North Hills High School

Early Release Program Application

Program Overview

The North Hills High School Early Release Program provides eligible students with the opportunity to leave campus before the end of the school day to participate in meaningful educational or career experiences.

To be considered for Early Release, **students must:**

- Be a current 12th grader.
- Be on track to meet all North Hills High School graduation requirements.
- Remain in good academic, behavioral, and attendance standing.
- Enroll in a minimum of **six (6) class periods** at North Hills High School each semester.
- Be scheduled for dismissal **no earlier than 11:50 a.m. (Start of 7th Period)**
- Provide all required documentation and obtain approval from school administration.

NOTE: No requests are guaranteed and based on availability of scheduled courses. Early release is a privilege and can be denied or revoked at any time if expectations are not met.

Student Early Release Expectations

- Maintain satisfactory academic progress in all North Hills courses.
- Remain a student in good standing with regard to attendance, discipline, and school expectations.
- Leave campus immediately following the last scheduled class by signing out at the Attendance Office.
- Remain off campus during school hours unless prior administrative approval has been granted.
- Transportation is the responsibility of the student and family.

Student Information

Student Name: _____ Student Phone #: _____

Student Email:_____ School Counselor: _____

I am applying for Early Release for the following reason:

- ☐ Work Experience
- ☐ Dual Enrollment
- ☐ Other Educational Experience (Additional Administrative Approval Required)

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Section A: Work Experience (Complete if Applicable)

Employer/Company Name: _____ Supervisor Name:_____
Business Address: _____ Business Phone #: _____
Average Hours Worked Per Week: _____

Employer Verification

I verify that the above student is employed by our organization and is scheduled to work an average of 10 or more hours per week during hours that may conflict with the regular school day.

Supervisor Signature: _____ Date: _____

Section B: Dual Enrollment (Complete if Applicable)

College/University: _____

Course(s): _____

Please attach the required documentation to your application: 1) Official College Schedule 2) Proof of Enrollment

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STUDENT AND CAREGIVER AGREEMENT

I understand that participation in the North Hills High School Early Release Program is a privilege. I certify that all information provided is accurate and agree to the expectations outlined above.

Student Signature _____ Date _____

I understand the expectations of the Early Release Program and grant permission for my child to participate if approved. I certify that all information provided is accurate and agree to the expectations outlined above.

Caregiver Name: _____ Caregiver Signature _____

Caregiver Phone #: _____ Date _____

PLEASE SUBMIT THIS COMPLETED FORM TO THE ASSISTANT PRINCIPALS' SUITE

FOR BUILDING ADMINISTRATION USE ONLY

School Counselor Recommendation: ☐ Recommended for approval ☐ Not recommended for approval

Administrative Decision ☐ Approved ☐ Not Approved | Administrator Signature _____ Date _____