

Monomoy Regional School District

Robin A. Millen, Ed.D.
Superintendent



Michael MacMillan
Assistant Superintendent of
Finance and Strategic Alignment

Melissa Maguire
Director of Student Services

Jacob Voelker
Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 7/14/2026
Re: Prior Year Encumbrances – Vote Required

MOTION

To approve that the list of General Fund FY26 encumbrances, totaling one hundred and ten thousand, four hundred and thirty seven dollars, and thirty one cents, can be paid during FY27.

BACKGROUND

Under Massachusetts General Law, the general fund appropriation must only be used to pay for costs related to the fiscal year intended. In practice, this means that each year's budget must only be used to pay for goods and services ordered and received in that year.

If the district has received goods or services but has yet to receive an invoice by the close of the financial year, the funds required to pay those invoices will be carried over from that year's budget to the following year to pay the invoices when they arrive. These funds are 'prior year encumbrances'. Carrying over these funds requires a vote of the School Committee.

The prior year encumbrances required to be carried into FY27 from FY26 are attached.

In the event that funds are encumbered for a certain invoice but not required, e.g. the costs were less than anticipated, then the balance of the encumbrance will flow to the district's Excess and Deficiency fund. Alternatively, if the district receives an invoice and sufficient funds have not been encumbered a subsequent vote of the School Committee will be requested to approve payment.

Michael MacMillan.
School Business Manager

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Prior Year Encumbrances

Vendor	PO No.	Remaining Balance
Allen, Lyndsey	261213	\$450.00
Amazon	262576	\$65.85
Amazon	262581	\$43.41
Amazon	262640	\$97.06
Banner Enviromental Services	262681	\$1,113.00
Barnes, Matthew	260023	\$855.00
Bluebird Transportation LLC	260328	\$8,000.00
Bluebird Transportation LLC	260329	\$7,000.00
Bosco Industrial Corp.	260688	\$500.00
Burns, Dustan L	260026	\$420.00
Cape Cod Collaborative	260053	\$758.08
Cape Cod Collaborative	260449	\$7,383.43
Cape Cod Collaborative	260889	\$3,817.59
CDW Computer Centers	262491	\$1,250.00
Childscapes	260809	\$2,140.00
Childscapes	262569	\$450.00
Cleary, Jennifer A	261138	\$450.00
Cutone, Christie	262700	\$126.29
Department of Unemployment Assistance	260303	\$6,016.78
Dickson, John T	260684	\$200.00
Drake, Mary	262496	\$1,500.00
Driscoll, Andrea	261134	\$450.00
Dutch, Sean D	260686	\$150.00
Eben-Ezer Transit Inc	261819	\$14,400.00
Entertainment Rigging Services LLC	262487	\$1,500.00
Gummow, Dominique D	262260	\$1,260.00
Gvazdauskas, KellyAnn	260429	\$758.00
Hamco Flagpoles and Flags	262498	\$509.00
JoMaCo Services	262408	\$1,300.00
Jordan, Joy	261095	\$24.00
Kalbach, Len	262320	\$800.00
Kelly, Jennifer	261719	\$187.08
Kraft Power Corporation	261822	\$1,152.70
Laferriere, Danielle	261208	\$450.00
LaValley, Rebecca T	260331	\$358.80
Legg, Adam N	262453	\$158.05

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Vendor	PO No.	Remaining Balance
Limbach Company LLC	261319	\$1,600.00
Limbach Company LLC	261361	\$5,900.00
Limbach Company LLC	261395	\$4,262.00
Limbach Company LLC	262499	\$1,500.00
Limbach Company LLC	262636	\$1,280.00
Matheson, Andrew S	262224	\$489.00
Natichioni, Barbara J.	261133	\$450.00
Oliver, Michelina Therese	261759	\$350.00
Pitney Bowes Global Fin. Svcs	260060	\$181.77
Porter, Samantha N	262721	\$350.00
Rand-Smith, Meaghan M	262497	\$625.00
RSC Transportation	261637	\$19,300.00
Sanderson, Jillian	260428	\$350.00
Schaffer, Michael F	261940	\$350.00
SealMaster of Boston	262265	\$1,143.35
Sheppard Elizabeth G	261135	\$450.00
Sheptyck, Elizabeth	262702	\$225.00
Shred-it-	260309	\$1,251.85
Verizon	260300	\$3,441.23
Verizon Business Network Services Inc	260095	\$43.99
Zabielski, Joseph D	261758	\$350.00
Asack, Jamie A.	261136	\$450.00
Grand Total		\$110,437.31