IN AN EMERGENCY
TAKE ACTION

HOLD! In your room or area - Clear the halls

STUDENTS
- Clear the hallways and remain in room or area until the "All Clear" is announced
- Do business as usual

ADULTS
- Close and lock the door
- Account for students and adults
- Do business as usual

LOCKDOWN!

STUDENTS
- Move away from sight
- Maintain silence
- Do not open the door

ADULTS
- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Cover windows

SECURE! Get inside - Lock outside doors

STUDENTS
- Return to inside of building
- Do business as usual

ADULTS
- Bring everyone indoors
- Lock outside doors
- Increase situational awareness
- Account for students and adults
- Notify if missing, extra or injured students or adults

EVACUATE! A location may be specified

STUDENTS
- Leave stuff behind if required to
- Follow instructions

ADULTS
- Lead students to evacuation location
- Account for students and adults
- Notify if missing, extra or injured students or adults

SHELTER!

STUDENTS
- Use appropriate safety strategy for the hazard:

Hazard	Safety Strategy
Tornado	Evacuate to shelter area
Earthquake	Drop, cover and hold
Hazmat	Seal the room

ADULTS
- Lead safety strategy
- Account for students and adults
- Notify if missing, extra or injured students or adults

ACTIVE SHOOTER!

STUDENTS
- Prepare to Run, Hide or Fight

ADULTS
- Prepare to Run, Hide or Fight

OZARK SCHOOL DISTRICT