

School Board Agenda
August 11, 2021

1. Call Meeting to Order Time: _____

2. Announcement of Open Meeting Act Posting

3. Pledge of Allegiance

4. District Mission: Crawford Public Schools in partnership with our parents and community, are committed to helping all students become well-rounded leaders. The district is also committed to challenging our students to develop ownership in their own education and empower each student to become resourceful, respectful, and responsible lifelong learners.

5. District Vision: Graduates of Crawford Public Schools will become lifelong learners with the ability to be successful in life.

6. Roll call

Board members present: JR Wasserburger, Joe Vogel, Marie Wohlers, Don Edelman, JoElla Norman, and Alicia Robertson.

Administrators Present: Mo Hanks, Darin Lovercheck, and Keri Homan

Excusing a board member (if necessary)

Motion by _____, seconded by _____ to excuse _____ from the meeting.

7. Agenda Approval

Motion by _____, seconded by _____ to approve the agenda.

8. Public Comment:

9. Special Presentation: None

10. Consent Agenda

Motion by _____, seconded by _____, to approve the minutes of the July 14, 2021 regular board meeting.

11. Approval of Claims, Warrants, and Transfers

Motion by _____, seconded by _____, to approve the claims, warrants, transfers, and payroll disbursements excluding D&S Market effective August 20, 2021.

12. Approval of Claims to D&S Market

Motion by _____, seconded by _____ to approve the claims, from D&S Market for \$73.17

13. Staff Members Report:

14. Board Member Reports:

15. Principal's Report: Mr. Lovercheck and Mrs. Homan

16. Superintendent Report:

- a. **Policy Review:** From our meeting with Marcia Herring from NASB we will review the two policies associated with a parent/patron grievance. Policy 1020 – Citizen Communication to the BOE; Policy 1030 – Parent/Patron Comment Form; and 1030A – the actual Comment/Complaint form. I do not have any suggestions for changes or revisions to Policy 1020. I have a couple recommendations for Policy 1030 and 1030A: I believe it is confusing to have the word comment, when it is actually a complaint form; therefore, I would suggest changing comment to complaint. I also believe the quickest way to resolve a complaint or grievance is to arrange a meeting between the parties involved and the staff member's immediate supervisor. Therefore, I am recommending we add a corresponding statement to this effect. I am recommending that you approve the annual review of Policy 1020 with no changes and to approve the review of Policy 1030 and 1030A with recommended changes.
- b. **Transfer of Funds:** Each year we make three transfers from the general account to the lunch account, activities account, and employee benefit account so that these accounts will have adequate funds for the upcoming school year. I am recommending the following:
 - Transfer \$15,000 from the General Account to the Lunch Account
 - Transfer \$45,000 from the General Account to the Activities Account
 - Transfer \$15,000 from the General Account to the Employee Benefit Account
- c. **TeamMates Mentoring Program:** Marissa Betson has decided to resign as the Program Coordinator for our TeamMates Mentoring Program. Kelly Cooper is currently on the TeamMates Board and she has agreed to serve as our new Program Coordinator. Kelly and Christy Cooper attended the annual TeamMates Conference in Lincoln at the end of July. I am recommending you approve a contract with Kelly in the amount of \$400 per month for 10 months (\$4,000 for the year) and any expenses associated with the annual conference in Lincoln. I contacted other schools that have TeamMates and this is in line with what they provide for the program. Also, as a former program coordinator, I believe this is a fair compensation for the amount of work a program coordinator has to do to keep the program successful.
- d. **Merrell Nelson:** Merrell does a great job of putting our budget together and periodically checking on it during the school year. I am recommending you once again rehire Merrell for budget development and administrative oversight of the district operations for the 2021-22 school year.
- e. **Custodial Update:** Our two custodians from last year are recovering from recent surgeries. We recently hired DeLisa Olson and Bryttnee Lemmon for the upcoming year. Our senior, Jacob, will continue to work after school so that we are covered for the year and our other two custodians can recover from their surgeries.
- f. **Other Updates:** Briefly go over any other updates to the school and/or buildings/grounds.

17. Action Items

a. Approve review with no changes to Policy 1020

Motion by _____, seconded by _____, to approve the review of Policy 1020 – Citizen Communication to the Board of Education with no recommended changes.

(if there are recommended changes, then this would be the first reading and the approval will take place at the August Board Meeting)

b. Approve review with recommended changes to Policy 1030 and 1030A

Motion by _____, seconded by _____, to approve the recommended changes to Policy 1030 and 1030A including the title of the policy from Parent/Patron **Comment** Form to Parent/Patron **Complaint** Form.

c. Approve transfer from general fund to lunch fund

Motion by _____, seconded by _____, to approve a \$15,000 transfer from the general fund to the lunch fund.

d. Approve transfer from general fund to activities fund

Motion by _____, seconded by _____, to approve a \$45,000 transfer from the general fund to the activities fund.

e. Approve transfer from general fund to employee benefit fund

Motion by _____, seconded by _____, to approve a \$15,000 transfer from the general fund to the employee benefit fund.

f. Approve contract for TeamMates Program Coordinator

Motion by _____, seconded by _____, to approve a contract with Kelly Cooper for \$4,000 plus annual conference expenses to serve as the Crawford TeamMates Program Coordinator for the 2021-22 school year.

g. Approve Contract with Merrell Nelson

Motion by _____, seconded by _____, to approve a contract with Merrell Nelson in the amount of \$3,000 to assist with budget development and administrative oversight of the district operations for the 2021-22 school year.

18. Discussion Items

- a. NASB Regional Meeting: At 4:30 pm on the evening of Tuesday, August 24, 2021 in Gering.
- b. Discuss which Board Committee should meet with stakeholders and look at possible changes to grading policy, late work policy, and homework policy.

19. Information Items

- a. Budget Hearing at 6:00 pm on Monday, September 13 in the D.L. Building
- b. Tax Request Hearing to follow budget hearing on Monday, Sept 13 in the D.L. Building
- c. September Board Meeting will follow the budget hearing and tax request hearing on Monday, September 13 in the D.L. Building

20. Meeting Adjourned Time: _____

Motion by _____, seconded by _____ to adjourn.