Memorandum of Agreement, re: Senior Technician & Help Desk Coordinator

Pursuant to the provisions of Chapter 150E of the General Laws of Massachusetts, this Memorandum of Agreement ("Agreement") is made and entered into by the Wellesley School Committee ("Committee") and the Wellesley Educators Association ("Association") (collectively, the "Parties").

A. The following two new positions shall be created and included in the Unit E collective bargaining agreement (CBA): *Senior Technician* and *Help Desk Coordinator.*

B. As a result of these two additions, three existing positions will be eliminated: one (1) *Technician*, one (1) *Help Desk Specialist* and one (1) *Technology Support Specialist.*

C. The two new positions shall be considered part of *Article 2: Recognition* as Annual, Exempt employees. As such, employees holding these positions shall be members of the Association's Unit E bargaining unit and be subject to all terms of employment outlined in the Unit E CBA for Annual, Exempt employees.

D. Under *Appendix A: Salary Tables*, the following compensation scale shall be created and shall apply to the two new positions.

Step	Group I
1	$72,810.00
2	$74,994.00
3	$77,244.00
4	$79,561.00
5	$81,948.00
6	$84,406.00
7	$86,938.00
8	$89,547.00
9	$92,233.00
10	$95,000.00

E. The *Senior Technician* position will be posted internally in accordance with *Article 24* of the CBA. After conducting an interview and selection process, the Director of Educational Technology will appoint the most skilled and qualified *Technician* to fill the *Senior Technician* role.

F. The *Help Desk Coordinator* position will be posted internally and externally in accordance with *Article 24* of the CBA. After conducting an interview and selection

process, the Director of Educational Technology will appoint the most skilled and qualified candidate to fill the *Help Desk Coordinator* role.

G. Two new job descriptions are attached as appendices to this document.

H. This agreement alters no other provisions of the Unit E CBA.

I. This agreement shall be effective when the agreement is signed and fully executed.

For the Wellesley Public Schools:

Dr. David Lussier
Superintendent of Schools

12/4/25
Date

Niki Ofenloch
Chairperson, Wellesley School Committee

12/4/25
Date

For the Wellesley Educators Association:

Dana B. Boucher
Dana Boucher
Co- President, Wellesley Educators Association

12/3/2025
Date