

MASCOMA VALLEY REGIONAL SCHOOL DISTRICT - SAU #62

547 US Route 4 - P. O. Box 789, Enfield, NH 03748

Telephone (603) 632-5563 (TDD & Voice)

mascomaschools.org

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Amanda Isabelle, Superintendent

Chris Beeso, Special Education Director/504 Coordinator

Michelle Lockwood, Business Administrator

April Guinness, Director of Curriculum

Craig Suttie, Director of Technology

Patricia Beek, Title IX

Lyndsay Porreca, Social Worker

UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) NATIONAL SCHOOL LUNCH PROGRAM (NSLP) PARENT APPEAL RIGHTS AND PROCEDURES FOR FREE OR REDUCED PRICED MEAL BENEFIT

Right to Appeal

Any person who is not satisfied with the decision of the Approving Official regarding eligibility for Free or Reduced Price Meals or Free Milk may appeal and receive a hearing. A Hearing Officer will hear your appeal and make a decision.

Hearing Procedures

1. If you want to appeal the decision of the approving official regarding meal/milk benefits, you should request a hearing with Amanda Isabelle, Superintendent at 603-632-5563.
2. You have the right to examine, before the hearing, any records concerning your child's eligibility. This includes any documents and records presented to support the decision under appeal.
3. You may request an informal meeting with a representative of the School Department prior to the hearing.
4. The hearing will be scheduled with reasonable promptness. If possible, it will be held at a time, place, and date convenient for you. You will receive written notice of the hearing schedule.
5. You may choose to be represented at the hearing by an attorney or a friend. You may represent yourself.
6. At the hearing, you have the right to present oral and written evidence to support your appeal and to present witnesses to testify for you.
7. You have the right to question any witnesses presented by the School Department and refute any testimony or evidence presented by the School Department.
8. The hearing will be conducted by the Hearing Official who did not participate in making the School Department's decision to deny your child's application.
9. The decision of the Hearing Official will be based only on the evidence presented at the hearing.
10. You will be notified in writing by the Hearing Official of the decision concerning your appeal.
11. The decision of the Hearing Officer will be the final administrative decision. You have the right to appeal any adverse decision to the Superior Court within thirty (30) days of the decision.
12. A written record of the hearing and the decision will be maintained and will be available for examination for a period of three (3) years plus the current year.

Mascoma Inspires! Build the path you want to take.

"We are a community that values creativity, curiosity and the pursuit of excellence, cultivating our strengths and interests to inspire partnerships in the district, community and the world beyond."

Equal Opportunity Employer * Equal Educational Opportunities