SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, July 15, 2026
2026-2027 - 196

REGULAR MEETING AGENDA

TIME: 7:00 PM **LOCATION: CAFETERIA**

1. CALL TO ORDER
Christina Drum, Board President

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Christina Drum, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE
Christina Drum, Board President

4. ROLL CALL
Brielle Neroda, Board Secretary

5. SCHOOL & COMMUNITY PRESENTATIONS
Craig Vaughn, Superintendent

- Student Safety Data Reporting for Report Period 2 (January 1, 2026 - June 30, 2026)

6. COMMITTEE UPDATES
Christina Drum, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Mancini
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mrs. Donahue	Policy	Ms. Jeronwitz

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

8. CORRESPONDENCE
Craig Vaughn, Superintendent

9. SUPERINTENDENT REPORT
Craig Vaughn, Superintendent

UPDATE
- Walking Trail

IMPORTANT DATES
- August 19 - BOE Meeting
- September 1 - Staff Orientation / Professional Development
- September 2 - First Day of School for Students
- September 7 - Labor Day / School Closed
- September 10 - Back to School Night
- September 16 - BOE Meeting

10. APPROVAL OF MINUTES
Brielle Neroda, Board Secretary

- **REGULAR MEETING - Wednesday, June 17, 2026**

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-196-101
MONTHLY ENROLLMENT REPORT
b) RESOLUTION #26/27-RM-196-102
APPROVE THE MONTHLY HIB REPORT

12. CONTRACT ADMINISTRATION
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-196-103
AWARD A CONTRACT FOR CONSTRUCTION

13. FINANCE & BUDGET
Craig Vaughn, Superintendent

a) RESOLUTION #26/27-RM-196-104
APPROVE ANTICIPATED REVENUE REPORT
b) RESOLUTION #26/27-RM-196-105
CERTIFY REMITTANCE TO PURCHASE ORDERS
c) RESOLUTION #26/27-RM-196-106
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
d) RESOLUTION #26/27-RM-196-107
CERTIFY EWEG REIMBURSEMENT REQUESTS
e) RESOLUTION #26/27-RM-196-108
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
f) RESOLUTION #26/27-RM-196-109
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
g) RESOLUTION #26/27-RM-196-110
RATIFY TRANSFER OF FUNDS
h) RESOLUTION #26/27-RM-196-111
APPROVE MONTHLY BILL LIST

i) **RESOLUTION #26/27-RM-196-112**
APPROVE BOARD SECRETARY'S REPORT

j) **RESOLUTION #26/27-RM-196-113**
APPROVE TREASURER'S REPORT

k) **RESOLUTION #26/27-RM-196-114**
APPROVE MEMBERSHIP IN THE BURLINGTON COUNTY CRISIS RESPONSE TEAM

l) **RESOLUTION #26/27-RM-196-115**
APPROVE ANNUAL GRANT-IN-AID ALLOCATIONS AND APPLICATION SUBMISSIONS

m) **RESOLUTION #26/27-RM-196-116**
APPROVE FOOD SERVICE PRICES FOR THE 2026-27 SCHOOL YEAR

14. PERSONNEL & NEGOTIATIONS
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-196-117**
APPROVE A CONTRACT WITH THE SCHOOL BUSINESS ADMINISTRATOR

b) **RESOLUTION #26/27-RM-196-118**
APPROVE REVISIONS TO A JOB DESCRIPTION

c) **RESOLUTION #26/27-RM-196-119**
APPROVE A MEMORANDUM OF UNDERSTANDING

d) **RESOLUTION #26/27-RM-196-120**
APPROVE ASSISTANT PRINCIPAL & AUTHORIZE STIPEND AMOUNT

e) **RESOLUTION #26/27-RM-196-121**
AMENDING EMPLOYMENT STATUS & SALARY FOR A SUPERVISOR OF CURRICULUM

15. CURRICULUM & TECHNOLOGY
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-196-122**
APPROVE ACCEPTANCE OF THE DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR FACULTY

16. POLICIES & PROCEDURES
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-196-123**
APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION

b) **RESOLUTION #26/27-RM-196-124**
APPROVE AMENDMENTS UPON SECOND READING & ADOPTION

c) **RESOLUTION #26/27-RM-199-125**
ABOLISHING CERTAIN POLICIES AND REGULATIONS

d) **RESOLUTION #26/27-RM-196-126**
ACCEPTING A DONATION IN MEMORIUM

e) **RESOLUTION #26/27-RM-196-127**
ACCEPTING A BOARD OF EDUCATION MEMBER'S RESIGNATION

17. FACILITIES, SECURITY, & TRANSPORTATION
Craig Vaughn, Superintendent

a) **RESOLUTION #26/27-RM-196-128**
APPROVE MONTHLY FIRE & SECURITY DRILLS

b) **RESOLUTION #26/27-RM-196-129**
APPROVE USE OF FACILITIES REQUESTS

18. BOARD FORUM
Christina Drum, Board President

- **UNFINISHED BUSINESS**

- **NEW BUSINESS**
    - District Goals for 2026-2027 (refer to Appendix A)

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)
Christina Drum, Board President

20. ADJOURNMENT
Christina Drum, Board President

SUPERINTENDENT'S REPORT

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JUNE 2026

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active homeroom rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2025	Count **June 30, 2026**	Difference
11-105-100-101-101-105	Pre-School Regular	21	21	NC
11-110-100-101-101-110	Kindergarten	44	26	-18
11-120-100-101-101-401	First Grade	30	41	+11
11-120-100-101-101-402	Second Grade	36	31	-5
11-120-100-101-101-403	Third Grade	47	34	-13
11-120-100-101-101-404	Fourth Grade	33	47	+14
11-120-100-101-101-405	Fifth Grade	38	30	-8
11-130-100-101-101-406	Sixth Grade	36	38	+2
11-212-100-101-101-100	Multiple Disabled	8	7	-1
11-215-100-101-101-100	Preschool Disabled PT	5	2	-3
11-000-100-56X-60X-XXX	Out-of-District Placement	1	1	NC
	TOTAL	**299**	**278**	**-21**

July 15, 2026

Month	Enrollment	Monthly Change
June 2025	299	
July 2025	287	-12
August 2025	283	-4
September 2025	284	+1
October 2025	281	-3
November 2025	281	NC
December 2025	280	-1
January 2026	280	NC
February 2026	280	NC
March 2026	278	-2
April 2026	278	NC
May 2026	278	NC
June 2026	278	NC

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT FOR THE TIME PERIOD OF JUNE 18, 2026 TO JULY 15, 2026 PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **JUNE 18, 2026 TO JULY 15, 2026**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

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July 15, 2026

CONTRACT ADMINISTRATION

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-103

RESOLUTION AWARDING A CONTRACT FOR THE CONSTRUCTION OF A WALKING PATH THROUGH THE NJ DEPT. OF COMMUNITY AFFAIRS LOCAL RECREATION IMPROVEMENT GRANT

WHEREAS, the Springfield Township Board of Education received funding through the Local Recreation Improvement Grant (LRIG) Program for the construction of a walking path on school district property; and

WHEREAS, the Board of Education publicly advertised for bids for the Walking Path Construction Project in accordance with applicable provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

WHEREAS, sealed bids were received and publicly opened on March 12, 2026; and

WHEREAS, following the receipt and review of the bids, the Board's administration and professional consultants conducted negotiations and discussions, as permitted by law, with the contractors who submitted bids for the project; and

WHEREAS, the administration has reviewed the bids, negotiations, and recommendations of the Board's professional consultants and determined that the proposal submitted by Decker's Hardscaping and Landscaping Inc. is in the best interest of the Board of Education; and

WHEREAS, sufficient funds are available through the Local Recreation Improvement Grant and any required local share of project funding.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education hereby awards a contract for the Walking Path Construction Project to Decker's Hardscaping and Landscaping Inc., located at 16 Lawnside Avenue, Cherry Hill, NJ 08003, in the amount of $69,814.50, subject to the execution of all required contract documents and the submission of all statutorily required bonds, certificates, and assurances.

BE IT FURTHER RESOLVED that the Board President and Board Secretary/School Business Administrator are hereby authorized to execute all documents necessary to effectuate this contract award on behalf of the Board of Education.

BE IT FURTHER RESOLVED that this award is contingent upon the contractor's continued compliance with all applicable federal, state, and local laws, regulations, grant requirements, and Board policies.

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July 15, 2026

FINANCE & BUDGET

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-104

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF JUNE 2026 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

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**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **JUNE 2026** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

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Brielle Neroda
Board Secretary

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-105

RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT PURSUANT TO N.J.A.C. 6A:23A-6.10 AND THAT THE BELOW REPORT IS FOR THE MONTH OF JUNE 2026

WHEREAS, N.J.A.C.6A:23A-6.10 provides that "a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JUNE 2026** Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-106

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT FOR THE MONTH OF JUNE 2026 ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73 AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **JUNE 2026** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-107

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS
FOR THE MONTH ENDING JUNE 2026

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

A. Adequate description of expenditures is provided;
B. No new budget category is created; and
C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **JUNE 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-108

RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES AS OF JUNE 2026 FOR THE 2025-2026 PROGRAM YEAR PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003 TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM FISCAL MANAGEMENT - RESTRICTED REVENUES

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

> 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or $50,000; discretionary grants - lesser of 10% or $10,000;
> 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **JUNE 2026** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only".**

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2025-2026** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-109

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS FOR THE MONTH OF JUNE 2026 PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

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MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **JUNE 2026** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-110

RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR <u>JUNE 2026</u>,
PURSUANT TO N.J.S.A. 18A:22-8

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **<u>JUNE 2026</u>**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-111

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **JUNE 18, 2026 TO JULY 15, 2026** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-112

RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS [BOARD SECRETARY'S REPORT] FOR THE MONTH OF JUNE 2026 PURSUANT TO N.J.A.C. 6A:23-2:11.c)

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2025-2026** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-113

RESOLUTION APPROVAL OF THE REPORT OF THE TREASURER OF SCHOOL MONIES FOR JUNE 2026 PURSUANT TO N.J.S.A. 18A:17-36

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JUNE 2026** Report of the Treasurer of School Monies is hereby accepted and approved.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-114

RESOLUTION APPROVING MEMBERSHIP IN
THE BURLINGTON COUNTY SCHOOL CRISIS RESPONSE TEAM (BCSCRT)
FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, the Township of Springfield Board of Education finds that participation in the Burlington County School Crisis Response Team (BCSCRT) constitutes a valuable resource to assist district personnel during any critical situation, such as a natural catastrophe, terrorist event, school shooting, death of a student or staff member, etc.; and

WHEREAS, certain personnel from the Township of Springfield School District, Rebecca Schweitzer, School Social Worker, serve as a member of the BCSCRT and the district agrees to release this staff member from her duties to assist another district when needed; and

WHEREAS, the cost of participation in the BCSCRT program is shared among participating districts and based upon the size of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves membership in the Burlington County School Crisis Team for the **2026-2027** School Year at a cost not to exceed six hundred fifty dollars and no cents ($650.00).

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-115

RESOLUTION ACCEPTING THE ANNUAL ALLOCATIONS FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS AND AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, Title I, Part A provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state; and,

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and,

WHEREAS, the purpose of the Title 4, Part A program is comprised of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and,

WHEREAS, IDEA Part B Basic provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff who provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials and equipment; and,

WHEREAS, IDEA Part B Preschool provides funds to employ staff and purchase materials/supplies to supplement a comprehensive special education program for children with disabilities ages 3 through 5; and,

WHEREAS, Part B of Title VI of the reauthorized ESEA contains Rural Education Achievement Program (REAP) initiatives that are designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes; and,

WHEREAS, the annual allocations are as follows:

Grant Description	Annual Allocation
ESEA Title I, Part A	$16,394
ESEA Title II, Part A	$3,287
ESEA Title IV, Part A	$10,000
IDEA Basic	$83,888
IDEA Preschool	$5,431
Rural Education Achievement Program (REAP)	$34,614
TOTAL	**$153,614**

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted; and,

BE IT FURTHER RESOLVED that the Township of Springfield Board of Education hereby authorizes the Superintendent to submit applications for the above referenced grant programs.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-116

RESOLUTION APPROVING THE PRICE STRUCTURE FOR FOOD SERVICE FUND FOR THE 2026-2027 SCHOOL YEAR

WHEREAS, the Business Administrator/Secretary to the Board, after consultation with representatives from the food service management company, Princeton Food Management Associates, recommends the following price structure for the **2026-2027** school year:

Fund #	Fund	Description	2025-2026 Price	Increase	2026-2027 Price
62	Food Service	Paid Breakfast	$2.15	$0.10	$2.25
62	Food Service	Paid Lunch	$3.40	$0.10	$3.50
62	Food Service	Paid Adult Lunch	$4.55	$0.10	$4.65
62	Food Service	Reduced Breakfast	$0.40	$0.00	$0.40
62	Food Service	Reduced Lunch	$0.50	$0.00	$0.50

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above price structure is hereby approved for the **2026-2027** school year.

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July 15, 2026

PERSONNEL & NEGOTIATIONS

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-117

RESOLUTION APPROVING A TERMS & CONDITIONS CONTRACT FOR THE SCHOOL BUSINESS ADMINISTRATOR

WHEREAS, the Executive County Superintendent shall review and approve for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;

2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and

3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract; and,

WHEREAS, the contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of the contract to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12; and,

WHEREAS, in connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments; and,

WHEREAS, The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.

2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.

3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the school district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.

4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-ration for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.

5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.

6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.

7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.

8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.

9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:

    a. A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.

    b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.

    c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.

    d. The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.

10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract

approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.

11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.

12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee shall not be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.

13. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a regionally accredited college or university as defined in applicable regulations. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by a regionally accredited college or university as defined in applicable regulations.

NOW THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above referenced standards have been met and approved by the Executive County Superintendent and hereby authorizes the approval of a terms and conditions contract for the School Business Administrator, Nikolas Vrettos, for a period commencing July 1, 2026 and ending June 30, 2027.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-118

RESOLUTION APPROVING & ADOPTING REVISIONS TO A JOB DESCRIPTION FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, The Township of Springfield Board of Education maintains job descriptions for positions within the School District and there are instances where reorganization of positions are warranted and also where job duties and qualifications are required to be created and/or amended; and

WHEREAS, the following job description has been created and is recommended to the Township of Springfield Board of Education:

1. Assistant Principal; and,

WHEREAS, responsibilities requisite to the enumerated job descriptions above are as follows:

Job Title: Assistant Principal
Location: Springfield Township School District
Reports To: Superintendent and School Board
Job Category: Administrative
Position Control Roster Number: FF-AP0001

QUALIFICATIONS:
1. Holds standard, or is eligible for, New Jersey School Administrator or Principal certification;
2. Minimum of 5 years of experience working in an elementary school setting;
3. Strong knowledge of positive behavior interventions and support systems;
4. Excellent communication and interpersonal skills;
5. Ability to work collaboratively with teachers, staff, and families to support student success;
6. Strong organizational and leadership skills;
7. Ability to multitask and prioritize effectively in a fast-paced environment;
8. Familiarity with state and federal education regulations and policies;
9. Required to pass a criminal background check and proof of U.S. citizenship or legal resident alien status.

JOB GOAL: The Assistant Principal will assist the Superintendent/Principal with the administrative operation of the school, supervise and coordinate student management, evaluate and supervise staff, and be responsible for creating and maintaining a positive and supportive learning environment for students in the elementary school. This individual will work closely with school administrators, teachers, and staff to ensure that students are safe, engaged, and academically successful.

PERFORMANCE RESPONSIBILITIES:
1. Assume primary responsibility for the administrative operations of the school in the absence of the superintendent.
2. Provide supervision during morning and afternoon bus arrival and departure.
3. Oversee and supervise cafeteria / playground aides during lunch and recess periods.
4. Provide intake and follow-up for all student disciplinary referrals.
5. Develop and implement school-wide policies and procedures that promote positive behavior and academic success for all students.

6. Coordinate and oversee the implementation of the school's disciplinary system, including interventions and consequences for misbehavior.
7. Collaborate with teachers and staff to address student behavior and academic concerns in a timely and effective manner.
8. Serve as the District's Attendance Officer to monitor student attendance and work with families to ensure regular attendance.
9. Serve as the District's ADA Section 504 Officer.
10. Assist the District Testing Coordinator in the planning and implementation of local and state assessments and the collection and analysis of data.
11. Develop and facilitate student support programs, such as tutoring and mentoring, to promote academic success.
12. Plan and coordinate school-wide events and activities that promote a positive school culture.
13. Conduct classroom observations and provide feedback to teachers to support instructional improvement (applicable only if the Assistant Principal is not a member of the Association).
14. Participate in the hiring process for faculty and support staff positions.
15. Recommend faculty and support staff disciplinary action when appropriate.
16. Maintain teaching responsibilities during the portion of the school day not dedicated to administrative responsibilities.
17. Attend parent-teacher conferences and other meetings to support student success.
18. Attend Board of Education meetings as deemed necessary by the Superintendent.
19. Carry out special projects or assignments as directed by the Superintendent.
20. Assist with safety and fire drills when requested by the Superintendent.
21. Work with community organizations to develop partnerships that support student learning and engagement.

TERMS OF EMPLOYMENT: Salary and/or stipend and work year to be determined by the board of education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the board of education's policy on evaluation of administrative personnel.

DATE APPROVED: July 15, 2026
UPDATED:
REVISED:

LEGAL REFERENCES:
N.J.S.A. 18A:6-7.1 through 7.5 Criminal history records
N.J.S.A. 18A:16-1 Officers and employees in general
N.J.S.A. 18A:16-2 Physical examinations; requirements
N.J.S.A. 18A:17-2 Tenure of secretarial and clerical employees
N.J.S.C. 6:3-4A Requirements of physical examinations

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-119

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION

This Memorandum of Understanding ("MOU") is entered into by and between the Springfield Township Board of Education ("Board") and the Springfield Township Education Association ("Association") for the purpose of clarifying the bargaining unit status of the position of Assistant Principal.

WHEREAS, the Board has established the position of Assistant Principal; and

WHEREAS, the Assistant Principal position includes supervisory and administrative responsibilities, including but not limited to conducting observations and evaluations of certificated and non-certificated staff, assisting with personnel recommendations, supervising staff performance, and carrying out other administrative duties as assigned; and

WHEREAS, the parties acknowledge that employees who exercise supervisory authority are not appropriately included within the Association's negotiations unit;

NOW, THEREFORE, the parties agree as follows:

1. Effective September 1, 2026, the position of Assistant Principal shall be excluded from the Springfield Township Education Association negotiations unit.
2. The employee appointed to the position of Assistant Principal shall no longer be covered by the terms and conditions of the collective bargaining agreement between the Board and the Association as of the effective date set forth above, except as otherwise required by law.
3. The parties agree that the Assistant Principal position is supervisory in nature and is excluded from the negotiations unit based upon the duties and responsibilities assigned to the position.
4. Nothing contained herein shall be construed as modifying any other provision of the collective bargaining agreement except as specifically set forth in this Memorandum.
5. This Memorandum constitutes the full agreement of the parties regarding the bargaining unit status of the Assistant Principal position.
6. The parties agree to cooperate in executing any additional documentation necessary to effectuate the terms of this Memorandum.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the dates indicated below.

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

By: _____
Board President

Date: _____

By: _____
Superintendent

Date: _____

July 15, 2026

SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION

By: _____
Association President

Date: _____

By: _____
NJEA UniServ Representative (if applicable)

Date: _____

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-120

RESOLUTION APPROVING AN ASSISTANT PRINCIPAL AND AUTHORIZING A STIPEND AMOUNT

WHEREAS, the Board of Education has approved a job description and authorized the hiring of an Assistant Principal for Springfield Elementary School ; and

WHEREAS, the Assistant Principal will be responsible for creating and maintaining a positive and supportive learning environment for students in the elementary school. This individual will work closely with school administrators, teachers, and staff to ensure that students are safe, engaged, and academically successful; and

WHEREAS, the Assistant Principal shall perform administrative responsibilities as outlined in the Board of Education approved job description and it is understood that the completion of these tasks shall occur during the course of the regular school day; and

WHEREAS, it is understood that the Assistant Principal shall maintain teaching responsibilities during the portion of the day not dedicated to administrative responsibilities; and

WHEREAS, the Superintendent recommends the following individual and stipend amount for the Assistant Principal position, effective September 1, 2026 through June 30, 2027:

NAME:	Jon Luyber
POSITION:	Assistant Principal
POSITION CONTROL NUMBER:	FF-AP0001
ANNUAL STIPEND:	$7500.00
EFFECTIVE DATE:	September 1, 2026

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointment of an Assistant Principal and authorization for a stipend amount, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-121

RESOLUTION AUTHORIZING AN AMENDMENT TO POSITION STATUS AND SALARY

WHEREAS, the Springfield Township Board of Education recognizes the importance of providing strong instructional leadership to support curriculum development, professional learning, assessment, and continuous school improvement; and

WHEREAS, the Board of Education has determined that the responsibilities associated with the position of Supervisor of Curriculum & Instruction have increased to a level that necessitates full-time administrative leadership in order to effectively support the educational program of the district; and

WHEREAS, the Superintendent recommends the following individual, position status, and salary amount for the Supervisor of Curriculum & Instruction position, effective September 1, 2026 through June 30, 2027:

NAME:	Mahe Zaidi
POSITION:	Supervisor of Curriculum & Instruction
POSITION CONTROL NUMBER:	H-C&I001
2026-2027 POSITION STATUS FROM / TO	Part-Time (.9) / Full-Time
2026-2027 SALARY FROM / TO	$76,014 / $84,460

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointment of a shared services Teacher of Music and authorization for an amendment to position status and salary amount, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

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July 15, 2026

CURRICULUM & TECHNOLOGY

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-122

RESOLUTION ACCEPTING THE 2013 DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR TEACHERS

WHEREAS, NJ6A:10-2.1 "Evaluation of teaching staff members" provides that a district board of education annually shall adopt evaluation rubrics for all teaching staff members; and

WHEREAS, the evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective; and

WHEREAS, the board of education shall ensure that data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and

WHEREAS, the 2013 Danielson Framework for Teaching meets the criteria as required pursuant to NJ6A:10-2.1.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the 2013 Danielson Framework for Teaching is hereby approved as the district's evaluation instrument.

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July 15, 2026

POLICIES & PROCEDURES

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-123

RESOLUTION APPROVING BOARD OF EDUCATION 2026/2027
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 5516	Student Use of Internet-Enabled Devices	238
R 5516	Student Use of Internet-Enabled Devices	238
P 8660	Transportation by Private Vehicles - To and From School Related Activities	238
P 8662	Transportation by Private or District Owned Vehicles - To and From School	238

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-124

RESOLUTION APPROVING BOARD OF EDUCATION 2025/2026
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval of the policies & regulations, which include:

File Code	Name	Alert #
P 0162	Notice of Board Meetings	237
P 0162.01	Legal Notices	237
P 1230	Superintendent's Duties	237
P 1643	Family Leave	237
P 2200	Curriculum	237
P 2260	Equity in School and Classroom Practices	237
P 2411	Career Education and Academic Counseling	237
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	237
P 6112	Reimbursement for Federal and Other Grant Expenditures	237
R 6115.01	Federal Awards / Funds Internal Controls - Allowability of Costs	237
R 6115.02	Federal Awards / Funds Internal Controls - Mandatory Disclosures	237
P 6311	Contracts for Goods or Services Funded by Federal Grants	237
R 7510	Use of School Facilities	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-125

RESOLUTION ABOLISHING BOARD OF EDUCATION 2026/2027 POLICY, BYLAWS AND REGULATIONS

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
R 2200	Curriculum Content	P 2200
R 2411	Guidance Counseling	P 2411
R 2460.30	Additional/Compensatory Special Education and Related Services	NA / Statute Expired

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-126

RESOLUTION ACCEPTING A DONATION IN MEMORIUM
PURSUANT TO REGULATION 7230 - GIFTS, GRANTS, AND DONATIONS

WHEREAS, the Springfield Township Board of Education has received an offer from Mrs. LeeAnn Pantano to donate a greenhouse as a memorial in honor of former Board of Education member Mr. Tom Pantano; and

WHEREAS, the Springfield Township Board of Education gratefully recognizes the dedicated service and lasting contributions of Tom Pantano to the students, staff, and community of Springfield Township; and

WHEREAS, Board Regulation 7230 – *Gifts, Grants, and Donations* provides that gifts having a value in excess of $250 may be accepted only by resolution of the Board of Education; and

WHEREAS, the Superintendent has consulted with the appropriate instructional and administrative staff regarding the educational suitability of the proposed greenhouse and has determined that it will provide meaningful instructional opportunities and enhance the District's educational program; and

WHEREAS, the proposed gift has been reviewed to assess any potential obligations related to installation, maintenance, repair, and long-term use; and

WHEREAS, the School Business Administrator/Purchasing Agent has reviewed the proposed donation and determined that the greenhouse meets applicable district specifications and health and safety standards, or that any necessary modifications will be completed prior to its acceptance and use; and

WHEREAS, the Board of Education finds that acceptance of this memorial donation is in the best interests of the District and its educational program;

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education hereby accepts the donation of a greenhouse from Mrs. LeeAnn Pantono as a memorial honoring former Board of Education member Mr. Tom Pantano, in accordance with Board Regulation 7230 – *Gifts, Grants, and Donations*; and

BE IT FURTHER RESOLVED that the Superintendent and School Business Administrator/Board Secretary are authorized to coordinate the acceptance, installation, and placement of the greenhouse, and to take all actions necessary to ensure compliance with applicable laws, regulations, Board policies, and district procedures; and

BE IT FURTHER RESOLVED that the memorial greenhouse shall be appropriately recognized in a manner approved by both the donor and the Board of Education, including the placement of a commemorative plaque or other suitable memorial recognition; and

BE IT FINALLY RESOLVED that the Superintendent shall provide written acknowledgment to the donor confirming the Board's acceptance of the gift, the estimated value of the donated greenhouse, and the educational benefit the memorial will provide to the students of the Springfield Township School District.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-127

RESOLUTION ACCEPTING A BOARD OF EDUCATION MEMBER'S RESIGNATION AND ESTABLISHING THE PROCESS TO FILL A VACANCY ON THE BOARD OF EDUCATION

WHEREAS the Board of Education has received the written resignation of Mr. Larry Pedana from the office of Member of the Board of Education, effective July 9, 2026; and

WHEREAS, the Board acknowledges the member's decision to resign and wishes to formally accept the resignation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby accepts the resignation of Mr. Larry Pedana, effective July 9, 2026; and

BE IT FURTHER RESOLVED that the Board of Education expresses its sincere appreciation to Mr. Larry Pedana for his dedicated service, commitment, and contributions to the students, staff, and community during their tenure as a member of the Board of Education, and extends its best wishes for success in all future endeavors; and

BE IT FURTHER RESOLVED that the Board Secretary is directed to notify the appropriate agencies of the vacancy, update the official records of the Board, and initiate the process for filling the vacant Board seat in accordance with applicable New Jersey statutes and regulations; and

WHEREAS, pursuant to applicable provisions of New Jersey law, the Board of Education may fill the vacancy by appointment until the organizational meeting following the next annual school election, at which time the remaining unexpired term, if any, shall be filled in accordance with law; and

WHEREAS, the Board of Education desires to establish a fair, transparent, and orderly process for receiving applications and interviewing qualified candidates.

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education hereby declares the Board seat vacant effective July 16, 2026; and

BE IT FURTHER RESOLVED that the Board Secretary is authorized and directed to publicly advertise the vacancy and invite qualified residents of Springfield Township to submit a letter of interest and résumé to the Board Secretary no later than August 14, 2026; and

BE IT FURTHER RESOLVED that applicants must meet all qualifications prescribed by New Jersey law for membership on a local board of education; and

BE IT FURTHER RESOLVED that the Board of Education shall review all submitted applications and conduct interviews of qualified candidates at a public meeting to be held on August 19, 2026, or such other date(s) as determined by the Board; and

BE IT FURTHER RESOLVED that following the interviews, the Board of Education shall appoint a qualified individual to fill the vacant Board seat at a public meeting to be held on August 19, 2026, or as soon thereafter as practicable; and

BE IT FURTHER RESOLVED that the individual appointed shall serve until the organizational meeting following the next annual school election, at which time the remaining unexpired term, if any, shall be filled as provided by law.

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FACILITIES, SECURITY, & TRANSPORTATION

July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-128

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **JUNE 2026**:

Date / Time	June 16, 2026 / 10:42	June 18, 2026 / 9:30
Type of Drill	Fire Drill	Secure
Duration of Drill	2:16	4:37
Weather Conditions	Sunny 69*	Cloudy 86*
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

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July 15, 2026

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #26/27-RM-196-129

RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
H&S Association	9/4/26	1:30 PM - 3:00 PM	Kona Ice	Parking Lot

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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Appendix A: Focus Goal Areas for 2026-27
Focus Goal 1

Goal Statement:
By June 30, 2027, Springfield Township School District will develop a Multi-Tiered System of Supports (MTSS) for student attendance in order to reduce the percentage of students identified as chronically absent (missing 10% or more of enrolled school days for any reason) by at least 20% from the 2025-2026 school year baseline. The district will implement a comprehensive attendance framework that utilizes universal prevention strategies, early identification of attendance concerns, targeted interventions, and individualized supports to improve student engagement and attendance outcomes in accordance with New Jersey statutes, administrative code, and NJDOE guidance.

Success Indicators:
By June 30, 2027, the district will:

- Reduce chronic absenteeism by at least 20% from the previous year's baseline (from 33 students to 26).
- Increase the percentage of students maintaining 95% or greater attendance (172 days) by at least 5 percentage points (from 60% to 65%).
- Ensure 100% of students identified as Tier II or Tier III receive documented attendance interventions.
- Review attendance data on a monthly basis to identify emerging concerns and evaluate intervention effectiveness.
- Maintain documentation demonstrating timely communication with families and implementation of intervention strategies.

Action Plan:
Tier I – Universal Prevention (All Students)

- Communicate district attendance expectations to all families at the beginning of the school year and throughout the year.
- Promote positive school climate, student engagement, and belonging through school-wide initiatives.
- Recognize strong and improved attendance through equitable, non-punitive attendance recognition programs.
- Review attendance data monthly to identify school-wide trends and monitor progress.

Tier II – Targeted Supports (Students at Risk)
Students demonstrating emerging attendance concerns (five to ten absences, eight or more instances of tardiness) will receive:

- Parent/guardian outreach by school personnel.
- Attendance conferences to identify barriers.
- Individual attendance improvement plans when appropriate.
- Referrals to counseling, health services, or other available supports.
- Ongoing progress monitoring every two to four weeks.

Tier III – Intensive Interventions (Chronically Absent Students)
Students with eleven or more absences or exhibiting persistent tardiness concerns will receive individualized interventions, including:

- Comprehensive problem-solving meetings with families.
- Referral to the Intervention and Referral Services (I&RS) Team when appropriate.
- Collaboration with community agencies and county resources as needed.
- Development of individualized attendance support plans.
- Frequent monitoring and follow-up to assess intervention effectiveness.

Progress Monitoring:
The Superintendent and administrative team will:

- Review attendance dashboards monthly.
- Monitor attendance by grade level, student subgroup, and individual student.
- Evaluate the effectiveness of interventions using attendance trend data.
- Provide attendance updates to the Board of Education at least three times during the school year.
- Utilize end-of-year attendance data to determine goal attainment and identify priorities for continuous improvement.

Family Partnership Strategies:
The district will:

- Foster positive relationships with families through regular communication focused on student success rather than punitive consequences.
- Utilize multiple communication methods (telephone calls, email, parent portal messages, letters, and conferences) to engage families promptly when attendance concerns arise.
- Collaborate with the Assistant Principal / Attendance Officer, School Social Worker, School Nurse, Child Study Team, and Intervention and Referral Services (I&RS) Team to identify barriers to attendance and coordinate appropriate supports.
- Celebrate improvements in student attendance while recognizing the importance of balancing attendance expectations with legitimate student illness and family circumstances.
- Annually review attendance practices and solicit family feedback to improve district attendance procedures and supports.

Evidence of Goal Attainment:

- A documented reduction in chronic absenteeism of at least 20%.
- Increased percentage of students attending school at least 95% of enrolled days.
- Documentation of Tier II and Tier III interventions for all identified students.
- Monthly attendance reports demonstrating ongoing data review and intervention.
- Evidence that attendance concerns were addressed through the district's MTSS framework using data-informed decision making.

Focus Goal 2

Goal Statement:
By June 30, 2027, Springfield Township School District will design, implement, and evaluate a districtwide Balanced Learning Initiative that promotes developmentally appropriate, student-centered learning by balancing purposeful technology integration with hands-on, collaborative, creative, outdoor, and experiential learning opportunities.

Success Indicators:
By the conclusion of the 2026-2027 school year, the district will:

- Develop and adopt a Balanced Learning Framework that establishes district expectations for high-quality instructional practices across all grade levels.
- Ensure 100% of instructional staff participates in collaborative meetings on Balanced Learning principles and instructional strategies.
- Ensure every classroom implements at least one Balanced Learning experience each week, November through May, that emphasizes hands-on, collaborative, creative, outdoor, or inquiry-based learning.
- Reduce non-essential instructional screen time while maintaining purposeful and effective use of educational technology and artificial intelligence to enhance student learning.
- Achieve 80% positive responses on staff and student surveys regarding student engagement, active learning, and classroom experiences.

Action Plan:
Build the Framework

- Develop district Balanced Learning expectations.
- Create classroom look-fors aligned with the initiative.
- Align instructional practices with district curriculum and strategic priorities.

Collaborative Meetings Focused On:

- Active learning strategies
- Project-based learning
- Arts integration
- Outdoor learning
- AI and educational technology
- Student engagement
- Collaborative instructional practices

Classroom Implementation

- Teachers will intentionally design lessons that include multiple Balanced Learning experiences each week and provide students with opportunities to learn through varied instructional approaches.

Family Engagement

- Share the Balanced Learning vision with families.
- Highlight classroom examples throughout the year.
- Offer family learning events that encourage creativity, literacy, outdoor exploration, and responsible technology use.

Progress Monitoring:

The Superintendent and administrative team will:

- Conduct quarterly classroom walkthroughs using a Balanced Learning observation tool.
- Review lesson plans and instructional artifacts.
- Collect teacher reflection data.
- Survey students, staff, and families regarding engagement.
- Share progress updates with the Board of Education.

Evidence of Goal Attainment:

- Creation and adoption of a Balanced Learning Framework.
- Increased evidence of varied instructional practices during classroom observations.
- Reduction in non-essential screen time.
- Increased student engagement and participation.
- Positive feedback from students, staff, and families.
- Classroom environments that reflect balanced, active, joyful learning experiences across all grade levels.