

Date: June 9, 2026
Where Held: School Library/Media Room
Members Present: V. Nolan, I. Hafelin,
J. Wratten(7:24), C. Grey
Student Board Member: Absent
Others Present:
Ronald Wheelock, Superintendent
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: V. Nolan
Members Absent: D. Brean

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the June 9, 2026 Regular Meeting of the Board of Education was called to order at 7:02 p.m. by Board President, V. Nolan.

II. CONSENT AGENDA

Motion was made by C. Grey, seconded by I. Hafelin, that the Board of Education approves the Consent Agenda consisting of Approval of: Minutes dated May 5, 2026 – Budget Hearing/Regular Meeting; Budget Status Reports dated February, 2026, March, 2026, April, 2026; Warrants - **General Fund**: Warrant #77 dated April 30, 2026 in the amount of \$246,399.79, Warrant #81 dated May 4, 2026 in the amount of \$25,323.83, Warrant #82 dated May 8, 2026 in the amount of \$115,571.29, Warrant #85 dated May 18, 2026 in the amount of \$41,596.73, Warrant #86 dated May 22, 2026 in the amount of \$123,262.34, Warrant #88 dated May 27, 2026 in the amount of \$693.89, Warrant #89 dated June 1, 2026 in the amount of \$82,947.71; **Cafeteria Fund**: Warrant #16 dated May 4, 2026 in the amount of \$813.88, Warrant #17 dated May 18, 2026 in the amount of \$715.00, Warrant #18 dated June 1, 2026 in the amount of \$604.48; **Capital Fund**: Warrant #13 dated May 4, 2026 in the amount of \$69,642.36, Warrant #14 dated May 18, 2026 in the amount of \$4,388.11, Warrant #15 dated June 1, 2026 in the amount of \$471.00, as presented.

Motion carried: 3-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by C. Grey, seconded by I. Hafelin, that the Board of Education approves the Agenda for the June 9, 2026, as amended.

Discussion: Add Executive Session to discuss matters relating to contractual personnel, and legal matters.

Motion carried: 3-0

B. Board President Communications:

-None

C. District Clerk Communications:

- None

D. Business Communications:

- Ms. Lopesz reviewed the April Budget Status Report. She shared that the total purchase price on the district plow truck is \$60,479. A DASNY Grant will pay for \$50,000 of the total purchase price.

E. Superintendent Communications:

- Mr. Wheelock discussed sports combinations due to low numbers. The Board is in agreement if the need arises. Mr. Wheelock shared that the Graduation Ceremony will be held at June 18, 2026 at 6:00 pm. Regents exams have begun. The last day for 7-12 graders is June 16th. There will be early dismissals beginning on June 22nd through June 25th. Mr. Wheelock shared an update on the Capital Project. Lights on the second floor have all been replaced with LED's. Planning has begun for the locker rooms, colors have been confirmed. The playground work will begin after school is out.

IV. PUBLIC FORUM:

-Question: Is there a reason home schooled students are not allowed to play sports?

-Mr. Wheelock explained that it is not allowed due to the regulations of the Commissioner of Education.

V. OLD BUSINESS:

A. Approval of: 2nd Reading – Policies

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, upon the recommendation of the Superintendent, approves the 2nd Reading of the following policies, as attached:

Policy #5042 – Internet Safety

Policy #5046 – Information Security Breach

Motion carried: 4-0

VI. NEW BUSINESS:

A. Acceptance of: 2026 Budget Vote and Election Results

Motion was made by J. Wratten, seconded by I. Hafelin, that the Brookfield Board of Education, upon the recommendation of the Superintendent, accepts the results of the Budget Vote and Election of Board of Education Members held on May 19, 2026, as presented below:

Budget Proposition:

Yes-84

No-45

Member, Board of Education:

Valerie Nolan – 100

Absentee Votes: 7

Write in: Paula Waffle-3, Jack Henke-1, Chris White-1, Alicia Chrysler-1, Alisha Cook-1

Date: June 9, 2026
Where Held: School Library/Media Room
Members Present: V. Nolan, I. Hafelin,
J. Wratten(7:24), C. Grey
Student Board Member: Absent
Others Present:
Ronald Wheelock, Superintendent
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: V. Nolan
Members Absent: D. Brean

-Continued-

Member, Board of Education: Isaac Hafelin – 96
Write in:
Paula Waffle-1, Jason Abrams-1, Jeff Beehm-2, Ryan Chrysler-1, Kelly Howe-3, Jessica Corbin-1
Motion carried: 4-0

B. Approval of: Contract for Rental of Facilities Agreement – Distance Learning

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education of the Brookfield Central School District, (party of the first part), County of Madison, the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees provide the party of the second part the following facilities during the 2026-2027 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of Time: 07/01/2026-06/30/2027	Rental: \$1,000
-----------------------	-------------------	--	-----------------

for **Distance Learning** – and the party of the second part hereby agrees to pay the total contract cost to the party of the first part by June 15, 2027

Motion carried: 4-0

C. Approval of: Contract for Rental of Facilities Agreement – Summer School Driver Education

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education of Brookfield Central School District, (party of the first part), County of Madison, and the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees to provide to the party of the second part the following facilities during the 2026-2027 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of time: 07/07/2026-08/22/2026	Rental: \$435 (each)
-----------------------	-------------------	--	----------------------

for **Summer School – Driver Education** – and party of the second part hereby agrees to pay the total contract cost to the party of the first part by September 1, 2026.

Motion carried: 4-0

D. Approval of: Agreement – Ancillary Services for Driver Education 2026-2027

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education approve the Agreement between the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties and Brookfield Central School District to provide for payment to said school district the amount of \$300 (three hundred dollars per classroom) for space leased by BOCES for a driver education summer school class from July 6, 2026 – August 21, 2026. Such payment to be made on or before September 1, 2026 to cover ancillary services being provided by the school district for the pupils in such BOCES classes.

Motion carried: 4-0

E. Designation of Annual Reorganizational Meeting Date

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, upon the recommendation of the Superintendent, hereby designates the 14th of July, 2026 for the Annual Reorganizational Meeting which will begin at 7:00 p.m. and will be held in the school library/media room.

Motion carried: 4-0

F. Approval of Resolution: Superintendent to Authorize Change Orders-JJA Project 2506

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, recognizes that it is in the nature of construction projects that unanticipated conditions will arise and that those conditions often need to be addressed in a very short time frame. In order to ensure that the District's capital construction project can progress to completion in a timely, efficient and cost-effective manner, it is desirable to delegate the authority to review and approve certain Change Orders without Board approval. The Board also recognizes its responsibility to the public to be accountable for the expenditure of funds for construction projects. The Board of Education hereby delegates the Interim Superintendent or the Superintendent the power to approve Change Orders related to the construction project that are cost neutral, reduce cost, as well as up to and including \$35,000. It is the intent of the Board of Education that Change Orders be kept to a minimum and not to cause the cost of the Project to exceed the voter authorization.

James Jordan Associates

Motion carried: 4-0

G. Personnel: Approval of Request for Leave

Motion was made by J. Wratten, seconded by I. Hafelin,
WHEREAS, Cassie Head, Elementary Teacher, has submitted a formal request for a leave of absence, in accordance with district policy and the BTA contract, beginning on September 1, 2026 and ending on December 1, 2026; NOW, THEREFORE, BE IT RESOLVED that Board of Education, upon the recommendation of the Superintendent, hereby approves the request for leave submitted by Cassie Head, as attached.

Motion carried: 4-0

Date: June 9, 2026
Where Held: School Library/Media Room
Members Present: V. Nolan, I. Hafelin,
J. Wratten(7:24), C. Grey
Student Board Member: Absent
Others Present:
Ronald Wheelock, Superintendent
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Parents and Community Members

Type of Meeting: Regular Meeting
Presiding Officer: V. Nolan
Members Absent: D. Brean

H. Personnel: Appointment of – Agriculture Teacher (Pre-K - 12)

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, pursuant to Section 2509 of the Education Law upon the recommendation of the Superintendent and in compliance with Part 30.3 of the Rules of the Board of Regents, hereby appoints Kiley McCusker to the position of Agriculture Teacher in the tenure area of Agriculture for a probationary period of three years, to commence on September 1, 2026, and to expire on June 30, 2029 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Salary for this position is \$60,000 for the 2026-2027 school year. Kiley hold current NYS Professional Certification in the following area: Agriculture.

Motion carried: 4-0

I. Approval of: 1st Reading – Policy

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, upon the recommendation of the Superintendent, approves the 1st Reading of the following policies, as attached:

Policy #5045 – Protection of Student, Teacher, and Principal Personal Information (Data Security and Privacy)

Motion carried: 4-0

J. Approval of: Agreement

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, upon the recommendation of the Superintendent, approves the agreement between Brookfield Central School and Developmental Therapy Associates, Occupational Therapy & Physical Therapy, PLLC effective September 1, 2026 through June 30, 2027, as attached.

Motion carried: 4-0

K. Approval of: RIC ONE Risk Operations Center (ROC) Resolution

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education, upon the recommendation of the Superintendent, approves the RIC ONE Risk Operations Center (ROC) resolution, as attached.

Motion carried: 4-0

L. Personnel: Approval of Appointment of Tenure

Motion was made by J. Wratten, seconded by I. Hafelin,
WHEREAS, Cassie Head, Teacher, Elementary Education, is recommended by the Superintendent of Brookfield Central School for tenure; THEREFORE BE IT RESOLVED, that the Board of Education hereby grants tenure status to Cassie Head in the tenure area of Elementary Education, in accordance with NYS Education Law and the Brookfield Teachers' Association Contract, effective September 1, 2026.

Motion carried: 4-0

M. Personnel: Approval of Appointment of Tenure

Motion was made by J. Wratten, seconded by I. Hafelin,
WHEREAS, Holly Melnikow, Teacher, Secondary Mathematics, is recommended by the Superintendent of Brookfield Central School for tenure; THEREFORE BE IT RESOLVED, that the Board of Education hereby grants tenure status to Holly Melnikow in the tenure area of Secondary Mathematics, in accordance with NYS Education Law and the Brookfield Teachers' Association Contract, effective September 1, 2026.

Motion carried: 4-0

VII. Executive Session

Motion was made by J. Wratten, seconded by I. Hafelin, that the Board of Education enters Executive Session at 7:54 p.m. for the purpose of discussing contractual and legal matters. The Board invited T. Lopesz, Business Manager into Executive Session.

Motion carried: 4-0

School Board President, V. Nolan appointed Ronald Wheelock as Clerk Pro Tem in the absence of the District Clerk.

Board Member, J. Wratten moved, seconded by Board Member, I. Hafelin that the Board returns to open session at 9:54 p.m.

Motion carried: 4-0

No action was taken by the Board following Executive Session.

VIII. Adjournment

Motion was made by School Board Member, J. Wratten, seconded by I. Hafelin, that the Board adjourn the June 9, 2026 meeting at 9:56 p.m.

Motion carried: 4-0