Amanda-Clearcreek Local School District
Transportation Department
328 East Main Street
Amanda, Ohio 43102
740-969-7257 (phone)

Dr. Timothy R. Edwards, Superintendent

Jul 13, 2026

Dear A-C Families,

It's that time of year again—**transportation requests for the 2026–2027 school year** are now open!

Please log in to your **Parent Portal** and submit a transportation request **if your student will need district transportation** next school year. Career center students/parents please be patient once I receive the list of attendees you will receive information for requesting busing for your student(s).

🚫 **Important:** If you do **not** complete a request, your student will **not** be assigned district transportation on a school bus. If your student was routed last year and does not need transportation this year please select the appropriate box. If your student was not routed last year and does not need transportation this year you do not need to do anything. Requests for busing for the first week of school shall be submitted no later than 8/14/26 at 8:00pm for all **1st through 12th grade** students. Any submission after this date will not be processed for 3-5 business days and your student will not be permitted to ride a school bus until that request is processed.

Here are a few helpful reminders:

- ✅ **If your student will be picked up and dropped off at your home address**, simply check the boxes labeled **"Primary Address"** for both **AM** and **PM** as needed.
  ➤ Be sure to check **both** boxes if your student needs transportation **to and from school**.
  ➤ **Only click "Submit" once.**

- 🏠 **If your student needs transportation to or from a location other than your home** (e.g., a babysitter, grandparent's house, etc.), you must:
  ➤ Fill out the **alternate location information** for both AM and PM (if applicable)
  ➤ Then click **Submit** after all fields are completed.

- 🔁 **If your student needs different pick-up and drop-off locations** (e.g., alternate AM and primary PM or vice versa), that is allowed.
  ➤ Just make sure you submit the request **all at once** with the correct selections.

- ✅ **If you have multiple students enrolled make sure that the same email address is used for Parent #1 on final forms so that all of your students are linked to one saferoutz parent portal account.**

⚠️ **Reminder:**
According to district policy, each student may have **only one AM pick-up location** and **one PM drop-off location.** These two addresses **can be different**, but each must remain consistent.
📑 **Exception:** Families with **court-ordered parenting plans** may have additional accommodations.

If you have questions or need help with the process, don't hesitate to reach out. Thank you for helping us plan ahead and ensure safe, efficient transportation for all our students!

Respectfully,
Lyle Campbell
Director of Operations
Amanda-Clearcreek Local Schools