



AUDITORIUMS

	RENTAL FEE PERSONNEL FEE	NOTES	SUNDAYS + HOLIDAYS
High School Auditorium (capacity: 760)	\$390 / hour	Minimum 3 hours	
Middle School Auditorium (capacity: 514)	\$390 / hour	Minimum 3 hours	
Middle School Auditoria (7,985 square ft)	\$340 / hour	Minimum 3 hours	
Technical Director	\$75 / hour		\$100 / hour
Techs (sound / lighting)	\$15 / hour		\$20 / hour
Choir Risers	\$15 / each		
Platform Risers	\$35 / each		
Baby Grand Piano	\$125		
Piano Tuning Service	\$150		
Orchestra Shell	\$325		
Rack of 10 Chairs	\$20 / per		
Rack of 15 Music Stands	\$25 / per		
Folding Tables	\$10 / per		
Basic Audio Package	\$150 / per day		
Premier Audio Package	\$250 / per day		
Wireless Headset	\$175 / per day		
Video Package (projector, screen)	\$125 / 5 hours \$225 / 5+ hours		
Lighting Package	\$175 / 5 hours \$275 / 5+ hours		

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ATHLETIC FIELDS, GYMS, POOLS

	RENTAL FEE	NOTES	WEEKENDS + HOLIDAYS
High School Auxiliary Gym*	\$95 / hour		Minimum 3 hours
High School Main Gym*	\$190 / hour		Minimum 3 hours
Middle School Gym*	\$80 / hour	Capacity: 500	
Elementary Gym**	\$65 / hour	Capacity: 100	
High School Pool	\$250 / hour	Lifeguard required	Minimum 3 hours
Middle School Pool	\$150 / hour	Lifeguard required	Minimum 3 hours
Middle School Field House	\$125 / hour	Turf	Minimum 3 hours
Elementary Field House	\$105 / hour	Hard surface	
Softball and Baseball Fields	\$75 / 2 hours		
BHHS Softball and Baseball Fields	\$250 / game		
Grass Soccer Field	\$105 / hour		
Turf Soccer / Football Field	\$160 / hour	Includes restrooms	
High School Stadium	\$285 / hour	Lights \$60 / 2 hours	

*bleachers available upon request

**bleachers available upon request at Lone Pine and Eastover

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CLASSROOM & MEETING SPACES

	RENTAL FEE	NOTES	WEEKENDS + HOLIDAYS
Middle & High School Classroom	\$55 / hour	Capacity: 30	Minimum 3 hours
Performing Arts Classrooms	\$75 / hour		
Doyle Center Classroom	\$55 / hour	\$30 / hour for tech	Minimum 3 hours
Doyle Center Large Room (ABC)	\$125 / hour	+ tech fees	Minimum 3 hours
Elementary Media Center	\$65 / hour	Capacity: 100	Minimum 3 hours
Middle School Media Center	\$80 / hour	Capacity: 200	Minimum 3 hours
Middle School Cafeteria	\$75 / hour	Capacity: 200	Minimum 3 hours
High School Media Center	\$100 / hour		Minimum 3 hours
High School Main Commons	\$150 / hour	300 theater, 200 with tables	Minimum 3 hours
High School Main Street	\$150 / hour		
High School Knowledge Market	\$75 / hour	Capacity: 50	

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SPECIALTY SPACES

WING LAKE	RENTAL FEE	NOTES
Historic Schoolhouse	\$175 / hour	Minimum 2 hours

JOHNSON NATURE CENTER	RENTAL FEE	NOTES
Activity Room (capacity 30)	\$100 / hour	Minimum 2 hours
Pavilion	\$150 / hour	Minimum 2 hours
Tables	\$15 / picnic, \$12 / 8 foot banquet	

BOWERS SCHOOL FARM	RENTAL FEE	NOTES
Visitor Center (half, capacity 30)	\$100 / hour	Minimum 2 hours
Visitor Center (full, capacity 60)	\$150 / hour	Minimum 2 hours
Farm Activity Building	Quote available upon request	
Barton Farmhouse (capacity 30)	\$175 / hour	Minimum 2 hours
Gazebo (capacity 25)	\$125 / hour	Minimum 2 hours
Tables	\$15 / picnic, \$12 / 8 foot banquet	
White Padded Chairs	\$3.85 each	

MOST SCHOOLS	RENTAL FEE	NOTES
Parking Lots	\$50 / hour for 25 cars \$100 / hour for 100+ cars	More than 100 cars, the renter must supply a parking attendant

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ADDITIONAL FEES

CUSTODIAL AND FOOD SERVICES	RATE	NOTES
Monday - Friday	\$50 / hour	\$60 / hour - if overtime
Saturday	\$60 / hour	Minimum 3 hours
Sunday & Holidays	\$80 / hour	Minimum 3 hours

STAFF DEVELOPMENT AND TECHNOLOGY TECHNICIAN	RATE	NOTES
Monday - Friday	\$100 / hour	\$150 / hour if overtime
Saturday	\$150 / hour	Minimum 3 hours
Sunday & Holidays	\$175 / hour	Minimum 3 hours

MAINTENANCE EMPLOYEES	RATE	NOTES
Electrician, etc.	\$80 / hour	\$100 / hour weekends & holidays

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COMMERCIAL USE

	RENTAL FEE	NOTES
District facilities	\$2,500 / day	Script of the storyline must be approved in advance
Day use photography pass	\$150 / day	Additional photographers or assistants \$25
Photography Membership	\$500 / year	Advanced scheduling required (limited to other events or programs occurring)
Stadium Lights	\$60 / up to 2 hours \$120 / 2 - 4 hours	
Press Box / Scoreboard	\$15/ per participant	Additional Fee for Operator

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GENERAL RULES AND REGULATIONS

INSURANCE REQUIREMENTS:

As a condition of use, all external individuals or organizations using district facilities must provide a Certificate of Insurance (COI) demonstrating general liability coverage in the amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. The COI must list Bloomfield Hills Schools as an additional insured on a primary and noncontributory basis and must cover the full duration of the event, including setup and take down time.

If the event includes contracted services (e.g., caterers, entertainers, inflatables, etc.), each vendor must also supply a separate COI meeting the above requirements.

All insurance documentation must be submitted at least 30 days prior to the event and approved by the district. Failure to provide adequate documentation may result in cancellation of the reservation.

CANCELLATION AND REFUND POLICY

Once a reservation is submitted, the requested space is held exclusively for the renter's event and is removed from general availability.

If Bloomfield Hills Schools must cancel a reservation for any reason, a full refund of any fees paid for the affected date(s) will be issued. Because the space is reserved solely for the renter's use, refunds will not be provided if the renter initiates the cancellation.

GENERAL RULES AND REGULATIONS

- All persons or groups using school facilities are responsible for the proper supervision, conduct, and safety of all attendees. The applicant is accountable for maintaining order at all times.
- The Board of Education is not responsible for any personal or organizational property left on school premises.
- All district equipment and property remain under the control of the Board of Education and may not be moved or used without authorization.
- Users assume all liability for any damage, loss, or injury occurring on district property as a result of their use. This includes the acts or negligence of their participants, guests, vendors, or representatives.
- The applicant agrees to promptly reimburse the district for any damage or loss that occurs during use.
- Rental charges include custodial services for standard weekday events. Custodial fees will be added for all weekend rentals and any overtime hours required for setup, tear down, or extended use. Facility use fees are assessed for the entire length of your reservation, including all setup, tear down, and any time required for district personnel to prepare for, support, or conclude your event.
- Failure to comply with district policies or regulations may result in the forfeiture of future facility use privileges.
- Use of kitchen equipment or facilities is prohibited unless coordinated directly with the District Food Service Department. "Kitchen facilities" include all equipment within the kitchen, ovens for warming food, and counters for serving.
- In the absence of a designated district employee, the attending custodian will have supervisory authority over the facility.
- Alcoholic beverages are strictly prohibited on all Bloomfield Hills Schools property.
- Smoking or use of tobacco products (including e-cigarettes and vaping) is not permitted in any district facility or on school grounds.
- Parking is permitted only in designated parking areas where signage is posted.
- All trash and refuse must be placed in provided disposal receptacles or removed by the user.
- The Board of Education and its representatives must have unrestricted access to all facilities at all times.
- Facility users are encouraged to submit feedback or report concerns to the Operations and Maintenance Manager within one business day following their event.
- Rules for outdoor facility use are available separately at each administrative office.
- Regular rental rates apply when admission is charged or when an event is conducted for profit by a non-district organization.
- Helium balloons are not permitted in any district cafeteria.
- Seating is not available in the fieldhouses at Middle and High School facilities.
- Food or beverages are not permitted in gyms, fieldhouses, or auditoriums.
- A Certificate of Insurance (COI) is required for all facility rentals.
- A 50% deposit is required at the time of reservation to confirm the booking. The remaining balance is due no later than 30 days prior to the first date of facility use. Failure to meet payment deadlines may result in cancellation of the reservation.