbullying to ensure the continuity of a positive learning environment and instructional process. CCSD Policy 5137 outlines the requirements and procedures for maintaining safe and respectful learning environments. A copy of the regulation is

available on the CCSD website at [https://ccsd.net/district/policies-regulations/pdf/5137\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/5137_P.pdf).

The Nevada Legislature has defined discrimination based on race, bullying, and cyberbullying, and such behaviors are strictly prohibited. CCSD fully complies with all applicable laws and regulations governing reporting, notification, and investigation requirements.

### **The following reporting mechanisms are applicable to discrimination based on race, bullying, and cyberbullying.**

1. Students: It is the policy of CCSD to encourage students who experience, witness, or become aware of incidents of discrimination based on race, bullying, or cyberbullying to report such incidents. Students should report any incidents to a teacher, counselor, or school administrator. Students are also encouraged to report concerns through SafeVoice, an anonymous reporting system available 24 hours a day, seven days a week, year-round. Reports may be submitted by calling 1 (833) 216-SAFE (7233), online at [safevoice.org](https://safevoice.org), or through a free mobile app available for Android or iPhone.
2. Employees: Any CCSD teacher, administrator, School Principal, coach, or other staff member who witnesses, overhears, or receives information regarding an incident of discrimination based on race, bullying, or cyberbullying at any CCSD facility, including school grounds, school buildings, school buses, or school-sponsored activities, must report the incident to the School Principal or designee as soon as practicable, but not later than the same day the information is received.

CCSD unequivocally rejects all forms of racism. In alignment with CCSD Policy 5139, which addresses anti-racism, equity, and inclusion, discrimination based on race is strictly prohibited. CCSD encourages all employees, students, and parents/guardians to reflect upon and take appropriate action when they become aware of racially motivated incidents, racial discrimination, or racial aggression. This policy acknowledges the harmful impact of racism on individuals, CCSD, and the broader community. CCSD remains committed to holding staff and students accountable while fostering a culture of high expectations, inclusive practices, and anti-racism across all schools and workplaces. (Policy 5139 can be found at <https://www.ccsd.net/legal/policy-5139-anti-racism-equity-and-inclusion> or at [https://ccsd.net/district/policies-regulations/pdf/5139\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/5139_P.pdf)).

## STUDENT HARASSMENT PROHIBITED

The Clark County School District (CCSD) supports a learning environment that is free from discrimination, harassment, and intimidation because of a student's protected status in order to best promote student learning. Where a student has experienced harassment, CCSD will act promptly and appropriately to prevent its recurrence and correct its discriminatory effects on the complainant and others, where appropriate. Protected class groups include age, race, color, national origin, ethnicity, ancestry,

religion, gender identity or expression, sexual orientation, physical attributes, disability, and sex.

### **Sexual Harassment**

CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner.

Sexual harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of CCSD conditioning the provision of an aid, benefit, or service of CCSD on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo sexual harassment). This applies to all employees.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to an education program or activity. This applies to all students and employees.
3. Sexual assault, dating violence, domestic violence, or stalking, as those terms are defined under certain federal laws. (For a full definition of those terms, visit <https://www.ccsd.net/legal/title-ix>.) This applies to all students and employees.

Under Title IX, CCSD must respond when any employee or official of CCSD with authority to institute corrective measures has actual knowledge (sees, hears, or otherwise learns) of sexual harassment that occurred within an education program or activity. When any employee or official of CCSD with authority to institute corrective measures has actual knowledge of such sexual harassment, that person has a duty to report it to CCSD's Assistant Human Resources Officer, who also serves as the Title IX Coordinator. The Title IX Coordinator (not school Athletic Coordinators) may be contacted by email at [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net), by phone at (702) 799-5087, or by mail at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121.

A complainant (alleged victim) may file a formal complaint with the Assistant Human Resources Officer at the contact information above. In addition, any person may report sexual harassment to the Assistant Human Resources Officer at the contact information above.

Upon receipt of a formal complaint or a report of sexual harassment, the Assistant Human Resources Officer will coordinate CCSD's efforts to comply with its obligations under the law. CCSD will respond promptly and in a manner that is not deliberately indifferent, meaning not clearly unreasonable in light of the known circumstances.

To read a full version of the Title IX complaint and response process, including the grievance and investigation procedures, visit <https://www.ccsd.net/legal/title-ix>.

Retaliatory behavior against any complainant or any participant in the Title IX complaint process is prohibited.

In addition to contacting CCSD's Assistant Human Resources Officer, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry regarding Title IX to the United States Department of Education –

Office for Civil Rights, 915 Second Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

#### Harassment Not Based on Sex

For all other types of harassment that are not based on sex (i.e., not based on Title IX), harassment is defined as any verbal, visual, or physical conduct that is sufficiently severe, persistent, or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student's educational program or creates an intimidating, hostile, or offensive school atmosphere. Harassment, whether it is by students, staff, or third parties in the school community, is strictly prohibited and will subject the perpetrator to disciplinary action. See Regulation 5141.2 which can be found at [https://ccsd.net/district/policies-regulations/pdf/5141.2\\_R.pdf](https://ccsd.net/district/policies-regulations/pdf/5141.2_R.pdf). It is the School Principal's responsibility to take actions as necessary to protect students and CCSD personnel from harassment by students or staff, using the grievance complaint procedure.

Any student who feels that they are a victim of harassment should immediately contact their teacher and/or School Principal. If the School Principal or teacher is believed to be part of the harassment, the student should contact the appropriate Region Superintendent, School Associate Superintendent, or Division Administrator. The student may also contact the office of the Assistant Human Resources Officer (who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for CCSD) by email at [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net), by phone at (702) 799-5087, or by mail at 4212 Eucalyptus Avenue, Building 5, Las Vegas, NV 89121.

Any CCSD employee who receives a harassment complaint from a student shall immediately notify the School Principal. Any employee who observes harassing conduct shall take immediate action to stop the harassing conduct and then immediately notify the School Principal of the incident. The School Principal shall ensure that the complaint is promptly and appropriately investigated and will ensure that there is an opportunity to present witnesses and other evidence. If the investigation is not conducted promptly, the appropriate Region Superintendent or School Associate Superintendent, Division Administrator, or the office of the Assistant Human Resources Officer (who oversees the Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for CCSD) will be notified.

Retaliatory behavior against any complainant or any participant in the complaint process is prohibited.

Harassment in any form against students by either a student or a CCSD employee is grounds for severe disciplinary action. For students, it may be the basis for suspension/expulsion in accordance with the existing disciplinary procedures. For staff, it may result in disciplinary action up to and including dismissal. If there is a concern that the behavior constitutes bullying, it should also be reported under the bullying procedures set forth in CCSD Policy 5137. Policy 5137 can be found at [https://ccsd.net/district/policies-regulations/pdf/5137\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/5137_P.pdf).

In addition, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry

to the United States Department of Education – Office for Civil Rights, 915 Second Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

#### STUDENT WELLNESS REGULATION

The Clark County School District (CCSD) is committed to providing an environment in which students can make healthy food choices and have opportunities to be physically active. Regulation 5157 defines nutrient standards for food and beverages sold or given away to students in all school venues during the period from midnight before, to 30 minutes after, the end of the official school day. This includes, but is not limited to, student stores, vending machines, cafeteria a la carte lines, fundraising, and all activities sponsored by school organizations (clubs, sports, PTA, etc.) conducted on school property during the school day, and CCSD's Food Service Department. The nutrient standards limit calories, fat, sugar, and sodium; prohibit carbonated beverages and caffeine with the exception of trace amounts of naturally-occurring caffeine substances such as chocolate milk (although caffeine is permitted at the high school level if approved by administration); and define acceptable portion sizes. Regulation 5157 can be found at [https://ccsd.net/district/policies-regulations/pdf/5157\\_R.pdf](https://ccsd.net/district/policies-regulations/pdf/5157_R.pdf).

#### TRANSPORTATION FOR STUDENTS WITH DISABILITIES

Students with disabilities within the Clark County School District (CCSD) use the same school transportation options as their nondisabled peers when appropriate. If a student has a disability-related need for specialized transportation, that service may be provided and will be documented in the student's Individualized Education Plan (IEP) or Section 504 Plan.

A transportation representative must be part of the IEP team or Section 504 team when transportation-related supplementary aids and services (such as a bus aide) are discussed. Students with disabilities may receive transportation as a related service due to a disability-related need when they meet one of the following criteria:

- Self-contained classroom placement is selected by the IEP team and transportation is documented in the IEP.
- The IEP team or Section 504 Plan team, including a transportation representative, has determined a transportation need for a student attending their home-zoned school who receives resource services through Specially Designed Instruction (SDI).
- The IEP team or Section 504 Plan team, including a transportation representative, has determined a transportation need for a student who is attending a magnet school, lives within the defined transportation zone, and receives resource support through SDI.

The Special Education Instructional Facilitator (SEIF), the case manager, or the Section 504 liaison may contact the Transportation Department to request a representative at (702) 799-4670, ext. 5801.

Parents/Guardians requesting student transportation for medical reasons should contact the school nurse to obtain the appropriate form(s). Anyone with concerns regarding transportation and bus schedules that impact a student's school day should contact the School Principal of the school where the concern originated. The designated CCSD employee responsible to work with the School Principal in resolving complaints about school bus transportation is the Assistant Superintendent of Transportation or designee, located at 975 W. Welpman Way, Henderson, NV 89044, (702) 799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

The School Principal (or designee) is also the primary contact person for concerns that arise at the school and on the school bus regarding concerns of disability discrimination, including disability harassment. The designated CCSD office that is responsible to work with the School Principal in resolving complaints concerning disability discrimination relating to transportation is the Executive Director, Office of Compliance and Monitoring, Student Services Division, who is located at 4170 McLeod Drive, Las Vegas, NV 89121, and can be contacted by phone at (702) 799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

The School Principal will work with the designated employee and respond to the inquiry within a reasonable period of time. If applicable, these concerns also may be addressed by contacting the office of the appropriate School Associate Superintendent or Region Superintendent.

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**CCSD**   
**CLARK COUNTY**  
**SCHOOL DISTRICT**

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