DISTRICT OF ROXBURY TOWNSHIP
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
June 15, 2026

REGULAR MEETING AGENDA
LINCOLN ROOSEVELT SCHOOL
34 N. Hillside Avenue, Succasunna, NJ 07876

CALL TO ORDER: 6:30 P.M. PUBLIC SESSION: 7:30 P.M.

I. MEETING CALLED TO ORDER

The meeting was called to order at 6:30 p.m. in the Auditorium at the Lincoln Roosevelt School. Board President, Mr. Christopher Milde, presiding.

Mr. Joseph Mondanaro announced that this Regular meeting of the Roxbury Township Board of Education is being held to take action and hold a discussion on business before the Board tonight and that the New Jersey Open Public Meetings Law was enacted to ensure the right of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roxbury Township Board of Education has caused written notice of tonight's meeting and copies of the agenda for tonight's meeting to be transmitted to:

West Morris Reporter - Newspaper	Municipal Clerk
Daily Record - Newspaper	Roxbury Public Library
Star Ledger - Newspaper	Roxbury Website - www.roxbury.org/boe/meetings-minutes

The notice of tonight's meeting has been posted in the Board's Business Office.

II. ROLL CALL

MEMBERS PRESENT:	Mr. Edwin Botero (arrived at 6:36 p.m.), Mrs. Ann Colucci, Mr. Adam DelGuercio (arrived at 6:38 p.m.), Ms. Valerie Galdieri, Ms. Mirna Hernandez, Mrs. Kim Hopkins, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell
MEMBERS ABSENT:	Mr. Camilo Bonilla
ADMINISTRATION PRESENT:	Dr. Frank Santora, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro
OTHERS PRESENT:	Mr. Aron Mandel, Esq., Busch Law Group LLC

III. RESOLUTION TO MEET IN EXECUTIVE SESSION

Ms. Valerie Galdieri motioned and Mrs. Kim Hopkins seconded the motion that the resolution to meet in Executive Session at this time 6:32 p.m. be approved as presented.

*Mt. Arlington representative votes

RESOLVED, that the Roxbury Township Board of Education hold an Executive Session on June 15, 2026, regarding personnel matters, student matters and attorney client privilege.

IV. ROLL CALL

MEMBERS PRESENT:	Mr. Edwin Botero, Mrs. Ann Colucci, Mr. Adam DelGuercio, Ms. Valerie Galdieri, Ms. Mirna Hernandez, Mrs. Kim Hopkins, Mrs. Sharon MacGregor-Nazzaro, Mr. Christopher Milde, Mrs. Kathy Purcell
MEMBERS ABSENT:	Mr. Camilo Bonilla
ADMINISTRATION PRESENT:	Dr. Frank Santora, Mrs. Lisa Ferrare, Mr. Joseph Mondanaro
OTHERS PRESENT:	Mr. Aron Mandel, Esq., Busch Law Group LLC

V. PUBLIC SESSION - Public Session Reconvened at 7:36 p.m.

VI. PLEDGE OF ALLEGIANCE

Members of the Board, the Administration, Public and the students participated in the salute to the flag.

Mr. Christopher Milde announced a five minute break will take place after the conclusion of the presentations.

VII. PRESENTATIONS

- **Roxbury High School 2025-2026 Valedictorian & Salutatorian:**
  - ➢ Valedictorian- Keerthika Senthivel
  - ➢ Salutatorian- Angelina Jane Austin

- **Roxbury High School's designation as an ITEEA Stem School of Excellence** - Mr. William Crispino and Mr. Frank Caccavale

- **Council for Exceptional Children (CEC) - 2026 Rising Star Award** - presented to Mr. Michal Kovach, Special Education Teacher at Eisenhower Middle School

- **Recent 2025-2026 Athletic Accomplishments** - highlighted by Mr. Paul Gallagher:
  - EMS Girls Outdoor Track Team ~ 2026 Greater Morris County Junior Schools Tournament Champions:
    - Head Coach- Ms. Kelsey Curley
    - 8th Graders-
      - Mia Benfatti
      - Casey Bewalder
      - Paige Bewalder
      - Frankie Casendino
      - Emily Francisco
    - 7th Graders-
      - Angelina Francisco

- Bianca Francisco
- Madison Herzog
- Mary Kautzmann
- Natalie Najjar
- Giovanna Scuorzo

- EMS Boys Outdoor Track Team ~ 2026 Greater Morris County Junior Schools Tournament Champions:
  - Head Coach- Mr. David Babetski
  - 8th Graders-
    - Alexander Funicelli
    - Marcus Funicelli
    - Cristopher Hidalgo Marquez
    - Vincent Keeler
    - Leo Morley
    - David Pinero
    - Brady Swaim
    - Nicolas Tamayo Cardona
    - Andrew Wilce
  - 7th Grader-
    - Matias Matallana Zapata

VIII. CORRESPONDENCE

None

IX. STUDENT REPRESENTATIVE'S COMMENTS

None

X. BOARD PRESIDENT'S COMMENTS

None

XI. SUPERINTENDENT'S REPORT

Dr. Santora reported the following:

- Congratulations to all students, faculty, staff, and parents as we head into the final days of school. Roxbury Public Schools is an amazing learning community and one that I am so honored to serve as the Superintendent.
- Special Congratulations to Noor Hassan for organizing the car fundraiser event featuring a visit from McClaren. Thank you to the Hassan family, Ms. Cosgrove, and Roxbury Rotary.
- Congratulations to 11th Grade Percussionist Michael Tomassi, who was named a winner of the Hanover Wind Symphony Scholarship. He is the FIRST percussionist to win this award!.
- Franklin School 3rd Molly Pilgrim's gallery walk; thank you to the 3rd-grade teachers and Mr. Hamer.
- Thank you to the students in Ms. Osbun's 6th-grade ELA class for gathering my input as they debated the relevant topic of school start times; the students were very well prepared. Credit goes to Ms. Osbun for creating such initiative and preparedness in her students.
- L/R evacuation on June 11, 2026, due to an external electrical issue. The transition went very well and the credit goes to Mr. Bartol, Mr. Crispino, Mr. Katz, Mr. Monaghan, and the entire staff/faculty of L/R.

- Search for Assistant Principal at RHS is in progress, and Mr. Crispino expects to have a replacement candidate for the July BOE meeting. Dr. Matthew Mawn is a phenomenal leader who will certainly be missed.
- Traveled to Trenton on June 1, 2026, to testify on behalf of a bill, the “Fairness for School Districts in Development Restricted Areas Act”, that would provide additional funding to districts impacted by the Highlands Protection Act.
- Parent education sessions hosted by Ms. Jennifer Maurer, Elementary Supervisor of Humanities, on May 28, 2026.
- The Superintendent’s Coffee hosted on June 4, 2026, included a presentation on the recently released NJ DOE School Performance Report with a Q&A session.
- RHS Disney Sing-along took place in late May at the outdoor classroom between FES and L/R.
- RHS Senior Academic Achievement Awards, which highlighted the student accomplishments, commitment, and generosity of our local community. Thank you to the many BOE members who were able to attend.
- RHS Athletic Awards for the class of 2026 also took place earlier this week.
- The Top Ten Dinner took place on June 11, 2026, and a number of the BOE members and I were in attendance. The students’ many accomplishments were celebrated by their chosen faculty member, who, in turn, received celebratory recognition from the students.
- The email that was circulating in the community contained inaccuracies and misrepresentations of the district. The district was forced to reduce approximately 27 positions, which were necessary to sustain the fiscal health of the district. The reduction-in-force information was shared publicly at the April BOE meeting. The decisions were collectively made by building principals, instructional supervisors, and central office administration, and based on a thorough review of students' needs, enrollment data, and the long-term viability of the programs.

XII. BUSINESS ADMINISTRATOR'S REPORT

None

XIII. MINUTES

1. Minutes of the Regular Board Meeting of May 11, 2026.
2. Minutes of the Executive Session of May 11, 2026.

Mr. Christopher Milde asked if there were any changes to the minutes, and there were none.

Mrs. Anne Colucci motioned, and Mrs. Sharon MacGregor-Nazzaro seconded the motion that the Regular Meeting Minutes from May 11, 2026, and the Executive Session Minutes from May 11, 2026, be accepted as presented.

The motion was approved unanimously.

XIV. COMMITTEE REPORTS

Each Committee Chair will advise the full board of the last committee meeting, and the next committee meeting, and any other comments you believe are important for the full board to know.

A. COMMUNITY RELATIONS/SHARED SERVICES

- Ms. Mirna Hernandez reported that the Committee did not meet.
- The next Committee meeting is on July 7, 2026, at 6:00 p.m. virtually.

B. EDUCATION

- Mrs. Sharon MacGregor-Nazzaro reported that the Committee met on June 8, 2026, at 4:30 p.m. virtually.
- RHS scheduling updates.
- Master schedule.
- Linkit.
- Innovation stipends.
- Triple E block changes at EMS.
- Administrative Retreat.
- Denied HIT Tutoring Grant.
- The next Committee meeting is on July 6, 2026, at 4:30 p.m. virtually.

Ms. Mirna Hernandez asked a question regarding Linkit.
Dr. Frank Santora responded.

C. FACILITIES/FINANCE

- Mrs. Anne Colucci reported that the Finance Committee met on June 9, 2026.
- Accounting systems upgrade.
- T-Mobile grant partnership.
- Bus Purchase from Hopatcong BOE.
- MUA Grant for EMS.
- Property and Liability Renewal Insurance.
- The next Committee meeting is on July 7, 2026, at 3:00 p.m. virtually.

D. PERSONNEL

- Ms. Valerie Galdieri reported that the Committee met on June 11, 2026, at 4:30 p.m.
- The next Committee meeting is on July 9, 2026, at 4:30 p.m..

E. POLICIES/GOVERNANCE

- Mr. Christopher Milde reported that the Committee met on June 8, 2026.
- Policies for the second reading were discussed.
- Reviewed several proposed policies.
- The next Committee meeting is scheduled for July 6, 2025.

F. NEGOTIATIONS

None

G. SUSTAINABILITY

None

XV. PUBLIC COMMENTS - Action Items - There is a three-minute time limit, per Board Policy.

None

XVI. ACTION ITEMS

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business, and will be voted on by one motion.

A. Finances *(Resolutions 1-68)*

Mrs. Anne Colucci motioned and Mr. Edwin Botero seconded the motion that The Finance Resolutions 1 through 68 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Botero: *Yes;* **Mrs. Colucci:** *Yes;* **Mr. DelGuercio**: *Yes;* **Ms. Galdieri:** *Yes;* **Ms. Hernandez:** *Yes*; **Mrs. Hopkins:** *Yes*; **Mrs. MacGregor-Nazzaro:** *Yes;* **Mrs. Purcell:** *Yes;* **Mr. Milde:** *Yes.*

STUDENT ACTIVITY ACCOUNTS

*1. RESOLVED, that the Roxbury Township Board of Education approve the Student Activity Accounts monthly bill lists for the month of May 2026 as follows:

Roxbury High School	$45,667.91	Franklin School	$102.56
Athletics	$6,100.00	Kennedy School	$3,718.00
Eisenhower Middle School	$23,722.37	Jefferson School	$3,633.00
Lincoln Roosevelt School	$3,424.00	Nixon School	$4,995.00

BILLS LIST

*2. RESOLVED, that the Roxbury Township Board of Education approve the June 2026 bills list totaling $3,417,634.94.

TRANSFERS

*3. RESOLVED, that the Roxbury Township Board of Education approve the April 2026 list of transfers between accounts as presented. Approval by the County Office is not required except as noted on the list.

SECRETARY'S REPORT

*4. RESOLVED, that the Roxbury Township Board of Education approve the Board Secretary's Report for April 2026.

TREASURER'S REPORT

*5. RESOLVED, that the Roxbury Township Board of Education approve the Treasurer's Report for April 2026.

MONTHLY FINANCIAL CERTIFICATION OF THE BOARD SECRETARY AND BOARD OF EDUCATION

*6. RESOLVED, that the Roxbury Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of April 2026 that no major accounts and fund balances in the 2025/2026 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

TRAVEL REQUESTS

*7. RESOLVED, that the Roxbury Township Board of Education approve unavoidable travel costs as presented which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities, and promotes the delivery of instruction or further the efficient operation of the school district. The reimbursements are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq.

	Name	*Workshop Title*		*Place**	*Date of Workshop*	*Registration Fee*	*Total Estimated Expenses*
1	Caccavale, Frank	Harbor Freight Leadership Lab	4	Las Vegas, NV	6/15/26-6/17/26 11/9/26-11/11/26	$0	$0
2	Hansen, James	AP Literature & Composition Summer Institute	T2	San Diego, CA	7/5/26-7/9/26	$910.00	$2,747.61
3	Kalodner, Isabel	AP Literature & Composition Summer Institute	T2	San Diego, CA	7/5/26-7/9/26	$910.00	$1,799.61
4	Lee, Hayden	2026 AP Cybersecurity AP Summer Institute	4	New Brunswick, NJ	8/4/26-8/7/26	$1075.00	$1119.93
5	Acevedo, Nicole	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
6	Cosgrove, Melissa	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
7	Hamer, Brian	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
8	Trokan, Matt	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
9	Maurer, Jennifer	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
10	Nzegwu, Crystal	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
11	Lynch, Danielle	Linkit! DFSI	4	Succasunna, NJ	8/5/26-8/6/26	$350.00	$350.00
12	Trokan, Matt	Legal One - Anti-Bullying Specialist Online Certificate Program	4	Online	Online	$600.00	$600.00
13	Hagermann, Regina	AENJ 2026 Conference	4	Princeton, NJ	10/26/26-10/27/26	$215.00	$285.59

1-State/Federal policy requirements, 2-State curricular requirements, 3-State Initiatives, 4-Individual job requirements, T2-paid for by Title II funding, T3 paid for by Title III funding. Substitute coverage is indicated by "S" followed by the number of days for which a substitute is needed.

TRANSFERS - YEAR-END CLOSEOUT

*8. RESOLVED, that the Roxbury Township Board of Education authorize the School Business Administrator to make all necessary account transfers within the 2025-2026 school budget to close out the year and pay necessary bills with authorization of the Board President.

TRANSFER TO CAPITAL RESERVE ACCOUNT

*9. WHEREAS, N.J.S.A. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roxbury Township Board of Education wishes to deposit the anticipated current year surplus into a Capital Reserve account at year-end, and

WHEREAS, the Roxbury Township Board of Education has determined that up to $4,000,000 may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Roxbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed $4,000,000 consistent with all applicable laws and regulations.

TRANSFER TO MAINTENANCE RESERVE ACCOUNT

*10. WHEREAS, N.J.S.A. 6A:23A-14.4 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roxbury Township Board of Education wishes to deposit the anticipated current year surplus into a Maintenance Reserve account at year-end, and

WHEREAS, the Roxbury Township Board of Education has determined that up to $1,000,000 may be available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Roxbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make a transfer not to exceed $1,000,000 consistent with all applicable laws and regulations.

TAX PAYMENT SCHEDULE

*11. RESOLVED, that the Roxbury Township Board of Education approve the 2026-2027 Tax Payment Schedule as shown below:

ROXBURY TOWNSHIP BOARD OF EDUCATION			
2026-2027 TAX PAYMENT SCHEDULE			
Date	Levy	Debt Service Levy	Total Tax Levy
9-Jul-26	2,825,763		2,825,763
23-Jul-26	2,825,763		2,825,763
6-Aug-26	2,825,763		2,825,763
20-Aug-26	2,825,763		2,825,763
10-Sep-26	2,825,763		2,825,763
24-Sep-26	2,825,763		2,825,763
8-Oct-26	2,825,763		2,825,763
22-Oct-26	2,825,763		2,825,763
6-Nov-26	2,825,763		2,825,763
19-Nov-26	2,825,763		2,825,763
3-Dec-26	2,825,763		2,825,763
17-Dec-26	2,825,763		2,825,763

7-Jan-27	3,036,043		3,036,043
21-Jan-27	3,036,043		3,036,043
4-Feb-27	3,036,043		3,036,043
18-Feb-27	3,036,043		3,036,043
4-Mar-27	3,036,043		3,036,043
18-Mar-27	3,036,043		3,036,043
8-Apr-27	3,036,043		3,036,043
22-Apr-27	3,036,043		3,036,043
6-May-27	3,036,043		3,036,043
20-May-27	3,036,043		3,036,043
3-Jun-27	3,036,046		3,036,046
17-Jun-27	3,036,046		3,036,046
Totals	***70,341,678***		***70,341,678***

BE IT FURTHER RESOLVED, that this resolution supersedes and amends Finance Resolution XVI.A.4 approved on May 11, 2026.

APPROVAL OF SETTLEMENT AGREEMENT

12. RESOLVED, upon the recommendation of the Superintendent of Schools, the Settlement Agreement File No. 13923.8000 be approved and amended for the 2026-2027 school year.

CONTRACTS

*14. RESOLVED, that the Roxbury Township Board of Education approve a contract with Integrated Translation Services, 90 East Halsey Road, Suite 346, Parsippany, NJ, to provide foreign language translation services effective from July 1, 2026, through June 30, 2027, on an as-needed and as requested by the district.

*15. RESOLVED, that the Roxbury Township Board of Education approve a contract with the Educational Services Commission of Morris County to provide the Professional Support/Non-Public Services as listed below. The term of this contract is July 1, 2026, to June 30, 2027.

Professional Support Services
Non Public Nursing Services
Chapter 192/193
Non Public IDEA - B

*16. RESOLVED, that the Roxbury Township Board of Education approve the Renewal of Software License Agreement with SYSTEMS 3000 Inc., 740 Broad Street, Suite 1, Shrewsbury, NJ, and not to exceed $43,370.00 as per SYSTEMS 3000 Inc. contract #306S-M3-B0049, effective July 1, 2026, through June 30, 2027.

17. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the Newsela products effective July 1, 2026, through June 30, 2027, for Eisenhower Middle School from Newsela, Inc., 1801 W Olympic Blvd., Pasadena, CA, in the amount of $7,848.75.

*18. RESOLVED, that the Roxbury Township Board of Education approve the renewal of subscription for bylaws, policies, and regulations effective July 1, 2026, through June 30, 2026, from Strauss Esmay Associates, LLP, School Policy & Regulation Consultants, 1886 Hinds Road, Suite 1, Toms River, NJ, in the amount of $5,015.00.

*19. RESOLVED, that the Roxbury Township Board of Education approve the contract for employee assistance program with Saint Barnabas Management Services, LLC., P.O. Box 235, Mount Freedom, NJ, effective July 1, 2026, through June 30, 2029, in the amount of $33,375.00 to be paid annually at $11,275.00.

*20. RESOLVED, that the Roxbury Township Board of Education approve a contract with Frontline Education, P.O. Box 780577, Philadelphia, PA, effective July 1, 2026, through June 30, 2027, for the renewal of the software programs: *Applicant Tracking, Absence & Substitute Management, Employee Evaluation Management, Frontline Central Solution, 504 Program Management, and IEP Direct* in the total amount of $101,227.14.

*21. WHEREAS, the Roxbury Township Board of Education and Edvocate, Inc. entered into a consulting agreement on July 1, 2024, to provide consulting services for the District's Custodial Services Program, and the parties now desire to further amend the aforesaid agreement; now therefore

BE IT RESOLVED, that the Roxbury Township Board of Education approve an amendment to the contract as follows:

a) Renew the agreement from July 1, 2026, to June 30, 2027.
b) Paragraph 5.1 Agreement Price is hereby deleted in its entirety, and the following is substituted therefore:

5.1 Agreement Price: In consideration of Edvocate's performance of its obligations under this Agreement, District shall pay Edvocate Twenty-Five Thousand Four Hundred Twenty-Eight Dollars ($25,428.00) for the term of this Agreement. The Agreement Price shall be paid in twelve (12) equal monthly installments ("Installment Payments") of Two Thousand One Hundred Nineteen Dollars ($2,119.00). This Agreement price covers the services as outlined above.

Paragraph 5.2 Additional Site Visits is hereby deleted in its entirety, and the following is substituted therefore:
5.2 Additional Site Visits. Any additional site visits requested by the District, beyond the days allocated on-site, will be charged to the District at Five Hundred Ninety-Five Dollars ($595.00) per day, including all expenses.

c) This Amendment is effective July 1, 2026, and thereafter, unless amended. All other terms and conditions contained in the Agreement shall remain unchanged and in full force and effect.

*22. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Smart Net Total Care effective July 1, 2026, through June 30, 2027, from Core BTS, Inc., 5875 Castle Creek Parkway N. Drive, Suite 320, Indianapolis, IN, in the amount of $8,885.73.

*23. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software FLEX Plan License effective July 1, 2026, through June 30, 2027, from Core BTS, Inc., 5875 Castle Creek Parkway N. Drive, Suite 320, Indianapolis, IN, in the amount of $44,307.00.

*24. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Informacast Fusion effective July 1, 2026, through June 30, 2027, from Core BTS, Inc., 5875 Castle Creek Parkway N. Drive, Suite 320, Indianapolis, IN, in the amount of $14,309.50.

*25. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software DUO subscription effective July 1, 2026, through June 30, 2027, from Core BTS, Inc., 5875 Castle Creek Parkway N. Drive, Suite 320, Indianapolis, IN, in the amount of $6,936.00.

*26. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district Website renewal effective July 1, 2026, through June 30, 2027, from Finalsite, 655 Winding Brook Drive, Glastonbury, CT, in the amount of $28,310.00.

*27. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Sophos Education License effective July 1, 2026, through June 30, 2027, from Ahead Inc., 444 W Lake Street, Suite 3000, Chicago, IL, in the amount of $39,610.36.

*28. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Fortinet Custom Coterm License effective July 1, 2026, through June 30, 2027, from CDW Government, 230 N. Milwaukee Avenue, Vernon Hills, IL, in the amount of $45,901.08.

*29. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Lightspeed Filter Agent License effective July 1, 2026, through June 30, 2027, from CDW Government, 230 N. Milwaukee Avenue, Vernon Hills, IL, in the amount of $56,989.00.

*30. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Little Sis Premium License effective July 1, 2026, through June 30, 2027, from CDW Government, 230 N. Milwaukee Avenue, Vernon Hills, IL, in the amount of $2,580.00.

*31. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the district software Gopher Pack District effective July 1, 2026, through June 30, 2027, from CDW Government, 230 N. Milwaukee Avenue, Vernon Hills, IL, in the amount of $1,850.00.

*32. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the Kahoot subscription effective July 1, 2026, through June 30, 2027, from Kahoot, Org No 997 770 234, Fridtjof Nansens Plass 7, Oslo, Norway 0160, in the amount of $7,000.00.

*33. RESOLVED, that the Roxbury Township Board of Education approve the renewal of ClassLink effective July 1, 2026, through June 30, 2027, from ClassLink, Inc., P.O. Box 51100, Newark, NJ, in the amount of $17,795.45.

*34. RESOLVED, that the Roxbury Township Board of Education approve Home Instruction tutoring services for general education students effective July 1, 2026, through June 30, 2027, from North Jersey Tutors, Inc., 10 Naughright Road, Long Valley, NJ, as needed and as requested by the district, with an hourly rate of $75.00.

*35. RESOLVED, that the Roxbury Township Board of Education approve renewal of Visitor Manager Software effective July 1, 2026, through June 30, 2027, from Core BTS, Inc., 5875 Castle Creek Parkway N. Drive, Suite 320, Indianapolis, IN, in the amount of $3,912.30.

*36. RESOLVED, that the Roxbury Township Board of Education approve renewal of Generator Maintenance Services effective July 1, 2026, through June 30, 2027, from GenServe LLC, 10 New Maple Avenue, Suite 305, Pinebrook, NJ, in the amount of $7,500.00.

*37. RESOLVED, that the Roxbury Township Board of Education approve renewal of Cafeteria Cooking Exhausts for the district effective July 1, 2026, through June 30, 2027, from Vent Tech, 15 Eileens Way, Newton, NJ, in the amount of $4,600.00 and funded through the Food Services.

*38. RESOLVED, that the Roxbury Township Board of Education approve renewal of Cafeteria Cooking Exhaust for the Culinary Science room at Roxbury High School, effective July 1, 2026, through June 30, 2027, from Vent Tech, 15 Eileens Way, Newton, NJ, in the amount of $1,200.00.

*39. RESOLVED, that the Roxbury Township Board of Education approve renewal of Elevator Maintenance Services for Lincoln Roosevelt School (2 elevators) and Roxbury High School (1 elevator) and the Lift Services for Roxbury High School, effective July 1, 2026, through June 30, 2027, from Jersey Elevator, 657 Line Road, Aberdeen, NJ, in the amount of $10,069.28.

*40. RESOLVED, that the Roxbury Township Board of Education approve renewal of Boiler Maintenance Services for the district, effective July 1, 2026, through June 30, 2027, from Butler Water Corrections, 43 Hovey Avenue, Hamilton, NJ, in the amount of $7,175.00 using NJ State Contract #T-0154.

*41. RESOLVED, that the Roxbury Township Board of Education approve renewal of Comprehensive Environmental Services for the district, effective July 1, 2026, through June 30, 2027, from Westchester Environmental, 1248 Wrights Lane, West Chester, PA, in the amount of $7,306.00.

*42. RESOLVED, that the Roxbury Township Board of Education approve a contract with Dr. Carmine Gangemi, 369 W. Blackwell Street, Suite 2, Dover, NJ, to provide DOT Physicals for CDL drivers in the district, effective July 1, 2026, through June 30, 2027, on an as-needed and as requested by the district.

*43. RESOLVED, that the Roxbury Township Board of Education approve a contract with Bartky HealthCare Center, LLC, 513 W. Mount Pleasant Avenue, Suite 325, Livingston, NJ, to provide Psychiatric Evaluations and Neurodevelopmental Evaluations to students on an as-needed and as-requested basis by the district. The services will commence on July 1, 2026, and expire on June 30, 2027.

*44. RESOLVED, that the Roxbury Township Board of Education approve a contract with Center for Evaluation and Counseling, Inc., with offices located at 1719 Route 10 East, Suite 129, Parsippany, NJ to provide student risk assessment evaluations to Roxbury Township School District students on as-needed and as-requested basis for the 2026/2027 school year effective September 1, 2026, through June 30, 2027.

*45. RESOLVED, that the Roxbury Township Board of Education approve the purchase of an K-12 technology platform for assessment, management, data warehousing and student analytics from LinkIT, 150 West 22nd Street, 4th Floor, New York, NY, in the total amount of $84,352.00, effective July 1, 2026 through June 30, 2027.

*46. RESOLVED, that the Roxbury Township Board of Education approve the purchase of a five year subscription for College and Career Readiness effective July 1, 2026 through June 30, 2031, from Scoir, 1887 Whitney Mesa Drive, #1138, Henderson, NV, in the total amount of $35,056.80.

*47. RESOLVED, that the Roxbury Township Board of Education approve the 2025/2026 contract with P.G. Chambers, 15 Halko Drive, Cedar Knolls, NJ to provide Physical Therapy Services and Evaluations on as needed and as requested basis by the district effective July 1, 2026, and ending June 30, 2027 and not to exceed $96,346.00.

Service	*Rate*
Physical, Occupational, or Speech Therapy Evaluation (Inclusive of travel and report)	$610.00
Assistive Technology/Augmentative and Alternative Communication (AT/AAC) Evaluation (Inclusive of travel and report)	$1,450.00
District Contracted Physical, Occupational, or Speech Therapy	$107.00/hour
Single Physical, Occupational, and Speech Therapy Sessions	$88.00/half hour
Equipment, Splinting, and Orthotic Clinics (annual fee for each clinic)	$275.00
AT/AAC Student/Device Specific Training and/or Consultation (Inclusive of travel and report)	1 Trainer/Consult: 1hr./1.5 hr./2hrs./2.5 hrs session: $450/$550/$650/$750 2 Trainers/Consultants: 1hr./1.5hr./2hrs./2.5hrs. Session: $700/$850/$1,000/$1,150
Special Education Consultation	Call for fee
Professional Development Workshops Various topics building competencies of teachers, therapists, and paraprofessionals in special education and inclusive classrooms	Call for fees and topics
Approved Private School for Students with Disabilities, Specializing in services for students with complex disabilities Full Day Preschool through Middle School - tentative tuition	$532.71 per diem
Early Intervention Toddler Groups	Call for fee and availability

*48. RESOLVED, that the Roxbury Township Board of Education approve a contract with Ms. Marybeth Kopacz as a consultant to provide Educational Observations and Evaluations on an as-needed and as-requested basis by the district. The services will commence on July 1, 2026, and expire on June 30, 2027.

*49. RESOLVED, that the Roxbury Township Board of Education approve a contract with Ms. Marybeth Kopacz as a curriculum consultant on an as-needed and as-requested basis by the district. The services will commence on July 1, 2026, and expire on June 30, 2027.

*50. RESOLVED, that the Roxbury Township Board of Education approve a contract with Skylands Orthopaedics, 57 US-46, Hackettstown, NJ, to provide Drug Screenings, Physical Examinations, and School Physician services. This agreement will be in effect from July 1, 2026, through June 30, 2027. The total amount is not to exceed $25,500.00.

APPROVAL OF PURCHASES

*51. RESOLVED, that the Roxbury Township Board of Education approve the purchase of architectural and engineering drawings for Nixon Elementary School cafeteria from Solutions Architecture, 96 Pompton Avenue, 2nd Floor, Suite 200, Verona, NJ, in the amount of $16,000.00 funded by Capital Reserve.

*52. RESOLVED, that the Roxbury Township Board of Education approve the renewal of the Typing Agent subscription effective July 1, 2026, through June 30, 2027, from Typingagent, LLC, PO Box 1248, Snohomish, WA, in the amount of $2,999.25.

*53. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the student database license renewal effective July 1, 2026, through June 30, 2027, from Genesis Educational Services, 300 Buckelew Ave., Suite 201, Jamesburg, NJ, per quote #26-092 in the amount of $32,174.00.

*54. RESOLVED, that the Roxbury Township Board of Education approve the purchase of the 2021 Chevrolet 29 passenger school bus from Hopatcong Board of Education, 2 Windsor Avenue, Hopatcong, NJ, in the amount of $25,000.00

GRANT SPONSORSHIP AWARD APPLICATION

*55. RESOLVED, that the Roxbury Township Board of Education approve the grant partnership participation application in the amount of $1,000.00 for the 2026/2027 football season with the T-Mobile Friday Night 5G Lights Program.

ACCEPTANCE AND SUBMISSION OF GRANT FUNDS

*56. RESOLVED, that the Roxbury Township Board of Education approve the submission and acceptance of the School Litter Cleanup Grant from Morris County MUA for Eisenhower Middle School in the amount of $500.00.

JOINT TRANSPORTATION AGREEMENT

*57. RESOLVED, that the Roxbury Township Board of Education approve a Joint Transportation Agreement whereby the Roxbury Township Board of Education will act as the Host District, providing transportation services as specified below to the Joiner District, the Mount Arlington Board of Education.

2026-2027 ESY Joint Transportation Agreement				
Start Date	End Date	Host District's Route Number	Destination	Joiner Cost
06/29/2026	07/30/2026	RHS03	RHS (NP) 7/2/26, 7/9/26, 7/16/26, 7/23/26, 7/30/26	$625.00
		4% Administrative fee		$25.00
		Joiner District To and From Total Route Cost		$650.00

SUMMER PROFESSIONAL LEARNING

*58. RESOLVED, that the Roxbury Township Board of Education approve up to one hundred (100) teachers to attend professional development and curriculum articulation in district sessions focused on ELA instruction, universal screening, math workshop, data analysis, intervention strategies, and instructional design between June 22, 2026, and August 21, 2026. Each participant will be paid $100 per day ($50 per half-day). The total cost will not exceed $10,000.

AUTHORIZATION FOR COUNTY APPROVAL - TRAVEL

*59. RESOLVED, that the Roxbury Township Board of Education authorize submission for approval by the Executive County Superintendent of Schools a travel request to attend the 2026 Workshop being held October 19 - 22, 2026. The total estimated cost for attendees exceeds $5,000 and therefore requires the approval of the Executive County Superintendent, previously board-approved on April 27, 2026, XVII.A.7.

OUT-OF-DISTRICT PLACEMENT/SERVICES - 2025/2026

*60. RESOLVED, that the Roxbury Township Board of Education approve the 2025/2026 School Year Out-Of-District Placements/Services listed below:

State ID	*School or Provider*	*Total Cost*	*Dates*
3467397471	Cornerstone Day School	$6,268.60	6/10/26-6/26/26

OUT-OF-DISTRICT PLACEMENT/SERVICES - 2026/2027

*61. RESOLVED, that the Roxbury Township Board of Education approve the 2026/2027 School Year Out-Of-District Placements/Services listed below:

State ID	*School or Provider*	*Total Cost*	*Dates*
5165412685	Academy 360-Lower School (Spectrum 360)	$163,540.80	7/1/26-6/23/27
2825467044	Academy 360-Lower School (Spectrum 360)	$163,540.80	7/1/26-6/23/27
4955431188	Academy 360-Lower School (Spectrum 360)	$163,540.80	7/1/26-6/23/27
6260581413	ECLC of New Jersey, Chatham Campus	$92,314.00	7/1/26-6/30/27
9174601546	ECLC of New Jersey, Chatham Campus	$92,314.00	7/1/26-6/30/27
8061739885	ECLC of New Jersey, Chatham Campus	$92,314.00	7/1/26-6/30/27
7188332467	State of NJ - Windsor Bergen Academy	$80,092.26	7/1/26-6/18/27
9224109968	Allegro School	$171,360.00	7/6/26-6/22/27
1394669098	Celebrate the Children	$143,115.00	7/1/26-6/24/27
3669599438	Celebrate the Children	$143,115.00	7/1/26-6/24/27
8015310808	Celebrate the Children	$143,115.00	7/1/26-6/24/27
2126536456	Pillar Care Continuum	$148,039.50	7/6/26-6/17/27
5507518729	Pillar Care Continuum	$148,039.50	7/6/26-6/17/27
7032947797	Pillar Care Continuum	$144,154.50	7/6/26-6/17/27
1986083451	Montgomery Academy	$97,130.00	9/3/26-6/18/27
5229877384	The Jardine Academy - The Cerebral Palsy League, Inc.	$94,957.80	7/1/26-6/16/27
1309071392	Shepard School	$69,391.14	7/1/26-6/18/27
6461557103	Lakeland Andover School	$69,300.00	9/1/26-6/15/27
3467397471	Cornerstone Day School	$108,240.00	7/6/26-6/25/27

TUITION STUDENTS - 2026/2027

*62. RESOLVED, that the Roxbury Township Board of Education approve the following tuition contract agreements for the 2026/2027 school year and/or extended school year.

State ID	*Sending District*	*Program*	*Total*	*Dates*
2874589379	Mine Hill Board of Education	MD	$107,315.40	6/29/26-6/30/27
8528552318	Montclair Board of Education	BD	$42,757.00	6/29/26-6/30/27
9360251389	Dover Board of Education	MD	$38,973.40	6/29/26-6/30/27
479305546	Dover Board of Education	BD	$47,264.70	6/29/26-6/30/27
2341433856	Dover Board of Education	MD	$38,973.40	6/29/26-6/30/27
7976198194	Warren Hills Board of Education	BD	$42,757.00	8/26/26-6/30/27
8502669704	State of NJ	MD	$35,076.00	8/26/26-6/30/27
9012379303	Mount Arlington Board of Education	BD	$40,257.00	8/26/26-6/30/27
5602970671	Newark Public Schools	Resource Room - RHS	$35,531.00	8/26/26-6/30/27
7606184309	Manville School District	Resource Room - L/R	$33,945.00	8/26/26-6/30/27

APPROVAL OF DISPOSITION OF PROPERTY

63. RESOLVED, that the textbooks listed below for the Roxbury Township School District, which have been identified to be outdated, etc., be disposed of according to Regulation 7300.3, Disposition of Personal Property.

	Textbook Title	*Publisher*	*Copyright*	*ISBN*	*No. of Copies*	*Grade Level*
1	Holt Science & Technology: Astronomy	Harcourt	2002	0-03-064796-7	1	5
2	Holt Science & Technology: Water on Earth	Harcourt	2002	0-03-064791-6	1	5
3	Reader's Handbook	Houghton Mifflin	2002	0-669-49010-5	1	5
4	Social Studies All Together	Scott Foresman	2003	0-328-01759-0	25	1
5	Social Studies Communities	Scott Foresman	2003	0-328-01761-2	78	2
6	Social Studies New Jersey	Scott Foresman	2004	0-328-05890-4	105	4
7	Social Studies People and Places	Scott Foresman	2003	0-328-01760-4	102	2

*64. RESOLVED, that the educational resources listed in Exhibit F1 for the Roxbury Township School District, which have been identified to be outdated, etc., be discarded, sold, or donated, as appropriate according to Regulation 7300.3, Disposition of Personal Property.

	Item	*Publisher*	*ISBN-13*	*Copyright*	*No. of Copies*	*Grade Level*
1	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076935	2015	18	K
2	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047102	2013	18	K
3	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076942	2015	18	1
4	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047119	2013	18	1
5	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076959	2015	20	2
6	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047126	2013	20	2
7	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076966	2015	20	3
8	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047133	2013	20	3
9	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076973	2015	21	4
10	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047140	2013	21	4
11	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325076980	2015	9	5
12	Units of Study Writing Teacher Manual Set (no trade books included)	Heinneman	978-0325047157	2013	9	5
13	Units of Study Reading Teacher Manual Set (no trade books included)	Heinneman	978-0325097237	2015	9	6
14	Units of Study Writing Teacher Manual Set	Heinneman	978-0325047140	2014	9	6

	(no trade books included)					
15	Fountas and Pinnell Bechmark Assessment System System 1 (no student reading books included)	Heinneman	978-0325027760	2010	56	K-2
16	Fountas and Pinnell Bechmark Assessment System System 2 (no student reading books included)	Heinneman	978-0325027968	2011	47	3-8
17	Fundations Level K Teacher Manual	Wilson	978-1567785241	2012	12	K

*65. RESOLVED, that the Roxbury Township Board of Education approve the disposal of the cushion seats at Nixon Elementary School. These items have been identified as obsolete, broken, and/or no longer functioning; if unsellable, items will be discarded.

EXTRACURRICULAR PAYMENTS

*66. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2026/2027 school year:

26/27 Specialized Consultants						
	Name	*Service*	*Extracurricular Activity*	*Loc. of Activity*	*Start Date*	*Payment*
1	Rodriguez, Olivia	Specialized Consultant	Marching Band & Indoor Color Guard	RHS	[#]	Up to $2,500 by the RHS Band Parents Association
[#] Pending completion of documentation in accordance with the law or district policy						

LEAD TESTING STATEMENT OF ASSURANCE

*67. RESOLVED, that the Roxbury Township Board of Education approve the submission of the district's Statement of Assurance Regarding Lead Testing for the 2025/2026 school year to the New Jersey Department of Education.

MEMORANDUM OF AGREEMENT

*68. RESOLVED, that the Roxbury Township Board of Education approve the partnership between County College of Morris the College Readiness Now (CRN) program, and the Roxbury Township School District. The agreement commences on July 1, 2026 through June 30, 2027, and shall continue thereafter unless terminated by either party in accordance with the Agreement.

B. Education *(Resolutions 1-11)*

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

Mrs. Sharon MacGregor-Nazzaro motioned and Mr. Edwin Botero seconded the motion that The Education Resolutions 1 through 11 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Botero: *Yes;* **Mrs. Colucci:** *Yes;* **Mr. DelGuercio**: *Yes;* **Ms. Galdieri:** *Yes;*
Ms. Hernandez: *Yes*; **Mrs. Hopkins:** *Yes*; **Mrs. MacGregor-Nazzaro:** *Yes;* **Mrs. Purcell:** *Yes;*
Mr. Milde: *Yes.*

HIB REPORT

*1. RESOLVED, that the Roxbury Township Board of Education acknowledges receipt of the Harassment, Intimidation, and Bullying Report for the 2025/2026 school year for Incident Nos. 29 through 39.

FIELD TRIPS / COMPETITIONS

*2. RESOLVED, that the Roxbury Township Board of Education approve staff and students of Roxbury Public Schools and Roxbury Community School for participation in field trips to the destinations listed and as indicated in Exhibit E-1 pursuant to District Policy/Regulation 2340 for the 2026/2027 school year effective July 1, 2026 through June 30, 2027.

*3. RESOLVED, that the Roxbury Township Board of Education approve staff and students for participation in **overnight field trip requests** as listed.

	School	*Group*	*Trip Destination*	*Location*	*Estimated # of Students*	*Faculty Sponsor(S) & Chaperones(C)*	*Total Estimated Expenses to District*
1	EMS, RHS	Cheerleading	Universal Cheerleaders Association Pine Forest Cheer Camp at Chestnut Lake	Beach Lake, PA	51	W.Bradley(C,[#]); S.Hills(C,[#]); A.McDermott(C); W.Vergara(S,C) [#] Pending completion of documentation in accordance with the law or district policy.	Possible bussing needed of students on last day of camp from camp site to RHS

FIELD TRIP TRANSPORTATION

*4. RESOLVED, that the Roxbury Township Board of Education approve the transportation to local businesses for students ages 18 to 21 in adult transition programs who require a work-based learning experience as it becomes available throughout the 2026/2027 school year.

FLEXIBLE INSTRUCTIONAL DAY PROGRAM

*5. RESOLVED, that the Roxbury Township Board of Education approve the submission of its Flexible Instructional Day (FID) Program for the 2026/2027 school year to the New Jersey Department of Education for approval.

BILINGUAL PROGRAM WAIVER REQUEST

*6. RESOLVED, that the Roxbury Township Board of Education approves the submission of the waiver from a full-time bilingual education program for the 2026-2027 School Year to the New Jersey Department of Education for approval.

EVALUATION TOOLS

*7. BE IT RESOLVED, that the Roxbury Township Board of Education approve the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Evaluation Model for use in evaluating the Roxbury Township School District administrators for the 2026/2027 school year, as recommended by the Superintendent.

*8. BE IT RESOLVED, that the Roxbury Township Board of Education approve the Danielson 2022 Evaluation Model for use in evaluating the Roxbury Township School District teachers for the 2026/2027 school year, as recommended by the Superintendent.

EXTRACURRICULAR AGREEMENTS

9. RESOLVED, that after having completed a Board-approved, three-year trial period, authorization to establish the following sport be approved effective September 1, 2026, pending stipend negotiations with the Roxbury Education Association. Stipend shown reflects stipend for that coaching position; stipend will be divided accordingly if more than one individual is appointed to the position.

Sports | as of 2026/2027			
	School	*Sport*	*Head Coach Stipend as of 26/27*
1	EMS	Softball	TBD

10. RESOLVED, that after having completed a Board-approved two-year trial period, authorization to establish the following extracurricular clubs be approved by the Roxbury Township Board of Education effective September 1, 2026, pending stipend negotiations with the Roxbury Education Association. Stipend shown reflects stipend for club; stipend will be divided accordingly if more than one advisor is appointed to the club.

Extracurricular Clubs | as of 2026/2027			
	School	*Club*	*Stipend as of 26/27*
1	EMS	Equal Rights Advocacy Club (ERA)	TBD
* 2	RHS	HOSA (Future Health Professionals / Health Occupations Students of America)	TBD

11. RESOLVED, that the Roxbury Township Board of Education approve the 2026/2027 school year as a trial year as indicated below for the following sports on a three-year trial basis.

Sports | Three-year trial basis			
	School	*Sport*	*26/27 School year is:*
1	EMS	Soccer - Boys'	Trial Yr. No. 3
2	EMS	Soccer - Girls'	Trial Yr. No. 3

C. Policies *(Resolutions 1-2)*

The following motion recommended by the Superintendent and School Business Administrator is non-controversial, a matter of routine business and will be voted on by one motion.

Mr. Christopher Milde motioned and Mrs. Anne Colucci seconded the motion that The Policies Resolutions 1 through 2 be accepted as presented.

The motion was approved by roll call vote.

Mr. Botero: *Yes;* **Mrs. Colucci:** *Yes;* **Mr. DelGuercio**: *Yes;* **Ms. Galdieri:** *Yes;*
Ms. Hernandez: *Yes*; **Mrs. Hopkins:** *Yes*; **Mrs. MacGregor-Nazzaro:** *Yes;* **Mrs. Purcell:** *Yes;*
Mr. Milde: *Yes.*

SECOND READING

*1. RESOLVED, that the Roxbury Township Board of Education approve the following for second reading:

SECOND READING						
	Policy/ Reg	*P/R No.*	*P/R Title [*(M) = *Mandated by law or monitoring standards]*	*Section*	*Reason*	*Exhibit No.*
1	P	5701	Academic Integrity	STUDENTS	Revised	5701P

FIRST READING

*2. RESOLVED, that the Roxbury Township Board of Education approve the following for first reading:

FIRST READING						
	Policy/ Reg	*P/R No.*	*P/R Title [*(M) = *Mandated by law or monitoring standards]*	*Section*	*Reason*	*Exhibit No.*
1	P	0162	Notice of Board Meetings	BYLAWS	Revised	0162P
2	P	0162.01	Legal Notices (M)	BYLAWS	New	0162.01P
3	P	1230	Superintendent's Duties (M)	ADMINISTRATION	Revised	1230P
4	P	1643	Family Leave (M)	ADMINISTRATION	Revised	1643P
5	P	2200	Curriculum (M)	PROGRAM	Revised	2200P
6	***R***	2200	Curriculum Content (M)	PROGRAM	Abolished	2200R
7	P	2260	Equity in School and Classroom Practices (M)	PROGRAM	Revised	2260P
8	P	2411	Career Education and Academic Counseling (M)	PROGRAM	Revised	2411P
9	***R***	2411	Guidance Counseling (M)	PROGRAM	Abolished	2411R
10	***R***	2460.30	Additional/Compensatory Special Education and Related Services (M)	PROGRAM	Abolished	2460.3R
11	P	5111.13	Eligibility of Resident/Nonresident Students – Choice School District (M)	STUDENTS	New	5111.13P
12	***R***	5111.13	Eligibility of Resident/Nonresident Students – Choice School District (M)	STUDENTS	New	5111.13R
13	P	5460	High School Graduation (M)	STUDENTS	Revised	5460P
14	P	5461	High School Diplomas (M)	STUDENTS	New	5461P
15	P	5512	Harassment, Intimidation or Bullying (M)	STUDENTS	Revised	5512P
16	P	5516	Use of Electronic Communication Devices	STUDENTS	Revised	5516P
17	***R***	5516	Use of Electronic Communication Devices	STUDENTS	New	5516R
18	P	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)	STUDENTS	Revised	5561P
19	P	6112	Reimbursement of Federal and Other Grant Expenditures (M)	FINANCES	Revised	6112P
20	***R***	6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M)	FINANCES	Revised	6115.01R
21	P	6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M)	FINANCES	Revised	6115.02P

22	P	6311	Contracts for Goods or Services Funded by Federal Grants (M)	FINANCES	Revised	6311P

D. Personnel *(Resolutions 1-38)*

The following motions recommended by the Superintendent and School Business Administrator are non-controversial, a matter of routine business and will be voted on by one motion.

(NOTE: Approval of these resolutions authorizes the Superintendent to submit to the County Superintendent applications for emergent hiring and the candidate's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those candidates listed below. All appointments are pending verification of employment history pursuant to New Jersey P.L. 2018, c. 5 (N.J.S.A. 18A:6-7.6, et. seq.); contingent upon receipt of proper certification; and all salary placements are pending receipt of college transcripts verifying degree status.)

Ms. Valerie Galdieri motioned and Mr. Edwin Botero seconded the motion that The Personnel Resolutions 1 through 38 to be accepted as presented.

The motion was approved by roll call vote.

Mr. Botero: *Yes;* **Mrs. Colucci:** *Yes;* **Mr. DelGuercio**: *Yes;* **Ms. Galdieri:** *Yes;*
Ms. Hernandez: *Yes*; **Mrs. Hopkins:** *Yes*; **Mrs. MacGregor-Nazzaro:** *Yes;* **Mrs. Purcell:** *Yes;*
Mr. Milde: *Yes.*

APPROVAL OF RATE OF PAY - SUBSTITUTE POSITIONS

*****1. RESOLVED, that the Roxbury Township Board of Education approve the following rate of pay schedule for substitute positions effective July 1, 2026 through June 30, 2027.

Category	*Rate of Pay 7/1/26 - 6/30/27*
Leave Replacement / Interim Teacher or Education Services Personnel (must hold proper NJ certification in content area)	$300.00 per diem
Transitional Substitute Teacher: up to 20 consecutive days in same position; 21-40 days maximum with county superintendent's approval (Alternate or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	$230.00 per diem
Substitute Teacher: in assignment exceeding 20 consecutive days; 40 days maximum in non-content area (holding a NJ standard/CE/CEAS certification)	$200.00 per diem
Leave Replacement Nurse (must hold a registered nurse license)	$325.00 per diem
Permanent Substitute Nurse	$295.00 per diem
Substitute Nurse	$235.00 per diem
Permanent Substitute Teacher (holding a NJ standard/CE/CEAS certification, or Traditional Route candidate holding a county substitute credential pending issuance of NJ certification)	$165.00 per diem
Substitute Teacher	$130.00 per diem
Substitute Instructional Paraprofessional	$110.00 per diem
Substitute Bus Aide	$16.00 hourly
Substitute Bus Driver	$25.00 hourly
Substitute Cafeteria (Lunch) Aide	$15.50 hourly
Substitute Computer Technician	$16.00 hourly

Substitute Maintenance / Groundskeeper	$16.00 - $25.00 hourly
Substitute Secretary	$16.00 hourly
Leave Replacement Secretary	$25.00 hourly
Substitute Security Guard (with Permit to Carry)	$28.60 hourly

RESIGNATIONS, RETIREMENTS, TERMINATIONS

2. RESOLVED, that the Roxbury Township Board of Education approve the following:

		Name	*Loc*	*Position*	*Action*	*Final day of employment*	*Discussion*
	1	Bilotta, Stacey	JES	Paraprofessional	Resignation	6/30/26	
	2	Doran, Roberta	JES	Paraprofessional	Retirement	6/30/26	
	3	Eckert, Ashley	JES	Lunch Aide	Resignation	6/30/26	
*	4	Gangemi, Kayla	EMS, RHS	Behavior Specialist-Analyst	Resignation	6/30/26	
	5	Kovacs, Rachelle	LRS	School Nurse	Resignation	6/30/26	
*	6	Mawn, Matthew	RHS	Assistant Principal	Resignation	6/30/26	
*	7	Mongelli, Kristin	DIST	Supervisor of Science, Visual Arts, & Engineering, Design, and Technology, Gr. 7 - 12	Resignation	6/30/26	
	8	Murray, Mary Anne	NES	Lunch Aide	Retirement	6/30/26	
*	9	Solan, Deborah	TRANSP	Bus Driver	Retirement	6/30/26	

*3. RESOLVED, that Employee No. 7982 be terminated for good cause in accordance with the law and district policy with a final day of employment as June 10, 2026.

LEAVES OF ABSENCE

4. RESOLVED, that the Roxbury Township Board of Education approve the following:

		Employee	*Leave Start Date*	*Paid Leave*	*Unpaid FMLA/ NJFLA ^*	*Return Date*	*Discussion*
*	1	14154	5/15/26	Using all avail sick days		upon release by physician	
	2	22128	2/10/26	Using avail personal first, then sick	FMLA/NJFLA	9/8/26 [=]	[=] Amendments to XV.D.3.4 aprvd 12/15/25.
	3	22455	1/5/26	Using avail sick & personal days	FMLA/NJFLA	1/4/27 [@]	[@] Amendments to XV.C.2.4 aprvd 10/13/25.
^Leave becomes unpaid when sick/personal days depleted or released by physician, whichever occurs first.							

*5. RESOLVED, that Employee Number 5254 is placed on administrative leave with pay retroactive to May 22, 2026 through June 8, 2026 in accordance with the provisions of NJSA 18A:6-8.3.

6. RESOLVED, that Employee Number 6393 is placed on administrative leave with pay retroactive to the afternoon of May 20, 2026 through June 8, 2026 in accordance with the provisions of NJSA 18A:6-8.3.

*7. RESOLVED, that Employee Number 7982 is placed on administrative leave with pay retroactive to June 9, 2026 through June 10, 2026 in accordance with the provisions of NJSA 18A:6-8.3.

*8. RESOLVED, that Employee Number 8006 is placed on administrative leave with pay retroactive to the afternoon of May 19, 2026 through June 5, 2026 in accordance with the provisions of NJSA 18A:6-8.3.

REASSIGNMENTS / TRANSFERS

9. RESOLVED, that the staff listed below be transferred to a new location and/or assignment for the 2026/2027 school year as indicated:

	Name	*Former Assignment & Loc.*		*New Assignment & Loc.*		*Effective Date*	*Discussion*
* 1	Critelli, Paul	Special Education Teacher (SUMMIT) TCH.SPE.SMT.BD.04	EMS	Special Education Teacher (RC) TCH.SPE.RES.NA.27	RHS	9/1/26 [#]	Replacement in position.
2	Freeborn, Rebecca	Special Education Teacher (RC) TCH.SPE.RES.NA.32	NES	LDT-C SPS.DS.LDT.NA.04	NES	9/1/26 [#]	Replacement in position; and movement of LDT-C position from LRS to NES.
3	Gonzalez, Adalgisa	Special Education Paraprofessional Part-time (LLD) AID.SPE.PT.NA.39	FES	Special Education Paraprofessional Full-time (AUT) AID.SPE.FT.NA.09	NES	9/1/26 [#]	
4	Oliver, Susan	Special Education Paraprofessional Part-time (OCR) AID.SPE.PT.NA.17	NES	Special Education Paraprofessional Full-time (AUT) AID.SPE.FT.NA.08	NES	9/1/26 [#]	
5	Orr, Zachary	Special Education Teacher (RC) TCH.SPE.RES.NA.06	JES, NES	Special Education Teacher (RC) TCH.SPE.RES.NA.06	NES	9/1/26 [#]	
6	Ventricelli, Kathryn	LDT-C SPS.DS.LDT.NA.02	NES, LRS	LDT-C SPS.DS.LDT.NA.02	LRS, EMS	9/1/26 [#]	
[#] 10-month employee shall start working on the first day of the board approved school calendar.							

APPOINTMENTS

10. RESOLVED, that the Roxbury Township Board of Education approve the following:

	Name	*Loc*	*Position*	*Salary Guide / Step*	*Salary*	*Start Date*	*End Date*	*Discussion*
1	Casedino, Dawn	FES	Special Education Paraprofessional	26/27 REA Step G	$26.61	9/1/26 [^][#]	6/30/27	Replacement in position AIDE.SPE.PT.NA.48
2	Chelius, Casey	EMS	Special Education Teacher (RC)	26/27 MA+30 Step 14	$86,780	9/1/26 [^][#]	6/30/27	Tenure-track replacement in position TCH.SPE.RES.NA.33.
3	Cole, Melanie	Transp	Bus Driver Trainer	N/A	$31.98 hourly	7/1/26	6/30/27	
* 4	Mironis Diamantidis, Noelle	RHS	Math Teacher	26/27 MA Step 14	$83,751	9/1/26 [^][#]	6/30/27	Tenure-track replacement in position TCH.RHS.MAT.NA.07.

5	Nitting, Alexis	JES	School Nurse	26/27 MA Step 14	$83,751	9/1/26 [^][#]	6/30/27	Tenure-track replacement in position NRS.JEF.NRS.NA.01.
6	Palmieri, Monica	NES	Special Education Paraprofessional	26/27 REA Step D	$23.86	9/1/26 [^][#]	6/30/27	Replacement in position AID.SPE.PT.NA.25
* 7	Romano, Salvatore	B&G	Maintenance Worker	26/27 REA Maint	$65,000	7/1/26	6/30/27	Replacement in position B&G.DS.GRD.NA.04, will receive HVAC $900 & Boiler $450 stipend
8	Talmadge, Jayde	JES	Special Education Paraprofessional	26/27 REA Step A	$22.11	9/1/26 [^][#]	6/30/27	Replacement in position AID.SPE.PT.NA.29

[^] 10-month employee shall start working on the first day of the board approved school calendar.
[#] Pending completion of documentation in accordance with the law or district policy.

APPOINTMENTS - LEAVE REPLACEMENTS

*11. RESOLVED, that the Roxbury Township Board of Education approve the following non-tenure track positions:

	Name	*Loc*	*Position*	*Salary*	*Start Date*	*End Date*	*Discussion*
1	Higgins, Janice	RHS	Leave-replacement School Counselor	$300.00 per diem	8/24/26	6/16/27	Replacement in position TCH.RHS.GUI.NA.06.

APPOINTMENTS - LEAD TEACHERS

*12. RESOLVED, that the following staff be appointed for the 2026/2027 school year as indicated.

	Name	*Position*	*Stipend per 2026-31 REA Contract*
1	Bedoya, Judy	Lead Teacher of World Languages, Gr. 7 - 12	$3,075
2	Hachey, Patrick	Lead Teacher of Performing Arts Gr. 7 - 12	$3,075
3	Monaco, David	Lead Teacher of Physical Education / Health Gr. 7 - 12	$3,075
4	OBraitis, Casey	Lead Teacher of Family & Consumer Sciences Gr. 9 - 12	$3,075
5	Shadwell, Christopher	Lead Teacher of Business & Marketing, Gr. 9 - 12	$3,075
6	Tom, Jean	Lead Teacher of Engineering, Design & Technology Gr. 9 - 12	$3,075
7	Zengel, Renee	Lead Teacher of Visual Arts Gr. 7 - 12	$3,075

APPOINTMENTS - NURSE COORDINATOR

*13. RESOLVED, that the following staff be appointed for the 2026/2027 school year as indicated.

	Name	*Position*	*Stipend per 2026-31 REA Contract*	*Discussion*
1	Hrynio, Lindsay	Nurse Co-Coordinator	$1,500	In addition to no. of Summer 2026 days aprvd 6/15/26 XVI.D.23.3, appt to co-coordinator position includes an extra 5 days over Summer 2026, effective weekdays from 6/22/26 through 8/21/26 payable at LH's 26/27 per diem rate.
2	Wisner, Megan	Nurse Co-Coordinator	$1,500	In addition to no. of Summer 2026 days aprvd 6/15/26 XVI.D.23.7, appt to co-coordinator position includes an extra 5 days over Summer 2026, effective weekdays from 6/22/26

				through 8/21/26 payable at MW's 26/27 per diem rate.

APPOINTMENTS - EXTRACURRICULAR

14. RESOLVED, that the Roxbury Township Board of Education approve the following appointments for the 2026/2027 school year as indicated in the attached Exhibit. Employment and payment are contingent upon the ability to fulfill the responsibilities associated with the position indicated.

	Exhibit Title	*Exhibit Number*
1	26/27 Summer, Fall & Yr-long Athletic Appts	HR-1

15. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2026/2027 school year.

26/27 Trial Sport Appts						
	Trial Sport	*Loc of Trial Sport*	*Role*	*Name*	*Payment*	*26/27 SY is:*
1	Soccer- Boys'	EMS	Head Coach	Farina, Kimberly	Volunteer-basis	Yr 3 of 3-yr trial period for sport aprvd 6/15/26.
2	Soccer- Girls'	EMS	Head Coach	Rossi, Christina		

*16. RESOLVED, that the Roxbury Township Board of Education approve the following for the 2026/2027 school year:

26/27 Specialized Consultants						
	Name	*Service*	*Extracurricular Activity*	*Loc. of Activity*	*Start Date*	*Payment*
1	Verlezza, Sydney	Specialized Consultant	Marching Band	RHS	6/16/26	Volunteer-basis

APPOINTMENTS - AUDIOVISUAL PRODUCTIONS

*17. RESOLVED, that the staff listed below be approved as indicated to perform the lighting and sound responsibilities for events within the district and those that are reimbursed by outside agencies:

	Name	*Start Date*	*End Date*	*Payment*
1	Blewitt, Jessica	7/1/26	6/30/27	$45/hr
2	Caivano, Roxana	7/1/26	6/30/27	$45/hr
3	Goodwin, James	7/1/26	6/30/27	$45/hr
4	Hachey, Patrick	7/1/26	6/30/27	$45/hr
5	Hansen, James	7/1/26	6/30/27	$45/hr
6	Harrison Calderon, Jessica	7/1/26	6/30/27	$45/hr
7	Palanchi, Kristin	7/1/26	6/30/27	$45/hr
8	Reingold, Ciera	7/1/26	6/30/27	$45/hr
9	Sweer, Krista	7/1/26	6/30/27	$45/hr
10	Sweer, Ryan	7/1/26	6/30/27	$45/hr

MENTORING

18. RESOLVED, that the Roxbury Township Board of Education approve the mentoring assignments indicated below. The number of weeks shown encompasses weeks when school is in session; and when the novice teacher and mentor are present at school to collaborate:

	Novice Teacher		*Mentoring Term in Roxbury*				
	Name	*Loc*	*Mentor*	*Start Date*	*End Date*	*No. of Wks*	*Fee*
1	Robertson, Shawn	KES	Nickel, Kara	12/1/25	5/15/26 [^]	22 [^]	$403 [^]
[^] Amendments to XV.D.18.1 aprvd 11/17/25.							

SALARY ADJUSTMENTS

19. WHEREAS, the Roxbury Township Board of Education hereby recognizes that Eisenhower Middle School Assistant Principal Dr. Michal Ferenc has provided proof of earning a doctorate degree;

NOW THEREFORE BE IT RESOLVED, that the Board of Education approves a salary increment of $1,000 to be added to Dr. Ferenc's current base salary per the Board of Education's contract with the Roxbury Township Administrators' Association.

REAPPOINTMENTS

20. RESOLVED, that the Roxbury Township Board of Education approve the amended reappointments for the 2026/2027 school year shown in Exhibit HR-A.

*21. RESOLVED, that the substitutes listed in Exhibit HR-2 be reappointed as indicated on an as needed basis for the 2026-2027 school year.

SUMMER EMPLOYMENT - EDUCATIONAL SERVICES PERSONNEL

22. RESOLVED, that the following staff be appointed to work as described below at the rate indicated.

Grouped by 'Days related to work for:'; then Organized by Name:

Guidance Dept						
	Name	*Position*	*Per diem rate based on 26/27 Base salary*	*Effective weekdays as denoted below for a total time period not to exceed:*	*Days related to work for:*	*Discussion*
1	LaCosta, Gail	School Counselor	$441.96	1 day from 6/22/26 thru 8/21/26	FES	
2	Cavaleri, Victoria	School Counselor	$452.71	1 day from 6/22/26 thru 8/21/26	JES	
3	Buckler, Jennifer	School Counselor	$371.59	1 day from 6/22/26 thru 8/21/26	KES	
4	Kousoulis, Patti	School Counselor	$490.43	1 day from 6/22/26 thru 8/21/26	NES	
5	DelRusso, Stefanie	School Counselor	$400.46	2 days from 6/22/26 thru 8/21/26, and 2 days after 8/17/26	LRS	

6	Urban, Tara	School Counselor	$371.59	2 days after 8/17/26	LRS	
7	Cumming, Kristen	Guidance Secretary	$289.73	1 day from 6/22/26 thru 8/21/26; 1 day after 8/15/26	EMS	
* 8	Cumming, Kristen	Guidance Secretary	$289.73	1 day in July 2026; 3 days in August 2026 prior to 8/19/26	EMS & DIST	
9	Esposito, Geri	SAC	$548.57	2 days from 6/22/26 thru 8/21/26	EMS	
10	Lomuntad, Caroline	School Counselor	$492.11	10 days from 6/22/26 thru 8/21/26	EMS	
11	Torres-Davis, Evelyn	School Counselor	$523.41	10 days from 6/22/26 thru 8/21/26	EMS	
* 12	Barbolini, Carissa	School Counselor	$471.98	6 days from 6/22/26 thru 8/21/26	RHS	Any unused hours/days can be transferred to approved HS counselor (see #)
* 13	Belfiore, Christina	School Counselor	$471.98	6 days from 6/22/26 thru 8/21/26	RHS	Any unused hours/days can be transferred to approved HS counselor (see #)
* 14	Higgins, Janice	School Counselor	$300.00	6 days from 6/22/26 thru 8/21/26	RHS	# Approved to use any unused hours/days from other HS counselors
* 15	Kenny, Jennifer	SAC	$567.76	6 days from 6/22/26 thru 8/21/26	RHS	# Approved to use any unused hours/days from other HS counselors
* 16	Oyola, Tashi	School Counselor	$558.17	6 days from 6/22/26 thru 8/21/26	RHS	Any unused hours/days can be transferred to approved HS counselor (see #)
* 17	Schmitt, Chelsea	School Counselor	$385.00	6 days from 6/22/26 thru 8/21/26	RHS	Any unused hours/days can be transferred to approved HS counselor (see #)

23. RESOLVED, that for the purpose of monitoring inoculations, allergies, asthma, diabetes, and other serious health conditions which require meeting with students and parents, that the following school nurses be approved to work the number of days described below at the location shown at the rate indicated.

Organized by Name:

Nurses					
	Name	*Per diem rate based on 26/27 Base salary*	*Effective weekdays from 6/22/26 through 8/21/26 for a total time period not to exceed:*	*Days related to work for:*	*Discussion*
1	Fusco, Mary	$505.41	4 days	NES	
2	Hornung, Desiree	$515.77	10 days	EMS	Of the 10 days allotted, 5 are designated for the processing of EMS Sports Physicals.
* 3	Hrynio, Lindsay	$434.32	15 days	RHS	Of the 15 days allotted, 10 are designated for the processing of RHS Sports Physicals.
4	Kocoski, Sanja	$419.03	4 days	KES	
5	Nitting, Alexis	$452.71	4 days [#]	JES	[#] Start of days pending completion of documentation in accordance with the law or district policy.
* 6	Suarez, Rachael	$515.77	15 days	RHS	Of the 15 days allotted, 10 are designated for the processing of RHS Sports Physicals.

7	Wisner, Megan	$515.77	4 days	FES	

SUMMER EMPLOYMENT - EXTENDED SCHOOL YEAR (ESY) PROGRAM

*24. RESOLVED, that the following staff members be approved as indicated on an as-needed and as-requested basis to provide nursing services for the district's 2026 Extended School Year Program, running according to Resolution XVI.B.10 approved March 23, 2026. If applicable, staff are only to be assigned hours for nursing services outside of their working hours for other in-district Summer 2026 employment (i.e. days assigned to Educational Services Personnel).

	Staff	*Hourly Rate*	*Effective*	*Discussion*
1	School Nurses	$45.00	6/29/26 [#] - 7/30/26 (M-Th)	Approval encompasses staff reappointed for the 26/27 school year, and staff to be employed as of the 26/27 school year.
2	Permanent Substitute Nurses	$45.00		
[#] Start date for new staff is pending completion of documentation in accordance with the law or district policy.				

SUMMER EMPLOYMENT - TRANSPORTATION

*25. RESOLVED, that all current bus drivers and bus aides be approved for summer work on an as needed basis at their 2026 - 2027 hourly rate of pay effective June 29, 2026 through July 30,2026. Summer bus cleaning and garage work will be paid at the hourly rate of $25.00 on an as needed basis to current bus drivers.

SUMMER EMPLOYMENT - MAINTENANCE/GROUNDS

*26. RESOLVED, that the Roxbury Township Board of Education approve the following Summer Staff members:

	Name	*Loc*	*Position*	*Guide / Step*	*Hourly Rate*	*Start Date*	*End Date*	*Discussion*
1	Donegan, Brendan	B&G	Summer Laborer	N/A	$20.00	6/20/26	8/21/26	Not to exceed 29 hrs/wk
2	Doyle, Robert	B&G	Summer Laborer	N/A	$20.00	6/20/26	8/21/26	Not to exceed 29 hrs/wk

SUMMER EMPLOYMENT - SECURITY

*27. RESOLVED, that the Roxbury Township Board of Education approve the following staff members to be a Summer Security Guard on the premises of the district at the indicated hourly on an as-needed and as-requested basis effective July 1, 2026 through August 21, 2026:

	Primary Job Title	*Hourly Rate*	*Discussion*
1	Security Guard F/T 10m	$29.10	
2	Security Guard P/T 10m	$29.10	Not to exceed 29.5 hrs/wk with various district positions.
3	Substitute Security Guard	$28.60	Not to exceed 29.5 hrs/wk with various district positions.

CURRICULUM WRITING

*28. RESOLVED, that the following staff be approved to write curriculum revisions as indicated on an as-needed and as-requested basis.

	Staff	*Start Date*	*End Date*	*Hourly Rate*
1	All certified staff members	6/22/26	6/30/27	$46.00

ESL SERVICES

*29. RESOLVED, that the following staff members be approved as indicated on an as-needed and as-requested basis to provide the following services. Hours performing said services are able to be offered when the district is open, and if occurring on a school day: during preparation and lunch periods and/or after the contractual hours for the staff member(s).

	Staff	*Service provided on an as-needed and as-requested basis*	*Start Date*	*End Date*	*Hourly Rate*	*Discussion*
1	Teachers possessing ESL certification issued by the NJDOE	supporting the district's ESL program including preparation and dissemination of required info	6/22/26	6/30/27	$45.00	Total hours served among all services shall not exceed twenty (20) hours per staff member.
2	Teachers possessing ESL certification issued by the NJDOE	supporting the district's ESL program by organizing/attending Family Nights	6/22/26	6/30/27	$45.00	
3	Staff who are bilingually or multilingually skilled	offering translating services	6/22/26	6/30/27	$45.00	

KINDERGARTEN SCREENERS

30. RESOLVED, that the Roxbury Township Board of Education approve its Kindergarten teachers on an as-needed and as-requested basis to be compensated for hours served as Kindergarten Screeners and/or hosts of Kindergarten Orientation effective June 22, 2026 through August 21, 2026 when the district is open. Said hours are to be compensated at a rate of $37.00 per hour, and are not to exceed 20 hours per teacher.

HOME INSTRUCTION

*31. RESOLVED, that the following staff members be approved to provide home instruction on an as-needed and as-requested basis. These instructors hold appropriate NJ teaching certifications and have completed a background check, as required by State law.

	Staff	*Start Date*	*End Date*	*Hourly Rate*
1	Any full-time employee of the Roxbury School district who is a certified instructor	7/1/26	6/30/27	$50.00

MANDATED SPECIAL EDUCATION

*32. RESOLVED, that the Roxbury Township Board of Education approve the following staff to be compensated for hours served completing evaluations and/or attending mandated meetings with parents and staff to determine evaluative status, IEPs, and other appropriate activities required under the New Jersey law governing Special Education. Said hours are to be compensated at the individual's 26/27 hourly rate and completed on an as-needed and as-requested basis outside the individual's working hours for other in-district employment (i.e. contractual job; ESY assignment; additional days assigned to Educational

Services Personnel; etc.).

	Staff	*Dates of Summer Employment for Mandated Special Education*		*Hourly Rate*	*Discussion*
		Start	*End*		
1	Teachers	6/22/26 [#]	6/30/27	Hourly Rate based on individual's 26/27 Base salary	Approval encompasses staff reappointed for the 26/27 school year, and staff to be employed as of the 26/27 school year.
2	Educational Services Personnel	6/22/26 [#]	6/30/27	Hourly Rate based on individual's 26/27 Base salary	
3	Paraprofessionals	6/22/26 [#]	6/30/27	26/27 Hourly Rate	
4	Permanent Substitute Teachers	6/22/26 [#]	6/30/27	Hourly Rate based on individual's 26/27 per diem	
[#] Start date for new staff is pending completion of documentation in accordance with the law or district policy.					

COMPREHENSIVE EQUITY PLAN

*33. RESOLVED, that the Roxbury Township Board of Education approve the submission of the district's Comprehensive Equity Plan Annual Statement of Assurance for the 2026/2027 school year to the Morris County Office of Education.

APPOINTMENTS - FACILITIES USE MANAGERS

*34. RESOLVED, that the Roxbury Township Board of Education approve the following staff members to be the Facilities Use Manager during events hosted at all district properties for $39.00 hourly on an as-needed and as-requested basis effective July 1, 2026 through June 30, 2027:

	Primary Job Title	*Discussion*
1	Security Guard F/T 10m	
2	Security Guard P/T 10m	Not to exceed 29.5 hrs/wk with various district positions.
3	Substitute Security Guard	Not to exceed 29.5 hrs/wk with various district positions.

APPOINTMENTS - SUBSTITUTES - TRANSPORTATION, TECHNOLOGY, SECURITY, MAINTENANCE/GROUNDS

*35. RESOLVED, that the Roxbury Township Board of Education approve the following staff members to be Part-time Computer Technicians effective July 1, 2026 through June 30, 2027, at a rate of $20.00 per hour, not to exceed 29 hrs per week:

	Name	*Position*
1	Kislik-Rodgers, Susanna	Part-time Computer Technician
2	Vovchansky, Eugebe	Part-time Computer Technician

*36 RESOLVED, that the following substitutes be approved on an as needed basis at the board approved substitute rate of pay effective July 1, 2026 through June 30, 2027:

	Name	*Position*	*Effective*
1	Delisa, Frank	Substitute Security	7/1/26 - 6/30/27

		Guard	Not to exceed 29 hrs/wk
2	Gaffney, Kevin	Substitute Security Guard	7/1/26 - 6/30/27 Not to exceed 29 hrs/wk
3	McCool, William	Substitute Security Guard	7/1/26 - 6/30/27 Not to exceed 29 hrs/wk
4	Nelle, Kurt	Substitute Security Guard	7/1/26 - 6/30/27 Not to exceed 29 hrs/wk
5	Post, Richard	Substitute Security Guard	7/1/26 - 6/30/27 Not to exceed 29 hrs/wk

SUMMER EMPLOYMENT - EXTENDED SCHOOL YEAR (ESY) PROGRAM

37. RESOLVED, that the list of staff members and substitutes listed be approved for the 2026 Extended School Year Program for the beginning June 29, 2026 through July 30, 2026 (Monday through Thursday). As approved on March 23, 2026, an ESY staff member's hours shall not exceed 18 hours weekly with the exception of the Program Coordinators who are each limited to 10 hours weekly. ESY Teachers and related service providers shall be available for at least one day (not to exceed 4 hours) prior to June 29, 2026. All ESY paraprofessionals shall be approved to serve ESY as Bus Aides on an as-needed basis at their approved hourly rate.

	Name	*ESY Job Title*	*Hourly Rate*	*Start Date*	*End Date*
1	Cangiano, Aidan	Paraprofessional	$20.00	6/29/26	7/30/26
2	Deutch, Haim	Paraprofessional	$20.00	6/29/26	7/30/26
3	Foster, Shannon	Paraprofessional	$20.00	6/29/26 - 7/30/26	Rescind
4	Foster, Shannon	Substitute Para/Teacher	$19/$40	6/29/26	7/30/26 Amends 5/11/26, XVI.D.10. Exhibit HR-10, row 18.
5	Gabloff, Kristina	Paraprofessional	$20.00	6/29/26	7/30/26
6	Gibson, Suzanne	Substitute Nurse	$45.00	6/22/26	7/30/26
7	Matullo, Lauren	Teacher	$45.00	6/22/26	7/30/26
8	Mollitor, Erin	Paraprofessional	$20.00	6/29/26	7/30/26
9	Pezzanite, Kelly	Speech and Language Therapist	$45.00	6/22/26	7/30/26
10	Scire, Christopher	Para/Substitute Teacher	$20/$40	6/29/26	7/30/26
11	Schermerhorn, Devon	Para/Substitute Teacher	$20/$40	6/29/26 - 7/30/26	Rescind
12	Schermerhorn, Devon	Teacher	$45.00	7/6/26	7/30/26 Amends 5/11/26, XVI.D.10. Exhibit HR-10, row 39.
13	Sparano, Deidre	Para/Substitute Teacher	$20/$40	6/29/26	7/30/26
14	Wassmer, Kaitlyn	Teacher	$45.00	6/29/26 - 7/2/26	Amends 5/11/26, XVI.D.10. Exhibit HR-10, row 62.
15	Wassmer, Kaitlyn	Substitute Para/Teacher	$19/$40	7/6/26	7/30/26 Amends 5/11/26, XVI.D.10. Exhibit HR-10, row 62.

COMMUNITY SCHOOL

38. RESOLVED, that the staff listed below be appointed for the 2026/2027 Roxbury Community School Programs. All expenses will be paid from collected tuition and employment is dependent upon sufficient enrollment.

	Name	*Loc*	*Title*	*Hourly Rate*	*Start Date*	*End Date*	*Discussion*
1	Raquet, Ryan	RHS	Band Camp I & II (Sub)	$45/hour	07/01/26	07/31/26	Min: 8 | Max: 45
2	Stritenberg, Sydney	KES	Calling All Kids Aide (Sub)	$22/hour	06/16/26	07/30/26	Min: 8 | Max: 14
3	Amaducci, Michelle	RCS	Program Assistant	$25.25/hour	07/01/26	06/30/27	

E. Executive Session

Mrs. Sharon MacGregor-Nazzaro motioned and Mr. Edwin Botero seconded the motion that the Executive Session Resolution 1 be accepted as presented.

The motion was approved unanimously.

*1. WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in Executive Session under certain limited circumstances; and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in such an Executive Session; and

WHEREAS, the Board of Education is anticipating to hold a Regular Meeting on July 13, 2026 at 6:30 p.m. at Lincoln Roosevelt School; and

WHEREAS, the Board of Education intends to discuss matters in Executive Session at this meeting;

NOW THEREFORE, BE IT RESOLVED, that the Roxbury Township Board of Education expects to discuss personnel, student matters, negotiations and matters covered by attorney client privilege during the aforementioned Executive Session; and

BE IT FURTHER RESOLVED, that the public portion of the aforementioned Roxbury Township Board of Education Regular Meeting will commence at 7:30 p.m.

XVII. PUBLIC COMMENTS – There is a three-minute time limit, per Board Policy.

Mrs. Jessica Harrison Calderon spoke about involuntary transfer.
Ms. Susan Sterikoff spoke about teacher reassignments.
Mr. Kevin Jala spoke about librarian staffing.
Mr. John Summers spoke in support of Mrs. Jessica Harrison Calderon.
Ms. Vasiliki Tsigas-Fotinis spoke regarding Mrs. Jessica Harrison Calderon.
Ms. Emma Milsom spoke regarding Mrs. Jessica Harrison Calderon.

XVIII. BOARD MEMBER COMMENTS

Ms. Mirna Hernandez spoke about the 4th Grade Lake Hopatcong Foundation Field Trip; thanked the music teachers from L/R, Mr. Goodwin, Mr. Barry and Mr. Monaghan for the 4th grade instrumental test drive.

Mrs. Kathy Purcell gave a shout-out to Mr. Paul Gallagher for the step-up invitations.

Mrs. Anne Colucci spoke about the following:

Four RHS students hosted the bake sale and donated the proceeds to the student with cancer.
Roxbury High School Art Show.
Disney Sing Along.
Congratulations to all graduates.

Mrs. Kim Hopkins spoke about the end-of-year ceremonies and how talented our students are.

Mrs. Sharon MacGregor-Nazzaro mentioned the Top 10 Dinner and congratulated the students.

Mr. Christopher Milde mentioned the following:

Thanks to the staff for a great school year.
Looking forward to High School graduation.
The July Board Retreat and self-evaluations asked for the possibility of evaluations taking place at a different time.

Ms. Mirna Hernandez suggested moving the Board Member Evaluations to a later time and instead offering another training opportunity in July.

Mr. Christopher Milde suggested Fall for Board Member Evaluations.

XIX. ADJOURNMENT

Mr. Edwin Botero motioned, and Ms. Valerie Galdieri seconded the motion to adjourn the meeting at this time 8:40 p.m. The motion was approved by unanimous agreement.

Respectfully submitted,

Mr. Joseph Mondanaro
Business Administrator/Board Secretary

Roxbury Public Schools

Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2026

for Batch 52

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
A TOUCH OF ELEGANCE, LLC/ 18309					
26-2520	11-190-100-610-611-007/ RHS MUSIC SUPPLIES	4755	CF	RHS MUSIC SUPPLIES	122.50
				Total for A TOUCH OF ELEGANCE, LLC/ 18309	**$122.50**
ACKERSON DRAPERY/ 13569					
26-3461	11-000-261-420-600-005/ EMS CONTRACTS	26-138	CF	EMS CONTRACTS	6,911.41
				Total for ACKERSON DRAPERY/ 13569	**$6,911.41**
ADORAMA/ 14717					
26-2994	11-000-222-610-030-007/ RHS MEDIA SPLS	38278595	CF	RHS MEDIA SPLS	15.38
	11-000-222-610-030-007/ RHS MEDIA SPLS	38290297	CF	RHS MEDIA SPLS	33.00
				Total for ADORAMA/ 14717	**$48.38**
AFC URGENT CARE ROXBURY/ 18933					
26-8097	11-000-213-320-000-800/ HLTH PRCH SVC	538613-MARCH	CF	HLTH PRCH SVC	200.00
	11-000-213-320-000-800/ HLTH PRCH SVC	538761-MARCH	CF	HLTH PRCH SVC	70.00
	11-000-213-320-000-800/ HLTH PRCH SVC	538769-MARCH	CF	HLTH PRCH SVC	200.00
	11-000-213-320-000-800/ HLTH PRCH SVC	538910-MARCH	CF	HLTH PRCH SVC	130.00
	11-000-213-320-000-800/ HLTH PRCH SVC	538994-MARCH	CF	HLTH PRCH SVC	130.00
	11-000-213-320-000-800/ HLTH PRCH SVC	538995-MARCH	CF	HLTH PRCH SVC	130.00
	11-000-213-320-000-800/ HLTH PRCH SVC	539021-MARCH	CF	HLTH PRCH SVC	130.00
	11-000-213-320-000-800/ HLTH PRCH SVC	539022-MARCH	CF	HLTH PRCH SVC	130.00
	11-000-213-320-000-800/ HLTH PRCH SVC	539024-MARCH	CF	HLTH PRCH SVC	70.00
	11-000-213-320-000-800/ HLTH PRCH SVC	540233-MARCH	CF	HLTH PRCH SVC	200.00
				Total for AFC URGENT CARE ROXBURY/ 18933	**$1,390.00**
ALBERTO BARRAGAN/ 19191					
26-3268	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.B.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for ALBERTO BARRAGAN/ 19191	**$588.50**
ALEXIS SAPPIO/ 18701					
26-3999	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUTIONREIMB-A.S.	CF	TUITION REIMBURSEMENT	1,692.31
				Total for ALEXIS SAPPIO/ 18701	**$1,692.31**
ALEXIS VERGARA RHS/ 13059					
26-4080	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB-A.V.	CF	TUITION REIMBURSEMENT	1,692.31

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Roxbury Public Schools

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Pending Payments					
				Total for ALEXIS VERGARA RHS/ 13059	**$1,692.31**
ALLEGRO SCHOOL/ 1044					
26-8011	11-000-100-566-000-250/ TUITION PRIV IN STATE	12999-C.Y.-JUN E/CRED	CF	TUITION PRIV IN STATE	9,584.00
	11-000-217-320-000-250/ PURCHASED SERVICES	13000-C.Y.-JUN E/CRED	CF	PURCHASED SERVICES	3,600.00
				Total for ALLEGRO SCHOOL/ 1044	**$13,184.00**
AMANDA HALPIN/ 19478					
26-3601	11-000-223-590-878-250/ SP SVC STF DVL TRVL	MILEAGE25/26-A.H.	CF	SP SVC STF DVL TRVL	18.80
				Total for AMANDA HALPIN/ 19478	**$18.80**
AMAZON.COM SERVICES, INC./ 14394					
26-3990	20-023-100-610-000-005/ FOLLETT ED - SUPPLIES	16H9-TY6N-41DN	CF	FOLLETT ED - SUPPLIES	136.31
26-3893	11-402-100-610-065-007/ SUPPLIES- G TENNIS	1TJP-HLYC-1QN3	CF	SUPPLIES- G TENNIS	305.82
26-3829	20-097-100-610-000-007/ RHS SSFSC PLANNING GRANT	1MFH-6LLM-FGJW	CF	RHS SSFSC PLANNING GRANT	99.06
26-3947	11-000-230-610-000-990/ PUBLIC RLTN SPLS	1RDY-MGW9-MTDL	CF	PUBLIC RLTN SPLS	278.49
26-3851	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	1XMG-W1FV-4KNC	CF	CMPTR CTR SUPPLIES	295.64
26-3969	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	1K4D-7C1T-FY4W	CF	CMPTR CTR SUPPLIES	128.97
	60-910-310-610-003-059/ FOOD SVC KITCHEN SPLS	1K4D-7C1T-FY4W	CF	FOOD SVC KITCHEN SPLS	989.01
26-3907	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	1GXW-1XQL-7HTM	CF	CMPTR CTR SUPPLIES	42.30
	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	1H31-GX69-XQW1	CF	CMPTR CTR SUPPLIES	736.16
26-3970	20-062-100-610-000-250/ LAKE HOPATCONG FOUND.	1N66-Q1GK-CHFQ	CF	LAKE HOPATCONG FOUND.	860.47

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Pending Payments					
26-3744	11-000-218-610-000-300/ CRCLM GUID SPLS	16KW-94CF-K4MD	CF	CRCLM GUID SPLS	60.02
26-3928	60-910-310-610-002-059/ FOOD SVC OFFICE SUPLS	1Q7D-W4Y6-G13W	CF	FOOD SVC OFFICE SUPLS	65.13
26-4091	11-212-100-610-000-250/ MD SPLS	1HNV-3PTQ-71X7	CF	MD SPLS	33.58
26-4006	20-281-400-731-000-099/ TITLE IV EQUIP	1T1L-RHG6-QK4Q	CF	TITLE IV EQUIP	3,799.00
26-4118	61-423-100-610-000-990/ CS GEN SUPPLIES	1YHK-9HVL-GK3D	CF	CS GEN SUPPLIES	51.12
				Total for AMAZON.COM SERVICES, INC./ 14394	**$7,881.08**
AMERIFLEX/ 15238					
26-8153	11-000-291-270-000-900/ MEDICAL INSUR	INV979294-MAY	CF	MEDICAL INSUR	380.30
				Total for AMERIFLEX/ 15238	**$380.30**
ANTHONY PATERNO/ 19136					
26-3960	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-A.P.W/EMAY8	CF	CS MUSIC PROF SVCS	90.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSICA.P.-W/EMAY29	CF	CS MUSIC PROF SVCS	60.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	RCS-A.P.W/EMAY15	CF	CS MUSIC PROF SVCS	90.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	RCSA.P.W/EJUNE5	CF	CS MUSIC PROF SVCS	60.00
				Total for ANTHONY PATERNO/ 19136	**$300.00**
APPLE INC./ 14704					
26-4079	11-000-216-610-000-250/ SP OT/PT SPLS	MC74982872	CF	SP OT/PT SPLS	300.00
				Total for APPLE INC./ 14704	**$300.00**
APPROVED AUTO ELECTRIC EXCHANG/ 1184					
26-8047	11-000-270-610-000-700/ TRANSP SUPPLIES	505178	CF	TRANSP SUPPLIES	219.90
				Total for APPROVED AUTO ELECTRIC EXCHANG/ 1184	**$219.90**
ARAMSCO/ 18821					

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Pending Payments					
26-2580	11-000-262-420-000-600/ CLEAN, REPAIR, MAINT.	S7282381.002	CF	CLEAN, REPAIR, MAINT.	1,232.38
				Total for ARAMSCO/ 18821	**$1,232.38**
AT & T/ 1245					
26-8099	11-000-230-530-000-600/ DW COMMUNICATIONS	0305204640001 -MAY	CF	DW COMMUNICATIONS	89.93
				Total for AT & T/ 1245	**$89.93**
ATLANTIC HEALTH TRAINING CENTER/ 14136					
26-8183	11-000-213-320-000-800/ HLTH PRCH SVC	26-BLS-00101-MAY20	CF	HLTH PRCH SVC	135.00
	11-000-213-320-000-800/ HLTH PRCH SVC	26-BLS00082-MARCH26	CF	HLTH PRCH SVC	162.00
				Total for ATLANTIC HEALTH TRAINING CENTER/ 14136	**$297.00**
AUSTIN KURBANSADE/ 19141					
26-3761	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-A.K. W/EMAY15	CF	CS MUSIC PROF SVCS	240.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-A.K. W/EMAY8	CF	CS MUSIC PROF SVCS	240.00
26-4042	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-A.K. W/EMAY22	CF	CS MUSIC PROF SVCS	180.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-A.K. W/EMAY29	CF	CS MUSIC PROF SVCS	120.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	RCSMUSIC-AK-W/EJUN05	CF	CS MUSIC PROF SVCS	180.00
				Total for AUSTIN KURBANSADE/ 19141	**$960.00**
B & H PHOTO & ELECTRONICS CORP/ 15760					
26-3954	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	244503502	CF	CMPTR CTR SUPPLIES	522.37
26-3848	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	244319873	CF	CMPTR CTR SUPPLIES	1,050.28
26-3941	20-510-100-610-001-099/ NP TECH AMERICAN	244489664	CF	NP TECH AMERICAN	1,533.24
26-3982	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	244636668	CF	CMPTR CTR SUPPLIES	1,521.31
26-4057	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	244858327	CF	CMPTR CTR SUPPLIES	1,654.39
26-4022	12-000-252-730-000-707/ COMPUTER CENTER EQUIPMEN	244847842	CF	COMPUTER CENTER EQUIPMEN	7,197.00

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Pending Payments					
26-3840	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	244021267	CF	CMPTR CTR SUPPLIES	320.02
				Total for B & H PHOTO & ELECTRONICS CORP/ 15760	**$13,798.61**
BANYAN SCHOOL/ 1326					
26-8014	11-000-100-566-000-250/ TUITION PRIV IN STATE	P.D.6/26-JUNE/ CREDIT	CF	TUITION PRIV IN STATE	4,155.25
				Total for BANYAN SCHOOL/ 1326	**$4,155.25**
BARTKY HEALTHCARE CENTER, LLC/ 19248					
26-3627	11-000-219-320-000-250/ CST PRCH SVCS	EVALUATIONC DV5/5	CF	CST PRCH SVCS	1,700.00
				Total for BARTKY HEALTHCARE CENTER, LLC/ 19248	**$1,700.00**
BAYADA HOME HEALTH CARE, INC./ 1360					
26-8004	11-000-217-320-000-250/ PURCHASED SERVICES	644791GE1843 MD427-51	CF	PURCHASED SERVICES	2,415.00
26-8174	11-000-217-320-000-250/ PURCHASED SERVICES	644777GE1827-LC4/22	CF	PURCHASED SERVICES	534.75
	11-000-217-320-000-250/ PURCHASED SERVICES	644791GE1847 LC4/2729	CF	PURCHASED SERVICES	1,673.25
	11-000-217-320-000-250/ PURCHASED SERVICES	654755GE1730 LC54-8	CF	PURCHASED SERVICES	2,794.50
	11-000-217-320-000-250/ PURCHASED SERVICES	665011GE1738 MAY11-14	CF	PURCHASED SERVICES	2,225.25
26-8004	11-000-217-320-000-250/ PURCHASED SERVICES	665011GE1733 MAY11-15	CF	PURCHASED SERVICES	2,415.00
	11-000-217-320-000-250/ PURCHASED SERVICES	654755GE1725 MD054-8	CF	PURCHASED SERVICES	2,449.50
	11-000-217-320-000-250/ PURCHASED SERVICES	674661GE1722 MD5/18	CF	PURCHASED SERVICES	1,914.75
26-8174	11-000-217-320-000-250/ PURCHASED SERVICES	674661GE1726 LC5/18	CF	PURCHASED SERVICES	1,656.00
	11-000-217-320-000-250/ PURCHASED SERVICES	685276GF1739 MAY26-28	CF	PURCHASED SERVICES	1,638.75
26-8004	11-000-217-320-000-250/ PURCHASED SERVICES	685276GF1733 MAY26-29	CF	PURCHASED SERVICES	1,897.50

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Pending Payments					
				Total for BAYADA HOME HEALTH CARE, INC./ 1360	**$21,614.25**
BERGEN COUNTY ETTC/ 11074					
26-8012	11-000-216-320-000-250/ SP OT/PT PRCH SVC	6V4044-AUD-APRIL	CF	SP OT/PT PRCH SVC	292.50
26-8090	11-000-216-320-000-250/ SP OT/PT PRCH SVC	6V4044-APRIL	CF	SP OT/PT PRCH SVC	4,760.00
	11-000-216-320-000-250/ SP OT/PT PRCH SVC	6V4267-MAY	CF	SP OT/PT PRCH SVC	5,100.00
26-8012	11-000-216-320-000-250/ SP OT/PT PRCH SVC	6V4267-SOAUD	CF	SP OT/PT PRCH SVC	146.25
26-8128	20-250-100-500-000-099/ IDEA BASIC TUITION	6V4218-MAY	CF	IDEA BASIC TUITION	806.00
				Total for BERGEN COUNTY ETTC/ 11074	**$11,104.75**
BIRSEN MCGINLEY RHS/ 15217					
26-3974	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB-BM	CF	TUITION REIMBURSEMENT	1,410.00
				Total for BIRSEN MCGINLEY RHS/ 15217	**$1,410.00**
BRIAN GIBBS/ 19440					
26-3346	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for BRIAN GIBBS/ 19440	**$588.50**
BRYAN CALZONE/ 19196					
26-3278	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for BRYAN CALZONE/ 19196	**$588.50**
BUSCH LAW GROUP LLC/ 18955					
26-8147	11-000-230-331-041-800/ LEGAL	22013-APRIL	CF	LEGAL	3,832.50
				Total for BUSCH LAW GROUP LLC/ 18955	**$3,832.50**
CABLEVISION LIGHTPATH, INC./ 13255					
26-8100	11-190-100-500-000-707/ CMPTR SVCS PRCH SVCS	47110-260601-JUNE	CF	CMPTR SVCS PRCH SVCS	6,685.55
	11-190-100-500-000-707/ CMPTR SVCS PRCH SVCS	54662-260601JUNE	CF	CMPTR SVCS PRCH SVCS	5,374.95
				Total for CABLEVISION LIGHTPATH, INC./ 13255	**$12,060.50**
CALAIS SCHOOL, THE/ 1646					
26-8148	11-000-217-320-000-250/ PURCHASED SERVICES	ROX062026DH JUNE/CRED	CF	PURCHASED SERVICES	3,500.00

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Pending Payments					
	20-250-100-500-000-099/ IDEA BASIC TUITION	ROX062026DH JUNE/CRED	CF	IDEA BASIC TUITION	6,131.84
	11-000-217-320-000-250/ PURCHASED SERVICES	ROX052026D.H .-MAY	CF	PURCHASED SERVICES	4,750.00
	20-250-100-500-000-099/ IDEA BASIC TUITION	ROX052026D.H .-MAY	CF	IDEA BASIC TUITION	8,285.14
26-8149	20-250-100-500-000-099/ IDEA BASIC TUITION	ROX052026J.F. -MAY	CF	IDEA BASIC TUITION	8,285.14
	20-250-100-500-000-099/ IDEA BASIC TUITION	ROX062026JF/ CRED	CF	IDEA BASIC TUITION	6,104.84
		Total for CALAIS SCHOOL, THE/ 1646			**$37,056.96**
CINTAS CORP 101/ 16070					
26-8043	11-000-262-441-000-600/ OTHER PURCH SERV- RENTAL	4268523553	CF	OTHER PURCH SERV- RENTAL	663.40
26-8045	11-000-261-610-600-007/ RHS MTNCNE SPLS	5334249208	CF	RHS MTNCNE SPLS	7.53
26-8043	11-000-262-441-000-600/ OTHER PURCH SERV- RENTAL	4269967373	CF	OTHER PURCH SERV- RENTAL	663.40
	11-000-262-441-000-600/ OTHER PURCH SERV- RENTAL	4269304965	CF	OTHER PURCH SERV- RENTAL	663.40
	11-000-262-441-000-600/ OTHER PURCH SERV- RENTAL	4270648865	CF	OTHER PURCH SERV- RENTAL	663.40
26-8045	11-000-261-610-600-007/ RHS MTNCNE SPLS	5339589402	CF	RHS MTNCNE SPLS	8.03
26-8083	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	4268523531	CF	TRANSP CONTRACT REPAIRS	178.26
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	4269304934	CF	TRANSP CONTRACT REPAIRS	178.26
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	4269967442	CF	TRANSP CONTRACT REPAIRS	178.26
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	4270648912	CF	TRANSP CONTRACT REPAIRS	178.26
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	4271472064	CF	TRANSP CONTRACT REPAIRS	179.58
		Total for CINTAS CORP 101/ 16070			**$3,561.78**
CLUB HOUSE GOLF CENTER/ 9819					
26-3966	11-402-100-890-018-007/ MISC- GOLF	PRACTICERAN GEBALLS	CF	MISC- GOLF	200.00
		Total for CLUB HOUSE GOLF CENTER/ 9819			**$200.00**
COLLEGE ENTRANCE EXAMINATION BOARD/ 10634					
26-3594	11-000-218-320-000-007/ GUIDANCE PRCH SVCS	APEXAMMAY1 2133Y5UUY	CF	GUIDANCE PRCH SVCS	130.00
		Total for COLLEGE ENTRANCE EXAMINATION			**$130.00**

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Pending Payments					
				BOARD/ 10634	
CORE BTS, INC./ 15169					
26-3717	11-190-100-500-000-707/ CMPTR SVCS PRCH SVCS	INV1225589	CF	CMPTR SVCS PRCH SVCS	906.62
				Total for CORE BTS, INC./ 15169	**$906.62**
COUNTY COLLEGE OF MORRIS/ 2291					
26-3964	11-402-100-890-032-007/ MISC- B TENNIS	003936372	CF	MISC- B TENNIS	1,200.00
				Total for COUNTY COLLEGE OF MORRIS/ 2291	**$1,200.00**
CPI INC/ 13222					
26-4062	11-000-219-610-000-250/ CST SUPPLIES	NAIN-231656	CF	CST SUPPLIES	200.00
				Total for CPI INC/ 13222	**$200.00**
DALE CROPLEY/ 11158					
26-1514	11-000-213-320-000-800/ HLTH PRCH SVC	CPRTRAINING MAR/MAY	CF	HLTH PRCH SVC	540.00
				Total for DALE CROPLEY/ 11158	**$540.00**
DEANA ELWOOD/ 19378					
26-4059	11-000-223-590-878-250/ SP SVC STF DVL TRVL	TRAVELCST-D. E.	CF	SP SVC STF DVL TRVL	100.39
				Total for DEANA ELWOOD/ 19378	**$100.39**
DEBORAH WETREICH SPSVCS/ 12483					
26-1844	11-000-223-590-878-250/ SP SVC STF DVL TRVL	MILEAGE25/26-D.W.	CF	SP SVC STF DVL TRVL	249.46
				Total for DEBORAH WETREICH SPSVCS/ 12483	**$249.46**
DELTA DENTAL INSURANCE COMPANY/ 19467					
26-8181	11-000-291-270-100-900/ DENTAL INSURANCE	BE007073785-JUNE	CF	DENTAL INSURANCE	1,673.74
				Total for DELTA DENTAL INSURANCE COMPANY/ 19467	**$1,673.74**
DELTA DENTAL PLAN OF N.J. INC./ 2614					
26-8141	11-000-291-270-100-900/ DENTAL INSURANCE	PM0000000128 5513JUNE	CF	DENTAL INSURANCE	21,708.32
	11-000-291-270-100-900/ DENTAL INSURANCE	PM0000000128 5514JUNC	CF	DENTAL INSURANCE	62.56

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Pending Payments					
	11-000-291-270-100-900/ DENTAL INSURANCE	PM0000000128 5515JUNR	CF	DENTAL INSURANCE	2,564.96
				Total for DELTA DENTAL PLAN OF N.J. INC./ 2614	**$24,335.84**
DENCOMPANY DBA BPW/ 2470					
26-8048	11-000-270-610-000-700/ TRANSP SUPPLIES	185631	CF	TRANSP SUPPLIES	884.80
	11-000-270-610-000-700/ TRANSP SUPPLIES	185737	CF	TRANSP SUPPLIES	644.30
	11-000-270-610-000-700/ TRANSP SUPPLIES	185888	CF	TRANSP SUPPLIES	216.82
				Total for DENCOMPANY DBA BPW/ 2470	**$1,745.92**
DEZINE LINE, INC./ 15911					
26-4011	11-190-100-610-004-005/ EMS GENERAL SUPPLIES	44793	CF	EMS GENERAL SUPPLIES	491.50
26-3839	11-000-270-610-000-700/ TRANSP SUPPLIES	46860	CF	TRANSP SUPPLIES	349.00
				Total for DEZINE LINE, INC./ 15911	**$840.50**
DOUGLAS KUDLER/ 17567					
26-8120	11-000-100-566-000-250/ TUITION PRIV IN STATE	TUITIOND.K.-MAR-JUNE	CF	TUITION PRIV IN STATE	13,466.40
				Total for DOUGLAS KUDLER/ 17567	**$13,466.40**
DOVER BRAKE AND CLUTCH/ 2781					
26-8050	11-000-270-610-000-700/ TRANSP SUPPLIES	1IN243482	CF	TRANSP SUPPLIES	570.83
				Total for DOVER BRAKE AND CLUTCH/ 2781	**$570.83**
DR. FRANCIS SANTORA/ 18921					
26-3664	11-000-230-580-878-800/ SUPT OFF TRAVEL	REIMB-DFS-5/13-5/15	CF	SUPT OFF TRAVEL	328.78
				Total for DR. FRANCIS SANTORA/ 18921	**$328.78**
DR. VIVIAN WILLIAMS/ 19370					
26-4067	11-000-251-592-878-900/ BO TRAVEL	MILEAGE-V.W.-MAY19	CF	BO TRAVEL	14.52
26-8167	11-000-230-530-000-900/ BO COMMUNICATIONS	CELLV.W.APRIL-JUNE	CF	BO COMMUNICATIONS	195.00
				Total for DR. VIVIAN WILLIAMS/ 19370	**$209.52**
ECLC OF NEW JERSEY/ 9440					
26-8186	11-000-100-566-000-250/ TUITION PRIV IN STATE	106924-VG-APRIL	CF	TUITION PRIV IN STATE	1,235.01

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Pending Payments					
	11-000-100-566-000-250/ TUITION PRIV IN STATE	106925-VG-MAY	CF	TUITION PRIV IN STATE	8,233.40
	11-000-100-566-000-250/ TUITION PRIV IN STATE	107009-VG-JUNE	CF	TUITION PRIV IN STATE	2,224.15
	20-250-100-500-000-099/ IDEA BASIC TUITION	107009-VG-JUNE	CF	IDEA BASIC TUITION	5,185.91
		Total for ECLC OF NEW JERSEY/ 9440			**$16,878.47**
EDUCATIONAL SERV. COMM. OF MOR/ 3004					
26-8164	20-505-100-320-000-099/ CHAP 192 TRANSP	202601638-MAY	CF	CHAP 192 TRANSP	177.74
26-8145	20-250-100-320-NP0-099/ IDEA NON PUBLIC	202601655-APRIL	CF	IDEA NON PUBLIC	4,051.00
26-8146	20-502-100-320-000-099/ CHAP 192 COMP ED	202601774-MAY	CF	CHAP 192 COMP ED	6,407.66
	20-506-100-320-000-099/ CHAP 193 SUPP INSTRUCTIO	202601774-MAY	CF	CHAP 193 SUPP INSTRUCTIO	1,652.00
	20-507-100-320-000-099/ CHAP 193 EXAM/CLASS	202601774-MAY	CF	CHAP 193 EXAM/CLASS	5,178.47
	20-508-100-320-000-099/ CHAP 193 CORR SPEECH	202601774-MAY	CF	CHAP 193 CORR SPEECH	3,162.00
26-8164	20-505-100-320-000-099/ CHAP 192 TRANSP	202601829-JUNE	CF	CHAP 192 TRANSP	177.74
26-8077	11-000-270-517-000-700/ TRANSP ESC REGULAR	202601616	CF	TRANSP ESC REGULAR	26,173.02
		Total for EDUCATIONAL SERV. COMM. OF MOR/ 3004			**$46,979.63**
EDVOCATE SOLUTIONS, LLC/ 13402					
26-8116	11-000-262-420-000-600/ CLEAN, REPAIR, MAINT.	1316-MAY	CF	CLEAN, REPAIR, MAINT.	2,077.00
		Total for EDVOCATE SOLUTIONS, LLC/ 13402			**$2,077.00**
FEENEY, CYNTHIA/ 12097					
26-4068	61-423-100-300-000-990/ CS PURCHASE PROF & TECH	CHILDRENCHOIR-C.F.	CF	CS PURCHASE PROF & TECH	1,507.50
		Total for FEENEY, CYNTHIA/ 12097			**$1,507.50**
FLINN SCIENTIFIC INC./ 9232					

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Pending Payments					
26-2851	11-190-100-610-204-007/ RHS SCI GEN SPLS	3273179	CF	RHS SCI GEN SPLS	596.31
				Total for FLINN SCIENTIFIC INC./ 9232	**$596.31**
FODAY DUMBAYA/ 19444					
26-3350	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-F.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for FODAY DUMBAYA/ 19444	**$1,177.00**
FOLLETT CONTENT SOLUTIONS, LLC/ 18454					
26-2924	11-000-222-610-030-008/ JFRSN MEDIA SPLS	690895F	CF	JFRSN MEDIA SPLS	35.26
				Total for FOLLETT CONTENT SOLUTIONS, LLC/ 18454	**$35.26**
GANGEMI CHIROPRACTIC, LLC/ 19336					
26-8125	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2619	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2620	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2621	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2622	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2623	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2624	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2625	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2626	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2627	CF	TRANSP PURCH PROF SV	80.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	2628	CF	TRANSP PURCH PROF SV	80.00
				Total for GANGEMI CHIROPRACTIC, LLC/ 19336	**$800.00**
GENSERVE, LLC/ 18883					
26-4089	11-000-261-420-600-008/ JFRSON CONTRACTS	0620484-IN	CF	JFRSON CONTRACTS	1,300.00
				Total for GENSERVE, LLC/ 18883	**$1,300.00**
GRAINGER, INC./ 3830					
26-3972	11-000-261-610-600-007/ RHS MTNCNE SPLS	9909454127	CF	RHS MTNCNE SPLS	431.17
26-3961	11-000-261-610-600-007/ RHS MTNCNE SPLS	9908033633	CF	RHS MTNCNE SPLS	424.48
26-4040	11-000-261-610-600-005/ EMS MTNCE SPLS	9921713146	CF	EMS MTNCE SPLS	141.46
26-4055	11-000-261-610-600-007/ RHS MTNCNE SPLS	9923048780	CF	RHS MTNCNE SPLS	339.45
26-8032	11-000-261-610-052-600/ DW MAINTENANCE SPLS	9926319980	CF	DW MAINTENANCE SPLS	1,365.05
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	9926410862	CF	DW MAINTENANCE SPLS	1,911.07
				Total for GRAINGER, INC./ 3830	**$4,612.68**

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Pending Payments					
GRANT, ANDREA/ 13450					
26-3980	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB -A.G.	CF	TUITION REIMBURSEMENT	1,692.31
				Total for GRANT, ANDREA/ 13450	**$1,692.31**
GREATAMERICA FINANCIAL SERVICES CORPORATION/ 18946					
26-8093	11-000-230-530-000-900/ BO COMMUNICATIONS	42010613-MAY	CF	BO COMMUNICATIONS	169.00
				Total for GREATAMERICA FINANCIAL SERVICES CORPORATION/ 18946	**$169.00**
H.A. DEHART & SON/ 2590					
26-4029	11-000-270-593-000-700/ TRANS SOFTWARE	X101042102:01	CF	TRANS SOFTWARE	711.72
				Total for H.A. DEHART & SON/ 2590	**$711.72**
HACKETTSTOWN BOARD OF EDUCATION/ 19095					
26-8144	20-250-100-500-000-099/ IDEA BASIC TUITION	202600306-JUN E	CF	IDEA BASIC TUITION	2,885.20
				Total for HACKETTSTOWN BOARD OF EDUCATION/ 19095	**$2,885.20**
HAIRBOWS AND WHO KNOWS LLC/ 19505					
26-4012	20-029-100-610-000-007/ FESTIVAL OF THE ARTS-REA	0057	CF	FESTIVAL OF THE ARTS-REA	150.00
				Total for HAIRBOWS AND WHO KNOWS LLC/ 19505	**$150.00**
HANOVER SUPPLY/ 14489					
26-8031	11-000-261-610-052-600/ DW MAINTENANCE SPLS	R258759	CF	DW MAINTENANCE SPLS	27.36
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	R259122	CF	DW MAINTENANCE SPLS	169.26
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	R259506	CF	DW MAINTENANCE SPLS	44.38
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	R259732	CF	DW MAINTENANCE SPLS	105.12
				Total for HANOVER SUPPLY/ 14489	**$346.12**
HEATHER DOMSIC/ 17310					
26-3280	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for HEATHER DOMSIC/ 17310	**$588.50**
HERBERT HERTER/ 18688					
26-4119	11-000-266-580-000-000/ TRAVEL - ALL OTHER	MILEAGE-H.H.-MAY	CF	TRAVEL - ALL OTHER	72.38

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Pending Payments					
				Total for HERBERT HERTER/ 18688	**$72.38**
HERC RENTALS, INC./ 18186					
26-3943	11-000-261-420-050-600/ MAINT CONTRACTS	36268779-001	CF	MAINT CONTRACTS	4,530.00
				Total for HERC RENTALS, INC./ 18186	**$4,530.00**
HERFF JONES/ 18335					
26-3621	11-000-240-610-000-007/ RHS SUPPLIES	4268ROXHS03112026	CF	RHS SUPPLIES	258.00
26-2400	11-000-240-610-000-007/ RHS SUPPLIES	1308223	CF	RHS SUPPLIES	1,144.93
	11-000-240-610-000-007/ RHS SUPPLIES	1313398	CF	RHS SUPPLIES	2,226.79
				Total for HERFF JONES/ 18335	**$3,629.72**
HOME & HOSPITAL MEDICAL PERSONNEL, INC./ 12904					
26-8006	11-000-217-320-000-250/ PURCHASED SERVICES	15311-APR13-17	CF	PURCHASED SERVICES	3,400.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15332-APR20-24	CF	PURCHASED SERVICES	2,720.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15355-APR27-MAY01	CF	PURCHASED SERVICES	3,400.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15377-MAY4-8	CF	PURCHASED SERVICES	3,400.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15401-MAY11-15	CF	PURCHASED SERVICES	3,400.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15422-MAY18-22	CF	PURCHASED SERVICES	3,400.00
	11-000-217-320-000-250/ PURCHASED SERVICES	15445-MAY25-29	CF	PURCHASED SERVICES	3,400.00
				Total for HOME & HOSPITAL MEDICAL PERSONNEL, INC./ 12904	**$23,120.00**
HOME DEPOT PRO/ 7401					
26-8030	11-000-261-610-052-600/ DW MAINTENANCE SPLS	08822101989A	CF	DW MAINTENANCE SPLS	10.00
26-4046	11-000-261-610-600-007/ RHS MTNCNE SPLS	0882911323	CF	RHS MTNCNE SPLS	163.73
26-8030	11-000-261-610-052-600/ DW MAINTENANCE SPLS	0882925257	CF	DW MAINTENANCE SPLS	6.87
				Total for HOME DEPOT PRO/ 7401	**$180.60**
INTEGRATED TRANSLATION SERVICES, LLC/					

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Pending Payments						
18419						
	26-8154	11-000-219-500-000-250/ OTHER PURCHASED SERVICES	52-MARCH	CF	OTHER PURCHASED SERVICES	117.15
		11-000-240-500-000-003/ OTHER PURCHASED SERVICES	52-MARCH	CF	OTHER PURCHASED SERVICES	51.15
		11-000-240-500-000-009/ NES OTH PURCH SERV	52-MARCH	CF	NES OTH PURCH SERV	85.80
		11-000-240-890-000-005/ EMS MISC EXP	52-MARCH	CF	EMS MISC EXP	11.55
		11-000-252-890-051-707/ OTHER OBJECTS	52-MARCH	CF	OTHER OBJECTS	625.05
		11-000-219-500-000-250/ OTHER PURCHASED SERVICES	53-APRIL	CF	OTHER PURCHASED SERVICES	64.35
		11-000-240-500-000-003/ OTHER PURCHASED SERVICES	53-APRIL	CF	OTHER PURCHASED SERVICES	4.95
		11-000-240-500-000-009/ NES OTH PURCH SERV	53-APRIL	CF	NES OTH PURCH SERV	99.00
		11-000-252-890-051-707/ OTHER OBJECTS	53-APRIL	CF	OTHER OBJECTS	111.20
					Total for INTEGRATED TRANSLATION SERVICES, LLC/ 18419	**$1,170.20**
JACK NEGRI/ 6055						
	26-3389	11-190-100-420-610-007/ RHS EQUIP REPAIR	4407	CF	RHS EQUIP REPAIR	715.00
					Total for JACK NEGRI/ 6055	**$715.00**
JAMMIN JENN MUSIC THERAPY/ 16663						
	26-8155	11-000-216-320-000-250/ SP OT/PT PRCH SVC	27154	CF	SP OT/PT PRCH SVC	1,562.50
					Total for JAMMIN JENN MUSIC THERAPY/ 16663	**$1,562.50**
JEFFREY LINGO/DBA ACME/LINGO FLAGPOLES, LLC/ 19483						
	26-3683	11-000-261-420-050-600/ MAINT CONTRACTS	31811	CF	MAINT CONTRACTS	7,689.25
					Total for JEFFREY LINGO/DBA ACME/LINGO FLAGPOLES, LLC/ 19483	**$7,689.25**
JENNIFER M EVERETT/ 18740						
	26-3293	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.E.-PMT2	CF	TRANSP AID IN LIEU	588.50
					Total for JENNIFER M EVERETT/ 18740	**$588.50**
JERSEY ELEVATOR, LLC/ 12032						
	26-8044	11-000-261-420-600-007/ RHS CONTRACTS	559241-S9Z4	CF	RHS CONTRACTS	772.50
					Total for JERSEY ELEVATOR, LLC/ 12032	**$772.50**
JEWEL ELECTRIC SUPPLY CO/ 4568						
	26-8034	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S100877080.003	CF	DW MAINTENANCE SPLS	78.52

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Pending Payments					
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S100877080.002	CF	DW MAINTENANCE SPLS	1,824.81
26-3881	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856110	CF	SDA EMERGENT NEEDS/CAP.	771.21
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856110.002	CF	SDA EMERGENT NEEDS/CAP.	43.99
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856110.003	CF	SDA EMERGENT NEEDS/CAP.	449.73
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856734.001	CF	SDA EMERGENT NEEDS/CAP.	1,348.80
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856734.002	CF	SDA EMERGENT NEEDS/CAP.	1,295.25
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856734.003	CF	SDA EMERGENT NEEDS/CAP.	398.68
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856734.004	CF	SDA EMERGENT NEEDS/CAP.	185.74
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856755.002	CF	SDA EMERGENT NEEDS/CAP.	4,305.00
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100856757.001	CF	SDA EMERGENT NEEDS/CAP.	973.67
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100859005.001	CF	SDA EMERGENT NEEDS/CAP.	706.92
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100859005.002	CF	SDA EMERGENT NEEDS/CAP.	1,669.97
	20-492-200-600-000-000/ SDA EMERGENT NEEDS/CAP.	S100859005.003	CF	SDA EMERGENT NEEDS/CAP.	11,891.27
26-8034	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S100884651.002	CF	DW MAINTENANCE SPLS	78.91
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S100884651.003	CF	DW MAINTENANCE SPLS	10.88
				Total for JEWEL ELECTRIC SUPPLY CO/ 4568	**$26,033.35**
JOE'S PIZZA/ 4576					
26-4020	20-077-100-610-000-007/ RHS AIAA GRANT	473988	CF	RHS AIAA GRANT	501.01
	20-079-100-610-000-007/ RHS STEM MINI GRANT	473988	CF	RHS STEM MINI GRANT	298.99

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26-4083	20-097-100-610-000-007/ RHS SSFSC PLANNING GRANT	477708	CF	RHS SSFSC PLANNING GRANT	67.00
				Total for JOE'S PIZZA/ 4576	**$867.00**
JOHN Q. MARTIN/ 18185					
26-8117	11-190-100-320-000-300/ ARTIST IN RES PRGM	1068-MAY	CF	ARTIST IN RES PRGM	2,307.50
				Total for JOHN Q. MARTIN/ 18185	**$2,307.50**
JOHNNY ON THE SPOT, LLC/ 15728					
26-1175	11-000-261-420-600-007/ RHS CONTRACTS	INV-6117184	CF	RHS CONTRACTS	65.63
26-1176	11-000-261-420-050-600/ MAINT CONTRACTS	6121139	CF	MAINT CONTRACTS	226.89
				Total for JOHNNY ON THE SPOT, LLC/ 15728	**$292.52**
JOHNSTONE SUPPLY INC./ 15578					
26-3949	11-000-261-610-600-007/ RHS MTNCNE SPLS	S6943357	CF	RHS MTNCNE SPLS	305.82
26-8033	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S6950350.002	CF	DW MAINTENANCE SPLS	720.54
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S6950350.003	CF	DW MAINTENANCE SPLS	180.77
26-4071	11-000-261-610-600-007/ RHS MTNCNE SPLS	S6977085.001	CF	RHS MTNCNE SPLS	5,040.00
				Total for JOHNSTONE SUPPLY INC./ 15578	**$6,247.13**
JOSEPH MONDANARO/ 16562					
26-8041	11-000-230-530-000-900/ BO COMMUNICATIONS	CELLJ.M.-APR-JUNE	CF	BO COMMUNICATIONS	195.00
				Total for JOSEPH MONDANARO/ 16562	**$195.00**
K & J ACCESSORIES/ 4635					
26-3481	11-402-100-420-000-007/ PURCH SERV- ADMIN	6633-26	CF	PURCH SERV- ADMIN	2,270.00
				Total for K & J ACCESSORIES/ 4635	**$2,270.00**
KAREN DEMAREST/ 2623					
26-2438	11-000-223-590-878-003/ FRNKLN STAFF DVL TRVL	MILEAGEMAY20-21-K.D.	CF	FRNKLN STAFF DVL TRVL	86.93
				Total for KAREN DEMAREST/ 2623	**$86.93**
KASSANDRA CORETS/ 18269					
26-3519	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KASSANDRA CORETS/ 18269	**$1,177.00**
KATHERINE BELMONTE/ 19510					

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Pending Payments					
26-4024	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB -K.B.	CF	TUITION REIMBURSEMENT	1,692.31
				Total for KATHERINE BELMONTE/ 19510	**$1,692.31**
KELLY CARNIVALE/ 19197					
26-3292	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KELLY CARNIVALE/ 19197	**$588.50**
KEVIN FRANCO/ 13408					
26-1867	11-000-223-590-878-250/ SP SVC STF DVL TRVL	MILEAGE25/26-K.F.	CF	SP SVC STF DVL TRVL	79.29
				Total for KEVIN FRANCO/ 13408	**$79.29**
KUIKEN BROTHERS COMPANY, INC./ 14656					
26-8038	11-000-261-610-052-600/ DW MAINTENANCE SPLS	RX-2457460	CF	DW MAINTENANCE SPLS	7.98
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	RX-2458547	CF	DW MAINTENANCE SPLS	31.85
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	RX-2459867	CF	DW MAINTENANCE SPLS	117.34
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	RX2459874	CF	DW MAINTENANCE SPLS	11.97
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	RX-2461005	CF	DW MAINTENANCE SPLS	11.97
				Total for KUIKEN BROTHERS COMPANY, INC./ 14656	**$181.11**
LAUREN KULICK/ 18542					
26-3866	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-L.K. W/EMAY15	CF	CS MUSIC PROF SVCS	90.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSICL.K.-W/EMAY22	CF	CS MUSIC PROF SVCS	60.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-L.K. W/EMAY29	CF	CS MUSIC PROF SVCS	90.00
				Total for LAUREN KULICK/ 18542	**$240.00**
LEGACY PRINTING AND DESIGNS/ 15820					
26-3945	11-000-230-610-000-800/ SUPT OFF SPLS	6681	CF	SUPT OFF SPLS	854.50
26-3671	61-423-100-610-000-990/ CS GEN SUPPLIES	6471	CF	CS GEN SUPPLIES	1,079.00
				Total for LEGACY PRINTING AND DESIGNS/ 15820	**$1,933.50**
LISA FERRARE/ 18570					
26-3673	11-000-230-580-878-800/ SUPT OFF TRAVEL	REIMB-L.F.-5/13-5/15	CF	SUPT OFF TRAVEL	294.55

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

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Pending Payments					
26-8168	11-000-230-530-000-600/ DW COMMUNICATIONS	CELL-L.F.-MARCH-JUNE	CF	DW COMMUNICATIONS	260.00
				Total for LISA FERRARE/ 18570	**$554.55**
LISANNE CALDERA/ 18258					
26-3289	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for LISANNE CALDERA/ 18258	**$588.50**
MAIREAD MULLEN/ 15011					
26-3973	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB M.M.	CF	TUITION REIMBURSEMENT	1,410.00
				Total for MAIREAD MULLEN/ 15011	**$1,410.00**
MAP INTERNATIONAL IMPORT & EXPORT CORP./ 19161					
26-3863	20-097-100-610-000-007/ RHS SSFSC PLANNING GRANT	076481	CF	RHS SSFSC PLANNING GRANT	1,428.70
				Total for MAP INTERNATIONAL IMPORT & EXPORT CORP./ 19161	**$1,428.70**
MARC TIRELLA/ 19509					
26-4023	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB -M.T.	CF	TUITION REIMBURSEMENT	1,692.31
				Total for MARC TIRELLA/ 19509	**$1,692.31**
MARGARET SUGRUE/ 15976					
26-4070	61-423-100-300-000-990/ CS PURCHASE PROF & TECH	RCSYOGA-SPRING	CF	CS PURCHASE PROF & TECH	1,650.00
				Total for MARGARET SUGRUE/ 15976	**$1,650.00**
MARIA MOLITORIS/ 16696					
26-8085	11-000-270-514-000-700/ SP SVCS CONTR PARENT	TRANSPORTSO-JUNE	CF	SP SVCS CONTR PARENT	2,500.00
				Total for MARIA MOLITORIS/ 16696	**$2,500.00**
MARIE PIERRE-FEVILIEN/ 19202					
26-3336	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-T.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MARIE PIERRE-FEVILIEN/ 19202	**$588.50**
MASCHIO'S FOOD SERVICE, INC./ 16687					

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Pending Payments					
26-8113	11-000-251-500-878-900/ MISCELLANEOUS PURCHASED	IN0107024-4/28	CF	MISCELLANEOUS PURCHASED	50.00
	11-000-251-500-878-900/ MISCELLANEOUS PURCHASED	IN0107025-BOE MTG4/27	CF	MISCELLANEOUS PURCHASED	100.00
26-8111	60-910-310-330-000-059/ FS MANAGEMENT FEE	IN0107066-APR IL	CF	FS MANAGEMENT FEE	139,030.73
26-3748	11-000-218-610-000-300/ CRCLM GUID SPLS	IN0107022	CF	CRCLM GUID SPLS	405.00
26-3877	20-077-100-610-000-007/ RHS AIAA GRANT	IN0107023	CF	RHS AIAA GRANT	84.00
26-3815	11-000-240-610-000-007/ RHS SUPPLIES	IN0106899	CF	RHS SUPPLIES	252.50
26-3891	11-000-240-610-000-007/ RHS SUPPLIES	IN0107021	CF	RHS SUPPLIES	252.50
				Total for MASCHIO'S FOOD SERVICE, INC./ 16687	**$140,174.73**
MATHENY MEDICAL & EDUCATION CTR./ 13912					
26-8112	11-000-100-566-000-250/ TUITION PRIV IN STATE	456005012026 MJMAY	CF	TUITION PRIV IN STATE	11,800.00
	11-000-217-320-000-250/ PURCHASED SERVICES	456005012026 MJMAY	CF	PURCHASED SERVICES	7,500.00
26-8122	11-000-217-320-000-250/ PURCHASED SERVICES	M.J.2026-APR27-MAY7	CF	PURCHASED SERVICES	1,728.00
	11-000-217-320-000-250/ PURCHASED SERVICES	M.J.2026-MAY11-22	CF	PURCHASED SERVICES	1,920.00
				Total for MATHENY MEDICAL & EDUCATION CTR./ 13912	**$22,948.00**
MATTHEW TROKAN/ 18864					
26-2899	11-000-223-580-878-300/ TRAVEL CRCLM	MILEAGEM.T.MAY1	CF	TRAVEL CRCLM	46.25
				Total for MATTHEW TROKAN/ 18864	**$46.25**
MCASA/ 9797					
26-3917	11-000-240-610-000-007/ RHS SUPPLIES	RECOGNDINNERJUNE2	CF	RHS SUPPLIES	525.00
				Total for MCASA/ 9797	**$525.00**
MCSSADA/ 19037					
26-3939	11-402-100-890-026-007/ MISC- B OUTDOOR TRACK	2546830-APRIL 29	CF	MISC- B OUTDOOR TRACK	1,044.00
				Total for MCSSADA/ 19037	**$1,044.00**

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Pending Payments					
MCSSADA/ 19502					
26-3931	11-402-100-890-018-007/ MISC- GOLF	ENTRYFEEGO LF04/30	CF	MISC- GOLF	200.00
				Total for MCSSADA/ 19502	**$200.00**
MELISSA MAINIERO - RHS/ 15128					
26-3259	11-000-223-590-878-007/ RHS STAFF DVL TRVL	MILEAGCO-OP M.M.04/05	CF	RHS STAFF DVL TRVL	31.02
				Total for MELISSA MAINIERO - RHS/ 15128	**$31.02**
MICHAEL KOSTELNIK/ 19013					
26-3983	11-000-266-580-000-000/ TRAVEL - ALL OTHER	MILEAGE-M.K.- APRIL	CF	TRAVEL - ALL OTHER	43.24
				Total for MICHAEL KOSTELNIK/ 19013	**$43.24**
MICHAL FERENC/ 19477					
26-3859	11-000-291-280-000-900/ TUITION REIMBURSEMENT	TUITIONREIMB -M.F.	CF	TUITION REIMBURSEMENT	900.00
				Total for MICHAL FERENC/ 19477	**$900.00**
MOBILESHRED (DBA INTELLISHRED)/ 19507					
26-3998	11-000-251-500-878-900/ MISCELLANEOUS PURCHASED	0114545	CF	MISCELLANEOUS PURCHASED	1,947.50
				Total for MOBILESHRED (DBA INTELLISHRED)/ 19507	**$1,947.50**
MONACO, DAVID RHS/ 11679					
26-2791	11-000-223-590-878-007/ RHS STAFF DVL TRVL	MILEAGEREIM BMAY5D.M.	CF	RHS STAFF DVL TRVL	41.07
				Total for MONACO, DAVID RHS/ 11679	**$41.07**
MONICA DEL ROSARIO/ 17303					
26-4038	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITION-MDR	CF	TUITION REIMBURSEMENT	1,692.31
26-2512	11-240-100-580-878-300/ ESL/BILINGUAL TRAVEL	MILEAGEPRK-MDR-5/20	CF	ESL/BILINGUAL TRAVEL	43.56
				Total for MONICA DEL ROSARIO/ 17303	**$1,735.87**
MONTGOMERY ACADEMY/ 5610					
26-8129	20-250-100-500-000-099/ IDEA BASIC TUITION	456006012026R .L.JUNE	CF	IDEA BASIC TUITION	7,420.05
				Total for MONTGOMERY ACADEMY/ 5610	**$7,420.05**

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Pending Payments					
MORRIS COUNTY MUA/ 5647					
26-8039	11-000-262-490-061-600/ B&G PURCH GARBAGE	26-00277	CF	B&G PURCH GARBAGE	5,982.30
				Total for MORRIS COUNTY MUA/ 5647	**$5,982.30**
MORRIS COUNTY PARK COMMISION/ 19503					
26-3942	11-209-100-890-000-250/ BD TRIPS	700296	CF	BD TRIPS	139.00
				Total for MORRIS COUNTY PARK COMMISION/ 19503	**$139.00**
MORRIS COUNTY VOCATIONAL SCHOO/ 5654					
26-8169	11-000-100-563-000-250/ TUITION COUNTY VOC REG	6V0482-APRIL	CF	TUITION COUNTY VOC REG	74,070.50
	11-000-100-564-000-250/ TUI TION COUNTY VOC SPCL	6V0482-APRIL	CF	TUI TION COUNTY VOC SPCL	6,144.40
				Total for MORRIS COUNTY VOCATIONAL SCHOO/ 5654	**$80,214.90**
MORRIS CTY GIRLS SOFTBALL COACHES ASSOC./ 15197					
26-3963	11-402-100-890-063-007/ MISC- SOFTBALL	23-MEMBERSHIPP.C.	CF	MISC- SOFTBALL	75.00
				Total for MORRIS CTY GIRLS SOFTBALL COACHES ASSOC./ 15197	**$75.00**
MORRIS-UNION JOINTURE COMM./ 5666					
26-8177	20-250-100-500-000-099/ IDEA BASIC TUITION	38108-J.U.-FEB	CF	IDEA BASIC TUITION	10,802.10
	20-250-100-500-000-099/ IDEA BASIC TUITION	38108-J.U.-MARCH	CF	IDEA BASIC TUITION	10,802.10
	11-000-217-320-000-250/ PURCHASED SERVICES	39578-J.U.APRIL	CF	PURCHASED SERVICES	7,656.90
26-8126	11-000-217-320-000-250/ PURCHASED SERVICES	39578-C.P.APRIL	CF	PURCHASED SERVICES	3,198.00
	20-250-100-500-000-099/ IDEA BASIC TUITION	39639-CP-APRIL	CF	IDEA BASIC TUITION	10,802.10
				Total for MORRIS-UNION JOINTURE COMM./ 5666	**$43,261.20**
MT. OLIVE BOARD OF EDUCATION/ 11394					
26-8157	20-250-100-500-000-099/ IDEA BASIC TUITION	MTOLIVEGVZ-MAY	CF	IDEA BASIC TUITION	3,307.90
				Total for MT. OLIVE BOARD OF EDUCATION/ 11394	**$3,307.90**
MUNICIPAL CAPITAL FINANCE/ 16261					

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Pending Payments					
26-8102	11-190-100-440-000-900/ OTHER PURCHASED SERVICES	367662-PMT#2 2	CF	OTHER PURCHASED SERVICES	13,799.00
	11-190-100-440-000-900/ OTHER PURCHASED SERVICES	369652-PMT20	CF	OTHER PURCHASED SERVICES	309.00
	11-190-100-440-000-900/ OTHER PURCHASED SERVICES	369648-PMT32	CF	OTHER PURCHASED SERVICES	242.00
	11-190-100-440-000-900/ OTHER PURCHASED SERVICES	369649-PMT28	CF	OTHER PURCHASED SERVICES	324.00
	11-190-100-440-000-900/ OTHER PURCHASED SERVICES	370219-PMT5	CF	OTHER PURCHASED SERVICES	459.00
				Total for MUNICIPAL CAPITAL FINANCE/ 16261	**$15,133.00**
MUSIC & ARTS/ 13657					
26-4016	11-190-100-610-611-005/ EMS MUSIC SUPPLIES	INV058408042	CF	EMS MUSIC SUPPLIES	26.52
				Total for MUSIC & ARTS/ 13657	**$26.52**
MUSIC DEN/ 5717					
26-1970	11-190-100-420-611-007/ RHS EQUP REPAIR	3599884	CF	RHS EQUP REPAIR	2,940.00
26-3542	11-190-100-420-000-002/ L/R EQUIPMENT REPAIR	3604841	CF	L/R EQUIPMENT REPAIR	2,500.00
				Total for MUSIC DEN/ 5717	**$5,440.00**
NCS PEARSON, INC./ 9721					
26-3933	11-190-100-500-000-300/ OTHER PURCHASED SERVICES	31581290	CF	OTHER PURCHASED SERVICES	301.50
				Total for NCS PEARSON, INC./ 9721	**$301.50**
NEW BEGINNINGS/ 9915					
26-8094	11-000-217-320-000-250/ PURCHASED SERVICES	NB2954611/EV JUN/CRED	CF	PURCHASED SERVICES	4,575.00
	11-000-100-566-000-250/ TUITION PRIV IN STATE	NB2954611EVJ UNE/CRED	CF	TUITION PRIV IN STATE	7,274.55
26-4041	20-250-100-500-000-099/ IDEA BASIC TUITION	NB2954138	CF	IDEA BASIC TUITION	4,587.68
	11-000-217-320-000-250/ PURCHASED SERVICES	NB2954139	CF	PURCHASED SERVICES	1,950.00
				Total for NEW BEGINNINGS/ 9915	**$18,387.23**
NEW JERSEY AMERICAN WATER COMPANY/ 16794					
26-8103	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	NJWATER-APR IL	CF	B&G PURCH WATER/SEWER	5,291.84
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	NJWATER-MAY -PARTIAL	CF	B&G PURCH WATER/SEWER	563.34
				Total for NEW JERSEY AMERICAN WATER COMPANY/	**$5,855.18**

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Pending Payments					
			16794		
NEW JERSEY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS/ 5918					
26-8161	11-000-251-890-000-900/ BO MISC	200031193-PENSIONRVW	CF	BO MISC	145.00
	11-000-251-890-000-900/ BO MISC	200031194-TBD	CF	BO MISC	145.00
	11-000-251-890-000-900/ BO MISC	200031195-AUDREVIEW	CF	BO MISC	145.00
	11-000-251-890-000-900/ BO MISC	200031196-AP&BA	CF	BO MISC	145.00
26-8160	11-000-251-890-000-900/ BO MISC	200031289-AUDITREV	CF	BO MISC	145.00
	11-000-251-890-000-900/ BO MISC	200031310-AP&BA	CF	BO MISC	145.00
26-8165	11-000-251-890-000-900/ BO MISC	200030448-SCHPLANTPL	CF	BO MISC	300.00
26-3925	11-000-251-890-000-900/ BO MISC	200034424	CF	BO MISC	500.00
				Total for NEW JERSEY ASSOCIATION OF SCHOOL BUSINESS OFFICIALS/ 5918	**$1,670.00**
NICOLE AND KEITH KOELLHOEFFER/ 19418					
26-2916	11-000-270-514-000-700/ SP SVCS CONTR PARENT	MILEAGEBKJK-APR-MAY	CF	SP SVCS CONTR PARENT	1,663.20
	20-251-100-500-000-099/ IDEA PRESCHOOL TUITION	MILEAGEBKJK-APR-MAY	CF	IDEA PRESCHOOL TUITION	891.20
				Total for NICOLE AND KEITH KOELLHOEFFER/ 19418	**$2,554.40**
NICOLE PAIGE UVENIO/ 19371					
26-3862	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-NPUW/EMAY15	CF	CS MUSIC PROF SVCS	180.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-NPUW/EMAY8	CF	CS MUSIC PROF SVCS	150.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-N.P.W/EMAY22	CF	CS MUSIC PROF SVCS	180.00
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSICN.U.-	CF	CS MUSIC PROF SVCS	150.00

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Pending Payments					
26-3862		W/EMAY29			
	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSIC-NPU-W/EJUNE5	CF	CS MUSIC PROF SVCS	90.00
				Total for NICOLE PAIGE UVENIO/ 19371	**$750.00**
NJ ADVANCE MEDIA/ 7797					
26-3986	11-000-230-590-000-800/ LEGAL AD	4043409	CF	LEGAL AD	900.86
				Total for NJ ADVANCE MEDIA/ 7797	**$900.86**
NJ DEPT. OF TREASURY DIVISION OF REVENUE/ 15256					
26-3975	11-000-262-890-074-600/ B&G FEES AND PERMITS	260333630	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260339790	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260339800	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260339810	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260339820	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260339830	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260352750	CF	B&G FEES AND PERMITS	1,090.00
	11-000-262-890-074-600/ B&G FEES AND PERMITS	260376340	CF	B&G FEES AND PERMITS	1,090.00
				Total for NJ DEPT. OF TREASURY DIVISION OF REVENUE/ 15256	**$8,720.00**
NJ DIVISION OF PENSIONS & BENEFITS/ 14415					
26-4135	11-000-291-220-000-900/ SOCIAL SECURITY CONTRIB	TPAF-RETRO	CF	SOCIAL SECURITY CONTRIB	318.21
				Total for NJ DIVISION OF PENSIONS & BENEFITS/ 14415	**$318.21**
NJACAC/ 14337					
26-2944	11-000-218-580-878-007/ RHS GUIDANCE TRAVEL	651106503	CF	RHS GUIDANCE TRAVEL	280.00
				Total for NJACAC/ 14337	**$280.00**
NJAPHERD/ 13695					
26-2790	11-000-223-590-878-007/ RHS STAFF DVL TRVL	REG#3844-D.M.	CF	RHS STAFF DVL TRVL	300.00
26-2647	11-402-100-580-000-007/ TRAVEL- ADMIN	CR202005497	CF	Travel- admin	600.00
				Total for NJAPHERD/ 13695	**$900.00**
NJNG/ 5866					

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Pending Payments					
26-8104	11-000-262-621-000-600/ HEAT DISTRICT WIDE	NJNG-MAY	CF	HEAT DISTRICT WIDE	16,947.49
		Total for NJNG/ 5866			**$16,947.49**
NORTH JERSEY TUTORS, LLC/ 18888					
26-1644	11-219-100-320-000-250/ HOME INSTR PURCH ED SV	HOMEINSTRUCT-S.E.MAY	CF	HOME INSTR PURCH ED SV	6,300.00
26-1646	11-150-100-320-000-250/ HOME INSTRCN PRCH SV	HOMEINSTRUCTGE-MAY	CF	HOME INSTRCN PRCH SV	5,705.00
		Total for NORTH JERSEY TUTORS, LLC/ 18888			**$12,005.00**
NORTHEASTERN INTERIOR SERVICES, LLC/ 19239					
26-2304	30-000-400-450-075-002/ LRS SPEC ED CLASSROOMS	8778-PMT4	CF	LRS SPEC ED CLASSROOMS	191,982.00
	30-000-400-450-075-002/ LRS SPEC ED CLASSROOMS	8966-PMT5	CF	LRS SPEC ED CLASSROOMS	130,438.00
		Total for NORTHEASTERN INTERIOR SERVICES, LLC/ 19239			**$322,420.00**
OPTIMUM/ 15005					
26-8105	11-000-230-530-000-600/ DW COMMUNICATIONS	595780-01-6-MAY	CF	DW COMMUNICATIONS	41.30
26-8133	11-000-230-530-000-600/ DW COMMUNICATIONS	505156-01-7-MAY	CF	DW COMMUNICATIONS	12.00
26-8132	11-000-230-530-000-600/ DW COMMUNICATIONS	CABLEBOXL/R-MAY	CF	DW COMMUNICATIONS	24.03
26-8131	11-000-230-530-000-600/ DW COMMUNICATIONS	505250-01-7MAY&JUNE	CF	DW COMMUNICATIONS	40.12
		Total for OPTIMUM/ 15005			**$117.45**
P. G. CHAMBERS SCHOOL/ 1921					
26-8175	20-250-100-500-000-099/ IDEA BASIC TUITION	0054591-INL.C.JUNE	CF	IDEA BASIC TUITION	7,138.60
26-8007	11-000-100-566-000-250/ TUITION PRIV IN STATE	0054591-IN-P.R.-JUNE	CF	TUITION PRIV IN STATE	7,138.60
26-8020	11-212-100-320-000-250/ PURCHASED PROFESSIONAL-E	0054650-IN-APRIL	CF	PURCHASED PROFESSIONAL-E	5,462.50
		Total for P. G. CHAMBERS SCHOOL/ 1921			**$19,739.70**
PC PARTS PLUS LLC DBA CHROMEBOOK					

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PARTS.COM/ 18926					
26-3968	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	285756	CF	CMPTR CTR SUPPLIES	3,168.10
				Total for PC PARTS PLUS LLC DBA CHROMEBOOK PARTS.COM/ 18926	**$3,168.10**
PEARSON CLINICAL ASSESSMENT/ 14039					
26-3985	11-000-219-610-000-250/ CST SUPPLIES	31663546	CF	CST SUPPLIES	70.00
26-3971	11-000-216-610-000-250/ SP OT/PT SPLS	31696278	CF	SP OT/PT SPLS	201.29
26-4021	11-000-219-610-000-250/ CST SUPPLIES	31724561	CF	CST SUPPLIES	675.15
				Total for PEARSON CLINICAL ASSESSMENT/ 14039	**$946.44**
PERFORMANCE TROPHIES & MEDALS, LLC/ 8190					
26-3976	11-402-100-890-000-007/ MISC- ADMIN	6491	CF	MISC- ADMIN	795.00
				Total for PERFORMANCE TROPHIES & MEDALS, LLC/ 8190	**$795.00**
PERFORMANCE TROPHIES AND MEDALS LLC/ 19111					
26-2288	11-000-240-610-000-007/ RHS SUPPLIES	4682	CF	RHS SUPPLIES	106.75
				Total for PERFORMANCE TROPHIES AND MEDALS LLC/ 19111	**$106.75**
PETRO-MECHANICS, INC/ 13998					
26-4028	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	107262	CF	TRANSP CONTRACT REPAIRS	2,450.00
				Total for PETRO-MECHANICS, INC/ 13998	**$2,450.00**
PILLAR CARE CONTINUUM/ 18040					
26-8015	11-000-100-566-000-250/ TUITION PRIV IN STATE	043771-JGB-MAY	CF	TUITION PRIV IN STATE	8,804.20
	11-000-217-320-000-250/ PURCHASED SERVICES	043772-JGB-MAY	CF	PURCHASED SERVICES	5,200.00
26-8016	11-000-100-566-000-250/ TUITION PRIV IN STATE	043773-A.P.-MAY	CF	TUITION PRIV IN STATE	8,804.20
	11-000-217-320-000-250/ PURCHASED SERVICES	043774-A.P.-MAY	CF	PURCHASED SERVICES	5,200.00
26-8017	11-000-100-566-000-250/ TUITION PRIV IN STATE	043878-S.O.-MAY	CF	TUITION PRIV IN STATE	8,965.80

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Pending Payments					
	11-000-217-320-000-250/ PURCHASED SERVICES	043879-S.O.-MAY	CF	PURCHASED SERVICES	5,400.00
				Total for PILLAR CARE CONTINUUM/ 18040	**$42,374.20**
PJS SYSTEMS, LLC/ 14380					
26-4035	11-190-100-420-000-002/ L/R EQUIPMENT REPAIR	26-030	CF	L/R EQUIPMENT REPAIR	300.00
				Total for PJS SYSTEMS, LLC/ 14380	**$300.00**
PLAQUES AND SUCH/ 6355					
26-3944	11-000-252-600-002-707/ CMPTR CTR SUPPLIES	Q159961	CF	CMPTR CTR SUPPLIES	79.50
				Total for PLAQUES AND SUCH/ 6355	**$79.50**
POST, RICHARD/ 19468					
26-3984	11-000-266-580-000-000/ TRAVEL - ALL OTHER	MILEAGE-R.P.-APRIL	CF	TRAVEL - ALL OTHER	14.10
				Total for POST, RICHARD/ 19468	**$14.10**
POWER PLACE/ 6423					
26-8172	11-000-263-610-054-600/ GROUNDS GENERAL SUPPLIES	1330090	CF	GROUNDS GENERAL SUPPLIES	1,210.02
26-3442	11-000-263-610-054-600/ GROUNDS GENERAL SUPPLIES	1834054	CF	GROUNDS GENERAL SUPPLIES	848.44
				Total for POWER PLACE/ 6423	**$2,058.46**
PRITCHARD INDUSTRIES, LLC/ 18094					
26-8106	11-000-262-420-000-600/ CLEAN, REPAIR, MAINT.	100-CIN059060 MAY	CF	CLEAN, REPAIR, MAINT.	253,623.49
				Total for PRITCHARD INDUSTRIES, LLC/ 18094	**$253,623.49**
PRO-ED/ 6490					
26-3965	11-000-216-610-000-250/ SP OT/PT SPLS	3131036	CF	SP OT/PT SPLS	477.00
				Total for PRO-ED/ 6490	**$477.00**
PURESAN CLEANING INNOVATIONS/ 18579					
26-3979	11-000-262-610-600-005/ EMS CUSTODIAL SPLS	218622	CF	EMS CUSTODIAL SPLS	19.99
	11-000-262-610-600-007/ RHS CUSTODIAL SPLS	218622	CF	RHS CUSTODIAL SPLS	530.61
				Total for PURESAN CLEANING INNOVATIONS/ 18579	**$550.60**
RAINBOW THERAPEUTIC SERVICES, LLC/ 14298					
26-3951	11-000-219-320-000-250/ CST PRCH SVCS	EVALUATION-D.E.L.	CF	CST PRCH SVCS	750.00

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Pending Payments					
26-3682	11-000-219-320-000-250/ CST PRCH SVCS	BILINGSPEECHSPG	CF	CST PRCH SVCS	750.00
26-3792	11-000-219-320-000-250/ CST PRCH SVCS	BILINGUALEVALGLM	CF	CST PRCH SVCS	1,500.00
26-3843	11-000-219-320-000-250/ CST PRCH SVCS	IEPTRANSLATEAPR/MAY	CF	CST PRCH SVCS	300.00
26-3723	11-000-219-320-000-250/ CST PRCH SVCS	IEPTRANSLATMARCH/APR	CF	CST PRCH SVCS	300.00
26-3857	11-000-219-320-000-250/ CST PRCH SVCS	EVALS-DMZ	CF	CST PRCH SVCS	1,500.00
				Total for RAINBOW THERAPEUTIC SERVICES, LLC/ 14298	**$5,100.00**
RHODES, ANN/ 13183					
26-4061	11-000-230-610-000-990/ PUBLIC RLTN SPLS	BOEMTG5/11-EOYRETIRE	CF	PUBLIC RLTN SPLS	47.45
	11-000-230-610-000-990/ PUBLIC RLTN SPLS	COMMUNITYREL-DRRENEW	CF	PUBLIC RLTN SPLS	99.00
	11-000-230-610-000-990/ PUBLIC RLTN SPLS	DOLLARTREE-EOYMAY10	CF	PUBLIC RLTN SPLS	6.25
	11-000-230-610-000-990/ PUBLIC RLTN SPLS	EOYGIFTSAMAZON5/8	CF	PUBLIC RLTN SPLS	181.86
	61-423-100-610-000-990/ CS GEN SUPPLIES	PRESCHOOLSCREENPAL	CF	CS GEN SUPPLIES	58.00
	61-423-100-610-000-990/ CS GEN SUPPLIES	PRESCHOOLSUPPLY5/10	CF	CS GEN SUPPLIES	6.00
26-4060	20-040-100-610-000-000/ SSNJ DISTRICT GRANT	SJFS-DLRTRE E4/25	CF	SSNJ DISTRICT GRANT	15.00
	20-040-100-610-000-000/ SSNJ DISTRICT GRANT	SJFS-HOMEDEPOT4/24	CF	SSNJ DISTRICT GRANT	115.50
	20-040-100-610-000-000/ SSNJ DISTRICT GRANT	SJFS-WALMART4/20	CF	SSNJ DISTRICT GRANT	29.85
				Total for RHODES, ANN/ 13183	**$558.91**
RICCIARDI BROTHERS/ 12940					
26-8035	11-000-261-610-052-600/ DW MAINTENANCE SPLS	7567	CF	DW MAINTENANCE SPLS	118.99

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Pending Payments					
26-3978	11-000-263-610-054-600/ GROUNDS GENERAL SUPPLIES	64661	CF	GROUNDS GENERAL SUPPLIES	2,322.56
				Total for RICCIARDI BROTHERS/ 12940	**$2,441.55**
RIFTON EQUIPMENT/ 12388					
26-4004	11-212-100-610-000-250/ MD SPLS	H9Z23-1	CF	MD SPLS	291.00
				Total for RIFTON EQUIPMENT/ 12388	**$291.00**
RIVALRY SPORTS MEDICINE LLC/ 19172					
26-4037	11-402-100-890-034-007/ MISC- WRESTLING	118-26	CF	MISC- WRESTLING	300.00
				Total for RIVALRY SPORTS MEDICINE LLC/ 19172	**$300.00**
RONETCO SUPERMARKETS INC./ 6895					
26-1160	11-190-100-610-509-007/ RHS HOME ECON SUPPL	RONETCORHS FCS5/12	CF	RHS HOME ECON SUPPL	172.23
	11-190-100-610-509-007/ RHS HOME ECON SUPPL	RHSFCS-MAY19	CF	RHS HOME ECON SUPPL	269.36
	11-190-100-610-509-007/ RHS HOME ECON SUPPL	RHSFCS-MAY20	CF	RHS HOME ECON SUPPL	76.80
26-1159	11-190-100-610-204-007/ RHS SCI GEN SPLS	RHSSCIENCE5/21	CF	RHS SCI GEN SPLS	48.91
26-4084	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/11	CF	GENERAL SUPPLIES	12.76
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/11B	CF	GENERAL SUPPLIES	41.30
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/18	CF	GENERAL SUPPLIES	46.35
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/20	CF	GENERAL SUPPLIES	60.76
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/21	CF	GENERAL SUPPLIES	18.26
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/21B	CF	GENERAL SUPPLIES	181.77
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/22	CF	GENERAL SUPPLIES	42.29
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/26	CF	GENERAL SUPPLIES	139.48

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Pending Payments					
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/5	CF	GENERAL SUPPLIES	45.16
	11-209-100-610-000-250/ GENERAL SUPPLIES	RONETCO-SS-5/8	CF	GENERAL SUPPLIES	10.09
26-1159	11-190-100-610-204-007/ RHS SCI GEN SPLS	RHSSCIENCE-MAY26	CF	RHS SCI GEN SPLS	45.90
				Total for RONETCO SUPERMARKETS INC./ 6895	**$1,211.42**
RUTH SCHWAGER/ 7268					
26-4075	11-000-291-270-200-900/ PERS ERIP HEALTH BENEFIT	MEDICAREPAR TB-R.S.	CF	PERS ERIP HEALTH BENEFIT	1,110.00
				Total for RUTH SCHWAGER/ 7268	**$1,110.00**
RUTH STIASNY/ 7848					
26-4077	11-000-291-270-201-900/ TPAF ERIP HEALTH BENEFIT	MEDICAREPAR TB-R.S.	CF	TPAF ERIP HEALTH BENEFIT	1,110.00
				Total for RUTH STIASNY/ 7848	**$1,110.00**
RYAN ROUMES RHS/ 16270					
26-4008	11-000-291-280-000-300/ TUITION REIMBURSEMENT	CERTIFICATIO N2526-RR	CF	TUITION REIMBURSEMENT	2,000.00
				Total for RYAN ROUMES RHS/ 16270	**$2,000.00**
RYAN SWEER RHS/ 16352					
26-3981	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB -R.S.	CF	TUITION REIMBURSEMENT	1,284.21
				Total for RYAN SWEER RHS/ 16352	**$1,284.21**
SAGE THRIVE INC./ 14063					
26-8024	11-000-216-320-000-250/ SP OT/PT PRCH SVC	INV186690	CF	SP OT/PT PRCH SVC	13,500.00
				Total for SAGE THRIVE INC./ 14063	**$13,500.00**
SANTO GRAMANDO/ 18731					
26-3262	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-G.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SANTO GRAMANDO/ 18731	**$1,177.00**
SARAH HUNTER/ 15131					

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Pending Payments					
26-4069	61-423-100-300-000-990/ CS PURCHASE PROF & TECH	CSCOMMUNITYCHOIR-SH	CF	CS PURCHASE PROF & TECH	1,507.50
				Total for SARAH HUNTER/ 15131	**$1,507.50**
SARAH MORRELL/ 19390					
26-2383	61-423-100-300-001-990/ CS MUSIC PROF SVCS	CSMUSICS.M.-W/EMAY15	CF	CS MUSIC PROF SVCS	60.00
				Total for SARAH MORRELL/ 19390	**$60.00**
SBMF TECHNOLOGIES/ 18333					
26-3020	20-511-200-420-001-099/ AMCHR SECURITY SVS	INV9848578572	CF	AMCHR SECURITY SVS	4,500.00
				Total for SBMF TECHNOLOGIES/ 18333	**$4,500.00**
SCHOOL HEALTH INSURANCE FUND/ 18586					
26-8136	11-000-291-270-000-900/ MEDICAL INSUR	JUNE-26-8136	CF	MEDICAL INSUR	1,270,999.00
				Total for SCHOOL HEALTH INSURANCE FUND/ 18586	**$1,270,999.00**
SCHOOL SPECIALITY LLC/ 14665					
26-3079	11-190-100-610-204-007/ RHS SCI GEN SPLS	208136727177	CF	RHS SCI GEN SPLS	46.44
	11-190-100-610-204-007/ RHS SCI GEN SPLS	208136893008	CF	RHS SCI GEN SPLS	62.87
				Total for SCHOOL SPECIALITY LLC/ 14665	**$109.31**
SHAWN CUDNIK/ 19443					
26-3349	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-G.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SHAWN CUDNIK/ 19443	**$588.50**
SHAYLA DOUGLAS/ 17781					
26-3260	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SHAYLA DOUGLAS/ 17781	**$588.50**
SHEAFFER SUPPLY INC./ 7420					
26-8121	11-000-261-610-052-600/ DW MAINTENANCE SPLS	1276505	CF	DW MAINTENANCE SPLS	743.00
				Total for SHEAFFER SUPPLY INC./ 7420	**$743.00**
SHEPARD PREPARATORY HIGH SCHOOL/ 10474					
26-8021	11-000-100-566-000-250/ TUITION PRIV IN STATE	114664J.M.JUNE/CREDI	CF	TUITION PRIV IN STATE	5,043.28
				Total for SHEPARD PREPARATORY HIGH SCHOOL/ 10474	**$5,043.28**
SHEPARD SCHOOL/ 11034					

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Pending Payments					
26-8000	11-000-100-566-000-250/ TUITION PRIV IN STATE	117964L.M.JUN E/CREDI	CF	TUITION PRIV IN STATE	4,653.74
				Total for SHEPARD SCHOOL/ 11034	**$4,653.74**
SIGNARAMA/ 7476					
26-3873	11-000-261-610-600-002/ L/R MNTNCE SPLS	49486	CF	L/R MNTNCE SPLS	224.40
				Total for SIGNARAMA/ 7476	**$224.40**
SKYLANDS ORTHOPAEDICS/ 16109					
26-8096	11-000-213-320-000-900/ SCHOOL PHYSICIAN	10-APRIL	CF	SCHOOL PHYSICIAN	2,125.00
	11-000-213-320-000-900/ SCHOOL PHYSICIAN	11-MAY	CF	SCHOOL PHYSICIAN	2,125.00
	11-000-213-320-000-900/ SCHOOL PHYSICIAN	9-MARCH	CF	SCHOOL PHYSICIAN	2,125.00
				Total for SKYLANDS ORTHOPAEDICS/ 16109	**$6,375.00**
SKYLAR DE KLER/ 18709					
26-2982	11-190-100-320-000-300/ ARTIST IN RES PRGM	CHOREOGRAP HY-SDK	CF	ARTIST IN RES PRGM	500.00
				Total for SKYLAR DE KLER/ 18709	**$500.00**
SMART PASS, INC./ 18868					
26-3286	11-000-240-890-000-007/ RHS MISC EXP	INV263786	CF	RHS MISC EXP	4,228.75
				Total for SMART PASS, INC./ 18868	**$4,228.75**
SPECTRUM 360/ 9441					
26-8182	11-000-100-566-000-250/ TUITION PRIV IN STATE	MAR26-100-AD LP-MARCH	CF	TUITION PRIV IN STATE	9,912.98
	11-000-217-320-000-250/ PURCHASED SERVICES	MAR26-100-AD LP-MARCH	CF	PURCHASED SERVICES	5,060.00
26-8003	11-000-100-566-000-250/ TUITION PRIV IN STATE	JUN26-72-RG-J UNE	CF	TUITION PRIV IN STATE	8,561.21
	11-000-217-320-000-250/ PURCHASED SERVICES	JUN26-72-RG-J UNE	CF	PURCHASED SERVICES	4,370.00
26-8182	11-000-100-566-000-250/ TUITION PRIV IN STATE	JUN26-72-ADL P-JUNE	CF	TUITION PRIV IN STATE	8,561.21
	11-000-217-320-000-250/ PURCHASED SERVICES	JUN26-72-ADL P-JUNE	CF	PURCHASED SERVICES	4,370.00
26-8002	11-000-100-566-000-250/ TUITION PRIV IN STATE	JUN26-72J.C.J UNE	CF	TUITION PRIV IN STATE	8,561.21

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	11-000-217-320-000-250/ PURCHASED SERVICES	JUN26-72J.C.JUNE	CF	PURCHASED SERVICES	4,370.00
				Total for SPECTRUM 360/ 9441	**$53,766.61**
STAPLES CONTRACT & COMMERCIAL INC./ 2261					
26-3899	11-000-230-610-000-990/ PUBLIC RLTN SPLS	6063274406	CF	PUBLIC RLTN SPLS	224.50
26-3826	11-000-240-610-000-003/ FRANKLIN SUPPLIES	6062210984	CF	FRANKLIN SUPPLIES	1,222.80
				Total for STAPLES CONTRACT & COMMERCIAL INC./ 2261	**$1,447.30**
TAPINTO LOCAL, LLC/ 19484					
26-4015	11-000-230-590-000-800/ LEGAL AD	59892	CF	LEGAL AD	25.00
				Total for TAPINTO LOCAL, LLC/ 19484	**$25.00**
TASHI OYOLA/ 19420					
26-3000	11-000-218-580-878-007/ RHS GUIDANCE TRAVEL	REIMB-T.O.-MAY17-19	CF	RHS GUIDANCE TRAVEL	235.48
				Total for TASHI OYOLA/ 19420	**$235.48**
TEACHING STRATEGIES, LLC/ 13197					
26-3765	11-216-100-610-000-250/ PREK SUPPLIES	INV238952	CF	PREK SUPPLIES	756.00
26-3764	11-213-100-610-000-250/ RES CNTR GEN SUPPLIES	INV238910	CF	RES CNTR GEN SUPPLIES	7,198.46
	11-216-100-610-000-250/ PREK SUPPLIES	INV238910	CF	PREK SUPPLIES	1,708.54
				Total for TEACHING STRATEGIES, LLC/ 13197	**$9,663.00**
TEEN ARTS NEW JERSEY/ 19517					
26-4074	11-401-100-610-000-005/ EMS CO CURRC SPLS	3707	CF	EMS CO CURRC SPLS	200.00
				Total for TEEN ARTS NEW JERSEY/ 19517	**$200.00**
TERRY FEDORCHAK/ 17025					
26-3294	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.F.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for TERRY FEDORCHAK/ 17025	**$588.50**
TESSA GIORDANO/ 16607					
26-3383	11-000-223-590-878-250/ SP SVC STF DVL TRVL	MILEAGE25/26-T.G.	CF	SP SVC STF DVL TRVL	65.15
				Total for TESSA GIORDANO/ 16607	**$65.15**
THELMA HANEY/ 3995					

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26-4078	11-000-291-270-200-900/ PERS ERIP HEALTH BENEFIT	MEDICAREPAR TB-T.H.	CF	PERS ERIP HEALTH BENEFIT	1,110.00
				Total for THELMA HANEY/ 3995	**$1,110.00**
TOWNSHIP OF ROXBURY/ 8237					
26-8130	11-000-266-420-000-800/ SECURITY PURCHASED SERV	PS18	CF	SECURITY PURCHASED SERV	6,270.00
	11-000-266-420-000-800/ SECURITY PURCHASED SERV	PS19	CF	SECURITY PURCHASED SERV	12,882.00
	11-000-266-420-000-800/ SECURITY PURCHASED SERV	PS20	CF	SECURITY PURCHASED SERV	6,498.00
				Total for TOWNSHIP OF ROXBURY/ 8237	**$25,650.00**
TOWNSHIP OF ROXBURY SEWER DEPARTMENT/ 8238					
26-8107	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	300754-0JEFFE RSON-2Q	CF	B&G PURCH WATER/SEWER	695.80
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8246-0NIXON-2 Q	CF	B&G PURCH WATER/SEWER	624.73
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8329-2LINCOL N-2Q	CF	B&G PURCH WATER/SEWER	750.73
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8329-385ROOS EVELT-2Q	CF	B&G PURCH WATER/SEWER	140.00
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8329-386FRAN KLIN-2Q	CF	B&G PURCH WATER/SEWER	757.03
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8493-0SPECSV CS-2Q	CF	B&G PURCH WATER/SEWER	140.00
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	9054-306MAINT GAR-2Q	CF	B&G PURCH WATER/SEWER	140.00
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	9054-390RHS-2 Q	CF	B&G PURCH WATER/SEWER	3,056.53
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	9131-387EMS-2 Q	CF	B&G PURCH WATER/SEWER	1,727.23
	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	9132-388KENN EDY-2Q	CF	B&G PURCH WATER/SEWER	568.03
				Total for TOWNSHIP OF ROXBURY SEWER DEPARTMENT/ 8238	**$8,600.08**
TOWNSHIP OF ROXBURY WATER DEPARTMENT/					

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Pending Payments					
8239					
26-8108	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	8246-0-2QNIXON	CF	B&G PURCH WATER/SEWER	1,140.25
				Total for TOWNSHIP OF ROXBURY WATER DEPARTMENT/ 8239	**$1,140.25**
TULPEHOCKEN SPRING WATER/ 16899					
26-8036	11-000-263-610-054-600/ GROUNDS GENERAL SUPPLIES	9500012450	CF	GROUNDS GENERAL SUPPLIES	10.00
				Total for TULPEHOCKEN SPRING WATER/ 16899	**$10.00**
UNITY CHARTER SCHOOL/ 13321					
26-2064	10-000-100-560-000-900/ TRANSF CHARTER SCHOOL	UNITY-JUNE	CF	TRANSF CHARTER SCHOOL	13,452.00
	10-000-100-560-000-900/ TRANSF CHARTER SCHOOL	UNITY-MAY	CF	TRANSF CHARTER SCHOOL	13,451.00
				Total for UNITY CHARTER SCHOOL/ 13321	**$26,903.00**
US FOODS/ 12045					
26-1528	11-190-100-610-509-007/ RHS HOME ECON SUPPL	2208305	CF	RHS HOME ECON SUPPL	102.32
				Total for US FOODS/ 12045	**$102.32**
VALD GROUP INC./ 18517					
26-4039	11-402-100-890-034-007/ MISC- WRESTLING	VGI0054149	CF	MISC- WRESTLING	570.00
				Total for VALD GROUP INC./ 18517	**$570.00**
VANESSA ENRIQUEZ/ 19442					
26-3348	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.E.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for VANESSA ENRIQUEZ/ 19442	**$588.50**
VERIZON/ 1394					
26-8109	11-000-230-530-000-600/ DW COMMUNICATIONS	LANDLINE-MAY	CF	DW COMMUNICATIONS	2,588.80
				Total for VERIZON/ 1394	**$2,588.80**
VERIZON WIRELESS/ 14509					
26-8110	11-000-230-530-000-600/ DW COMMUNICATIONS	6144651936-MAY	CF	DW COMMUNICATIONS	1,276.85
				Total for VERIZON WIRELESS/ 14509	**$1,276.85**
VICTORIA CAVALERI/ 19398					
26-4082	11-000-291-280-000-300/ TUITION REIMBURSEMENT	TUITIONREIMB-VC	CF	TUITION REIMBURSEMENT	1,090.51
				Total for VICTORIA CAVALERI/ 19398	**$1,090.51**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Roxbury Public Schools

Bills And Claims Report By Vendor Name

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Pending Payments					
VISION SERVICE PLAN INSURANCE COMPANY/ 18134					
26-8137	11-000-291-270-000-900/ MEDICAL INSUR	825229646-JUN ECOBR-C	CF	MEDICAL INSUR	34.31
	11-000-291-270-000-900/ MEDICAL INSUR	825229655JUN EPLANC	CF	MEDICAL INSUR	2,257.80
	11-000-291-270-000-900/ MEDICAL INSUR	825229685-JUN EPLANB	CF	MEDICAL INSUR	1,071.72
		Total for VISION SERVICE PLAN INSURANCE COMPANY/ 18134			**$3,363.83**
W. B. MASON CO., INC./ 13564					
26-3143	11-190-100-610-610-007/ RHS ART SUPPLIES	259877662/CRE DIT	CF	RHS ART SUPPLIES	71.17
		Total for W. B. MASON CO., INC./ 13564			**$71.17**
WEX HEALTH, INC./ 19030					
26-8143	11-000-291-270-000-900/ MEDICAL INSUR	0002380339-IN-APRIL	CF	MEDICAL INSUR	89.70
	11-000-291-270-000-900/ MEDICAL INSUR	0002389436-IN MAY	CF	MEDICAL INSUR	89.70
		Total for WEX HEALTH, INC./ 19030			**$179.40**
WILLIAM G. COMBES/ 18683					
26-4007	11-000-266-580-000-000/ TRAVEL - ALL OTHER	MILEAGE-W.C.-APRIL	CF	TRAVEL - ALL OTHER	36.19
		Total for WILLIAM G. COMBES/ 18683			**$36.19**
WILMA WOODLAND/ 8954					
26-4076	11-000-291-270-200-900/ PERS ERIP HEALTH BENEFIT	MEDICAREPAR TB-W.W.	CF	PERS ERIP HEALTH BENEFIT	1,110.00
		Total for WILMA WOODLAND/ 8954			**$1,110.00**
WILSON LANGUAGE TRAINING CORP./ 8886					
26-3870	20-096-100-610-000-000/ REF GRANT	INV135241	CF	REF GRANT	13,313.60
		Total for WILSON LANGUAGE TRAINING CORP./ 8886			**$13,313.60**
WINDSOR BERGEN ACADEMY/ 16724					

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Pending Payments					
26-8173	20-250-100-500-000-099/ IDEA BASIC TUITION	111698-A-JB-JU NE	CF	IDEA BASIC TUITION	4,972.10
				Total for WINDSOR BERGEN ACADEMY/ 16724	**$4,972.10**
				Total for Pending Payments	**$2,914,939.37**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

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va_bill5.032923
05/01/2026

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 06/11/2026 at 11:54:48 AM

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	$26,903.00				$26,903.00
10	11	$2,239,978.91				$2,239,978.91
10	12	$7,197.00				$7,197.00
Fund 10	TOTAL	$2,274,078.91				$2,274,078.91
20	20	$170,186.47				$170,186.47
30	30	$322,420.00				$322,420.00
60	60	$140,084.87				$140,084.87
61	61	$8,169.12				$8,169.12
GRAND	TOTAL	$2,914,939.37	$0.00	$0.00	$0.00	$2,914,939.37

Chairman Finance Committee _____

Member Finance Committee _____

Roxbury Public Schools

Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2026

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Pending Payments

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
ALDINO GUADGNINO/ 15038					
26-3322	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.G.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for ALDINO GUADGNINO/ 15038	**$588.50**
ALICIA RONDON/ 18245					
26-3324	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-N.R.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for ALICIA RONDON/ 18245	**$588.50**
ALL IN FOR INCLUSIVE EDUCATION/ 19496					
26-3813	11-000-223-590-878-007/ RHS STAFF DVL TRVL	INCLUSIONCONF5/28-IS	CF	RHS STAFF DVL TRVL	175.00
				Total for ALL IN FOR INCLUSIVE EDUCATION/ 19496	**$175.00**
AMAZON.COM SERVICES, INC./ 14394					
26-4088	11-000-261-610-600-010/ KNDY MTNCNE SPLS	1167-9T4TCFMG	CF	KNDY MTNCNE SPLS	40.20
26-4128	11-000-261-610-600-007/ RHS MTNCNE SPLS	1QNC-JLYN-MVC7	CF	RHS MTNCNE SPLS	103.20
26-4153	11-204-100-610-000-250/ LRNG/LANG DIS GEN SUPPL	14YR-VYMD-G361	CF	LRNG/LANG DIS GEN SUPPL	104.48
26-4121	11-204-100-610-000-250/ LRNG/LANG DIS GEN SUPPL	1WJ4-HMVD-WHC1	CF	LRNG/LANG DIS GEN SUPPL	101.49
26-4154	11-204-100-610-000-250/ LRNG/LANG DIS GEN SUPPL	1CTJ-94MF-Y1Q9	CF	LRNG/LANG DIS GEN SUPPL	95.14
				Total for AMAZON.COM SERVICES, INC./ 14394	**$444.51**
APPROVED AUTO ELECTRIC EXCHANG/ 1184					
26-8047	11-000-270-610-000-700/ TRANSP SUPPLIES	505650	CF	TRANSP SUPPLIES	3,118.40
				Total for APPROVED AUTO ELECTRIC EXCHANG/ 1184	**$3,118.40**
AT & T/ 1245					
26-8099	11-000-230-530-000-600/ DW COMMUNICATIONS	005540165101 MAY	CF	DW COMMUNICATIONS	50.57
				Total for AT & T/ 1245	**$50.57**
BARBARA LESSER/ 18270					
26-3288	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.L.-PMT2	CF	TRANSP AID IN LIEU	588.50

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Pending Payments					
				Total for BARBARA LESSER/ 18270	**$588.50**
BOHDANKA DEMOVA/ 12295					
26-3319	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for BOHDANKA DEMOVA/ 12295	**$588.50**
BRIAN COLATRELLA/ 17295					
26-3318	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-N.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for BRIAN COLATRELLA/ 17295	**$588.50**
BUSCH LAW GROUP LLC/ 18955					
26-8147	11-000-230-331-041-800/ LEGAL	22185-MAY	CF	LEGAL	1,557.50
				Total for BUSCH LAW GROUP LLC/ 18955	**$1,557.50**
CAROLINA MENDONCA/ 17163					
26-3303	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.A.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for CAROLINA MENDONCA/ 17163	**$588.50**
CASCADE SCHOOL SUPPLIES INC./ 1742					
26-4103	11-000-240-610-000-008/ JFRSN SUPPLIES	48240	CF	JFRSN SUPPLIES	69.98
26-4157	11-190-100-610-004-002/ L/R GENERAL SUPPLIES	14829	CF	L/R GENERAL SUPPLIES	174.98
				Total for CASCADE SCHOOL SUPPLIES INC./ 1742	**$244.96**
CEREBRAL PALSY LEAGUE/ 16108					
26-8151	20-250-100-500-000-099/ IDEA BASIC TUITION	20083-I.G.-JUNE	CF	IDEA BASIC TUITION	4,513.70
				Total for CEREBRAL PALSY LEAGUE/ 16108	**$4,513.70**
CHERESE RAMBALDI/ 18737					
26-3299	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.R.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for CHERESE RAMBALDI/ 18737	**$588.50**
CHRISTINE SEMINERIO/ 19143					
26-3672	11-000-223-590-878-250/ SP SVC STF DVL TRVL	REIMB-C.S.-MAY13-15	CF	SP SVC STF DVL TRVL	294.08
				Total for CHRISTINE SEMINERIO/ 19143	**$294.08**
CINTAS CORP 101/ 16070					
26-8043	11-000-262-441-000-600/ OTHER PURCH SERV- RENTAL	4271471980	CF	OTHER PURCH SERV- RENTAL	663.40
26-8028	11-000-213-420-000-720/ HEALTH REPAR EQ	8408380150	CF	HEALTH REPAR EQ	218.00

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Pending Payments					
	11-000-213-420-000-720/ HEALTH REPAR EQ	8408380151	CF	HEALTH REPAR EQ	3,379.00
	11-000-213-420-000-720/ HEALTH REPAR EQ	8408380152	CF	HEALTH REPAR EQ	109.00
				Total for CINTAS CORP 101/ 16070	**$4,369.40**
CLAUDIA GALVEZ/ 18979					
26-3300	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-J.R.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for CLAUDIA GALVEZ/ 18979	**$588.50**
CPV RETAIL ENERGY LP/ 19345					
26-1677	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1932447-MAY	CF	ELECTRIC DISTRIC WIDE	2,549.54
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1933707-MAY	CF	ELECTRIC DISTRIC WIDE	2,742.96
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1933708-MAY	CF	ELECTRIC DISTRIC WIDE	17.49
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1935105-MAY	CF	ELECTRIC DISTRIC WIDE	33,968.84
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1936495-MAY	CF	ELECTRIC DISTRIC WIDE	44.19
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1938438-MAY	CF	ELECTRIC DISTRIC WIDE	99.13
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1938439-MAY	CF	ELECTRIC DISTRIC WIDE	3,428.78
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1938440-MAY	CF	ELECTRIC DISTRIC WIDE	944.66
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1938442-MAY	CF	ELECTRIC DISTRIC WIDE	4,214.72
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	1942098-MAY	CF	ELECTRIC DISTRIC WIDE	2,686.77
				Total for CPV RETAIL ENERGY LP/ 19345	**$50,697.08**
CRAIG ZUCKER/ 19460					
26-3419	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.Z.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for CRAIG ZUCKER/ 19460	**$588.50**
DANA BAILEY/ 18506					
26-3330	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.B.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DANA BAILEY/ 18506	**$588.50**
DANIEL P. DUGAN/ 19447					
26-3355	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DANIEL P. DUGAN/ 19447	**$588.50**
DANIEL PAUST/ 18735					
26-3275	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-D.P.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DANIEL PAUST/ 18735	**$588.50**
DANIELLE WEYNBERG/ 18047					

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Pending Payments					
26-3307	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-D.W.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DANIELLE WEYNBERG/ 18047	**$588.50**
DARRYN MCLAUGHLIN/ 19198					
26-3297	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DARRYN MCLAUGHLIN/ 19198	**$588.50**
DAWN SCARAGGI/ 19452					
26-3359	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DAWN SCARAGGI/ 19452	**$588.50**
DEAN SCALFANI/ 18501					
26-3281	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-R.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DEAN SCALFANI/ 18501	**$588.50**
DEBBIE SHULKOWSKI/ 16341					
26-3301	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-V.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DEBBIE SHULKOWSKI/ 16341	**$588.50**
DEZINE LINE, INC./ 15911					
26-4139	11-190-100-610-004-005/ EMS GENERAL SUPPLIES	47437	CF	EMS GENERAL SUPPLIES	556.00
				Total for DEZINE LINE, INC./ 15911	**$556.00**
DIANNE ROGACKI/ 19450					
26-3357	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.R.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for DIANNE ROGACKI/ 19450	**$588.50**
DR. VIVIAN WILLIAMS/ 19370					
26-3600	11-000-251-592-878-900/ BO TRAVEL	NJASBOCONF REIMB-V.W.	CF	BO TRAVEL	408.22
				Total for DR. VIVIAN WILLIAMS/ 19370	**$408.22**
ELLEN NG/ 10622					
26-3647	11-000-223-590-878-002/ L/R STAFF DVL TRAVEL	MILEAGE-E.N.-JUNE2	CF	L/R STAFF DVL TRAVEL	36.31
				Total for ELLEN NG/ 10622	**$36.31**
ELMER GRAMAJO/ 19441					
26-3347	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-J.G.PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for ELMER GRAMAJO/ 19441	**$588.50**

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Pending Payments					
FIRST ENERGY/ 3821					
26-8101	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	100106491747 MAY	CF	ELECTRIC DISTRIC WIDE	11,589.62
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	200000053419A PR/MAY	CF	ELECTRIC DISTRIC WIDE	16,702.66
	11-000-262-622-000-600/ ELECTRIC DISTRIC WIDE	100146509599- MAY	CF	ELECTRIC DISTRIC WIDE	45.33
		Total for FIRST ENERGY/ 3821			**$28,337.61**
GRAINGER, INC./ 3830					
26-8032	11-000-261-610-052-600/ DW MAINTENANCE SPLS	9941491079	CF	DW MAINTENANCE SPLS	777.30
		Total for GRAINGER, INC./ 3830			**$777.30**
GREAT MEADOWS AUTO BODY/ 18925					
26-3752	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	REPAIRBUS#1 5	CF	TRANSP CONTRACT REPAIRS	3,573.00
26-3753	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	BUS17REPAIR	CF	TRANSP CONTRACT REPAIRS	980.00
		Total for GREAT MEADOWS AUTO BODY/ 18925			**$4,553.00**
H.A. DEHART & SON/ 2590					
26-8053	11-000-270-610-000-700/ TRANSP SUPPLIES	X102006464:01	CF	TRANSP SUPPLIES	799.97
	11-000-270-610-000-700/ TRANSP SUPPLIES	X102006464:02	CF	TRANSP SUPPLIES	1,164.61
	11-000-270-610-000-700/ TRANSP SUPPLIES	X102006483:01	CF	TRANSP SUPPLIES	1,510.71
	11-000-270-610-000-700/ TRANSP SUPPLIES	X102006484:01	CF	TRANSP SUPPLIES	574.59
		Total for H.A. DEHART & SON/ 2590			**$4,049.88**
HEATHER FORSHAY/ 19204					
26-3327	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-N.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
		Total for HEATHER FORSHAY/ 19204			**$588.50**
HENRY SCHEIN INC/ 5530					
26-3867	11-000-213-610-000-720/ HEALTH GEN SUPPLIES	57445157	CF	HEALTH GEN SUPPLIES	217.52
		Total for HENRY SCHEIN INC/ 5530			**$217.52**
HOME & HOSPITAL MEDICAL PERSONNEL, INC./ 12904					
26-8006	11-000-217-320-000-250/ PURCHASED SERVICES	15468-JUNE1-5	CF	PURCHASED SERVICES	3,400.00
		Total for HOME & HOSPITAL MEDICAL PERSONNEL,			**$3,400.00**

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Pending Payments					
				INC./ 12904	
HOME DEPOT PRO/ 7401					
26-8030	11-000-261-610-052-600/ DW MAINTENANCE SPLS	0882985553	CF	DW MAINTENANCE SPLS	159.84
	11-000-261-610-052-600/ DW MAINTENANCE SPLS	0882985552	CF	DW MAINTENANCE SPLS	39.96
				Total for HOME DEPOT PRO/ 7401	**$199.80**
HOOVER TRUCK CENTERS/ 4201					
26-8054	11-000-270-610-000-700/ TRANSP SUPPLIES	230793F	CF	TRANSP SUPPLIES	2,069.44
	11-000-270-610-000-700/ TRANSP SUPPLIES	231056F	CF	TRANSP SUPPLIES	2,057.98
	11-000-270-610-000-700/ TRANSP SUPPLIES	231192F	CF	TRANSP SUPPLIES	5,362.32
	11-000-270-610-000-700/ TRANSP SUPPLIES	231710F/CREDIT	CF	TRANSP SUPPLIES	661.32
				Total for HOOVER TRUCK CENTERS/ 4201	**$10,151.06**
INTEGRATED TRANSLATION SERVICES, LLC/ 18419					
26-8154	11-000-219-500-000-250/ OTHER PURCHASED SERVICES	54-MAY	CF	OTHER PURCHASED SERVICES	89.10
	11-000-240-500-000-003/ OTHER PURCHASED SERVICES	54-MAY	CF	OTHER PURCHASED SERVICES	29.70
	11-000-240-500-000-008/ OTHER PURCHASED SERVICES	54-MAY	CF	OTHER PURCHASED SERVICES	8.25
	11-000-240-500-000-009/ NES OTH PURCH SERV	54-MAY	CF	NES OTH PURCH SERV	97.35
	11-000-252-890-051-707/ OTHER OBJECTS	54-MAY	CF	OTHER OBJECTS	203.30
				Total for INTEGRATED TRANSLATION SERVICES, LLC/ 18419	**$427.70**
JAMES POTOCKI/ 19449					
26-3356	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-AL.P.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-AR.P.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JAMES POTOCKI/ 19449	**$1,177.00**
JANE-FRANCES ISABEL SPERONZA/ 13739					
26-3778	11-000-223-590-878-007/ RHS STAFF DVL TRVL	MILEAGE-I.S.-MAY28	CF	RHS STAFF DVL TRVL	29.24
				Total for JANE-FRANCES ISABEL SPERONZA/ 13739	**$29.24**
JANINE VARHAUL/ 18502					
26-3302	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.V.-PMT2	CF	TRANSP AID IN LIEU	588.50

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
				Total for JANINE VARHAUL/ 18502	**$588.50**
JAQUELINE WANAMAKER/ 17895					
26-3282	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.W.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JAQUELINE WANAMAKER/ 17895	**$588.50**
JENNIFER KEIL/ 18361					
26-3295	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-E.K.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JENNIFER KEIL/ 18361	**$588.50**
JENNIFER R. LOHR/ 15374					
26-3277	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.L.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JENNIFER R. LOHR/ 15374	**$588.50**
JESSICA HARRISON CALDERON/ 12099					
26-3678	11-000-223-590-878-005/ EMS STAFF DVL TRVL	REGMILEAGE-J.H.-06/2	CF	EMS STAFF DVL TRVL	35.91
				Total for JESSICA HARRISON CALDERON/ 12099	**$35.91**
JESSICA SMALL - RHS/ 15886					
26-2648	11-402-100-580-000-007/ TRAVEL- ADMIN	MILEAGE-J.S.-MAY4	CF	TRAVEL- ADMIN	41.07
				Total for JESSICA SMALL - RHS/ 15886	**$41.07**
JOHN JELIS/ 18973					
26-3274	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JOHN JELIS/ 18973	**$1,177.00**
JOHNNY ON THE SPOT, LLC/ 15728					
26-4108	11-402-100-610-000-007/ SUPPLIES- ADMIN	6057639	CF	SUPPLIES- ADMIN	196.88
				Total for JOHNNY ON THE SPOT, LLC/ 15728	**$196.88**
JOHNSTONE SUPPLY INC./ 15578					
26-8033	11-000-261-610-052-600/ DW MAINTENANCE SPLS	S6982796	CF	DW MAINTENANCE SPLS	2,949.01
				Total for JOHNSTONE SUPPLY INC./ 15578	**$2,949.01**
JOSEPH HEALY/ 18978					
26-3351	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-O.H.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JOSEPH HEALY/ 18978	**$588.50**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
JOSEPH MONDANARO/ 16562					
26-4182	11-000-251-890-000-900/ BO MISC	REIMB-J.M.-6/2 -6/5	CF	BO MISC	726.80
				Total for JOSEPH MONDANARO/ 16562	**$726.80**
JOY WHITE/ 17132					
26-3279	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.W.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JOY WHITE/ 17132	**$588.50**
JUAN C. RAMIREZ/ 18986					
26-3263	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-R.R.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for JUAN C. RAMIREZ/ 18986	**$588.50**
KEITH EHRICH/ 19201					
26-3321	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-H.E.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KEITH EHRICH/ 19201	**$588.50**
KERI SABELLA/ 19451					
26-3358	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-D.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KERI SABELLA/ 19451	**$1,765.50**
KRISTIE WARD/ 19209					
26-3283	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-J.W.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KRISTIE WARD/ 19209	**$588.50**
KRISTIN MONGELLI/ 19256					
26-4151	11-000-223-590-878-007/ RHS STAFF DVL TRVL	MILEAGE-K.M. 25/26	CF	RHS STAFF DVL TRVL	38.02
				Total for KRISTIN MONGELLI/ 19256	**$38.02**
KRISTINA PADOS/ 17872					
26-3305	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
26-3334	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for KRISTINA PADOS/ 17872	**$1,177.00**
LESLIE ORZACK/ 18250					
26-3298	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.O.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for LESLIE ORZACK/ 18250	**$588.50**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Roxbury Public Schools

Bills And Claims Report By Vendor Name

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
LISA CAVANAGH/ 18256					
26-3308	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.C.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for LISA CAVANAGH/ 18256	**$588.50**
LISA DUNHAM/ 18845					
26-3320	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.D.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for LISA DUNHAM/ 18845	**$588.50**
LISA FERRARE/ 18570					
26-4179	11-000-230-580-878-800/ SUPT OFF TRAVEL	MILEAGE-L.F.-MTGS	CF	SUPT OFF TRAVEL	300.19
				Total for LISA FERRARE/ 18570	**$300.19**
LUIZA TATAREK/ 15508					
26-3376	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.T.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for LUIZA TATAREK/ 15508	**$588.50**
MACMILLAN OIL CO., OF ALLENTOWN/ 11592					
26-8055	11-000-270-610-000-700/ TRANSP SUPPLIES	3033125	CF	TRANSP SUPPLIES	429.00
				Total for MACMILLAN OIL CO., OF ALLENTOWN/ 11592	**$429.00**
MASCHIO'S FOOD SERVICE, INC./ 16687					
26-8111	60-910-310-330-000-059/ FS MANAGEMENT FEE	IN0107718-MAY	CF	FS MANAGEMENT FEE	175,826.63
26-8113	11-000-251-500-878-900/ MISCELLANEOUS PURCHASED	IN0107539-MAY 11	CF	MISCELLANEOUS PURCHASED	100.00
				Total for MASCHIO'S FOOD SERVICE, INC./ 16687	**$175,926.63**
MCSSADA/ 9785					
26-4104	11-402-100-890-076-007/ MISC. - GYMNASTICS	SCHOLARATHLETEMAY18	CF	MISC. - GYMNASTICS	540.00
				Total for MCSSADA/ 9785	**$540.00**
MGL FORMS-SYSTEMS DBA MGL PRINTING/ 11020					
26-4073	11-000-251-610-000-900/ BO SUPPLIES	224553	CF	BO SUPPLIES	801.00
				Total for MGL FORMS-SYSTEMS DBA MGL PRINTING/ 11020	**$801.00**
MICHAEL MCMAHAN/ 19459					

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
26-3420	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MICHAEL MCMAHAN/ 19459	**$588.50**
MICHAEL MOSHER/ 15182					
26-1826	11-000-223-590-878-250/ SP SVC STF DVL TRVL	MILEAGEFEB-JUNE	CF	SP SVC STF DVL TRVL	568.40
				Total for MICHAEL MOSHER/ 15182	**$568.40**
MICHELLE MUNOZ/ 19458					
26-3421	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-P.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MICHELLE MUNOZ/ 19458	**$1,177.00**
MIKOLAYA NYNKA/ 19454					
26-3362	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-T.N.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MIKOLAYA NYNKA/ 19454	**$588.50**
MOHAN AKELLA/ 19316					
26-3328	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-AD.A-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-AR.A-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MOHAN AKELLA/ 19316	**$1,177.00**
MONICA BANZON/ 19453					
26-3360	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-L.B.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for MONICA BANZON/ 19453	**$588.50**
MORRISTOWN-BEARD SCHOOL/ 16039					
26-4105	11-402-100-890-073-007/ MISC - G LACROSSE	NJIGLLDUES-2026	CF	MISC - G LACROSSE	75.00
				Total for MORRISTOWN-BEARD SCHOOL/ 16039	**$75.00**
MT. OLIVE BOARD OF EDUCATION/ 11394					
26-8157	20-250-100-500-000-099/ IDEA BASIC TUITION	MTOLIVEGVZ-JUNE	CF	IDEA BASIC TUITION	3,307.90
				Total for MT. OLIVE BOARD OF EDUCATION/ 11394	**$3,307.90**
NATIONAL FUEL OIL, INC./ 15922					
26-8081	11-000-270-610-623-700/ TRANSP FUEL	116000	CF	TRANSP FUEL	14,846.38
	11-000-270-610-623-700/ TRANSP FUEL	116281	CF	TRANSP FUEL	12,366.60

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Bills And Claims Report By Vendor Name
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Pending Payments					
26-8184	11-000-270-610-623-700/ TRANSP FUEL	115959	CF	TRANSP FUEL	12,285.40
	11-000-270-610-623-700/ TRANSP FUEL	116134	CF	TRANSP FUEL	15,861.87
	11-000-270-610-623-700/ TRANSP FUEL	116434	CF	TRANSP FUEL	11,648.13
				Total for NATIONAL FUEL OIL, INC./ 15922	**$67,008.38**
NATIONWIDE TRUCK REPAIR CENTER, INC./ 19015					
26-8056	11-000-270-610-000-700/ TRANSP SUPPLIES	S96889	CF	TRANSP SUPPLIES	45.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	S97123	CF	TRANSP SUPPLIES	138.79
				Total for NATIONWIDE TRUCK REPAIR CENTER, INC./ 19015	**$183.79**
NEIGHBORHOOD SIGNS & STICKERS, LLC/ 18000					
26-2708	11-000-240-500-000-007/ RHS OTHER PURCH SERV	15365	CF	RHS OTHER PURCH SERV	2,397.00
				Total for NEIGHBORHOOD SIGNS & STICKERS, LLC/ 18000	**$2,397.00**
NEW JERSEY AMERICAN WATER COMPANY/ 16794					
26-8103	11-000-262-490-060-600/ B&G PURCH WATER/SEWER	NJWATER-MAY	CF	B&G PURCH WATER/SEWER	4,960.38
				Total for NEW JERSEY AMERICAN WATER COMPANY/ 16794	**$4,960.38**
NEW JERSEY MVC/ 5851					
26-8058	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#17	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#18	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#19	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#20	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#47	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#52	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#81	CF	TRANSP SUPPLIES	50.00
	11-000-270-610-000-700/ TRANSP SUPPLIES	REGBUS#84	CF	TRANSP SUPPLIES	50.00
				Total for NEW JERSEY MVC/ 5851	**$400.00**
NJSCHOOLJOBS.COM/ 14246					
26-4172	11-000-230-590-000-800/ LEGAL AD	20820	CF	LEGAL AD	2,000.00
				Total for NJSCHOOLJOBS.COM/ 14246	**$2,000.00**
NJSIAA/ 5929					

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

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Pending Payments					
26-4122	11-402-100-890-032-007/ MISC- B TENNIS	0100491-IN	CF	MISC- B TENNIS	74.00
	11-402-100-890-065-007/ MISC- G TENNIS	0100491-IN	CF	MISC- G TENNIS	46.00
				Total for NJSIAA/ 5929	**$120.00**
OAK SECURITY GROUP, LLC/ 15175					
26-4026	11-000-261-610-600-002/ L/R MNTNCE SPLS	83304	CF	L/R MNTNCE SPLS	1,377.12
				Total for OAK SECURITY GROUP, LLC/ 15175	**$1,377.12**
PARTS AUTHORITY, LLC/ 18721					
26-8061	11-000-270-610-000-700/ TRANSP SUPPLIES	036.975906	CF	TRANSP SUPPLIES	217.62
	11-000-270-610-000-700/ TRANSP SUPPLIES	055.393317	CF	TRANSP SUPPLIES	29.46
	11-000-270-610-000-700/ TRANSP SUPPLIES	055.398302	CF	TRANSP SUPPLIES	532.29
	11-000-270-610-000-700/ TRANSP SUPPLIES	055.417490	CF	TRANSP SUPPLIES	65.69
	11-000-270-610-000-700/ TRANSP SUPPLIES	056-368475	CF	TRANSP SUPPLIES	145.66
	11-000-270-610-000-700/ TRANSP SUPPLIES	124.429594	CF	TRANSP SUPPLIES	9.82
	11-000-270-610-000-700/ TRANSP SUPPLIES	124.429987	CF	TRANSP SUPPLIES	24.40
	11-000-270-610-000-700/ TRANSP SUPPLIES	124.431623	CF	TRANSP SUPPLIES	132.99
	11-000-270-610-000-700/ TRANSP SUPPLIES	301.331336	CF	TRANSP SUPPLIES	72.83
	11-000-270-610-000-700/ TRANSP SUPPLIES	079.521613	CF	TRANSP SUPPLIES	532.29
				Total for PARTS AUTHORITY, LLC/ 18721	**$1,763.05**
PENSKE TRUCK LEASING CO./ 18641					
26-1676	11-000-270-890-000-000/ MISCELLANEOUS EXPENDITUR	C014562410	CF	MISCELLANEOUS EXPENDITUR	242.86
				Total for PENSKE TRUCK LEASING CO./ 18641	**$242.86**
PETRO-MECHANICS, INC/ 13998					
26-8071	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	107159	CF	TRANSP CONTRACT REPAIRS	1,280.00
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	107276	CF	TRANSP CONTRACT REPAIRS	250.00
	11-000-270-420-000-700/ TRANSP CONTRACT REPAIRS	107324	CF	TRANSP CONTRACT REPAIRS	140.00
				Total for PETRO-MECHANICS, INC/ 13998	**$1,670.00**
PJS SYSTEMS, LLC/ 14380					
26-4102	11-190-100-420-611-003/ OTHER PURCHASED SERVICES	26-040	CF	OTHER PURCHASED SERVICES	150.00
26-4096	11-190-100-610-004-010/ KNDY GENERAL SUPPLIES	26-036	CF	KNDY GENERAL SUPPLIES	150.00
				Total for PJS SYSTEMS, LLC/ 14380	**$300.00**
PREVENTION SPECIALISTS, INC./ 6469					

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Pending Payments					
26-8079	11-000-270-390-000-700/ TRANSP PURCH PROF SV	37918	CF	TRANSP PURCH PROF SV	70.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	37947	CF	TRANSP PURCH PROF SV	983.00
	11-000-270-390-000-700/ TRANSP PURCH PROF SV	37980	CF	TRANSP PURCH PROF SV	171.00
				Total for PREVENTION SPECIALISTS, INC./ 6469	**$1,224.00**
RAINBOW THERAPEUTIC SERVICES, LLC/ 14298					
26-3858	11-000-219-320-000-250/ CST PRCH SVCS	CSTEVALSF.H.G.	CF	CST PRCH SVCS	1,500.00
				Total for RAINBOW THERAPEUTIC SERVICES, LLC/ 14298	**$1,500.00**
REISER, JEANNETTE RHS/ 12176					
26-2649	11-402-100-580-000-007/ TRAVEL- ADMIN	MILEAGE-J.R.-MAY4	CF	TRAVEL- ADMIN	41.07
				Total for REISER, JEANNETTE RHS/ 12176	**$41.07**
ROBERT KATZ/ 15415					
26-8080	11-000-270-390-000-700/ TRANSP PURCH PROF SV	RKCELL-DEC-JUNE	CF	TRANSP PURCH PROF SV	455.00
				Total for ROBERT KATZ/ 15415	**$455.00**
SAFETECH PROFESSIONAL/ 19266					
26-3760	11-000-270-610-000-700/ TRANSP SUPPLIES	4794	CF	TRANSP SUPPLIES	1,357.91
				Total for SAFETECH PROFESSIONAL/ 19266	**$1,357.91**
SAMUEL SAWEERES/ 18264					
26-3276	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-S.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-SE.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SAMUEL SAWEERES/ 18264	**$1,177.00**
SANDY HOLNESS/ 19439					
26-3345	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-G.H.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SANDY HOLNESS/ 19439	**$588.50**
SCHOOL PUBLICATION CO./ 16679					
26-2805	11-190-100-320-000-007/ RHS PURCH ED SERVICES	B-35190	CF	RHS PURCH ED SERVICES	302.79
	11-401-100-330-000-007/ RHS CO CURRC PRCH SVC	B-35190	CF	RHS CO CURRC PRCH SVC	956.90
				Total for SCHOOL PUBLICATION CO./ 16679	**$1,259.69**

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Bills And Claims Report By Vendor Name

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Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments					
STAN LABKOVSKY/ 18742					
26-3287	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-O.L.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for STAN LABKOVSKY/ 18742	**$588.50**
SUSAN SCHNABEL/ 17034					
26-3325	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.S.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for SUSAN SCHNABEL/ 17034	**$588.50**
SUSSEX CTY. REGIONAL COOP./ 7956					
26-8078	11-000-270-515-000-700/ TRANSP JNT SCHL SP	S20-001474	CF	TRANSP JNT SCHL SP	74,022.41
				Total for SUSSEX CTY. REGIONAL COOP./ 7956	**$74,022.41**
TARA MONTAGUE/ 15953					
26-3306	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-O.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for TARA MONTAGUE/ 15953	**$588.50**
THOMAS L. MARMARA/ 18295					
26-3296	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-A.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
26-3323	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-K.M.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for THOMAS L. MARMARA/ 18295	**$1,177.00**
VALERIE JIMENEZ/ 19446					
26-3354	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-C.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-M.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
	11-000-270-503-000-700/ TRANSP AID IN LIEU	AIL-N.J.-PMT2	CF	TRANSP AID IN LIEU	588.50
				Total for VALERIE JIMENEZ/ 19446	**$1,765.50**
				Total for Pending Payments	**$502,137.31**

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Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batch 53

va_bill5.032923
05/01/2026

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 06/11/2026 at 01:18:31 PM

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	$318,489.08				$318,489.08
20	20	$7,821.60				$7,821.60
60	60	$175,826.63				$175,826.63
GRAND	TOTAL	$502,137.31	$0.00	$0.00	$0.00	$502,137.31

Chairman Finance Committee

Member Finance Committee

Roxbury Public Schools

Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2026

for Batch 60 and Check Date is from 05/12/2026 to 06/10/2026

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks						
KARYN LANDIS/ 18252						
26-4177	11-000-218-890-000-007/ RHS GUID MISC	RONETCOSCH OLAR-S.L.	CF	RHS GUID MISC	127566	100.00
		Total for KARYN LANDIS/ 18252				**$100.00**
NA'SIR WALKER/ 19528						
26-4175	11-000-218-890-000-007/ RHS GUID MISC	RONETCOSCH OLAR-N.W.	CF	RHS GUID MISC	127567	100.00
		Total for NA'SIR WALKER/ 19528				**$100.00**
				Total for Unposted Checks		**$200.00**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Roxbury Public Schools

Bills And Claims Report By Vendor Name

for Batch 60 and Check Date is from 05/12/2026 to 06/10/2026

Vendor # / Name / PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Posted Checks						
OCEAN CASINO RESORT/ 19009						
26-3599	11-000-251-592-878-900/ BO TRAVEL	9446407389-1	CF	BO TRAVEL	127560	358.26
				Total for OCEAN CASINO RESORT/ 19009		**$358.26**
				Total for Posted Checks		**$358.26**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Roxbury Public Schools

Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2026

for Batch 60 and Check Date is from 05/12/2026 to 06/10/2026

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 06/11/2026 at 11:57:52 AM

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11	$558.26				$558.26
GRAND	TOTAL	$558.26	$0.00	$0.00	$0.00	$558.26

Chairman Finance Committee _____

Member Finance Committee _____

va_s1701
04/01/2026

Roxbury Public Schools
Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	23,941,191.00	658,720.31	24,599,911.31	2,459,991.13	(165,312.26)	-0.67	2,294,678.87	1,394,191.49
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	11,898,707.00	315,765.71	12,214,472.71	1,221,447.27	37,966.53	0.31	1,259,413.80	991,353.85
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,767,159.00	21,327.57	1,788,486.57	178,848.66	(20,240.68)	-1.13	158,607.98	320,803.88
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		**37,607,057.00**	**995,813.59**	**38,602,870.59**					**2,706,349.22**
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	3,833,378.00	101,182.61	3,934,560.61	393,456.06	0.00	0.00	393,456.06	509,560.68
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	5,255,472.00	78,378.32	5,333,850.32	533,385.03	127,406.36	2.39	660,791.39	429,267.29
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	848,878.00	3,886.97	852,764.97	85,276.50	100,628.26	11.80	185,904.76	118,284.77
General Administration	1X-000-230-XXX	684,980.00	99,560.28	784,540.28	78,454.03	(2,593.97)	-0.33	75,860.06	176,088.14
School Administration	1X-000-240-XXX	3,072,667.00	5,165.70	3,077,832.70	307,783.27	4,995.98	0.16	312,779.25	76,916.00
Central Services & Administrative Information Technology	1X-000-25X-XXX	2,023,909.00	47,467.10	2,071,376.10	207,137.61	6,950.74	0.34	214,088.35	104,967.28
Operation and Maintenance of Plant Services	1X-000-26X-XXX	8,507,957.00	342,228.21	8,850,185.21	885,018.52	366,119.86	4.14	1,251,138.38	321,883.57
Student Transportation Services	1X-000-270-XXX	6,645,523.00	122,572.66	6,768,095.66	676,809.57	(153,738.39)	-2.27	523,071.18	456,240.30

Roxbury Public Schools
Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	16,964,742.00	90,981.30	17,055,723.30	1,705,572.33	(397,608.10)	-2.33	1,307,964.23	1,601,964.83
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		**47,837,506.00**	**891,423.15**	**48,728,929.15**					**3,795,172.86**
TOTAL GENERAL CURRENT EXPENSE		**85,444,563.00**	**1,887,236.74**	**87,331,799.74**					**6,501,522.08**
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	114,619.00	176,577.31	291,196.31	29,119.63	200,161.12	68.74	229,280.75	240,497.21
Facilities Acquisition and Construction Services	12-000-4XX-XXX	82,664.00	0.00	82,664.00	0.00	0.00	0.00	0.00	82,664.00
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		**197,283.00**	**176,577.31**	**373,860.31**					**323,161.21**
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	198,089.00	0.00	198,089.00	19,808.90	0.00	0.00	19,808.90	20,702.40
Transfer of Funds to Charter Schools	10-000-100-56X	30,204.00	11,822.00	42,026.00	4,202.60	63,705.00	151.58	67,907.60	0.00
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		**85,870,139.00**	**2,075,636.05**	**87,945,775.05**					**6,845,385.69**

School Business Administrator Signature

5/13/26
Date

5/13 12:45pm

5/13 12:45pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2026

ASSETS AND RESOURCES

--- A S S E T S ---			
101	Cash in bank		$6,091,991.49
116	Capital reserve Account		$3,325,845.43
117	Maint. Reserve Account		$1,359,507.84
	Accounts receivable:		
132	Interfund	$25,563.23	
141	Intergovernmental - State	$2,044,798.26	
143	Intergovernmental - Other	$844,491.98	
			$2,914,853.47
--- R E S O U R C E S ---			
301	Estimated Revenues	$80,478,291.00	
302	Less Revenues	($66,002,200.13)	
			$14,476,090.87
	Total assets and resources		$28,168,289.10

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2026

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
421	Accounts Payable				$2,135,138.12
	Other current liabilities including Net Assets				($31.33)
	TOTAL LIABILITIES				$2,135,106.79
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for Encumbrances - Current Year			$12,525,159.31	
754	Reserve for Encumbrance - Prior Year			$52,960.00	
	Reserved fund balance:				
761	Capital reserve account -		$3,325,845.43		
				$3,325,845.43	
764	Reserve for Maintenance		$1,359,507.84		
				$1,359,507.84	
601	Appropriations		$88,118,875.40		
602	Less : Expenditures	$68,689,157.20			
603	Encumbrances	$12,578,119.31			
			($81,267,276.51)		
				$6,851,598.89	
	Total Appropriated			$24,115,071.47	
--- U n a p p r o p r i a t e d ---					
770	Unreserved Fund Balance -			$7,483,059.19	
303	Budgeted Fund Balance			($5,564,948.35)	
	TOTAL FUND BALANCE				$26,033,182.31
	TOTAL LIABILITIES AND FUND EQUITY				$28,168,289.10

Roxbury Public Schools
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2026

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$88,118,875.40	$81,267,276.51	$6,851,598.89
Revenues	($80,478,291.00)	($66,002,200.13)	($14,476,090.87)
	$7,640,584.40	$15,265,076.38	($7,624,491.98)
Less: Adjust for prior year encumb.	($2,075,636.05)	($2,075,636.05)	
Budgeted Fund Balance	$5,564,948.35	$13,189,440.33	($7,624,491.98)
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	$5,564,948.35	$13,189,440.33	($7,624,491.98)
TOTAL Budgeted Fund Balance	$5,564,948.35	$13,189,440.33	($7,624,491.98)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2026

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$72,382,841.00	$58,470,294.84		$13,912,546.16
3XXX	From State Sources	$8,095,450.00	$7,512,629.16		$582,820.84
4XXX	From Federal Sources		$19,276.13		($19,276.13)
	TOTAL REVENUE/SOURCES OF FUNDS	$80,478,291.00	$66,002,200.13		$14,476,090.87

*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	$24,434,599.05	$19,065,499.36	$3,974,908.20	$1,394,191.49
11-2XX-100-XXX	Special Education - Instruction	$8,156,457.04	$5,907,947.66	$1,586,471.95	$662,037.43
11-230-100-XXX	Basic Skills - Remedial Instruction	$905,226.75	$555,169.48	$135,373.40	$214,683.87
11-240-100-XXX	Bilingual Education - Instruction	$398,689.75	$318,293.83	$79,396.64	$999.28
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	$363,268.56	$169,269.06	$169,660.45	$24,339.05
11-402-100-XXX	School-Spons. Athletics - Instruction	$1,404,977.33	$1,069,315.06	$39,197.44	$296,464.83
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	$3,934,560.61	$2,939,456.22	$485,543.71	$509,560.68
11-000-211-XXX	Attendance and Social Work Services	$116,027.00	$95,081.20	$20,945.80	$0.00
11-000-213-XXX	Health Services	$950,979.65	$788,959.76	$152,440.63	$9,579.26
11-000-216-XXX	Speech, OT,PT & Related Svcs	$1,579,051.85	$1,266,444.33	$257,070.59	$55,536.93
11-000-217-XXX	Other Support Serv - Students Extra Srvc	$1,213,013.85	$890,141.53	$264,775.98	$58,096.34
11-000-218-XXX	Guidance	$1,480,919.47	$1,134,270.79	$253,615.99	$93,032.69
11-000-219-XXX	Child Study Teams	$2,357,703.19	$1,729,204.49	$309,519.79	$318,978.91
11-000-219-592	Misc Purch Ser	$9,726.74	$7,843.23	.00	$1,883.51
11-000-221-XXX	Improv of Inst. - Instruc Staff	$484,324.33	$428,398.50	$54,444.08	$1,481.75
11-000-222-XXX	Educational Media Serv/School Library	$545,900.63	$445,946.60	$94,161.11	$5,792.92
11-000-223-XXX	Instructional Staff Training Services	$469,068.90	$290,650.60	$61,615.28	$116,803.02
11-000-230-XXX	Supp. Serv.-General Administration	$704,946.31	$484,770.51	$121,087.66	$99,088.14
11-000-240-XXX	Supp. Serv.-School Administration	$3,082,828.68	$2,492,911.23	$513,001.45	$76,916.00
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	$2,078,326.84	$1,627,717.54	$345,642.02	$104,967.28
11-000-261-XXX	Require Maint. for School Facilities	$1,827,912.35	$1,483,009.35	$152,374.27	$192,528.73
11-000-262-XXX	Custodial Services	$6,642,971.32	$5,918,019.08	$634,001.68	$90,950.56
11-000-263-XXX	Care and Upkeep of Grounds	$307,481.46	$240,048.81	$34,117.73	$33,314.92
11-000-266-XXX	Security	$437,939.94	$329,060.24	$103,790.34	$5,089.36
11-000-270-XXX	Student Transportation Services	$6,614,357.27	$5,120,382.69	$1,037,734.28	$456,240.30
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	$16,735,115.20	$13,580,604.53	$1,475,545.84	$1,678,964.83
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	$87,236,374.07	$68,378,415.68	$12,356,436.31	$6,501,522.08

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2026

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	$491,357.43	$56,080.22	$194,780.00	$240,497.21
12-000-4XX-XXX Facilities acquisition & constr. serv.	$82,664.00	.00	.00	$82,664.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	$574,021.43	$56,080.22	$194,780.00	$323,161.21
*** SPECIAL SCHOOLS ***				
13-4XX-100-XXX Other spec. schools-instruction	$174,621.50	$153,919.10	$0.00	$20,702.40
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	$174,621.50	$153,919.10	$0.00	$20,702.40
10-000-100-56X Transfer of Funds to Charter Schools	$105,731.00	$78,828.00	$26,903.00	.00
TOTAL GENERAL FUND EXPENDITURES	$88,090,748.00	$68,667,243.00	$12,578,119.31	$6,845,385.69

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/2026

		ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---				
1210	Local Tax Levy - Base Budget	$65,092,464.00	$53,789,416.00	$11,303,048.00
1320	Tuition from LEAs Within State	$4,793,860.00	$2,845,995.34	$1,947,864.66
1410	Transp Fees from Individuals	$41,000.00	$71,078.75	($30,078.75)
1420-1440	Transp Fees from Other LEAs	$1,505,517.00	$997,117.88	$508,399.12
1510	Interest		$400,970.70	($400,970.70)
1910	Rents and Royalties	$50,000.00	$47,149.30	$2,850.70
1XXX	Miscellaneous	$900,000.00	$318,566.87	$581,433.13
	TOTAL LOCAL	$72,382,841.00	$58,470,294.84	$13,912,546.16
--- STATE SOURCES ---				
3116	School Choice Aid	$449,160.00	$393,125.22	$56,034.78
3121	Categorical Transportation Aid	$1,901,963.00	$1,477,765.48	$424,197.52
3131	Extraordinary Aid	$800,000.00	.00	$800,000.00
3132	Categorical Special Education Aid	$4,300,656.00	$3,672,025.16	$628,630.84
3176	Equalization		$270,001.28	($270,001.28)
3177	Categorical Security	$643,671.00	$501,883.86	$141,787.14
3190	Other Unrestricted State Aid		$1,137,432.00	($1,137,432.00)
3XXX	Other State Aids	$0.00	$60,396.16	($60,396.16)
	TOTAL	$8,095,450.00	$7,512,629.16	$582,820.84
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement		$19,276.13	($19,276.13)
	TOTAL	$0.00	$19,276.13	($19,276.13)
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	$80,478,291.00	$66,002,200.13	$14,476,090.87

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
*** G E N E R A L C U R R E N T E X P E N S E ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	$733,128.80	$584,122.80	$144,130.02	$4,875.98
11-120-100-101 Grades 1-5 - Salaries of Teachers	$6,292,933.46	$5,052,261.50	$1,189,420.38	$51,251.58
11-130-100-101 Grades 6-8 - Salaries of Teachers	$5,028,875.23	$3,887,087.57	$877,574.46	$264,213.20
11-140-100-101 Grades 9-12 - Salaries of Teachers	$9,169,970.94	$7,070,340.71	$1,689,924.90	$409,705.33
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	$25,000.00	$4,051.25	$0.00	$20,948.75
11-150-100-320 Purchased Prof.-Ed. Services	$53,581.02	$42,475.96	$11,076.00	$29.06
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	$314,217.43	.00	.00	$314,217.43
11-190-100-320 Purchased Prof.-Ed. Services	$49,632.50	$33,037.50	$3,133.10	$13,461.90
11-190-100-500 Other Purch. Serv. (400-500 series)	$1,720,728.33	$1,536,664.52	$49,352.37	$134,711.44
11-190-100-610 General Supplies	$1,008,299.72	$826,140.16	$9,236.97	$172,922.59
11-190-100-640 Textbooks	$34,781.62	$26,945.89	.00	$7,835.73
11-190-100-800 Other Objects	$3,450.00	$2,371.50	$1,060.00	$18.50
TOTAL	$24,434,599.05	$19,065,499.36	$3,974,908.20	$1,394,191.49
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	$329,247.00	$263,397.60	$65,849.40	$0.00
11-204-100-106 Other Salaries for Instruction	$378,123.82	$226,233.61	$59,085.16	$92,805.05
11-204-100-610 General Supplies	$5,238.00	$1,695.47	.00	$3,542.53
11-204-100-640 Textbooks	$8,879.00	$1,806.50	.00	$7,072.50
TOTAL	$721,487.82	$493,133.18	$124,934.56	$103,420.08
Emotional Regulation Impairment:				
11-209-100-101 Salaries of Teachers	$443,102.00	$343,436.20	$89,330.00	$10,335.80
11-209-100-106 Other Salaries for Instruction	$377,485.94	$251,978.61	$65,222.04	$60,285.29
11-209-100-610 General supplies	$5,238.00	$1,901.77	.00	$3,336.23
11-209-100-640 Textbooks	$2,945.00	$626.11	.00	$2,318.89
11-209-100-800 Other Objects	$3,667.00	$1,692.00	$259.00	$1,716.00
TOTAL	$832,437.94	$599,634.69	$154,811.04	$77,992.21
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	$235,227.40	$188,182.40	$47,045.00	$0.00
11-212-100-106 Other Salaries for Instruction	$329,020.00	$190,587.19	$43,102.20	$95,330.61
11-212-100-320 Purchased Prof.-Ed. Services	$76,520.00	$50,579.00	$20,908.00	$5,033.00
11-212-100-610 General supplies	$14,106.00	$13,464.94	.00	$641.06
11-212-100-640 Textbooks	$4,819.00	$30.00	.00	$4,789.00
11-212-100-800 Other Objects	$629.00	.00	.00	$629.00
TOTAL	$660,321.40	$442,843.53	$111,055.20	$106,422.67
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	$3,500,594.66	$2,696,803.76	$635,656.72	$168,134.18
11-213-100-106 Other Salaries for Instruction	$650,090.00	$376,148.19	$104,255.12	$169,686.69
11-213-100-610 General supplies	$13,826.35	$6,627.89	$7,198.46	.00

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-640 Textbooks	$11,409.41	$11,322.91	.00	$86.50
TOTAL	$4,175,920.42	$3,090,902.75	$747,110.30	$337,907.37
Autism:				
11-214-100-101 Salaries of Teachers	$308,609.00	$252,536.79	$55,982.00	$90.21
11-214-100-106 Other Salaries for Instruction	$516,142.59	$413,247.07	$102,677.40	$218.12
11-214-100-610 General Supplies	$8,393.00	$6,566.51	$487.42	$1,339.07
11-214-100-640 Textbooks	$4,819.00	$459.65	.00	$4,359.35
11-214-100-800 Other Objects	$500.00	$500.00	.00	.00
TOTAL	$838,463.59	$673,310.02	$159,146.82	$6,006.75
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	$410,965.00	$327,546.00	$83,419.00	$0.00
11-216-100-106 Other Salaries for Instruction	$402,010.32	$197,978.12	$176,638.80	$27,393.40
11-216-100-600 General Supplies	$5,623.54	$264.05	$2,464.54	$2,894.95
TOTAL	$818,598.86	$525,788.17	$262,522.34	$30,288.35
Home Instruction:				
11-219-100-101 Salaries of Teachers	$4,578.73	$4,578.73	$0.00	$0.00
11-219-100-320 Purchased Prof.-Ed. Services	$104,648.28	$77,756.59	$26,891.69	.00
TOTAL	$109,227.01	$82,335.32	$26,891.69	$0.00
TOTAL SPECIAL ED - INSTRUCTION	$8,156,457.04	$5,907,947.66	$1,586,471.95	$662,037.43
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	$888,260.75	$555,169.48	$135,373.40	$197,717.87
11-230-100-610 General Supplies	$16,966.00	.00	.00	$16,966.00
TOTAL	$905,226.75	$555,169.48	$135,373.40	$214,683.87
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	$398,150.63	$318,293.83	$79,307.52	$549.28
11-240-100-500 Other Purch. Serv.(400-500 series)	$539.12	.00	$89.12	$450.00
TOTAL	$398,689.75	$318,293.83	$79,396.64	$999.28
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	$262,488.10	$89,893.93	$166,181.35	$6,412.82
11-401-100-500 Purchased Services (300-500 series)	$23,444.50	$19,927.57	$2,434.90	$1,082.03
11-401-100-600 Supplies and Materials	$34,614.17	$30,271.56	$550.00	$3,792.61
11-401-100-800 Other Objects	$42,721.79	$29,176.00	$494.20	$13,051.59
TOTAL	$363,268.56	$169,269.06	$169,660.45	$24,339.05
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	$881,070.00	$625,208.84	$26,414.00	$229,447.16
11-402-100-500 Purchased Services (300-500 series)	$220,341.73	$193,135.16	$10,496.04	$16,710.53
11-402-100-600 Supplies and Materials	$150,196.45	$136,462.97	$2,202.40	$11,531.08
11-402-100-800 Other Objects	$153,369.15	$114,508.09	$85.00	$38,776.06
TOTAL	$1,404,977.33	$1,069,315.06	$39,197.44	$296,464.83
--- UNDISTRIBUTED EXPENDITURES ---				

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	$20,000.00	.00	.00	$20,000.00
11-000-100-562 Tuition to Other LEAs within State Special	$119,254.08	$34,771.90	$59,058.90	$25,423.28
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	$888,245.73	$660,981.23	$227,264.50	.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	$62,965.00	$44,531.80	$18,433.20	.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	$2,576,719.80	$1,983,703.29	$180,787.11	$412,229.40
11-000-100-568 Tuition - State Facilities	$42,735.00	.00	.00	$42,735.00
11-000-100-569 Tuition - Other	$224,641.00	$215,468.00	.00	$9,173.00
TOTAL	$3,934,560.61	$2,939,456.22	$485,543.71	$509,560.68
--- Attendance and social work services ---				
11-000-211-100 Salaries	$115,558.00	$94,612.20	$20,945.80	.00
11-000-211-600 Supplies and Materials	$469.00	$469.00	.00	.00
TOTAL	$116,027.00	$95,081.20	$20,945.80	$0.00
--- Health services ---				
11-000-213-100 Salaries	$829,370.24	$681,463.03	$141,758.11	$6,149.10
11-000-213-300 Purchased Prof. & Tech. Svc.	$50,509.00	$43,750.00	$6,759.00	.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	$44,472.00	$40,766.00	$3,706.00	.00
11-000-213-600 Supplies and Materials (600-615)	$26,628.41	$22,980.73	$217.52	$3,430.16
TOTAL	$950,979.65	$788,959.76	$152,440.63	$9,579.26
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	$1,099,061.70	$874,504.80	$212,224.80	$12,332.10
11-000-216-320 Purchased Prof. Ed. Services	$451,440.15	$367,696.00	$44,167.50	$39,576.65
11-000-216-600 Supplies and Materials	$28,550.00	$24,243.53	$678.29	$3,628.18
TOTAL	$1,579,051.85	$1,266,444.33	$257,070.59	$55,536.93
--- Other support services - Students - Extra Srvc				
11-000-217-320 Purchased Prof. Ed. Services	$1,213,013.85	$890,141.53	$264,775.98	$58,096.34
TOTAL	$1,213,013.85	$890,141.53	$264,775.98	$58,096.34
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	$1,256,039.59	$969,682.68	$232,468.40	$53,888.51
11-000-218-105 Sal Secr. & Clerical Asst.	$142,391.16	$92,237.20	$20,470.76	$29,683.20
11-000-218-320 Purchased Prof. - Ed. Services	$32,050.00	$31,542.89	.00	$507.11
11-000-218-390 Other Purch. Prof. & Tech Svc.	$3,645.00	$3,428.25	.00	$216.75
11-000-218-500 Other Purchased Services (400-500 series)	$25,309.72	$23,511.55	$616.81	$1,181.36
11-000-218-600 Supplies and Materials	$16,094.00	$9,128.51	$60.02	$6,905.47
11-000-218-800 Other Objects	$5,390.00	$4,739.71	.00	$650.29
TOTAL	$1,480,919.47	$1,134,270.79	$253,615.99	$93,032.69
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	$1,862,957.12	$1,323,918.57	$251,350.00	$287,688.55
11-000-219-105 Sal Secr. & Clerical Asst.	$234,107.64	$193,403.60	$40,704.04	.00
11-000-219-320 Purchased Prof. - Ed. Services	$143,383.21	$101,624.00	$14,630.00	$27,129.21
11-000-219-390 Other Purch. Prof. & Tech Svc.	$28,194.95	$28,194.95	.00	.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	$13,483.79	$8,577.48	$2,765.75	$2,140.56

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-600 Supplies and Materials	$54,318.22	$50,344.12	$70.00	$3,904.10
11-000-219-800 Other Objects	$30,985.00	$30,985.00	.00	.00
TOTAL	$2,367,429.93	$1,737,047.72	$309,519.79	$320,862.42
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	$368,239.48	$313,795.40	$54,444.08	.00
11-000-221-104 Salaries Other Prof. Staff	$105,839.10	$105,839.10	.00	.00
11-000-221-105 Sal Secr. & Clerical Asst.	$1,481.75	.00	.00	$1,481.75
11-000-221-600 Supplies and Materials	$8,764.00	$8,764.00	.00	.00
TOTAL	$484,324.33	$428,398.50	$54,444.08	$1,481.75
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	$470,598.00	$375,838.40	$93,959.60	$800.00
11-000-222-300 Purchased Prof. & Tech Svc.	$17,190.00	$17,061.85	.00	$128.15
11-000-222-600 Supplies and Materials	$58,112.63	$53,046.35	$201.51	$4,864.77
TOTAL	$545,900.63	$445,946.60	$94,161.11	$5,792.92
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	$326,665.68	$272,221.40	$54,444.28	.00
11-000-223-105 Sal Secr. & Clerical Asst.	$1,481.70	.00	.00	$1,481.70
11-000-223-11X Other Salaries	$8,019.62	$3,041.03	.00	$4,978.59
11-000-223-320 Purchased Prof. - Ed. Services	$82,512.59	$3,498.00	.00	$79,014.59
11-000-223-500 Other Purchased Services (400-500 series)	$50,389.31	$11,890.17	$7,171.00	$31,328.14
TOTAL	$469,068.90	$290,650.60	$61,615.28	$116,803.02
--- Support services-general administration ---				
11-000-230-100 Salaries	$316,530.00	$263,774.80	$52,754.96	$0.24
11-000-230-331 Legal Services	$95,113.70	$36,272.50	$47,385.00	$11,456.20
11-000-230-332 Audit Fees	$66,950.00	$66,950.00	.00	.00
11-000-230-334 Architectural/Engineering Services	$25,000.00	$3,225.00	.00	$21,775.00
11-000-230-339 Other Purchased Prof. Svc.	$45,361.07	.00	.00	$45,361.07
11-000-230-530 Communications/Telephone	$82,598.24	$62,994.79	$16,353.45	$3,250.00
11-000-230-580 Travel - All Other	$8,000.00	$1,587.40	.00	$6,412.60
11-000-230-585 BOE Other Purchased Prof. Svc.	$5,000.00	$4,229.39	.00	$770.61
11-000-230-590 Misc Purchased Services (400-500)	$6,183.08	$1,716.45	$932.48	$3,534.15
11-000-230-610 General Supplies	$12,311.02	$8,028.97	$3,106.45	$1,175.60
11-000-230-890 Misc. Expenditures	$11,424.00	$7,836.23	$555.32	$3,032.45
11-000-230-895 BOE Membership Dues and Fees	$30,475.20	$28,154.98	.00	$2,320.22
TOTAL	$704,946.31	$484,770.51	$121,087.66	$99,088.14
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	$1,657,090.00	$1,365,695.27	$273,660.20	$17,734.53
11-000-240-104 Salaries Other Prof. Staff	$423,482.00	$352,076.60	$70,415.32	$990.08
11-000-240-105 Sal Secr. & Clerical Asst.	$833,943.73	$688,753.90	$143,634.12	$1,555.71
11-000-240-199 Unused Vac Payment to Term/Ret Staff	$49,716.00	$4,576.53	.00	$45,139.47
11-000-240-300 Purchased Prof. & Tech. Svc.	$5,591.00	.00	.00	$5,591.00
11-000-240-500 Other Purchased Services (400-500 series)	$10,293.04	$1,409.21	$7,288.85	$1,594.98
11-000-240-600 Supplies and Materials	$52,945.15	$41,987.71	$6,647.21	$4,310.23

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-800 Other Objects	$49,767.76	$38,412.01	$11,355.75	.00
TOTAL	$3,082,828.68	$2,492,911.23	$513,001.45	$76,916.00
--- Central Services ---				
11-000-251-100 Salaries	$808,704.24	$664,771.87	$134,901.32	$9,031.05
11-000-251-330 Purchased Prof. Services	$11,531.25	$11,531.25	.00	.00
11-000-251-340 Purchased Technical Services	$174,523.88	$153,672.88	$20,851.00	.00
11-000-251-592 Misc Pur Serv (400-500 seriess)	$119,134.20	$38,292.66	$64,751.59	$16,089.95
11-000-251-600 Supplies and Materials	$15,118.67	$8,100.04	.00	$7,018.63
11-000-251-89X Other Objects	$22,844.30	$16,715.72	$4,982.58	$1,146.00
TOTAL	$1,151,856.54	$893,084.42	$225,486.49	$33,285.63
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	$688,186.33	$576,101.73	$112,082.56	$2.04
11-000-252-500 Other Pur Serv. (400-500 seriess)	$82,006.99	$33,356.99	.00	$48,650.00
11-000-252-600 Supplies and Materials	$153,791.98	$123,297.25	$7,565.12	$22,929.61
11-000-252-800 Other Objects	$2,485.00	$1,877.15	$507.85	$100.00
TOTAL	$926,470.30	$734,633.12	$120,155.53	$71,681.65
TOTAL Cent. Svcs. & Admin IT	$2,078,326.84	$1,627,717.54	$345,642.02	$104,967.28
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	$642,388.00	$543,841.79	$92,831.24	$5,714.97
11-000-261-420 Cleaning, Repair & Maint. Svc	$848,880.83	$735,580.88	$49,860.98	$63,438.97
11-000-261-610 General Supplies	$335,143.52	$203,174.82	$9,682.05	$122,286.65
11-000-261-800 Other Objects	$1,500.00	$411.86	.00	$1,088.14
TOTAL	$1,827,912.35	$1,483,009.35	$152,374.27	$192,528.73
--- Custodial Services ---				
11-000-262-1XX Salaries	$334,560.47	$273,613.89	$59,956.96	$989.62
11-000-262-300 Purchased Prof. & Tech. Svc.	$10,992.83	.00	.00	$10,992.83
11-000-262-420 Cleaning, Repair & Maint. Svc.	$3,125,875.16	$2,815,078.65	$296,293.05	$14,503.46
11-000-262-441 Rental of Land & Bldgs Other Than Lease	$35,532.00	$30,053.00	$4,643.80	$835.20
11-000-262-490 Other Purchased Property Svc.	$238,203.73	$141,717.82	$35,070.18	$61,415.73
11-000-262-520 Insurance	$843,889.64	$843,513.24	.00	$376.40
11-000-262-590 Misc. Purchased Services	$4,110.36	$4,110.36	.00	.00
11-000-262-610 General Supplies	$129,265.65	$127,413.23	$550.60	$1,301.82
11-000-262-621 Energy (Natural Gas)	$478,834.05	$391,609.69	$86,724.36	$500.00
11-000-262-622 Energy (Electricity)	$895,732.26	$753,689.53	$142,042.73	.00
11-000-262-8XX Other Objects	$16,225.17	$7,469.67	$8,720.00	$35.50
11-000-262-837 Interest-Energy Savings Bonds	$224,750.00	$224,750.00	.00	.00
11-000-262-917 Principal-Energy Savings Bonds	$305,000.00	$305,000.00	.00	.00
TOTAL	$6,642,971.32	$5,918,019.08	$634,001.68	$90,950.56
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	$228,423.40	$168,655.28	$27,984.00	$31,784.12
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	$773.50	.00	.00	$773.50
11-000-263-610 General Supplies	$78,284.56	$71,393.53	$6,133.73	$757.30

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	$307,481.46	$240,048.81	$34,117.73	$33,314.92
--- Security ---				
11-000-266-100 Salaries	$359,513.94	$287,504.44	$70,094.00	$1,915.50
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	$67,426.00	$33,738.30	$33,639.00	$48.70
11-000-266-580 Travel - All Other	$3,500.00	$1,506.44	$57.34	$1,936.22
11-000-266-610 General Supplies	$7,500.00	$6,311.06	.00	$1,188.94
TOTAL	$437,939.94	$329,060.24	$103,790.34	$5,089.36
TOTAL Oper & Maint of Plant Services	$9,216,305.07	$7,970,137.48	$924,284.02	$321,883.57
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	$2,930,998.70	$2,342,422.58	$515,465.56	$73,110.56
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	$332,414.58	$266,628.93	$65,353.88	$431.77
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	$89,000.00	$57.00	.00	$88,943.00
11-000-270-163 Sal Pupil Trans(Bet Home & Sch)NonPublic	$88,000.00	$85.00	.00	$87,915.00
11-000-270-390 Other Purch. Prof. & Tech Svc.	$15,855.00	$7,098.98	$4,223.00	$4,533.02
11-000-270-420 Cleaning, Repair & Maint. Svc.	$75,547.35	$55,123.26	$19,376.59	$1,047.50
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	$100,045.00	$49,270.54	$46,491.50	$4,282.96
11-000-270-514 Contract Svc (Sp Ed.)-vendors	$111,795.10	$55,679.66	$25,154.24	$30,961.20
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	$1,815,103.24	$1,531,200.77	$178,630.14	$105,272.33
11-000-270-517 Contract Svc (reg std) - ESCs	$290,536.00	$199,376.03	$77,888.29	$13,271.68
11-000-270-580 Travel	$1,250.00	$913.67	.00	$336.33
11-000-270-593 Misc. Purchased Svc.- Transp.	$165,168.86	$159,132.98	$3,951.04	$2,084.84
11-000-270-610 General Supplies	$592,643.44	$450,119.47	$99,473.86	$43,050.11
11-000-270-800 Misc. Expenditures	$6,000.00	$3,273.82	$1,726.18	$1,000.00
TOTAL	$6,614,357.27	$5,120,382.69	$1,037,734.28	$456,240.30
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	$1,125,842.27	$824,190.94	$296,068.11	$5,583.22
11-XXX-XXX-241 Other Retirement Contrb. - PERS	$966,557.00	$880,077.00	.00	$86,480.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	$195,181.55	$122,675.60	$72,324.40	$181.55
11-XXX-XXX-250 Unemployment Compensation	$150,000.00	.00	.00	$150,000.00
11-XXX-XXX-260 Workman's Compensation	$407,557.82	$303,842.00	.00	$103,715.82
11-XXX-XXX-270 Health Benefits	$13,261,729.15	$11,154,449.85	$1,107,153.33	$1,000,125.97
11-XXX-XXX-280 Tuition Reimbursement	$173,172.33	$93,495.48	.00	$79,676.85
11-XXX-XXX-290 Other Employee Benefits	$335,048.08	$167,057.85	.00	$167,990.23
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	$120,027.00	$34,815.81	.00	$85,211.19
TOTAL	$16,735,115.20	$13,580,604.53	$1,475,545.84	$1,678,964.83
Total Undistributed Expenditures	$51,573,155.59	$41,292,921.23	$6,371,428.23	$3,908,806.13
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	$87,236,374.07	$68,378,415.68	$12,356,436.31	$6,501,522.08
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	$87,236,374.07	$68,378,415.68	$12,356,436.31	$6,501,522.08

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

		Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***					
--- E Q U I P M E N T ---					
	Regular programs-instruction				
12-140-100-730	Grades 9-12	$12,000.00	$7,398.00	.00	$4,602.00
	Special education - instruction				
12-212-100-730	Multiple Disabilities	$5,756.00	.00	.00	$5,756.00
12-4XX-100-730	School-spons. & oth instr prog	$55,918.12	$2,958.12	$52,960.00	$0.00
12-000-252-730	Admin. Info. Tech.	$100,000.00	$91,999.67	.00	$8,000.33
12-000-263-730	Undist. Exp.-Care and Upkeep of Grnds	$197,203.00	($166,755.88)	$141,820.00	$222,138.88
	Undist. Exp. - Non-instructional Services				
12-000-270-734	School buses - special	$120,480.31	$120,480.31	.00	.00
	TOTAL	$491,357.43	$56,080.22	$194,780.00	$240,497.21
--- Facilities acquisition and construction services ---					
12-000-400-800	Other objects	$82,664.00	.00	.00	$82,664.00
	Sub Total	$82,664.00	$0.00	$0.00	$82,664.00
	TOTAL	$82,664.00	$0.00	$0.00	$82,664.00
	TOTAL CAPITAL OUTLAY EXPENDITURES	$574,021.43	$56,080.22	$194,780.00	$323,161.21
*** S P E C I A L S C H O O L S ***					
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	$110,207.25	$89,504.85	$0.00	$20,702.40
13-4XX-100-106	Other salaries of instruction	$64,414.25	$64,414.25	$0.00	$0.00
	TOTAL	$174,621.50	$153,919.10	$0.00	$20,702.40
	TOTAL OTHER SPECIAL SCHOOLS	$174,621.50	$153,919.10	$0.00	$20,702.40
	TOTAL SPECIAL SCHOOLS EXPENDITURES	$174,621.50	$153,919.10	$0.00	$20,702.40

Roxbury Public Schools
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2026

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	$105,731.00	$78,828.00	$26,903.00	.00
TOTAL GENERAL FUND EXPENDITURES	$88,090,748.00	$68,667,243.00	$12,578,119.31	$6,845,385.69

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Roxbury Public Schools

General Fund - Fund 10

For 10 Month Period Ending 04/30/2026

I, Joseph Mondanaro, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5/13/2026

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999-999-999	NET PAY ADJUSTMENT	$ 4,659.90	$ 4,659.90	$ 0.00	$ 0.00
13-427-214-104-001-250	SAL EXT YEAR NURSE	$ 23,467.50	$ 23,467.50	$ 0.00	$ 0.00
13-4XX-100-106-000-000	OTHER SALARIES FOR I	$ 0.00	$ 0.00	$ 0.00	$ 0.00

5/13 12:45pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/26

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		($195,265.73)
	Accounts receivable:		
141	Intergovernmental - State	$4,480.38	
142	Intergovernmental - Federal	$148,727.56	
153,154	Other (net of estimated uncollectible of $____)	$14,294.12	
			$167,502.06
	Other Current Assets		$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	$1,352,067.00	
302	Less Revenues	($1,165,814.10)	
			$186,252.90
	Total assets and resources		$158,489.23

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/26

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
411	Intergovernmental accounts payable - State				$19,544.83
412	Intergovernmental accounts payable - Federal				$31,608.99
421	Accounts Payable				$136,086.29
481	Deferred revenues				($43,619.33)
	TOTAL LIABILITIES				$143,620.78
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for encumbrances - Current Year			$360,444.70	
601	Appropriations		$1,839,220.90		
602	Less: Expenditures	$1,337,198.55			
603	Encumbrances	$360,444.70			
			($1,697,643.25)		
				$141,577.65	
	TOTAL FUND BALANCE				$502,022.35
	TOTAL LIABILITIES AND FUND EQUITY				$645,643.13

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/26

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$8,000.00	$61,617.16		($53,617.16)
3XXX	From State Sources	$349,797.00	$532,759.36		($182,962.36)
4XXX	From Federal Sources	$994,270.00	$571,437.58		$422,832.42
	TOTAL REVENUE/SOURCES OF FUNDS	$1,352,067.00	$1,165,814.10		$186,252.90
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
	Other Local Projects (001-199)	$61,337.16	$16,220.82	$2,388.23	$42,728.11
	TOTAL LOCAL PROJECTS	$61,337.16	$16,220.82	$2,388.23	$42,728.11
STATE PROJECTS:					
	Other State Projects (431-449)	$15,919.00	$8,895.00	.00	$7,024.00
	SDA Emergent Needs & Capital Maintenance (492)	$155,188.09	$63,009.38	$84,138.24	$8,040.47
	Nonpublic textbooks (501)	$17,909.00	$15,622.52	.00	$2,286.48
	Nonpublic auxiliary services (502)	$111,811.00	$50,679.59	$61,131.41	.00
	Nonpublic handicapped services (506)	$72,025.00	$41,386.53	$30,638.47	.00
	Nonpublic nursing services (509)	$53,343.00	$46,883.00	.00	$6,460.00
	Nonpublic Technology Aid (510)	$12,780.00	$5,882.97	$4,689.33	$2,207.70
	Nonpublic School Programs (511)	$66,010.00	$56,687.63	$4,500.00	$4,822.37
	TOTAL STATE PROJECTS	$504,985.09	$289,046.62	$185,097.45	$30,841.02
FEDERAL PROJECTS:					
	ESSA Title I - Part A/D (231-239)	$144,794.00	$114,249.82	$20,181.18	$10,363.00
	ESSA Title III - English Lang Enhancement (241-245)	$27,420.00	$18,000.00	.00	$9,420.00
	I.D.E.A. Part B (Handicapped) (250-259)	$994,270.00	$819,144.65	$150,177.24	$24,948.11
	ESSA Title II - Part A/D (270-279)	$69,455.00	$50,806.26	$799.00	$17,849.74
	ESSA Title IV (280-289)	$14,506.00	$7,276.73	$1,801.60	$5,427.67
	ARRA/Other (450-469)	$100.00	$100.00	.00	.00
	ARP - ESSER Grant Program (487)	$22,353.65	$22,353.65	.00	.00
	TOTAL FEDERAL PROJECTS	$1,272,898.65	$1,031,931.11	$172,959.02	$68,008.52
	*** TOTAL EXPENDITURES ***	$1,839,220.90	$1,337,198.55	$360,444.70	$141,577.65

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/30/26

		ESTIMATED	ACTUAL	UNREALIZED
1921	Donations to Address Digital Divide		$285.15	($285.15)
1XXX	Other Revenue from Local Sources	$8,000.00	$61,332.01	($53,332.01)
	Total Revenues from Local Sources	$8,000.00	$61,617.16	($53,617.16)
--- STATE SOURCES ---				
3257	SDA Emergent Needs & Capital Maintenance		$155,188.09	($155,188.09)
32XX	Other Restricted Entitlements	$349,797.00	$377,571.27	($27,774.27)
	Total Revenue from State Sources	$349,797.00	$532,759.36	($182,962.36)
--- FEDERAL SOURCES ---				
4411-16	Title I		$17,813.90	($17,813.90)
4451-55	Title II		$27,732.51	($27,732.51)
4491-94	Title III		$5,840.31	($5,840.31)
4420-29	I.D.E.A. Part B (Handicapped)	$994,270.00	$391,626.25	$602,643.75
4546	ARP - Homeless Children & Youth II		$0.03	($0.03)
4XXX	Other Federal Aids	$0.00	$128,424.58	($128,424.58)
	Total Revenues from Federal Sources	$994,270.00	$571,437.58	$422,832.42
	TOTAL REVENUES/SOURCES OF FUNDS	$1,352,067.00	$1,165,814.10	$186,252.90

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/26

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	$61,337.16	$16,220.82	$2,388.23	$42,728.11
TOTAL LOCAL PROJECTS	$61,337.16	$16,220.82	$2,388.23	$42,728.11
State Projects:				
-- Other State Programs --				
20-431-XXX-XXX to 20-449-XXX-XXX Other State Projects	$15,919.00	$8,895.00	.00	$7,024.00
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	$333,878.00	$217,142.24	$100,959.21	$15,776.55
20-492-XXX-XXX SDA Emergent Needs & Capital Maintenance	$155,188.09	$63,009.38	$84,138.24	$8,040.47
-- TOTAL Other State Programs --	$504,985.09	$289,046.62	$185,097.45	$30,841.02
TOTAL STATE PROJECTS	$504,985.09	$289,046.62	$185,097.45	$30,841.02
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	$144,794.00	$114,249.82	$20,181.18	$10,363.00
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	$27,420.00	$18,000.00	.00	$9,420.00
20-25X-XXX-XXX I.D.E.A. Part B	$994,270.00	$819,144.65	$150,177.24	$24,948.11
20-27X-XXX-XXX ESSA Title II - Part A/D	$69,455.00	$50,806.26	$799.00	$17,849.74
20-28X-XXX-XXX ESSA Title IV	$14,506.00	$7,276.73	$1,801.60	$5,427.67
20-450 to 20-469-XXX-XXX ARRA/Other	$100.00	$100.00	.00	.00
20-487-XXX-XXX ARP-ESSER Grant Program	$22,353.65	$22,353.65	.00	.00
TOTAL Other Federal Programs	$1,272,898.65	$1,031,931.11	$172,959.02	$68,008.52
TOTAL FEDERAL PROJECTS	$1,272,898.65	$1,031,931.11	$172,959.02	$68,008.52
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	$0.00	$0.00	$0.00	$0.00
T O T A L E X P E N D I T U R E S	$1,839,220.90	$1,337,198.55	$360,444.70	$141,577.65

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Roxbury Public Schools

Special Revenue Fund - Fund 20

For 10 Month Period Ending 04/30/26

I, Joseph Mondanaro, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5/13/2026

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

5/13 12:45pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/26

ASSETS AND RESOURCES

--- A S S E T S ---		
101	Cash in bank	($850,125.89)
--- R E S O U R C E S ---		
	Total assets and resources	($850,125.89)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/26

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
421	Accounts Payable				$184,692.69
	TOTAL LIABILITIES				$184,692.69
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for encumbrances - Current Year			$836,814.27	
601	Appropriations		$1,984,502.80		
602	Less : Expenditures	$1,660,821.38			
603	Encumbrances	$836,814.27			
			($2,497,635.65)		
				($513,132.85)	
	Total Appropriated			$323,681.42	
--- U n a p p r o p r i a t e d ---					
303	Budgeted Fund Balance			($1,358,500.00)	
	TOTAL FUND BALANCE				($1,034,818.58)
	TOTAL LIABILITIES AND FUND EQUITY				($850,125.89)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Roxbury Public Schools

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/26

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	$91,500.00	$83,903.58	$7,596.42	.00
30-000-4XX-450 Construction services	$1,893,002.80	$1,576,917.80	$829,217.85	($513,132.85)
Total fac.acq.and constr. serv.	$1,984,502.80	$1,660,821.38	$836,814.27	($513,132.85)
TOTAL EXPENDITURES	$1,984,502.80	$1,660,821.38	$836,814.27	($513,132.85)
*** TOTAL EXPENDITURES AND TRANSFERS	$1,984,502.80	$1,660,821.38	$836,814.27	($513,132.85)

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Roxbury Public Schools

Capital Projects Fund - Fund 30

For 10 Month Period Ending 04/30/26

I, Joseph Mondanaro, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5/13/2026

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

ROXBURY TOWNSHIP
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
APRIL 30, 2026

FUNDS	Beginning Cash Balances	Cash Adjustments	Cash Receipts	Cash Disbursements	Ending Cash Balances
GOVERNMENT FUNDS					
General Fund - Fund 10-101/111	6,722,051.75		7,059,373.05	7,689,433.31	6,091,991.49
General Fund - Petty Cash 10-103	0.00				0.00
Capital Reserve - Fund 10-116	3,325,845.43				3,325,845.43
Maintenance Reserve - Fund 10-117	1,359,507.84				1,359,507.84
Emergency Reserve - Fund 10-118	0.00				0.00
Special Revenue - Fund 20	11,741.43		21,408.00	228,415.16	(195,265.73)
Capital Projects - Fund 30	(844,608.31)			5,517.58	(850,125.89)
Debt Service Fund - Fund 40	0.00				0.00
Food Service Fund - Fund 60	238,656.06		158,368.66	185,265.59	211,759.13
Community School - Fund 61	1,061,092.66		116,975.65	78,003.35	1,100,064.96
TOTAL GOVERNMENT FUNDS	**11,874,286.86**	**0.00**	**7,356,125.36**	**8,186,634.99**	**11,043,777.23**
TRUST & AGENCY FUNDS					
Payroll	0.00		2,778,259.95	2,778,259.95	0.00
Payroll Agency	210,646.02		2,025,850.59	2,171,671.60	64,825.01
TOTAL TRUST & AGENCY FUNDS	**210,646.02**	**0.00**	**4,804,110.54**	**4,949,931.55**	**64,825.01**
TOTAL ALL FUNDS	**12,084,932.88**	**0.00**	**12,160,235.90**	**13,136,566.54**	**11,108,602.24**

Prepared and signed by:

Treasurer of School Monies

5/13/2026
Date

Form A - 149 - 05/27/93

BANK RECONCILIATION

Bank Name	TD Bank, N.A.
Account Number	7866118636
Bank Name	TD Bank, N.A.
Account Number	7866118669
Statement Date	4/30/26
Fund/Funds	Government Funds

Prepared By: LP
5/13/26

1	Balance per Bank			$13,881,105.05
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a	2016-2026	866.03		
2b				
2c				
2d				
2	Total D.I.T.'s			
3	Total Additions		866.03	
	Deductions			
	Outstanding Checks			
4	(Attach list)	2,838,193.85		
5				
6	Total Deductions		2,838,193.85	
7	Net Reconciling Items			(2,837,327.82)
8	Adjusted Balance per Bank as of	4/30/26	*	$11,043,777.23
9	Balance per Board Secretary's Records as of	4/30/26	**	$11,043,777.23
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions			
	Deductions			
13	Bank Charges			
14	Other (Explain)			
15	Total Deductions			
16	Net Reconciling Items			
17	Adjusted board Secretary's Balance as of	4/30/26	*	$11,043,777.23

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A - 149 - 05/27/93

BANK RECONCILIATION

Bank Name	TD Bank, N.A.
Account Number	7866118651
Statement Date	4/30/26
Fund/Funds	Net Payroll

Prepared By: LP
Date: 5/13/26

1	Balance per Bank				$4,958.26
	Reconciling Items				
	Additions				
	Deposits in Transit				
	Date	Amount			
2a					
2b					
2c					
2d					
2	Total D.I.T.'s		0.00		
3	Total Additions			0.00	
	Deductions				
	Outstanding Checks				
4	(Attach list)		4,958.26		
5					
6	Total Deductions			4,958.26	
7	Net Reconciling Items				(4,958.26)
8	Adjusted Balance per Bank as of		4/30/26	*	$0.00
9	Balance per Board Secretary's Records as of		4/30/26	**	$0.00
	Reconciling Items:				
	Additions				
10	Interest Earned				
11	Other (Explain)				
12	Total Additions				
	Deductions				
13	Bank Charges				
14	Other (Explain)				
15	Total Deductions				
16	Net Reconciling Items				
17	Adjusted board Secretary's Balance as of		4/30/26	*	$0.00

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

Form A - 149 - 05/27/93

BANK RECONCILIATION

Bank Name	TD Bank, N.A.
Account Number	7866118610
Statement Date	4/30/26
Fund/Funds	Payroll Agency

Prepared By: LP
Date: 5/13/26

1	Balance per Bank					$71,288.14
	Reconciling Items					
	Additions					
	Deposits in Transit					
	Date	Amount				
2a						
2b						
2c						
2d						
2	Total D.I.T.'s		0.00			
3	Total Additions			0.00		
	Deductions					
	Outstanding Checks					
4	(Attach list)		6,463.13			
5						
6	Total Deductions			6,463.13		
7	Net Reconciling Items					(6,463.13)
8	Adjusted Balance per Bank as of		4/30/26		*	$64,825.01
9	Balance per Board Secretary's Records as of		4/30/26		**	$64,825.01
	Reconciling Items:					
	Additions					
10	Interest Earned					
11	Other (Explain)					
12	Total Additions					
	Deductions					
13	Bank Charges					
14	Other (Explain)					
15	Total Deductions					
16	Net Reconciling Items					
17	Adjusted board Secretary's Balance as of		4/30/26		*	$64,825.01

* Line 8 MUST EQUAL line 17.

** If for general fund, special revenue fund, capital projects fund or debt service fund, must agree with amount per board secretary's report.

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2026

Balance per Books - April 1, 2026		11,874,286.86
Add:	Receipts	7,356,125.36
		19,230,412.22
Less:	Disbursements	8,186,634.99
Balance per Books - April 30, 2026		11,043,777.23

Balance per Bank	
TD Bank, N.A. #7866118636 (Capital Reserve)	2,283,733.78
TD Bank, N.A. #7866118669 (General)	6,041,905.19
Wells Fargo NJ ARM 355-00	5,555,466.08
	13,881,105.05
Add: Bank Error - Check #77244 dated 4/30/13, cashed 6/14/16 (previous write-off)	180.77
Add: Bank Error - Check #87869 for $45.00 cashed as $48.15	3.15
Add: Due from Tax & Agency 9/9/19 transfer difference	3.00
Add: Square Inc. Credit Fee 5/15/25	0.18
Add: Bank Analysis Fee 4/15/26	35.00
Add: Bank error - 4/22/26	0.30
Less: Payroll Transfer Error 12/20/24	(0.06)
Less: Check #122731 for $588.50 cashed & adjusted for $588.00 3/4/2025	(0.50)
Less: Wire in Transit - Due to State of NJ Health Benefits 6/30/25	(81.00)
Add: Due from Vendor Overpayment 1/6/26	360.00
Add: Deposit in Transit - Credit Card Receipts - Community School	849.00
Add: Deposit in Transit - Credit Card Receipts - Food Service	0.00
	13,882,454.89
Less: Outstanding Credit Card Fees - Community School	(483.81)
Less: Outstanding Checks	(2,838,193.85)
	11,043,777.23

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2026

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
8/19/25	124447	60.00	4/28/26	127219	519.00	4/28/26	127270	1,250.00
10/14/25	125302	300.00	4/28/26	127220	15,799.86	4/28/26	127271	875.50
10/14/25	125348	410.00	4/28/26	127221	601.80	4/28/26	127272	15,029.52
11/18/25	125554	12.50	4/28/26	127222	3,716.51	4/28/26	127273	161.00
11/18/25	125571	13.54	4/28/26	127223	38,742.00	4/28/26	127274	413.19
12/16/25	125983	30.55	4/28/26	127224	575.00	4/28/26	127275	300.00
2/3/26	126478	360.00	4/28/26	127225	8,576.03	4/28/26	127277	2,104.20
2/27/26	126602	588.50	4/28/26	127226	300.00	4/28/26	127278	72.38
2/27/26	126677	58.28	4/28/26	127227	6,996.09	4/28/26	127279	113.27
2/27/26	126679	588.50	4/28/26	127228	2,667.00	4/28/26	127280	300.00
2/27/26	126695	66.27	4/28/26	127229	1,000.00	4/28/26	127281	9,259.80
2/27/26	126738	30.55	4/28/26	127230	19,288.00	4/28/26	127282	450.00
2/27/26	126766	8.93	4/28/26	127231	20.30	4/28/26	127283	720.00
2/27/26	126780	44.65	4/28/26	127232	22.00	4/28/26	127284	300.00
3/12/26	126904	800.00	4/28/26	127233	51,160.62	4/28/26	127287	38.36
3/24/26	126923	30.55	4/28/26	127234	46.34	4/28/26	127288	300.00
3/24/26	127057	240.00	4/28/26	127236	1,484.26	4/28/26	127289	720.72
3/25/26	127184	456.00	4/28/26	127237	24,898.88	4/28/26	127290	1,795.90
4/28/26	127191	1,284.21	4/28/26	127239	300.00	4/28/26	127291	39.25
4/28/26	127192	5,875.29	4/28/26	127240	25,099.13	4/28/26	127292	4,095.00
4/28/26	127193	600.00	4/28/26	127241	2,100.00	4/28/26	127293	179,496.90
4/28/26	127194	5,460.00	4/28/26	127243	1,154.00	4/28/26	127295	20,245.00
4/28/26	127195	13,184.00	4/28/26	127244	2,077.00	4/28/26	127297	150.00
4/28/26	127196	3,444.68	4/28/26	127246	1,540.55	4/28/26	127299	268.00
4/28/26	127197	945.60	4/28/26	127247	900.00	4/28/26	127300	30.55
4/28/26	127198	75.00	4/28/26	127248	9,980.00	4/28/26	127301	2,500.00
4/28/26	127199	141.11	4/28/26	127249	843.48	4/28/26	127302	9,398.73
4/28/26	127200	81.00	4/28/26	127250	22,365.19	4/28/26	127303	120.00
4/28/26	127201	2,390.11	4/28/26	127251	7,747.37	4/28/26	127304	993.27
4/28/26	127203	7,177.25	4/28/26	127252	1,032.00	4/28/26	127305	161,447.30
4/28/26	127204	17,422.50	4/28/26	127253	998.28	4/28/26	127306	240.00
4/28/26	127205	9,664.20	4/28/26	127254	593.95	4/28/26	127307	21,657.00
4/28/26	127206	5,972.90	4/28/26	127255	2,034.71	4/28/26	127308	2,166.00
4/28/26	127207	9,826.25	4/28/26	127256	3,925.00	4/28/26	127309	3,307.90
4/28/26	127208	716.00	4/28/26	127257	169.00	4/28/26	127311	1,250.00
4/28/26	127209	300.00	4/28/26	127258	2,650.05	4/28/26	127312	299.57
4/28/26	127210	1,376.98	4/28/26	127259	45.78	4/28/26	127313	1,365.00
4/28/26	127211	1,729.35	4/28/26	127261	2,600.57	4/28/26	127314	300.00
4/28/26	127213	1,942.50	4/28/26	127262	80.84	4/28/26	127315	2,239.41
4/28/26	127214	12,060.53	4/28/26	127265	3,852.36	4/28/26	127316	436.16
4/28/26	127216	30.55	4/28/26	127267	753.80	4/28/26	127317	117.86
4/28/26	127217	1,692.31	4/28/26	127268	190.00	4/28/26	127318	52,216.98
4/28/26	127218	42,640.56	4/28/26	127269	540.50	4/28/26	127319	4,720.00
		150,131.70			269,987.25			503,303.72

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2026

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
4/28/26	127320	15,799.40	4/28/26	127375	1,071.23	4/28/26	127424	498.73
4/28/26	127321	9,163.37	4/28/26	127376	500.00	4/28/26	125725	2,339.26
4/28/26	127322	600.00	4/28/26	127377	4,109.20	4/28/26	127426	39.65
4/28/26	127323	41,019.58	4/28/26	127379	6,738.38	4/28/26	127427	210.00
4/28/26	127324	1,663.20	4/28/26	127380	300.00	4/28/26	127429	440.00
4/28/26	127325	12.04	4/28/26	127381	10,889.44	4/28/26	127430	2,588.80
4/28/26	127326	300.00	4/28/26	127382	3,700.00	4/28/26	127431	1,277.36
4/28/26	127327	550.00	4/28/26	127383	170.00	4/28/26	127432	30.55
4/28/26	127330	716.00	4/28/26	127384	804.00	4/28/26	127433	89.70
4/28/26	127332	300.00	4/28/26	127385	25.00	4/28/26	127435	7,103.00
4/28/26	127333	1,170.00	4/28/26	127386	90.00			
4/28/26	127334	150.69	4/28/26	127387	2,518.44			
4/28/26	127335	35,007.00	4/28/26	127388	3,451.14			
4/28/26	127336	28.95	4/28/26	127389	300.00			
4/28/26	127337	60.10	4/28/26	127390	193.00			
4/28/26	127338	1,400.77	4/28/26	127391	300.00			
4/28/26	127339	2,363.70	4/24/26	127392	42.00			
4/28/26	127340	150.00	4/28/26	127394	1,000.00			
4/28/26	127341	3,651.60	4/28/26	127395	338.03			
4/28/26	127342	514.28	4/28/26	127396	30.55			
4/28/26	127343	25.00	4/28/26	127397	597.90			
4/28/26	127346	140.00	4/28/26	127398	47.94			
4/28/26	127347	1,345.00	4/28/26	127399	8,099.15			
4/28/26	127348	40,255.49	4/28/26	127400	1,123.96			
4/28/26	127350	234.00	4/28/26	127401	180.00			
4/28/26	127351	548.00	4/28/26	127402	30.00			
4/28/26	127352	23.50	4/28/26	127404	210.00			
4/28/26	127353	29.60	4/28/26	127406	2,418.14			
4/28/26	127354	275.00	4/28/26	127407	214.97			
4/28/26	127355	1,274.00	4/28/26	127408	96.50			
4/28/26	127356	253,623.49	4/28/26	127409	77.00			
4/28/26	127358	8,100.00	4/28/26	127411	529.01			
4/28/26	127361	300.00	4/28/26	127412	6,315.79			
4/28/26	127363	631.14	4/28/26	127413	162.00			
4/28/26	127364	798.00	4/28/26	127414	5,517.58			
4/28/26	127367	13,500.00	4/28/26	127415	40,835.40			
4/28/26	127368	65.00	4/28/26	127416	1,200.00			
4/28/26	127369	4,500.00	4/28/26	127417	900.00			
4/28/26	127370	2,117.50	4/28/26	127418	623.21			
4/28/26	127371	300.00	4/28/26	127419	79,749.67			
4/28/26	127372	36.66	4/28/26	127421	130.00			
4/28/26	127373	1,267,689.00	4/28/26	127422	240.00			
4/28/26	127374	3,781.25	4/28/26	127423	73.19			
		1,714,212.31			185,941.82			14,617.05

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2026

RECAP:

150,131.70	
269,987.25	
503,303.72	
1,714,212.31	
185,941.82	
14,617.05	
TOTAL **2,838,193.85**	Total outstanding checks as of April 30, 2026

ROXBURY TOWNSHIP
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL ACCOUNT
AS OF APRIL 30, 2026

Balance per Books - April 1, 2026					0.00
Add:	Receipts				2,778,259.95
					2,778,259.95
Less:	Disbursements				2,778,259.95
Balance per Books - April 30, 2026					0.00
Balance per Bank:					
	TD Bank, N.A. - #7866118651				4,958.26
	Less: Outstanding Checks:				
		4/30/26	706391	297.64	
		4/30/26	706394	2,996.15	
		4/30/26	706395	1,664.47	
					4,958.26
					0.00

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF APRIL 30, 2026

	Balance 4/1/26	Add: Receipts	Less: Disbursements	Balance 4/30/26
Federal Withholding - Employee	0.00	346,916.88	346,916.88	0.00
FICA/MED	0.00	640,886.22	640,886.22	0.00
NJ GIT	0.00	206,050.71	206,050.71	0.00
PA GIT	0.23	1,694.78	853.98	841.03
Family Leave/SUI/DIS	0.03	28,055.13	28,055.13	0.03
NJ Catastrophic Illness	1,419.00			1,419.00
TPAF Pension	143,917.39	286,385.48	430,398.02	(95.15)
Pension - Annual Liability	0.00			0.00
PERS Pension	36,731.64	39,813.97	59,703.77	16,841.84
DCRP	(547.21)	36,184.76	18,491.35	17,146.20
Custodial Dues	4.20			4.20
Teamsters/Bus Driver Dues	0.00			0.00
NJEA Dues	0.00	53,271.69	53,271.69	0.00
CIGNA	200.34	66.78		267.12
UNUM DIS/UNUM LTD	10,866.26	3,769.24	3,798.64	10,836.86
AFLAC	9,890.33	5,836.04	6,154.94	9,571.43
Tax Shelter Annuity	673.69	134,304.78	134,304.78	673.69
Prudential	0.00	6,144.92	6,144.92	0.00
Colonial Supplemental	5,014.11	4,801.18	4,972.54	4,842.75
Due to Board of Education	0.00			0.00
Garnishments	2,249.88	1,178.66	1,178.66	2,249.88
Medical Insurance	0.00	212,912.20	212,912.20	0.00
Medical Insurance Non Group	0.03			0.03
Credit Union	980.00			980.00
Scholarship	496.00	62.00	62.00	496.00
Health Savings Account (HSA)	(1,250.00)			(1,250.00)
Flexable Spending Acct. (FSA)	0.00	2,392.50	2,392.50	0.00
Vision	0.00	3,902.08	3,902.08	0.00
Dental	0.10	10,950.53	10,950.53	0.10
Mentor	0.00	270.06	270.06	0.00
	210,646.02	2,025,850.59	2,171,671.60	64,825.01

ROXBURY TOWNSHIP BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF APRIL 30, 2026

Balance per Bank:			
TD Bank, N.A. #786-6118610			71,288.14
Less: Outstanding Checks:			
	#31266 - DCRP	318.21	
	#31286 - Prudential	6,144.92	
			6,463.13
			64,825.01

Trip Destinations for Staff and Students of Roxbury Public Schools and Roxbury Community School -
Board approved 7/1/26 through 6/30/27 pursuant to District Policy/Regulation No. 2340 and as indicated below.

		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
1	1 Dollar Deal (Succasunna, NJ)		CBI	
2	9/11 Memorial & Museum (New York City, NY)	SAME	CBI	REWARD
3	Ace Healthcare Training Institute (Dover, NJ)	SAME	CBI	REWARD
4	ActiveCare Physical Therapy (Succasunna, NJ)	SAME	CBI	REWARD
5	Alamo Drafthouse Cinema (Brooklyn, NY)	SAME	CBI	REWARD
6	Alstede Farms (Chester, NJ)	SAME	CBI	REWARD
7	AMC Movie Theater (Rockaway, NJ)		CBI	
8	American Dream Mall (East Rutherford, NJ)		CBI	REWARD
9	American Institute of Medical Sciences & Education (Piscataway, NJ)	SAME	CBI	REWARD
10	American Museum of Natural History (New York, NY)	SAME	CBI	REWARD
11	Anthony & Sons Bakery & Italian Deli (Succasunna, NJ)		CBI	REWARD
12	Anthony Francos Pizzeria & Ristorante (Succasunna, NJ)		CBI	REWARD
13	Antler Ridge Wildlife Sanctuary (Newton, NJ)	SAME	CBI	REWARD
14	Arrangement Salon (Ledgewood, NJ)		CBI	
15	Art Diner (Chester, NJ)		CBI	REWARD
16	Ashley Farms (Flanders, NJ)	SAME	CBI	REWARD
17	Atlantic City International Airport (Egg Harbor Township, NJ)	SAME	CBI	REWARD
18	Bagels On the Hill (Landing, NJ)		CBI	REWARD
19	Barnes & Noble (Morris Plains, NJ)	SAME	CBI	REWARD
20	Beanbury Coffee & Kitchen (Succasunna, NJ)		CBI	REWARD
21	BEAUtiful Farms (Rockaway, NJ)	SAME	CBI	REWARD
22	Bergen County Zoological Society (Van Saun Park Zoo) (Paramus, NJ)	SAME	CBI	REWARD
23	BJ's Wholesale Club (Ledgewood, NJ)		CBI	
24	Black River Barn Restaurant (Randolph, NJ)	SAME	CBI	REWARD
25	Branchburg Sports Complex (Branchburg, NJ)	SAME	CBI	REWARD
26	Briarcliff Commons (Uncle Giuseppi's, Chipotle, Chick-Fil-A, Crumbl, Verizon, Wells Fargo, Harmon, Kohl's) (Morris Plains, NJ)		CBI	
27	Bridgewater-Raritan High School (Bridgewater, NJ)	SAME	CBI	REWARD
28	Bridgewater-Raritan Middle School (Bridgewater, NJ)	SAME	CBI	REWARD
29	Broadway Dance Center (New York, NY)	SAME	CBI	REWARD
30	Bryans Luncheonette (Succasunna, NJ)		CBI	REWARD
31	Burger King (Denville, NJ)		CBI	REWARD
32	Burger King (Succasunna, NJ)		CBI	REWARD
33	Burlington High School (Burlington, NJ)	SAME	CBI	REWARD
34	Bushkill Falls (Bushkill, PA)	SAME	CBI	REWARD
35	CAE New Jersey Morristown Training Center (Whippany, NJ)	SAME	CBI	REWARD
36	Candylicious of Randolph (Randolph, NJ)		CBI	REWARD

Trip Destinations for Staff and Students of Roxbury Public Schools and Roxbury Community School -
Board approved 7/1/26 through 6/30/27 pursuant to District Policy/Regulation No. 2340 and as indicated below.

		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
37	Centenary University (Hackettstown, NJ)	SAME	CBI	REWARD
38	Central Park School (Morristown, NJ)	SAME	CBI	REWARD
39	Chatham High School (Chatham Twp, NJ)	SAME	CBI	REWARD
40	Children's Specialized Hospital (New Brunswick, NJ)	SAME	CBI	REWARD
41	Chuang Yen Monastery (Carmel, NY)	SAME	CBI	REWARD
42	Circle Bowl & Entertainment (Ledgewood, NJ)	SAME	CBI	REWARD
43	Clean Water Cafe (Parsippany-Troy Hills, NJ)		CBI	REWARD
44	Cliff's Homemade Ice Cream (Ledgewood, NJ)		CBI	REWARD
45	Color Me Mine Ceramic Studio (Denville, NJ)	SAME	CBI	REWARD
46	County College of Morris (Randolph, NJ)	SAME	CBI	REWARD
47	Cracker Barrel (Mount Arlington, NJ)		CBI	REWARD
48	Crayola Factory (Easton, PA)	SAME	CBI	REWARD
49	Culinary Institute of America (Hyde Park, NY)	SAME	CBI	REWARD
50	Cutting Edge Academy (Succasunna, NJ)	SAME	CBI	REWARD
51	CVS (Ledgewood, NJ)		CBI	
52	DAWN Center for Independent Living (Denville, NJ)	SAME	CBI	REWARD
53	Delaware Water Gap (Bushkill, PA)	SAME	CBI	REWARD
54	Delizia Pizza Kitchen (Ledgewood, NJ)		CBI	REWARD
55	Denville - Stores in and around Main St (Denville, NJ)		CBI	
56	DICK'S Sporting Goods (Rockaway, NJ)		CBI	
57	Division of Vocational Rehabilitation Services (DVRS) (Randolph, NJ)	SAME	CBI	REWARD
58	Dollar General (Mt. Arlington, NJ)		CBI	
59	Dollar Tree (Landing, NJ)		CBI	
60	Dollar Tree (Succasunna, NJ)		CBI	
61	Donaldson Farm (Hackettstown, NJ)	SAME	CBI	REWARD
62	Dorney Park Area (Allentown, PA)	SAME	CBI	REWARD
63	Dover High School (Dover, NJ)	SAME	CBI	REWARD
64	Dover Train Station (Dover, NJ)	SAME	CBI	REWARD
65	Dream Dance Academy (Ledgewood, NJ)	SAME	CBI	REWARD
66	Drew University - Shakespeare Theatre of New Jersey (Madison, NJ)	SAME	CBI	REWARD
67	Drumthwacket Foundation (Princeton, NJ)	SAME	CBI	REWARD
68	Duke Farms (Hillsborough, NJ)	SAME	CBI	REWARD
69	Eastwick College - Hackensack Campus (Hackensack, NJ)	SAME	CBI	REWARD
70	Eastwick College - Ramsey Campus (Ramsey, NJ)	SAME	CBI	REWARD
71	Edith M. Decker School (Mt. Arlington, NJ)	SAME	CBI	REWARD
72	Eisenhower Middle School (Succasunna, NJ)	SAME	CBI	REWARD

Trip Destinations for Staff and Students of Roxbury Public Schools and Roxbury Community School -
Board approved 7/1/26 through 6/30/27 pursuant to District Policy/Regulation No. 2340 and as indicated below.

		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
73	El Museo del Barrio, & surrounding blocks (New York, NY)	SAME	CBI	REWARD
74	Ellis Island (New York, NY)	SAME	CBI	REWARD
75	Ellis Island National Museum of Immigration (Jersey City, NJ)	SAME	CBI	REWARD
76	Enzo's Ristorante & Pizzeria (Budd Lake, NJ)		CBI	REWARD
77	Essex County Environmental Center (Roseland, NJ)			REWARD
78	FAA William J. Hughes Technical Center (Egg Harbor Township, NJ)	SAME	CBI	REWARD
79	Fairlawn High School (Fair Lawn, NJ)	SAME	CBI	REWARD
80	Fairleigh Dickinson University - Florham Campus (Madison, NJ)	SAME	CBI	REWARD
81	Federal Reserve Bank of New York (New York, NY)	SAME	CBI	REWARD
82	Five Below (Ledgewood, NJ)		CBI	
83	Fortis Institute (Wayne, NJ)	SAME	CBI	REWARD
84	Fortune Buffet (Wharton, NJ)		CBI	REWARD
85	Fosterfields Living Historical Farm (Morristown, NJ)	SAME	CBI	REWARD
86	Frank's Pizza (Mt. Arlington, NJ)		CBI	REWARD
87	Franklin Elementary School (Succasunna, NJ)	SAME	CBI	REWARD
88	Franklin Institute (Philadelphia, PA)	SAME	CBI	REWARD
89	Frelinghuysen Arboretum (Morristown, NJ)	SAME	CBI	REWARD
90	Fresco Mexicano (Chester, NJ)	SAME	CBI	REWARD
91	Fuddruckers (Succasunna, NJ)		CBI	REWARD
92	Funplex (East Hanover, NJ)	SAME	CBI	REWARD
93	Game Vault (Morristown, NJ)		CBI	REWARD
94	Gardner Field (Denville, NJ)		CBI	REWARD
95	Gateway National Recreation Area (Highlands, NJ)	SAME	CBI	REWARD
96	Gershwin Theater (New York, NY)	SAME	CBI	REWARD
97	Glassworks Art Studio (Morristown, NJ)	SAME	CBI	REWARD
98	Goddard School (Randolph, NJ)	SAME	CBI	REWARD
99	Goryeb Children's Hospital (Morristown, NJ)	SAME	CBI	REWARD
100	Great Swamp Outdoor Education Center (Chatham Township, NJ)	SAME	CBI	REWARD
101	Grounds for Sculpture (Hamilton Twp, NJ)	SAME	CBI	REWARD
102	Growing Stage - The Children's Theatre of New Jersey (Netcong, NJ)	SAME	CBI	REWARD
103	Habitat for Humanity (Randolph, NJ)		CBI	
104	Habitat for Humanity Project Site (Landing, NJ)	SAME	CBI	REWARD
105	Habitat for Humanity Project Site (Wharton, NJ)	SAME	CBI	REWARD
106	Hackettstown - Shops in & around Main Street (Hackettstown, NJ)		CBI	
107	Hackettstown Train Station (Hackettstown, NJ)		CBI	
108	Hacklebarney State Park (Long Valley, NJ)	SAME	CBI	REWARD

Trip Destinations for Staff and Students of Roxbury Public Schools and Roxbury Community School -
Board approved 7/1/26 through 6/30/27 pursuant to District Policy/Regulation No. 2340 and as indicated below.

		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
109	Hammer & Stain Roxbury (Succasunna, NJ)		CBI	
110	Hanover Lanes (East Hanover, NJ)		CBI	REWARD
111	Health Barn (Ridgewood, NJ)	SAME	CBI	REWARD
112	Hedden Park (Randolph, NJ)	SAME	CBI	REWARD
113	Hershey Lodge (Hershey, PA)	SAME	CBI	REWARD
114	Hershey Park (Hershey, PA)	SAME	CBI	REWARD
115	High View Farms (Budd Lake, NJ)	SAME	CBI	REWARD
116	Hillsborough High School (Hillsborough Township, NJ)	SAME	CBI	REWARD
117	Historic Drakesville Park (Ledgewood, NJ)	SAME	CBI	REWARD
118	Home Depot (Succasunna, NJ)		CBI	
119	Hopatcong State Park (Landing, NJ)	SAME	CBI	REWARD
120	Horseshoe Lake (Succasunna, NJ)	SAME	CBI	REWARD
121	Horseshoe Lake Recreation Complex (Succasunna, NJ)	SAME	CBI	REWARD
122	Howard Boulevard Laundry (Mt. Arlington, NJ)		CBI	
123	Hunter Hall (Flanders, NJ)	SAME	CBI	REWARD
124	Hunterdon Central High School (Flemington, NJ)	SAME	CBI	REWARD
125	IHOP (Kenvil, NJ)		CBI	REWARD
126	Imagine That! Museum (Florham Park, NJ)	SAME	CBI	REWARD
127	Immaculata High School (Somerville, NJ)	SAME	CBI	REWARD
128	International Trade Center (ITC) (Budd Lake, NJ)		CBI	
129	iPlay America (Freehold, NJ)	SAME	CBI	REWARD
130	JAG Physical Therapy (Chatham, NJ)	SAME	CBI	REWARD
131	Jefferson Elementary School (Succasunna, NJ)	SAME	CBI	REWARD
132	Jefferson Lake Day Camp (Stanhope, NJ)	SAME	CBI	REWARD
133	Jefferson Township High School (Oak Ridge, NJ)	SAME	CBI	REWARD
134	Jenkinson's Boardwalk (Point Pleasant Beach, NJ)			REWARD
135	Jersey Mike’s Arena (Piscataway, N)	SAME	CBI	REWARD
136	Jillian Spencer Studios (Succasunna, NJ)		CBI	
137	Kean University (Union, NJ)	SAME	CBI	REWARD
138	Kennedy Elementary School (Succasunna, NJ)	SAME	CBI	REWARD
139	Kittatinny High School (Newton, NJ)	SAME	CBI	REWARD
140	Kittatinny Valley State Park (Andover, NJ)	SAME	CBI	REWARD
141	Kohl's (Succasunna, NJ)		CBI	
142	Kubert School of Art (Dover, NJ)	SAME	CBI	REWARD
143	Lake Hopatcong Foundation (125 Landing Road, Landing, NJ)	SAME	CBI	REWARD
144	Lake Hopatcong Foundation’s Floating Classroom (Landing, NJ)	SAME	CBI	REWARD

Trip Destinations for Staff and Students of Roxbury Public Schools and Roxbury Community School -
Board approved 7/1/26 through 6/30/27 pursuant to District Policy/Regulation No. 2340 and as indicated below.

		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
145	Lake Hopatcong Historical Museum (on the grounds of Hopatcong State Park, Landing, NJ)	SAME	CBI	REWARD
146	Lakeland Florist (Landing, NJ)		CBI	
147	Lakota Wolf Preserve (Columbia, NJ)	SAME	CBI	REWARD
148	Landing Park (Landing, NJ)		CBI	REWARD
149	Landing Park Recreation Complex (Landing, NJ)		CBI	REWARD
150	LEGOland (East Rutherford, NJ)			REWARD
151	Lewis Morris County Park (Morris Township)	SAME	CBI	REWARD
152	Liberty Middle School (West Orange, NJ)	SAME	CBI	REWARD
153	Liberty Science Center (Jersey City, NJ)	SAME	CBI	REWARD
154	Liberty State Park (Jersey City, NJ)	SAME	CBI	REWARD
155	Life Town (Livingston, NJ)		CBI	
156	Lincoln Roosevelt Elementary School (Succasunna, NJ)	SAME	CBI	REWARD
157	Lincoln Tech (Mahwah, NJ)	SAME	CBI	REWARD
158	Lost River Caverns (Hellertown, PA)	SAME	CBI	REWARD
159	Lowe's (Flanders, NJ)		CBI	
160	Luna Parc (Sandyston, NJ)	SAME	CBI	REWARD
161	Madison High School (Madison, NJ)	SAME	CBI	REWARD
162	Marcade Family Arcade (Rockaway, NJ)		CBI	REWARD
163	Market Street Mission (Morristown, NJ)	SAME	CBI	REWARD
164	Matheny Hospital & Education Center (Peapack, NJ)	SAME	CBI	REWARD
165	Mayo Performing Arts Center (Morristown, NJ)	SAME	CBI	REWARD
166	McDonald's (Succasunna, NJ)		CBI	REWARD
167	Meadowlands Environment Center (Lyndhurst, NJ)	SAME	CBI	REWARD
168	Medieval Times (Lyndhurst, NJ)	SAME	CBI	REWARD
169	Meeker Street Pavilion (Succasunna, NJ)	SAME	CBI	REWARD
170	Merry Heart Senior Care Services (Succasunna, NJ)	SAME	CBI	REWARD
171	Met Cloisters Museum (Closter, NJ and New York, NY)	SAME	CBI	REWARD
172	Met Life Stadium (East Rutherford, NJ)	SAME	CBI	REWARD
173	Metro West (Whippany, NJ)	SAME	CBI	REWARD
174	Metropolitan Museum of Art (New York, NY)	SAME	CBI	REWARD
175	Michaels Arts & Crafts Store (Flanders, NJ)		CBI	
176	Missy's Main Street Cafe (Rockaway, NJ)		CBI	REWARD
177	Mohican Outdoor Center (Blairstown, NJ)	SAME	CBI	REWARD
178	Monroe Twp High School (Monroe Twp, NJ)	SAME	CBI	REWARD
179	Monster Mini Golf (Fairfield, NJ)			REWARD
180	Montclair Art Museum (Montclair, NJ)	SAME	CBI	REWARD

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		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
181	Montclair State University (Montclair, NJ)	SAME	CBI	REWARD
182	Montville Township High School (Montville, NJ)	SAME	CBI	REWARD
183	Morris County Correctional Facility (Morristown, NJ)	SAME	CBI	REWARD
184	Morris County Courthouse (Morristown, NJ)	SAME	CBI	REWARD
185	Morris County Public Safety Training Academy (Morristown, NJ)	SAME	CBI	REWARD
186	Morris County School of Glass (Morristown, NJ)	SAME	CBI	REWARD
187	Morris County School of Technology (Denville, NJ)	SAME	CBI	REWARD
188	Morris Knolls High School (Rockaway, NJ)	SAME	CBI	REWARD
189	Morris Museum (Morristown, NJ)	SAME	CBI	REWARD
190	Morris Plains Shopping Center (Morris Plains, NJ)		CBI	
191	Morristown (The Green) (Morristown, NJ)	SAME	CBI	REWARD
192	Morristown Airport (Morristown, NJ)	SAME	CBI	REWARD
193	Morristown High School (Morristown, NJ)	SAME	CBI	REWARD
194	Morristown National Historical Park (Morristown, NJ)	SAME	CBI	REWARD
195	Morristown Train Station (Morristown, NJ)		CBI	
196	Mount Arlington Public School (Mt. Arlington, NJ)	SAME	CBI	REWARD
197	Mount Arlington Senior Living (Mt. Arlington, NJ)	SAME	CBI	REWARD
198	Mount Arlington Train Station (Mt. Arlington, NJ)		CBI	
199	Mount Olive High School (Flanders, NJ)	SAME	CBI	REWARD
200	Mount Tammany (Knowlton Township, NJ)	SAME	CBI	REWARD
201	Museum of Modern Art (New York, NY)	SAME	CBI	REWARD
202	Mutter Museum (Philadelphia, PA)	SAME	CBI	REWARD
203	NBC Studio (New York, NY)	SAME	CBI	REWARD
204	New Brunswick Performing Arts Center (New Brunswick, NJ)	SAME	CBI	REWARD
205	New Jersey Convention and Exposition Center (Edison, NJ)	SAME	CBI	REWARD
206	New Jersey Performing Arts Center (Newark, NJ)	SAME	CBI	REWARD
207	New Providence High School (New Providence, NJ)	SAME	CBI	REWARD
208	New York Jets Practice Facility (Florham Park, NJ)	SAME	CBI	REWARD
209	Newark Liberty International Airport (Newark, NJ)	SAME	CBI	REWARD
210	Nixon Elementary School (Landing, NJ)	SAME	CBI	REWARD
211	NJ Battle Zone (Randolph, NJ)			REWARD
212	NJ Office of the Attorney General (Trenton, NJ)	SAME	CBI	REWARD
213	Northeast Carpenters Union Training Center (Edison, NJ)	SAME	CBI	REWARD
214	Ocean Institute of Brookdale (Lincroft, NJ)	SAME	CBI	REWARD
215	Old Bridge High School (Matawan, NJ)	SAME	CBI	REWARD
216	Ort Farms (Long Valley, NJ)	SAME	CBI	REWARD

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		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
217	Outback Steakhouse (Ledgewood, NJ)		CBI	REWARD
218	Park Lake School (Rockaway, NJ)	SAME	CBI	REWARD
219	Park Theater (Union City, NJ)	SAME	CBI	REWARD
220	Pax Amicus Theater (Budd Lake, NJ)	SAME	CBI	REWARD
221	Penn Museum (Philadelphia, PA)	SAME	CBI	REWARD
222	Penn State Children's Hospital (Hershey, PA)	SAME	CBI	REWARD
223	Pequest Hatchery (Oxford, NJ)	SAME	CBI	REWARD
224	Pet Goods (Succasunna, NJ)		CBI	
225	Petco (Succasunna, NJ)		CBI	
226	Philadelphia Mint (Philadelphia, PA)	SAME	CBI	REWARD
227	Picatinny Arsenal (Wharton, NJ)	SAME	CBI	REWARD
228	Pinspiration (Randolph, NJ)		CBI	REWARD
229	Plant Detectives Inc. (Chester, NJ)	SAME	CBI	REWARD
230	Pocono Valley Resort (Reeders, PA)	SAME	CBI	REWARD
231	Polo's (Netcong, NJ)	SAME	CBI	REWARD
232	Pop's Bagels (Landing, NJ)		CBI	REWARD
233	Princeton Blairstown Center (Hardwick Township, NJ)	SAME	CBI	REWARD
234	Princeton University (Princeton, NJ)	SAME	CBI	REWARD
235	Prudential Center (Newark, NJ)	SAME	CBI	REWARD
236	Ramapo College (Mahwah, NJ)	SAME	CBI	REWARD
237	Randolph Diner (Randolph, NJ)		CBI	REWARD
238	Randolph High School (Randolph, NJ)	SAME	CBI	REWARD
239	Raptor Trust (Millington, NJ)	SAME	CBI	REWARD
240	Raritan Headwaters (Bedminster, NJ)	SAME	CBI	REWARD
241	Raritan Valley Community College (Branchburg, NJ)	SAME	CBI	REWARD
242	Red Bulls Arena (AKA Sports Illustrated Stadium) (Harrison, NJ)	SAME	CBI	REWARD
243	Reeves-Reed Arboretum (Summit, NJ)	SAME	CBI	REWARD
244	Regional Day School (Morristown, NJ)	SAME	CBI	REWARD
245	Riamede Farms (Chester, NJ)	SAME	CBI	REWARD
246	Ridgedale Middle School (Florham Park, NJ)	SAME	CBI	REWARD
247	Ringwood State Park (Ringwood, NJ)	SAME	CBI	REWARD
248	Rita's Italian Ice & Frozen Custard (Flanders, NJ)		CBI	REWARD
249	Rockaway Lanes Inc. (Rockaway, NJ)		CBI	REWARD
250	Rockaway Townsquare Mall (Rockaway, NJ)		CBI	
251	Roosters Coffeehouse (Ledgewood, NJ)		CBI	REWARD
252	Rosen Performing Arts Center (Wayne, NJ)	SAME	CBI	REWARD

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		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
253	Roxbury Diner (Succasunna, NJ)	SAME	CBI	REWARD
254	Roxbury Fire Company No. 1 (Ledgewood, NJ)	SAME	CBI	REWARD
255	Roxbury Fire Company No. 2 (Landing, NJ)	SAME	CBI	REWARD
256	Roxbury Food Pantry (Succasunna, NJ)	SAME	CBI	REWARD
257	Roxbury High School (Succasunna, NJ)	SAME	CBI	REWARD
258	Roxbury Library (Succasunna, NJ)	SAME	CBI	REWARD
259	Roxbury Performing Arts Center (Succasunna, NJ)	SAME	CBI	REWARD
260	Roxbury Police Station (Ledgewood, NJ)	SAME	CBI	REWARD
261	Roxbury Public Library (Succasunna, NJ)	SAME	CBI	REWARD
262	Roxbury Recreation Center (Succasunna, NJ)	SAME	CBI	REWARD
263	Roxbury Senior Center (Succasunna, NJ)	SAME	CBI	REWARD
264	Roxbury Social Services (Succasunna, NJ)	SAME	CBI	REWARD
265	Roxbury Town Hall (Succasunna, NJ)	SAME	CBI	REWARD
266	Roxbury Township Police Department (Ledgewood, NJ)	SAME	CBI	REWARD
267	Roxbury's Memorial Day Parade (Succasunna, NJ)	SAME	CBI	REWARD
268	Rutgers University–Camden (Camden, NJ)	SAME	CBI	REWARD
269	Rutgers University–New Brunswick (New Brunswick-Piscataway, NJ)	SAME	CBI	REWARD
270	Rutgers University–Newark (Newark, NJ)	SAME	CBI	REWARD
271	Saint Elizabeth University (Morristown, NJ)	SAME	CBI	REWARD
272	Saint Peter's University (Jersey City, NJ)	SAME	CBI	REWARD
273	Sandy Hook - Gateway National Recreation Area (Highlands, NJ)	SAME	CBI	REWARD
274	SeaQuest (Woodbridge, NJ)	SAME	CBI	REWARD
275	Seeing Eye, Inc. (Morristown, NJ)	SAME	CBI	REWARD
276	Seton Hall University (South Orange, NJ)	SAME	CBI	REWARD
277	Seton Hall University School of Health & Medical Sciences (Nutley, NJ)	SAME	CBI	REWARD
278	ShopRite (Flanders, NJ)	SAME	CBI	REWARD
279	ShopRite (Succasunna, NJ)	SAME	CBI	REWARD
280	Shops At Ledgewood Commons (Ledgewood, NJ)		CBI	
281	Short Hills Mall - Apple Store (Short Hills, NJ)	SAME	CBI	REWARD
282	Six Flags Great Adventure (Jackson Twp, NJ)	SAME	CBI	REWARD
283	Sky Zone Trampoline Park (Allendale, NJ)			REWARD
284	Skylands Stadium - Sussex County Minors (Augusta NJ)			REWARD
285	Snip-its in Rockaway Town Plaza (Rockaway, NJ)		CBI	
286	Somerset County Vocational & Technical High School (Bridgewater Township, NJ)	SAME	CBI	REWARD
287	Somerset Patriots Ballpark (Bridgewater, NJ)			REWARD
288	Somerset Patriots Stadium (TD Bank Ballpark) (Bridgewater, NJ)	SAME	CBI	REWARD

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		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
289	Somerville High School (Somerville, NJ)	SAME	CBI	REWARD
290	Sony Hall (New York, NY)	SAME	CBI	REWARD
291	South Brunswick High School (Monmouth Junction, NJ)	SAME	CBI	REWARD
292	Sparta High School (Sparta, NJ)	SAME	CBI	REWARD
293	Sparta Lanes (Sparta, NJ)		CBI	REWARD
294	Splatter Room at Pinspiration (Randolph, NJ)			REWARD
295	SportsCare Arena (Aspen Ice) (Randolph, NJ)			REWARD
296	St. Hubert's Animal Welfare Center (Madison, NJ)	SAME	CBI	REWARD
297	Staples (Succasunna, NJ)		CBI	
298	State Theatre New Jersey (New Brunswick, NJ)	SAME	CBI	REWARD
299	Statue of Liberty National Monument (New York, NY)	SAME	CBI	REWARD
300	Sterling Hill Mining Museum (Ogdensburg, NJ)	SAME	CBI	REWARD
301	Sushi Hana (Succasunna, NJ)		CBI	REWARD
302	Sussex County Charter School for Technology (Sparta, NJ)	SAME	CBI	REWARD
303	Sussex County Fairgrounds (Augusta, NJ)	SAME	CBI	REWARD
304	Sussex County Technical School (Sparta, NJ)	SAME	CBI	REWARD
305	Target (Rockaway, NJ)		CBI	
306	Taylor's Ice Cream Parlor (Chester, NJ)		CBI	REWARD
307	TD Bank (Succasunna, NJ)		CBI	
308	The After Char-Broil Grill & Ice Cream (Flanders, NJ)		CBI	REWARD
309	Timothy Christian High School (Parisippany, NJ)	SAME	CBI	REWARD
310	Tomahawk Lake (Sparta, NJ)	SAME	CBI	REWARD
311	Tranquility Farms (Green Township, NJ)	SAME	CBI	REWARD
312	Turkey Brook Park (Budd Lake, NJ)		CBI	REWARD
313	Turtle Back Zoo (West Orange, NJ)	SAME	CBI	REWARD
314	Union County Vocational-Technical School District (Scotch Plains, NJ)	SAME	CBI	REWARD
315	United States Holocaust Memorial Museum (Washington, DC)	SAME	CBI	REWARD
316	United States Postal Service (Landing, NJ)		CBI	
317	United States Postal Service (Ledgewood, NJ)		CBI	
318	United States Postal Service (Succasunna, NJ)		CBI	
319	Universal Technical Institute (Bloomfield, NJ)	SAME	CBI	REWARD
320	Wall Street (New York, NY)	SAME	CBI	REWARD
321	Warren County Technical School (Washington, NJ)	SAME	CBI	REWARD
322	Waterloo Village Historic Site (Stanhope, NJ)	SAME	CBI	REWARD
323	Wayne Hills High School (Wayne, NJ)	SAME	CBI	REWARD
324	Weiss Markets (Flanders, NJ)	SAME	CBI	REWARD

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		Trip Destination approved for:		
	Trip Destination	Same-day trips	CBI trips for Autism and Multiple Disabilities programs	Rewards-based trips for ERI programs
325	Wendy's (Ledgewood, NJ)		CBI	REWARD
326	West 10 Car Wash and Detail Center (Succasunna, NJ)		CBI	
327	West Deptford High School (West Deptford, NJ)	SAME	CBI	REWARD
328	West Essex High School (North Caldwell, NJ)	SAME	CBI	REWARD
329	West Milford High School (West Milford, NJ)	SAME	CBI	REWARD
330	West Morris Central High School (Chester, NJ)	SAME	CBI	REWARD
331	West Orange High School (West Orange, NJ)	SAME	CBI	REWARD
332	Wharton Diner (Wharton, NJ)		CBI	REWARD
333	Whippany Actuation Systems (Whippany, NJ)	SAME	CBI	REWARD
334	William Paterson University (Wayne, NJ)	SAME	CBI	REWARD
335	Winter Garden Theater (New York, NY)	SAME	CBI	REWARD
336	Woodbridge High School (Woodbridge, NJ)	SAME	CBI	REWARD
337	Worthington State Forest (Columbia, NJ)	SAME	CBI	REWARD
338	YMCA (Randolph, NJ)		CBI	

	POSITION LOC	POSITION	ASSIGNMENT	SEASON	26/27 LAST NAME	26/27 FIRST NAME	26/27 Base Stipend	26/27 # of Consec Yrs thru 26/27 Season	26/27 Longevity Stipend	26/27 TOTAL Stipend	26/27 Note about Assignment / Consec Yrs
1	EMS	All Sports	Athletic Coordinator	Fall	Moskowitz	Phillip	$ 2,802	n/a	n/a	$ 2,802	
2	EMS	Cross Country - Boys	Head Coach	Fall	Gangemi	Giuseppe	$ 5,840	13	$ 900	$ 6,740	
3	EMS	Cross Country - Girls	Head Coach	Fall	Moskowitz	Phillip	$ 5,840	10	$ 600	$ 6,440	
4	EMS	Field Hockey	Head Coach	Fall	Darling	Samantha	$ 5,840	6	$ 200	$ 6,040	Fall Co-Head Coach of Field Hockey @ EMS for 21/22 & 22/23. Fall Head Coach of Field Hockey @ EMS as of 23/24.
* 5	RHS	All Sports	Athletic Trainer	Fall	Koch	Joseph	$ 8,139	30	$ 2,600	$ 10,739	
* 6	RHS	All Sports	Equipment Assistant Manager	Fall	Bischoff	Derek	$ 4,630	n/a	n/a	$ 4,630	
* 7	RHS	All Sports	Equipment Manager	Fall	Roumes	Michael	$ 6,385	n/a	n/a	$ 6,385	
* 8	RHS	Cheerleading	Assistant Coach	Fall	Bradley	Willow	$ 4,528	1	$ -	$ 4,528	
* 9	RHS	Cheerleading	Assistant Coach	Fall	Hills	Sarah	$ 4,528	1	$ -	$ 4,528	Employment start date is pending completion of documentation in accordance with the law or district policy.
* 10	RHS	Cheerleading	Head Coach	Fall	Vergara	Wendy	$ 5,048	2	$ -	$ 5,048	
* 11	RHS	Cross Country - Boys & Girls	Assistant Coach	Fall	Gervasio	Thomas	$ 6,900	5	$ 50	$ 6,950	
* 12	RHS	Cross Country - Boys & Girls	Head Coach	Fall	Bischoff	Derek	$ 9,487	10	$ 600	$ 10,087	Fall Head Coach for Boys' Cross Country @ RHS for 17/18 thru 21/22. Fall Head Coach for Boys' & Girls' Cross Country @ RHS as of 22/23.
* 13	RHS	Field Hockey	Assistant Coach	Fall	Brown	Karisa	$ 5,915	6	$ 100	$ 6,015	Fall Co-Head Coach of Field Hockey @ EMS for 21/22 & 22/23. Fall Asst Coach of Field Hockey @ RHS as of 23/24.
* 14	RHS	Field Hockey	Head Coach	Fall	Williams	Kaitlyn	$ 8,475	7	$ 300	$ 8,775	Fall Asst Coach for Girls' Soccer @ RHS for 20/21. Fall Head Coach for Girls' XC @ RHS for 21/22. Fall Asst Coach for Field Hockey @ RHS for 22/23. Fall Head Coach for Field Hockey @ RHS as of 23/24.
* 15	RHS	Football	Assistant Coach	Fall	Biank	David	$ 7,371	3	$ -	$ 7,371	
* 16	RHS	Football	Assistant Coach	Fall	Diorio	Danny	$ 7,371	6	$ 100	$ 7,471	
* 17	RHS	Football	Assistant Coach	Fall	Dolan	James	$ 7,371	25	$ 1,050	$ 8,421	
* 18	RHS	Football	Assistant Coach	Fall	Drexler	Kerry	$ 7,371	2	$ -	$ 7,371	
* 19	RHS	Football	Assistant Coach	Fall	Misurelli	Frank	$ 7,371	21	$ 850	$ 8,221	
* 20	RHS	Football	Assistant Coach	Fall	Spargo	Justin	$ 7,371	3	$ -	$ 7,371	
* 21	RHS	Football	Assistant Coach	Fall	Trotter	Gregory	$ 7,371	28	$ 1,200	$ 8,571	
* 22	RHS	Football	Head Coach	Fall	Roumes	Ryan	$ 11,069	10	$ 350	$ 11,419	Fall Asst Coach for Football @ RHS 17/18 thru 21/22. Fall Head Coach for Football @ RHS as of 22/23.
* 23	RHS	Gymnastics	Head Coach	Fall	Gluck	Caitlin	$ 8,194	6	$ 200	$ 8,394	
* 24	RHS	Marching Band	Assistant Director No. 1	Fall	Monaghan	Mark	$ 5,811	5	$ 50	$ 5,861	
* 25	RHS	Marching Band	Assistant Director No. 2	Fall	Kulick	Justin	$ 5,811	15	$ 550	$ 6,361	MB Percussion Adv 12/13-14/15; Asst Dir 15/16 & 16/17; Percussion Adv 17/18 & 18/19; Asst Dir as of 19/20
* 26	RHS	Marching Band	Band Front Color Guard Advisor	Fall	Verlezza	Sydney	$ 4,219	1	$ -	$ 4,219	Employment start date is pending completion of documentation in accordance with the law or district policy.
* 27	RHS	Marching Band	Director	Fall	Sweer	Ryan	$ 8,120	10	$ 600	$ 8,720	
* 28	RHS	Marching Band	Percussion Advisor	Fall	Jenkins	Christopher	$ 4,218	6	$ 100	$ 4,318	MB Tech (No. 3) 21/22; Percussion Adv as of 22/23
* 29	RHS	Marching Band	Technician No. 1	Fall	Conrad	Jeffrey	$ 4,484	10	$ 300	$ 4,784	
* 30	RHS	Marching Band	Technician No. 2	Fall	Kulick	Lauren	$ 3,370	3	$ -	$ 3,370	
* 31	RHS	Marching Band	Technician No. 3	Fall	Denburg	Andrew	$ 2,121	8	$ 200	$ 2,321	MB Tech (No. 2) 19/20 & 20/21; Asst Dir 21/22; Tech (No. 2) 22/23 & 23/24; Tech (No. 3) as of 24/25
* 32	RHS	Roxbotics	Assistant Coach	Year long	Tomasheski	Paul	$ 4,484	2	$ -	$ 4,484	
* 33	RHS	Roxbotics	Head Coach	Year long	Tayler	Mark	$ 8,119	8	$ 400	$ 8,519	
* 34	RHS	Soccer - Boys	Assistant Coach	Fall	Bewalder	Kevin	$ 5,915	25	$ 1,050	$ 6,965	
* 35	RHS	Soccer - Boys	Assistant Coach	Fall	Zavala	Ernesto	$ 5,915	4	$ -	$ 5,915	
* 36	RHS	Soccer - Boys	Head Coach	Fall	Franco	Kevin	$ 8,475	7	$ 200	$ 8,675	Fall Asst Coach for Boys' Soccer @ RHS for 20/21 & 21/22. Fall Head Coach for Boys' Soccer @ RHS as of 22/23.
* 37	RHS	Soccer - Girls	Assistant Coach	Fall	Hall	Melissa	$ 5,915	1	$ -	$ 5,915	
* 38	RHS	Soccer - Girls	Assistant Coach	Fall	Monaco	David	$ 5,915	24	$ 1,000	$ 6,915	
* 39	RHS	Soccer - Girls	Assistant Coach	Fall	Roman	Daniel	$ 5,915	3	$ -	$ 5,915	
* 40	RHS	Soccer - Girls	Head Coach	Fall	Renna	Justin	$ 8,475	27	$ 2,300	$ 10,775	
* 41	RHS	Tennis - Girls	Assistant Coach	Fall	Miller	Ryan	$ 5,606	5	$ 50	$ 5,656	

	POSITION LOC	POSITION	ASSIGNMENT	SEASON	26/27 LAST NAME	26/27 FIRST NAME	26/27 Base Stipend	26/27 # of Consec Yrs thru 26/27 Season	26/27 Longevity Stipend	26/27 TOTAL Stipend	26/27 Note about Assignment / Consec Yrs
* 42	RHS	Tennis - Girls	Head Coach	Fall	Doyle	Robert	$ 8,194	7	$ 200	$ 8,394	Fall Asst Coach for Girls' Tennis @ RHS for 20/21 & 21/22. Fall Head Coach for Girls' Tennis @ RHS as of 22/23.
* 43	RHS	Volleyball - Girls	Assistant Coach	Fall	Small	Jessica	$ 5,915	11	$ 350	$ 6,265	Fall Asst Coach for Girls' Volleyball @ RHS for 15/16 thru 21/22; & as of 22/23
* 44	RHS	Volleyball - Girls	Head Coach	Fall	Geary	Jason	$ 8,475	5	$ 50	$ 8,525	Fall Asst Coach for Girls' Volleyball @ RHS for 22/23 thru 25/26. Fall Head Coach for Girls' Volleyball @ RHS as of 26/27.
* 45	RHS	Weight Room	Head Coach	Fall	Scheneck	Matthew	$ 6,385	n/a	n/a	$ 6,385	
* 46	RHS	Weight Room	Head Coach	Summer	Roumes	Ryan	$ 6,385	n/a	n/a	$ 6,385	
* 47	RHS & EMS	All Sports	Assistant Athletic Trainer	Fall	Forlenza	Corey	$ 5,577	8	$ 200	$ 5,777	

T = Substitute Teacher | P = Substitute Paraprofessional | S = Substitute Secretary | N = Substitute Nurse | LA = Substitute Lunch Aide

1	Addul-Kareem, Maryam	N
2	Albecker, Rosemary	T, P, S, LA
3	Alford, Niki	N
4	Alford, Tammy	S
5	Alter, Angela	N
6	Andresky, Laura	N
7	Antigua, Brittany	T, P, S, LA
8	Arentowicz, Scott	T
9	Attieh, Ashley	T, P, S, LA
10	Bazewicz, Dove	T, P, S, LA
11	Berta, Yvette	T, P, S
12	Bijelic, Kryssa	T, P, S, LA
13	Blanchard, Elissa	T, P
14	Bowers, Rosemary	N
15	Campbell, Eileen	T
16	Christensen, Catherine	T, P
17	Ciccarella, Elaine	S
18	Cudnik, Stacey	T, P, S, LA
19	Damell, Joan	T, P
20	Danielson, Michelle	T, P, L
21	Day, Amy	T, P, S, LA
22	Deutch, Haim	T, P
23	Dixon, Patricia	T, L
24	Donnelly, Paige	T, P, S, LA
25	Dunn, Francis	T
26	Flynn, Amy	P, S
27	Fromme, Jessica	P, S
28	Gibson, Suzanne	N
29	Giusti, Katie	T, P, S, LA
30	Gleason, Vanessa	T, P, S, LA
31	Hall, Jean	T
32	Haegele, Carol	T, P, S, LA
33	Hellyer, Robin	T, P, S, LA
34	Hemmer, Jasmine	T, P, S, LA
35	Herter, Susan	T, P, S, LA
36	Hoskins, Kasara	T, P, S, LA
37	Howey, Michael	T, P, S, LA
38	Hussein, Nihal	T, P, S, LA
39	Iwankiw, Yuriy-George	T, P, S, LA
40	Gramp, Irene	S
41	Jones, Cheryl	T
42	Kalleberg, Paul	T
43	Kandemir, Ebru	T, L
44	Klein, Patricia	T, P, S, LA
45	Kliesh, Grace	T, P, S, LA
46	Kobylarz, Geena	T, P, S
47	Korf, Alison	T, P, S, LA
48	Kovach, John	T, P, S, LA
49	Kovacs, Rachelle	N
50	Kromidas, George	T, P, S, LA
51	Kurbansade, Robin	T, P, S, LA
52	Laskoski, Vincent	T, P
53	Latella, Evelyn	T, P, S, LA
54	Lewis, Rebecca	T, P, L
55	Lifshyts, Veronika	N
56	Lipton, Kevin	T, P, S, LA
57	Loizou, Grace	T, P, S, LA
58	Marantz, Anne	T, P, L
59	Mayer, Cyndi	T, P, S, LA
60	MacEwen, Patricia	T, P
61	McCarthy, Pamela	T, P
62	McGowan, Kaitlyn	T, P, S, LA
63	Melillo, Carole	T
64	Milsom, Lia	T, P, L
65	Mollitor, Erin	T, P, S, LA
66	Mooney, Corinne	N
67	Moore, Margaret	T, P, S, LA
68	Mulvihill, Jaclyn	T, P, L
69	Munson, Zorina	T, P, L
70	Murphy, Kaitlyn	T, P, L
71	Murro, Tara	P
72	Nassan, Matthew	T, P
73	Nelson, Susan	N
74	Nilsen, Christine	T, P, S, LA
75	Neilson, Kacie	T, P, S, LA
76	Norris, Gianna	T, P, S, LA
77	Okun, Peter	T, P, S, LA
78	Orleans, David	T, P, S, LA
79	Osterman, Gianna	T, P, S, LA
80	Osterman, Juliana	T, P, S, LA
81	Palmisano, Deirdre	S
82	Palmucci, Christine	T, P, S, LA
83	Peslak, Christian	T, P, S, LA
84	Pinero, Carolina	T, P, S
85	Post, Richard	T, P, S, LA
86	Ramsey, John	T, P, S, LA
87	Rao, Umesh	T
88	Rao, Veena	T
89	Reinoso, Krista	T, P, S, LA
90	Ridgway, Silas	T, P, S, LA
91	Rogalsky, Sierra	T, P
92	Ronchetta, Alexandra	T, P, S, LA
93	Rooths, Raediance	N
94	Scalamoni, Patricia	T, P, S, LA
95	Scheuerman, Robert	T, P
96	Scire, Chris	T, P
97	Shelton, Ashlei	T, P, L
98	Skov, JoAnne	T, P, L
99	Snoke, Colby	T, P, S, LA
100	Snyder, Lauren	N
101	Sorbino, Jasmine	T, P, S, LA
102	Stahl, Owen	T, P, S, LA
103	Stein, Jeanne	T
104	Swanick, Tom	T, P, S, LA
105	Taylor, Mark	T, P, L
106	Tone, Joelle	T, P, S, LA
107	Trotter, Morgan	T, P, S, LA
108	Wademan, Allison	T, P, S, LA
109	Walker, Jasmine	T, P, S, LA
110	Ward, Shelly	T, P, S, LA
111	Weiss, Donna	T, P, S, LA
112	Wilson, Brenda	T, P, S, LA
113	Zeris, Lauren	T, P, S, LA

TABLE I: Administrators & Supervisors

[+] Dates noted contingent on attendance and subject to change.

	Last Name	First Name	Position	Start Date	End Date	26/27 Salary	Tenured? [+]	Discusssion
1	FERENC	MICHAL	Assistant Principal at Eisenhower Middle School	7/1/26	6/30/27	$109,180 [%]	Non-Tenured	[%] Amendments to MF's reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-1.

TABLE II: Teachers & Educational Services Personnel

[#] 10-month employee shall start working on the first day of the board approved school calendar.
[+] Dates noted contingent on attendance and subject to change.

	Last Name	First Name	Loc	Position	Start Date	End Date	26/27 FTE if diff than 1.00	26/27 Step	26/27 Level	26/27 Base Salary	26/27 Longevity Amt	26/27 TOTAL Salary	Tenured? [+]	Discusssion
* 1	SANTIAGO	AMANDA	RHS	School Psychologist [/]	9/1/26 [#]	6/30/27		6	MA+30	$ 72,145	$ -	$ 72,145	Non-Tenured	[/] Amendments to AS' reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-2.

TABLE III: REA Maintenance, Grounds, & Mechanics

[=] Employees must maintain current licenses and provide proof annually to the Board to receive full payment of stipends listed (Article LIX).

						Licenses [=]												
	Last Name	First Name	Job Title	Location	26/27 Base Salary	Asbestos	Boiler	CDL	Electrician	Journeyman Electrician	Pesticide	Plumbing	REF/ HVAC	26/27 Longevity Amt	26/27 TOTAL Salary	Start Date	End Date	Discussion
* 1	BANES	CHRISTOPHER	Maintenance Worker	B&G	$ 71,993	$ -	$ 450	$ -	$ -	$ 700 [@]	$ -	$ -	$ 900	$ -	$ 74,043 [@]	7/1/26	6/30/27	[@] Amendments to CB's reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-6.
* 2	IZZO	STEPHEN	Maintenance Worker	B&G	$ 80,619	$ -	$ -	$ -	$ -	$ 700 [^]	$ -	$ -	$ -	$ -	$ 81,319 [^]	7/1/26	6/30/27	[^] Amendments to SI's reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-6.
* 3	WILDERMUTH	JAMES	Maintenance Worker	B&G	$ 83,194	$ -	$ 450 [-]	$ 450	$ 1,450	$ -	$ -	$ -	$ -	$ -	$ 85,544 [-]	7/1/26	6/30/27	[-] Amendments to JW's reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-6.

TABLE IV: Bus Drivers

[++] Annual salary based on a daily work package of at least 5 hours, subject to change under the terms of the bargaining agreement.
[#] 10-month employee shall start working on the first day of the board approved school calendar.

	Last Name	First Name	Job Title	26/27 Step	26/27 Hourly Rate [++]	Start Date [#]	End Date	Discussion
1	TORRES	IGNACIO	Bus Driver	2 [~]	$ 34.95 [~]	9/1/26	6/30/27	[~] Amendments to IT's reappt approved 5/11/26 in XVI.D.5.2, Exhibit HR-7.

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
			Current Appropriation Adjustments					
11-000-213-104-091-100	PERM SUB NURSE	month end	000213	04/01/2026	JMONDANARO	$74,420.88	$7,442.32	$81,863.20
11-000-213-320-000-800	HLTH PRCH SVC	month end	000213	04/01/2026	JMONDANARO	$10,503.72	$340.28	$10,844.00
11-000-216-104-000-100	SAL OT/PT DW	month end	000213	04/01/2026	JMONDANARO	$431,085.00	$59,410.20	$490,495.20
		month end	000224	04/01/2026	JMONDANARO	$490,495.20	$120,227.40	$610,722.60
			Total For Account # 11-000-216-104-000-100				**$179,637.60**	
11-000-216-104-999-100	LEAVE REPL	month end	000213	04/01/2026	JMONDANARO	$10,680.00	$5,340.00	$16,020.00
11-000-216-320-000-250	SP OT/PT PRCH SVC	month end	000213	04/01/2026	JMONDANARO	$590,012.46	($72,532.80)	$517,479.66
		month end	000224	04/01/2026	JMONDANARO	$517,479.66	($120,227.40)	$397,252.26
			Total For Account # 11-000-216-320-000-250				**($192,760.20)**	
11-000-219-104-001-100	SUMMER IEP/EVAL/ETC.	month end	000214	04/01/2026	JMONDANARO	$40,766.72	$723.42	$41,490.14
11-000-219-104-999-100	LEAVE REPLACEMENT CST	month end	000214	04/01/2026	JMONDANARO	$44,966.64	$5,266.68	$50,233.32
11-000-219-105-000-100	SAL CST SECTY	month end	000224	04/01/2026	JMONDANARO	$233,482.52	$625.12	$234,107.64
11-000-219-320-000-250	CST PRCH SVCS	month end	000214	04/01/2026	JMONDANARO	$143,048.43	($11,990.10)	$131,058.33
		month end	000224	04/01/2026	JMONDANARO	$131,058.33	($625.12)	$130,433.21
			Total For Account # 11-000-219-320-000-250				**($12,615.22)**	
11-000-221-102-001-100	LEAVE REPL SVR	month end	000214	04/01/2026	JMONDANARO	$35,575.00	$6,000.00	$41,575.00
11-000-222-104-000-100	SAL MEDIA	month end	000224	04/01/2026	JMONDANARO	$403,676.90	$66,919.70	$470,596.60
11-000-230-331-041-800	LEGAL	month end	000224	04/01/2026	JMONDANARO	$70,135.86	($66,919.70)	$3,216.16
		month end	000239	04/01/2026	JMONDANARO	$3,216.16	$77,000.00	$80,216.16
			Total For Account # 11-000-230-331-041-800				**$10,080.30**	
11-000-230-339-044-800	LEGAL NEGOTIATIONS	month end	000215	04/01/2026	JMONDANARO	$32,500.00	($2,638.93)	$29,861.07
11-000-230-530-000-600	DW COMMUNICATIONS	month end	000232	04/01/2026	JMONDANARO	$44,350.00	$3,816.92	$48,166.92
11-000-230-590-000-800	LEGAL AD	month end	000232	04/01/2026	JMONDANARO	$10,000.00	($3,816.92)	$6,183.08
11-000-240-105-900-100	SALARIES OF SECRET. SUB	month end	000215	04/01/2026	JMONDANARO	$9,840.84	$880.00	$10,720.84
11-000-240-340-000-800	DRUG TEST/PHYS/EVALS	laminator	000237	04/01/2026	JMONDANARO	$6,000.00	($409.00)	$5,591.00
11-000-240-500-000-009	NES OTH PURCH SERV	month end	000233	04/01/2026	JMONDANARO	$691.85	$300.00	$991.85
11-000-240-500-000-010	OTHER PURCHASED SERVICES	laminator	000237	04/01/2026	JMONDANARO	$0.00	$409.00	$409.00
11-000-240-610-000-007	RHS SUPPLIES	month end	000233	04/01/2026	JMONDANARO	$16,235.59	($300.00)	$15,935.59
11-000-251-340-000-900	SOFTWARE SUPPORT	month end	000215	04/01/2026	JMONDANARO	$173,953.88	$570.00	$174,523.88
11-000-251-440-000-900	BUS OFF COPIER RENTAL	month end	000238	04/01/2026	JMONDANARO	$53,486.53	($625.05)	$52,861.48

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-000-251-500-878-900	MISCELLANEOUS PURCHASED	month end	000238	04/01/2026	JMONDANARO	$7,800.00	$625.05	$8,425.05
11-000-251-890-000-900	BO MISC	month end	000215	04/01/2026	JMONDANARO	$20,844.30	$500.00	$21,344.30
11-000-252-102-002-100	SAL TECH EXTRA	month end	000215	04/01/2026	JMONDANARO	$15,000.00	$688.93	$15,688.93
11-000-261-100-000-100	SAL MAINTENANCE	month end	000216	04/01/2026	JMONDANARO	$534,810.24	($6,500.00)	$528,310.24
11-000-261-100-601-100	SAL MAINTENANCE OT	month end	000216	04/01/2026	JMONDANARO	$107,577.76	$6,500.00	$114,077.76
11-000-261-420-050-600	MAINT CONTRACTS	wheel loader	000209	04/01/2026	JMONDANARO	$177,087.00	$8,500.00	$185,587.00
11-000-261-420-600-003	FNKLN CONTRACTS	wheel loader	000209	04/01/2026	JMONDANARO	$29,750.00	($8,500.00)	$21,250.00
11-000-262-100-101-999	FACILITY MANAGER	month end	000216	04/01/2026	JMONDANARO	$12,707.76	$2,262.00	$14,969.76
11-000-262-300-000-600	B&G PURCH PROF SV	month end	000216	04/01/2026	JMONDANARO	$21,974.83	($2,262.00)	$19,712.83
		AIR PERMITS	000231	04/01/2026	JMONDANARO	$19,712.83	($8,720.00)	$10,992.83
			Total For Account # 11-000-262-300-000-600				**($10,982.00)**	
11-000-262-490-060-600	B&G PURCH WATER/SEWER	month end	000217	04/01/2026	JMONDANARO	$160,000.00	($60,000.00)	$100,000.00
11-000-262-520-062-900	PROPERTY/LIAB INS	soap district	000200	04/01/2026	JMONDANARO	$865,489.64	($2,600.00)	$862,889.64
		month end	000217	04/01/2026	JMONDANARO	$862,889.64	($19,000.00)	$843,889.64
			Total For Account # 11-000-262-520-062-900				**($21,600.00)**	
11-000-262-610-052-600	CUSTODIAL SUPPLIES	soap district	000200	04/01/2026	JMONDANARO	$20,000.00	$2,600.00	$22,600.00
11-000-262-622-000-600	ELECTRIC DISTRIC WIDE	month end	000217	04/01/2026	JMONDANARO	$687,500.00	$187,442.18	$874,942.18
11-000-262-890-074-600	B&G FEES AND PERMITS	AIR PERMITS	000231	04/01/2026	JMONDANARO	$7,505.17	$8,720.00	$16,225.17
11-000-263-420-054-600	UE C&UG CLN, RPR, MNT SV	month end	000218	04/01/2026	JMONDANARO	$6,773.50	($6,000.00)	$773.50
11-000-266-100-000-100	SALARIES OF SECURITY	month end	000225	04/01/2026	JMONDANARO	$216,335.40	($14,862.90)	$201,472.50
11-000-266-100-999-100	SECURITY EXTRA STIPEND	month end	000218	04/01/2026	JMONDANARO	$46,614.54	$6,000.00	$52,614.54
		month end	000225	04/01/2026	JMONDANARO	$52,614.54	$14,862.90	$67,477.44
			Total For Account # 11-000-266-100-999-100				**$20,862.90**	
11-000-270-160-000-100	SAL TRANS REG PUPIL	month end	000225	04/01/2026	JMONDANARO	$1,970,338.90	$81,246.32	$2,051,585.22
11-000-270-160-003-100	SAL TRANSP AIDES	month end	000225	04/01/2026	JMONDANARO	$208,305.00	$23,810.50	$232,115.50
11-000-270-160-004-100	SAL TRANS CLERICAL	month end	000225	04/01/2026	JMONDANARO	$522,593.00	($60,769.00)	$461,824.00
11-000-270-161-000-100	SAL TRANSP SP ED	month end	000225	04/01/2026	JMONDANARO	$376,702.40	($44,287.82)	$332,414.58
11-000-270-610-000-700	TRANSP SUPPLIES	trans supplies	000234	04/01/2026	JMONDANARO	$255,000.00	$3,000.00	$258,000.00
11-000-270-800-000-700	TRANSP MISC	trans supplies	000234	04/01/2026	JMONDANARO	$4,000.00	($3,000.00)	$1,000.00
11-000-291-260-000-900	WORKERS COMP INSURANCE	month end	000217	04/01/2026	JMONDANARO	$516,000.00	($108,442.18)	$407,557.82
11-000-291-270-000-900	MEDICAL INSUR	month end	000239	04/01/2026	JMONDANARO	$12,884,090.00	($77,000.00)	$12,807,090.00

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#

va_exaa1.082406
04/01/2026

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-110-100-101-090-100	SAL KIND SUBS	month end	000218	04/01/2026	JMONDANARO	$4,520.00	$390.00	$4,910.00
11-110-100-101-091-100	PREK-KINDER PERM SUB	month end	000218	04/01/2026	JMONDANARO	$2,305.00	$165.00	$2,470.00
11-120-100-101-000-100	SAL 1-5 ENRICH TCHR	month end	000226	04/01/2026	JMONDANARO	$83,164.00	$2,816.00	$85,980.00
11-120-100-101-000-101	GRADES 1-5 - PREP DUTY	month end	000218	04/01/2026	JMONDANARO	$2,642.00	$1,126.00	$3,768.00
11-120-100-101-002-100	SAL L/R 1-5 TCHR	month end	000226	04/01/2026	JMONDANARO	$917,179.00	($41,900.00)	$875,279.00
11-120-100-101-003-100	SAL FRNKLN 1-5 TCHR	month end	000226	04/01/2026	JMONDANARO	$880,349.00	($22,000.00)	$858,349.00
11-120-100-101-009-100	SAL NXN 1-5 TCHR	month end	000226	04/01/2026	JMONDANARO	$703,245.00	$105,635.60	$808,880.60
11-120-100-101-010-100	SAL KNDY 1-5 TCHR	month end	000226	04/01/2026	JMONDANARO	$956,670.00	($44,000.00)	$912,670.00
11-120-100-101-091-100	GRADES 1-5 - PERM SUB	month end	000218	04/01/2026	JMONDANARO	$83,999.58	($6,952.44)	$77,047.14
11-120-100-101-111-100	GRADES 1-5 - INTERIM	month end	000218	04/01/2026	JMONDANARO	$21,085.68	$5,271.44	$26,357.12
11-120-100-101-600-100	SAL 1-5 ART	month end	000226	04/01/2026	JMONDANARO	$478,375.00	$12,097.59	$490,472.59
11-120-100-101-700-100	SAL 1-5 PHYS ED HEALTH	month end	000226	04/01/2026	JMONDANARO	$628,262.93	$9,906.71	$638,169.64
11-120-100-101-999-100	GR 1-5 - LEAVE REPLACEME	month end	000219	04/01/2026	JMONDANARO	$143,651.43	($27,700.00)	$115,951.43
11-130-100-101-000-100	GRADES 6-8 - EX.BLK	month end	000219	04/01/2026	JMONDANARO	$112,566.70	$20,000.00	$132,566.70
11-130-100-101-000-101	GRADES 6-8 PREP DUTY	month end	000219	04/01/2026	JMONDANARO	$8,838.00	$1,500.00	$10,338.00
11-130-100-101-090-100	SAL 6-8 SUBSTITUTES	month end	000219	04/01/2026	JMONDANARO	$50,505.00	$6,200.00	$56,705.00
11-130-100-101-100-100	SAL 6-8 MATH	month end	000226	04/01/2026	JMONDANARO	$866,765.00	($22,555.90)	$844,209.10
11-130-100-101-600-100	SAL 6-8 ART	month end	000227	04/01/2026	JMONDANARO	$488,962.50	$4,533.10	$493,495.60
11-130-100-101-950-100	SAL HOMEWORK CLUB	month end	000220	04/01/2026	JMONDANARO	$157.50	$315.00	$472.50
11-130-100-101-999-002	GR.6 LEAVE REPLACE LRS	month end	000220	04/01/2026	JMONDANARO	$8,199.99	$5,466.66	$13,666.65
11-130-100-101-999-100	GRADES 6-8 - LEAVE REPLA	month end	000220	04/01/2026	JMONDANARO	$56,033.47	$3,567.91	$59,601.38
11-140-100-101-000-100	EX PERIOD COVERAGE	month end	000220	04/01/2026	JMONDANARO	$133,397.56	$13,000.00	$146,397.56
11-140-100-101-000-101	RHS PREP/LUNCH	month end	000220	04/01/2026	JMONDANARO	$61,820.00	$18,500.00	$80,320.00
11-140-100-101-000-102	RHS SATURDAY DETENTION	month end	000220	04/01/2026	JMONDANARO	$1,680.00	$420.00	$2,100.00
11-140-100-101-100-100	SAL 9-12 MATH	month end	000227	04/01/2026	JMONDANARO	$1,236,337.00	$2,589.00	$1,238,926.00
11-140-100-101-111-100	GRADES 9-12 - INTERIM	month end	000221	04/01/2026	JMONDANARO	$13,090.90	$5,236.36	$18,327.26
11-140-100-101-200-100	SAL 9-12 SCIENCE	month end	000227	04/01/2026	JMONDANARO	$1,343,615.00	($7,122.10)	$1,336,492.90
11-140-100-101-900-100	LEAD TEACHERS SAL	month end	000220	04/01/2026	JMONDANARO	$20,477.23	$1,500.00	$21,977.23
11-140-100-101-999-100	GR 9-12 - LEAVE REPLACE	month end	000221	04/01/2026	JMONDANARO	$110,126.82	($5,236.36)	$104,890.46
11-150-100-320-000-250	HOME INSTRCN PRCH SV	month end	000220	04/01/2026	JMONDANARO	$49,999.00	$3,000.00	$52,999.00

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-190-100-106-000-100	GEN ED AIDES	month end	000220	04/01/2026	JMONDANARO	$46,890.00	($45,769.57)	$1,120.43
11-190-100-500-000-707	CMPTR SVCS PRCH SVCS	month end	000222	04/01/2026	JMONDANARO	$764,429.08	($100,632.50)	$663,796.58
11-190-100-610-713-005	EMS PHYS ED SUPPLIES	ems track meet	000206	04/01/2026	JMONDANARO	$5,637.00	($210.00)	$5,427.00
11-204-100-101-000-100	SAL LLD	month end	000228	04/01/2026	JMONDANARO	$319,543.00	$2,130.50	$321,673.50
11-209-100-106-000-100	SAL AIDE BD	month end	000228	04/01/2026	JMONDANARO	$379,421.00	($15,180.90)	$364,240.10
11-212-100-101-000-100	SAL MD TCHR	month end	000228	04/01/2026	JMONDANARO	$222,177.00	$13,050.40	$235,227.40
11-213-100-101-000-100	SAL RES CNTR	month end	000229	04/01/2026	JMONDANARO	$3,544,457.00	($156,000.00)	$3,388,457.00
11-213-100-101-001-100	RR SUBS	month end	000222	04/01/2026	JMONDANARO	$100,000.00	$11,132.50	$111,132.50
11-214-100-101-000-100	SAL AUTISM	month end	000222	04/01/2026	JMONDANARO	$224,609.00	$30,000.00	$254,609.00
		month end	000229	04/01/2026	JMONDANARO	$254,609.00	$54,000.00	$308,609.00
			Total For Account # 11-214-100-101-000-100				**$84,000.00**	
11-214-100-106-000-100	SAL AUTISM AIDE	month end	000222	04/01/2026	JMONDANARO	$362,142.59	$52,000.00	$414,142.59
		month end	000229	04/01/2026	JMONDANARO	$414,142.59	$102,000.00	$516,142.59
			Total For Account # 11-214-100-106-000-100				**$154,000.00**	
11-216-100-101-111-100	PSD INTERIM	month end	000222	04/01/2026	JMONDANARO	$0.00	$7,500.00	$7,500.00
11-219-100-101-000-100	SAL SP ED HOME INST	month end	000223	04/01/2026	JMONDANARO	$4,508.73	$70.00	$4,578.73
11-219-100-320-000-250	HOME INSTR PURCH ED SV	month end	000223	04/01/2026	JMONDANARO	$68,166.80	$25,000.00	$93,166.80
11-230-100-101-001-100	SAL TCHR BSIP	month end	000230	04/01/2026	JMONDANARO	$950,898.13	($63,000.00)	$887,898.13
11-240-100-101-000-100	SAL ESL	month end	000230	04/01/2026	JMONDANARO	$334,086.88	$63,000.00	$397,086.88
11-240-100-101-001-100	ESL NIGHT STIPEND	month end	000223	04/01/2026	JMONDANARO	$906.50	$157.25	$1,063.75
11-401-100-101-600-100	PERF ARTS STIPEND	month end	000223	04/01/2026	JMONDANARO	$517.50	$90.00	$607.50
11-402-100-100-000-007	SALARIES EVENTS RHS	month end	000223	04/01/2026	JMONDANARO	$25,000.00	($25,000.00)	$0.00
11-402-100-420-099-007	PURCH SERV- TRAINER	month end	000223	04/01/2026	JMONDANARO	$900.00	($317.25)	$582.75
11-402-100-610-005-005	ATHLETIC SUPPLIES- EMS	ems track meet	000206	04/01/2026	JMONDANARO	$10,238.98	$210.00	$10,448.98
11-999-999-999-999-999	NET PAY ADJUSTMENT	net pay	000235	04/01/2026	JMONDANARO	$0.00	$3,106.60	$3,106.60
		net pay	000236	04/01/2026	JMONDANARO	$3,106.60	$1,553.30	$4,659.90
			Total For Account # 11-999-999-999-999-999				**$4,659.90**	
20-062-100-610-000-250	LAKE HOPATCONG FOUND.	lake hopatcong donation	000212	04/01/2026	JMONDANARO	$115.02	$1,000.00	$1,115.02
20-079-100-610-000-007	RHS STEM MINI GRANT	mini stem	000205	04/01/2026	JMONDANARO	$0.00	$500.00	$500.00
20-232-100-101-000-099	TITLE I SALARIES	esea w c/o	000203	04/01/2026	JMONDANARO	$132,031.00	$10,363.00	$142,394.00
20-241-200-600-000-099	TITLE III SUPPLIES & MAT	esea w c/o	000203	04/01/2026	JMONDANARO	$3,139.00	$1,334.00	$4,473.00

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
20-271-200-500-000-099	TITLE IIA OTHR PURCH SVC	esea w c/o	000203	04/01/2026	JMONDANARO	$48,451.00	$14,218.00	$62,669.00
20-281-100-500-000-099	TITLE IV	esea w c/o	000203	04/01/2026	JMONDANARO	$9,101.00	$4,506.00	$13,607.00
		title IV update	000207	04/01/2026	JMONDANARO	$13,607.00	($13,607.00)	$0.00
			Total For Account #	**20-281-100-500-000-099**			**($9,101.00)**	
20-281-100-600-000-099	TITLE IV SUPPLIES	title IV update	000207	04/01/2026	JMONDANARO	$0.00	$13,202.00	$13,202.00
20-281-200-600-NP0-099	SUPPLIES AND MATERIALS	title IV update	000207	04/01/2026	JMONDANARO	$899.00	$405.00	$1,304.00
20-492-200-420-000-000	SDA EMERGENT NEEDS/CAP.	sda grant	000204	04/01/2026	JMONDANARO	$0.00	$5,916.00	$5,916.00
		hvac rhs	000210	04/01/2026	JMONDANARO	$5,916.00	$21,500.00	$27,416.00
			Total For Account #	**20-492-200-420-000-000**			**$27,416.00**	
20-492-200-600-000-000	SDA EMERGENT NEEDS/CAP.	SDA EMERGENT NEEDS	000202	04/01/2026	JMONDANARO	$0.00	$155,188.09	$155,188.09
		sda grant	000204	04/01/2026	JMONDANARO	$155,188.09	($5,916.00)	$149,272.09
		hvac rhs	000210	04/01/2026	JMONDANARO	$149,272.09	($21,500.00)	$127,772.09
			Total For Account #	**20-492-200-600-000-000**			**$127,772.09**	
20-492-400-732-000-000	SDA EMERGENT NEEDS/CAP.	sda emergent needs	000201	04/01/2026	JMONDANARO	$0.00	$155,188.09	$155,188.09
		SDA EMERGENT NEEDS	000202	04/01/2026	JMONDANARO	$155,188.09	($155,188.09)	$0.00
			Total For Account #	**20-492-400-732-000-000**			**$0.00**	
20-511-100-610-003-099	NP SECURITY ST TERESE	increase st. t sec	000211	04/01/2026	JMONDANARO	$36,745.00	($10,833.44)	$25,911.56
20-511-200-500-003-099	NP SECURITY ST. THERESE	increase st. t sec	000211	04/01/2026	JMONDANARO	$0.00	$12,833.44	$12,833.44
95-250-000-000-000-001	CAR DETAILING FUNDRAISER	adj trans prog	000208	04/01/2026	JMONDANARO	$178.35	$48.55	$226.90
95-250-000-000-000-003	DOG BISCUIT FUNDRAISER	adj trans prog	000208	04/01/2026	JMONDANARO	$165.00	($75.00)	$90.00
						Total Current Appr.		***$193,742.54***

Roxbury Public Schools
Expense Account Adjustment Analysis By Account#
Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
		YTD Disbursement Adjustments						
11-000-291-290-000-900	OTHER EMPLOYEE BENEFITS	net pay adj	000005	04/01/2026	JMONDANARO	$157,135.58	$1,553.30	$158,688.88
11-999-999-999-999-999	NET PAY ADJUSTMENT	net pay adj	000005	04/01/2026	JMONDANARO	$1,553.30	($1,553.30)	$0.00
		adj 4/15/2026 net pay	000006	04/01/2026	JMONDANARO	$0.00	$1,553.30	$1,553.30
		net pay adj	000007	04/01/2026	JMONDANARO	$0.00	$1,553.30	$1,553.30
		net pay adj	000008	04/01/2026	JMONDANARO	$1,553.30	$3,106.60	$4,659.90
		Total For Account # 11-999-999-999-999-999					**$4,659.90**	
					Total Disbursement			***$6,213.20***

POLICY

SECTION: BYLAWS
#: P 0162.01
LEGAL NOTICES (M)

0162.01 LEGAL NOTICES (M)

Whenever the Board of Education is required by law or by order or rule of any court to publish or advertise a legal notice, the Board shall publish or advertise the legal notice on the Board's official internet website in accordance with the provisions of N.J.S.A. 35:3-1 et seq.

For the purpose of this Policy, "legal notice" means any resolution, official proclamation, notice, or advertisement of any sort, kind, or character, including proposals for bids on public work and otherwise, required by law or by the order or rule of any court to be published by the Board.

For the purpose of this Policy, "online news publication" means a news publication in electronic format that contains news on matters of public concern and has published news predominantly in the English language at least once per week for at least one year continuously.

The Board's official internet website shall be accessible and available to the public free of charge. A direct hyperlink to legal notices published on the Board's official internet website shall be conspicuously placed on the Board's website's homepage. The Board shall submit the hyperlink to the New Jersey Secretary of State and provide any updates thereto prior to effectuation in accordance with the provisions of N.J.S.A. 35:3-2.b.

The Board shall maintain an internet archive of legal notices that are no longer displayed, which shall be kept for at least one year. The archive shall not be subject to any records retention schedule adopted by the State Records Committee nor to the "Destruction of Public Records Law (1953)," N.J.S.A. 47:3-15 et seq. The Board shall display a legal notice on its legal notices internet webpage for at least one week from the date of initial posting, or other time period as required by law, before transferring the publication to the Board's internet archive. The Board shall initially publish an internet archive no later than July 1, 2026 and shall maintain the archive thereafter in accordance with N.J.S.A. 35:3-2.c.

The Board may, in addition to the publication on its official internet website, publish or advertise a legal notice separately on an eligible online news publication that meets the criteria of N.J.S.A. 35:3-3.b. The Board shall provide a notice in a prominent location on its official internet website if it publishes or advertises its legal notices in an online news publication and shall publish a hyperlink to the online news publication in accordance with the provisions of N.J.S.A. 35:3-2.d.

The Board, whenever required by law or by the order or rule of any court to publish or advertise a legal notice shall publish or advertise the notice in accordance with the applicable law or court order

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POLICY

SECTION: BYLAWS
#: P 0162.01
LEGAL NOTICES (M)

or rule. The Board shall be deemed to satisfy their legal obligations to provide a legal notice upon publication of the notice as required pursuant to N.J.S.A. 35:3-1 et seq.

Legal notices published on the Board's internet website or the internet website of an online news publication in accordance with N.J.S.A. 35:3-1 et seq. shall not be deemed defective if at least one of the following circumstances exist:

1. **There is an error in the content or form of the legal notice published or advertised on the Board's internet website or online news publication due to a clerical, administrative, or any other error outside of the control of the Board whenever required by law or court order or rule to publish the legal notice;**

2. **There is a temporary outage, technical malfunction, disruption, or service interruption preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication;**

3. **The operator of the Board's internet website or the online news publication imposes standard restrictions that prevent access to the website or online news publication;**

4. **The Board's internet website or the online news publication is subject to a cyberattack or cybersecurity incident, including, but not limited to, ransomware or a data breach, causing the failure to timely or accurately publish the legal notice; or**

5. **Any other circumstances preventing the publishing, posting, or display of a legal notice on the Board's internet website or online news publication that are outside of the control of the Board whenever required by law or court order or rule to publish the legal notice.**

Starting on January 1, 2026 and at least twice per month through December 31, 2026, the Board whenever required by law or court order to rule to publish the legal notice shall provide an advertisement in an online news publication meeting the eligibility criteria at N.J.S.A. 35:3-3. that:

1. **States that the complete text of each legal notice may be obtained or viewed by the public on the official internet website of the Board; and**

2. **Provides the hyperlink to the Secretary of State's legal notices hyperlink internet webpage established pursuant to N.J.S.A. 35:3-2.b.**

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LEGAL NOTICES (M)

N.J.S.A. 35:3-1 et seq.

Adopted: TBD

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POLICY

SECTION: BYLAWS
#: P 0162
NOTICE OF BOARD MEETINGS

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Adequate Notice

The Board Secretary shall provide **adequate notice, which means** written advance notice of at least forty-eight hours, giving the time, date, location and, to the extent known, the agenda of any regular, special, or rescheduled meeting, which notice shall accurately state whether formal action may or may not be taken and which shall be prominently posted in at least one public place reserved for such or similar announcements~~; mailed, telephoned, telegrammed, or hand delivered to at least two newspapers which newspapers shall be designated by the public body to receive such notices because they have the greatest likelihood of informing the public within the area of jurisdiction of the public body of such meetings, one of which shall be the official newspaper, where any such has been designated by the public body or if the public body has failed to so designate, where any has been designated by the governing body of the political subdivision whose geographic boundaries are coextensive with that of the public body;~~ and filed with the clerk of the municipality when the public body's geographic boundaries are coextensive with that of a single municipality, with the clerk of the county when the public body's geographic boundaries are coextensive with that of a single county, and with the Secretary of State if the public body has Statewide jurisdiction. Where annual notice or revisions thereof in compliance with N.J.S.A. 10:4-**1**~~6~~ et seq., the Open Public Meetings Act, set forth the location of any meeting, no further notice shall be required for such meeting. **The Board Secretary shall publish or advertise the legal notice of the meeting on the Board's official internet website conspicuously placed on the website's homepage in accordance with the provisions of N.J.S.A. 35:3-1 et seq. and Bylaw 0162.01.**

In accordance with N.J.S.A. 10:4-9**.**, upon the affirmative vote of three-quarters of the members present, the Board may hold a meeting notwithstanding the failure to provide adequate notice if:

1. Such meeting is required in order to deal with matters of such urgency and importance that a delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest; and

2. The meeting is limited to discussion of and acting with respect to such matters of urgency and importance; and

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POLICY

SECTION: BYLAWS
#: P 0162
NOTICE OF BOARD MEETINGS

3. Notice of such meeting is provided as soon as possible following the calling of such meeting by posting written notice of the same in the public place described in N.J.S.A. 10:4--8.d., and also by notifying the two newspapers described in N.J.S.A. 10:4--8.d. by telephone, telegram, or by delivering a written notice of same to such newspapers; and

4. Either the public body could not reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided or although the public body could reasonably have foreseen the need for such meeting at a time when adequate notice could have been provided, it nevertheless failed to do so.

Personal Notice of Meeting

In accordance with the provisions of N.J.S.A. 10:4-12.b.(8), the Board may exclude the public from that portion of a meeting at which the Board discusses any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion, or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the Board, unless all the individual employees or appointees whose rights could be adversely affected request in writing that the matter or matters be discussed at a public meeting.

The Board will provide notice to the affected person that will include the date and time of the closed session meeting, the subject or subjects scheduled for discussion at the closed session meeting, and the right of the affected person to request that the discussions be conducted at a public meeting. Such notice will be given no less than forty-eight hours in advance of the closed session meeting.

A written request for public discussion must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

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POLICY

SECTION: BYLAWS
#: P 0162
NOTICE OF BOARD MEETINGS

Nothing in this Bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a student.

N.J.S.A. 10:4-**1**~~6~~ et seq.~~; 10:4-8; 10:4-9~~
N.J.S.A. 18A:6-11**.**; 18A:10-6**.**
N.J.S.A. 35:3-1 et seq.
N.J.A.C. 6A:32-3.1

Adopted: 14 October 2013
Revised: 16 March 2020
Revised: 13 February 2023
Revised: TBD

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POLICY

SECTION: ADMINISTRATION
#: P 1230
SUPERINTENDENT'S DUTIES (M)

1230 SUPERINTENDENT'S DUTIES (M)

Function

The Superintendent shall serve as Chief Executive and Administrative Officer of the **school** district by implementing policies established by the Board of Education and by discharging the duties imposed on **their** ~~his/her~~ office by law.

Authority

The Superintendent shall be the Chief School Administrator of the school district and **principal** ~~principle~~ advisor to the Board. **The Superintendent** ~~He/She~~ may delegate to an appropriate school official any duty not reserved to the Superintendent by law~~, but may not delegate the responsibility for duties mandated by law~~.

Work Relationships

The Superintendent shall report directly to the Board and shall directly or indirectly supervise all persons employed by the Board.

Duties and Responsibilities

A. In the discharge of **their** ~~his/her~~ responsibility as **principal** ~~principle~~ advisor to the Board, the Superintendent shall:

1. Ensure all aspects of **school** district operation**s** comply with Board policy **and regulation**, **Federal and** State law**,** and **school** district contracts;
2. Report to the Board on the needs of the **school** district;
3. Advise the Board of any **revisions** ~~changes~~ or additions that should be made to its policies **and regulations**;
4. Provide the Board with ~~such~~ information as may be needed to ensure ~~the making of~~ informed decisions **are made by the Board**; and
5. Perform other duties as may be assigned by the Board.

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POLICY

SECTION: ADMINISTRATION
#: P 1230
SUPERINTENDENT'S DUTIES (M)

B. In the discharge of **their** ~~his/her~~ responsibility for the implementation of the operational action plan of the **school** district, the Superintendent shall:

1. Prepare, promulgate, and maintain a manual of **Board policies and** ~~administrative~~ regulations;

2. Evaluate the future needs of the **school** district and recommend a **school** district action plan including goals, objectives, and priorities to the Board; **and**

~~3. Maintain written objectives to implement the district action plan adopted by the Board;~~

~~4. Evaluate progress toward the attainment of the district action plan and report thereon to the Board; and~~

3~~5~~. Report to the **United States Department of Education and the New Jersey Department of Education, the New Jersey** Commissioner **of Education,** and the **Executive** County Superintendent **as required** ~~on or before August 1 of each year matters relating to the schools in the manner and form prescribed by the Commissioner~~.

C. In the discharge of **their** ~~his/her~~ responsibility as the administrator of the instructional program, the Superintendent shall:

1. Establish and maintain a written instructional plan for the schools of the **school** district consistent with the educational goals adopted by the Board;

2. Coordinate the proper implementation of the instructional plan as it applies to each school in the **school** district;

3. Evaluate at least annually the effectiveness of the program of studies and recommend ~~such~~ changes and additions ~~as may be required~~ to improve its effectiveness;

4. Evaluate the performance of students in relation to other public school districts, as well as in relation to State and national standards;

5. Report periodically to the Board, as directed by the Board, on the condition of the educational program and facilities in the **school** district; and

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POLICY

SECTION: ADMINISTRATION
#: P 1230
SUPERINTENDENT'S DUTIES (M)

6. Keep informed regarding current research in the field of education and inform the Board as appropriate.

D. In the discharge of **their** ~~his/her~~ responsibility for the direction and welfare of students, the Superintendent shall:

1. Strive to motivate students to achieve their individual best;

2. Create a climate of respect for authority and discipline in each of the schools of the **school** district; **and**

~~3. Report to the Board at its next meeting the suspension of a student; and~~

3~~4~~. Recommend any changes in the program of student management and support ~~as necessary~~ to respond to **school** district needs.

E. In the discharge of **their** ~~his/her~~ responsibility for the supervision of **school** district employees, the Superintendent shall:

1. Recommend to the Board all properly certified candidates for employment, assignment, or transfer;

2. Assign staff ~~so as~~ to achieve maximum effectiveness in the attainment of educational goals;

3. Train staff ~~as necessary~~ to implement approved changes in the curriculum or instructional methods of the **school** district;

4. Evaluate the effectiveness of staff ~~members~~ in the performance of their assigned tasks;

5. Recommend changes in staffing patterns based on the evaluation of staff and program effectiveness; and

6. Discipline staff ~~as required~~ and report to the Board ~~forthwith~~ any suspension of a ~~teaching~~ staff member.

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SECTION: ADMINISTRATION
#: P 1230
SUPERINTENDENT'S DUTIES (M)

F. In the discharge of **their** ~~his/her~~ responsibility for the maintenance of the **school buildings and grounds** ~~physical plant~~, the Superintendent shall:

1. Strive to make efficient use of **school** district resources in the daily operations of the schools;

2. Assign support staff ~~so as~~ to achieve maximum effectiveness from the **school buildings and grounds** ~~facilities~~ of the **school** district;

3. Train support staff ~~as necessary~~ to maintain the **school buildings and grounds** ~~facilities~~ and to avoid safety and environmental hazards; and

4. Evaluate the effectiveness of the **school** district**'s school buildings and grounds** ~~facilities~~ in housing the instructional program and recommend to the Board ~~such~~ changes and improvements ~~as may be required~~.

G. In the discharge of **their** ~~his/her~~ responsibility for the management of the **school** district business affairs, the Superintendent shall:

1. Supervise the preparation of the annual budget and recommend its adoption to the Board;

2. Implement the budget adopted by the Board;

3. Establish sufficient fiscal controls to ensure that **school** district funds are expended wisely and efficiently; and

4. Report to the Board at its next meeting any expenditure in excess of a budgeted line item.

H. In the discharge of **their** ~~his/her~~ responsibility as liaison officer to the public, the Superintendent shall:

1. Strive to interpret the needs of the school **district** to the public and the concerns of the public to the Board;

2. As appropriate, involve members of the public in the review of **school** district needs, community needs, and the operation of the school **district's** programs;

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3. Keep the public informed about the accomplishments and challenges of the school district;

4. Cooperate with ~~the~~ news media; and

5. Work effectively with municipal government officials and public agencies concerned with the welfare of students.

Evaluation Criteria

The Superintendent will be evaluated in accordance with Policy ~~No.~~ 1240 and **the Board-approved** ~~this~~ job description.

N.J.S.A. 18A:7A-11.; 18A:17-17.; 18A:17-18.; 18A:17-20.; 18A:17-21.;
18A:22-8.1.; 18A:27-4.1.; 18A:37-4.
N.J.A.C. 6A:8-3.1; 6A:32-4.1~~; 6A:32-12.2~~

Adopted: 14 October 2013
Revised: **TBD**

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POLICY

SECTION: ADMINISTRATION
#: P 1643
FAMILY LEAVE (M)

1643 FAMILY LEAVE (M)

The Board of Education will provide family leave to staff members in accordance with the New Jersey Family Leave Act (NJFLA) and the Federal Family and Medical Leave Act (FMLA). These laws have similar and different provisions that provide different rights and obligations for a staff member and the Board.

If a staff member is eligible for leave for reasons recognized under both the FMLA and NJFLA, then the time taken shall run concurrently and be applied to both laws. The NJFLA provides twelve weeks leave in a twenty-four month period and the FMLA provides twelve weeks leave in a twelve month period.

A. New Jersey Family Leave Act

1. Definitions Relative to New Jersey Family Leave Act

"Base Hours" means the hours of work for which a staff member receives compensation. Base hours shall include overtime hours for which a staff member is paid additional or overtime compensation, and hours for which a staff member receives workers' compensation benefits. Base hours shall also include hours a staff member would have worked except for having been in military service. Base hours do not include hours for when a staff member receives other types of compensation, such as administrative, personal leave, vacation, or sick leave.

"Child" means a biological, adopted, foster child, or resource family child, stepchild, legal ward, or child of a parent, including a child who becomes the child of a parent pursuant to a valid written agreement between the parent and a gestational carrier.

"Eligible employee" means any individual employed by the same employer for **three** ~~twelve~~ months or more, who has worked **250** ~~1,000~~ or more base hours during the preceding twelve month period.

"Employer" includes the State, any political subdivision thereof, and all public offices, agencies, boards, or bodies.

"Family member" means a child, parent, parent-in-law, sibling, grandparent, grandchild, spouse, domestic partner, or one partner in a civil union couple, or any other individual

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related by blood to a staff member, and any other individual that a staff member shows to have a close association with a staff member which is the equivalent of a family relationship.

"Health care provider" means a duly licensed health care provider or other health care provider deemed appropriate by the Director of the Division on Civil Rights in the New Jersey Department of Law and Public Safety.

"Parent" means a person who is the biological parent, adoptive parent, foster parent, resource family parent, step-parent, parent-in-law, or legal guardian, having a "parent-child relationship" with a child as defined by law, or having sole or joint legal or physical custody, care, guardianship, or visitation with a child, or who became the parent of the child pursuant to a valid written agreement between the parent and a gestational carrier.

"Serious health condition" means an illness, injury, impairment, or physical or mental condition which requires:

a. Inpatient care in a hospital, hospice, or residential medical care facility; or

b. Continuing medical treatment or continuing supervision by a health care provider.

As used in the definition of a serious health condition, "continuing medical treatment or continuing supervision by a health care provider" means:

a. A period of incapacity (that is, inability to work, attend school, or perform regular daily activities due to a serious health condition, treatment therefore, and recovery therefrom) of more than three consecutive days, and any subsequent treatment or period of incapacity relating to the same condition, that also involves:

   (1) Treatment two or more times by a health care provider; or

   (2) Treatment by a health care provider on one occasion which results in a regimen of continuing treatment under the supervision of a health care provider;

b. Any period of incapacity due to pregnancy, or for prenatal care;

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c. Any period of incapacity or treatment for such incapacity due to a chronic serious health condition;

d. A period of incapacity, which is permanent or long-term, due to a condition for which treatment may not be effective (such as Alzheimer's disease, a severe stroke, or the terminal stages of a disease) where the individual is under continuing supervision of, but need not be receiving active treatment by, a health care provider; or

e. Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

"Spouse" means a person to whom a staff member is lawfully married as defined by New Jersey law.

"State of emergency" means a natural or man-made disaster or emergency for which a state of emergency has been declared by the President of the United States or the Governor, or for which a state of emergency has been declared by a municipal emergency management coordinator.

2. Reasons for NJFLA Leave

a. A staff member may take NJFLA leave to provide care made necessary by reason of:

(1) The birth of a child of the staff member, including a child born pursuant to a valid written agreement between the staff member and the gestational carrier;

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(2) The placement of a child into foster care with the staff member or in connection with adoption of such child by a staff member;

(3) The serious health condition of a family member of the staff member; or

(4) A state of emergency declared by the Governor of New Jersey, or when indicated to be needed by the Commissioner of Health – New Jersey Department of Health or other public health authority, an epidemic or communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent spread of a communicable disease which:

(a) Requires in-home care or treatment of a child due to the closure of the school or place of care of the child of a staff member, by order of a public official due to the epidemic or other public health emergency;

(b) Prompts the issuance by a public health authority of a determination, including by mandatory quarantine, requiring or imposing responsive or prophylactic measures as a result of illness caused by an epidemic of a communicable disease or known or suspected exposure to the communicable disease because the presence in the community of a family member in need of care by a staff member would jeopardize the health of others; or

(c) Results in the recommendation of a health care provider or public health authority, that a family member in need of care by a staff member voluntarily undergo self-quarantine as a result of suspected exposure to a communicable disease because the presence in the community of that family member in need of care by a staff member, would jeopardize the health of others.

3. Staff Member Eligibility

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a. NJFLA leave may be taken for up to twelve weeks within any twenty-four month period. The NJFLA leave shall be unpaid with benefits subject to contributions required to be made by the staff member.

b. A staff member is eligible for NJFLA leave if a staff member is employed by the same Board for **three** ~~twelve~~ months or more, and has worked **250** ~~1,000~~ or more base hours during the preceding twelve month period.

c. The method to determine the twenty-four month period in which the twelve weeks of NJFLA leave entitlement occurs shall be a "rolling" twenty-four month period measured backward from the date a staff member uses any leave under NJFLA.

d. This Policy shall serve as notice to all staff members of the method chosen in A.3.c. above. This method shall be applied consistently and uniformly to all staff members.

(1) If the Board transitions to another method, the Board is required to give at least sixty days' notice to all staff members and the transition must take place in such a way that staff members retain their full benefit of twelve weeks of NJFLA leave under whichever method affords the greatest benefit to a staff member.

e. The Board shall grant NJFLA leave to more than one staff member from the same family (for example, a husband and a wife, or a brother and a sister) at the same time, provided such staff members are otherwise eligible for NJFLA leave.

f. The fact that a holiday may occur within the week taken by a staff member as NJFLA leave has no effect and the week is counted as a week of NJFLA leave.

(1) However, if a staff member is out on NJFLA leave and the staff member is not regularly scheduled to work for one or more weeks, the weeks the staff member is not regularly scheduled to work do not count against their NJFLA leave entitlement.

4. Types of NJFLA Leave

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a. Staff members are required to provide notice in writing for any NJFLA leave requested. In emergent circumstances, a staff member may provide the Board with oral notice when written notice is impracticable.

(1) Staff members must provide the Board written notice after submitting oral notice in emergent circumstances.

b. Consecutive NJFLA leave is NJFLA leave that is taken without interruption based upon a staff member's regular work schedule and does not include breaks in employment in which a staff member is not regularly scheduled to work.

(1) A staff member must provide the Board with notice of consecutive NJFLA leave no later than thirty days prior to the commencement of consecutive NJFLA leave, except where emergent circumstances warrant shorter notice.

(2) A staff member shall provide the Board with certification pursuant to A.5. below.

c. Intermittent NJFLA leave is NJFLA leave due to a single qualifying reason, taken in separate periods of time, broken up by periods in which the staff member returns to work.

(1) A staff member is entitled to take NJFLA leave intermittently for the birth of a child of the staff member, including a child born pursuant to a valid written agreement between the staff member and a gestational carrier or the placement of a child into foster care with the staff member or in connection with adoption of such child by the staff member.

(a) The staff member shall provide the Board with prior notice of not less than fifteen calendar days before the first day on which NJFLI benefits are paid for the intermittent NJFLA leave, unless an emergency or other unforeseen circumstance precludes prior notice.

(b) The staff member shall make a reasonable effort to schedule the intermittent NJFLA leave so as not to unduly disrupt the operations

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of the Board and, if possible, provide the Board, prior to the commencement of intermittent NJFLA leave, with a regular schedule of the days or days of the week on which the intermittent NJFLA leave will be taken.

(c) A staff member shall provide the Board with certification for intermittent NJFLA leave pursuant to A.5.b. below.

(2) The staff member is entitled to take intermittent NJFLA leave for the serious health condition of a family member of the staff member when medically necessary if:

(a) The total time which the intermittent NJFLA leave is taken does not exceed twelve months if taken in connection with a single serious health condition. If the intermittent NJFLA leave is taken in connection with more than one serious health condition, the intermittent NJFLA leave must be taken within a consecutive twenty-four month period or until such time the twelve week NJFLA leave is exhausted, whichever is shorter;

(b) The staff member provides the Board with prior notice of not less than fifteen calendar days before the first day on which benefits are paid for the intermittent NJFLA leave.

(i) The staff member may provide notice less than fifteen days prior to the intermittent NJFLA leave if an emergency or other unforeseen circumstance precludes prior notice;

(c) The staff member makes a reasonable effort to schedule the intermittent NJFLA leave so as not to unduly disrupt the operations of the school district and, if possible, provide the school district, prior to the commencement of intermittent NJFLA leave, with a regular schedule of the days or days of the week on which the intermittent NJFLA leave will be taken; and

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(d) The staff member provides the Board with a copy of the certification outlined in A.5.c. below.

(3) In the case of NJFLA leave taken due to an epidemic of a communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent spread of the communicable disease, the NJFLA leave may only be taken intermittently if:

(a) The staff member provides the Board with prior notice of the intermittent NJFLA leave as soon as practicable;

(b) The staff member makes a reasonable effort to schedule the NJFLA leave so as not to unduly disrupt the operations of the school district and, if possible, provide the school district prior to the commencement of the intermittent NJFLA leave, with a regular schedule of the day or days of the week on which the intermittent NJFLA leave will be taken; and

(c) A staff member provides the Board with a copy of the certification outlined in A.5.d. below.

(4) Intermittent leave taken on a reduced leave schedule is NJFLA leave due to a single qualifying reason, that is scheduled for fewer than a staff member's usual number of hours worked per workweek, but not for fewer than a staff member's usual number of hours worked per workday and may only be taken to care for the serious health condition of a family member of a staff member when medically necessary, except that:

(a) A staff member shall not be entitled to intermittent NJFLA leave on a reduced leave schedule for a period exceeding twelve consecutive months for any one period of NJFLA leave;

(b) The staff member must provide the Board with prior notice of the intermittent NJFLA leave on a reduced leave schedule as soon as practicable;

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(c) A staff member shall make a reasonable effort to schedule intermittent NJFLA leave on a reduced leave schedule so as not to disrupt unduly the operations of the school district. A staff member shall provide the school district with prior notice of the care, medical treatment, or continuing supervision by a health care provider necessary due to a serious health condition of a family member, in a manner which is reasonable and practicable; and

(d) A staff member must provide the Board with a copy of the certification outlined in A.5.c. below.

d. NJFLA leave taken because of the birth or placement for adoption of a child of the staff member may commence at any time within a year after the date of the foster care placement, birth, or placement for adoption.

e. A staff member shall not, during any period of NJFLA leave, perform services on a full-time basis for any person for whom a staff member did not provide those services immediately prior to commencement of the NJFLA leave.

(1) A staff member on NJFLA leave may not engage in other full-time employment during the term of the NJFLA leave, unless such employment commenced prior to the NJFLA leave and is not otherwise prohibited by law.

(2) During the term of NJFLA leave a staff member may commence part-time employment which shall not exceed half the regularly scheduled hours worked for the Board from whom a staff member requested NJFLA leave. A staff member may continue part-time employment which commenced prior to a staff member's NJFLA leave, at the same number of hours that a staff member was regularly scheduled prior to such NJFLA leave.

(3) The Board may not maintain a policy or practice which prohibits part-time employment during the course of a NJFLA leave.

5. Certification

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a. The Board shall require a staff member who requests NJFLA leave to sign a form of certification established by the Board attesting that such staff member is taking NJFLA leave in accordance with the law.

(1) The Board may not require a staff member to sign or otherwise submit a form of certification attesting to additional facts, including a staff member's eligibility for NJFLA leave.

(2) The Board may subject a staff member to reasonable disciplinary measures, depending on the circumstances, when a staff member intentionally misrepresents the reason that such staff member is taking NJFLA leave.

(3) The form of certification established by the Board shall contain a statement warning a staff member of the consequences of refusing to sign the certification or falsely certifying. Any staff member who refuses to sign the certification established by the Board may be denied the requested NJFLA leave.

(4) The Board requires that any period of NJFLA leave be supported by certification issued by a health care provider.

b. Where the certification, issued by the health care provider, is for the birth of a child of a staff member, including a child born pursuant to a valid written agreement between the staff member and a gestational carrier or the placement of a child into foster care with the staff member or in connection with adoption of such child by the staff member, the certification need only state the date of birth or date of placement, whichever is appropriate.

c. Any period of NJFLA leave for the serious health condition of a family member of a staff member shall be supported by certification provided by a health care provider. The certification shall be sufficient if it states:

(1) The date, if known, on which the serious health condition commenced;

(2) The probable duration of the condition;

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(3) The medical facts within the knowledge of the provider of the certification regarding the condition;

(4) The serious health condition warrants the participation of the staff member in providing health care to the family member, as provided in the "Family Leave Act," P.L. 1989, c.261 (C.34:11B-1 et seq.) and regulations adopted pursuant to the NJFLA;

(5) An estimate of the amount of time the staff member is needed for participation in the care of the family member;

(6) If the NJFLA leave is intermittent, a statement of the medical necessity for the intermittent NJFLA leave and the expected duration of the intermittent NJFLA leave; and

(7) If NJFLA leave is intermittent and for planned medical treatment, the dates of the treatment.

d. In any case in which the Board has reason to doubt the validity of the certification provided pursuant to A.5.c. above, the Board may require, at its own expense, that a staff member obtain an opinion regarding the serious health condition from a second health care provider designated or approved, but not employed on a regular basis, by the Board. If the second opinion differs from the certification provided pursuant to A.5.c. above, the Board may require, at its own expense, that a staff member obtain the opinion of a third health care provider designated or approved jointly by the Board and a staff member concerning the serious health condition. The opinion of the third health care provider shall be considered to be final and shall be binding on the Board and a staff member.

e. Where the certification is for an epidemic of a communicable disease, a known or suspected exposure to the communicable disease, or efforts to prevent the spread of the communicable disease, the certification shall be sufficient if it includes:

(1) For NJFLA leave taken to provide in-home care or treatment of a child due to the closure of the school or place of care of the child of a staff member, by order of a public official due to the epidemic or other public health

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emergency, the date on which the closure of the school or place of care of the child of a staff member commenced and the reason for such closure;

(2) For NJFLA leave taken due to a public health authority's issuance of a determination requiring or imposing responsive or prophylactic measures as a result of illness caused by an epidemic of a communicable disease or known or suspected exposure to the communicable disease because the presence in the community of a family member in need of care by a staff member would jeopardize the health of others, the date of issuance of the determination, and the probable duration of the determination; or

(3) For NJFLA leave taken because a health care provider or public health authority recommends that a family member in need of care by a staff member voluntarily undergo self-quarantine as a result of suspected exposure to a communicable disease because the presence in the community of that family member in need of care by a staff member would jeopardize the health of others, the date of the recommendation, the probable duration of the condition, and the medical or other facts within the health care provider or public health authority's knowledge regarding the condition.

f. The Board shall not use the certification requirements as outlined in A.5. to intimidate, harass, or otherwise discourage a staff member from requesting or taking NJFLA leave or asserting any of a staff member's rights to NJFLA leave.

6. Denial or Exemption of NJFLA Leave

a. Denial of NJFLA Leave

(1) The Board may deny NJFLA leave to a staff member if:

(a) A staff member is a salaried staff member who is among the highest paid 5% of the Board's staff members or the seven highest paid staff members of the Board, whichever is greater;

(b) The denial is necessary to prevent substantial and grievous economic injury to the Board's operations; and

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(c) The Board notifies a staff member of its intent to deny the NJFLA leave at the time the Board determines that the denial is necessary.

(2) The provisions of A.6.a.(1) above shall not apply when, in the event of a state of emergency declared by the Governor of New Jersey or when indicated to be needed by the Commissioner of Health – New Jersey Department of Health or other public health authority, the NJFLA leave is for an epidemic of a communicable disease, a known or suspected exposure to a communicable disease, or efforts to prevent spread of a communicable disease.

(3) In any case in which NJFLA leave has already commenced at the time of the notification pursuant to A.6.a.(1)(c) above, a staff member shall return to work within ten working days of the date of notification.

7. Reinstatement from NJFLA Leave

a. Upon the expiration of a NJFLA leave, a staff member shall be restored to the position such staff member held immediately prior to the commencement of the NJFLA leave. If such position has been filled, the Board shall reinstate such staff member to an equivalent position of like seniority, status, employment benefits, pay, and other terms and conditions of employment.

b. If, during NJFLA leave, the Board experiences a reduction in force or layoff and a staff member would have lost their position had a staff member not been on NJFLA leave, as a result of the reduction in force or pursuant to the good faith operation of a bona fide layoff and recall system including a system under a collective bargaining agreement where applicable, a staff member shall not be entitled to reinstatement to the former or an equivalent position. A staff member shall retain all rights under any applicable layoff and recall system, including a system under a collective bargaining agreement, as if a staff member had not taken the NJFLA leave.

8. Notice to Staff Members

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a. The Board shall display the official Family Leave Act poster of the Division on Civil Rights in the New Jersey Department of Law and Public Safety (Division) in accordance with N.J.A.C. 13:8-2.2. The poster is available for printing from the Division's website.

b. Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights pursuant to N.J.A.C. 13:14-1.14.

9. Local Board of Education Practices

a. Accrued Paid NJFLA Leave

(1) Whether a staff member is required to use any other accrued leave time concurrent with NJFLA leave time will depend upon either the school district's practice or a provision in a collective bargaining agreement, if applicable.

(a) Sick leave may only be used concurrently with the NJFLA leave in accordance with the provisions of N.J.S.A. 18A:30-1 and N.J.S.A. 34:11B-3.

b. Multiple Leaves of Absence

(1) Where a Board maintains leaves of absence which provide benefits, other than health benefits, that differ depending upon the type of leave taken, the Board shall provide those benefits to a staff member on NJFLA leave in the same manner as it provides benefits to staff members who are granted other leaves of absence which most closely resemble NJFLA leave.

10. New Jersey Family Leave Insurance Program (NJFLI)

a. Board of Education staff members are eligible to apply for benefits under the NJFLI Program administered by the State of New Jersey Department of Labor and Workforce Development.

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b. All applications for benefits under the NJFLI Program must be filed directly with the State of New Jersey Department of Labor and Workforce Development. The eligibility requirements, wage requirements, benefit duration and amounts, and benefit limitations shall be in accordance with the provisions of the NJFLI Program as administered by the State of New Jersey Department of Labor and Workforce Development. A formal appeal may be submitted to the State of New Jersey Department of Labor and Workforce Development if an employee or the Board disagrees with a determination on a claim.

c. The NJFLI Program provides eligible individuals a monetary benefit and not a leave benefit. The school district administrative and related staff will comply with the State of New Jersey Department of Labor and Workforce Development requests for information in accordance with the provisions of N.J.A.C. 12:21-3.9.

d. A printed notification of staff members' rights relative to the receipt of benefits under the NJFLI Program will be posted in each of the school district worksites and in a place or places accessible to all employees at the worksite.

e. Each staff member shall receive a copy of this notification in writing at the time of the staff member's hiring, whenever the staff member provides written notice to the Superintendent of their intention to apply for benefits under the NJFLI Program, or at any time upon the first request of the staff member.

(1) The written notification may be transmitted to the staff member in electronic form.

(2) Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights under the NJFLI Program.

B. Federal Family and Medical Leave Act

1. Definitions Relative to Federal Family and Medical Leave Act

"Covered Employer" means any public or private elementary or secondary school(s) regardless of the number of employees employed.

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"Employee" means a staff member eligible for family and medical leave in accordance with the Federal Family and Medical Leave Act (FMLA).

"Hours of Service" means hours actually worked by the employee. It does not mean hours paid. Thus, non-working time – such as vacations, holidays, furloughs, sick leave, or other time-off (paid or otherwise) – does not count for purposes of calculating FMLA eligibility for the employee.

"Parent" means a biological, adoptive, step, or foster father or mother, or any other individual who stood in loco parentis to a staff member when a staff member has a son or daughter as defined below. This term does not include parents "in law."

"Serious health condition" means an illness, injury, impairment, or physical or mental condition that involves inpatient care in a hospital, hospice, or residential medical facility or continuing treatment by a health care provider. "Serious health condition" may include treatment of substance abuse pursuant to 29 CFR §825.119.

"Son" or "daughter" means a biological, adopted, or foster child, stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age eighteen or age eighteen or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence.

"Spouse" means a husband or wife. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage as defined or recognized under State law in the State in which the marriage was entered into or, in the case of a marriage entered into outside of any State, if the marriage is valid in the place where entered into and could have been entered into in at least one State. This definition includes an individual in a same-sex marriage or common law marriage.

"Week" or "Workweek" means the number of days a staff member normally works each calendar week.

2. Qualifying Reasons for FMLA Leave

a. A staff member may take FMLA leave to provide care made necessary:

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(1) For the birth of a son or daughter of a staff member and in order to care for such son or daughter;

(2) For the placement of a son or daughter with a staff member for adoption or foster care;

(3) In order to care for the spouse, son, daughter, or parent of a staff member if such spouse, son, daughter, or parent has a serious health condition;

(4) For a serious health condition that makes a staff member unable to perform the functions of the position of such staff member.

b. FMLA leave taken in relation to military service shall be in accordance with 29 CFR §825.112.

c. Entitlement to FMLA leave taken for the birth of a son or daughter or placement of a son or daughter with a staff member for adoption or foster care shall expire at the end of the twelve month period beginning on the date of such birth or placement.

3. Staff Member Eligibility

a. A staff member is eligible for up to twelve weeks of FMLA leave in a twelve month period.

b. A staff member shall become eligible for FMLA leave after the staff member has been employed at least twelve months by the Board and employed for at least 1,250 hours of service during the twelve month period immediately preceding the commencement of the FMLA leave.

(1) The twelve months a staff member must have been employed need not be consecutive months pursuant to 29 CFR §825.110(b).

(2) The minimum 1,250 hours of service shall be determined according to the principles established under the Fair Labor Standards Act (FLSA) for determining compensable hours of work pursuant to 29 CFR §785.

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(3) The Board shall not provide pay for FMLA leave.

c. The method to determine the twelve month period in which the twelve weeks of FMLA leave entitlement occurs will be a "rolling" twelve month period measured backward from the date a staff member uses any FMLA leave.

d. Pursuant to 29 CFR §825.201, a husband and wife both employed by the Board are limited to a combined total of twelve weeks of FMLA leave during the twelve month period if the FMLA leave is taken for the birth of a son or daughter of a staff member or to care for such son or daughter after birth; for placement of a son or daughter with a staff member for adoption or foster care or in order to care for the son or daughter after placement; or to care for a staff member's parent with a serious health condition.

4. Types of FMLA leave

a. Continuous FMLA leave is taken by staff members for a continuous period of time. Such FMLA leave is not broken up by a period of work and is continuous when a staff member is absent for three consecutive working days or more. Continuous FMLA leave may be taken for any qualifying reason.

b. Intermittent FMLA leave is FMLA leave taken in separate blocks of time due to a single qualifying reason. A reduced FMLA leave schedule is a FMLA leave schedule that reduces a staff member's usual number of working hours per workweek, or hours per workday. A reduced FMLA leave schedule is a change in a staff member's schedule for a period of time, normally from full-time to part-time.

(1) Intermittent or reduced FMLA leave may be taken for the following qualifying reasons:

(a) For the serious health condition of the staff member or to care for a parent, son, or daughter with a serious health condition.

(i) For intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule taken for the reason outlined in

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B.4.b.(1)(a) above there must be a medical need for FMLA leave and it must be that such medical need can be best accommodated through an intermittent or reduced FMLA leave schedule.

(ii) The treatment regimen and other information described in the certification of a serious health condition and in the certification of a serious injury or illness, shall address the medical necessity of intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule.

(iii) Intermittent FMLA leave may be taken for a serious health condition of a parent, son, or daughter, for a staff member's own serious health condition, which requires treatment by a health care provider periodically, rather than for one continuous period of time, and may include FMLA leave of periods from an hour or more to several weeks.

(b) For planned and/or unanticipated medical treatment of a serious health condition when medically necessary.

(c) To provide care or psychological comfort to a covered family member with a serious health condition when medically necessary.

(d) For absences where a staff member or family member is incapacitated or unable to perform the essential functions of the position because of a chronic serious health condition even if he or she does not receive treatment by a health care provider.

(e) For FMLA leave taken after the birth of a healthy child or placement of a healthy child for adoption or foster care, only if the Board agrees.

(i) The Board's agreement is not required; however, for FMLA leave during which the mother has a serious health condition

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in connection with the birth of her child or if the newborn child has a serious health condition.

(2) If a staff member needs FMLA leave intermittently or on a reduced FMLA leave schedule for planned medical treatment, then a staff member must make a reasonable effort to schedule the treatment so as not to disrupt unduly the Board's operations.

(3) When a staff member takes FMLA leave on an intermittent or reduced FMLA leave schedule basis, the Board must account for the FMLA leave using an increment no greater than the shortest period of time that the Board uses to account for use of other forms of leave provided that it is not greater than one hour and provided further that a staff member's FMLA leave entitlement may not be reduced by more than the amount of FMLA leave actually taken.

(a) If the Board accounts for use of leave in varying increments at different times of the day or shift, the Board may not account for FMLA leave in a larger increment than the shortest period used to account for other leave during the period in which the FMLA leave is taken.

(b) If the Board accounts for other forms of leave use in increments greater than one hour, the Board must account for FMLA leave use in increments no greater than one hour.

5. Staff Member Notice Requirements

a. A staff member eligible for FMLA leave must give at least a thirty day written advance notice to the Superintendent or designee if the need for the FMLA leave is foreseeable based on an expected birth, placement for adoption or foster care, or planned medical treatment for a serious health condition of a staff member or a family member.

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(1) If thirty days is not practical, a staff member must provide notice "as soon as practicable" which means as soon as both possible and practical, taking into account all the facts and circumstances in the individual case.

(2) Where it is not possible to give as much as thirty days' notice, "as soon as practical" ordinarily would mean at least verbal notification to the Superintendent or designee within one or two business days or when the need for FMLA leave becomes known to a staff member.

(3) The written notice shall include the reasons for the FMLA leave, the anticipated duration of the FMLA leave, and the anticipated start of the FMLA leave.

(4) When planning medical treatment, a staff member must consult with the Superintendent or designee and make a reasonable effort to schedule the FMLA leave so as not to unduly disrupt the educational program, subject to the approval of the health care provider.

(a) Staff members are ordinarily expected to consult with the Superintendent or designee prior to scheduling of treatment that would require FMLA leave for a schedule that best suits the needs of the Board and a staff member.

(5) Intermittent FMLA leave or FMLA leave on a reduced FMLA leave schedule must be medically necessary due to a serious health condition or a serious injury or illness. A staff member shall advise the Board of the reasons why the intermittent/reduced FMLA leave schedule is necessary and of the schedule for treatment, if applicable.

(a) A staff member and the Board shall attempt to work out a schedule for such FMLA leave that meets a staff member's needs without unduly disrupting the Board's operations, subject to the approval of the health care provider.

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(6) Where a staff member does not comply with the Board's usual notice and procedural requirements, and no unusual circumstances justify the failure to comply, FMLA-protected leave may be delayed or denied.

b. When the approximate timing of the need for FMLA leave is not foreseeable, a staff member should give notice to the Superintendent or designee for FMLA leave as soon as practicable under the facts and circumstances of the particular case.

(1) It is expected a staff member will give notice to the Superintendent or designee within no more than one or two business days of learning of the need for FMLA leave, except in extraordinary circumstances where such notice is not foreseeable.

(2) A staff member should provide notice to the Board either in person, by telephone, telegraph, fax machine, email, or other electronic means.

6. Outside Employment During FMLA Leave

a. A staff member during any period of FMLA leave is prohibited from performing any services on a full-time basis for any person for whom a staff member did not provide services immediately prior to commencement of the FMLA leave.

(1) A staff member using FMLA leave may commence part-time employment that shall not exceed half the regularly scheduled hours worked for the Board.

(2) A staff member may continue the part-time employment that commenced prior to the FMLA leave at the same number of hours that a staff member was regularly scheduled prior to such FMLA leave.

7. "Instructional Employees" Exceptions for FMLA Leave

a. "Instructional Employees" are those staff members whose principal function is to teach and instruct students in class, a small group, or in an individual setting. This term includes teachers, athletic coaches, driving instructors, and special education assistants, such as signers for the hearing impaired.

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(1) Teacher assistants or aides who do not have as their principal job actual teaching or instructing, guidance counselors, child study team members, curriculum specialists, cafeteria workers, maintenance workers, and/or bus drivers are not considered instructional staff members for the purposes of this Policy.

(2) For purposes of this Policy "Instructional Employees" shall be referred to as "Instructional Staff Members".

b. "Semester" means the school semester that typically ends near the end of the calendar year and the end of the spring each school year. The Board can have no more than two semesters in a school year.

c. FMLA leave taken at the end of the school year and continues into the beginning of the next school year is considered consecutive FMLA leave.

d. Eligible instructional staff members that need intermittent or reduced FMLA leave to care for a family member or for a staff member's own serious health condition which is foreseeable based on planned medical treatment and would be on FMLA leave more than twenty percent of the total number of working days over the period the FMLA leave would extend, the Board may:

(1) Require a staff member to take the FMLA leave for a period or periods of a particular duration, not greater than the duration of the planned treatment; or

(2) Transfer a staff member temporarily to an available alternative position for which a staff member is qualified, which has equivalent pay and benefits and which better accommodates recurring periods of FMLA leave than does a staff member's regular position.

e. If the instructional staff member does not give the required notice for FMLA leave that is foreseeable and desires the FMLA leave to be taken intermittently or on a reduced FMLA leave schedule, the Board may require a staff member to take FMLA leave of a particular duration, or to transfer temporarily to an alternative

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position. Alternatively, the Board may require a staff member to delay taking the FMLA leave until the notice provision is met.

f. If an instructional staff member begins FMLA leave more than five weeks before the end of the school year, the Board may require a staff member to continue taking FMLA leave until the end of the semester if:

(1) The FMLA leave will last three weeks; and

(2) A staff member would return to work during the three-week period before the end of the semester.

g. If an instructional staff member begins FMLA leave for a purpose other than a staff member's own serious health condition during the five week period before the end of the semester, the Board may require a staff member to continue taking FMLA leave until the end of the semester if:

(1) The FMLA leave will last more than two weeks; and

(2) The staff member would return to work during the two week period before the end of the semester.

h. If an instructional staff member begins FMLA leave for a purpose other than a staff member's own serious health condition during the three week period before the end of a semester, the Board may require a staff member to continue taking FMLA leave until the end of the semester if the FMLA leave will last more than five working days.

i. An example of FMLA leave falling within the situations outlined in B.7.f., B.7.g., and B.7.h. above:

(1) If a staff member plans two weeks of FMLA leave to care for a family member which will begin three weeks before the end of the term, the Board could require a staff member to stay out on FMLA leave until the end of the term.

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j. In the case of a staff member who is required to take FMLA leave until the end of an academic term, only the period of FMLA leave until a staff member is ready and able to return to work shall be charged against a staff member's FMLA leave entitlement.

k. The Board may require a staff member to stay on FMLA leave until the end of the school term. Any additional leave required by the Board to the end of the school term is not counted as FMLA leave; however:

(1) The Board shall be required to maintain a staff member's group health insurance; and

(2) The Board shall be required to restore a staff member to the same or equivalent job including other benefits at the conclusion of the leave.

8. FMLA Leave Related to Military Service

a. Definitions for FMLA related to military service shall be in accordance with 29 CFR §§825.122; .126; .127; and .310.

b. The foreign deployment of the staff member's spouse, child, or parent in accordance with 29 CFR §§825.122 and .126:

(1) The district must grant an eligible staff member up to twelve work weeks of unpaid, job-protected FMLA leave during any twelve month period for qualifying exigencies that arise when the staff member's spouse, child, or parent is on covered active duty, or has been notified of an impending call or order to covered active duty.

c. Military caregiver FMLA leave provides care for a covered servicemember with a serious injury or illness in accordance with 29 CFR §§825.122 and .127:

(1) The district must grant up to a total of twenty-six workweeks of unpaid, job-protected FMLA leave during a "single twelve month period" to care for a covered servicemember with a serious injury or illness.

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9. Verification

a. The Board shall require that a staff member's FMLA leave to care for a staff member's covered family member with a serious health condition, or due to a staff member's own serious health condition that makes a staff member unable to perform one or more of the essential functions of a staff member's position, be supported by a certification issued by the health care provider of a staff member or a staff member's family member.

(1) The Board must give written notice of a requirement for certification each time a certification is required. The Board's oral request to a staff member to furnish any subsequent certification is sufficient.

b. The Board shall require a staff member furnish certification at the time a staff member gives notice of the need for FMLA leave or within five business days thereafter, or, in the case of unforeseen FMLA leave, within five business days after the FMLA leave commences.

(1) The Board may request certification at some later date if the Board later has reason to question the appropriateness of the FMLA leave or its duration.

(2) A staff member must provide the requested certification to the Board within fifteen calendar days after the Board's request, unless it is not practicable under the particular circumstances to do so despite a staff member's diligent, good faith efforts or the Board provides more than fifteen calendar days to return the requested certification.

c. When FMLA leave is taken because of a staff member's own serious health condition, or the serious health condition of a family member, the Board shall require a staff member to obtain a medical certification from a health care provider that sets forth the following information:

(1) The name, address, telephone number, and fax number of the health care provider and type of medical practice/specialization;

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(2) The approximate date on which the serious health condition commenced, and its probable duration;

(3) A statement or description of appropriate medical facts regarding the patient's health condition for which FMLA leave is requested. The medical facts must be sufficient to support the need for FMLA leave.

(a) Such medical facts may include information on symptoms, diagnosis, hospitalization, doctor visits, whether medication has been prescribed, any referrals for evaluation or treatment (physical therapy, for example), or any other regimen of continuing treatment;

(4) If a staff member is the patient, information sufficient to establish that a staff member cannot perform the essential functions of a staff member's job as well as the nature of any other work restrictions, and the likely duration of such inability;

(5) If the patient is a covered family member with a serious health condition, information sufficient to establish that the family member is in need of care, and an estimate of the frequency and duration of the FMLA leave required to care for the family member;

(6) If a staff member requests FMLA leave on an intermittent or reduced schedule basis for planned medical treatment of a staff member's or a covered family member's serious health condition, information sufficient to establish the medical necessity for such intermittent or reduced schedule FMLA leave and an estimate of the dates and duration of such treatments and any periods of recovery;

(7) If a staff member requests FMLA leave on an intermittent or reduced schedule basis for a staff member's serious health condition, including pregnancy, that may result in unforeseeable episodes of incapacity, information sufficient to establish the medical necessity for such intermittent or reduced schedule FMLA leave and an estimate of the frequency and duration of the episodes of incapacity; and

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(8) If a staff member requests FMLA leave on an intermittent or reduced schedule basis to care for a covered family member with a serious health condition, a statement that such FMLA leave is medically necessary to care for the family member, which can include assisting in the family member's recovery, and an estimate of the frequency and duration of the required FMLA leave.

d. A staff member may choose to comply with the certification requirement by providing the Board with an authorization, release, or waiver allowing the Board to communicate directly with the health care provider of a staff member or his or her covered family member.

(1) It is a staff member's responsibility to provide the Board with complete and sufficient certification and failure to do so may result in the denial of FMLA leave.

e. If the Board has reason to doubt the validity of a medical certification, the Board may require a staff member to obtain a second opinion at the Board's expense.

(1) The Board may designate the health care provider to furnish the second opinion, but the selected health care provider may not be employed on a regular basis by the Board.

f. If the opinions of a staff member's and the Board's designated health care providers differ, the Board may require a staff member to obtain certification from a third health care provider, again at the Board's expense. This third opinion shall be final and binding. The third health care provider must be designated or approved jointly by the Board and the staff member.

10. Reinstatement Following FMLA Leave

a. On return from FMLA leave a staff member is entitled to be returned to the same position a staff member held when FMLA leave commenced, or to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment.

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(1) A staff member is entitled to such reinstatement even if a staff member has been replaced or his or her position has been restructured to accommodate for a staff member's absence.

(2) The requirement that a staff member be restored to the same or equivalent job with the same or equivalent pay, benefits, and terms and conditions of employment does not extend to de minimis, intangible, or unmeasurable aspects of the job.

b. Denial of Reinstatement

(1) A staff member has no greater right to reinstatement or to other benefits and conditions of employment that if a staff member had been continuously employed during the FMLA leave period.

(a) The Board must be able to show that a staff member would not otherwise have been employed at the time reinstatement is requested in order to deny restoration to employment.

(2) The Board may deny job restoration to "key employees", if such denial is necessary to prevent substantial and grievous economic injury to the operations of the Board.

(a) A "key employee" is a salaried FMLA-eligible staff member who is among the highest paid ten percent of all staff members employed by the Board within seventy-five miles of a staff member's worksite.

(3) If a staff member is unable to perform an essential function of the position because of a physical or mental condition, including the continuation of a serious health condition or an injury or illness also covered by workers' compensation, a staff member has no right to restoration to another position under the FMLA.

(a) The Board's obligation may; however, be governed by the Americans with Disabilities Act, State leave law, or workers' compensation laws.

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(4) A staff member who fraudulently obtains FMLA leave from the Board is not protected by FMLA's job restoration or maintenance of health benefits provisions.

c. Intent to Return to Work

(1) The Board may require a staff member on FMLA leave to report periodically on a staff member's status and intent to return to work.

d. Fitness for Duty Certification

(1) As a condition of restoring a staff member whose FMLA leave was a result of a staff member's own serious health condition that made a staff member unable to perform a staff member's job, the Board shall require all similarly-situated staff members (i.e., same occupation, same serious health condition) who take FMLA leave for such conditions to obtain and present certification from a staff member's health care provider that a staff member is able to resume work.

(2) A staff member has the same obligations to participate and cooperate in the fitness-for-duty certification process as in the initial certification process.

11. The Board of Education Notice

a. Notice of Staff Member Rights Under FMLA

(1) The Board shall post and keep posted on its premises, in conspicuous places where staff members are employed, a notice explaining the FMLA's provisions and providing information concerning the procedures for filing complaints of violations of the FMLA with the Wage and Hour Division.

(a) The notice will be posted prominently where it can be readily seen by staff members and applicants for employment.

(b) The poster and the text will be large enough to be easily read and

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contain fully legible text.

(c) Electronic posting is sufficient to meet this posting requirement as long as it otherwise meets the requirements of B.11.

(2) The Board shall also provide this general notice to each staff member by including the notice in staff members' handbooks or other written guidance to staff members concerning staff member benefits or FMLA leave rights, if such written materials exist, or by distributing a copy of the general notice to each new staff member upon hiring. In either case, distribution may be accomplished electronically.

(3) Access to and/or distribution of this Policy shall serve as school district notice to staff members of their rights pursuant to 29 CFR §825 et seq.

b. Eligibility Notice

(1) When a staff member requests FMLA leave, or when the Board acquires knowledge that a staff member's FMLA leave may be for an FMLA-qualifying reason, the Board must notify the staff member of the staff member's eligibility to take FMLA leave within five business days, absent extenuating circumstances.

c. Designation Notice

(1) The Board is responsible in all circumstances for designating leave as FMLA-qualifying, and for giving notice of the designation to a staff member. The Board must notify a staff member whether the leave will be designated and will be counted as FMLA leave within five business days absent extenuating circumstances.

(2) If the Board requires paid leave to be substituted for unpaid FMLA leave, or that paid leave taken under an existing leave plan be counted as FMLA leave, the Board must inform a staff member of this designation at the time of designating the FMLA leave.

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12. Local Board of Education Practices

a. Substitution of Paid Leave

(1) Whether a staff member is required to use sick time or any other accrued leave time concurrent with FMLA leave time will depend upon either the district's practice or a provision in the district's collective bargaining agreement, if applicable.

b. Maintenance of Staff Member Benefits

(1) The Board must maintain a staff member's coverage under any group health plan on the same conditions as coverage would have been provided if a staff member had been continuously employed during the entire FMLA leave period.

C. Shared Provisions

1. Interference with Family Leave Rights

The NJFLA and the FMLA prohibit interference with a staff member's rights under the law, and with legal proceedings or inquiries relating to a staff member's rights. Unless permitted by the law, no staff member shall be required to take family leave or to extend family leave beyond the time requested. A staff member shall not be discriminated against for having exercised his/her rights under the NJFLA and the FMLA nor discouraged from the use of family leave.

2. Non-Tenured Teaching Staff

Family leave granted to a nontenured staff member cannot extend a staff member's employment beyond the expiration of his/her employment contract.

3. Record Keeping

The Superintendent or designee shall ensure the keeping of accurate attendance records that distinguish family leave from other kinds of leave so a staff member's entitlement to

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NJFLA leave and FMLA leave can be properly determined.

4. Processing of Complaints

   a. New Jersey Family Leave Act

      (1) Any complaint alleging a violation of the NJFLA shall be processed in the same manner as a complaint filed under the terms of N.J.S.A. 10:5-1 et seq. and N.J.A.C. 13:4 through the New Jersey Department of Law and Public Safety, Division on Civil Rights.

   b. Federal Family and Medical Leave Act (FMLA)

      (1) If there is a dispute between the Board and a staff member as to whether leave qualifies as FMLA leave, it should be resolved through discussion between the staff member and the Superintendent or designee. Such discussions and the decision shall be documented by the Superintendent or designee.

      (2) A staff member also may file, or have another person file on his/her behalf, a complaint with the United States Secretary of Labor. A complaint may be filed in person, by mail, or by telephone with the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, at any local office of the Wage and Hour Division.

      (3) This Policy 1643 shall be posted on the school district website, in a manner accessible to all staff members and a hard copy shall be provided to all staff members annually prior to the beginning of the school year and upon initial employment in the school district during the school year.

29 CFR §825 et seq.
29 CFR §785
N.J.S.A. 10:5-1;
N.J.S.A. 34:11B et seq.
N.J.A.C. 13:14-1 et seq.

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SECTION: ADMINISTRATION
#: P 1643
FAMILY LEAVE (M)

Adopted: 12 April 2021
Revised: **TBD**

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SECTION: PRORAM
#: P 2200
CURRICULUM ~~CONTENT~~ (M)

2200 CURRICULUM ~~CONTENT~~ (M)

~~The Board of Education will provide the instruction and services mandated by law and rules as necessary for the implementation of a thorough and efficient system of free public education and such other instruction and services as the Board deems appropriate for the thorough and efficient education of the students of this district. The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy 2220 – Adoption of Courses.~~

~~For the purposes of this Policy "curriculum" means planned learning opportunities designed to assist students toward the achievement of the intended outcomes of instruction.~~

~~The curriculum will be reviewed by the Superintendent and approved annually by the Board and shall, as a minimum, include the curricular mandates of N.J.S.A. 18A – Education, N.J.A.C. 6A – Education, and the New Jersey Student Learning Standards and the courses required by Policy 5460 – High School Graduation and N.J.A.C. 6A:8-5 for high school graduation.~~

~~The Superintendent is responsible for implementing the curriculum approved by the Board.~~

~~The curriculum shall be consistent with the educational goals and objectives of this district and, the New Jersey Student Learning Standards and be responsive to identified student needs. The Superintendent shall, in consultation with staff members, assure the effective articulation of curriculum across all grade levels and among the schools of this district and among the school districts sending to the Roxbury School District.~~

In accordance with N.J.A.C. 6A:8-3.1, the Board of Education shall ensure curriculum and instruction are designed and delivered in such a way that all students are able to demonstrate the knowledge and skills specified by the New Jersey Student Learning Standards (NJSLS). The Board also shall ensure that appropriate instructional adaptations are designed and delivered for students with disabilities, for multilingual learners (ML), for students enrolled in alternative education programs, and for students identified as gifted and talented.

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

The Board shall encourage the active involvement of representatives from the community, including representatives from the local workforce and higher education, in the development of educational

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programs aligned with the NJSLS. The Board shall make all approved curriculum pacing guides and citations for core instructional materials publicly available pursuant to N.J.A.C. 6A:8-3.1(a)3.

The Board shall be responsible for the progress of all students in developing the knowledge and skills specified by the NJSLS, including all content areas not currently included in the Statewide assessment program.

The Board shall be responsible for the delivery of educational programs at all grade levels in the district using a coherent sequence of activities to prepare all students for college, careers, and civic life upon their graduation. Examples of such programs include, but are not limited to, academic programs; career and technical education programs; two-way bilingual immersion; heritage language education; and/or magnet programs. The Board shall implement educational programs that prepare all students for success in college, careers, and civic life, including, if applicable, the Kindergarten through grade eight development of academic skills integral to success in high school courses. When applicable, the Board shall provide students with access to advanced coursework. The Board shall develop, implement, and regularly evaluate strategies that identify, support, and encourage all student groups to enroll in and succeed in advanced coursework.

In accordance with N.J.A.C. 6A:8-3.2, the Board shall provide all students enrolled in the district with the opportunity to attain the goals of an NJSLS-based curriculum in an educational environment that is designed to meet their needs. The Board shall create curriculum, customize instructional adaptations, allocate resources to provide equitable access to courses, programs, and experiences, and build student-centered learning environments that meet the NJSLS. The Board shall provide all students with disabilities an educational program aligned with the NJSLS, as well as the required individualized accommodations, instructional adaptations, and/or modifications as specified in a student's IEP or 504 plan. The Board shall be responsible for identifying students as gifted and talented and shall provide them with appropriate instructional adaptations and services as defined at N.J.S.A. 18A:35-35. The Board shall provide language instruction educational programs in accordance with N.J.A.C. 6A:15.

In accordance with N.J.A.C. 6A:8-3.3, the Board shall actively assist and support professional learning for teachers, educational services staff, and school leaders, including the district's plan and additional professional learning requirements at N.J.A.C. 6A:9C-3.

The Board shall provide to teachers, educational services staff, and school leaders professional learning on the following, when applicable:

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1. The use of student and school performance data to provide insights into the strengths and areas for growth to improve the quality of instruction that students receive;

2. Evidence-based literacy instruction in accordance with N.J.S.A. 18A:6-142. through 18A:6-150.;

3. The content knowledge, instructional strategies, and collaborative skills needed to meet the needs of students with disabilities required at N.J.A.C. 6A:14;

4. The needs and educational development of students identified as gifted and talented; and

5. All additional statutory and regulatory requirements.

In accordance with N.J.A.C. 6A:8-2, the Board shall be responsible for the review and continuous improvement of curriculum and instruction based upon changes in knowledge, technology, assessment results, and modifications to the NJSLS pursuant to N.J.A.C. 6A:8-3.4(a). The Board shall design curriculum that is comprehensive and meets the developmental needs of students at each grade level through complete alignment with the NJSLS. The curriculum shall be designed to prepare students for success in higher education, careers, and civic life by addressing essential academic subjects, fostering critical thinking, promoting social and emotional growth, and providing opportunities for creativity and contextual learning. The Board shall include interdisciplinary connections throughout the curriculum at every grade level in the district.

The Board shall annually approve a list of all programs and courses that comprise the district's curriculum and shall approve any subsequent changes in the curriculum in accordance with Policy 2220. The Superintendent or designee shall develop a procedure to address and eliminate any possible bias in the curriculum as programs, courses of study, and instructional materials that comprise the district's curriculum shall be designed to eliminate discrimination on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) and promote understanding and mutual respect between children.

In accordance with N.J.A.C. 6A:8-3.4(d), the Board shall provide educators with the time and resources to develop, review, and enhance contextual learning, supportive curricula, and

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instructional tools for helping students develop required knowledge and skills. The tools shall include, but are not limited to:

1. **Curriculum designed and implemented to meet grade or grade-level expectations and graduation requirements;**

2. **List of core instructional and supplemental materials, including grade level-appropriate texts and decodable texts for emergent readers;**

3. **Integrated accommodations and modifications for students with disabilities; MLs; students identified as gifted and talented; students not at grade-level proficiency; and students with 504 plans;**

4. **Assessments, including, formative; summative; benchmark; and alternative assessments;**

5. **Universal literacy screeners and related instructional materials, as appropriate and as defined at, and required pursuant to, N.J.S.A. 18A:6-142. through 18A:6-150.;**

6. **Pacing guides; and**

7. **Opportunities for interdisciplinary connections and contextual learning.**

The Superintendent shall establish an in-district team to develop a corrective action plan if the district is found to be in noncompliance with N.J.A.C. 6A:8-3. The in-district team shall consist, at a minimum, of district administrators, curriculum supervisor(s), and educators certified in one or more of the identified areas of noncompliance.

The corrective action plan shall include, but not be limited to, the following:

1. **The curricular, policy, or programmatic changes to be implemented, including, but not limited to, changes to curriculum frameworks and other required course revisions;**

2. **The individual(s) responsible for addressing each change identified at N.J.A.C. 6A:8-3.5(e)1. and 1. above;**

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3. Specific timelines for the completion of each change identified at N.J.A.C. 6A:8-3.5(e)1. and 1. above; and

4. Alignment with, and incorporation of or references to, the relevant provisions of all applicable State and Federal plans.

Within sixty days of the district's receipt of the Commissioner's written notification pursuant to N.J.A.C. 6A:8-3.5(c), the Superintendent shall present the corrective action plan to the Board for approval.

1. The Board shall review and approve the corrective action plan.

2. The Superintendent shall submit to the Commissioner, or the Commissioner's designee, the corrective action plan approved by the Board.

The Commissioner, or the Commissioner's designee, shall review the corrective action plan and notify the Superintendent if the plan is acceptable. The Superintendent shall implement the corrective action plan within thirty days of the Commissioner's written notification pursuant to N.J.A.C. 6A:8-3.5(g). The Commissioner, or the Commissioner's designee, shall review and verify the district's implementation of the corrective action plan.

When a corrective action plan is not submitted, it is determined by the Commissioner, or the Commissioner's designee, to be unacceptable, or it is not implemented, the Commissioner shall notify the Superintendent of the action(s) that the Commissioner intends to take pursuant to State law, rules, and regulations.

~~N.J.S.A. 18A:35-1 et seq.~~
~~N.J.A.C. 6A:8-1.1 et seq.; 6A:14 et seq.~~
~~New Jersey Student Learning Standards~~
N.J.S.A. 18A:6-142. through 18A:6-150.;
18A:35-35.
N.J.A.C. 6A:8-3.1; 6A:8-3.2; 6A:8-3.3; 6A:8-3.4; 6A:8-3.5

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R 2200 CURRICULUM CONTENT (M)

Courses of study and instructional materials and programs shall be designed to eliminate discrimination on the basis of any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) and promote understanding and mutual respect between children.

The Superintendent or designee shall develop a procedure to address and eliminate any possible bias in the curriculum.

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POLICY

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#: P 2260
EQUITY IN SCHOOL AND CLASSROOM PRACTICES (M)

2260 EQUITY IN SCHOOL AND CLASSROOM PRACTICES (M)

In accordance with N.J.A.C. 6A:7-1.7(a), ~~T~~the Board of Education shall provide all students with equitable and bias-free access to all school facilities, courses, programs, activities, and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:

1. Ensuring barrier-free access to all school and classroom facilities;

2. Attaining, within each school, minority representation~~,~~ that approximates the district's overall minority representation. Exact apportionment is not required**;**~~,~~ the ultimate goal is a reasonable plan achieving the greatest degree of a representative balance that is feasible and consistent with sound educational values and procedures;

3. Utilizing, on an annual basis, a State-approved English language proficiency assessment that evaluates a student's English language proficiency on the four domains of listening, speaking, writing, and reading for determining the eligibility and placement of students who may be identified as multilingual learners**,** pursuant to N.J.A.C. 6A:15-1.3(a)3.;

4. Utilizing bias-free multiple measures for determining the special needs of students with disabilities, pursuant to N.J.A.C. 6A:14-3.4;

5. Ensuring support services, including intervention and referral services and school health services**,** pursuant to N.J.A.C. 6A:16, are available to all students; and

6. Ensuring a student is not discriminated against because of a medical condition. A student shall not be excluded from any education program or activity because of a long-term medical condition unless a physician certifies such exclusion is necessary.

    a. If excluded, the student shall be provided with equivalent and timely instruction that may include home instruction, without prejudice or penalty.

Pursuant to N.J.A.C. 6A:7-1.7(b), the Board shall ensure the district's curriculum and instruction are aligned to the New Jersey Student Learning Standards (NJSLS). The Board also shall ensure its curriculum and instruction address the elimination of discrimination by narrowing the achievement and opportunity gaps, by providing equity in educational activities and programs, and by providing opportunities for students to interact positively with others regardless of the protected categories listed at N.J.A.C. 6A:7-1.1(a), by:

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1. Ensuring there are no differential requirements for completion of course offerings or programs of study solely on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a);

2. Ensuring courses shall not be offered separately on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a)**:**~~:~~

   a. Portions of classes that deal exclusively with human sexuality may be conducted in separate developmentally appropriate sessions based on gender identity, provided ~~that~~ the course content for such separately conducted sessions is the same**;**~~.~~

3. Increasing and promoting equitable representation of all students in all classes and programs;

4. Ensuring schools demonstrate the inclusion of a multicultural curriculum in its instructional content, materials and methods, and ensuring students understand the basic tenet of multiculturalism;

5. Ensuring the Amistad Commission Curriculum is infused into the curriculum and is taught;

6. Ensuring the Commission on Holocaust Education curriculum is included in the curriculum of all elementary and secondary schools, as developmentally appropriate, pursuant to N.J.S.A. 18A:35-28**.**; and

7. Ensuring all curricular requirements pursuant to N.J.A.C. 6A:8 and the NJSLS are taught, including any curriculum developed concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a) or curriculum developed by any commissions constituted for the development of curriculum concerning any of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

Pursuant to N.J.A.C. 6A:7-1.7(c), the Board shall ensure all students have access to adequate and appropriate counseling services.

1. When informing students about possible careers or professional or vocational opportunities, the Board shall not restrict or limit the options presented to students on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

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2. The Board shall not use tests or guidance or counseling materials that are biased or stereotyped on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).

Pursuant to N.J.A.C. 6A:7-1.7(d), t~~T~~he Board shall ensure the district's physical education is in a co-educational setting that is developmentally appropriate and does not discriminate on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a)**,** as follows:

1. The district shall provide separate restroom, locker room, and shower facilities on the basis of gender, but such facilities provided for students of each gender shall be comparable;

2. The district may choose to operate separate teams based on sex in one or more sports or single teams open competitively to members of all sexes, as long as the athletic program as a whole provides equal opportunities for students of all sexes to participate in sports at comparable levels of difficulty and competency; and

3. The activities comprising such athletic programs shall receive equitable treatment, including, but not limited to, staff salaries, purchase and maintenance of equipment, quality and availability of facilities, scheduling of practice and game time, length of season, and all other related areas or matters.

N.J.S.A. **18A:35-28.;** 18A:36-20**.**
N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7

Adopted: TBD

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POLICY

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CAREER EDUCATION AND ACADEMIC
~~GUIDANCE~~ COUNSELING (M)

2411 **CAREER EDUCATION AND ACADEMIC** ~~GUIDANCE~~ COUNSELING (M)

~~The Board of Education requires that a planned program of guidance and counseling be an integral part of the educational program of the schools to assist students in making and implementing informed educational and occupational choices including academic, career and personal/social development.~~

~~A program of guidance and counseling, including developmental career guidance and exploration, shall be offered to all students in this school district and shall involve the coordinated efforts of all teaching staff members under the leadership of certified guidance and counseling personnel.~~

~~The Superintendent is directed to implement a guidance program that carries out the purposes of this Policy and:~~

~~1. Involves teaching staff members at all appropriate levels;~~

~~2. Honors the individuality of each student;~~

~~3. Is integrated with the total educational program;~~

~~4. Is coordinated with available resources of the community;~~

~~5. Provides for cooperation of school staff with parents and shares parents' concern for the development of their children;~~

~~6. Provides for the means of sharing information among appropriate staff members in the student's interest;~~

~~7. Ensures all students have access to adequate and appropriate counseling services, pursuant to N.J.A.C. 6A:7-1.7(c).~~

~~a. When informing students about possible careers or professional or vocational opportunities, the Board shall not restrict or limit the options presented to students on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a).~~

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~~b. The Board shall not use tests or guidance or counseling materials that are biased or stereotyped on the basis of the protected categories listed at N.J.A.C. 6A:7-1.1(a); and~~

~~8. Establishes a referral system that utilizes all the aid the schools and community offer, guards the privacy of the student, and monitors the efficacy of such referrals.~~

The Board of Education shall develop and implement a comprehensive system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation pursuant to N.J.A.C. 6A:8-6.1.

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

A. Comprehensive System of Guidance and Academic Counseling

1. The system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation shall:

a. Be consistent with the New Jersey Student Learning Standards (NJSLS);

b. Take into consideration the 2019 American School Counselor Association's National Standards for School Counseling Programs, incorporated herein by reference, as amended and supplemented;

c. Be infused throughout the curriculum as appropriate for all students;

d. Be supported by professional learning programs;

e. Provide developmental career guidance and academic counseling, aligned with the NJSLS, designed to:

(1) Assist students in making and implementing informed educational and career choices, including opportunities to change career focus;

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(2) Support students' academic attainment, career development, and personal/social development; and

(3) Develop students' understanding of the relationships among academic attainment, career development, and personal/social development; and

f. Specify the delivery format, which may include:

(1) An integrated curriculum that is based on the NJSLS and provides students with the opportunity to engage in contextual learning, service learning, and/or work-based learning to acquire information about their career interests and/or take advanced coursework linked to their career interests; and/or

(2) Specialized programs that reflect the needs of students and the community.

B. Students With Disabilities

For students with disabilities beginning at age fourteen or younger, if determined appropriate by the IEP team, the Board shall ensure that career guidance and academic counseling are coordinated with transition services provided in accordance with N.J.A.C. 6A:14-3.7.

C. Fulfillment of the NJSLS

1. In fulfillment of the NJSLS, the Board shall develop and implement the following for all students:

a. Curriculum and instructional methods that:

(1) Include the integration of technological literacy, consistent with the NJSLS;

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(2) Include the integration of information literacy, consistent with the NJSLS and delivered in partnership by school library media specialists and classroom educators, pursuant to N.J.S.A. 18A:7F-4.4. through 18A:7F-4.7.;

(3) Provide an understanding of the career applications of knowledge and skills learned in the classroom; and

(4) Provide opportunities to apply knowledge and skills learned in the classroom to real or simulated career challenges.

b. A system of career development activities that:

(1) Offers the opportunity to more fully explore career interests that are linked to the NJSLS, pursuant to N.J.A.C. 6A:19 – Career and Technical Education Programs and Standards;

(2) Provides the appropriate format for offering career-development activities based on school district resources, community needs, and student interest;

(3) Identifies the delivery format, which may include:

(a) An integrated curriculum that is based on the NJSLS and provides students the opportunity to acquire information about their career interests and/or take advanced coursework linked to their career interests; or

(b) Specialized programs that reflect the needs of students and the community; and

(4) Instills the concept of the need for continuous learning throughout life.

D. Work-Based Learning Experiences

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1. The Board shall offer high school students the opportunity to more actively explore career interests by participating in work-based learning experiences aligned to the NJSLS.

a. Work-based learning experiences shall give students opportunities to demonstrate and apply academic knowledge in authentic settings and to develop career and personal/social goals.

b. Students may voluntarily select work-based learning experiences that:

(1) Are co-curricular or extra-curricular activities; and

(2) Take place within the district, at a work site, or in the community, in accordance with N.J.A.C. 6A:19-6.4.

c. The Board shall ensure students participating in school-sponsored external work-based learning experiences, either paid or unpaid:

(1) Are supervised by school personnel, in accordance with N.J.A.C. 6A:9B-14.19 and 14.20; and

(2) Are in approved programs compliant with Federal and State law.

E. Enrollment in College Courses

1. The Board shall develop, implement, and regularly evaluate strategies that identify, support, and encourage students from diverse backgrounds to enroll in and succeed in college courses pursuant to N.J.A.C. 6A:8-6.2.

2. The Board may enter into a dual enrollment agreement with one or more public institutions of higher education, in accordance with N.J.S.A. 18A:61C-10., to increase the availability of college-level instruction for high school students.

3. Credits earned by students shall be accepted at all New Jersey public higher education institutions, pursuant to N.J.S.A. 18A:61C-11.

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4. The Board may participate in the Twelfth Grade Postsecondary Transition Year Pilot Program, pursuant to P.L. 2023, c.272, through a competitive grant award contingent upon available funds held within the Innovation Dual Enrollment II Fund.

F. Guidance and Academic Counseling

The Board's comprehensive system for the delivery, to all students, of guidance and academic counseling that facilitates career awareness, exploration, and preparation shall

Choose only one of the following alternatives:

___ be conducted entirely by teaching staff members certified as school counselors.

___ include the services of teaching staff members certified as school counselors and other designated teaching staff members.

___ be the responsibility of the classroom teacher, who may draw upon the services of other, more specialized staff members as required.

___ involve the coordinated efforts of all teaching staff members under the leadership of certified school counselor(s).

G. Evaluation

1. The program of career education and academic counseling will be reviewed annually to determine its strengths and weaknesses. The following information to be reviewed may include, but is not limited to:

a. An annual record of graduate placements in post-secondary situations;

b. Assessments of past graduates as to the effectiveness of guidance services received in the high school;

c. Results of surveys of parents and staff evaluations of guidance services;

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d. **Analysis of the effectiveness of outside referrals;**

e. **Assessments by persons not employed in the school district and experts in the field of career education and academic counseling;**

f. **Personal evaluations of the career education and academic counseling staff members to identify weaknesses in the administration of the program; and**

g. **Any additional information that assists in determining the strengths and weaknesses of the career education and academic counseling program in the district.**

~~N.J.A.C. 6A:19-1.2; 6A:8-2.2~~
~~N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-3.2~~
N.J.S.A. 18A:7F-4.4. through 18A:7F-4.7.;
18A:61C-10.; 18A:61C-11.
N.J.A.C. 6A:7-1.1; 6A:7-1.3; 6A:7-1.7; 6A:8-6.1; 6A:8-6.2;
6A:19-1.1 et seq.

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~~REGULATION~~

~~**SECTION:** PROGRAM~~
~~**#:** R 2411~~
~~GUIDANCE COUNSELING (M)~~

~~R 2411~~ GUIDANCE COUNSELING (M)

~~A. Counseling Services~~

~~1. The purpose of guidance and counseling services is to assist students in self-examination, self-evaluation, and analysis of alternatives so that each student can benefit most fully from his/her education and life experiences.~~

~~2. Counseling services will include:~~

~~a. Career awareness and exploration, and academic planning through consideration of personal interests, past and potential performance, and present opportunities,~~

~~b. Personal/social development including adjustment to situational problems, understanding of the consequences of personal behavior, and referral to assistance where appropriate, and~~

~~c. Crisis counseling to assist students undergoing extreme emotional reactions that disrupt immediate functioning, including post-crisis planning and referral for treatment as necessary.~~

~~3. All counseling services shall be free of bias on the basis of race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation, gender, gender identity or expression, socioeconomic status, or disability.~~

~~B. Career Awareness and Exploration~~

~~In fulfillment of the New Jersey Core Curriculum Content Standards, the school district shall provide a comprehensive program of guidance and counseling to facilitate career awareness and exploration for all students which shall be designed to:~~

~~1. Assist students in making informed educational and occupational choices;~~

~~2. Encourage students to maintain portfolios consisting of accomplishments related to the Cross Content Workplace Readiness Standards;~~

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~~3. Develop student competency in self management, educational and occupational exploration and career planning;~~

~~4. Make students aware of the relationship among personal qualities, education, training and the world of work; and~~

~~5. Acquaint students with the relationship between achieving academic standards and the attainment of career goals.~~

~~C. Consulting Services~~

~~1. The purpose of consulting services is the improvement of the instructional program and the delivery of educational services by the collaboration of those staff members responsible for the instructional program and the development of individual students.~~

~~2. Consulting services will include:~~

~~a. Identification of the needs of students,~~

~~b. Identification, evaluation, and program implementation of students with special needs,~~

~~c. Development and implementation of preventive and supportive programs to address such problems as student attendance, violence, and suicide,~~

~~d. Alerting professional staff to the purposes, functions, and availability of guidance and counseling services,~~

~~e. Encouragement of cooperation among teaching staff members and parents in resolving individual student problems and addressing student needs,~~

~~f. Establishment and maintenance of fruitful relationships with State and local agencies for the purpose of professional referral and the sharing of experiences,~~

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~~g. Cooperation with business and industry to facilitate student job placement and vocational training, and~~

~~h. Maintenance of a library of occupational and educational information.~~

~~D. Evaluation~~

~~The program of guidance and counseling will be reviewed annually to determine its strengths and weaknesses. The following information may be gathered and analyzed in that review:~~

~~1. Annual record of graduate placements in post-secondary situations;~~

~~2. Assessments of past graduates as to the effectiveness of guidance services received in the high school;~~

~~3. Results of surveys of parents and staff evaluations of guidance services;~~

~~4. Analysis of the efficacy of outside referrals;~~

~~5. Assessments by persons not employed in the school district and expert in the field of guidance and counseling; and~~

~~6. The personal evaluations of the guidance and counseling staff members to identify weaknesses in the administration of the program.~~

~~Issued: 4 October 2013~~
~~Revised: 15 August 2016~~
~~Revised: 22 May 2017~~

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~~REGULATION~~

~~**SECTION:** PROGRAM~~
~~**#:** R 2460.30~~
~~ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)~~

~~R 2460.30 ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)~~

~~The Board of Education shall provide additional or compensatory special education and related services to students with disabilities beyond the age of twenty-one based on the recommendation of the individual student's IEP team pursuant to N.J.S.A. 18A:46-6.3.~~

~~As used in N.J.A.C. 18A:46-6.3(h) and this Regulation, "parent" means the natural or adoptive parent, the legal guardian, resource family parent when willing to so serve, a surrogate parent, or a person acting in the place of a parent, such as a grandparent or stepparent with whom the student lives, or a person legally responsible for the student's welfare. "Parent" shall also include an adult student who has attained the age of eighteen, who is not under legal guardianship, and who is entitled to receive special education and related services.~~

~~A. Additional Special Education and Related Services~~

~~1. Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:~~

~~a. In the 2021-2022 school year, provide special education and related services contained in an Individualized Education Program (IEP) to a student with disabilities who attains the age of twenty-one during the 2020-2021 school year, provided the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2021-2022 school year.~~

~~(1) A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.a. and A.1 shall not be eligible to receive such education and services beyond June 30, 2022, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.~~

~~2. Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:~~

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a. In the 2022-2023 school year, provide special education and related services contained in an IEP to a student with disabilities who attains the age of twenty-one during the 2021-2022 school year, provided the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2022-2023 school year.

(1) A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.b. and A.2 shall not be eligible to receive such education and services beyond June 30, 2023, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.

3. Notwithstanding the provisions of N.J.S.A. 18A:46-6, N.J.S.A. 18A:46-8, or of any other law, rule, or regulation concerning the age of eligibility for special education and related services to the contrary, the Board shall:

a. In the 2023-2024 school year, provide special education and related services contained in an IEP to a student with disabilities who attains the age of twenty-one during the 2022-2023 school year, provided that the parent of the student and the IEP team determine that the student requires additional or compensatory special education and related services, including transition services, during the 2023-2024 school year.

(1) A student receiving special education and related services pursuant to N.J.S.A. 18A:46-6.3.c. and A.3 shall not be eligible to receive such education and services beyond June 30, 2024, unless otherwise provided in a student's IEP or as ordered by a hearing officer, complaint investigation, or court of competent jurisdiction.

B. Rights, Privileges, and Remedies

1. A student receiving special education and related services, including transition services, pursuant to N.J.S.A. 18A:46-6.3 and this Regulation shall be afforded

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the same rights, privileges, and remedies provided to students with disabilities pursuant to State law, New Jersey State Board of Education regulations concerning special education, and the Federal "Individuals with Disabilities Education Act," (IDEA) 20 USC §1400 et seq.

2. Any disputes that arise with respect to the provision or nature of services provided to a student with disabilities in the additional year as provided in accordance with N.J.S.A. 18A:46-6.3.a., b. and c., and A. above may be addressed as determined by the parent of the student with disabilities, by either:

a. Mediation;

b. A written request for a complaint investigation submitted to the Director of the Office of Special Education Policy and Dispute Resolution in the New Jersey Department of Education; or

c. A special education due process hearing pursuant to IDEA, N.J.S.A. 18A:46, or administrative code.

C. Funding

1. The special education and related services, including transition services, provided to students with disabilities pursuant to the provisions of N.J.S.A. 18A:46-6.3 and this Regulation, to the extent permitted by Federal law, should be paid for from the monies received by the State or a school district under the Federal "Coronavirus Aid, Relief, and Economic Security (CARES) Act," Pub.L.116-136, the Federal "Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021," Pub.L.116-260, the Federal "American Rescue Plan (ARP) Act," Pub.L.117-2, or any other Federal funding provided to address the impact of the coronavirus pandemic on elementary and secondary schools as it becomes available.

2. To the extent the Federal funds described in N.J.S.A. 18A:46-6.3.e.(1) and C.1. above do not cover the costs borne by the school district to provide the special education and related services, including transition services, to students with disabilities pursuant to the provisions of N.J.S.A. 18A:46-6.3 and

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~~this Regulation, the State of New Jersey shall appropriate funds as necessary from the Property Tax Relief Fund to reimburse the school district for these costs.~~

~~3. The special education and related services funded pursuant to the provisions of N.J.S.A. 18A:46-6.3.e. may include, but are not limited to, the additional staff, programs, and facilities deemed necessary by the school district to provide the special education and related services, including transition services, required under N.J.S.A. 18A:46-6.~~

~~Adopted: 14 March 2022~~

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POLICY

SECTION: STUDENTS
#: P 5111.13
ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

5111.13 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School – N.J.A.C. 6A:22-3.1, 3.2, and 3.3

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1 and Regulation 5111.13 – Section B.

The Board shall also admit any student that is kept in the home of a person other than the student's parent and the person is domiciled in the district and is supporting the student without remuneration as if the student were their own child in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111.13 – Section C.

Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in the district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent temporarily resides within the district and elects to have the student attend the district of temporary residence, notwithstanding the existence of a domicile elsewhere pursuant to N.J.A.C. 6A:22-3.1(a)4. and Regulation 5111.13 – Section B.

A student is eligible to attend the district free of charge in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111.13 – Section C.

Notwithstanding the provisions of N.J.S.A. 18A:38-1. or any other law, rule, or regulation to the contrary, a student who moves out of the district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the district for the remainder of the school year pursuant to N.J.S.A. 18A:38-1.1. and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h) and Regulation 5111.13 – Section C.

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Except as set forth in N.J.A.C. 6A:22-3.3(b), immigration/visa status shall not affect eligibility to attend school. Any student who is domiciled in the district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.13 – Section D.

Proof of Eligibility – N.J.A.C. 6A:22-3.4

The Board shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the district in accordance with the provisions of N.J.A.C. 6A:22-3.4 and Regulation 5111.13 – Section E.

In the case of a dispute between the district and the parent of a student in regard to the student's eligibility to enroll in the district or to remain enrolled in the district pursuant to the provisions of N.J.S.A. 18A:38-1., the district may request from the New Jersey Motor Vehicle Commission the parent's name and address for use in verifying a student's eligibility for enrollment in the district in accordance with the provisions of N.J.S.A. 18A:38-1.3.

Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

Registration and procedures for initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1 and Regulation 5111.13 – Section F.

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and Regulation 5111.13 – Section F.

When a student appears ineligible based on the information provided in the initial application, the district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education in accordance with N.J.A.C. 6A:22-4.1(c)2. and Regulation 5111.13 – Section F.

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When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws in accordance with N.J.A.C. 6A:22-4.1(d) and Regulation 5111.13 – Section F.

Enrollment or attendance at the school shall not be conditioned or denied pursuant to N.J.A.C. 6A:22-4.1(e) through (i) and Regulation 5111.13 – Section F.

Notices of Ineligibility – N.J.A.C. 6A:22-4.2

When a student is found ineligible to attend the district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4.2 and Regulation 5111.13 – Section G.

Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

Nothing in N.J.A.C. 6A:22-4, this Policy, and Regulation 5111.13 shall preclude the Board from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information pursuant to N.J.A.C. 6A:22-4.3 and Regulation 5111.13 – Section H.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3 and Regulation 5111.13 – Section H.

Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

An applicant may appeal to the Commissioner of Education the district's determination that a student is ineligible to attend its schools in accordance with N.J.A.C. 6A:22-5.1 and Regulation 5111.13 – Section I.

Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

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ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

If no appeal to the Commissioner is filed by the parent, adult student, or district resident keeping an affidavit student following notice of an ineligibility determination, the Board may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1. for appeal to the Commissioner in accordance with N.J.A.C. 6A:22-6.1 and Regulation 5111.13 – Section J. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 and Regulation 5111.13 – Section J.

If an appeal to the Commissioner is filed by the parent, adult student, or district resident keeping an affidavit student and the petitioner does not sustain the burden of demonstrating the student's right to attend the district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a) and Regulation 5111.13 – Section J. Upon the Commissioner's finding that an appeal has been abandoned, the Board may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2(a)1. and Regulation 5111.13 – Section J.

All rules and procedures regarding the district's participation in the Interdistrict Public School Choice program are addressed in Policy and Regulation 5117.

F-1 Visa Students

The district is not required to, but may permit the attendance of F-1 Visa students into the district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving district exhibiting the receiving district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving district for the academic year. The host family must be domiciled in the district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the district. The student's continued attendance in the district shall be conditioned on a satisfactory attendance and disciplinary record.

J-1 Visa Students

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The district is not required to, but may permit the attendance of J-1 Visa students into the district. The host family must be domiciled in the district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the district and shall not pay tuition. The student's continued attendance in the district shall be conditioned on a satisfactory attendance and disciplinary record.

N.J.S.A. 18A:7B-12.; 18A:38-1.; 18A:38-1.1.; 18A:38-1.3.;
18A:38-3.; 18A:38-3.1.;
N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.
8 CFR 214.3

Adopted: TBD

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SECTION: STUDENTS
#: R 5111.13
ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

R 5111.13 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

A. Definitions – N.J.A.C. 6A:22-1.2

1. "Affidavit student" means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1.b. and N.J.A.C. 6A:22-3.2(a).

2. "Appeal" means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.

3. "Applicant" means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.

4. "Commissioner" means the Commissioner of Education or their designee.

5. "Guardian" means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian's school district unless it can be proven that the child does not actually live with the custodian. "Guardian" also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.e.

B. Students Domiciled in the District – N.J.A.C. 6A:22-3.1

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the student is domiciled within the district:

a. A student is domiciled in the school district when the student is the child of a parent or guardian whose domicile is located within the school district.

(1) When a student's parents or guardians are domiciled within different school districts and there is no court order or written agreement

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between the parents designating the school district of attendance, the student's domicile is the school district of the parent or guardian with whom the student lives for the majority of the school year. N.J.A.C. 6A:22-3.1(a)1. and B.1.a. above shall apply regardless of which parent has legal custody.

(2) When a student's physical custody is shared on an equal-time, alternating week/month, or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the present domicile of the parent or guardian with whom the student resided on the last school day prior to October 16 preceding the application date.

(a) When a student resided with both parents or guardians, or with neither parent or guardian, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent or guardian with whom the parents or guardians indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents or guardians do not designate or cannot agree upon the student's likely residence as of that date, or if on that date the student is not residing with the parent or guardian previously indicated, the student shall attend school in the school district of domicile of the parent or guardian with whom the student actually lives as of the last school day prior to October 16.

(b) When the domicile of a student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.

(3) When a student is living with a person other than a parent or guardian, nothing in N.J.A.C. 6A:22-3.1 is intended to limit the student's right to

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attend school in the parent or guardian's school district of domicile pursuant to the provisions of N.J.A.C. 6A:22, Policy 5111.13, and this Regulation.

(4) No school district shall be required to provide transportation for a student residing outside the school district for all or part of the school year unless transportation is based upon the home of the parent or guardian domiciled within the school district or otherwise required by law.

b. A student is domiciled in the school district when the student has reached the age of eighteen or is emancipated from the care and custody of a parent or guardian and has established a domicile within the school district.

c. A student is domiciled in the school district when the student has come from outside the State and is living with a person domiciled in the school district who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-54. ("home state" definition) and 2A:34-65.a.(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.

d. A student is domiciled in the school district when the student's parent or guardian resides within the school district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.

e. A student is domiciled in the school district if the Department of Children and Families is acting as the student's guardian and has placed the student in the school district.

2. When a student's dwelling is located within two or more school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the school district of domicile for school attendance purposes shall be the municipality to which the majority of the dwelling's or unit's property tax is paid.

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a. When property tax is paid in equal amounts to two or more municipalities and there is no established assignment for students residing in the affected dwellings, the school district of domicile for school attendance purposes shall be determined through assessment of individual proofs of eligibility provided pursuant to N.J.A.C. 6A:22-3.4 and E. below.

b. N.J.A.C. 6A:22-3.1(b) and B.2. above shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.

3. When a student's parent or guardian elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b. or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.

4. Notwithstanding the provisions of N.J.S.A. 18A:38-1. or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1. shall cease at the end of the current school year unless the child is domiciled in the school district.

C. Other Students Eligible to Attend School – N.J.A.C. 6A:22-3.2

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if that student is kept in the home of a person other than the student's

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parent or guardian, and the person is domiciled in the school district and is supporting the student without remuneration as if the student were their own child.

a. A student is not eligible to attend this school district pursuant to N.J.A.C. 6A:22-3.2(a) and C.1. above unless:

(1) The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that the parent or guardian is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and

(2) The person keeping the student has filed, if so required by the Board of Education:

(a) A sworn statement that the person is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the student pertaining to school requirements; and

(b) A copy of their lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.

b. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 because required sworn statement(s) cannot be obtained when evidence is presented that the underlying requirements of the law are being met, notwithstanding the inability of the resident or student to obtain the sworn statement(s).

c. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 when evidence is presented that the student has no home or possibility of school attendance other than with a school district resident who is not the student's parent or guardian, but is acting as the sole caretaker and supporter of the student.

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d. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 solely because a parent or guardian gives occasional gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.

e. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their child to a person in another school district commits a disorderly persons offense.

2. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency.

a. Eligibility under N.J.A.C. 6A:22-3.2(b) and C.2. above shall cease at the end of the school year during which the parent or guardian returns from active military duty.

3. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere.

a. When required by the Board, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending the school district of temporary residence;

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b. When one of a student's parents or guardians temporarily resides in a school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1.i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a school district unless the parent or guardian demonstrates, if required by the Board, the temporary residence is not solely for purposes of a student's attending the school district.

4. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.f. if the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 – Education of Homeless Children.

5. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-2. if the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which claims of entitlement to attend a school district are governed by provisions of N.J.S.A. 18A:38-1. and the applicable standards set forth in N.J.A.C. 6A:22.

6. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-3.b. if the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district. A school district admitting a student pursuant to N.J.S.A. 18A:38-3.b. shall not be obligated for transportation costs.

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7. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend the school district pursuant to N.J.S.A. 18A:38-7.7 et seq. if the student resides on Federal property within the State.

8. In accordance with N.J.S.A. 18A:38-1.1., a student who is not considered homeless under N.J.S.A. 18A:7B-12. and who moves to a new school district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original school district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the school district for the remainder of the summer program if it is considered an extension of the preceding academic year.

a. For purpose of N.J.A.C. 6A:22-3.2(h), Policy 5111.13, and this Regulation, "family crisis" shall include, but not be limited to:

(1) An instance of abuse such as domestic violence or sexual abuse;

(2) A disruption to the family unit caused by death of a parent or guardian; or

(3) An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.

b. Upon notification of the move by the parent or guardian, the original school district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student's new domicile in accordance with N.J.S.A. 18A:39-1. The original school district of residence may request from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student's continued enrollment in the school district and in the current school of attendance with the provision of transportation.

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(1) Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.

c. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12., the school district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.

d. If the original school district of residence determines the situation does not meet the family crisis criteria outlined in C.8.a. above, the Superintendent or designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of their right to appeal the decision within twenty-one calendar days of the parent's or guardian's receipt of the notification, and shall state that if such appeal is denied, the parent or guardian may be assessed the costs for transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one day appeal period in the absence of an appeal.

(1) The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original school district of residence is situated.

(2) Within thirty calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria at C.8.a. above. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1. until the determination is issued.

(3) If the Executive County Superintendent determines the situation does not constitute a family crisis, the school district may submit to the

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Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be assessed to the parent or guardian for the period of ineligible attendance.

e. When the original school district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1., the Superintendent or designee shall immediately notify the parent or guardian in writing.

(1) When the original school district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria at C.8.a. above.

(2) Within thirty days of receiving the school district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1. until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.

f. In providing transportation to students under N.J.S.A. 18A:38-1.1., the Board shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.

g. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original school district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.

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(1) Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.

(2) The school district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the New Jersey Department of Education's Office of School Facilities and Finance for reimbursement payment(s) to the school district.

(3) Payment to the school district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).

h. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or school district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis,

their decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the State, school district, or parent.

D. Housing and Immigration Status – N.J.A.C. 6A:22-3.3

1. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or their compliance with local housing ordinances or terms of lease.

2. Except as set forth in D.2.a. below, immigration/visa status shall not affect eligibility to attend school. Any student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1., or such younger or older student as is otherwise entitled by law to a free public education, who is domiciled in the school district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 and C. above shall be enrolled without regard to, or inquiry concerning, immigration status.

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a. However, the provisions of N.J.S.A. 18A:38-1. and N.J.A.C. 6A:22 shall not apply to students who have obtained, or are seeking to obtain, a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the school district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1" Visa).

3. F-1 Visa Students

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

4. J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

E. Proof of Eligibility – N.J.A.C. 6A:22-3.4

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1. The Board of Education shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district:

a. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;

b. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;

c. Court orders; State agency agreements; and other evidence of court or agency placements or directives;

d. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or to support the student;

e. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;

f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, guardian, person keeping an affidavit student, adult student, person(s) with whom a family is living, or others, as appropriate;

g. Documents pertaining to military status and assignment; and

h. Any other business record or document issued by a governmental entity.

2. The Board may accept forms of documentation not listed in N.J.A.C. 6A:22-3.4(a) and E.1. above, and shall not exclude from consideration any documentation or information presented by an applicant.

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3. The Board shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

4. The Board shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school. They include, but are not limited to:

a. Income tax returns;

b. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b) and D.2. above;

c. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and

d. Social security numbers.

5. The Board may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) and E.4. above, or pertinent parts thereof if voluntarily disclosed by the applicant. However, the Board may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.

6. In the case of a dispute between the school district and the parents of a student in regard to a student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1., the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.

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F. Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

1. The Board of Education shall use Commissioner-provided registration forms pursuant to N.J.A.C. 6A:22-4.1(a), or locally developed forms that:

a. Are consistent with the Commissioner-provided forms;

b. Do not seek information prohibited by N.J.A.C. 6A:22-4 or any other provision of statute or rule;

c. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1., and specify the nature and form of any sworn statement(s) to be filed;

d. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and

e. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation, and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.

2. The Board shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.

a. If the school district uses separate forms for affidavit student applications rather than a single application form for all types of enrollment, affidavit student forms shall comply in all respects with N.J.A.C. 6A:22-4.1(a) and G.1. above. When affidavit student forms are used, the school district shall provide them to any person attempting to register a student of whom they are not the parent or guardian, even if not specifically requested.

(1) The Board or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a

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student living with a person other than the parent or guardian since such student may qualify as an affidavit student.

(2) The Board or its agents shall not demand or suggest that an applicant seeking to enroll a student of whom the applicant has guardianship or custody produce affidavit student proofs.

b. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.

3. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.

a. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and G. below.

b. When a student appears ineligible based on information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the school district's determination and intent to appeal to the Commissioner.

(1) An applicant whose student is enrolled pursuant to N.J.A.C. 6A:22-4.1(c)2.i. and F.3.b. above shall be notified that the student will be removed without a hearing before the Board if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.

4. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a

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written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of the applicant's written statement that the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

5. Enrollment or attendance in the school district shall not be conditioned on advance payment of tuition in whole or part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.

6. The Board shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 – Education of Homeless Children.

7. Enrollment or attendance in the school district shall not be denied based upon absence of a certified copy of the student's birth certificate or other proof of their identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

8. Enrollment in the school district shall not be denied based upon the absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

9. When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational

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placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

G. Notices of Ineligibility – N.J.A.C. 6A:22-4.2

1. When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22, Policy 5111.13, and this Regulation or the student's initial application is found to be deficient upon subsequent review or investigation, the school district shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.A.C. 6A:22-4.2 and F. above and H. below.

a. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside.

2. Notices of ineligibility shall include:

a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:

(1) The description shall be sufficient to allow the applicant to understand the basis for the decision and determine whether to appeal; and

(2) The description shall identify the specific subsection of N.J.S.A. 18A:38-1. under which the application was decided.

b. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1.;

c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the notice date, along with an informational document provided by the Commissioner describing how to file an appeal;

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d. **A clear statement of the student's right to attend school for the twenty-one day period during which an appeal can be made to the Commissioner. It also shall state the student will not be permitted to attend school beyond the twenty-first day following the notice date if missing information is not provided or an appeal is not filed;**

e. **A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;**

f. **A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating the student's right to attend the school district, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;**

g. **A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, J.2. and J.3. below, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:**

(1) **If removal is based on the student's move from the school district, the notice of ineligibility shall also provide information as to whether district Policy permits continued attendance, with or without tuition, for students who move from the school district during the school year.**

h. **The name of a contact person in the school district who can assist in explaining the notice's contents; and**

i. **When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another school district or non-public school, or receiving instruction elsewhere than at a school, school district staff shall notify the school district of actual domicile/residence, or the Department of Children and Families, of a potential**

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instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25.), staff shall provide the student's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

H. Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

1. Nothing in N.J.A.C. 6A:22-4, Policy 5111.13, and this Regulation shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.

2. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for the student's removal.

a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2 and G. above. However, the notice shall also provide for a hearing before the Board prior to a final decision on removal.

3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an affidavit student, has been informed of their entitlement to a hearing before the Board.

4. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an affidavit student, does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2 and G. above.

5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board committee, at the discretion of the full Board. If the hearing is

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conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. However, no student shall be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

I. Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

1. An applicant may appeal to the Commissioner of Education a school district determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition, which shall be filed in accordance with N.J.S.A. 18A:38-1. and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.

a. Pursuant to N.J.S.A. 18A:38-1.b.(1), appeals of affidavit student ineligibility determinations shall be filed by the resident keeping the student.

J. Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

1. If no appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an affidavit student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1. for appeal to the Commissioner.

a. If the responsible party does not pay the tuition assessment, the Board may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10. through recording, upon request of the Board pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

2. If an appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an affidavit student and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student's ineligible attendance in a school

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SECTION: STUDENTS
#: R 5111.13
ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS – CHOICE SCHOOL DISTRICT (M)

district prior to the appeal's filing and including the twenty-one day period to file an appeal.

a. Upon the Commissioner's finding that an appeal has been abandoned, the Board may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) and J.1. above plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the date on which the student's ineligible attendance began, the Commissioner may order payment of tuition as part of their decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the school district's error. If the record does not include such a calculation and the Board has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.

b. An order of the Commissioner assessing tuition is enforceable through recording, upon request of the Board pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with N.J.S.A. 2A:58-10.

3. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per-student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1. The individual student's record of daily attendance shall not affect the calculation.

4. Nothing in N.J.A.C. 6A:22, Policy 5111.13, and this Regulation shall preclude an equitable determination by the Board or the Commissioner that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the school district when the particular circumstances of a matter so warrant. In making the determination, the Board or Commissioner shall consider whether the ineligible attendance was due to the school district's error.

Adopted: TBD

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POLICY

SECTION: STUDENTS
#: P 5460
HIGH SCHOOL GRADUATION (M)

5460 HIGH SCHOOL GRADUATION (M)

For a State-endorsed diploma, the Board of Education shall develop, adopt, and implement local graduation requirements that prepare students for success in postsecondary degree programs, careers, and civic life, that are delivered by educators who are appropriately certified within each of the New Jersey Student Learning Standards (NJSLS) content areas, and that include the requirements outlined in N.J.A.C. 6A:8-5.1.

~~The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation in accordance with N.J.A.C. 6A:8-5.1 et seq. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma and has met the requirements for graduation.~~

The words and terms used in this Policy shall have the meanings as defined in N.J.A.C. 6A:8-1.3.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction, which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2**.** and A.**2**~~1~~.~~b.~~ below.

A. High School Graduation Requirements ~~– N.J.A.C. 6A:8-5.1~~

1. **Participation in a local program of study of not fewer than 120 credits in courses designed to meet all of the NJSLS, including, but not limited to,** ~~For a State-endorsed diploma, the Board of Education shall develop, adopt, and implement graduation requirements that prepare students for success in post-secondary degree programs, careers, and civic life in the 21st century, and that include~~ the following **credits**:

   ~~a. A graduating student must have earned a minimum of _____ **(four-year high school: no fewer than 120)** credits in courses designed to meet all of the New Jersey Student Learning Standards (NJSLS), including, but not limited to, the following credits:~~

   a.~~(1)~~ At least twenty credits in English language arts **(ELA),** aligned to grade nine through twelve standards;

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b.~~(2)~~ At least fifteen credits in mathematics, including **a**~~A~~lgebra I or the content equivalent; geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and ~~21st century~~ careers;

c.~~(3)~~ At least fifteen credits in **evidence-based** science **courses that develop proficiency with the full range of grades nine through twelve NJSLS for science**, ~~including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course,~~ which shall include **the disciplines of physical science; life science; earth and space sciences; and engineering, technology, and applications of science** ~~chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course~~;

d.~~(4)~~ At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1**.** and **18A:35-**2.; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;

e.~~(5)~~ At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;

f.~~(6)~~ At least three and three-quarters credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, **pursuant to** ~~as required by~~ N.J.S.A. 18A:35-5**.**, **18A:35-**7.**,** and **18A:35-**8.;

g.~~(7)~~ At least five credits in visual and performing arts;

h.~~(8)~~ At least five credits in world languages or student demonstration of proficiency as set forth **at** ~~in~~ N.J.A.C. 6A:8-5.1(a)2**.v.**~~ii~~(2) and A.**2.e.**~~1.b.~~(2)~~(b)~~ below;

i.~~(9)~~ Technological literacy, consistent with the NJSLS, integrated throughout the curriculum;

j.~~(10)~~ At least five credits in **career readiness or career and technical** ~~21st century life and careers, or career-technical~~ education; and

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k.~~(11)~~ Electives as determined by the high school program sufficient to total a minimum of at least one hundred forty credits.

2~~b~~. The 120-credit requirement set forth in N.J.A.C. 6A:8-5.1(a)1. and in A.1.~~a.~~ above may be met ~~in whole or in part~~ through program completion of a range of experiences that enable students to pursue a variety of individualized **student** learning opportunities, as follows:

a.~~(1)~~ The **Board may** ~~district shall~~ establish **general policies and procedures for the implementation of** ~~a process to approve~~ individualized student learning opportunities that meet ~~or exceed~~ the NJSLS**, as well as any performance or competency assessment that will be used to determine student completion of programs**.

~~(a) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting the NJSLS and intendent to supplant NJSLS-based courses shall in all NJSLS areas include, but are not limited to, the following:~~

~~(i) Independent study;~~

~~(ii) Online learning;~~

~~(iii) Study abroad programs;~~

~~(iv) Student exchange programs; and~~

~~(v) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.~~

(**1**~~b~~) Individualized student learning opportunities based upon specific instructional objectives aimed at meeting ~~or exceeding~~ the NJSLS **and intended to supplant NJSLS-based courses** shall:

(a) Be designed, approved, and delivered by appropriately certified educators, except as follows:

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(i) **For approved career and technical education programs and work-based learning experiences, individualized student learning opportunities shall be designed, approved, and supervised by appropriately certified educators in accordance with N.J.A.C. 6A:19-6.4, 6A:9B-14.19, and 6A:9B-14.20; or**

(ii) **For dual enrollment, individualized student learning opportunities shall be reviewed and approved by appropriately certified educators;**

~~(i) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;~~

(b~~ii~~) Include demonstration of student competency **approved by appropriately certified educators**;

(c~~iii~~) Be certified for completion based on the **Board** ~~district~~ process adopted **in accordance with** ~~according to~~ N.J.A.C. 6A:8-5.1(a)2.v~~ii~~. and A.2~~1~~.e~~b~~.~~(2)~~ below; and

(d~~iv~~) Be on file in the ~~school~~ district and subject to review by the Commissioner of Education or **the Commissioner's** designee.

(2~~c~~) Group programs based upon specific instructional objectives aimed at meeting ~~or exceeding~~ the NJSLS shall be permitted **pursuant to N.J.A.C. 6A:8-5.1** and shall be approved in the same manner as other approved courses.

b. A Board that establishes a process pursuant to N.J.A.C. 6A:8-5.1(a)2.i. and A.2.a. above shall:

(1) Provide programs and related assessments based on specific instructional objectives aimed at meeting the NJSLS and overseen by educators appropriately certified within each aligned content area;

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(2) Approve group programs in the same manner as other courses;

(3) Provide equitable access pursuant to N.J.A.C. 6A:7 – Managing for Equity in Education;

(4) Develop policies that clearly address student safety, transportation, tuition, and fee requirements and comply with applicable laws and rules as set forth at N.J.A.C. 6A:19-14.2; and

(5) Consider the need for procedures that are consistent with the Board's employment practices, including criminal background checks in accordance with N.J.S.A. 18A:6-7.1.

c. Coursework and experiences may bear credit for core academic courses or elective coursework. The Board may establish policies that:

(1) Allow the granting of credits for summer courses that replace traditional courses;

(2) Allow the granting of credits for work-based learning experiences, including, but not limited to, internships, apprenticeships, and service-learning;

(3) Limit opportunities to only courses that are not offered to all students by the Board; and

(4) Prioritize opportunities that are more experiential in nature and not designed to meet the course requirements at N.J.A.C. 6A:8-5.1(a)1. and A.1. above.

d. Boards that allow the granting of credit for experiences designed to supplant courses required for graduation as set forth at N.J.A.C. 6A:8-5.1(a)1. and A.1. above shall document the experiences' substantial equivalency with the identified NJSLS and locally adopted curriculum designed to meet the requirements at N.J.A.C. 6A:8-5.1(a)1. and A.1. above. The documentation

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shall be subject to review, in accordance with N.J.A.C. 6A:30, including the instruction and program indicators at 6A:30 Appendices A and B.

e. The Board shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting the NJSLS at the high school level, including standards achieved by means of the individualized student learning opportunities set forth at N.J.A.C. 6A:8-5.1(a)2. and A.2. above. Such programs or assessments may occur all, or in part, prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.

(1) The Board shall choose assessments that are aligned with the NJSLS and may include locally designed assessments.

(2) The Board shall determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLS through either New Jersey Department of Education (NJDOE)-approved proficiency assessments or NJDOE-approved locally designed competency-based assessments;

~~(2) The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the NJSLS at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated at N.J.A.C. 6A:8-5.1(a)2 and A.1.b. above. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.~~

~~(a) The district shall choose assessments that are aligned with or exceed the NJSLS and may include locally designed assessments.~~

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~~(b) The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the NJSLS:~~

~~(i) The Standards-based Measurement of Proficiency (STAMP) online assessment;~~

~~(ii) The ACTFL Oral Proficiency Interview (OPI) or the Modified Oral Proficiency Interview (MOPI); or~~

~~(iii) New Jersey Department of Education-approved locally designed competency-based assessments.~~

f.~~(3)~~ The **Board** ~~district~~ shall establish a process to approve **postsecondary** ~~post-secondary~~ learning opportunities that may consist of Advanced Placement (AP) courses, College-Level Examination Program (CLEP), **International Baccalaureate (IB),** or concurrent/dual enrollment at accredited higher education institutions.

(**1**~~a~~) The **Board** ~~district~~ shall award credit for successful completion of an approved, accredited college course that **ensures** ~~assures~~ achievement of knowledge and skills that meets ~~or exceeds~~ the NJSLS.

3~~c~~. Local student attendance requirements;

4~~d~~. **Any o**~~O~~ther **local** requirements established by the Board as indicated below:

_____

_____

_____;

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5~~e~~. Any statutorily mandated requirements for earning a high school diploma;

6. For students in the graduating classes of 2026 and 2027, completion of a financial aid application in a form prescribed by the Higher Education Student Assistance Authority, including, but not limited to, the Free Application for Federal Student Aid (FAFSA) or the New Jersey Alternative Financial Aid Application, or be exempted from the requirement in accordance with procedures set forth at P.L. 2023, c.295 and P.L. 2025, c.95 pursuant to N.J.A.C. 6A:8-5.1(a)6.;

7~~f~~. **Pursuant to N.J.A.C. 6A:8-5.1(a)7., t**~~T~~he requirement that all students demonstrate proficiency by achieving a passing score on the ELA and mathematics components of the State graduation proficiency test or through the alternative means at N.J.A.C. 6A:8-5.1(**f**~~h~~) ~~and A.6. below~~, if applicable, or for students who take the State graduation proficiency test but do not achieve a passing score through the alternative means set forth at N.J.A.C. 6A:8-5.1(**e**~~g~~) and **E.** ~~(i) and A.5. and A.7.~~ below **and N.J.A.C. 6A:8-5.1(g) and G. below;**~~.~~

8~~g~~. **Pursuant to N.J.A.C. 6A:8-5.1(a)8., f**~~F~~or students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test, the opportunity **to demonstrate proficiency may be achieved by** ~~for~~ the following ~~will be provided~~:

a.~~(1)~~ Remediation, **as appropriate,** pursuant to N.J.S.A. 18A:7C-3.; and

b.~~(2)~~ One or more additional opportunities to demonstrate proficiency on the State graduation proficiency test, pursuant to N.J.S.A. 18A:7C-6.; ~~and~~

9. The portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3., for students who have not demonstrated proficiency on the ELA and/or mathematics components of the State graduation proficiency test and have been provided with the opportunities at A.8. above; and

10~~h~~. Students graduating from an adult high school shall demonstrate proficiency in the ELA and mathematics components of the State graduation proficiency test, or through **the** alternative means set forth at N.J.A.C. 6A:8-5.1(**e**~~g~~)**, (f), and (g)** ~~through (i)~~ and **E., F., and G.** ~~A.5. through A.7.~~ below.

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~~2. In the development of Personalized Student Learning Plans according to N.J.A.C. 6A:8-3.2(a), the district shall actively encourage all students who have otherwise met the requirements for high school graduation according to N.J.A.C. 6A:8-5.1(a)1 through 3 and A.1.a. through A.1.c. above, to include in their programs of study the following additional credits:~~

~~a. Five credits in mathematics during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;~~

~~b. Five credits in a laboratory science during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers;~~

~~c. Five credits in social studies during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers; and~~

~~d. Five credits in world languages during each year of enrollment, aimed at preparation for entrance into post-secondary programs or 21st century careers.~~

~~3. The district shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through Quality Single Accountability Continuum (QSAC) and update the district's filed copy each time the graduation policy is revised.~~

B. Alternative Requirements for State-Endorsed Diploma

1. Through the IEP process set forth at N.J.A.C. 6A:14-3.7 and pursuant to N.J.A.C. 6A:14-4.11, the Board may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined at N.J.A.C. 6A:14-1.3 pursuant to N.J.A.C. 6A:8-5.1(b).

a. The Board shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.

b. The Board shall develop and implement procedures for assessing whether a student has met the specified alternate requirements for graduation individually determined in an IEP.

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C. Graduation Requirements Provided to Executive County Superintendent

The Board shall provide to the Executive County Superintendent their graduation requirements each year they are evaluated through NJQSAC and update the filed copy each time their graduation policies are revised pursuant to N.J.A.C. 6A:8-5.1(c).

D. Copy of Graduation Requirements to Students and Parents

~~4.~~ The **Board** ~~district~~ shall provide each student entering high school and **the student's** ~~their~~ parents with a copy of the **Board's** ~~district's~~ requirements for a State-endorsed diploma and the programs available to assist students in attaining a State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5**. pursuant to N.J.A.C. 6A:8-5.1(d)**.

E. Alternative Means

1~~5~~. ~~For students in the graduating classes of 2023, 2024, and 2025,~~ **T**~~t~~he alternative means referenced at N.J.A.C. 6A:8-5.1(a)**7.**~~6~~ and A.**7**~~1.f~~. above shall be as follows:

a. Achieve a passing score, as determined by the Commissioner of Education and approved by the ~~New Jersey~~ State Board of Education, on a corresponding substitute competency test in ELA and/or mathematics, as applicable; and/or

b. Demonstrate proficiency through the portfolio appeals process, pursuant to N.J.S.A. 18A:7C-3.

F. Multilingual Learners (ML) Requirements for High School Graduation

~~6.~~ All ~~multilingual learners (~~ML**s**~~)~~ shall satisfy the requirements for high school graduation**.**~~,~~ **However,** ~~except~~ MLs may demonstrate they have attained State minimum levels of proficiency through passage of the portfolio appeals process in their native language, when available, and passage of a **NJDOE** ~~New Jersey Department of Education~~-approved~~,~~ English **language proficiency** ~~fluency~~ assessment.

G. Alternate Assessment Based on Alternate Academic Achievement

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~~7.~~ Students, including students with disabilities as defined **at** ~~in~~ N.J.A.C. 6A:14-1.3 or eligible **pursuant to** ~~under~~ Section 504 of the Rehabilitation Act**,** who participate in the **alternate** ~~alternative~~ assessment **based on alternate academic achievement standards (AA-AAAS)** for students with **significant intellectual** disabilities~~,~~ are not required to participate in repeated administrations of high school assessment components required at N.J.A.C. 6A:8-4.1(c).

~~B. High School Diplomas – N.J.A.C. 6A:8-5.2~~

~~1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with N.J.A.C. 6A:8-5.1(a), (c), or N.J.A.C. 6A:8-5.2(d) and A.1 above, C.1. below, or B.4. below.~~

~~2. The Board shall not issue a high school diploma to any student not meeting the criteria specified in the rule provisions referenced in N.J.A.C. 6A:8-5.2(a) and B.1. above.~~

~~a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty or until the requirements for a State-endorsed diploma have been met, whichever comes first.~~

~~b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements but has failed to pass the State proficiency test to demonstrate proficiency through alternative means as set forth at N.J.A.C. 6A:8-5.1(a)6 through N.J.A.C. 6A:8-5.1(i) and in A.1.f. through A.7. above, as applicable, pursuant to the standards applicable to the student's graduating class. Upon certification of passing the test applicable to the student's class in accordance with N.J.A.C. 6A:8 and this Policy, a State-endorsed diploma shall be granted by the high school of record.~~

~~3. Pursuant to N.J.A.C. 6A:20-1.4, the Commissioner of Education shall award a State-issued high school diploma based on achieving the Statewide standard score on the General Education Development test (GED) or other adult education assessments to individuals age sixteen or older who are no longer enrolled in school and have not achieved a high school credential.~~

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4. ~~The Commissioner shall award a State-issued high school diploma to individuals age sixteen or older and no longer enrolled in high school based on official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education. Included in the thirty general education credits must be a minimum of fifteen credits with at least three credits in each of the five general education categories as follows: English; mathematics; science; social science; and the humanities.~~

5. ~~The Board shall award a State-endorsed high school diploma to any currently enrolled student, regardless of grade level, who:~~

   a. ~~Has demonstrated proficiency in the State graduation proficiency test, pursuant to N.J.A.C. 6A:8-5.1(a)6 and A.1.f. above, or as set forth at N.J.A.C. 6A:8-5.1(g) and A.5. above.~~

   b. ~~Has presented official transcripts showing at least thirty general education credits leading to a degree at an accredited institution of higher education; and~~

   c. ~~Has formally requested such early award of a State-endorsed high school diploma.~~

6. ~~Pursuant to N.J.S.A. 18A:7C-7 and 18A:7E-3, the Superintendent shall report annually to the Board at a public meeting not later than September 30, and to the Commissioner:~~

   a. ~~The total number of students graduated;~~

   b. ~~The number of students graduated under the substitute competency test process;~~

   c. ~~The number of students graduated under the portfolio appeals process;~~

   d. ~~The number of students receiving State-endorsed high school diplomas as a result of meeting any alternate requirements for graduation as specified in their individualized education programs (IEP);~~

   e. ~~The total number of students denied graduation from the twelfth grade class; and~~

   f. ~~The number of students denied graduation from the twelfth grade class solely because of failure to pass the New Jersey Department of Education approved high~~

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~~school end-of-course assessments, the State graduation proficiency test, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8.~~

~~C. Students with Disabilities – N.J.A.C. 6A:8-5.1(c) and N.J.A.C. 6A:14-4.11~~

~~1. Through the IEP process set forth at N.J.A.C. 6A:14-3.7 and pursuant to N.J.A.C. 6A:14-4.11, the Board may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined at N.J.A.C. 6A:14-1.3.~~

~~a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.~~

~~b. The district shall develop and implement procedures for assessing whether a student has met the specified alternate requirements for graduation individually determined in an IEP.~~

~~2. The IEP of a student with a disability who enters a high school program shall specifically address the graduation requirements. The student shall meet the high school graduation requirements pursuant to N.J.A.C. 6A:8-5.1 and A. above, except as specified in the student's IEP. The IEP shall specify which requirements would qualify the student with a disability for the State-endorsed diploma issued by the Board responsible for the student's education.~~

~~3. Graduation with a State-endorsed diploma is a change of placement that requires written notice pursuant to N.J.A.C. 6A:14-2.3(f) and (g).~~

~~a. As part of the written notice, the parent shall be provided with a copy of the procedural safeguards statement published by the NJDOE.~~

~~b. As with any proposal to change the educational program or placement of a student with a disability, the parent may resolve a disagreement with the proposal to graduate the student by requesting mediation or a due process hearing prior to graduation.~~

~~c. In accordance with N.J.A.C. 6A:14-3.8(d), a reevaluation shall not be required.~~

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d. When a student graduates or exceeds the age of eligibility, the student shall be provided a written summary of their academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which the student exceeds the age of eligibility. The summary shall include recommendations to assist the student in meeting their postsecondary goals.

4. If a student attends a school other than that of the school district of residence that is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.

a. If the school the student is attending declines to issue a diploma to the student, the Board of the school district of residence shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.

5. If the Board grants an elementary school diploma, a student with a disability who fulfills the requirements of their IEP shall qualify for and receive a diploma.

6. Students with disabilities who meet the standards for graduation according to N.J.A.C. 6A:14-4.11 and Section C. of this Policy shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.

D. Financial Aid Application Graduation Requirement

1. Beginning with the 2023-2024 grade eleven class, and for two school years thereafter, the Board shall require a student, and the student's parent, if applicable, to complete and submit a financial aid application in a form prescribed by the Higher Education Student Assistance Authority (Authority) as a prerequisite to the student receiving a high school diploma unless a waiver is submitted to the district as set forth in P.L.2023 c.295 and D.1.a. below.

a. A student shall be exempt from the requirement in P.L.2023 c.295 and D.1. above if the student or the student's parent submits to the district a waiver form signed by the parent, or by the student if the student is at least eighteen years of age, requesting the exemption from the requirement.

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~~b. If the student is under eighteen years of age and a form signed by the parent cannot be reasonably obtained, the student's school counselor may authorize the waiver as permitted by regulations promulgated by the State Board of Education pursuant to P.L.2023 c.295.~~

~~2. The district shall annually notify students and the parents of the requirement established pursuant to P.L.2023 c.295 and Section D.~~

~~3. No adverse action shall be taken by a Board against any student due to a student's receipt of an exemption from the requirement to complete and submit a financial aid application pursuant to D.1.a. above.~~

~~4. Nothing in P.L.2023 c.295 and this Policy shall be construed as requiring school counselors, or any other school employee, to assist students in completing the financial aid application. Nothing in P.L.2023 c.295 and this Policy shall be construed as creating a private right of action against the district or the State upon compliance or noncompliance with the provisions of P.L.2023 c.295 and this Policy.~~

H~~E~~. State Seal of Biliteracy ~~– N.J.A.C. 6A:8-5.3~~

1. The Board ~~of Education may~~ **will participate in the State Seal of Biliteracy Program and** award a State Seal of Biliteracy to any student who has met all requirements **for a high school diploma at** ~~in~~ N.J.A.C. 6A:8-5.2 ~~and B. above~~ and demonstrates proficiency in the following:

   a. One or more ~~world~~ languages **other than English through** ~~via~~ an ~~approved~~ assessment **approved** pursuant to N.J.A.C. 6A:8-5.3(f) and **H**~~E~~.6. below during the student's next to last or final year of high school**.**~~; and~~

      (1) Pursuant to N.J.S.A. 18A:7C-15**.a.**, a ~~foreign~~ language other than English ~~also~~ shall include, but not be limited to, American Sign Language, Latin, and Native American languages.

   b. ELA as set forth **at** ~~in~~ N.J.A.C. 6A:8-5.1(a)6**.** and A.6~~1.f~~. above **or through a NJDOE-approved English proficiency assessment as set forth at N.J.A.C. 6A:8-5.1(f) and F. above**.

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2. **Pursuant to N.J.A.C. 6A:8-5.3(b), the** ~~A~~ Board ~~that chooses to award the State Seal of Biliteracy~~ shall incorporate the process **for awarding the State Seal of Biliteracy** into **this Policy** ~~the~~ developed, adopted, and implemented ~~Policy 5460 – High School Graduation~~ pursuant to N.J.A.C. 6A:8-5.1(a) and A.1. above, denoting participation in the voluntary program. **Participation in the State Seal of Biliteracy Program is optional for students. The** ~~A~~ Board ~~choosing to participate~~ shall submit **to the Executive County Superintendent**, in accordance with N.J.A.C. 6A:8-5.1(**c**~~d~~) and **C.** ~~A.3.~~ above, a copy of this Policy that reflects the option for students to participate in the State Seal of Biliteracy.

3. The Board **[will will not] pay the costs** ~~[shall pay the costs shall charge a fee to the student]~~ for related assessments ~~and transcript insignias~~. **If the Board does not pay the related costs, the Board will charge a fee.**

4. The Board shall ~~do the following~~:

   a. Provide the NJDOE with information regarding students who qualify for the State Seal of Biliteracy pursuant to N.J.A.C. 6A:8-5.3(a) and **H**~~E~~.1. above;

   b. Present each student who qualifies pursuant to N.J.A.C. 6A:8-5.3(a) and **H**~~E~~.1. above with a **NJDOE** ~~New Jersey Department of Education~~-issued certificate;

   c. Include the Commissioner ~~of Education~~-developed insignia **"New Jersey State Seal of Biliteracy" and the language(s) for which it was awarded** on the student's transcript; and

   d. Maintain appropriate records to identify students who have earned the State Seal of Biliteracy.

5. The Board shall not award a State Seal of Biliteracy to any student who does not meet the criteria **for a State Seal of Biliteracy as required at** ~~in~~ N.J.A.C. 6A:8-5.3(a) and **H**~~E~~.1. above and shall not include the Commissioner ~~of Education~~-developed insignia on the student's transcript.

6. A list of **NJDOE** ~~New Jersey Department of Education~~-approved, nationally **or internationally** recognized assessments and the Statewide scores necessary for a student

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to satisfy requirements for the State Seal of Biliteracy shall be set by a resolution approved by the ~~New Jersey~~ State Board of Education.

a. If an approved assessment, pursuant to N.J.A.C. 6A:8-5.3(f) and **H**~~E~~.6. above, does not exist for a particular language, the Board may administer a NJDOE-approved, locally designed proficiency-based assessment.

N.J.S.A. **18A:6-7.1.;** 18A:7C-3.; ~~18A:7C-5;~~ 18A:7C-6.**;**
~~18A:7C-7; 18A:7C-15; 18A:7E-3~~
~~18A:35-1; 18A:35-2; 18A:35-5; 18A:35-7; 18A:35-8~~
N.J.A.C. **6A:8-4.1;** ~~6A:8-1.3;~~ 6A:8-5.1 ~~et seq.~~; **6A:8-5.3;**
6A:9B-14.19; 6A:9B-14.20;
6A:14-1.1 et seq.; ~~6A:14-1.3; 6A:14-2.3; 6A:14-3.7~~
~~6A:14-3.8; 6A:14-4.11;~~ **6A:19-6.4** ~~6A:20-1.4~~
~~P.L.2023 c.295~~

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HARASSMENT, INTIMIDATION OR BULLYING (M)

5512 HARASSMENT, INTIMIDATION OR BULLYING (M)

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P. Collective Bargaining Agreements and Individual Contracts

Q. Students with Disabilities

A. Prohibiting Harassment, Intimidation, or Bullying

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. The Board has determined that a safe and civil environment in school is necessary for students to learn and achieve high academic standards; harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Since students learn by example, school administrators, faculty, staff, and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purpose~~s~~ of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); adoptive parent(s); legal guardian(s); resource family parent(s); or **surrogate parent(s)** ~~parent surrogate(s)~~ of a student. When parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

B. Definition of Harassment, Intimidation, or Bullying

"Harassment, intimidation, or bullying" means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;

2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;

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3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that

   a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to their person or damage to their property; or

   b. Has the effect of insulting or demeaning any student or group of students; or

   c. Creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

The Board **of Education** recognizes that bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Recognizing "a real or perceived power imbalance" may assist school officials in identifying harassment, intimidation, or bullying within the context and relative positions of the alleged aggressor and target.

"Electronic communication" means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or remotely activating paging device **in accordance with** ~~(~~N.J.A.C. 6A:16-1.3~~)~~.

In accordance with the Board's Code of Student Conduct and this Policy, all acts of harassment, intimidation, or bullying that occur off school grounds, such as "cyber-bullying" (e.g., the use of electronic means to harass, intimidate, or bully) are addressed in this Policy.

C. Student Behavior

The Board of Education expects students to conduct themselves in keeping with their levels of development, maturity, and demonstrated capabilities, with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment, consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the parents and other community representatives, school administrators, school employees, school volunteers, and students of the school district, producing an atmosphere that

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encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and that it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities for helping students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students' abilities to grow in self-discipline.

The Board expects students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, or bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority);

2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;

3. Student rights; and

4. Sanctions and due process for violations of the Code of Student Conduct.

~~Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.~~ **Pursuant to N.J.S.A. 18A:37-15(a) and**

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N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, school employees, volunteers, students, and community representatives, in the development of this Policy.

Pursuant to N.J.A.C. 6A:16-7.1, the Board developed guidelines for student conduct, taking into consideration the nature of the behavior; the nature of the student's disability, if any and to the extent relevant; the developmental ages of students; severity of the offenses and students' histories of inappropriate behaviors; and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent ~~must~~ **shall** annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. The school district will support students who:

1. Walk away from acts of harassment, intimidation, or bullying when they see them;

2. Constructively attempt to stop acts of harassment, intimidation, or bullying;

3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and

4. Report acts of harassment, intimidation, or bullying to the designated school staff member.

D. Consequences and Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct, and the consequences and remedial responses for staff members who commit one or more acts of harassment, intimidation, or bullying.

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In every incident found to be harassment, intimidation, or bullying, the school Principal, in consultation with appropriate school staff, may apply disciplinary consequences and/or remedial actions, such as the provision of counseling, behavioral interventions, or other measures.

Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses; consider the developmental ages of the student offenders; the nature of the student's disability, if any and to the extent relevant; and students' histories of inappropriate behaviors, per the Code of Student Conduct and N.J.A.C. 6A:16-7.

The following factors, at a minimum, shall be given full consideration by the school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

Factors for Determining Consequences

- Age, disability (if any and to the extent relevant), developmental and maturity levels of the parties involved and their relationship to the school district;
- Degrees of harm;
- Surrounding circumstances;
- Nature and severity of the behaviors;
- Incidences of past or continuing patterns of behavior;
- Relationships between the parties involved; and
- Context in which the alleged **incidents** ~~incidences~~ occurred.

Factors for Determining Remedial Measures

Personal:

- Life skill deficiencies;
- Social relationships;
- Strengths;
- Talents;
- Traits;
- Interests;
- Hobbies;
- Extra-curricular activities;
- Classroom participation;

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- Academic performance;
- Relationship to peers; and
- Relationship between student/family and the school district.

Environmental:

- School culture;
- School climate;
- Student-staff relationships and staff behavior toward the student;
- General staff management of classrooms or other educational environments;
- Staff ability to prevent and manage difficult or inflammatory situations;
- Availability of programs to address student behavior;
- Social-emotional and behavioral supports;
- Social relationships;
- Community activities;
- Neighborhood situation; and
- Family situation.

Examples of Consequences and Remedial Measures

The consequences and remedial measures may include, but are not limited to, the examples listed below:

Examples of Consequences:

- Admonishment;
- Temporary removal from the classroom (any removal of .5 days or more must be reported in the Student Safety Data System);
- Deprivation of privileges;
- Classroom or administrative detention;
- Referral to disciplinarian;
- In-school suspension during the school week or the weekend;
- Out-of-school suspension (short-term or long-term);
- Reports to law enforcement or other legal action;
- Expulsion; and
- Bans from receiving certain services, participating in school-district-sponsored programs or being in school buildings or on school grounds.

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Examples of Remedial Measures

Personal:

- Restitution and restoration;
- Peer support group;
- Recommendations of a student behavior or ethics council;
- Corrective instruction or other relevant learning or service experience;
- Supportive student interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team, as appropriate;
- Behavioral management plan, with benchmarks that are closely monitored;
- Assignment of leadership responsibilities (e.g., hallway or bus monitor);
- Involvement of school "disciplinarian;"
- Student counseling;
- Parent conferences;
- Alternative placements (e.g., alternative education programs);
- Student treatment; and
- Student therapy.

Environmental (Classroom, School Building, or School District):

- School and community surveys or other strategies for determining the conditions contributing to HIB;
- School culture change and school climate improvement;
- Adoption of research-based, systemic bullying prevention programs;
- School policy and procedures revisions;
- Modifications of schedules;
- Adjustments in hallway traffic;
- Modifications in student routes or patterns traveling to and from school;
- Supervision of student before and after school, including school transportation;
- Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
- Teacher aides;

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- Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
- General professional development programs for certificated and non-certificated staff;
- Professional development plans for involved staff;
- Disciplinary action for school staff who contributed to the problem;
- Supportive institutional interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
- Parent conferences;
- Family counseling;
- Involvement of parent-teacher organizations;
- Involvement of community-based organizations;
- Development of a general bullying response plan;
- Recommendations of a student behavior or ethics council;
- Peer support groups;
- Alternative placements (e.g., alternative education programs);
- School transfers; and
- Law enforcement (e.g., safe schools resource officer, juvenile officer) involvement or other legal action.

Consequences and appropriate remedial actions for a student or staff member who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.

The Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan when a student is found to be an offender in three harassment, intimidation, or bullying incidents and each subsequent incident occurring within one school year. The student intervention plan may include disciplinary consequences and/or remedial actions and may require the student, accompanied by a parent, to satisfactorily complete a class or training program to reduce harassment, intimidation, or bullying behavior. Each student intervention plan must be approved by the Superintendent.

While the majority of incidents may be addressed solely by school officials, the Superintendent or designee and the Principal shall report a harassment, intimidation, or bullying incident to law enforcement officials if the conduct rises to the level of a mandatory report as outlined in the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

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Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand; increment withholding; legal action; disciplinary action; termination; and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

E. Reporting Harassment, Intimidation, or Bullying

The Board of Education requires the Principal at each school to be responsible for receiving all complaints alleging harassment, intimidation, or bullying committed by an adult or youth against a student. All Board members, school employees, and volunteers and contracted service providers who have contact with students, are required to verbally report alleged acts of harassment, intimidation, or bullying to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and contracted service providers who have contact with students, also shall submit a New Jersey Department of Education-approved HIB 338 Form to the Principal within two school days of the verbal report. Failure to make the required report(s) may result in disciplinary action. The HIB 338 Form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal Law.

The district may not fail to initiate an investigation of harassment, intimidation, or bullying solely because written documentation was not provided. Failing to conduct a harassment, intimidation, or bullying investigation solely because a parent or student did not submit written documentation violates the Anti-Bullying Bill of Rights Act and this Policy. If a parent makes a verbal allegation of harassment, intimidation, or bullying to a district staff member, but does not complete and submit the HIB 338 Form, the staff member or a designee must complete and submit the HIB 338 Form.

The Principal or designee is required to inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. Pursuant to N.J.A.C. 6A:16-7.7(a)2.viii.(2), when providing notification to the parents

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of all students involved, the Principal or designee shall take into account the circumstances of the incident when conveying the nature of the incident, including the actual or perceived category motivating the alleged offense. The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.

The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged acts of harassment, intimidation, or bullying to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident. The school district shall provide a person an online means to complete the HIB 338 Form to anonymously report an act of harassment, intimidation, or bullying. Formal action for violations of the Code of Student Conduct may not be taken solely on the basis of an anonymous report.

A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

The Principal shall promptly submit a copy of each completed HIB 338 Form to the Superintendent.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, in addition to making the HIB 338 Form available online, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, or bullying or who determines a reported incident or complaint, assuming all facts presented are true, is a report within the scope of N.J.S.A. 18A:37-14 and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action. The district also should consider procedures and disciplinary action when it is found that someone had information regarding a harassment, intimidation, or bullying incident, but did not make the required report(s).

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F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

   The district Anti-Bullying Coordinator shall:

   a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;

   b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;

   c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;

   d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and

   e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, or bullying in the district.

2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from ~~among~~ the currently employed staff in the school.

   The school Anti-Bullying Specialist shall:

   a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;

   b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and

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c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.

3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist, a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;

b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;

c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;

d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;

e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;

f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and

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g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U~~.~~S~~.~~C~~. Section~~ 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

G. Investigating Allegations of Harassment, Intimidation, or Bullying

Principal's Preliminary Determination

Prior to initiating an investigation regarding a reported incident or complaint, the Principal or designee, in consultation with the **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist, shall make a preliminary determination as to whether a reported incident or complaint, assuming all facts are presented as true, is a report within the scope of N.J.S.A. 18A:37-14.

Should the Principal or designee, in consultation with the **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist, determine that a reported incident or complaint, assuming all facts presented are true, is not a report within the scope of N.J.S.A. 18A:37-14, the incident will be addressed through the Board's Code of Student Conduct policy. The HIB 338 Form shall be completed, even if a preliminary determination is made not to conduct an investigation of harassment, intimidation, or bullying because the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying, and must be submitted to the Superintendent. The Principal will provide the parents of the alleged offender(s) and victim(s) with formal notice of the decision not to initiate a harassment, intimidation, or bullying investigation.

The HIB 338 Form shall be kept on file at the school and will only be added to a student record if the alleged incident is founded, disciplinary action is imposed or is otherwise required to be contained in a student's record under State or Federal law.

The Superintendent may require the Principal to conduct a harassment, intimidation, or bullying investigation of the incident if the Superintendent determines that the incident is within the scope of harassment, intimidation, or bullying and shall notify the Principal of this determination in

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writing. Should the Superintendent require the Principal to conduct a harassment, intimidation, or bullying investigation, the Principal will immediately initiate an investigation of harassment, intimidation, or bullying by referring the matter to the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist.

Additionally, any preliminary determination that finds the incident or complaint is a report outside the scope of N.J.S.A. 18A:37-14 may be appealed to the Board, pursuant to the Board policies and procedures governing student grievances, and thereafter to the Commissioner **in accordance with** ~~(~~N.J.A.C. 6A:16-7.7(a)ix(1) and (a)ix(1)(A)~~)~~. Should the preliminary determination not to conduct an investigation of harassment, intimidation, or bullying be overturned, the Principal will immediately initiate an investigation of harassment, intimidation, or bullying by referring the matter to the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist.

The Board requires a thorough and complete investigation to be conducted for each reported incident or complaint, assuming all facts presented are true, that is determined to be a report within the scope of N.J.S.A. 18A:37-14. Upon receiving a verbal report, any staff member will direct the reporter to the online submission portal. The recipient of the initial report will also memorialize the concern to the Principal via email to be used in concert with the electronic submission of the concerned party. Having the initial report submit the written report through the online portal seeks to ensure all initial information is accurate. If the recipient of the verbal report is any staff member other than the Principal, they will make the Principal aware of the verbal report on the same day as receiving it. The Principal will check that the online submission has been made within one (1) school day by the initial reporter, if not, the Principal will follow up with the initial reporter, and in the absence of the online submission with one (1) school day, the recipient of the initial verbal report will submit the online submission to the Principal. The Principal will determine the investigation status in accordance with this policy based on the submitted information. In the event that the submitted information is determined by the Principal to warrant a HIB investigation, the investigation shall be conducted by the school anti-bullying specialist appointed by the Principal. **The investigation shall be initiated by the Principal or designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist appointed by the Principal.** The Principal **or Superintendent** may appoint additional personnel who are not school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialists to assist the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist in the investigation. Investigations of complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. The **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist may not participate in an investigation regarding their supervisor or staff at a higher administrative level.

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The Principal or the Superintendent may assign an alternative anti-bullying specialist and/or additional personnel as deemed appropriate to avoid conflicts of interest or as necessary to avoid extended delays in the timely completion of the investigation.

The investigation shall be completed, and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the alleged incident of harassment, intimidation, or bullying or ten school days from the date of the written notification from the Superintendent to the Principal to initiate an investigation. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist or the Principal shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and provide intervention services, order counseling, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, or take or recommend other appropriate action, including seeking further information as necessary.

The Superintendent shall report the results of each investigation to the Board no later than the date of the regularly scheduled Board meeting following the completion of the investigation. The Superintendent's report also shall include information on any consequences imposed under the Code of Student Conduct, intervention services provided, counseling ordered, training established or other action taken or recommended by the Superintendent.

Parents of the students who are parties to the investigation shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, or whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board.

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A parent may request a hearing before the Board after receiving the information. Any request by the parents for a hearing before the Board concerning the written information about a harassment, intimidation, or bullying investigation, pursuant to N.J.S.A. 18A:37-15.~~(~~b~~)~~(6)(d), must be filed with the Board Secretary no later than sixty calendar days after the written information is received by the parents. The hearing shall be held within ten business days of the request. Prior to the hearing, the Superintendent shall confidentially share a redacted copy of the HIB 338 Form that removes all student identification information with the Board. The Board shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist and others, as appropriate, regarding the alleged incident; the findings from the investigation of the alleged incident; recommendations for consequences or services; and any programs instituted to reduce such incidents**, prior to rendering a determination**.

At the regularly scheduled Board meeting following its receipt of the report or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, no later than ninety days after the issuance of the Board's decision.

A school administrator who receives a report of harassment, intimidation, or bullying and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

The Board also requires the thorough investigation of complaints or reports of harassment, intimidation, or bullying, occurring on district school buses, at district school-sponsored functions, and off school grounds involving a student who attends an approved private school for students with disabilities. The investigation will be conducted by the Board's **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist in consultation with the approved private school for students with disabilities.

H. Responding to Harassment, Intimidation, or Bullying

The Board of Education authorizes the Principal of each school to define the range of ways in which school staff will respond once an incident of harassment, intimidation, or bullying is confirmed, and the Superintendent shall respond to confirmed harassment, intimidation, or bullying, according to the parameters described below and in this Policy. The Board recognizes

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that some acts of harassment, intimidation, or bullying may be isolated incidents requiring that the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district levels or by law enforcement officials. Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions.

In considering whether a response beyond the individual is appropriate, school officials shall consider the nature and circumstances of the act; the degree of harm; the nature and severity of the behavior; past incidences or past or continuing patterns of behavior; and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom, school building, school district) responses can range from school and community surveys, to mailings, to focus groups, to adoption of research-based harassment, intimidation, or bullying prevention program models, to training for certificated and non-certificated staff, to participation of parents and other community members and organizations, to small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions, and to the involvement of law enforcement officers, including safe schools resource officers.

This Policy and the Code of Student Conduct shall apply to instances when a school employee is made aware of alleged harassment, intimidation, or bullying occurring off school grounds.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:

1. Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion, law enforcement report or other legal action).

2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays, research projects, observing and discussing audio-

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visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.

3. School responses can include theme days, learning station programs, parent programs, and information disseminated to students and parents, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices~~, and harassment, intimidation, and bullying prevention curricula or campaigns~~ **or strategies for fostering expected student behavior**.

4. District-wide responses can include community involvement in policy review and development; professional development programs; adoption of curricula~~r~~ and school-wide programs**:**~~,~~ coordination with community-based organizations (e.g., mental health, health services, health facilities, law enforcement officials, faith-based organizations); and disseminating information on the core ethical values adopted by the Board's Code of Student Conduct, per N.J.A.C. 6A:16-7.1(a)2.

In providing support for victims of harassment, intimidation, or bullying, the district should identify a range of strategies and resources, which may include, but is not limited to, the following actions for individual victims:

- Counseling;
- Teacher Aides;
- Hallway and playground monitors;
- Schedule changes;
- Before and after school supervision;
- School transportation supervision;
- School transfers; and
- Therapy.

I. Reprisal or Retaliation

The Board of Education prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or any other person who has reliable information about an act of harassment, intimidation, or bullying or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of

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the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures.

J. False Accusations of Harassment, Intimidation, or Bullying

The Board of Education prohibits any person from falsely accusing another as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student could range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1, Discipline of Pupils and as set forth in N.J.A.C. 6A:16-7.2, Short-term suspensions, N.J.A.C. 6A:16-7.3, Long-term suspensions, and N.J.A.C. 6A:16-7.4, Expulsions;

2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students could entail discipline in accordance with district policies, procedures, and agreements; and

3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of building~~s~~ or grounds privileges, or prohibiting contact with students or the provision of student services.

K. Additional Policy Requirements

The Board of Education requires the Superintendent to annually disseminate this Policy to all school employees, contracted service providers who have contact with students, school volunteers, students and parents who have children enrolled in a school in the school district, along with a statement explaining that this Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14, that occur on school property, at school-sponsored functions or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall post a link to this Policy that is prominently displayed on the home page of the school district's website. The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

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SECTION: STUDENTS
#: P 5512
HARASSMENT, INTIMIDATION OR BULLYING (M)

The Superintendent shall post the name, school phone number, school address and school email address of the district **A**~~a~~nti-**B**~~b~~ullying **C**~~c~~oordinator on the home page of the school district's website. Additionally, the Superintendent shall post the contact information for the School Climate State Coordinator on the school district home page alongside this Policy.

Each Principal or designee shall post the name, school phone number, school address, and school email address of both the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist and the district **A**~~a~~nti-**B**~~b~~ullying **C**~~c~~oordinator on the home page of each school's website.

The Superintendent shall post the New Jersey Department of Education's Guidance for Parents on the Anti-Bullying Bill of Rights Act on the district homepage and on the homepage for each school in the district with a website.

The Superintendent and the Principals shall provide training on the school district's harassment, intimidation, or bullying policies to school employees contracted service providers and volunteers who have significant contact with students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying. The school district's employee training program shall include information regarding the school district policy against harassment, intimidation, or bullying, which shall be provided to full-time and part-time staff, contracted service providers and school volunteers who have significant contact with students.

The Superintendent shall develop and implement a process for annually discussing the school district policy on harassment, intimidation, or bullying with students. The Superintendent and the Principal(s) shall annually conduct a re-evaluation, reassessment, and review of this Policy and any report(s) and/or finding(s) of the **S**~~s~~chool **S**~~s~~afety/**S**~~s~~chool **C**~~c~~limate **T**~~t~~eam, with input from the school **A**~~a~~nti-**B**~~b~~ullying **S**~~s~~pecialist, and recommend revisions and additions to this Policy as well as to harassment, intimidation, or bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

L. Harassment, Intimidation, or Bullying Training and Prevention Programs

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction **on** ~~in~~ harassment, intimidation, or bullying prevention within each five year professional development period as part of the professional development requirement

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pursuant to N.J.S.A. 18**A**:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member **shall** ~~must~~ complete, during the first year of the member's first term, a training program on harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, or bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district **shall** ~~will~~ observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, or bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district **shall** ~~will~~ provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the New Jersey Student Learning Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district **shall** ~~will~~ annually establish, implement, document, and assess harassment, intimidation, or bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, or bullying in accordance with the provisions of N.J.S.A. 18A:37-17.

M. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public hearing all acts of violence, vandalism, and harassment, intimidation, or bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

N. School and District Grading Requirements

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Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18**A**:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

O. Reports to Law Enforcement

The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials **(MOA)**, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.

Law enforcement officials may request a suspension or stay of the district's harassment, intimidation, or bullying investigation if the conduct is being investigated by law enforcement. If law enforcement officials request a suspension or stay of a harassment, intimidation, or bullying investigation, school officials will follow the provisions of the MOA regardless of where the district is in the harassment, intimidation, or bullying investigation timeline.

School officials will immediately memorialize the request, in writing, from law enforcement and advise the parent(s) of the alleged perpetrator(s) and alleged victim(s) of law enforcement's request. The notice to parents must include notice that the district is obligated under New Jersey's Law Against Discrimination to address student-on-student bias-based harassment and the statute of limitations for filing a complaint in the Division of Civil Rights will not be extended due to law enforcement's request.

If law enforcement has not affirmatively requested a stay or suspension of a harassment, intimidation, or bullying investigation, but the school district believes the action(s) involved may constitute a criminal offense(s), school officials will contact law enforcement to inquire as to whether law enforcement may want to investigate the matter.

Some acts of harassment, intimidation, or bullying may be bias-related acts and school officials must report to law enforcement officials any bias-related acts, in accordance with N.J.A.C. 6A:16-

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6.3.(e), and pursuant to the provisions of the **MOA** ~~Memorandum of Agreement Between Education and Law Enforcement Officials~~.

P. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. **shall** ~~may~~ be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011)~~.~~ **pursuant to** N.J.S.A. 18A:37-30.

The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

Q. Students with Disabilities

In the event that a student with a disability is party to an HIB investigation as the alleged perpetrator or alleged victim, the student's case manager will be consulted and may be present during the interview process in order to best support the student at the discretion of the building principal.

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. **shall** ~~may~~ alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports~~.~~ **pursuant to** N.J.S.A. 18A:37-32.

The school district shall submit all subsequent amended Harassment, Intimidation, or Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-37
N.J.A.C. 6A:16-7.1 through 6A:16-7.9
Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – August 2022 – New Jersey Department of Education
A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions

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POLICY

SECTION: STUDENTS
#: P 5512
HARASSMENT, INTIMIDATION OR BULLYING (M)

Adopted: 14 October 2013
Revised: 27 January 2014
Revised: 22 May 2017
Revised: 27 August 2018
Revised: 13 June 2022
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POLICY

SECTION: STUDENTS
#: P 5516
USE OF ELECTRONIC COMMUNICATION ~~AND RECORDING~~ DEVICES ~~(ECRD) (M)~~

5516 USE OF ELECTRONIC COMMUNICATION ~~AND RECORDING~~ DEVICES ~~(ECRD) (M)~~

To support school environments in which students can fully engage with their classmates and their teachers, and to focus attention upon instruction, the Board of Education has determined the use of cell phones and other electronic communication devices by students for personal use during the school day and school activities should be limited.

As used in this Policy, "electronic communication device" includes any device with the capability to audio or video record and/or is capable of receiving or transmitting any type of communication with others. An electronic communication device includes, but is not limited to, any type of cameras; cellular and wireless telephones; pagers/beepers; laptop computers; watches; electronic readers; two-way radios; any audio or video broadcasting devices; ear buds; tablets; headphones; and any other device that allows a person to audio and/or video record and/or transmit, in either a real time or a delayed basis, video or still images, text, audio recordings; or other information.

The Board adopts Regulation 5516 and this Policy to address student use of an electronic communication device for personal use on school grounds during the school day, to also include, but not be limited to: during before and after school programs; during any co-curricular activity; and on a school bus.

Nothing in Regulation 5516 and this Policy shall prohibit a student from using an electronic communication device for a purpose documented in a classified student's Individualized Education Plan (IEP) or a plan developed under Section 504 of the "Rehabilitation Act of 1973," 29 USC 794. A student may use an electronic communication device to monitor or address a health condition with prior permission from the Principal, in consultation with the school nurse to be documented in the student's Individual Health Plan.

In addition, the Board believes students and/or school staff members should not be subject to having any type of recording taken of any student(s) or school staff member(s) for any purpose without the consent of the student and the student's parent or the school staff member. In addition to protecting the privacy rights of students and school staff members, the Board recognizes such recordings can be disruptive to the educational program. Inappropriate recordings of educational material, student assessment instruments, and/or student assessment reviews can be used to compromise the integrity of the district's educational program or lead to academic dishonesty in the event such recordings are stored and/or transmitted to other students.

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#: P 5516
USE OF ELECTRONIC COMMUNICATION ~~AND RECORDING~~ DEVICES ~~(ECRD) (M)~~

~~The Board of Education believes students and/or school staff members should not be subject to having a video or audio recording taken of any student(s) or school staff member(s) for any purpose without the consent of the student, the student's parent and/or the school staff member. In addition to protecting the privacy rights of students and school staff members, the Board recognizes such recordings can be disruptive to the educational program. In addition, inappropriate recordings of educational material, student assessment instruments, and/or student assessment reviews can be used to compromise the integrity of the district's educational program or lead to academic dishonesty in the event such recordings are stored and/or transmitted to other students. Therefore, the Board of Education adopts this Policy regarding student use of electronic communication and recording devices.~~

~~"Electronic communication and recording device (ECRD)" includes any device with the capability to audio or video record or is capable of receiving or transmitting any type of communication between persons. An ECRD includes, but is not limited to, cameras, cellular and wireless telephones, pagers/beepers, laptop computers, electronic readers, personal digital assistants (PDAs), two-way radios, portable fax machines, video broadcasting devices, and any other device that allows a person to record and/or transmit, on either a real time or delayed basis, sound, video, or still images, text, or other information.~~

~~A student is not permitted to have turned on or use an ECRD on school grounds during the school day or when the student is participating in a curricular or school-sponsored co-curricular activity. A student's personal ECRD may only be used on school grounds in an emergency situation or before and after the school day or with the permission of a school staff member supervising the student in a curricular or school-sponsored co-curricular activity. Any audio and/or video recording by a student using their personal ECRD with permission of a school staff member while participating in a curricular or school-sponsored activity where other students or staff members are present shall require the permission for such recording from any other student and their parents and/or staff members whose voice or image is to be recorded. This Policy is not intended to prohibit appropriate use of electronic devices for authorized or approved official curricular or school-sponsored co-curricular activities such as yearbook photographs, staff member/teacher-directed and approved activities, classroom presentations, and athletic events, and drama production filming. A student authorized or approved to use an ECRD may not use an ECRD to access internet sites or view information or internet-based material that is inappropriate or would be blocked from student access by the school district's acceptable use of computers and~~

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~~networks policy. Nothing in this Policy is intended to prevent a student from using their personal ECRD and recording school-sponsored co-curricular activities as a non-participant when the activity is open to the general public.]~~

~~For the purposes of this policy, "school grounds" means and includes land, portions of land, structures, buildings, and structures that support these buildings, including, but not limited to, administrative buildings, kitchens, maintenance shops, and garages. "School grounds" also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and other recreational places owned by the local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.~~

~~An ECRD used in violation of this Policy will be confiscated by a school staff member or Principal or designee and the student will be subject to appropriate disciplinary action.~~

~~A student shall not knowingly bring or possess any remotely activated paging device on any school grounds, including on a school bus or at a school-sponsored function, at any time and regardless of whether school is in session or other persons are present without the express written permission of the Principal. The student must submit a written request and establish to the satisfaction of the Principal a reasonable basis for the possession of the device. The written request must include the purpose for the student possessing and/or bringing the device on school property and the date or dates in which the student requests to possess and/or bring the device on school property. The written request must also include the date in which the student will no longer need to bring and/or possess the device on school property.~~

~~The Principal, upon reviewing the request from the student, will make a determination. The determination will be in writing and if approved, written permission for the student to bring and/or possess a remotely activating paging device will be provided to the student. Permission will only be provided for the school year.~~

~~The student must submit a new request if the time in which permission is given to bring and/or possess a device expires. The student that is granted permission to possess and/or bring the device must be in the possession of the device at all times. The Principal or designee shall immediately notify the Superintendent of Schools and the appropriate~~

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~~criminal justice or juvenile justice agency if a student brings or possesses a remotely activated paging device in violation of N.J.S.A. 2C:33-19 and this Policy.~~

~~A student who is an active member in good standing of a volunteer fire company, first aid, ambulance or rescue squad may bring or possess a remotely activated paging device on school property only if the student is required to respond to an emergency and the student provides a statement to the Principal from the chief executive officer of the volunteer fire company, first aid, ambulance or rescue squad authorizing the possession of the device by the student at all times and that the student is required to respond to an emergency.~~

~~The Principal or designee will confiscate the remotely activated paging device, take appropriate disciplinary action and shall immediately notify the Superintendent of Schools and the appropriate criminal justice or juvenile justice agency if a student brings or possesses a remotely activated paging device in violation of N.J.S.A. 2C:33-19 and this Policy.~~

~~N.J.S.A. 2C:33-19~~

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REGULATION

SECTION: STUDENTS
#: R 5516
USE OF ELECTRONIC COMMUNICATION DEVICES

R 5516 USE OF ELECTRONIC COMMUNICATION DEVICES

The following provisions govern student use of electronic communication devices on school grounds.

A. Use of Electronic Communication Devices

1. **Students are prohibited from using an electronic communication device anywhere on school grounds during the school day.**

2. **Under no circumstances is a student permitted to use an electronic communication device to communicate or take videos or photographs in a restroom, locker room, shower area, or any other area where any person is removing or changing clothes and/or in any other area or location where a person has a reasonable expectation of privacy. Student use of an electronic communication device for communicating or recording is also subject to the provisions of Policy 5516 and this Regulation.**

3. **Students are encouraged not to bring electronic communication devices to school. If a student chooses to bring an electronic communication device(s) to school, the device(s) shall be turned off by the student and passcode protected to prevent any unauthorized use of the device. The electronic communication device shall remain in the student's backpack/book bag or locker during the school day when its use is not authorized in accordance with Policy 5516 and this Regulation.**

   A classroom or other instructional space may have a designated location where students are required to turn off, ensure the electronic communication device is passcode protected, and store the electronic communication device until the student leaves the classroom or other instructional space.

4. **If a student brings an electronic communication device to school, the student assumes the risk of damage, theft, or loss of the electronic communication device. The school district is not responsible for lost, stolen, or damaged devices.**

5. **A student may only use their personal electronic communication device during the school day with the permission of a school staff member supervising the specific activity that is to be recorded. Any audio/video recording by a student using their personal electronic communication device with permission of a school staff member while participating in a curricular or school-sponsored activity where other students**

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or staff members are present shall require the permission for such recording from any other student and their parent(s) and/or staff members whose voice or image is to be recorded. A student authorized or approved to use their personal electronic communication device may not use their device to access internet sites or view information on internet-based material that is inappropriate or would be blocked from student access by the school district's acceptable use of computers and networks policy.

6. **If a student needs to be in contact with their parent(s) during a time the student is not permitted to use an electronic device, the student shall request permission from a teaching staff member to go to the main office to use the school phone. If a parent(s) needs to be in contact with their student for an emergency, the parent(s) shall contact the main office.**

B. Discipline

In the event that the unauthorized use of an electronic device by a student has occurred during the school day, the student will be subject to disciplinary measures in accordance with district Policy and Regulation 5600 – Student Discipline/Code of Conduct.

Adopted: TBD

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POLICY

SECTION: STUDENTS
#: P 5561
USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES (M)

5561 USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES (M)

The Board of Education strives to provide a safe, caring atmosphere that supports all students in the least restrictive environment. On occasion, during an emergency, a situation may arise making it necessary to temporarily restrain or seclude a student with a disability in accordance with N.J.S.A. 18A:46-13.4**.** through 13.7.

A school district, an educational services commission, or an approved private school for students with disabilities (APSSD) that utilizes physical restraint on students with disabilities shall ensure that:

1. Physical restraint is used only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;

2. A student is not restrained in the prone position, unless the student's primary care physician authorizes, in writing, the use of this restraint technique;

3. Staff members who are involved in the restraint of a student receive training in safe techniques for physical restraint from an entity determined by the Board ~~of Education~~ to be qualified to provide such training, and that the training is updated at least annually;

4. The parent of a student is immediately notified when physical restraint is used on the student. This notification may be by telephone or electronic communication. A post-incident written notification report of the incident of physical restraint shall be provided to the parent within forty-eight hours of the occurrence of the incident;

5. Each incident in which physical restraint is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in **this** Policy and Regulation 5561 ~~– Use of Physical Restraint and Seclusion Techniques for Students with Disabilities~~, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and

6. Each incident in which physical restraint is used is documented in writing in sufficient detail to enable staff to use this information to develop or improve the behavior intervention plan at the next individualized education plan (IEP) meeting.

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SECTION: STUDENTS
#: P 5561
USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES (M)

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of physical restraints through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

A school district, an educational services commission, or an APSSD that utilizes seclusion techniques on students with disabilities shall ensure that:

1. A seclusion technique is used on a student with disabilities only in an emergency in which the student is exhibiting behavior that places the student or others in immediate physical danger;

2. Each incident in which a seclusion technique is used is carefully and continuously visually monitored to ensure it was used in accordance with established procedures set forth in **this** Policy and Regulation 5561 ~~– Use of Physical Restraint and Seclusion Techniques for Students with Disabilities~~, developed in conjunction with the entity that trains staff in safe techniques for physical restraint, in order to protect the safety of the child and others; and

3. Each incident in which a seclusion technique is used is documented in writing in sufficient detail to enable the staff to use this information to develop or improve the behavior intervention plan at the next IEP meeting.

A school district, an educational services commission, and an APSSD shall attempt to minimize the use of seclusion techniques through inclusion of positive behavior supports in the student's behavior intervention plans developed by the IEP team.

The New Jersey Department of Education shall establish guidelines for school districts, educational services commissions, and APSSDs to ensure a review process is in place to examine the use of physical restraints or seclusion techniques in emergency situations, and for the repeated use of these methods for an individual child, within the same classroom, or by a single individual. The review process shall include educational, clinical, and administrative personnel. Pursuant to the review process the student's IEP team may, as deemed appropriate, determine to revise the behavior intervention plan or classroom supports, and a school district, educational services commission, or APSSD may determine to revise a staff member's professional development plan pursuant **to** N.J.S.A. 18A:46-13.7.

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USE OF PHYSICAL RESTRAINT AND SECLUSION TECHNIQUES FOR STUDENTS WITH DISABILITIES (M)

The Superintendent or designee may gather input from school staff members and parents of students with disabilities on this Policy and Regulation **5561**. All students with disabilities and their parents shall be afforded the procedural safeguards provided by the Individuals with Disabilities Education Act (IDEA).

The Superintendent or designee shall report all incidents of restraint and seclusion through the Student Safety Data System (SSDS). The Superintendent or designee shall annually inform parents of students with disabilities about **this** ~~the Board's~~ Policy **and Regulation 5561** regarding restraint and seclusion.

N.J.S.A. 18A:46-13.4.; 18A:46-13.5.; 18A:46-13.6.; 18A:46-13.7.
New Jersey Department of Education Restraint and Seclusion Guidance for Students with Disabilities – July 10, 2018

Adopted: 14 October 2013
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Revised: 17 September 2018
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POLICY

SECTION: FINANCES
#: P 6112
REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

6612 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the **NJDOE** ~~New Jersey Department of Education~~ Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the Strengthening Career and Technical Education for the 21st Century Act, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.

The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

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POLICY

SECTION: FINANCES
#: P 6112
REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.

The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – **January 2023** ~~March 2014~~

Adopted 14 October 2013

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POLICY

SECTION: FINANCES
#: P 6112
REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES (M)

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REGULATION

SECTION: FINANCES
#: R 6115.01
FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS (M)

R 6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS (M)

~~A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:~~

~~1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.~~

~~2. The grant administrator shall complete the following responsibilities for a Federal grant submission:~~

~~a. Complete the grant application for approval by the Superintendent and the Board of Education;~~

~~b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;~~

~~c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and~~

~~d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.~~

~~3. Upon approval and funding of the Federal grant program, the grant administrator will:~~

~~a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development and training to ensure all staff members are providing the services approved and required by the grant;~~

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~~b. Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and~~

~~c. Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.~~

~~4. Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.~~

Expenditures must be aligned with approved budgeted items. Any changes or variations from the State-approved budget and grant application need prior approval from the State.

A. Delegation of Responsibility

When determining how the school district will spend its grant funds, the School Business Administrator/Board Secretary, will review the proposed cost to determine whether it is an allowable use of Federal grant funds before obligating and spending those funds on the proposed good or service.

B. Allowability Determinations

1. All costs supported by Federal education funds must meet the standards outlined in EDGAR, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E, which are listed below. The School Business Administrator/Board Secretary, must consider these factors when making an allowability determination. A section entitled, Helpful Questions for Determining Whether Costs are Allowable, is located at the end of this Regulation.

2 CFR Part 200 sets forth general cost guidelines that must be considered, as well as rules for specific types of items, both of which must be considered when determining whether a cost is an allowable expenditure of Federal funds. The expenditure must also be allowable under the applicable program statute (e.g., Title I of the Elementary and Secondary Education Act (ESEA), or the Carl D. Perkins Career and Technical Education Act (Perkins)), along with accompanying program regulations, nonregulatory guidance and grant award notifications.

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FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS
(M)

Restrictions in State and local rules or policy also must be considered. For example, travel and other job-related expenses incurred by employees are not allowable unless they also are in compliance with Policy and Regulation 6471 and related administrative regulations.

Whichever allowability requirements are stricter will govern whether a cost is allowable. General allowability determination factors include the following:

a. Be Necessary and Reasonable for the performance of the Federal award. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, "reasonable" means that sound business practices were followed, and purchases were comparable to market prices.

When determining reasonableness of a cost, consideration must be given to:

(1) Whether the cost is a type generally recognized as ordinary and necessary for the operation of the district or the proper and efficient performance of the Federal award.

(2) The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; Federal, State and other laws and regulations; and terms and conditions of the Federal award.

(3) Market prices for comparable goods or services for the geographic area.

(4) Whether the individual incurring the cost acted with prudence in the circumstances considering responsibilities to the district, its employees, its students, the public at large, and the Federal government.

(5) Whether the district significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost. (2 CFR 200.404)

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Whether a cost is "necessary" will be determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the district can demonstrate that the cost addresses an existing need, and can prove it. For example, the school entity may deem a language skills software program necessary for a limited English proficiency program.

When determining whether a cost is necessary, consideration may be given to:

(1) Whether the cost is needed for the proper and efficient performance of the Federal award program.

(2) Whether the cost is identified in the approved budget or application.

(3) Whether there is an educational benefit associated with the cost.

(4) Whether the cost aligns with identified needs based on results and findings from a needs assessment.

(5) Whether the cost addresses program goals and objectives and is based on program data.

b. Allocable to the Federal award. A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This means that the Federal grant program derived a benefit in proportion to the funds charged to the program. (2 CFR 200.405) For example, if fifty percent of a teacher's salary is paid with grant funds, then that teacher must spend at least fifty percent of their time on the grant program.

c. Consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the school entity.

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d. Conform to any limitations or exclusions set forth as cost principles in 2 CFR Part 200 or in the terms and conditions of the Federal award.

e. Consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.

f. Adequately documented. All expenditures must be properly documented.

g. Be calculated in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in 2 CFR Part 200.

h. Not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such. Some Federal program statutes require the non-Federal entity to contribute a certain amount of non-Federal resources to be eligible for the Federal program.

i. Be the net of all applicable credits. The term "applicable credits" refers to those receipts or reduction of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate. (2 CFR 200.406)

C. Selected Items of Cost

2 CFR 200, Subpart E, sets forth principles to be applied in establishing the allowability of fifty-five specific cost items (commonly referred to as Selected Items of Cost), at 2 CFR 200.420 through 200.475. These specific cost items are listed in the chart below along with the citation to the section of Subpart E addressing the allowability of that item. These principles are in addition to the other general allowability standards, and apply whether or not a particular item of cost is properly treated as direct cost or indirect (Facilities and Administration) cost. Meeting the specific criteria for a listed item does not by itself mean the cost is allowable, as it may be unallowable under other standards or for other reasons,

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such as restrictions contained in the terms and conditions of a particular grant or restrictions established by the State or in Board policy. If an item is unallowable for any of these reasons, Federal funds cannot be used to purchase it.

School district personnel responsible for spending Federal grant funds and for determining allowability must be familiar with and refer to the 2 CFR Part 200 selected items of cost section. These rules must be followed when charging these specific expenditures to a Federal grant. When applicable, employees must check costs against the selected items of cost requirements to ensure the cost is allowable, and also check State, district and program-specific rules.

The selected item of cost addressed in 2 CFR Part 200 includes the following:

Item of Cost	Citation of Allowability Rule
Advertising and public relations costs	2 CFR 200.421
Advisory councils	2 CFR 200.422
Alcoholic beverages	2 CFR 200.423
Alumni/ae activities	2 CFR 200.424
Audit services	2 CFR 200.425
Bad debts	2 CFR 200.426
Bonding costs	2 CFR 200.427
Collection of improper payments	2 CFR 200.428
Commencement and convocation costs	2 CFR 200.429
Compensation – personal services	2 CFR 200.430
Compensation – fringe benefits	2 CFR 200.431
Conferences	2 CFR 200.432
Contingency provisions	2 CFR 200.433
Contributions and donations	2 CFR 200.434
Defense and prosecution of criminal and civil proceedings, claims, appeals, and patent infringements	2 CFR 200.435

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Depreciation	**2 CFR 200.436**
Employee health and welfare costs	**2 CFR 200.437**
Entertainment costs	**2 CFR 200.438**
Equipment and other capital expenditures	**2 CFR 200.439**
Exchange rates	**2 CFR 200.440**
Fines, penalties, damages, and other settlements	**2 CFR 200.441**
Fund raising and investment management costs	**2 CFR 200.442**
Gains and losses on disposition of depreciable assets	**2 CFR 200.443**
General costs of government	**2 CFR 200.444**
Goods and services for personal use	**2 CFR 200.445**
Idle facilities and idle capacity	**2 CFR 200.446**
Insurance and indemnification	**2 CFR 200.447**
Intellectual property	**2 CFR 200.448**
Interest	**2 CFR 200.449**
Lobbying	**2 CFR 200.450**
Losses on other awards or contracts	**2 CFR 200.451**
Maintenance and repairs costs	**2 CFR 200.452**
Materials and supplies costs, including costs of computing devices	**2 CFR 200.453**
Memberships, subscriptions, and professional activity costs	**2 CFR 200.454**
Organization costs	**2 CFR 200.455**
Participant support costs	**2 CFR 200.456**
Plant and security costs	**2 CFR 200.457**
Pre-award costs	**2 CFR 200.458**
Professional services costs	**2 CFR 200.459**
Proposal costs	**2 CFR 200.460**
Publication and printing costs	**2 CFR 200.461**
Rearrangement and reconversion costs	**2 CFR 200.462**
Recruiting costs	**2 CFR 200.463**

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Relocation costs of employees	**2 CFR 200.464**
Rental costs of real property and equipment	**2 CFR 200.465**
Scholarships and student aid costs	**2 CFR 200.466**
Selling and marketing costs	**2 CFR 200.467**
Specialized service facilities	**2 CFR 200.468**
Student activity costs	**2 CFR 200.469**
Taxes (including Value Added Tax)	**2 CFR 200.470**
Termination costs	**2 CFR 200.471**
Training and education costs	**2 CFR 200.472**
Transportation costs	**2 CFR 200.473**
Travel costs	**2 CFR 200.474**
Trustees	**2 CFR 200.475**

D. Helpful Questions for Determining Whether Costs are Allowable

1. In addition to applying the cost principles and standards described above, district staff involved in expending Federal funds should ask the following questions when assessing the allowability of a particular cost:

a. Is the proposed cost allowable under the relevant program?

b. Is the proposed cost consistent with an approved program plan and budget?

c. Is the proposed cost consistent with program specific fiscal rules? For example, the school entity may be required to use Federal funds only to supplement the amount of funds available from non-Federal (and possibly other Federal) sources, or only as a match for funds from non-Federal sources.

d. Is the proposed cost consistent with EDGAR?

e. Is the proposed cost consistent with specific conditions imposed on the grant (if applicable)?

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f. Is the proposed cost consistent with the underlying needs of the program? For example, program funds must benefit the appropriate population of students for which they are allocated. This means that, for instance, funds allocated under Title III of the Elementary and Secondary Education Act (ESEA) governing language instruction programs for Limited English Proficient (LEP) students must only be spent on LEP students and cannot be used to benefit non-LEP students.

g. Will the cost be targeted at addressing specific areas of weakness that are the focus of the program, as indicated by available data?

Any questions related to specific costs should be forwarded to the School Business Administrator/Board Secretary, who shall consult with the school solicitor for clarification as appropriate.

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Revised: TBD

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FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – MANDATORY DISCLOSURES (M)

6615.02 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – MANDATORY DISCLOSURES (M)

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.113 – Mandatory disclosures requires a non-Federal entity or applicant (a New Jersey Board of Education) for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or to the New Jersey Department of Education **(NJDOE)** all violations of Federal criminal law involving fraud, **conflict of interests,** bribery, or gratuity violations potentially affecting the Federal award.

If the Board of Education receives a Federal award including the terms and conditions outlined below as per 2 CFR §200 – Appendix XII – Award Term and Condition for Recipient Integrity and Performance Matters shall report certain civil, criminal, or administrative proceedings to the System for Award Management (SAM). Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 – Remedies for noncompliance, including suspension or debarment. (See also 2 CFR §180, 31 USC 3321, and 41 USC 2313)

A. General Reporting Requirement

1. If the total value of all Board ~~of Education~~ currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then the Superintendent or designee, on behalf of the Board ~~of Education~~ as the recipient during that period of time, must maintain the currency of information reported to the SAM that is made available in the designated integrity and performance system about civil, criminal, or administrative proceedings described in B. below.

2. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 USC 2313).

3. As required by section 3010 of Public Law 111-212, all information posted in designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

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4. The Superintendent or designee must disclose, in writing, any potential conflict of interest to the Federal agency or pass-through entity in accordance with the established Federal agency policies.

B. Proceedings About Which the Board ~~of Education~~ Must Report

1. The Superintendent or designee must disclose**, in writing,** to the Federal awarding agency or to the **NJDOE** ~~New Jersey Department of Education~~ information required about each proceeding that:

   a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal **g**~~G~~overnment;

   b. Reached its final disposition during the most recent five-year period; and

   c. Is one of the following:

      (1) A criminal proceeding that resulted in a conviction, as defined in E. below;

      (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of $5,000 or more;

      (3) An administrative proceeding, as defined in E. below, that resulted in a finding of fault and liability and the payment of either a monetary fine or penalty of $5,000 or more or reimbursement, restitution, or damages in excess of $100,000; or

      (4) Any other criminal, civil, or administrative proceeding if:

         (a) It could have led to an outcome described in B.1.c.(1), (2), or (3) above of this award term and condition;

         (b) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on the school district's part; and

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(c) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

C. Reporting Procedures

1. The Superintendent or designee shall enter in the SAM Entity Management area the information that the SAM requires about each proceeding described in B. above.

2. The Superintendent or designee does not need to submit the information a second time under assistance awards the Board ~~of Education~~ received if the Superintendent or designee already provided the information through the SAM because the Board ~~of Education~~ was required to do so under Federal procurement contracts the Board ~~of Education~~ was awarded.

D. Reporting Frequency

1. During any period of time when the Board ~~of Education~~ is subject to the requirement in A. above, the Superintendent or designee must report proceedings information through the SAM for the most recent five-year period, either to report new information about any proceeding(s) the Board ~~of Education~~ has not reported previously or affirm that there is no new information to report.

2. If the Board ~~of Education~~ has Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than $10,000,000, the Board ~~of Education~~ must disclose semiannually any information about the criminal, civil, and administrative proceedings.

E. Definitions

1. For **the** purpose~~s~~ of this Policy:

a. "Administrative proceeding" for the purpose~~s~~ of 2 CFR §200 – Appendix XII and this Policy means a non-judicial process that is adjudicatory in nature in order to

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make a determination of fault or liability. This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

b. "Conviction" for the purpose~~s~~ of 2 CFR §200 – Appendix XII and this Policy, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

c. Total value of currently active grants, cooperative agreements, and procurement contracts includes:

(1) Only the Federal share of the funding under any Federal award with a Board ~~of Education~~ cost share or match; and

(2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

2 CFR §200.113; **200.212**

Adopted: 15 November 2021
Revised: **TBD**

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SECTION: FINANCES
#: P 6331
CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.214~~3~~ – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM), accessible at www.sam.gov maintained by the United States government – the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.

Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed $25,000, unless the Board chooses a lower threshold.

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Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR §200
2 CFR §3485.220
2 CFR §180.210

Adopted: 14 October 2013
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SECTION: OPERATIONS
#: P 8561
PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASSP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board ~~of Education~~ is ultimately responsible for ensuring all procurement procedures for any purchases by the Board ~~of Education~~ and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board ~~of Education~~ procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board ~~of Education~~ intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.

A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358. Formal procurement procedures will be used as required by 2 CFR 200.318 through .326 and any State and local procurement code and regulations. Informal

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procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.

2. The following **threshold amounts apply** ~~procedures will be used~~ for all purchases:

Board Micro-Purchase Threshold: _____

Board Small Purchase Threshold: _____

The Board will follow formal procurement procedures for all purchases over the Small Purchase Threshold amount.

The Board will perform a cost or price analysis to determine the estimated dollar amounts for purchases and thus the required procurement method.

~~Product / Services~~	~~Estimated Dollar Amount~~	~~Procurement Method~~	~~Evaluation~~	~~Contract Award Type~~	~~Contract Duration/ Frequency~~

CURRENTLY IN ROXBURY'S VERSION – SHOULD THIS BE KEPT?:

Product/Services	FSMC Contract
Estimated Dollar Amount	Over $150,000
Procurement Method	RFP
Evaluation	Price and other factors
Contract Award Type	Cost Reimbursable

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Contract Duration/Frequency	July 1 – June 30 One (1) year with renewals up to five (5) years

B. Micro-Purchase Procedures

1. Public/Charter Schools

Purchases of supplies or services, as defined by 2 CFR 200.67, will be awarded without soliciting competitive price quotations if the price is reasonable in accordance with N.J.S.A. 18A:18A-37.~~(~~a.~~)~~ and below thresholds established by the State Treasurer for informal receipt of quotations. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

2. Non-Public Schools

Purchases of supplies or services, within the Federal micro-purchase threshold ~~(the aggregate amount does not exceed the Federal micro-purchase threshold~~ as **defined** ~~set~~ by 2 CFR 200.67~~)~~ will be awarded without soliciting competitive price quotations if the price is reasonable. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

~~3. Formal bid procedures will be applied on the basis of:~~

~~**[Choose one or more of the following:**~~

~~___centralized system;~~
~~___individual school;~~
~~___multi-school system; and/or~~
~~___State contract.~~**]**

~~4. Because of the potential for purchasing more than public or non public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.~~

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C. Small Purchase Procedures

If the amount of purchases for items is less than the Board's small purchase threshold, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.

2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors must be contacted.

3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.

4. The price quotes will receive appropriate confidentiality before award.

5. Quotes will be awarded by the School Business Administrator/Board Secretary. Quotes will be awarded based on the lowest price.

6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, names of all vendors contacted, price quotes from each vendor, and written specifications.

7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.

8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.

9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

D~~C~~. Formal Procurement

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When a formal procurement method is required, ~~the following competitive sealed bid or an~~ Invitation for Bid (IFB) or ~~competitive proposal in the form of a~~ Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board ~~of Education~~ to purchase needed items. ~~The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.~~

   a. The advertisement of the IFB or legal notice will run for one day a minimum of ten calendar days prior to the bid opening.

   b. The advertisement of the RFP or legal notice will run for one day a minimum of twenty calendar days prior to the proposal due date.

2. An advertisement ~~in the official newspaper for at least one day~~ is required for all purchases over the school district's small purchase threshold ~~as outlined in Federal Funds Procurement Method Section Chart – State Agency Form #358~~. The **announcement (**advertisement **or legal notice)** will contain ~~the following~~:

   a. A general description of items to be purchased;

   b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;

   c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;

   d. The deadline for submission of sealed bids or proposals; and

   e. The address of the location where complete specifications and bid forms may be obtained.

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3. In an IFB or RFP, each vendor will be given an opportunity to bid **or propose** on the same specifications.

4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.

5. The IFB or RFP **must** ~~will~~ clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:

   a. Contract period for the base year and renewals as permitted;

   b. The Board ~~of Education~~ is responsible for all contracts awarded (statement);

   c. Date, time, and location of IFB/RFP opening;

   d. How the vendor is to be informed of bid acceptance or rejection;

   e. Delivery schedule;

   f. **IFB r**~~R~~equirements (terms and conditions) **that** ~~the~~ bidder must fulfill in order for bid to be **awarded** ~~evaluated~~;

   g. RFP requirements (terms and conditions) that proposer must fulfill in order for proposal to be evaluated and awarded;

   h~~g~~. Benefits to which the Board ~~of Education~~ will be entitled if the contractor cannot or will not perform as required;

   i~~h~~. Statement assuring positive efforts will be made to involve small and minority businesses, women's business enterprises, and labor surplus area firms;

   j~~i~~. Statement regarding the return of purchase incentives, discounts, rebates, and credits under a cost reimbursement FSMC contract to the Board ~~of Education~~'s nonprofit school food service account;

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k~~j~~. Contract provisions as required in Appendix II to 2 CFR 200:

(1) Termination for cause and convenience – contracts in excess of $10,000;

(2) Equal Opportunity Employment – "**F**~~f~~ederally assisted construction contracts";

(3) Davis-Bacon Act – construction contracts in excess of $2,000;

(4) Contract work Hours and Safety Standards – contracts in excess of $100,000;

(5) Right to inventions made under a contract or agreement – if the contract meets the definition of a "funding agreement" under 37 CFR 401.2(a);

(6) Clean Air Act – contracts in excess of $150,000;

(7) Debarment and Suspension – all Federal awarded contracts;

(8) Byrd Anti-Lobbying Amendment – contracts in excess of $100,000; and

(9) Contracts must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

l~~k~~. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;

m~~l~~. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;

~~m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;~~

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n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-~~4~~2**. – Definitions**. The "index rate" means the annual percentage increase rounded

to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;

o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous **proposer** ~~bidder/offeror~~ with price as the primary factor among **other** factors considered);

p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);

q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;

r. Provision requiring access by duly authorized representatives of the Board ~~of Education~~, New Jersey Department of Agriculture (NJDA), ~~United States Department of Agriculture (~~USDA~~)~~, or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;

s. Method of shipment or delivery upon contract award;

t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;

u. Description of process for enabling vendors to receive or pick up orders upon contract award;

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v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);

w. Signed statement of non-collusion;

x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);

y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) **and 7 CFR Part 220.16(d)** and USDA Guidance Memo SP **23-2024** ~~38-2017, including specific instructions for prior approval and documentation of utilization of non-domestic food products only~~;

z. Specifications and estimated quantities of products and services prepared by the **Board** ~~school district~~ and provided to potential contractors desiring to submit bids/proposals for the products or services requested; and

aa. The Board ~~of Education~~'s Electronic Signature Policy **(see New Jersey Uniform Electronic Signature Transaction Act, N.J.S.A. 12A:12-1 et seq.).**

6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, questions may be sent to the **representatives listed below** ~~School Business Administrator/Board Secretary~~. The **Board's** ~~School Business Administrator/Board Secretary or designee's~~ response will be provided in writing to all potential bidders **or proposers** within five (5) days.

a. The School Business Administrator/Board Secretary will be responsible for providing responses to questions and securing all bids or proposals.

b. The School Business Administrator/Board Secretary will be responsible to ensure all Board ~~of Education~~ procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.

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~~c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.~~

7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each **proposer** ~~bidder~~ in the initial **RFP** ~~bid~~ document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation**s** ~~and negotiations~~, a firm fixed price or cost reimbursable contract is awarded.

   a. The contracts will be awarded to the responsible ~~bidder/~~proposer whose ~~bid or~~ proposal is responsive to the **request** ~~invitation~~ and is most advantageous to the Board ~~of Education~~, price as the primary, and other factors considered. Any and all ~~bids or~~ proposals may be rejected in accordance with the law.

   b. The School Business Administrator/Board Secretary or designee is required to sign on the ~~bid tabulation of competitive sealed bids or the~~ evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.

   c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.

   d. The School Business Administrator/Board Secretary or designee will be responsible for **the** documentation that the actual product specified was received.

   e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board ~~of Education~~, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the **"**Buy American**"** **p**~~P~~rovision.

   f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and

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review. The person responsible for this documentation is the School Business Administrator/Board Secretary.

g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

8. In awarding an IFB, price is the only consideration.

a. The contract will be awarded to the responsible bidder whose bid is responsive to the invitation and is the lowest price. Any and all bids may be rejected in accordance with the law.

b. The School Business Administrator/Board Secretary is required to sign on the bid tabulations of competitive sealed bids.

c. The School Business Administrator/Board Secretary reviews the procurement system to ensure compliance with applicable laws.

d. The School Business Administrator/Board Secretary is responsible for documentation that the actual product specified is received.

e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the "Buy American" provision.

f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.

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g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

~~D. Small Purchase Procedures~~

~~If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – State Agency Form #358, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.~~

~~1. Written specifications will be prepared and provided to all vendors.~~

~~2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.~~

~~3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.~~

~~4. The price quotes will receive appropriate confidentiality before award.~~

~~5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.~~

~~6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.~~

~~7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.~~

~~8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.~~

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~~9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.~~

E. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.

2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.

3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.

4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.

~~5. The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than the applicable Federal or State micro-purchase threshold to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.~~

5~~6~~. A member or representative of the Board ~~of Education~~ will approve, in advance, all procurements that result from noncompetitive negotiations.

F. Miscellaneous Provisions

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SECTION: OPERATIONS
#: P 8561
PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

~~1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.~~

1~~2~~. The Board ~~of Education~~ agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.

2~~3~~. Payment will be made to the vendor when the contract has been met and verified and has met the Board ~~of Education~~'s procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)

3~~4~~. Specifications will be updated as needed.

4~~5~~. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

G. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The **following** emergency procedures **shall** ~~to~~ be followed ~~for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7~~.

   All emergency procurements shall be approved by the School Business Administrator/Board Secretary.

   At a minimum, the following emergency procurement procedures shall be documented ~~to include, but not be limited to~~: ~~item name; dollar amount; vendor; and reason for emergency.~~

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a. Item name;

b. Dollar amount;

c. Vendor; and

d. Reason for emergency.

H. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board ~~of Education~~ will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318 through .326 and applicable program regulations and guidance.

2. When utilizing the services of a co-op, agent, or third party the Board ~~of Education~~ will ensure that the following conditions have been met and considered as one source of pricing in addition to other prices:

   a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;

   b. The existing contract allows for the inclusion of additional Board**s** of Education~~s~~ that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;

   c. The specifications in the existing contract meet~~s~~ their needs and that the items being ordered are in the contract;

   d. The awarded contract requires all the Federally required certifications; e.g. **"**Buy American,**"** debarment, restrictions on lobbying, etc.;

   e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the need~~s~~ to **re-procure** ~~re-bid~~ the contract;

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f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;

g. The **"**Buy American**"** provisions are included in the procurement of food and agricultural products; and

h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.

I. The "Buy American" Act

1. The "Buy American" provision requires the Board to purchase, to the maximum amount practicable, domestic commodities or products. This provision supports the mission of the Child Nutrition Programs, which is to serve children nutritious meals and support American agriculture. Program regulations that govern this provision apply to a Board that operates the NSLP and SBP and are found at 7 CFR 210.21(d) and 7 CFR 220.16(d). The Board complies by:

a. Purchasing domestic commercial food products for the school meals programs;

b. Including "Buy American" provision language in procurement procedures, solicitations, and contracts; and

c. Tracking non-domestic commercial food purchases.

J~~I~~. Records Retention

1. The Board ~~of Education~~ shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year

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period as long as required for the resolution of the issues raised by the audit. Specifically, the Board ~~of Education~~ shall maintain, at a minimum, the following documents:

a. Written rationale for the method of procurement;

b. A copy of the original solicitation;

c. The selection of contract type;

d. The bidding and negotiation history and working papers;

e. The basis for contractor selection;

f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;

g. The basis for award cost or price;

h. The terms and conditions of the contract;

i. Any changes to the contract and negotiation history;

j. Billing and payment records;

k. A history of any contractor claims; **and**

l. A history of any contractor breaches.~~; and~~

~~m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.~~

K~~J~~. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board ~~of Education~~ seeks to conduct

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all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.

2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if **they** **have** ~~he or she has~~ a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of **their** ~~his or her~~ immediate family, **their** ~~his or her~~ partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.

4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.

5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.

L~~K~~. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.

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SECTION: OPERATIONS
#: P 8561
PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS (M)

2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.

3. In accordance with N.J.S.A. 18A:18A-5.a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A**-1 et seq.** ~~– Public School Contracts Law~~
New Jersey Department of Agriculture
"Procurement Procedures for School Food Authorities" Model Policy – **October 2025** ~~September 2018~~

Adopted: 17 September 2018
Revised: 15 April 2019
Revised: 14 December 2020
Revised: 20 September 2021
Revised: 14 October 2024
Revised: TBD

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POLICY

SECTION: STUDENTS
#: P 5701
ACADEMIC INTEGRITY

5701 ACADEMIC INTEGRITY

~~The highest standards of honesty and integrity are expected from students in all~~ **The Board of Education is committed to require a high level of ethical standards for students in the school district that include honesty and integrity in all aspects of their** academic and non-academic pursuits. Any act of dishonesty reflects upon a student and negatively affects the entire school community.

The Board expects all students to embrace the highest standards of academic integrity in all assignments. Acts of academic dishonesty by students will not be accepted. Students are responsible for complying with the provisions of this Policy and may be subject to disciplinary action for any violation.

Students are expected to be honest in their studies and academic work. Students shall not engage in any of the following prohibited acts that include, but not be limited to:

~~A serious academic offense is the submission of work that is not one's own (copying and/or plagiarism). Both are forms of cheating. In copying, a student is taking the work of another, including, but not limited to, on homework, an assessment, or writing task and claims it as their own. The term plagiarism usually refers to a higher level of copying in which a person, often in preparing a research paper, copies from sources without indicating what sources were used. In effect, by not naming the source, students are claiming the work is theirs. The term also applies if students copy a research paper of another and claims that they are the author.~~

1. **Plagiarizing term papers, themes, essays, reports, images, take-home examinations, and other academic work required of a student in their education program. Plagiarism is presenting work from another source without full acknowledgment that it is not their own work.**

   Whether the student is the person who gives or receives the information, they are guilty of a dishonest act. Students who engage in the decision to cheat or plagiarize will be held accountable, not only for their actions, but also the appropriate completion of the intended learning task. This may include an alternative task/assignment as well as diminished credit. In the event that a student is caught engaging in such choices, the teacher will contact the parent along with the student to discuss the actions taken as well as a plan for restoration of learning outcomes. Additionally, the teacher shall request and be furnished with evidence of the learning process that the student undertook**;**

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2. **The deliberate use of false information or the falsification of research or other findings with the intent to deceive. Fabrication includes, but is not limited to, citing information not taken from the source indicated; listing sources in a bibliography that are not used in the project; fabricating data or source information in experiments, research projects, or other academic exercises; and taking a test for another person or allowing others to take a test for one's self;**

3. **Providing false information to a teaching staff member in an academic assignment such as giving a false excuse for missing a deadline or falsely claiming to have submitted an assignment;**

4. **Cheating on examinations by any means and obtaining copies of an examination;**

5. **Preventing other students from completing their assignments including, but not limited to, removing pages from books, willfully disrupting the experiments or work of other students, misrepresenting the contributions of others in a group to give more credit to one particular student for one's personal gain; and compromising and/or damaging the school district's technology;**

6. **Using generative artificial intelligence (AI) in violation of the district's AI Plan;**

7. **Selling, for any fee, or other remuneration, prepare, offer to prepare, cause to be prepared, sell or offer for sale any term paper, thesis, dissertation, essay, report or other written recorded, pictorial, artistic or other assignment knowing, or under the circumstances having reason to know, that said assignment is intended for submission either in whole or substantial part under a student's name in fulfillment of the requirements for a diploma at any school or any educational institution in accordance with N.J.S.A. 18A:2-3.; or**

8. **Any other conduct determined by the Principal that compromises the academic integrity of a student's work.**

Any violation of this Policy shall be addressed in accordance with Policy and Regulation 5600.

A student may appeal a violation of this Policy in accordance with Policy 5710.

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Students shall be informed of the conduct prohibited by this Policy at the beginning of the school year. In order to ensure that students not only understand that these choices are a hinderance to the learning process they also negatively impact a teacher's ability to support the academic growth and development of the students; teachers will provide age-appropriate instruction and support relative to the process of conducting research, synthesizing information, and providing appropriate credit to deserving sources. Moreover, it is the anticipation of the Board that students will be instructed and supported with strategies to conduct research, evaluate learning experiences and prepare original work that stands to be a demonstration of one's authentic thinking, learning, and ability as outlined in our Portrait of a Graduate.

N.J.S.A. 18A:2-3

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Revised: 13 February 2023
Revised: TBD

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