

Instructional Technology Plan - 2026-2029 Instructional Technology Plan

I. District LEA Information

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I. District LEA Information

1. **What is the name of the district administrator responsible for entering the Instructional Technology Plan data?**

John Paul and Jasmine McQuay

2. **What is the title of the district administrator responsible for entering the Instructional Technology Plan data?**

Director of Technology

For help with completing the plan, please visit ITP Resources on our website, contact your district's RIC, or email edtech@nysed.gov.

Instructional Technology Plan - 2026-2029 Instructional Technology Plan**II. Strategic Technology Planning**

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II. Strategic Technology Planning**1. What is the overall district mission?**

Inspire students through the care, dedication and diligence of teachers, staff and parents to become knowledgeable, skilled, and confident young adults:

- Rigorous professional standards
- Student engagement
- Academic opportunities and supports
- Student social and emotional well-being

2. What is the vision statement that guides instructional technology use in the district?

Our vision- Inspire students through the care, dedication and diligence of teachers, staff, and parents, to become knowledgeable, skilled, and confident young men and women.

As a district where innovation is purposeful, wellbeing is foundational, learning is aligned and rigorous, and community partnership is central to every step forward we will keep instructional technology at the forefront.

3. At the start of the 2026-27 school year, will the district provide a dedicated mobile device for every student in all grades?

Yes

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Instructional Technology Plan - 2026-2029 Instructional Technology PlanIII. Goal Attainment

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1. Digital Content – The District uses standards-based, accessible digital content that supports all curricula for all learners.
The district has met this goal:
Significantly
2. Digital Use – The District's learners, teachers, and administrators are proficient in the use of technology for learning.
The district has met this goal:
Significantly
3. Digital Capacity and Access – The District's technology infrastructure supports learning and teaching in all of the District's environments.
The district has met this goal:
Fully
4. Leadership – The District Instructional Technology Plan is in alignment with the Statewide Learning Technology Plan vision.
The district has met this goal:
Significantly
5. Accountability – District-level information is posted on the District website, is easy to access, and is easily understood. Information provided includes the results achieved by the District in their efforts to enable students to build knowledge, master skills, and grasp opportunities for a better life.
The district has met this goal:
Significantly

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 1

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1. In 1 – 2 sentences provide an instructional technology goal for your district.

To maintain transparency with the school community regarding the K–12 curriculum through effective use of the Atlas platform. By leveraging this tool, all stakeholders, including families, students, and staff, will have clear access to curriculum content and instructional goals throughout the school year, fostering stronger connections and collaboration between home and school.

2. **Choose the topic that best aligns to your instructional technology goal.**

Instructional and/or Administrative Software

3. **Target Student Population(s). Check all that apply.**

- | | |
|--|---|
| ☒ All students | ☒ Economically disadvantaged students |
| ☒ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☒ Elementary/intermediate | ☒ Students who are targeted for dropout prevention or credit recovery programs |
| ☒ Middle School | ☒ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☒ High School | ☒ Students who do not have internet access at their place of residence |
| ☒ Students with Disabilities | ☒ Students in foster care |
| ☒ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☒ Vulnerable populations/vulnerable students |
| ☒ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. **Additional Target Population(s). Check all that apply.**

- ☒ Teachers/Teacher Aides
- ☒ Administrators
- ☒ Parents/Guardians/Families/School Community
- ☒ Technology Integration Specialists
- ☐ Other

5. **Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.**

14,256.00

6. **What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.***

- | | |
|--|---|
| ☐ BOCES Co-Ser purchase | ☒ Instructional Aid Materials |
| ☐ Capital Project | ☒ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |
| ☐ District Operating Budget | ☐ Technology Reserve Fund |
| ☐ E-Rate | ☐ Title Funds |

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IV. Action Plan - Goal 1

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☐ Grants☐ Other

7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	Budgeting	Cost of maintaining the Atlas public site for the next 3 years.
Action Step 2	Planning	Providing teachers with planning time to modify and add curriculum updates to the public site.
Action Step 3	Collaboration	Teachers collaborate K-12 regarding vertical articulation.
Action Step 4	Professional Development	Teachers receive professional development led by outside consultants and in house staff regarding various components that need to be added to Atlas.
Action Step 5	Implementation	Updating the public site access to include new components added by staff members.
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 2

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1. In 1 – 2 sentences provide a second instructional technology goal for your district.

To advance the district's **Portrait of a Graduate** attributes, we will provide targeted professional development focused on **critical thinking** and **digital information literacy**. Learning opportunities led by in house experts and qualified consultants will strengthen instructional practices and build shared understanding among educators, staff, and parents. By equipping both school and home environments to support these essential skills, we ensure students develop the competencies needed to thrive in a global, technology driven economy.

2. Choose the topic that best aligns to your instructional technology goal.

Professional Development

3. Target Student Population(s). Check all that apply.

- | | |
|--|--|
| ☒ All students | ☒ Economically disadvantaged students |
| ☒ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☒ Elementary/intermediate | ☒ Students who are targeted for dropout prevention or credit recovery programs |
| ☒ Middle School | ☐ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☒ High School | ☐ Students who do not have internet access at their place of residence |
| ☒ Students with Disabilities | ☒ Students in foster care |
| ☒ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☒ Vulnerable populations/vulnerable students |
| ☒ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. Additional Target Population(s). Check all that apply.

- ☒ Teachers/Teacher Aides
- ☒ Administrators
- ☒ Parents/Guardians/Families/School Community
- ☒ Technology Integration Specialists
- ☐ Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

45,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? *Can check multiple options.*

- | | |
|---|---|
| ☒ BOCES Co-Ser purchase | ☒ Instructional Aid Materials |
| ☐ Capital Project | ☒ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |

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IV. Action Plan - Goal 2

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☒ District Operating Budget☐ Technology Reserve Fund☐ E-Rate☒ Title Funds☒ Grants☐ Other

7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	Research	Use surveys from staff members regarding past professional development opportunities and current needs.
Action Step 2	Collaboration	Collaborate with our professional development committee regarding the best way to address needs and possible experts in those areas.
Action Step 3	Collaboration	Connect with neighboring districts to connect regarding highly qualified consultants for various topics.
Action Step 4	Budgeting	Assess how many sessions/consultants can we hire to provide various services.
Action Step 5	Professional Development	Provide professional development throughout the school, superintendent's conference days and the summer.
Action Step 6	Evaluation	Evaluate the effectiveness of the professional development provided and what changes need to be made for the next catalog or school year.
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan

IV. Action Plan - Goal 3

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1. In 1-2 sentences provide a third instructional technology goal for your district.

We will adapt and continuously refine AI policies, playbooks, and guidelines for all stakeholders to ensure the responsible, ethical, and effective integration of Artificial Intelligence into teaching and learning. These efforts will empower educators and students to purposefully leverage AI tools, such as generative text platforms, data analysis tools, and adaptive learning applications, to enhance instruction, personalize learning, and foster critical thinking, digital literacy, and career readiness. Through authentic, AI supported learning experiences, students will strengthen their problem solving abilities and be better prepared for a rapidly evolving technological landscape.

2. Choose the topic that best aligns to your instructional technology goal.

Other

2B. If you chose Other, please describe.

Instructional Software, Curriculum & Instruction, & Professional Learning.

3. Target Student Population(s). Check all that apply.

- | | |
|--|---|
| ☒ All students | ☒ Economically disadvantaged students |
| ☒ Early Learning (Pre-K -3) | ☐ Students between the ages of 18-21 |
| ☒ Elementary/intermediate | ☒ Students who are targeted for dropout prevention or credit recovery programs |
| ☒ Middle School | ☒ Students who do not have adequate access to computing devices and/or high-speed internet at their places of residence |
| ☒ High School | ☒ Students who do not have internet access at their place of residence |
| ☒ Students with Disabilities | ☒ Students in foster care |
| ☒ English Language Learners | ☐ Students in juvenile justice system settings |
| ☐ Students who are migratory or seasonal farmworkers, or children of such workers | ☒ Vulnerable populations/vulnerable students |
| ☒ Students experiencing homelessness and/or housing insecurity | ☐ Other (please identify in Question 3a, below) |

4. Additional Target Population(s). Check all that apply.

- ☒ Teachers/Teacher Aides
- ☒ Administrators
- ☐ Parents/Guardians/Families/School Community
- ☒ Technology Integration Specialists
- ☐ Other

5. Estimated cost of this goal/priority over the three-year plan? Round to the nearest thousand if exact figures are not yet known.

50,000.00

6. What is the potential funding source(s) and/or purchasing mechanism(s) for this expenditure over all three years of the plan? Can check multiple options.

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IV. Action Plan - Goal 3

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- | | |
|---|--|
| ☒ BOCES Co-Ser purchase | ☐ Instructional Aid Materials |
| ☐ Capital Project | ☐ Instructional Resources Aid |
| ☐ District Public Bond | ☐ Smart Schools Bond Act |
| ☒ District Operating Budget | ☐ Technology Reserve Fund |
| ☐ E-Rate | ☐ Title Funds |
| ☐ Grants | ☐ Other |

7. Optional: If you would like to add an action plan for this goal list the action steps below.

	Action Step	Action Step - Description
Action Step 1	Research	Research tools that fit the needs of district.
Action Step 2	Evaluation	Survey teachers and students to assess the needs of AI in the classroom.
Action Step 3	Purchasing	Purchase necessary tools.
Action Step 4	Professional Development	Provide Professional Development for teachers and students to be able to successfully implement the tool into their curriculum.
Action Step 5	Policy/Protocols	Hire and collaborate with Amplify and Elevate or other AI integration consultants, to collect data from stakeholders which will impact policy, guidelines, and playbook creation.
Action Step 6	(No Response)	(No Response)
Action Step 7	(No Response)	(No Response)
Action Step 8	(No Response)	(No Response)

8. Would you like to list a fourth goal?

No

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan**V. NYSED Initiatives Alignment**

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V. NYSED Initiatives Alignment

1. How will the district's use of instructional technology support a comprehensive and sustained effort to improve student performance and academic standards, while also addressing the need to provide equitable learning opportunities "everywhere, all the time" (National Technology Plan)?

All students will have the opportunity to learn how to effectively navigate and utilize artificial intelligence, with instruction tailored to their grade level and supported by clear guidance from teachers. Each student will have access to at least one AI application, such as MagicSchool. This approach promotes equitable access to technology while fostering the knowledge and skills necessary to use AI successfully, preparing students for future academic and professional opportunities. Briarcliff's 1:1 Initiative provides a mobile device for each student and educator as well as support staff K-12. We design our technology tools and educational spaces to help cultivate an environment for both learners and educators to thrive. Students without WiFi are provided hotspot connectivity directly to their district provided device; students with special needs are provided assistive technology; damaged devices are repaired in-house and typically turned around in one day to minimize time without a device. Our long-term goal will be to continue the investment to sustain a level playing field for student and educator connected devices, software, subscriptions, backend infrastructure and the human capacity needed to support our environment. We will have transparency with our parents and educators alike with a real-time look at what students are actively learning. The devices will continue to be safely connected to the internet, in excellent condition, and will have the software, subscriptions, firmware, and internal resources necessary to provide a rich learning environment for both the delivery of consumable high-quality digital content as well as a safe place to apply learning with tools that promote creativity, while also complying with Ed 2d Law. Our infrastructure will continue to support the demands both internally and externally to provide the connectivity needed to sustain our learning community. Finally, our human capacity will continue to learn, support, apply, and assess as the needs of the learning community evolve. In the short-term, we will look to address the goals outlined in this Plan; Curriculum Mapping for real-time communication of content across curricula, collaboration of the Professional Development Committee to assess the learning needs of the faculty, and the partnership with Apple to support the infusion of technology in the learning spaces.

2. **At the start of the 2026-27 school year, will the district offer full-time virtual instruction to any students? (Select all that apply)**

- ☐ Yes. Our district operates a full-time virtual instruction program.
- ☐ Yes. One or more of our students will attend a program operated by a BOCES or another public school district.
- ☒ None of our students will participate in a full-time virtual instruction program.
- ☐ Other

3. If the district files or has filed a Smart Schools Investment Plan (SSIP) to apply for Smart Schools Bond Act funds, all responses in this survey align with the district's response to any related question(s) in the SSIP.

No

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VI. Administrative Management Plan

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VI. Administrative Management Plan

1. Staff Plan

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support.

	District Employed Staff (FTE)	Staff Contracted Through Vendor or BOCES (FTE)
District Technology Leadership	1.00	0.00
Instructional Support	1.00	0.00
Technical Support	7.00	0.00
Totals:	9.00	0.00

2. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Yes

3. Districts are required to post an Instructional Technology Plan on their website. Please provide the URL link as evidence of this requirement.

<https://www.briarcliffschools.org/departments/information-technology>

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Instructional Technology Plan - 2026-2029 Instructional Technology Plan**VII. Established Educational Technology Programs**

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VII. Established EdTech Programs

1. Please choose one or more topics that reflect an innovative educational technology program that has been implemented with and for students for at least two years at a building or district level. Use "Other" to share a topic that is not on the list.

- | | | |
|---|--|---|
| ☒ Active Learning Spaces/Makerspaces | ☒ Digital Equity Initiatives | ☒ Special Education |
| ☒ Advanced Computer Science or Technology Courses | ☒ Digital Fluency | Instruction and Learning with Technology |
| ☒ Artificial Intelligence (AI) | ☒ Engaging School Community through Technology | ☒ STEAM/STEM |
| ☒ Assistive Technology | ☒ Flexible Learning Spaces | ☒ Student Technology Support/Helpdesk |
| ☒ Blended and/or Flipped Classrooms | ☒ Instruction and Learning with Technology | ☒ Virtual/Online Learning |
| ☒ Broadcasting or Podcasting | ☒ Media Literacy | ☐ Other Topic A |
| ☒ Culturally Responsive Instruction with Technology | ☒ OER and Digital Content | ☐ Other Topic B |
| ☒ Digital Citizenship | ☒ Personalized Learning | ☐ Other Topic C |

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