

**School Board Agenda
June 20, 2023**

- 1. Call Meeting to Order:** Time: _____
- 2. Announcement of Open Meeting Act Posting:**
- 3. Pledge of Allegiance:**
- 4. District Mission:** Crawford Public Schools in partnership with our parents and community, are committed to helping all students become well-rounded leaders. The district is also committed to challenging our students to develop ownership in their own education and empower each student to become resourceful, respectful, and responsible lifelong learners.
- 5. District Vision:** Graduates of Crawford Public Schools will become lifelong learners with the ability to be successful in life.
- 6. Roll Call:**
Board members present: JR Wasserburger, Joe Vogel, Don Edelman, JoElla Norman, Alicia Robertson, and Erin Norman.

Administrators Present: Mo Hanks and Keri Homan

Excusing a board member (if necessary)
Motion by _____, seconded by _____ to excuse _____ from the meeting.
- 7. Agenda Approval:**
Motion by _____, seconded by _____ to approve the agenda.
- 8. Public Comment:**
- 9. Special Presentation:** None
- 10. Consent Agenda:** May Regular Board Meeting
Motion by _____, seconded by _____, to approve the minutes of the May 8, 2023 regular board meeting.
- 11. Approval of Claims, Warrants, and Transfers:**
Motion by _____, seconded by _____, to approve the claims, warrants, transfers, and payroll disbursements excluding D&S Market effective June 20, 2023.
- 12. Approval of Claims to D&S Market:**
Motion by _____, seconded by _____ to approve the claims, from D&S Market for \$57.63

13. Staff Members Report: None

14. Student Report: None

15. Board Member Reports:

- a. CCC Meeting (J.R.)
- b. National History Day (Don, Joe)

16. Principal's Report: Mrs. Homan

17. Superintendent Report:

- a. **Recommended Policy Updates from Perry Law:** The Unicameral wrapped up business for this year and Justin Knight from the Perry Law Firm has provided us with six new policies and several other updates to policies. I am recommending that you approve the first reading for the six new policies and then in July, you can approve the new policies and the other recommended policy updates provided us by Mr. Justin Knight.
- b. **New Policies:** The six new policies include: 4171 – Resignation of Certified Employees; 5602 – Naloxone; 6215 – Collection of Information Relating to Dyslexia; 6288 – Artificial Intelligence; 6921 – Safe Seizure Schools, and 6930 – Behavior Points of Contact. Once again, I am recommending that you approve the first reading of these six policies.
- c. **Policy Review with Changes:** I am recommending that you approve the review with changes to Policy 3131 – Procurement Plan (these changes are required following our Nutrition Program Audit). I am also recommending that you approve the review with changes to Policy 6300 (adding the CCC to the review process of instructional materials).
- d. **Policy Review without Changes:** I am recommending you approve the review without any recommended changes for the following Instruction Policies: 6240, 6241, 6260, 6270, 6280, 6281, 6282, 6283, 6283A, 6283B, 6283C, 6284, 6285, 6286, 6290, 6310, and 6320.
- e. **Changes to District Mission Statement:** The CCC discussed changes to our mission statement to get rid of the redundancy of “lifelong learners” in both the mission and vision statement. The final recommended changes from the CCC were shared with all staff members and board members. There were no negative responses to these changes; therefore, I am recommending that you approve these changes to our District Mission Statement and every handbook which contains our mission, vision, and goals.
- f. **Trustee for the Francis Locker Scholarship Trust:** I am recommending that you approve Mariah Nelson as a Trustee for the Francis Locker Scholarship Trust. This way she can make sure that scholarship checks are sent to recipients each and every year. This has not been happening in recent years.
- g. **Title IX Coordinator:** I am recommending that you approve Mrs. Keri Homan as the Title IX Coordinator for Crawford Public Schools. If the situation would involve Mrs. Homan, then one of our Co-AD's would conduct the investigation. Once the process is finished, if the parties involved are not satisfied, an appeal is made to the superintendent which is why I cannot serve as our Title IX Coordinator. Another appeal can be made after that to an administrator in a neighboring district. We are reciprocal with Sioux County Public Schools if a Title IX Complaint would ever get that far.
- h. **Addition of Mrs. Homan as a Signature to our Activity Account:** Since Mr. Lovercheck is leaving, I am recommending that you approve Keri Homan as a signature for our Activities Account. Activity Account checks require two signatures.

- i. **Approval of Handbooks:** I sent all of you recommended changes to each of our handbooks via email. Each handbook will be a separate action item in case there is a need for further revisions. In that case, that particular handbook can be tabled and approved at the July 10th Board Meeting.
- j. **Increases to Nutrition Program Meal Prices:** We successfully completed our Nutrition Program Audit. The NDE person, Laura Lutz, recommended that we increase our breakfast, lunch and extra entrée prices by ten cents for the 2023-24 school year. Therefore, I am recommending that you approve a ten cent increase for next year.
- k. **Emergency Operations Plan:** Since we have so much on the agenda this month, I will submit our EOP with recommended changes at our July 10th Board Meeting. I will share those changes with you before the end of the month.
- l. **ESSER III Requirements:** We are required to jump through a few hoops until all ESSER III funds are expended and we have completed an audit for these funds. Therefore, I am recommending that you approve the review with updates for our “Return to Learn Plan” and our “ESSER III Use of Funds Plan.”
- m. **Curriculum Update:** During the final month of school, we tried to find another member of our CCC to serve as the Chair since Mrs. Homan will be serving as the principal for both buildings. We were unable to find anyone, therefore, Keri and I will serve as Co-Chairs and split of the SAC Work so that at least one of us is in attendance for SAC Work. Also, the President of CLI, Stacey Bruton, will be serving as our Consultant instead of Tiffany Kohl.
- n. **Finance Workshop:** Teresa and I recently met with Carl Dietz via zoom to discuss our current financial situation. We are scheduling a Finance Workshop with the Board and Admin at 4:30 pm on Monday, July 10th in this room before our Regular July Meeting. Carl will be very thorough with his information and based on that information, we will need to make some hard budget decisions in September.
- o. **Superintendent Evaluation:** We will go over my bi-annual evaluation after the action items and before the discussion items. I do not have any discussion items for this meeting.

18. Action Items:

- c. **Approve the first reading of the following new policies: 4171 – Resignation of Certified Employees; 5602 – Naloxone; 6115 – Collection of Information Relating to Dyslexia; 6288 – Artificial Intelligence; 6921 – Safe Seizure Schools; and 6930 – Behavior Points of Contact.**
Motion by_____, seconded by_____, to approve the first reading for each of the above stated policies.
- a. **Approve the review with recommended changes for the following policies: 3131 – Procurement Plan and 6300 – Review of Instructional Materials.**
Motion by_____, seconded by_____, to approve the review with recommended changes to the above stated policies.
- d. **Approve the review without any recommended changes for the following policies: 6240, 6241, 6260, 6270, 6280, 6281, 6282, 6283, 6283A, 6283B, 6283C, 6284, 6285, 6286, 6290, 6310, and 6320.**
Motion by_____, seconded by_____, to approve the review without recommended changes to the above stated policies.

- e. **Approve recommended changes to the District Mission Statement:**
Motion by_____, seconded by_____, to approve recommended changes to the District Mission Statement.
- f. **Approve Mariah Nelson as a Trustee for the Francis Locker Scholarship Trust:**
Motion by_____, seconded by_____, to approve Mariah Nelson as a Trustee for the Francis Locker Scholarship Trust.
- g. **Approve Keri Homan as the Title IX Coordinator for Crawford Public Schools:**
Motion by_____, seconded by_____, to approve Keri Homan as the Title IX Coordinator for Crawford Public Schools.
- h. **Approve Keri Homan as a signature for the Crawford Public Schools Activities Account:**
Motion by_____, seconded by_____, to approve Keri Homan as a signature for the Crawford Public Schools Activities Account.
- i. **Approve the review with recommended changes to the Preschool Handbook for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve the review with recommended changes to the Preschool Handbook for the 2023-24 school year.
- j. **Approve the review with recommended changes to the Classified Staff Handbook for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve the review with recommended changes to the Classified Staff Handbook for the 2023-24 school year.
- k. **Approve the review with recommended changes to the Certified Staff Handbook for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve the review with recommended changes to the Certified Staff Handbook for the 2023-24 school year.
- l. **Approve the review with recommended changes to the Activities Handbook for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve the review with recommended changes to the Activities Handbook for the 2023-24 school year.
- m. **Approve the review with recommended changes to the Parent-Student Handbook for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve the review with recommended changes to the Parent-Student Handbook for the 2023-24 school year.
- n. **Approve a ten cent increase for breakfast, lunch, and extra entrées for the 2023-24 school year:**
Motion by_____, seconded by_____, to approve a ten cent increase for breakfast, lunch, and extra entrées for the 2023-24 school year.

- o. Approve the review with updates to the “Return to Learn Plan” for Crawford Public Schools:**

Motion by _____, seconded by _____, to approve the review with updates to the “Return to Learn Plan” for Crawford Public Schools.

- p. Approve the review with updates to the “ESSER III Use of Funds Plan” for Crawford Public Schools:**

Motion by _____, seconded by _____, to approve the review with updates to the “ESSER III Use of Funds Plan” for Crawford Public Schools.

19. Superintendent Evaluation: Review of the six-month Superintendent Evaluation for Mr. Hanks

20. Discussion Items:

21. Information Items:

- a. Financial Workshop led at 4:30 pm on July 10th in the DL Building (led by Carl Dietz)
- b. The July Board Meeting will be at 6:00 pm on Monday, July 10th in the DL Building.

22. Meeting Adjourned: Time: _____

Motion by _____, seconded by _____ to adjourn.