

**School Board Agenda  
February 13, 2023**

- 1. Call Meeting to Order:** Time: \_\_\_\_\_
- 2. Announcement of Open Meeting Act Posting:**
- 3. Pledge of Allegiance:**
- 4. District Mission:** Crawford Public Schools in partnership with our parents and community, are committed to helping all students become well-rounded leaders. The district is also committed to challenging our students to develop ownership in their own education and empower each student to become resourceful, respectful, and responsible lifelong learners.
- 5. District Vision:** Graduates of Crawford Public Schools will become lifelong learners with the ability to be successful in life.
- 6. Roll Call:**  
Board members present: JR Wasserburger, Joe Vogel, Marie Wohlers, Don Edelman, JoElla Norman, and Alicia Robertson.  
  
Administrators Present: Mo Hanks, Darin Lovercheck, and Keri Homan  
  
Excusing a board member (if necessary)  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to excuse \_\_\_\_\_ from the meeting.
- 7. Agenda Approval:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the agenda.
- 8. Public Comment:**
- 9. Special Presentation:** Upward Bound – Brad Gaston and/or Ty Brady
- 10. Consent Agenda:** January Regular Board Meeting  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes of the January 9, 2023 regular board meeting.
- 11. Approval of Claims, Warrants, and Transfers:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the claims, warrants, transfers, and payroll disbursements excluding D&S Market effective February 15, 2023.
- 12. Approval of Claims to D&S Market:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the claims, from D&S Market for \$43.69

**13. Staff Members Report:** Jason Van Beek, Carolyn Erixson, and Waldo Goff – Facilities, Grounds, and Transportation

**14. Board Member Reports:** Negotiations Committee Meeting (Joe, Don, and Alicia)

**15. Principal's Report:** Mr. Lovercheck and Mrs. Homan

**16. Superintendent Report:**

- a. **School Calendar:** Similar to this year where the first semester is the same and a couple minor adjustments in the second semester: Christmas break is one day longer and 2024 is a leap year. Spring break is one week later and will fall on boys state basketball. I shared the calendar with administration and all staff. Nobody expressed any concerns. I then shared it with the board a couple weeks ago and I am recommending that you approve the school calendar as presented for the 2023-24 school year.
- b. **Policy 5505:** Policy 5506 is the updated policy for our Safe Pupil Transportation Plan; therefore, I am recommending that you approve the removal of policy 5505.
- c. **Policy Review with Recommended Changes:** I am recommending that you approve the review of the following policies with these recommended changes: Policy 5414 – Identification of Gifted: Change wording to reflect the assessments currently used to identify Gifted Students. We currently use MAP Growth and NSCAS Growth. Policy 5504 – SPED Transportation: Remove the word bus (instead of “bus transportation” it will just state the word “transportation”). We currently utilize a handicap accessible mini-van and/or Crawford Public Transportation.
- d. **Policy Review without Changes:** I am recommending the review without any recommended changes for Policies: 5000, 5402, 5403, 5405, 5407, 5408, 5409, 5412, 5413, 5417, 5418, 5419, 5420, 5421, 5422, 5503, 5504, 5505, and 5601
- e. **Increase Classified Pay Rate to all Classified Employee Categories:** In order to meet the minimum pay rate increase on January 1, 2024 and corresponding with the recommendation of the Board Negotiations Committee, I am recommending that you approve a 75 cent increase to the base rate in each classified staff category. This approved change will go into effect on September 1, 2023.
- f. **Increase Hourly Pay Rate to all Current Classified Staff Members:** I am recommending that you approve a 75 cent per hour increase to all of our current classified employees. This corresponds with the recommendation from the Board Negotiations Committee and mirrors the increase to the base rates. This will also go into effect on September 1, 2023.
- g. **Approve an Addition to the Classified Staff Handbook:** With the four-day school closure due to a blizzard and part of two other days missed due to extreme wind chill temperatures coming just before Christmas break, many of our classified staff members had very small pay checks for the month of December. With the support of the Board Negotiations Committee, I am recommending that you approve the following addition to the classified staff handbook: “In the event of school closures under extraordinary circumstances (three or more days during a single pay period), the superintendent can allow classified staff, who were unable to work during the closure, the option to submit sick days to ensure staff continuity and receive an adequate paycheck.” Following board approval and at the recommendation of Mr. Edelman, we will also make this into Board Policy in the near future.

- h. **Time Change for Graduation:** To avoid a conflict with a sibling graduating from WNCC on the morning of May 13<sup>th</sup>, I am recommending that you approve a time change in graduation from 1:00 pm to 2:00 pm. Seniors and their parents have already been contacted and nobody has ordered announcements with the 1:00 pm time. By approving this now, it allows adequate time to get the word out to everyone.
- i. **Committee Meeting Dates/Times:** To discuss future rotations and reevaluate our priority lists, I would like to find a date and time for the transportation/facilities committee and the technology/equipment committee to meet. Since Erin Norman overlaps on both of these committees, we can look for a date that works for everyone and then have back-to-back meetings. This is a discussion item and we can look for a date/time that works for everyone before the end of this meeting.
- j. **CANVAS:** I shared information on Canvas with the Board a week ago. This is the preferred Learning Management System (LMS) of schools and colleges in Nebraska. NDE has strongly encouraged Nebraska Schools to sign up for CANVAS ever since the COVID shutdown in 2020. Our teachers are very happy with Google Classroom, so we have waited as long as possible to make a decision about CANVAS. This month is the final window for the free installation period; therefore, I am recommending that we sign up and commit to only 30 to 40 seats just to have it in place. Our cost would only be \$90 to \$120 and I believe we can be reimbursed for this with remaining ESSER III funds. We will then have access to a true LMS that we can use if Google Classroom starts charging a fee for its use and/or one of the parental rights bills that require a parent portal would be passed into law. This is also a discussion item so that the Board can express any concerns...etc. before committing.
- k. **FNCM Budget and Financial Services:** I also shared information with the Board on the budgeting and financial services offered through First National Capital Markets. Carl Dietz is a retired superintendent from Ogallala who works with schools in Western Nebraska. As a district, we have taken and are continuing to take steps to address our Cash Flow issues, but I believe it would be money well spent to have someone with experience and superior resources to help us make informed decisions concerning our budget and financial planning. This is also a discussion item and if the Board agrees, this will become an action item at our March meeting.
- l. **ALICAP:** We are waiting for a quote from ALICAP. If it comes in before this meeting, I will go over the details and this will also be a discussion item. If the quote does not come in before this meeting, we will discuss at a future meeting.

## 17. Action Items:

- a. **Approve the 2023-24 School Calendar:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the 2023-24 School Calendar as presented.
- b. **Approve the removal of Policy 5505 – Safe Pupil Transportation Plan:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to remove policy 5505 since policy 5506 is the updated version of the same policy.
- c. **Approve the Review with recommended changes as presented for Policies 5414 – Identification of Gifted and Policy 5504 – Special Education Transportation:**  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the review of the above stated policies with recommended changes as presented.

- d. **Approve the review without any changes of policies: 5000, 5402, 5403, 5405, 5407, 5408, 5409, 5412, 5413, 5417, 5418, 5419, 5420, 5421, 5422, 5503, and 5601:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the review of the above stated policies without any recommended changes.

- e. **Approve an increase of 75 cents to the base wage in each classified staff category effective September 1, 2023:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve an increase of 75 cents to the base wage in each classified staff category effective September 1, 2023.

- f. **Approve an increase of 75 cents per hour to the hourly rates of each current classified staff member effective September 1, 2023:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve an increase of 75 cents per hour to the hourly rates of each current classified staff member effective September 1, 2023.

- g. **Approve the following addition to the classified staff handbook: Item #37 "In the event of school closures under extraordinary circumstances (three or more days during a single pay period), the superintendent can allow classified staff, who were unable to work during the closure, the option to submit sick days to ensure staff continuity and receive an adequate paycheck."**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the above stated addition to the classified staff handbook.

- h. **Approve a time change for graduation from 1:00 pm to 2:00 pm on Saturday, May 13, 2023.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a time change for graduation from 1:00 pm to 2:00 pm on Saturday, May 13, 2023.

#### **18. Discussion Items:**

- a. Date/Time for the Transportation/Facilities Committee and Technology/Equipment Committees to Meet (Possible Dates: Wed, Feb 15; Wed, Feb 22; Wed Mar 8; or Thu, Mar 9)
- b. CANVAS: Any questions or concerns before we sign up for minimal seats?
- c. First National Capital Market Services: Any questions or concerns before making this an action item at the March Board Meeting?
- d. ALICAP: We can discuss this if we have a quote. If not, we will discuss at a future board meeting.

#### **19. Information Items:**

- a. The CCC will meet from 10:00 am to Noon on Wednesday, March 1<sup>st</sup> to review individual teacher retest/retake policies. (Need one board member to participate)
- b. The March Board Meeting will be at 6:00 pm on Monday, March 13<sup>th</sup> in the DL Building.
- c. The annual NRCSA Conference is March 22-24. If any of you are interested in attending, please let me know ASAP so we can get you registered and make sure we have rooms reserved.

**20. Meeting Adjourned:** Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.