



FRANKFORT-SCHUYLER

Pride

BOARD OF EDUCATION SPECIAL/REORGANIZATION MEETING

TUESDAY
MIDDLE-HIGH SCHOOL LIBRARY

6:15 PM
JULY 14, 2026

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Convene to Executive Session to discuss the employment status of specific personnel.
5. Reconvene to General Session – 6:45 p.m.
6. Administer Oath of Faithful Performance to:
 - A. Newly Elected Board Members – Patrick Fraccola, Erik Morse
 - B. Superintendent of Schools – Joseph Palmer
 - C. Assistant Superintendent of Business and Technology – Kacey Sheppard
 - D. District Clerk – Connie Giordano
 - E. Student Board of Education Representatives – Victoria Cavaretta, Katherine Figueroa, Bella Goodhines
7. Election of Board Officers:
 - A. President of the Board –
 - B. Vice President of the Board –
 - C. Administer Oath of Faithful Performance in Office to Officers
 - D. New President Presides

CONSENT AGENDA: - Re-Org Procedures, 8A through 8F.

8. Reorganization Procedures: (For Action)
 - A. It is hereby recommended that the following officers be appointed for the 2026-2027 school year:

District Treasurer	- Kacey Sheppard
Clerk of the Board	- Connie Giordano
Deputy Treasurer	- Karen Wasielewski
Tax Collector	- M & T Bank – Mail-in
In-person Tax Collector	- Dominica Helmer
Central Treasurer	- Jennifer Juliano
	Extraclassroom Activities Fund Acc't.
	Manager
	Scholarship Fund Account Manager
Purchasing Clerk	- Kendra Tillinghast
 - B. It is hereby recommended that the following other appointments be approved for the 2026-2027 school year:
 1. School Physician - Mary Imogene Bassett Hospital – see attached contract
 2. School Attorney - Ferrara, Fiorenza, Larrison, Barrett, & Reitz, P.C.
 - Girvan and Ferlazzo, P.C.
 3. Bond Counsel - Trespesz & Marquardt
 4. Insurance Agents - Excellus Blue Cross-Blue Shield (Health Insurance)
 - Utica National Insurance Group (Liability, Property, Umbrella)
 - Republican Franklin Ins. Co. – (Auto)
 - Student Accident – Wellfleet Co.
 - State National
 - Gilroy Kernan & Gilroy
 - Beazley Cyber

8. Reorganization Procedures:

B. (Continued)

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| 5. Independent Auditor | - West & Company (Gloversville and Saratoga Springs) |
| 6. Financial Advisors | - Fiscal Advisors |
| 7. Claims Auditor | - Carm LoRe- |
| 8. CSE/504 Coordinator | - Julie Tangorra |
| 9. Impartial Hearing Officers | - Per S.E.D. Approved List |
| 10. CSE/CPSE Committee | - See attached List |
| 11. CSE/CPSE Substitute Chairpersons | - Samantha Maguire, Gabrielle Higgins, Bldg. Principals |
| 12. Substitute School Psychologist | - Julie Tangorra |
| 13. Surrogate Parents | - Marissa Montana-Guzman, Carrie Hamilton |
| 14. District Health Safety Committee | - See Attached |
| 15. Annual Professional Performance Review Committee | - See Attached |
| 16. Athletic Director | - Michael Rozonkiewicz |
| 17. District Sexual Harassment Comp. Ofcr. | - Superintendent Joseph Palmer |
| 18. Title VI, Title IX/Compliance Ofcr. | - Superintendent Joseph Palmer |
| 19. Dignity for All Students Act Coordinators | - Building Administrators |
| 20. Medicaid Compliance Officer | - Julie Tangorra |
| 21. Data Protection Officer | - Kacey Sheppard, Nicole Castronovo |
| 22. District Chief Emergency Officer | - Superintendent Joseph Palmer |
| 23. Records Management Officer | - Kacey Sheppard |
| 24. Chemical Hygiene Officer | - Bruce Race |
| 25. District Mental Health Coordinator | - Superintendent Joseph Palmer |
| 26. 2026-2027 District Spill Response Team | - See Attached List |
| 27. Health Insurance Consortium Board | - Kacey Sheppard |
| 28. Worker's Compensation Board | - Kacey Sheppard |
| 29. District Homeless Liaison | - Julie Tangorra |
| 30. Federal Funds Procedural Manual | - Kacey Sheppard |

C. For Action

It is hereby recommended that the following designations for the 2026-2027 school year be approved:

1. Official Bank Depositories - M & T Bank, Wilmington Trust, Metropolitan Bank
2. Regular Monthly Meetings - 2nd Tues. of Month, (& 4th if necessary); Budget Vote – 5/18/27 (Meeting date list attached)
3. Official Newspapers - Times Telegram, The Observer Dispatch

D. **For Action**

It is recommended that the following authorizations for the 2026-2027 school year be approved:

1. Authorization for Payments Without Prior Audit as Allowed by Law.
2. Person to Certify Payrolls - Superintendent/Ass't. Superintendent (in absence of Superintendent)
3. School Purchasing Agent - Superintendent/Ass't. Superintendent
4. Authorized to Approve Conferences, Workshops, etc. - Superintendent
5. Establishment of Petty Cash Fund - Gen. Fund (\$100) – Karen Wasielewski – Account Custodian
6. Authorized to Approve Budget Transfers (up to \$3,000) - Superintendent/Ass't. Superintendent
7. Authorized Signatures on Checks - Kacey Sheppard – District Treasurer/Ass't. Superintendent
Karen Wasielewski, Deputy Treasurer
Jennifer Juliano - (Extracurricular Activities)
8. Authorized to Suspend Students up to 5 days - Building Principals & Superintendent
9. Authorized 403(b) Providers VOYA Ins and Annuity Co.
River Source Life Ins. Co. of NY (Ameriprise)
Metlife
Oppenheimer Retirement Funds
AIG Valic
AXA Equitable
Security Benefit
Valic
Franklin-Templeton
10. Authorization to execute wire transfers with a maximum limit of one million dollars – (\$1,000,000) - Ass't. Superintendent/District Treasurer
11. Authorization to execute wire transfers for bonds and payroll-related transfers with a maximum limit of five million dollars (\$5,000,000) - Ass't. Superintendent/District Treasurer

E. **For Action**

It is hereby recommended that the bonding of the following be approved for the 2026-2027 school year (see attached):

1. District Treasurer/Ass't. Superintendent - (\$1,400,000)
2. District Tax Collector - (\$1,000,000)
3. Central Treasurer - (\$400,000)
4. Employee Blanket Bond - (\$100,000)
5. Superintendent – (\$400,000)
6. Internal Claims Auditor – (\$400,000)

F. **For Action**

It is hereby recommended that the following other items be approved for the 2026-2027 school year:

1. Re-adoption of All Policies in Effect during Previous Year and the Code of Ethics
2. Establish Mileage Reimbursement Rate - IRS Rate
3. **SPECIAL PROJECT AUTHORIZATION**
It is recommended that the Board of Education authorize the Superintendent, or his designated representative to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.
4. **Participation in Associations** - Oneida-Madison-Herkimer School Board Institute and the New York State School Boards Association.
5. NYSSBA Representative - (Nominate Board Member)

F. **For Action**
(Continued)

6. Oneida-Madison-Herkimer School Bd. Institute Executive Committee Representative –
(Nominate Board Member)o
7. **FEDERAL FUNDS**
The Board of Education renews its commitment to comply with Federal regulations as administered through the State Education Department (see manual)
8. Authorization of BOCES as a Legal Bidding Agent for Frankfort-Schuyler Central School
9. The Herkimer-Fulton-Hamilton-Otsego BOCES approved substitute teacher list shall be the Frankfort-Schuyler Central School District substitute teacher list for the 26-27 academic year.
10. National Purchasing Network for Cooperative Purchasing and Bidding
11. The substitute teacher rates for 2026-2027 shall be:
 - Certified Teachers - \$130/day
 - Certified Retired Frankfort-Schuyler Teachers - \$160/day
 - Non-Certified Teachers - \$117/day
 - Teacher's Ass'ts./Teacher's Aides - \$115/day
 - LPNs - \$20/hr.
 - RNs - \$40/hr.
 - Cleaners/Custodians - (align with minimum wage)

G. MOTION TO ADJOURN the Re-Org. Meeting