Eudora
Unified School District
No. 491

Eudora High School Activities Handbook 2026-2027

The items in this handbook are subject to change by the U.S.D. No. 491 Board of Education and Administration without specific notification.

Eudora High School
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WE BELIEVE	3
Philosophy of Activities Dept	3
Mission Statement	3
Building Level Authority	3
Administrative Guidelines	3
Behavior Expectations of Spectators	4
Student in Good Standing	4
Single Sport Athletes	4-5
Additional Administrative Recommendations	5
Individual Purchase of Helmets BsB/SB	5
Individual Purchase of Helmets Football	6
Lightning Safety Protocol	6
Uniform Response to Injuries	7
Emergency Procedures	7
Athletic Injuries, Medical Information	7
Injured Athletes & Participation	7
Training Room Operations	7-8
Parent and Coach Communication Guidelines	8-9
League Affiliation	9
Pep Bus Rules	9
Out-of-State Competition and Travel	9
Travel	10
Overnight Trips	10
Participation Requirements	10
Dual Sport, Cheer or Dance Participation	10
Physical Examination/Parental Consent Rule	10
Insurance	10
Due Process	10
Attendance	11
Drug Policy	11-12
Transportation	12
Cancellations	12
Detentions	12
Rules Meetings	12
Practices	12
Training Rules	13
Guidelines for Running on Roads.	13
Open Gym	13
Discipline with Athletics	13
Medical Policy	13
Legal Implications	14
Most Valuable Player Selection	14
Meal Money While Traveling	14
Selling T-shirts to Squads and Groups	14
Criteria for Lettering	14-19
Special Awards	19
Homecoming Activities	19
Fall Homecoming	19-20
Winter Homecoming	20
Dances	20
Scheduling Activities	21
Athletic Trainers Qualifications	21
Activities Directors Responsibilities	22
Sponsor/Coach Responsibilities	22-26
Establishing a New Club	26-27
Uniforms	27-28
Academic Lettering	28
Constitutions-Student Council	28-29
National Honor Society	30-34
Gender-Sexuality Alliance	34
Drama Club	34
Chess	35
Cheerleader	35-36
Dance/Drill Team	36-38
International Club	38
Cardinal Club	39
FBLA	39-41
SADD	41-42
FCCLA	42-43
FCA Huddle	43
Skills USA	44-45
HOSA Mission Statement	45
FFA Constitution	45-48

Eudora USD 491 does not discriminate on the basis of sex, race, color, national origin, handicap, or age in admission or access to, or treatment or employment in, its programs or activities. Any questions regarding the District's compliance with Title VI, Title IX or Section 504 may be directed to the Title IX Coordinator, who can be reached at 785-542-4910, 1002 Elm, P O Box 500, Eudora, KS 66025-0500, or to the Administrative Secretary for Civil Rights, U.S. Department of Education.

STUDENT CODE OF CONDUCT PRINCIPLES, RIGHTS, AND RESPONSIBILITIES

During the 2023-2024 school year, Eudora Schools will be committed to developing high quality, fair and clear principles for our community of learners based on Social, Emotional, and Character Development (SECD) principles that are created by students, staff, families, and stakeholders. A strong connection exists between Social, Emotional, and Character Development (SECD), school behavior, and academic performance. Social and emotional factors relative to student success promote a healthy school. Social, Emotional, and Character Development (SECD) provides a foundation for our community of learners, which positively impacts students' feelings of connectedness, and creates a sense of autonomy about their schooling and other aspects of their lives. These principles will be expected to be modeled by all staff and taught to all our students. Students will gain a sense of competence that encompasses academic, emotional, and physical safety for each child to succeed and be college and career ready.

WE BELIEVE: Educational Values of Activities

WE BELIEVE in interscholastic athletics.

WE BELIEVE there is substantial educational outcomes from a soundly conceived and executed program for the players, the student body, and the school as a whole.

WE BELIEVE the potential values to the participants are genuine. Rigorous competition under prescribed regulations and policies provides for our youth the opportunity to develop ideas and habits of health, fair play, initiative, achievement, and emotional control.

WE BELIEVE student-athletes can be taught to win gracefully and to lose in the same fashion.

WE BELIEVE that student-athletes can find a purpose in their schoolwork and in their lives through the program of activities.

WE BELIEVE that activities provide for the student body tangible values. Activities can make a substantial contribution to morale, and can provide an outlet for enthusiasm.

WE BELIEVE the activity program, though differing in nature from the academic program, does justify its existence by providing a profitable educational experience for the participant.

WE BELIEVE the welfare of student-athletes the individual boy and girl is always to be the primary concern. The activity exists for the participant - never the participants for the activity.

Philosophies and Goals of the Athletic Department

1. Athletic achievement requires commitment from all the athletes, parents, coaches, and administrators. For all of us to be successful, effective communications and leadership must occur.
2. The school athletic department believes strongly in the support of our coaching staff.
3. The athletic department is always attempting to improve communications with the students and parents. For our programs to succeed, it is necessary that everyone understand the direction of the program.
4. The athletic department believes athletics is an extension of the classroom
5. The athletic department believes athletes that are respectful and dignified should represent the school.
6. The athletic department believes the athletic handbook should serve as a comprehensive overview of policies and regulations as they relate to athletes.
7. The athletic department believes strongly in the chain of command.
8. The athletic department believes in the wise use of school money and funding.

Mission Statement

Our mission is to provide students an environment in which they will be challenged to develop their full potential as athletes, as students, and as contributing members of our society. We will create that environment, by teaching self-discipline, dedication, respect, teamwork, sportsmanship, citizenship, goal setting, and the value of hard work. We will coach using methods that will instill in each student, self-esteem, self-confidence, and pride in our teams, our school, and our community. We will make athletics fun for our athletes.

Remember: Every team can be a champion in many ways besides the "win-loss" column. Every participant is a vital cog in playing the game to the best of his/her ability. It is up to each individual, no matter what small part he or she may play, to give his or her best for the team. The first test of a truly great person is to think more of others than of one is self. This practice carried on throughout the activity program of the secondary school will lead to what is known as team unity. Attitudes, therefore, become a very important factor in developing the "oneness" that all desire.

Building Level Authority

1. Principal
2. Activities Director
3. Head Sponsor/Coach
4. Assistant Sponsor/Coach

Concerned parties should be directed to the coach before discussing problems with the Activities Director, principal, etc.

Administrative Guidelines

Sponsors should be ethical in competing for the services of a student participant. If a sponsor puts undue pressure on students, the Activities Director will hold him or her responsible for their actions.

Eudora students are encouraged to participate in our activities program. Students may participate in one sport at a time.

Any participant who has been dropped from a team prior to the first athletic contest may transfer to another sport without permission of the first sponsor or the Activities Director. However, after the first contest, the original sponsor must give consent along with the approval of the Activities Director.

Decisions regarding the size of athletic squads and/or teams, the coaching staff for that sport and the building administration will determine selection.

All sponsors should support the total activity program with their attendance and sincere enthusiasm.

Good Sportsmanship—Behavior Expectations of Spectators

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by KSHSSA for a lack of good sportsmanship at KSHSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

Responsibilities of Spectators Attending Interscholastic Athletics and Other Extracurricular Activities

- Show interest in the contest by enthusiastically cheering and applauding the performance of the competing teams (both).
- Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control.
- Do not "boo," stamp feet or make disrespectful remarks toward players or officials.
- Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
- Know that noise-makers of any kind are not proper for indoor events.
- Obey and respect officials and faculty supervisors who are responsible for keeping order.
- Respect the integrity and judgment of game officials.
- Stay off the playing area at all times.
- Do not disturb others by throwing material into the playing area.
- Show respect for officials, coaches, cheerleaders, and student-athletes.
- Respect public property by not damaging the equipment or the facility.
- Know that the school officials reserve the right to refuse the attendance of individuals whose conduct is not proper.
- The use of alcohol and drugs is never permitted on the site of the contest.

Academics:
Student in Good Standing:
Good Standing

Eudora High School defines "Good Standing" as a combination of good academic performance, good citizenship, and a satisfactory attendance status. Unless time is owed from a previous semester, all students will start a school year as being in "Good Standing". Students maintain their "Good Standing" status by meeting the school's expectations in terms of satisfactory academic progress, proper behavior reports, and regular school attendance records. Failing to meet standards in one of or multiple areas will result in the student being considered as "Not being in Good Standing".

- **Academics:** To maintain good academic standing students must be passing five classes. A student's academic status will be evaluated on an every two-week basis. Any student having two or more consecutive negative status reports will be classified as not being in good standing.
- **Behavior:** Students who are in violation of student conduct policies established by USD 491 or Eudora High School will be considered to be not in good standing until all redresses have been completed. This will be connected to suspensions as well as point total accumulation on the behavior code.
- **Attendance:** A student that has 14 or more hours to make up due to excessive or unexcused absences will be classified as a student, not in good standing, or owes more time to be made up than the number of hours remaining within the school year.
  - A student not in good standing cannot attend, and cannot participate in extracurricular activities or events. (This includes dances, prom, senior trip, sporting events, etc.)
  - A student not in good standing will be required to attend a "Closed" Cardinal Time with their assigned advisor until they regain a status of "Good Standing".

Single Sport Specialization

Single sport specialization is one of the strongest trends that have developed in athletics in recent years. Many student athletes and parents are seeking input from our coaches so that they can make the "best" decision for their child when deciding between specializing in one sport or continuing to participate in multiple sports during a single school year. To ensure that we are giving them a consistent message we are going to use the following protocol:

1. Encouragement of specialization in a single is not a part of the philosophy of our athletic department.
2. Coaches CAN NOT encourage student-athletes to participate in club sports or camps during another high school sports season when they know that it could interfere with their participation on the EHS team. It is not fair to the student to feel "pressured" by any of our coaches to choose one sport over another. Remember that asking a student to play a club sport or attend a camp in their eyes often means they need to do it because their coach is "asking them to."
3. If a student/parent seeks information regarding a club sport or camp that runs concurrently with another sports season, that will interfere with a EHS sport, coaches can share this information with them, but coaches CAN NOT promote these events on their own before such information is solicited.
4. Students SHOULD BE encouraged to participate in club sports or camps when they will not interfere with the high school sport in season.
By encouraging our student athletes to specialize in a single sport we are doing them a major disservice. Factors such as burnout, missing developmental time in another sport that they may later have interest in, and discovery of hidden talents are just a few reasons for discouraging sports specialization. The best stance for both the athletes involved and the EHS Athletic Department is to encourage students to become involved in many sports/activities throughout their high school career. The choice to specialize in one sport should be a family decision and one that is not encouraged or promoted by EHS coaches.

Additional Administrative Recommendations
1. In contests at the level of "District: or above (Sponsored by KSHSAA), only one coach per eight students shall be allowed to travel at Board expense. If a mixed squad exists, both a male and female coach shall be allowed to attend.
2. Coaches are to be with the team to share supervision responsibility.
3. Coaches who have a need to drive to contests must get permission not to ride the bus from the Athletic Director or Principal before doing so.
4. Coaches may be assigned to drive their automobile because of a hardship on the school created by that coach missing class time. The coach will be paid mileage when this occurs.
5. No board reimbursed scouting.
6. Transit vans shall be used when necessary.
7. Students who are academically ineligible to participate shall not be allowed to practice with a team or squad until that student is eligible to participate. Care must be taken to ensure fairness to the student who works hard and is eligible.
8. It is the intent of the activity program to be competitive at all times when competing with other schools.

Purchase of helmets and safety equipment by parents/guardian's
Eudora School District purchases various models of helmets and safety equipment that meets or exceed required safety standards proved by the National Operating Committee on Standards for Athletic Equipment (NOCSAE). Eudora High School maintains and reconditions its helmets and equipment in accordance with the manufacturer's recommendations. The district also purchases new helmets and equipment on a regular cycle. With that said, a parent/guardian may purchase alternate equipment under the following guidelines.

Baseball/Softball Equipment
1. Helmet must be NOCSAE approved for use at the high school level.
2. Batting helmets will be purchased by the district at the expense of the parent/guardian and become part of the school's inventory for the duration of the player's career at the school. The helmet must match the existing color scheme as the team's helmets, and all decals will match as well.
3. Personal catcher's gear can be used once approved by the athletic office. The catcher gear must also meet NOCSAE approval and be within the color scheme of Eudora High School (Cardinal, Red, Navy, Royal, Black, or Gray).
4. Batting helmets will remain with Eudora High School throughout the duration of the player's career and EHS will assume the responsibility of reconditioning and inspection of the helmet as they would for any other district purchased helmet. In the event, during reconditioning or inspection, a piece of equipment is rejected or found to be defective that equipment is will not be returned to USD 491. If a helmet were to be rejected the parent/guardian would be notified.
5. Catcher's equipment can remain in the possession of the player, but must be inspected prior to every season and can be inspected and rejected by the athletic director at any time during the season.
6. At the conclusion of the player's high school career the parent/guardian would have the option of keeping the batting helmet or donating it to the school.
Please contact Eudora High School's Athletic Office, 785-542-4980, for further details and to obtain a form that requires a parent signature. Purchase of helmets and

safety equipment by parents/guardian's Eudora School District purchases various models of helmets and safety equipment that meets or exceed required safety standards proved by the National Operating Committee on Standards for Athletic Equipment (NOCSAE). Eudora High School maintains and reconditions its helmets and equipment in accordance with the manufacturer's recommendations. The district also purchases new helmets and equipment on a regular cycle. With that said, a parent/guardian may purchase alternate equipment under the following guidelines.

Helmets (football)

1. The helmet must be NOCSAE approved for use at the high school level.
2. The helmet will be purchased by the district at the expense of the parent/guardian and become part of the school's inventory for the duration of the player's career at the school. The helmet must match the existing color schemes as the team's helmets, and all decals will match as well.
3. During the duration of the player's career Eudora High School will assume the responsibility of reconditioning and inspection of the helmet as they would for any other district purchased helmet. In the event, during reconditioning or inspection, a piece of equipment is rejected or found to be defective that equipment is will not be returned to USD 491. If a helmet is to be rejected the parent/guardian would be notified.
4. Eudora High School will check helmets out to the players for any use at summer camps as they would for any other protective equipment provided by the school. Once again, the helmet is part of the school's inventory.
5. At the conclusion of the player's high school career, the parent/guardian would have the option of keeping the helmet or donating it to the school.

Please contact Eudora High School's Athletic Office, 785-542-4980, for further details and to obtain a form that requires a parent's signature.

Lightning Safety Protocol

Lightning Safety

An Emergency plan or policy should be in place stating where athletes, coaches and spectators should go in case of inclement weather. This plan should state what a safe structure is, so that everyone knows where to go. The first choice should be a frequently inhabited building, i.e., a building with plumbing and/or electrical wiring that acts to electrically ground the structure, with the second choice being a vehicle with a metal roof (not a convertible or golf cart) with windows rolled up. The hard metal roof acts to dissipate the lightning strike around the vehicle. Do not touch the sides of the vehicle.

A. For EHS outdoor activities: Soccer (if on the practice soccer field), baseball and softball immediately to the lower hall of the Middle School. XC (if on campus) to the HS locker hallway.
B. Designate a chain of command as to whom monitors threatening weather and who is the person to make the decision to postpone the event and move persons to the designated place.

B. For all EHS home activities the Activities Director, the Principal or their designate will monitor weather, keeping the public, coaches, and other individuals informed. They will confer with game officials, and the administration of the other school or schools to make the decision to take cover, to postpone, or to cancel.

Be aware of any "watches" or "warnings" that have been issued by the National Weather Service (NWS). A "watch" means that conditions are favorable for severe weather, while a "warning" means that severe weather has been reported in the area.

C. If no safe structure is available within a reasonable distance, stay away from the tallest trees or objects, metal objects, individual trees, standing pools of water, and open fields. Assume a crouched position, with only the balls of your feet touching the ground. Wrap your arms around your knees and lower your head.

Minimize your body's surface area and minimize contact with the ground. If you feel your skin tingle, or your hair stand on end, immediately assume the described position. DO NOT LIE FLAT.

D. Avoid using the telephone. A cellular phone is a safe alternative if the person and the antenna are located within a safe structure.

Lightning Detection

A. The absence of rain and the existence of blue skies are not safe protection from lightning strikes. Lightning can, and does, strike from as far as 10 miles away from the rain shaft.

B. To determine the distance of a lightning strike; when you see the flash, start counting until you hear thunder. This gives you a flash-to-bang count. Divide by 5 and it tells you how far away the lightning was, in miles.

C. The National Severe Storms Laboratory (NSSL) recommends that by the time the flash-to-bang count is 30 seconds, all individuals should have left the athletics site and reached a safe structure

Return to Play

The NSSL recommends that athletic contests/practices should be postponed until at least 30 minutes after the last flash of lightening or sound of thunder.

EHS GUIDELINES:

1. IF THE FLASH-TO-BANG RATIO IS EQUAL TO OR LESS THAN 30 SECONDS, ALL PARTICIPANTS, SPECTATORS, ETC., SHOULD

SEEK IMMEDIATE SHELTER IN A PREDETERMINED LOCATION.
2. ATHLETIC EVENTS/PRACTICES SHOULD NOT BE RESUMED UNTIL A MINIMUM OF 30 MINUTES HAS PASSED SINCE THE LAST FLASH OF LIGHTNING OR SOUND OF THUNDER.

Uniform Response to Injuries
DIRECTIONS FOR CALLING PARAMEDICS/AMBULANCE
1. Call paramedics:
A. State your name and position
B. Describe nature of injury
C. Describe location of injured athlete
D. Give present phone number
2. Send responsible person(s) to meet and direct paramedics to injured athlete.
3. Assist paramedics with injury information if needed.
* Outdoor sports practicing on track, varsity baseball and softball fields, football practice fields, soccer field, may send an assistant coach or responsible person to meet the ambulance, be sure to open appropriate gates to allow access.

GENERAL EMERGENCY PROCEDURES
ACTIONS TO BE TAKEN
1. Administer necessary and possible first aid.
2. Call paramedics if necessary.
3. Contact parents as soon as possible.
4. Assist emergency personnel by providing pertinent information about the athlete's injury and medical history.
5. Accompany athlete to hospital if possible.
6. Arrange for transportation from hospital for staff and family of athlete, if necessary.
7. No medications may be administered without parental consent.

ATHLETIC INJURY PROCEDURES
General Guidelines:
REMEMBER-Most Important: The injured athlete takes priority over everything!
1. KEEP THE ATHLETE STILL, COMFORTABLE, AND REASSURED.
2. WHEN IN DOUBT, DO NOT MOVE AN INJURED ATHLETE.
3. SEND SOMEONE FOR THE ATHLETIC TRAINER IF ONE IS AVAILABLE.
4. CALL PARAMEDICS IF NECESSARY.
5. NOTIFY PARENTS AS SOON AS POSSIBLE.
1. When Head Athletic Trainer is present:
A. Notify Head Athletic Trainer.
B. If there is a serious injury and it is obvious that an ambulance will be needed, send an assistant coach to call paramedics.
2. When injury occurs on school grounds and the Head Athletic Trainer is not present:
A. Administer first aid.
B. Call ambulance if necessary.
C. Notify parents of injury.
D. See that the athlete has transportation home.
3. When team is away and injury occurs:
A. Consult the Certified Athletic Trainer if one is present. You must follow his or her instructions.
B. Request assistance of host team coach or athletic director if trainer is not available.
C. Call ambulance if necessary.
D. Send an adult and athlete's emergency information with him or her to the hospital. If at all possible, send an assistant coach with the injured athlete.
4. NOTIFY THE HEAD ATHLETIC TRAINER AS SOON AS POSSIBLE AFTER AN ATHLETIC INJURY OCCURS.
Do not request the removal of any injured athlete if you are in doubt as to his or her condition, or when there is a back, head, or neck injury. Call for the paramedics.

INJURED ATHLETE AND PARTICIPATION
The welfare of the athlete is of our utmost importance, Decisions of the Certified Athletic Trainer must be considered final. However, the coach and the athletic trainer should communicate to arrive at a sound decision concerning the playing status of the injured athlete. The athletic trainer and coach should communicate regularly with regards to injured athletes.
1. File accident report with Activities Director and School Nurse.
2. When injuries require Dr.'s treatment, the student must obtain a release before he/she may participate, and must be on file with the Athletic Trainer and the Activities Director.

TRAINING ROOM OPERATION
1. Practices
A. The training room will be open during the school day at 3:20pm, until the end of practice. Earlier openings will be arranged with Physical Education instructors/Coaches if necessary.
B. Special practices or changes in original schedule should be made in advance with the Athletic Trainer.
C. During the outdoor seasons, the Athletic Trainer can be contacted on his/her cell phone, if he/she is on the fields.
2.Contests

A. All home varsity games will be covered when possible

B. The Athletic Trainer will travel with the Varsity Football Team.

C. Any changes in contest schedules should be forwarded to the Athletic Trainer.

3. Training Room Facilities and Equipment

A. Athletes are not allowed in the training room without a coach or athletic trainer present.

B. If a Coach opens the training room for the athletes, he or she must directly supervise the athletes:

1. The Coach is directly responsible for the neatness and cleanliness of the training room.

2. NEVER leave the training room unattended if you opened the training room.

3. ONLY THE CERTIFIED ATHLETIC TRAINER IS ALLOWED TO INITIATE TREATMENTS.

C. First Aid kits, water bottles or coolers, and ice containers are available from the training room. The coaches are responsible for the condition and return of this equipment. Check out though the Athletic Trainer.

D. Water bottles should be kept clean and tops should not be removed, in order to prevent the spread of disease and illness.

ATHLETIC EMERGENCY INFORMATION

The Athletic Director/Secretary will distribute copies of emergency medical forms to each coach at the beginning of their respective seasons. These forms will be kept in the medical kit of that particular sport. These forms contain the necessary information in case of an emergency. These forms are provided for the protection and safety of the athlete and coach.

Parent and Coach Communication Guidelines

Research has shown that students involved in extra-curricular activities have greater chances for success during adulthood. That is the premise for the creation and continued existence of athletic and activity programs in the secondary schools. The character traits required to be a successful participant are similar to those that will promote a successful life after high school.

The parent/coach relationship

Parenting and coaching are both very difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefit to children. As parents, when your children become involved in our program, you have a right to understand what specific expectations are placed on your child. The process begins with clear communication from the coach of your child's program.

Communication you should expect from your child's coach:

. Philosophy of the coach

. Expectations the coach has for your child as well as all the players on the team,

. Locations and times of all practices and contests.

. Team requirements such as substance abuse policies, transportation policies, attendance policies, special equipment needs, off-season conditioning expectations, etc.

. Procedures to follow should your child be injured during participation

. Team or school discipline that results in denial of your child's participation

Communication coaches expect from parents:

. Concerns to be expressed directly to the coach.

. Notification of any schedule conflict well in advance of the date of the event

. Specific concerns regarding a coach's philosophy, rules, and other program or team expectations

Belief statement

Involvement in athletic/activity programs at school can be one of the most rewarding experiences of your child's life. It is important to remember that there may be times when things do not go the way you or your child wishes. At those times, discussion with the coach is encouraged.

Appropriate concerns to discuss with a coach:

. The physical, emotional, and/or the mental treatment of your child

. Ways to help your child improve.

. Concerns about your child's behavior

It can be very difficult to accept your child's role and playing time on the team. Coaches are professionals. They make judgments and decisions based on what they believe are the best interest of the team as a whole. The Eudora School District administration believes those specific issues must be left to the discretion of the coach.

Issues not appropriate to discuss with the coach:

. Playing time.

. Starting line-up.

. Coaching philosophy or strategy.

. Other student athletes

We believe your child will have a positive experience and gain valuable tools to help them become successful and productive adults through participation in athletics and activities.

If you have a concern to discuss with a coach, this is the proper procedure to follow:

. Call the school office to set an appointment with the coach. If the coach cannot be reached at that time, please leave a message for the coach to return your call.

. If the coach does not return your call or you cannot reach an agreement on a time to meet, call the school office and ask for the athletic director who will take the responsibility for scheduling a meeting.

. Please do not attempt to confront a coach before or after a practice or contest. These can be emotional times

for both parent and the coach. Meetings of this nature do not promote resolution.
If you feel the meeting with the coach did not provide enough information or a satisfactory solution, this is the proper procedure to follow:
. Call the school office and ask to set up an appointment with the athletic director to discuss the situation.
. At this meeting, if a resolution has not been reached, the appropriate next step can be discussed.
Eudora High School supports KSHSAA citizenship/sportsmanship Rule 52
. Philosophy
Activities are an important aspect of the total education process of the American schools. They provide an arena for participants to grow, to excel, to understand and to value the concepts of Sportsmanship and teamwork. They are an opportunity for coaches and school staff to teach and model Sportsmanship, to build school pride, and to increase student/community involvement; this ultimately translates into improved academic performance. Activities are also an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of Sportsmanship for our youth as respected representatives of society.
Sportsmanship is good citizenship in action!
Section 1: General regulations
Art. 1. Sportsmanship is a general way of thinking and behaving. The following sportsmanship policy items are listed below for clarification:
Be courteous to all (participants, coaches, officials, staff and fans).

Know the rules, abide by and respect the official's decisions.
Win with character and lose with dignity.
Display appreciation for good performance regardless of the team.
Exercise self-control and reflect positively upon yourself, team and school.
Permit only positive sportsmanlike behavior to reflect on you school or its activities.

League Affiliation
Eudora High School is a member of the Frontier League.

Pep Bus Rules
There must be 25 paid people/students and/or adults for each bus. Cheerleaders and sponsors will not be counted. We may have a pep bus for any out-of-town varsity contest, junior or senior high.
The cheerleader sponsor will make the announcement through the daily announcements concerning the time to sign up. The deadline will be noon the day before the contest.
All students in grades 9-12 may ride the pep bus. The Activities Secretary will collect the admission fee and keep a list of those paying the admission. THERE IS NO CHARGE FOR THE BUS RIDE, ONLY THE ADMISSION PRICE IS COLLECTED WHICH IS THEN PAID TO THE OUT-OF-TOWN SCHOOL UPON ARRIVAL AT THE ACTIVITY. The activities director will determine if there will be a pep bus or not and arrange for the appropriate announcements.
Pep Bus Rules
1. No boom boxes.
2. No loud talking, screaming, whistling, or singing.
3. Remain seated.
4. Keep hands, feet, and head inside the bus.
5. Use trashcans that are provided.
6. Total silence when stopping at a railroad crossing.
7. If a student rides on the bus to an event and plans to ride home with a parent, the parent must give the sponsor a note a head time or directly tell the sponsor the student is riding with them.
When at the Activity:
8. Do not run around! You came to watch the activity.
9. Profanity and rude gestures will be prohibited.
10. The sponsor riding the bus, IS IN CHARGE of all that ride the bus, what the sponsor says, GOES!
11. Harassing the other team's players or the officials is prohibited.
12. Stay in the building or on the premises of the activity.
13. ANYONE NOT ABIDING BY THE SET GUIDELINES AND SCHOOL RULES WILL NOT BE ALLOWED TO RIDE THE BUS FOR A PERIOD OF TIME DESIGNATED BY THE ACTIVITIES DIRECTOR AND PRINCIPAL.

Out-of-State Competition and Travel
The Eudora School System, USD #491, is supportive of academic activity competition as outlined by the Kansas State High School Activity Association (KSHSAA). At any time, competition not sponsored by the KSHSAA is proposed the following items must appropriately addressed.
Competition
1. Approval of building level administration must be acquired.
2. The sponsor must appropriately address all liability items such as insurance, sponsorship, and parent approval ten days in advance of said activity.
3. The District will pay no more than $250 per student, up to half the cost or a total of $1,000, whichever is the least amount. The total cost should include the cost of

travel, sponsorship, registration, meals, and all other expenses.
4. An acceptable written report to the building Principal detailing the value said activity provides for the Eudora School System.

Travel
Out-of-state travel for students and/or staff should appropriately address the same four items listed above. Additionally, travel time must not be scheduled in a manner, which conflicts with regular attendance. Request for out-of-state travel and competition should be made to the building Principal no less than 45 days in advance of the activity.

Overnight Trips
Parents/Guardians of students staying overnight on school-sponsored trips will be notified a minimum of 48 hours ahead of time of the room assignments for the group. Although changes may be made under emergency circumstances, notifications will be made to parents/guardians before the stay takes place.

Participation Requirements
Each participant shall have passed in at least five (5) units of credit at the end of the previous semester of the last semester of his attendance. (Taken from the KSHSAA Handbook)
A student must be enrolled in at least five (5) subjects or courses of unit weight in order to be eligible for interschool activities. (Taken from the KSHSAA Handbook)
Any student who reaches 19 on or before September 1, shall be ineligible for interscholastic activities. Any student who reaches 19 after September 1, shall be eligible for the remainder of that school year. (Taken from the KSHSAA Handbook)

Dual Sport, Cheer or Dance Participation
If a student wanted to participate in more than one sport during a particular season, they could under these guidelines. This participation is initiated by the student/athlete.

1. Cumulative GPA of at least 3.0
2. Coaches of the two sports agree in writing to all conditions, "What if's"
    a. Shared practice time
    b. Missed practices
    c. Meet-competition vs. practice
    d. Any other questions that might come up
3. The student/athlete will pick a primary sport that he or she will participate in, in the event of sub-state, regional, etc. and this will be their team for state competitions.
4. After coaches agree, the conditions are put in writing and signed by both coaches, the athlete, and the athlete's parents/guardians.
5. Coaches have the right to refuse to do this if they are not comfortable with sharing the athlete/athletes.

Physical Examination - Parental Consent Rule
No student is eligible to represent Eudora High School in interschool athletics or cheerleading until there is on file with the Activities Director a signed statement by a practicing physician certifying that the student has passed an adequate physical examination and is physically fit to participate in interschool athletics or cheerleading. This exam form must also be signed by the student and by the parent or legal guardian, stating that the student has his/her consent to participate. The examination may not be taken earlier than May 1 of each school year.

Insurance
USD # 491 has an insurance plan for all students enrolled. Please contact the Activities Director to file claims and to check on coverage. Parents are encouraged to secure additional insurance.

Due Process
Students have a property right to activities sponsored by our schools. If the school is supporting them with funds, facilities, etc., they become an extension of our curriculum. As with expulsion from school, a student who is to be expelled from a sport or activity must be afforded "due process". In its simplest form "due process" means "fair play" and is guaranteed by the 14th Amendment.
The following procedure shall be followed in expelling students from a team or organization of the school.
A student and his parents are entitled to notice of specific charges or reasons for expulsion. This notice should be written and a copy supplied to the building Principal. The notice should contain a statement that, if desired, the parents and /or student make arrangemints with the Principal for a hearing. If the hearing is not requested, within three (3) days the coach or sponsor may consider the matter concluded. If a hearing is requested, the Principal will try to establish a time that is convenient to all parties. After the hearing, the Principal may elect to support the expulsion or request that some lesser punishment is provided. The coach or sponsor may also be in a position, after hearing testimony by the student that he/she wishes to change the punishment. If the parents and student are not satisfied with the results of the hearing, they may request a hearing before the Board of Education. This request should be in writing within three days after being notified of the Principal's

decision, and presented to the Superintendent of Schools.

Attendance
Students must be in school all day to participate in the practice or scheduled contest on that day. The Activities Director and/or Principal may waive these requirements.

Extra-Curricular Student Drug Policy
When the violation occurs on school grounds or during a school sponsored activity this policy becomes an addition to the consequences tied to school building policy. As students enter high school, from Eudora Middle School, they will come in with a clean slate. Any violations of this policy that occur in middle school will not follow them to high school. Individual team coaches, directors, or sponsors have the right to enact additional consequences for students who violate this policy. These additional consequences are to be approved by the administration.

In order to ensure the highest possible standards of learning, as well as the safety, health, and the well-being of our students, USD #491 endorses a substance abuse prevention policy and procedures, which will:
1. Aid all students in abstaining from the use of alcohol, tobacco, and drugs
2. Intervene when student use is detected
3. Enact corrective disciplinary actions.
4. Provide aftercare support for identified students.

Prohibited Activities:
1. Using, possessing, selling, furnishing, or having been under the influence of any controlled substance, alcoholic beverage, intoxicant of any kind, tobacco, electronic inhalants, or smoking paraphernalia.
2. The improper use/abuse, possession, selling, furnishing of any prescription or nonprescription drug or any materials (facsimiles) that give the appearance of alcohol, tobacco, or other controlled substances.
This policy is in effect for all students who participate in any extra-curricular activity at Eudora High School, beginning the first day of practice/rehearsal and ending when the season or activity is over. Students who violate the policy will be subject to appropriate discipline as outlined in the remainder of this policy.
In enforcing the provisions of this policy, the administration will act on the reasonable and responsible written evidence brought forth by:
* #491 Certified staff member
* Administrator
* Law enforcement official
* Admission from parents/student in question

A student accused of violating this policy will be referred to a school administrator and his/her parents will be notified. The school administrator will conduct an investigation into the accusations and the student's possible violation of the policy.

First Offense
1. If, after administrative investigation, it is determined that a violation did occur, the student will be immediately suspended from all games or performance activities of the team/squad to which he/she belongs for no less than 25% of all competition dates (connected to their current activity). Students are allowed to practice or rehears. This may affect more than one sport/activity, and may carry over from one season, or even year, to next.
2. Before the student is allowed to return to games or activities, they must complete an online course related to the dangers of drugs/tobacco/alcohol as assigned by the administration.

Second Offense
1. If after, administrative investigation, it is determined that a violation did occur, the student will be immediately suspended from all games or performance activities of the team/squad to which he/she belongs for no less than 50% of all competition dates (connected to their current activity). Students are allowed to practice or rehears. This may affect more than one sport/activity, and may carry over from one season, or even year, to next.
2. The student and parents must meet with an independent counselor to determine if counseling is needed prior to returning to participation

Third Offense
1. A student committing a third or more violation will be dismissed from ALL extra-curricular activities for a time period of 180 days from the date that administrative staff assigns punitive actions. Students are **NOT** allowed to practice or rehearse in school activities during this 180-day time period. The student must also complete a rehabilitation program connected to recovery or suspension of the prohibited activity, and provide a certificate of completion before being allowed an opportunity to return to active eligibility.
Note: This policy will comply with students right to due process.

JDDA Drug-Free Schools (See GAOB and LDD)
JDDA
Maintaining drug-free schools is important in establishing an appropriate learning environment for the district's students. The unlawful possession, use, sale or distribution of illicit drugs and alcohol by students on school premises or as a part of any school activity is

prohibited. This policy is required by the 1989 amendments to the Drug-Free Schools and Communities Act, P.L. 102-226, 103 St. 1928.

Student Conduct

As a condition of continued enrollment in the district, students shall abide by the terms of this policy.

Students shall not unlawfully manufacture, sell, distribute, dispense, possess or use illicit drugs, controlled substances or alcoholic beverages at school or on school district property, or at any school activity.

Prohibited Activities:

1. Using, possessing, selling, furnishing, or having been under the influence of any controlled substance, alcoholic beverage, intoxicant of any kind, tobacco or smoking paraphernalia.
2. The improper use/abuse, possession, selling, furnishing of any prescription or nonprescription drug or any materials (facsimiles) that give the appearance of alcohol, tobacco, or other controlled substances.

Expectations for School Sponsored Activities

All school-sponsored functions, including those held at sites other than the school, shall be drug and alcohol free. Possession, distribution or sale of drugs, drug paraphernalia, inhalants, alcohol, tobacco or any materials (facsimiles) that give the appearance of alcohol, tobacco, or other controlled substances or other illegal substances is not permitted.

JDDA Drug-Free Schools JDDA-2

Students and their guests, regardless of age, are to arrive free of these substances. Those who disregard these expectations will be excluded from the event and will be subject to disciplinary actions that may include one or more of the following:

· parent notification
· police involvement
· suspension or expulsion; and/or
· exclusion from future extracurricular activities

Any student violating the terms of this policy will be reported to the appropriate law enforcement officials, and will be subject to suspension/expulsion as a consequence for violation of JDDA. Students who are suspended or expelled under the terms of this policy will be afforded the due process rights contained in board policies and Kansas statutes, K.S.A. 72-8901, et seq. Nothing in this policy is intended to diminish the ability of the district to take other disciplinary action against the student in accordance with other policies governing student discipline. Drug and alcohol counseling and rehabilitation programs are available for district students. If a student agrees to enter and complete a drug education or rehabilitation program, the cost of such program will be borne by the student and his or her parents.

A list of available programs along with names and addresses of contact persons for each program is on file with the board clerk. Parents or students should contact the directors of the programs to determine the cost and length of the program.

JDDA Drug-Free Schools JDDA-3

A copy of this policy will be provided to all students and the parents of all students. Parents of all students will be notified that compliance with this policy is mandatory.

Transportation

The school will provide all necessary transportation to and from all contests. Students who have special problems must get prior approval from the Activities Director and/or Principal. Students may ride home with parents. The parents must notify the coach or sponsor in person of their desire to take the student home. Bus sponsors are to supervise loading and unloading upon arrival at Eudora. Students must have access to phones to reach parents. Students must be supervised until parents arrive.

Cancellations

The Coach, Activities Director, and Principal will normally make a decision before 1:30 in the afternoon about canceling contests because of adverse weather.

Detention

Students who receive detentions will be expected to serve the detention as scheduled. The Coach may require students to do extra work to make up for missing practice.

Rules Meetings

Head Coaches will be required to attend appropriate rules meetings sponsored by the KSHSAA. Assistant Coaches are encouraged to attend.

Practices

Practices will normally be held as soon after school as possible each school day. Practices cannot be required on days when school has been dismissed because of bad weather. If the need should arise for a coach to hold a Sunday practice, prior permission will need to be obtained from the building administrator. If approved practice should not start before 1:00 pm and should be completed by 5:00 pm. Wednesday night practices are to be finished by 6:30 p.m. The first practice date for each squad will be determined by the KSHSAA.

Training Rules

We believe that all participants should experience an adequate conditioning program before entering game-like situations.

Coaches should be sure that their athletes are prepared for competition by use of training rules and a conditioning program. Each coach has the authority and duty to establish rules and regulations regarding the following items and any others they deem pertinent to their sport as approved by the Activities Director and Principal:

1. Use of tobacco or electronic inhalants
2. Use of intoxicating beverages
3. Use of drugs
4. Diet
5. Hours of rest and sleep

Guidelines for Running on Roads

1. The use of old 10 (east or west) is prohibited due to heavy traffic use (especially east).
2. Students/runners will yield the right of way to all automobiles.
3. County road running north out of Eudora only to Delaware Cemetery and only single file on or near the shoulder of the road.
4. Highway 1061 south from the track across the overpass to county road by fire station single file on shoulder.
5. Other paved/rock roads around use as traffic permits with single file or two abreast running on the shoulder of the road on the left-hand side.

Open Gym

In order to have an open gym in USD #491, these conditions must be met:

1. The person supervising the gym must not be a coach from that sport. For example, anyone who is coaching basketball 9-12 must not be in the area if a basketball is used.
2. The person supervising will not attempt to coach or help with drills of any sport.
3. The gym must be open to any student in Eudora High School.
4. The time and location must be approved by the principal or activities director. The Principal must announce it.
5. The open gym must not conflict with another sport.
6. An open gym cannot be run during or after preseason conditioning workouts.
7. The supervisor of the open gym must be an employee of USD #491.
8. The gym is not to be open to the adults in the community at this time.
9. All regulations of KSHSAA are part of these conditions. The Principal and the Activities Director must approve any variations from these conditions.

Discipline with Athletics

From the position as coach, you may provide one of the greatest opportunities to understand the need for discipline that a student may encounter in the total educational experience. Your turnout procedures, attendance regulations and game tactics, as well as the manner in which you deal with rule violations will reflect your disciplinary abilities and greatly determines your effectiveness as a coach.

The head coach is usually the judge of what shall be done when rules are violated, but the Principal and Activities Director should be kept informed when any serious violation occurs. Some standard guidelines might help to be more consistent when major infractions do occur:

1. We want to be firm, but to ensure that justice prevails.
2. We are concerned first with what is best for all athletes and second with what is best for the individual.
3. Suspension is usually the best device where major discipline is needed because it is felt most strongly by the athlete and makes clear that the team will do without him or her if he or she does not live up to standards set.
    a. It is here that parents, teachers, and community may not always understand your actions (the athlete almost always understands quite clearly) and you must take care to fully explain.
    b. A suspension may be for a definite time (day, week, game, etc.) or may be for an indefinite time - until in your opinion a specific purpose has been realized.

It is in the area of discipline that coaching efforts come to be taken seriously by administration, teachers, community, and most importantly the athletes.

Medical Policy

The school shall make available school accident insurance forms so students can purchase coverage for accidents.

The school shall require current physical exams signed by parents or guardian to be turned in to the head coach before students will be allowed to practice. The school requires coaches and assistant coaches to be certified in first aid and CPR/AED.

The school has a certified Athletic Trainer on staff available to all EHS students who is certified in injury prevention, recognition and evaluation and rehabilitation.

Legal Implications

The Coach, Activities Director, and Principal maybe held accountable for the manner and procedure in which injuries are handled. The coach or trainers are required to perform adequate first aid for all injuries and no more.

Good common sense in handling the situation is a must. In order to surely discourage lawsuits, there are sound practices that must be followed:
1. Provide good supervision of the practice sessions; locker rooms; shower rooms, and training areas.
2. Make sure all participants have on file signed, up-to-date physical exam card and permission form signed by the parents or guardian for participation.
3. Always follow the instructions of the school
4. Never use any drugs, medicines, or local anesthetics for participants.
5. Use only therapeutic methods for which coach and trainer is qualified and only if the doctor approves.
6. Check all equipment regularly and maintain all facilities in top condition to assure safety at all times.
7. Use good common sense in all situations when handling injuries or sudden illness. Don't panic.
8. If student trainers are used, be sure that they are well qualified and they follow orders implicitly.
9. Follow explicitly the procedures set forth under Emergency and First Aid Treatment.

Most Valuable Player Selection
The head coach is responsible for selecting and recommending a most valuable player or players. Each person completing the season or sport shall be eligible for this honor. The following items will be considered in selecting the Most Valuable Player:
1. Effort in practice and games, meets, matches, etc.
2. Attitude towards coaches, of officials, teammates, etc.
3. Leadership efforts
4. Value to team
5. Coach's judgment
The name of the M.V.P. must be submitted to the Activities Director at least 8 days before the banquet so the plaques can be prepared.

Meal Money for State Competition
Travel
The coach/sponsor must request meal money at least four (4) days in advance. Meal money allotted for students, coaches, and managers will be $7.00 per meal. The Activities Director will be able to secure sites for meals and other arrangements but only upon request by the coach/sponsor made early enough to make such arrangements.

Selling T-Shirts to Squads and Groups
The following guidelines must be adhered to in order to sell shirts to groups:
1. All paperwork must be done before starting to sell shirts.
a. A copy of the design must be approved by the Activities Director and the Principal. Please attach a copy of the design to the requisition. The requisition must show our cost including art fees, the selling price including sales tax and the estimated number of shirts to be sold along with the name and address of the company where we will purchase the shirts.
b. Do not sell anything that is not on the list of fund-raisers approved by the Board of Education.
c. Please do not order from a salesperson until the Activities Director gives the OK. the bill, plus sales tax, plus profit for cardinal club.

Criteria for Lettering
Any candidate for a letter at Eudora High School must meet the following qualifications before he/she will be considered:
1. Participate in a KSHSAA activity or athletic event
2. Submit the required physical form and insurance
3. Stay out for the entire season of the sport, including any post-season competition. (Each coach will determine his/her own system of excused and unexcused seasonal absences.)
4. Puts forth a genuine effort in practice and in competition.
5. Maintains a disciplined department.
6. Contributes toward team spirit and individual improvement.
7. Provisional Letters: Athlete can receive a provisional certificate, which means that they didn't letter for the current season, but if they letter the following season, they will receive two bars for that sport. The provisional letter is used for those athletes who are just short of lettering per the specific sports lettering criteria, but the coach wants to encourage the athlete to participate the next season.

If a candidate meets the above requirements, he/she will qualify for a particular sport by meeting the following criteria:

Wrestling
1. Accumulate 50 points and finish season in good standings. Provisional letters will be awarded at 30 points. Points are scored in Varsity contests the following ways:

Points are scored in Varsity contests the following ways:

Dual:		Tournaments:	
Pin	6 pts	Champ. Side adv.	2pts
Default	6 pts	Consol. Side adv.	1 pt
Tech Fall	5 pts	Pin	2 pts
Maj. Dec.	4 pts	Tech Fall	1.5 pts
Dec.	3 pts	Maj. Dec.	1 pt
Loss	1 pt	First Place	14pts
		Second place	10 pts
		Third place	7 pts

		Fourth place	4 pts

Points are scored in Junior Varsity contests as followed:

Win	1 pt	JV Tournaments	
Pin	1 pt	First place	6 pts
Tech Fall	1 pt	Second place	4 pts
		Third place	2 pts
		Fourth place	1 pt
Attending Open Room practices:			2 pts

2. Qualify for the State Tournament.
3. Seniors that stay out all year will letter. Must finish the season in good standing and help out during regional and state week if ended.
In case of injuries or unforeseeable activities, the coaching staff reserves the right to amend these requirements as special circumstances arise. Lettering requirements for wresting are up to the discretion of the coaching staff based on the wrestler's contribution to the team through attitude, attendance, behavior, and participation.

Cross Country
1. Medal individually in a varsity meet.
2. Be a member of a medal-winning team (top three teams).
3. Be a member of a varsity team at least 3 meets during the season.
4. Letter by the Head Coach's recommendation.
5. All candidates for a letter must finish the season in good standing with team.

Awards: Most Valuable Runner
Most Inspirational Runner
Perseverance Award
Most Improved Runner

Track
1. Score 10 plus varsity team points for the season.
2. Score 1 plus points at the Frontier League Meet or Regional Meet.
3. Letter by the Head Coach's recommendation.
NOTE: Relay points will be divided.
All letter winners must complete the season on the squad in good standing with the coaching staff and the school.

Basketball
1. In basketball, participate in one-half (1/2) of the total varsity quarters played.
2. Seniors in good standings.
3. Coaches discretion.

Football
1. Play in 25% of the varsity quarters
2. Seniors in good standing.
Lettering requirements for football are up to the discretion of the coach and staff and are based on the players contributions to the success of the team through the players attitude, attendance, behavior, participation and ability.

Boys and Girls Soccer
Varsity letters will be issued to players who play a minimum 50% of varsity halves. Simply meeting these requirements does not guarantee a letter. The coaches will evaluate each player's attitude on and off the field. Also, academic eligibility will be taken into consideration.

Boys and Girls Golf
Varsity letters will be issued to golfers who play a 50% of the varsity tournament, or who qualify to golf in the Regional Tournament.

Volleyball
Participate in one-half (1/2) of the total varsity games played.

Softball
Participate in one-half (1/2) of the total varsity games played.

Baseball
Pitchers: Pitchers must throw at least 15 innings as a starter or appear in at least 6 games on the mound.
Position Players: All players must have participated in at least 5 varsity games or at the head coach's discretion.

Managers
A manager who has served the team to the satisfaction of the head coach for one season will be awarded a letter and a manager's pin, or a bar for subsequent lettering.

Dance Team Lettering: A dancer can earn a letter for each of the seasons in which (s)he participates. There are three possibilities for end of season awards: Participation Certificate, Provisional Letter and Letter. Criteria is as follows:
*Participation certificate – Misses three or more performances. Does NOT participate in all team activities including (but not limited to) practices, performances, fundraisers or festivals. No leadership examples.
*Provisional letter –Misses two performances. Minimal participation in all team activities including (but not limited to) practices, performances, fundraisers or festivals. No leadership examples.
*Letter – only at this level is a pin/bar/letter awarded. To letter, a dancer must have only missed one performance, participate in ALL team activities

(fundraisers, festival, practices), and regularly initiates or participates in leadership activities.
Letters and/or bars will be issued for EACH SEASON in which the member participates and meets the stated criteria.

Color Guard
25 points is needed to earn a letter
Point System:

Activity:	5 points
Attends 95% of practices	5 points
Attends all performances (EA from school considered with approval)	5 points
Marching Festival (Superior Rating)	2 points
Participation in fundraising events	1 point per day
Band Leadership Position	2 points
Attending an EHS concert/performance	1 point per
Outside color guard performance	2 points per
Band/Show Camp	1 point per day
EMS Enrichment Club Part.	1 point per day
Assist with color guard duties	1 point per day

Inventory or switching out silks/flags

Cheerleading
1. Meets all expectations as laid out in our contract that includes:
A. Behavior Requirements
   i. Drug/Alcohol Guidelines
   ii. Social Media Guidelines
   iii. Attitude Guidelines
B. Academic Requirements
C. Practice/Game/Performance Requirements
2. If any points are given to the athlete, this will hinder and/or be considered for lettering process.

Letters and/or bars will be issued for EACH SEASON in which the member participates and meets the stated criteria above.

Debate
1. At the discretion of the Coach, a letter may be awarded to a debater who wins the State tournament, qualifies for the National Tournament, or is a senior who has competed for multiple years and demonstrated a high degree of competence/dedication without having met all of the criteria listed below.

2. A debater must meet ***all*** **of the criteria** in this section within a single season in order to earn a letter.
*Earn a semester grade of at least 85%.
*Achieve a win/loss record of at least 50% (in any division) across 4 or more tournaments.
*Medal or contribute to earning a sweeps trophy at any invitational tournament.
*Compete ethically at all times & do not violate any behavioral expectations that your coach has communicated to you.
*Earn at least 100 "letter points" throughout the season.

3. A debater must meet ***at least two*** **of the criteria** in this section ***plus the base criteria*** within a single season to earn a letter.
*Achieve a regular season win/loss record of at least 65% (above JV division).
*Achieve a regular season speaker point average of 2 or lower (above JV division).
*Earn 100 or more NSDA points.
*Place 1st or 2nd in Open, Varsity, or DCI division at an invitational tournament.
*Qualify for and compete at State (2-speaker or 4-speaker).
*Advance to elimination rounds at the National Qualifier.

Forensics

1. At the discretion of the Coach, a letter may be awarded to a forensics student who wins the State tournament, qualifies for the National Tournament, or is a senior who has competed for multiple years and demonstrated a high degree of competence/dedication without having met all of the criteria listed below.

2. A competitor must meet ***all*** **of the criteria** in this section within a single season in order to earn a letter.
*Earn a semester grade of at least 85%.
*Place in the top 50% of each of your events across 4 or more tournaments.
*Medal or contribute to earning a sweeps trophy at any invitational tournament.
*Compete ethically at all times & do not violate any behavioral expectations that your coach has communicated to you.
*Earn at least 100 "letter points" throughout the season.

3. A forensics student must meet *at least two* of the criteria in this section *plus the base criteria* within a single season to earn a letter.

*Place in the top 25% of each of your events across 4 or more tournaments.
*Achieve a regular season quality- point average of 20 or higher across two events.
*Earn 100 or more NSDA points.
*Place 1st or 2nd in any event at any two invitational tournaments, regardless of division.
*Qualify for and compete at State.
*Qualify for the National Tournament.

Band

Lettering in Band is reserved for those students that go above and beyond what is required of them for the regular band class. New lettering criteria for band have been developed to make lettering more selective. While these new standards may be higher, they will not be unachievable. Included below are the new standards.

Band letters are earned by students for service to the band, school and community outside of the school day. Letters are earned on a point system, with a total of 25 points accrued to earn a letter. Students must attend all concerts and performances in both semesters to be eligible for a letter. If all EHS concerts are attended or absences from concerts have been excused, lettering points will count towards earning a letter. If a student fails to meet the concert attendance requirement, he/she will not be eligible to letter. If a student is only involved in the band program for one semester, he/she would be required to attend all of the band performances for that semester and earn 20 lettering points.

The point distribution for earning a letter is listed below:

Performances

Events outside of regular scheduled school concerts (Director Approved)	2 pts.
KMEA District Band / Jazz Band Audition	1 pt.
KMEA District Band / Jazz Band Member	3 pts.
KMEA State Band / Jazz Band Audition	2 pts.
KMEA State Band / Jazz Band Member	5 pts.

Regional Solo and Ensemble Festival

Solo (earning a I rating)	3 pts.
Solo (earning a II rating)	2 pts.
Solo (earning a III rating)	1 pts.
Ensemble (earning a I rating)	2 pts.
Ensemble (earning a II rating)	1 pt.
Ensemble (earning a III rating)	5 pts.

State Solo and Ensemble Festival

Solo (earning a I rating)	5 pts.
Solo (earning II rating)	3 pts.
Ensemble (earning a I rating)	3 pts.
Ensemble (earning a II rating).	1 pt.

Other Point Opportunities

Basketball Pep Band Attendance (80%-1 pt. 90%-3 pt. 100%-5 pt.)	
Band Leadership Position	1 pt.
Assisting the Ensemble (per two hours of work)	1 pt.
Private Lessons (per semester)	2 pts
Participation in Jazz Band (for the entire year)	5 pts
Attending a Concert (in which you are not participating- Director approved)	1pt.

Choir

Letters are earned on a point system and 26 points must be earned to qualify. After a student has lettered, he/she will receive a pin or bar for each year he/she earns one. All letters will be presented at the choir awards ceremony at the end of the year. Any student with an unexcused absence from a major performance will not receive a letter.

- Attend all required performances (5 Points)
- Audition for NEKMEA District/State Choir (2 Points)
- Participant in NEKMEA District Choir (3 Points)
- Participant in NEKMEA State Choir (4 Points)
- Choir Officer (3 Points)
- Section Leader (2 Points)
- Audition for the Musical (1 Point)
- Cast Member in the Musical (3 Points)
- Crew Member in the Musical (2 Points)
- Crew Member for EMS Platinum (2 Points)
- Vocal Lessons w/ a private instructor (1 Points)
- National Anthem Performance (1 Point per performance)
- Soloist or Instrumentalist with EHS Choir Performance (2 Points per song)
- Platinum Solo or Duet (2 Points per performance)
- Platinum Solo or Duet in a Large Group Song (1 Point per Song)
- Platinum small ensemble Act (1 Point per Act)
- Participant in Solo/Small Ensemble Regional Festival (2 Points)
- Participant in Solo/Small Ensemble State Festival (3 Points)
- Receive a 3-5 Rating for a Solo or Small Ensemble performance at Regional Solo/Small Ensemble Festival (1 Point)
- Receive a 2 Rating for a Solo or Small Ensemble performance at Regional Solo/Small Ensemble Festival (2 Points)

- Receive a 1 Rating at for a Solo or Small Ensemble performance at Regional Solo/Small Ensemble Festival (3 Points)
- Receive a 2 Rating for a Solo or Small Ensemble performance at State Solo/Small Ensemble Festival (2 Points)
- Receive a 1 Rating for a Solo or Small Ensemble performance at State Solo/Small Ensemble Festival (3 Points)
- Receive a 3-5 Rating at State Large Group Festival (1 Point)
- Receive a 2 Rating at State Large Group Festival (2 Points)
- Receive a 1 Rating at State Large Group Festival (3 Points)
- Participant in non-KSHSAA Music Festival (2 Points)

If you have any other vocal activities or honors that you think are note worthy they should be submitted to Ms. Enneking. She will make the judgment call of whether or not it should be included in your lettering points.

Scholar's Bowl

Scholar's Bowl team members are expected to:
1. Put forth a genuine effort for both practice and competition.
2. Be cooperative and responsive to the coaches and other team members. Be respectful to teams and coaches from other schools.
3. Demonstrate fairness and sportsmanlike conduct at all tournaments.
4. Assist coach(es) with local tournament (mandatory).
5. Notify the coach immediately, if you discover that you are unable to attend a tournament for which you are scheduled.
6. The team selected to attend Regional competition will be determined by member participation in practices and by member scores in competitions.

Requirements to letter:
To letter, a student must meet all of the following criteria:
• Assist coach(es) with home meets.
• Attend and actively participate in a minimum of 50% of the scheduled practices. If a student has to leave early or arrives late, due to completing other academic or extracurricular responsibilities, he or she may only receive half or zero credit for the practice.
• Answer a total of 22 questions (22 x 10 pts. each = 220 pts.) in varsity tournament competition or 44 questions in JV competition (2 JV = 1 V) to earn a total of at least 220 varsity points. Two correct answers for JV questions are equal to one varsity answer.
• Participate in at least one varsity meet.
• Demonstrate an understanding of and willingness to follow the rules of play.
• Demonstrate respect and consideration for team members, opponents, coaches, and people conducting meets.
• Student may participate in no more than eight competitions per year, exclusive of regional and state competition.

Science Olympiad Lettering Policy

1. Finish the season for Science Olympiad in good standing
2. Put forth a genuine effort in practice and competition.
3. Be responsive and cooperative with the coaches and other team members.
   Be respectful toward coaches and players from our school or when participating at other schools.
4. Demonstrate fairness and sportsmanlike conduct at all tournaments.
5. To letter, a student must meet all of the following criteria:
*Participate in fundraising activities. (2 pts per hour)
*Attend team meetings (2 pts each)
*Participation for successive years (2 pts per year)
*Attend and actively participate in a minimum of 50% of the scheduled practices. (2 pts per practice session)
*Participate in at least two practice tournaments. (5 pts per day)
*Participate in the regional competition and state competition (if we qualify). (10 pts each)
*Placing in the Top 10 at tournaments: 1st-3rd place - 4 pts per event
4th-6th place - 2 pts per event
7th-10th place - 1 pt per event
6. Lettering requires a minimum of 65 pts earned per year.

Cardinal Clays Lettering Requirements

Students grades 9-12 will be eligible to letter according to the following restrictions for both the fall and spring season requirements:

1. Student shall not miss more than one team practice throughout the season.
2. Student shall not miss any of the scheduled 5 team competitions throughout the entire season.
3. Student must participate in the State tournament.
4. At the conclusion of the regular season, the athlete must possess an end of the year season average of 20.00/per round or higher. (League standard 18.99 season average)
5. Students who finish the end of the regular season with a season average of 18.00-19.99 per round will be eligible for a provisional letter.

6. Students qualifies for the state or national tournament where they are classified as a Varsity (State) or Tier 1 (Nationals) placement for competition.
7. Students must pass all drug tests throughout the season. A single failure on a mandatory drug test for any substance voids your right to letter for the participating season regardless of your end of the year average.
8. Any student suspended for a violation of team rules is automatically removed from lettering eligibility.
9. Coaches have the right to vote on an athlete who has demonstrated to be worthy of lettering but may not meet the end of the year required season average of 20.00. This will be strictly used for an athlete who has always been reliable, on time, passed all required test, maintained grade requirements, has no school related behavioral issues, etc.

Exceptions
Any senior who participates during his/her senior year, he/she may be lettered by a committee of the sponsors involved, the Principal and Activities Director. In the event an underclassman has contributed to the varsity competition but due to illness or injury is unable to fulfill the requirements for lettering he/she maybe given a provisional letter by a committee of the coaches involved, the Principal and the Activities Director. The provisional letter will be honored if the athlete letters the following year in the sport for which he was given the provisional letter. The student will receive awards for two years. All the candidates for lettering will be reviewed by the Activities Director prior to lettering. All the lettering awards are to be published at the end of the season. Accompanying the first letter in a sport will be an emblem and a bar of that sport. Subsequent lettering will be in the form of a bar. The letter will be the 5" chenille letter "E".

Special Awards
Each head sponsor and his staff are encouraged to recognize outstanding participation during that sport season each year. Special certificates furnished by the KSHSAA will be awarded to athletes who participated in state competition.

Jennifer Alvarez Team Leadership Award
The Jennifer Alvarez Team Leadership Award shall be presented at the end of each basketball season to the player(s) who best exhibit the leadership qualities of a strong work ethic, team attitude, and sportsmanship that were characteristic of the late Jennifer Alvarez. The winners shall be chosen on the basis of a vote of the Lady Cardinal Varsity basketball team. The award should be limited to no more than two players each season. Each winner shall receive a plaque at the completion of his or her senior years to be presented by the Lawrence Officials Association. The award was established in 1992.

Don Laws Team Leadership Award
The Don Laws Team Leadership Award shall be presented at the end of each basketball season to the player(s) who best exhibit leadership qualities of a strong work ethic, team attitude, and sportsmanship that were characteristic of the late Don Laws. The boys coaching staff will choose the recipient. The award was established in 1993 by the basketball coaching staff and Mrs. Pat Laws.

Homecoming Activities
Spirit Week
During the week prior to the Fall and Winter Homecoming games, the cheerleaders and/or the Student Council will plan, schedule, and coordinate a series of Homecoming week activities (theme days, pep assemblies, decorations, apparel, class competitions, etc.) Homecoming week activities must be approved by the activity director and principal.

Fall Homecoming
The responsibilities of the Student Council in regard Fall Homecoming are: nominations of candidates, and elections of queen and king; halftime activities (i.e., rehearsal, crowning, flowers, crown bearer, flower girl, announcer); and the dance

1. At least one week prior to the Homecoming game, Student Council will facilitate the nomination of king and queen candidate.
2. Each senior who participates in a fall sport or activity in which a letter can be earned is eligible to nominate candidates.
3. Each senior fall sport or activity participant can nominate up to 4 boys and 4 girls from the senior class who are participants in a fall sport or activity as described in item 2.
4. The 4 boys and 4 girls receiving the most nominations will be named as homecoming candidates.
5. Ties will be broken by a revote.
6. During homecoming week, Student Council will hold an election to select a Fall Homecoming king and

queen from 8 candidates. The entire student body will be eligible to participate in the voting, with each student voting for one boy and one girl.
7. The Fall Homecoming king and queen will be the male and female candidates who receive the most eligible votes. Ties will be broken by counting the number of votes each tied candidate receives from seniors, then from juniors, then from sophomores, and then from freshmen. While ballots should be anonymous, in order to facilitate the tie breaker each should be marked as to what grade the voter is in.

The king and queen are crowned at halftime of the Homecoming game. The Homecoming dance is sponsored by the Student Council and is held after the football game or the following night.

Parade

A date and time will be announced for the parade as soon as arrangements are made. The date must first be approved with the Principal and the Activities Director. The next step is to get permission from the city and the police department to have the parade on Main Street to the football field. The following is to be done:

1. Contact the band.
2. Arrange flag carriers (Boy or Girl Scouts).
3. Inform grades K-12, school organizations, and the Booster Clubs of the parade.
4. Arrange for cars for the king and queen candidates.

When the above contacts have been made, make a list with the parade order. Contact each person or organization to let them know of parade order and time. Stagger arrival times. If the grade school children are involved, see that their safety needs are met. Keep their group away from the main crowd. Most important, see that there is supervision for every group and that safety is assured.

Winter Homecoming

This event is the responsibility of the Student Council. They are in charge of elections, halftime rehearsal, flower girl, crown bearer, crowns, flowers, announcer, and the dance. Election the Winter Homecoming Court will be as follows: each class from grades (9-11) will select (through voting) a boy and girl to be recognized as the attendants; and three Senior Males and Females will be selected (through voting) as King and Queen Candidates.

1. At least one week prior to the Homecoming game, Student Council will facilitate the nomination of king and queen candidate.
2. Each senior who participates in a winter sport or activity in which a letter can be earned is eligible to nominate candidates or attendants.
3. Each fall sport or activity participant is grades 9-11 can nominate one boy and one girl from their own class who are participants in a winter sport or activity as described in item 2.
4. Each senior winter sport activity participant can nominate up to three senior boys and three senior girls who are participants in a winter sport or activity as described in item 2.
5. The boy and girl receiving the most nominations for each grade (9-11) will be named as attendants.
6. The 3 senior boys and 3 senior girls who receive the most nominations will be named as king and queen candidates.
7. Ties in the nomination process will be broken by a revote.
8. The Winter Homecoming Court will consist of 6 students: a boy and a girl attendant from each of the 9th, 10th, and 11th grade classes, and 3 boys and 3 girl candidates from the senior class.
9. During homecoming week, Student Council will hold an election to select a Winter Homecoming king and queen from the 6 senior candidates. The entire student body will be eligible to participate in the voting, with each student voting for one boy and one girl.
10. The Winter Homecoming king and queen will be the male and female candidates who receive the most eligible votes. Ties will be broken in the same manner as during fall homecoming voting.

The following students will **NOT** be eligible to be nominated as member of the winter royalty court (underclassmen attendants and senior candidates):

1. The Current school year's Fall Homecoming Queen and King.
2. Students cannot be chosen as attendants (grades 9-11) two consecutive years. If voted on to represent their class, they will skip a year of eligibility if they are winter sport participants. Students selected as attendants during their junior year ARE eligible to be selected as candidates during their senior year.

Dances

The Student Council is responsible for planning all EHS dances. If other organizations wish to have dances, Student Council and the administration must approve their plans. Fall and Winter Homecomings are major dances and may be attended by all 9-12 graders in good standing at EHS and outside of school dates approved by the principal and head sponsors. The Stu Co with the administration's approval may designate for one other dance per year outside attendance. All other dances may be attended by 9-12 grade EHS students.

The EHS Stu Co and administration expect all people attending the dance to abide by the school rules of appropriate conduct. These include:

1. No use or suspected use of drugs, alcohol, or tobacco. (Infraction may result in suspension).

2. No obscene or foul language.
3. No inappropriate dress (abide by the school dress code).
4. No leaving the dance without permission and then returning to the dance.
5. No disrespect shown to any sponsor.
6. No fighting with other participants.

Guests and students who break the conduct code will be asked to leave the dance. The head sponsor and/or administrator will call the parents of the person if he/she is of school age. All EHS students are expected to abide by the rules and to encourage their guests to do the same. Students and guests may be barred from future Stu Co events if their behavior has been inappropriate. It is up to the principal and Stuco sponsor to decide when this action is necessary.

Scheduling Activities

Each year the Activities Director will develop the best possible schedule of activities for the students of Eudora High School. The various coaches and sponsors will be consulted when developing the schedules. Schedules will be subject to the approval of the building administrator. Every effort will be made to balance the home/away events for each squad - where home and away will apply. The KSHSAA handbook will be used to set the number of contests for each squad.

Job Description: Athletic Trainer Qualifications:

Bachelor's degree from an accredited college or University.

Valid Athletic Training license from the Kansas Board of Healing Arts

Valid certification from the National Athletic Trainers' Association Board of Certification (BOC)

Reports to:

High school activities director (AD), high school principal, district superintendent

Responsibilities:

1. Provide athletic training coverage to high school student athletes (grades 9-12):
   Schedule daily training room hours of operation which are convenient and accessible for student athletes
   Provide coverage for daily after-school athletic practices
   Provide coverage for all home varsity athletic competitions
   Provide coverage for all varsity football competitions, both home and away
   Provide coverage for all home sub-varsity football competitions when not in conflict with other duties
   When necessary and feasible, travel with and provide coverage for post-season competitions
2. Evaluate and provide care for injured student athletes
3. Coordinate with supervising physicians, district personnel, and local health care providers to implement the following:
   Preventative healthcare for athletes
   Application of tape, braces, guards, and other devices
   Management protocols for acute injuries and illnesses.
   Rehabilitation procedures.
   Operation and application of therapeutic modalities and equipment
   Referrals to appropriate health care providers
4. Coordinate with the high school athletic secretary to maintain accurate and up-to-date medical records on all student athletes:
   Verify that each athlete has a current physical and is medically cleared to participate in practices and competitions
   Document injuries that occur during practices or competitions
   Maintain records of each athlete's injury history, treatment, rehabilitation, and recovery
   Verify that athletes who are under a physician's care receive written clearance before they return to practices or competitions
   Provide the high school athletic secretary with copies of all paperwork and documentation forms
5. Communicate with athletes, parents, coaches, district personnel, and health care providers regarding injuries and illnesses to student athletes.
6. Counsel athletes and coaches on matters pertaining to the promotion of healthful lifestyles, including the use of legal dietary supplements.
7. Oversee the operation of the athletic training room:
   Maintain an inventory of athletic training supplies
   Request/purchase athletic training supplies and equipment as needed
   Properly clean and store athletic training supplies and equipment so as to keep the athletic training room tidy and safe
   Provide and stock medical kits for each athletic team
8. Coordinate, supervise, and instruct all high school and college student athletic trainers and athletic training student aids.
9. Coordinate with coaches to provide necessary coverage for off-season workouts and team camps.

10. Perform other duties as necessary to promote the health and safety of student athletes.

Activities Director Responsibilities

In order to have an efficient operation of school activities, the Principal needs a person who works directly with our activities staff and the Activities Director in other school systems. This person works with the Principal on each of the outlined duties and the Principal makes the final decision for action in each of the outlined duties.

1. Secure calendar dates for all school activities and clear at all levels before submitting for approval.
2. Keep abreast of current regulations in the KSHSAA Manual.
3. Submit all required KSHSAA forms
4. Schedule and secure contracts for all activities.
5. Secure officials for all events.
6. Supervise home and away activities as needed.
7. Work with sponsors and coaches in setting up activity budgets and establishing priority items to be ordered and submit budgets and purchase order for approval.
8. Assist coaches and/or teachers in setting up school-hosted activities.
9. Assign teachers for ticket takers and crowd control for home activity events, and bus sponsors for pep buses.
10. Work with counselors to make sure participating students is eligible by the semester.
11. Submit purchase orders for school awards for all activities.
12. Keep the principal and sponsors informed of dates and locations for activities sponsored by KSHSAA.
13. Secure transportation requests for all events, check school calendar for conflicts, check leaving and return times and special needs before submitting to the principal.
14. Work directly with the booster clubs on project pertaining to school activities.
15. Work with counselor on the operation of the high school in the absence of the Principal.
16. Check rosters from visiting school athletic teams and provide program information to desktop publishing personnel.

Coach and Sponsor Responsibilities

Class Sponsors

All sponsors of classes should work together and make sure that the usual items expected of each class are done and done as early in the year as possible. A class sponsor will be at each of the dances involving his/her group. The Student Council will notify head class sponsors of the time and location of the dance. It is up to the head sponsor to get sponsors for the dance. Common items would be fundraising, election of officers, and preparation of class functions during the year.

Each sponsor, the Principal, the Activities Director, and the Guidance Counselor should receive a copy of every meeting's minutes. All class officers should also have access to a copy of the minutes. Sponsors must make every effort to control and guide class meetings as though it were a regular class.

Ninth Grade:

1. Elect class officers each year. The offices are: President, Vice-President, Secretary/Treasurer. The class officers make up the Executive Council.
2. Monitor class meetings as needed.
3. Monitor executive council meetings as needed.
4. Sponsor concession stands at the home track meets to raise funds for the class treasury.
5. Participate in homecoming activities as needed.
6. Provide one sponsor for each 9-12 dance.
7. Make sure the secretary keeps a record of each meeting and a copy goes to the principal, activities director, student council sponsor, class sponsors, and class officers.

Tenth Grade:

1. Elect class officers each year. The offices are: President, Vice-President, Secretary/Treasurer. The class officers make up the executive council.
2. Monitor executive council meetings as needed.
3. Monitor class meetings as needed.
4. Participate in homecoming activities.
5. Sponsor concession stands.
6. Order class rings in the spring.
7. Provide sponsors for each 9-12 dance as needed.
8. Make sure the secretary keeps a record of each meeting and gives a copy of the minutes to the principal, activities director, student council sponsor, class sponsor, and class officers.

Eleventh Grade:

1. Elect class officers each year. The offices are: President, Vice-President, Secretary/Treasurer.
2. Monitor executive council meetings as needed.
3. Monitor class meetings as needed.
4. Sponsor the prom dance.
5. Supervise decorations for the prom.
6. Be available for concessions and make sure students are working in the concessions.
7. Be responsible for a major fundraiser.
8. Make sure the secretary keeps a record of all meetings and a copy of the minutes goes to the principal, activities director, student council sponsor, class sponsors, and officers.

Twelfth Grade:

1. Elect class officers each year. The offices are: President, Vice-President, Secretary/Treasurer. The class officers make up the Executive Council.
2. Monitor executive council meetings as needed.

3. Monitor class meetings as needed.
4. Supervise the management of the concessions.
5. Order caps, gowns, and announcements in the fall to be delivered in early spring.
6. Order program covers for graduation.
7. Plan the graduation program with the executive council.
8. Plan and sponsor the senior trip with the executive council.
9. Setting up of the stage and gym for graduation ceremonies.
10. Sponsor dances as needed.
11. Request permission for the senior trip from the school board.
12. Organize a major fundraiser.

Eudora National Honor Society
1. Serve on the faculty council.
2. Organize National Honor Society meetings.
3. Supervise election of officers.
4. Contact eligible students and see that they receive necessary forms.
5. Compile rating sheets from the teachers.
6. Notify the students who are selected.
7. Plan an appropriate induction ceremony.
8. Order appropriate supplies for the induction ceremony, consulting the activities director.
9. Organize projects for the National Honor Society.

Scholar's Bowl
1. Be responsive to and work with the Activities Director in scheduling tournaments for competition.
2. Arrange for transportation with the Activities Director.
3. Make necessary arrangements for entry fees with the Activities Director.
4. Inform Activities Director of the need for lunch money.
5. The sponsor and the Activities Director will monitor loss of school time.
6. Work with Activities Director to make sure participants are eligible under KSHSAA guidelines.
7. Host an invitational tournament yearly, if possible.
8. Supervise practice sessions before or after school.
9. Prepare a list of accomplishments for the year and the students who earned a letter to the Activities Director.
10. Make the presentation of letters at the academic reception.

Vocal Music
1. Schedule with the Activities Director one concert or festival performance during each nine-week period.
2. Assist interested students in preparing an audition for the district and state honors choir.
3. Assist those students who are interested in participating in solo and ensemble festivals.
4. Make sure forms for regional and state competition are filled out.
5. Request appropriate entry fees.
6. Make arrangements for needed transportation.
7. Schedule community performances as opportunities are available (one to two per year).
8. Encourage school and community support of the vocal music program.
9. Work with Activities Director to make sure all students participating are eligible under KSHSAA guidelines.

Instrumental Music
1. Schedule with Activities Director one concert or festival performance during each nine-week period for all junior/senior high groups to participate in.
2. Schedule two weekly jazz band rehearsals (extracurricular).
3. Organize a basketball pep band. The pep band should perform once a week except for tournaments.
4. Set up a schedule for extra marching band rehearsals, clear it with the Activities Director, then present it to the students.
5. Assist interested students in auditioning for district and state honors bands.
6. Assist interested students in preparing for solo and ensemble festivals.
7. Complete forms for regional and state music competition.
8. Request appropriate entry fees.
9. Make arrangements for needed transportation.
10. Work with Activities Director to make sure all students participating are eligible under KSHSAA guidelines.

Student Council
1. Attend and supervise student council regular and committee meetings.
2. Advise all student council members of regular and committee meetings.
3. Be sure the following are completed. (Either by direct contact by advisor or by contact with Student Council member who was assigned the responsibility)
   a. Sponsors obtained for student dances.
   b. Band (or D.J.) for scheduled dances are obtained.
   c. Dress code for dances is set.
   d. Assignments for decorations, refreshments, and clean up for dances.

e. Student Council committees have completed assignments.
f. Assignments have been made for Student Council members to work at various Student Council functions.
4. Make sure class sponsors are aware of dances
5. Supervise election of student council officers.
6. Make sure minutes of meetings are kept and copies are given to principal, activities director, and student council officers.

Forensics/Debate
1. Attend and supervise all practice sessions and tournaments.
2. Keep records so that no student participates in more than five tournaments.
3. Be responsive to and work with the activities director in working out the schedule of tournaments.
4. Make sure the student meets the eligibility requirements of the KSHSAA.
5. Keep the Activities Director informed of the number of students attending tournaments so appropriate transportation is received.
6. Assist the Activities Director in making sure entry fees are paid on time.
7. Make sure forms for regional and state competition are completed.
8. Request the proper entry fees.
9. Make a list of accomplishments and the students who letter and submit to Activities Director.

Play Director
1. To pick an appropriate play to be performed by the students during the fall semester.
2. To direct and guide students during rehearsals several times a week, usually 6 weeks before the scheduled performances.
3. Work with ancillary people associated with the play including a musical director and set designer.
4. Audition and recruit students to work on the play.
5. Be responsible for the behavior of students during rehearsals.
6. Delegate responsibilities appropriately to students working on the play.
7. To encourage school and community support for the theater program.

Musical Director
1. Work with the drama director to select an appropriate musical to be performed by the students during the fall semester.
2. Assist the drama director with recruiting and auditioning students to be in the cast and crew.
3. Direct and rehearse students in musical aspects of the show several times a week, usually 8 weeks before the scheduled performances.
4. Schedule times to work with leads individually to learn the music.
5. Work with others associated with the production, including the drama director and accompanist.
6. Be responsible for the behavior of students during rehearsals.
7. Encourage school and community support for the musical.

School Play Art Aide
1. Requisition necessary materials to build sets.
2. Involve students whenever possible in the construction of sets.
3. Work closely with head sponsor to ensure that all sets are appropriately designed for the specific performance to be produced.
4. Installation, removal and storage of sets before and after each performance.

Pep Club
1. Go through the Activities Director for all activities, practices, etc.
2. Be active in the recruitment of new members and setting up meetings and agendas, which will positively promote the Pep Club and its activities.
3. Supervise the election of officers for the Pep Club.
4. Make up a list of Pep Club events and meetings and distribute these lists well in advance of any of the activities.
5. Update and institute the Pep Club constitution.
6. Collect each member's signed parent permission form and a copy of the Pep Club constitution signed by them.
7. Oversee the collection of Pep Club dues.
8. Order and collect the money and distribute the Pep Club shirts that are required to be worn to the Pep Club activities.
9. Submit in advance any requisition of money for Pep Club activities through the Activities Director and the Principal.
10. Supervise the Pep Club at designated home and away activities.
11. Supervise transportation of the Pep Club to all required Pep Club events. This would include the arrival and departure of Pep Club Members from the school.
12. Collect admission money for away events and submit to the Activities Director a list of 25 or more members who have paid and will ride the Pep Club bus and arrange a departure time.
13. Oversee that members follow the Pep Club constitution and take necessary steps to discipline members who portray the Pep Club in an unsatisfactory manner.
14. Make sure all members meet KSHSAA eligibility rules.

15. Be notified that the sponsorship is a separate contract not having to do with any other contract duties.
16. Award a letter (emblem) of recognition to members who have followed the Pep Club constitution and have superior attendance to the required meetings and activities.

Cheerleader

1. All information activities, practices, performances, etc., must go through the Activities Director. Work with and be responsive to the Activities Director in all aspects of cheerleader management.
2. Responsible for supervision at all cheerleader activities.
3. Update and institute the constitution that has the activities director's approval.
4. Hold tryouts:

a. Distribute applications to interested people.
b. Distribute and go over the constitution before anyone
c. tries out and secure signed parent and student permission form.
d. c. Distribute a list of costs (if there are any) and a list of cheers that are required for tryouts.
d. Secure judges for the tryouts.
e. After the judges have viewed everyone, tally their points, add them to the teacher evaluation points for the final outcome. Be sure to have someone else count these points, too.

5. See that uniforms are ordered, distributed, and collected.
6. Provide for all necessary transportation to out of town activities.
7. Make arrangements for pep buses and see that we have 25 people riding by noon the day before the activity.
8. See that school regulations are observed in carrying out all activities.
9. Make sure all members meet KSHSAA eligibility rules.
10. Emphasize the need for safety precautions in carrying on activities.
11. Implement the discipline rules regarding benching, and terminations as specifically defined in the constitution and keep a record of such actions.
12. Keep abreast of new knowledge, innovative ideas and techniques by attending camp, clinics, workshops, etc.
13. Assume responsibility for proper registration (signed constitution, physical, insurance form) from all members prior to the first performance and see that these forms are turned into the Activities Director.
14. Organize and schedule practices and performances and give each member a schedule listing the dates and times well in advance (toward the first of the year, for the whole year).
15. Assist with fundraising (collecting money, etc.) as arranged for with the Activities Director's approval.
16. Write out in advance all expenditures concerning the cheerleaders with the approval of the Activities Director and the Principal.
17. Act as coordinator for pep rallies, parades, etc. Give final approval to skits and presentations.
18. Approve of all signs and posters.
19. Present a letter of recognition (emblem) to all members who have followed the constitution and have performed satisfactorily.
20. Coordinate the summer camp project.

Drill/Dance Team

1. All information, activities, practices, performances, and etc., must go through the Activities Director. Always work with and be responsive to the Activities Director in all areas of Drill/Dance Team management.
2. Supervise all members involved with Drill/Dance Team activities.
3. Update and institute the Constitution.

1) Hold Drill/Dance Team tryouts.
2) a. Distribute application form to interested people. Collect signed parent permission forms.
d. Distribute a list of costs (if any) and write up the routines they will perform for tryouts and go over this with them.
e. Secure judges for tryouts and pass out the teacher evaluation form.
f. With another person, count all judge's points and teacher points.
g. Announce to the participants the results, then post.

5. See that uniforms are ordered, distributed, and collected.
6. Provide for fall, winter, and spring performances.
7. See that school regulations are observed in carrying out all activities.
8. Make sure all members meet KSHSAA eligibility rules.
9. Emphasize the need for safety precautions in carrying on all activities.
10. Implement the discipline rules regarding demerits, benching, and terminations as described in the Constitution and keep an accurate record of such actions.
11. Keep abreast of new knowledge and innovative ideas and techniques by attending camp, clinics, workshops, and etc.
12. Assume responsibilities for proper registration (signed Constitution, physical and insurance form) from all members before the first performance and turn these forms into the Activities Director.

13. Organize and schedule practices and performances with Activities Director's approval and give each member a schedule listing the dates and times of these activities well in advance.
14. Assist members with fundraising as arranged for prior to the fundraiser with the Activities Director.
15. Write out in advance all expenditures concerning the Drill/Dance Team account and have the approval of the Activities Director and the Principal.
16. Present a letter (emblem) of recognition to members who have followed the Constitution and performed satisfactorily.
17. Be notified that the sponsorship of the Drill/Dance Team is a separate contract not having to do with any other contract duties.

Coaches

All of our coaches are identified as faculty members, not as a separate entity. They must support school policy and never advocate or overemphasize athletics to the total purpose of the school. All coaches, by accepting the position of teachers in the classroom, are also teachers on the field of play through the medium of athletic participation. Their position is unique in the fact that their association with youth on the field of play places them automatically in a position for tremendous influence upon the athletes and the whole student body. This distinction is thus accompanied with tremendous responsibility for what the coaches do and what he says are reflected in the attitudes of youth.

Head Coaches

1. The head coach shall operate at all times within the scope of the general and specific educational philosophy of our schools.
2. The head coach is to give each student athlete a written copy of the training rules, lettering policy, grade requirements, rules of behavior, etc.
3. Coach his/her sport.
4. The head coach will cooperate with and uphold all policies adopted by the Athletic Department of Eudora Public Schools.
5. The head coach will assign clearly the duties of the assistant coaches.
6. Be responsible for team and/or individual player discipline.
7. Submit a complete team roster to the Activities Director ten days prior to the first contest. The following items should be included: player's name, year in school, height, weight, and numbers of uniforms, where applicable.
8. The head coach will be alert to the health and safety of all participants.
9. The head coach will have staff members supervising, at all times, participants who are on the field in conditioning, and in locker and shower rooms.
10. The head coach will exemplify good behavior and demand good sportsmanship at all times.
11. Be responsible for all equipment assigned to his/her sport, including the laundering of uniforms. (May be delegated to the managers.)
12. The head coach will be responsible for having results of contests published in the area newspaper and reported to area radio and television stations.
13. At the close of each season or sport, submit a written report of the team's record and boys or girls lettering to the Activities Director.
14. The head coach will develop boys and girls to their highest degree of skill possible and mold them into an efficient team.
15. Be responsible for players' conduct when directly under his/her supervision.
16. Report all major injuries incurred during practice sessions or competition to the Activities Director and Principal.
17. The head coach will be responsible for ensuring proper signatures are on physical forms. Physical forms and all permission forms are to be filed in the activity director's office.
18. Be directly responsible to the Activities Director/principal for all things concerning the sport he/she coaches.
19. The head coach will submit requisitions for all needed equipment, supplies, and expenditures of funds to the activity director and principal for approval.
20. Work with the activities director when transportation is needed.
21. The head coach will work with the activity director in scheduling of contests and officials
22. Submit an inventory of equipment to the activity director at the close of the season.
23. Fulfill any other responsibilities as may be deemed necessary by the principal or activities director.

It is a demand that the entire coaching staff, guided by the respective head coaches, adhere to the Rules and Regulations prescribed by the KSHSAA. The Activities Director will be responsible to inform the coaches and have this updated yearly.

Establishing a new club or organization:

1.There needs to be a demonstrated need for the organization.

a. There is a defined positive purpose for the group;

b. The organization cannot circumvent another already established club or organization

c. There is a minimum threshold level of participation.

2. There needs to be a building level sponsor that is willing to sponsor the organization.

a. Must be a certified employee working at Eudora High School

b. Sponsor cannot be the head sponsor of any other club or organization at EHS without prior approval from administration.

3. There needs to be a club constitution or organizational policy that governs the group activities.

a. The must be a written document that clearly establishes the governance of the club/organization.

b. This would include membership dues, privileges of membership, officers to guide activities, and similar type policy.

4. The group would then need to make a proposal to the administrative team to add the club, organization, or student group for EHS student membership to start and provide a service to the EHS students.

Foreign Language Club Sponsor

1. Attend and supervise all meetings.
2. Supervise election of officers.
3. Schedule meetings.
4. Submit a written proposal for trip, including cost, number of students involved, and district cost to activities director.
5. Supervise fundraising activities.
6. Plan and supervise trips.

Detention Hall Supervisor

1. Be in the detention room from 3:25 to 4:25 supervising high school students who have received detention slips.
2. Remove any student who does not comply with detention hall policies as written in student handbook and assign additional detentions for noncompliance.
3. Keep a record of attendance, file detention forms and return daily reports to the main office concerning status of detainees.

Off-Season Program Supervisors

1. All programs shall be within guidelines established by KSHSAA and administration of USD #491.
2. Help each participant improve his/her strength, quickness, and endurance because the participant will face less risk of injury from participation.
3. Work with all coaches in order to meet the needs of all student athletes.
4. Teach proper weight training and conditioning techniques for each participant.
5. Provide for a safe training environment.
6. Monitor the progress of each participant.

FBLA Advisers

1. Direct, chaperon, and coordinate supervision of the chapter's activities conducted before, during or after the regular school day. Attend all conferences and workshops if students from local chapters and/or state officers are attending.
2. Keep the Activities Director and Principal informed of activities.
3. Organize the selection process for chapter officers.
4. Hold regular chapter meetings that are conducted in a business-like manner governed by the rules of parliamentary procedure.
5. Assist the members in developing an annual program of work.
6. Assist members in preparing for competitive events.
7. Be aware of deadlines for dues and registration forms.
8. Assist members in fundraising.

Cardinal Club Sponsor

1. Keep activities director informed of club activities.
2. Follow the constitution.
3. Schedule a fall and a spring activity.
4. Promote sportsmanship in our students.
5. Coordinate club fundraisers and concessions.
6. Supervise election of officers.

SADD Sponsor

1. Keep activities director informed of SADD activities.
2. Organize and supervise meetings.
3. Supervise election of officers.
4. Sponsor out of school activities.
5. Set goals for organization.
6. Evaluate to make sure goals are met.
7. Determine appropriateness of group activities.
8. Supervise and coordinate fundraising activities.

Uniforms

Activity	Level	Time for Uniforms	Next Time for Uniforms
FB	9-12	29-30	35-36
VB	9-12	30-31	37-38
CC	9-12	26-27	31-32
WR	9-12	31-32	38-39
GBB	9-12	27-28	32-33
BBB	9-12	26-27	31-32
TRACK	9-12	30-31	37-38
BSB	9-12	31-32	38-39
SB	9-12	27-28	32-33
CHEER	9-12	26-27	32-33
B-SOCCER	9-12	26-27	31-32
G-SOCCER	9-12	28-29	33-34
B & G GOLF	9-12	27-28	32-33

Constitutions

Academic Lettering

The purpose of the academic letter is to promote academic excellence. An academic letter, pin and bar will be given for those students who meet the groups academic lettering protocol. The academic letter will be different from the Block "E" given for KSHSAA sanctioned athletics and activities.

Student Council Constitution

Preamble - We, the students of the Eudora High School, formulate this constitution in order to establish Student Council (StuCo) as a representative of the student body, and as a liaison to the administration and faculty for the purpose of promoting the goals of citizenship, scholarship and school spirit.

In support of these goals, the members of Student Council will commit themselves and challenge each other in striving for excellence in the following:
*Increasing student moral and enthusiasm while building school unity and community pride.
*Encouraging student's involvement though participating in academic, artistic, and athletic activities.
*Being a visible and approachable outlet for the student body as well as a contributing voice in Eudora High School.

Ultimately, the Student Council will strive to stall a sense of pride and responsibility in the identity of each and every student as EUDORA CARDINALS!

Article I - Membership

Section 1 - Membership of the Student Council shall be made up of an elected executive board and class representatives.
Section 2 – Four class representatives will be elected from each class (9-12), through a selection process as determined by class sponsors and the StuCo Sponsor.
Section 3- To be eligible for Student Council membership, a student must be an appropriate example of citizenship and good conduct. The Sponsor(s) and Principal will determine eligibility and also what action(s) would disqualify a member from Student Council.
Section 4 - Each member of the Student Council must also maintain a "C" average each semester. If the member fails to maintain this average, he/she shall be removed from Student Council and be replaced by a new eligible member from that class.
Section 5 - Any member of the Student Council with more than three unexcused absences from meetings or StuCo sponsored activities shall be removed from the Council. Three unexcused tardies equal one unexcused absence. The Sponsor(s) will decide what is excused and unexcused. That person's class shall select a replacement.
Section 6 – Any vacancy, in a class representative position, that occurs for any reason will be filled by the class having the vacancy.
Section 7 – Class officers (President, Vice-President, and Sec./Treasurer) will have the option to serve as non-voting members of student council.

Article II - Officers

Section 1 - The officers of the executive board shall be President, Vice President, and Secretary, Treasurer.
Section 2 - Executive board officers shall be elected by a vote of the entire student body for the coming school year in the spring semester.
Clause 1 -Term of executive board officers shall be for one year.
Clause 2 - Only a qualified (previous StuCo membership) junior may run for the office of President. Current members of the freshman, sophomore, or junior class is eligible to run for the offices of Vice President, Secretary, and Treasurer.
Clause 3 - Should a vacancy occur in the office of President, the Vice-President should become President. Should a vacancy occur in any other office, the Student Council shall fill the vacancy from its membership by special election within the Council.

Article III - Elections

Section 1- The Student Council shall govern the campaign and elections.
Section 2 - Election day will be determined by the Student Council Sponsor and the Principal.
Section 3 - Any person wanting to run for an executive board position (President, Vic-President, Secretary, or Treasure) must obtain a petition from the Student Council Sponsor.
Section 4 - The petition must be signed by 10% of the student body and one faculty member. A student may sign one petition per office. Petitions must be returned to the Sponsor no less than one week before election day.
Section 5 - There shall be one week of campaigning. Election guidelines must be obtained from the Sponsor.
Section 6 - Candidates for executive board officers must deliver a speech before the student body on, or prior to, Election Day.
Section 7 - Voting shall be by secret ballot in specified locations administered by the Student Council. Sponsor delegated office personnel will tabulate votes.
Section 8 - A simple majority of votes cast shall be required for election of executive board officers. If a majority is not reached for any office, a run-off election will be held between the top two candidates for that office within three to five school days.

Article IV- Executive Board Duties

Section 1 - The duties of the President shall be 1) to preside over all meetings; 2) to appoint, with the consent of the Sponsor, all committees; 3) to vote only in case of a tie; 4) to serve as ex-officio member on all committees; 5) to call special meetings with Sponsor consent; and 6) to keep the Sponsor informed about all relevant issues.
Section 2 - The duty of Vice-President shall be to take charge of the President's duties in case of his/ her absence.
Section 3 - The duties of the Secretary shall be: 1) to keep minutes of all meetings and to post a duplicate copy after Sponsor review, 2) to assist the Sponsor(s) with the roll call of the Council, if needed; and 3) to attend to all correspondence as directed by the Sponsor.
Section 4 - The duties of the Treasurer shall be to work with the high school secretary to: 1) keep a record of all financial transactions of the Student Council; and 2) to make a financial report at every Student Council meeting.
Section 5 - The executive board must meet with the Sponsor prior to each meeting to plan the agenda. A quorum of three members is required plus the Sponsor.

Article V - Committees

Section 1-The following standing committees will be filled by the Stuco members on an annual basis:

Clause 1-The homecoming committee will be responsible for the organization of all events and activities related to fall and winter homecoming, including spirit week, nomination of attendants and candidates, and the coronation ceremony.

Clause 2-The dance committee will be responsible for scheduling and organizing all Stuco-sponsored dances, including the fall and winter homecoming dances.

Clause 3-The Spirit Board will be responsible for coordinate, organizing, and conducting ongoing school spirit activities throughout the school year in support of StuCo's stated mission.

Clause 4-The publicity committee will be responsible for publicizing the meetings and activities of StuCo. This includes, but is not limited to: maintaining a strong social media presence, using posters and flyers to advertise events such as dances and spirit week activities, and contributing StuCo news and updates to the daily announcements and/or weekly newsletters.

Clause 5-The history and archives committee will be responsible for collecting and organizing a record of the historical activities of Eudora High School and student council.

Clause 6-The elections committee will be responsible for working the Sponsor(s) to coordinate the annual StuCo elections, and special elections that become necessary.

Section 2-In addition to the standing committees listed in section 1, additional committees may be formed at any time as deemed necessary by the members of StuCo.
Section 3-Each committee will have at least one chairperson who is appointed by the President and approved by the Sponsor(s). It will be the responsibility of each committee chairperson to select members as necessary to fulfill the duties of the committee.

Article VI: Meetings

Section 1 -Student Council shall meet at least once each month during the school year, or more frequently as determined necessary by the Sponsor(s)and executive board. The Sponsor(s) and executive board shall coordinate to set the time of the meeting in a manner that promotes the highest attendance of members, and the least disruption to the regular school day.
Section 2 - Student Council shall not convene without the presence of the Sponsor. In case the Sponsor cannot attend, the Sponsor or the Principal will select a delegated faculty representative.
Section 3 - A meeting quorum requires a simple majority of the total Student Council membership. The Sponsor does not have the right to vote.

Article VII - Amendments

Section 1 - To amend a constitution a written request shall be presented to the Student Council to consider the proposed amendment. The Student Council may also propose an amendment.
Section 2 - the Student Council shall require a two-thirds vote before the proposed amendment is approved. It shall then be presented to the Principal to be signed and added to the constitution.

Article VIII - Powers

Section 1 - Student Council has only delegated powers. The Principal and/or Sponsor retain veto power. These two individuals are the only ones who may authorize use of Student Council funds. Student Council may appeal a Sponsor's veto to the Principal.
Section 2 - Student Council has responsibility to encourage social programs, assemblies, hold elections, make policy recommendations, approve club charters, and promote other student activities.
Section 3 - The Student Council may present approved Student Council proposals, with Sponsor approval at faculty meetings through the President and/or designated representatives.

Article VIII - Impeachment

Section 1 - To impeach the President or Vice-President a petition must be presented to the Student Council, signed by 25% of the student body. The faculty Sponsor(s) who will preside at the hearing shall call a meeting. A three-

fourths majority of those present from Student Council shall be required for impeachment.
Section 2 - their own class can only recall representative members.

National Honor Society
The text below is the national constitution under which all NHS chapters operate. Local chapters of NHS are given authority to vary from some sections of this document; for example, they may set the Scholarship requirement at a level above the stated 3.0 national minimums standard as long as this new standard is applied fairly and consistently.

ARTICLE I: NAME AND PURPOSE
Section 1. The name of this organization shall be the National Honor Society of Secondary Schools (NHS).
Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of secondary schools.
Section 3. The NHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, VA 20191-1537.

ARTICLE II: THE NATIONAL COUNCIL
Section 1. The control of this organization shall be vested in the National Council.
Section 2. The National Council shall consist of eleven members appointed by the Board of Directors of the National Association of Secondary School Principals, one representative chosen from each of the NASSP administrative regions, two at-large principals or assistant principals (from any region), and the NJHS Representative, from a middle level school. Regional representatives shall alternate terms between principals and advisers according to the schedule developed by the national office. The executive director of NASSP shall be an ex-officio member of the National Council and shall serve as treasurer of NHS. The director of the NASSP Department of Student Activities shall be an ex-officio member and shall serve as secretary of the National Council.
Section 3. Members shall be appointed for a term of no more than three years.
Section 4. Six members shall constitute a quorum of the National Council.
[Structure amended December 2001.]

ARTICLE III: STATE/REGIONAL ORGANIZATIONS
Section 1. Local chapters may choose to organize state associations. The state principals' associations may form regional associations as defined by NASSP.
Section 2. Any state or regional association of National Honor Society chapters shall conform to this Constitution and shall work with the NASSP Department of Student Activities in furthering the purpose of this organization.
Section 3. All state and/or regional associations shall be affiliated with the National Honor Society.
Section 4. The state and/or regional affiliate shall not serve as an appeal board for local chapter non- selection or dismissal cases.
Section 5. Bylaws of the state or regional associations must be approved by the secretary of the National Honor Society (Director of the NASSP Department of Student Activities) and must be consistent with this Constitution.

ARTICLE IV: LOCAL CHAPTERS
Section 1. Any secondary public school is eligible to apply for a charter for a local chapter. Nonpublic secondary schools accredited or approved by state departments of education or by accrediting agencies approved by the National Council are eligible to apply for a charter for a local chapter. Each school shall have its own chapter except in cases where a school's size precludes the formation of full Faculty Council. In such cases, a chapter can be shared as long as all other constitutional requirements can be met. A middle level unit in the same building with a high school unit will be appropriate cause for two separate chapters (one for the National Junior Honor Society and the one for the National Honor Society). [See page 24 of the 1997 national handbook for clarification of this last provision of Section 1. Ed.]
Section 2. Each chapter shall pay a chartering fee determined by the National Council.
Section 3. Each school with a chapter shall pay an annual affiliation fee recommended by the National Council and approved by the NASSP Board of Directors.
Section 4. The annual individual member dues paid to a chapter or state affiliate, if any, shall not exceed ten dollars inclusively. The exact amount shall be determined by the executive committee of the chapter and shall be subject to the approval of the chapter membership.
Section 5. Duly chartered local chapters shall conform to this Constitution as set forth by the National Council. Failure to do so may result in the loss of the charter.

ARTICLE V: THE PRINCIPAL
Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.
Section 2. The principal shall annually appoint a member of the faculty as chapter adviser, who may serve consecutive terms.
Section 3. The principal shall annually appoint Faculty Council composed of five members of the school's faculty who may serve consecutive terms.

Section 4. The principal shall receive appeals in cases of non-selection of candidates, and the disciplining or dismissal of members.

ARTICLE VI: THE CHAPTER ADVISER

Section 1. The chapter adviser shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser shall send the annual report to the national office. Here is the current version of the Annual Report Form.

Section 3. The chapter adviser shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

Section 5. The chapter adviser shall be an ex-officer, non-voting, sixth member of the Faculty Council.

Section 6. The chapter adviser shall be a member of the faculty, appointed annually by the principal, and may serve consecutive terms.

ARTICLE VII: FACULTY COUNCIL

Section 1. The Faculty Council shall consist of five voting faculty members appointed annually by the principal. The chapter adviser shall be an ex-officer, nonvoting, sixth member of the Faculty Council. No principal or assistant principal may be included on the Faculty Council. (See commentary on pages 18 and 19 of the 1997 national handbook regarding the functions of the Faculty Council.)

Section 2. The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.

Section 3. The Faculty Council shall meet at least once a year to review the procedures of the chapter, select members, and to consider non-selection, dismissal, other disciplinary actions, and warning cases.

Section 4. The Faculty Council will develop and revise, when necessary, all chapter procedures for selection, disciplining, and dismissal of members, all of which must remain in compliance with the national guidelines.

ARTICLE VIII: MEMBERSHIP

Section 1. Membership in local chapters is an honor bestowed upon a student. Selection for membership is by Faculty Council and is based on outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Membership shall be known as active, honorary, and graduate. Active members shall become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs.

Section 3. The Faculty Council shall reserve the right to award honorary membership to school officials, principals, teachers, NHS advisers, adults, students with disabilities, or foreign exchange students in recognition of achievement and/or outstanding service rendered to the school in keeping with the purposes of the National Honor Society. Honorary members shall have no voice or vote in chapter affairs.

Section 4. Candidates become members when inducted at a special ceremony.

Section 5. Members who are seniors in good standing are eligible to be nominated by their chapters to compete in the National Honor Society Scholarship Program.

Section 6. A National Honor Society member who transfers to another school and brings a letter from the former principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 7. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE IX: SELECTION OF MEMBERS

Section 1. To be eligible for membership the candidate must be a member of those classes (sophomore, junior, senior) designated as eligible in the chapter bylaws. (Freshmen [ninth graders] are not eligible.) Candidates must have been in attendance at the school the equivalent of one semester. (Some candidates may be ineligible for induction because of the semester ruling. Many students, including students of military parents, are required to move with parents or guardians that have transferred in their work. The present school principal should seek a recommendation from the previous school principal pursuant to the candidate's selection. On the basis of the recommendation of the previous principal, the Faculty Council may waive the semester regulation.)

Section 2. The national minimum standard for scholarship shall be a cumulative scholastic average of at least 85 percent, B, or 3.0 (on a 4.0 scale) or the equivalent standard of excellence. Candidates shall then be evaluated on the basis of service, leadership, and character.

Section 3. The selection of each member to the chapter shall be by a majority vote of the Faculty Council.

Section 4. A description of the selection procedure shall be published in an official school publication that is widely available in a timely fashion to all students and parents of the school. The selection procedure shall be determined by the Faculty Council and shall be consistent with the rules and regulations of the National Honor Society.

Section 5. The National Council and NASSP shall not review the judgment of the Faculty Council regarding selection of individual members to local chapters.

ARTICLE X: DISMISSAL

Section 1. The Faculty Council in compliance with the rules and regulations of the National Honor Society shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties.

Section 2. Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or the law, a member does not necessarily have to be warned.

Section 3. The Faculty Council shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of impending dismissal, a member shall have a right to a hearing before the Faculty Council. (Ed. Note: This is considered "due process" for all members.)

Section 5. For purposes of dismissal, a majority vote of the Faculty Council is required.

Section 6. A member who has been dismissed may appeal the decision of the Faculty Council under the same rules for disciplinary appeals in the school district.

Section 7. The National Council and NASSP shall hear no appeals in dismissal cases.

ARTICLE XI: CHAPTER OFFICERS

Section 1. The officers of the chapter, their duties, and the method of their election shall be determined by the members of the chapter, approved by the Faculty Council and the principal, and described in the chapter bylaws.

Section 2. New officers shall be installed at a special ceremony.

ARTICLE XII: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE XIII: MEETINGS

Section 1. Each chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.

Section 2. The regularity of the meetings (i.e., weekly, monthly, bimonthly) shall be designated in the chapter bylaws.

Section 3. The chapter president or other designated student leader may call special meetings approved by the executive committee.

Section 4. Chapters shall conduct meetings according to Robert's Rules of Order, Newly Revised in all points not expressly provided for in this Constitution or the chapter bylaws.

ARTICLE XIV: ACTIVITIES

Section 1. Each chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: + Fulfill a need within the school or community + Have the support of the administration and the faculty + be appropriate and educationally defensible + be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in a service project that reflects his or her particular talents and interests. This is in addition to the chapter a project to which all members contribute.

Section 5. Each chapter shall publicize its projects in a positive manner.

ARTICLE XV: OFFICIAL INSIGNIA

Section 1. This organization shall have an official emblem selected by the National Council. The emblem shall be uniform.

Section 2. The distribution of the emblem and the rules for its use shall be under the exclusive control of the National Council.

Section 3. Each active, graduate, or honorary member in good standing with the chapter shall be entitled to wear this emblem.

Section 4. Any member who resigns or is dismissed shall return the emblem to the chapter adviser.

Section 5. All insignia must be procured from the national secretary of the National Honor Society, 1904 Association Drive, Reston, VA, 20191. All insignia are filed for registration with the United States Patent and Trademark Office and may not be copied by anyone.

Section 6. The motto of the National Honor Society shall be Noblesse Oblige.

Section 7. The official colors of the National Honor Society shall be blue and gold.

Section 8. A graduate member may purchase a replacement for a lost emblem by verifying membership to the national office.

ARTICLE XVI: BYLAWS

Section 1. Each chapter shall write bylaws to amplify sections of this Constitution and to clarify operating procedures of the chapter. Bylaws do not need the approval of the National Council but must be consistent with this Constitution.
Section 2. The chapter bylaws shall contain information concerning the election and duties of officers, the schedule of meetings, member obligations, dues, and the like. (See pages 14 - 16 of the national handbook for additional information.)

ARTICLE XVII: AMENDMENTS
This Constitution may be amended at any meeting of the National Council or by mail by an affirmative vote of a majority of the members of the National Council.

Eudora High School Chapter Eligibility
The National Association of Secondary School Principals governs national Honor Society; they chartered the Eudora High School Chapter on January 20, 1978. The National Association of Secondary School Principals sets some of the guidelines for the local Chapters; a minimum 3.0 cumulative grade point average, membership cannot be based solely on grade point average - there must be some kind of a rating for "character, leadership, and service"; there must be a minimum of four persons rating a student for membership; membership in National Junior High School Society does not automatically mean membership in National High School Society. The faculty committee for each local Chapter sets the rest of the guidelines and the National Association of Secondary School Principals encourages local Chapters to make their requirements harder than the minimum. Our local Procedures & Guidelines are:

EHS Faculty Council
When necessary, the principal will convene a five-member committee with the NHS advisor to re-examine standards and practices of the society or consider dismissals of students.

Timeline
The yearly timeline for eligibility, application, and selection will be set by the NHS advisor and approved by the Principal. Due dates set by the advisor and principal are final. Reasonable exceptions must be approved by the advisor and principal.

Eligibility
Any EHS Sophomore, Junior or Senior is invited to apply to join the EHS chapter after completing 3 high school semesters and maintaining a cumulative unweighted GPA of 3.3. Students are notified of their eligibility to apply in a letter. Intent to participate in the application process is acknowledged by the student and guardian signature of the eligibility letter.

1. **Objection:** Faculty will be sent the list of students wishing to participate in the application process. Faculty members may bring forward an objection challenging a student moving forward in the application process. The faculty member will present the objection in a written email to the NHS Advisor and Principal. The decision of the NHS Advisor & Principal will be final.

Application Process
1. Upon submitting their eligibility letter with signatures, students will complete and submit an essay application.
2. Students will give faculty rating sheets to 2 EHS faculty members. Faculty members will rate the students based on 4-point scale criteria in each of the following subsections: Character, Leadership and Service. Students are encouraged to select faculty members who know them best.
3. ~~Blind~~ Student applications will be given to 2 faculty members. Faculty members will use the ratings sheets to give objective scores of the applications. All faculty members will be included and randomly assigned ~~blind~~ applications.
4. Upon completion of the 3 above steps. The student's application will be considered complete.

Scoring
1. Students will earn a score out of 100 points.
    1. GPA x 5 = Score out of 20 points
    2. 4 Faculty Rating Sheets: 5 criteria worth 4 points each under each of the 3 subsections. The totals of the 3 subsections are then averaged for an overall score out of 20 points for each of the 4 faculty rating sheets.
2. Students must earn 88 out of 100 points to be considered for membership.

Membership
1. Good Standing:
    1. Students must maintain a cumulative, unweighted 3.3 GPA.
    2. Students must submit 20 hours of community service during the year May 1 to April 30.

Gender-Sexuality Alliance (GSA)
Mission Statement
EHS's Gender Sexuality Alliance (GSA) will work to build a positive and an accepting community by:

1. Bringing education and awareness to those willing to participate in learning about LGBTQ related topics and history.
2. Providing a safe and confidential space for those who lack support with aspects of their life
3. Reducing feelings of isolation in the school atmosphere due to sexual orientation or gender
4. Providing an outlet for expression of one's individuality.
5. Create an open and welcoming face for Eudora High School

Club Constitution:

1. A respectful member will not use any derogatory and/or harmful language towards another student (if used one should be open to education on why that action is harmful)
2. When talking in group meetings, if one person is talking, others should be listening and waiting for their turn.
3. Confidentiality of what is said in the comfort of the club should stay in the club (You do not know if they are comfortable with that information being shared)
    a. Under the exception of one saying they are going to hurt themselves and/or other's
4. Members will be open to learning about new things and listening to opinions of others.
5. Every person is entitled to their own personal opinions and beliefs.
    a. Leadership committee (small group of leaders as head of club)
    b. Number of Leadership positions will be determined by the sponsor.
    c. Leaders nominated for future years by current committee leadership, and approved by sponsors.
6. Meetings
    a. Once every two weeks minimum
    b. Cardinal Time, before school, or after school.
    c. EHS library conference room, or as assigned by the EHS administration.

Eudora Drama Club
Article I - Name of Organization.
The name of the organization shall be the Eudora Drama Club.
Article II - Purpose of the Organization.
The purpose of the Eudora Drama Club is to provide a wider range of exposure to the interrelated areas of drama than the student can get in the daily curriculum.
Article III - Sponsorship
The sponsors of this club shall include the teaching staff at Eudora Secondary School in the areas of senior high speech and drama.
Article IV - Officers and Elections
The Officers shall be President (upper classman with one-year membership), Vice-President (with one-year membership), Secretary, and Treasurer. These officers shall constitute the Executive Committee. Officers shall be elected at the first annual meeting and shall hold office for a term of one year or until their successors are elected.
Article V - Duties of Officers
The President shall conduct the regular meetings and shall enforce parliamentary procedure. The Vice-President shall take on the duties of the President in the absence of the President at regular meetings and activities. The Vice-President is also responsible for providing a calendar of activities for the members. The Secretary shall keep an accurate record of the minutes of each regular meeting. The Treasurer shall be responsible for funds of the club, which includes collection of membership dues, fundraising monies, and funds needed for club activities. The club of officers shall form the Executive Committee and shall work with staff sponsors closely in determining goals and activities for the club. There shall be one club officer present at each school activity. These school activities shall be those, which relate to the drama area.
Article VI – Meetings will be held at the discretion of the sponsor.
Article VII – Quorum Two-thirds of the club members shall constitute a quorum.

Chess Club
Article I-Name of Organization
The name of the organization shall be the Eudora High School Chess Club.
Purpose of Organization:
To increase each student's mental abilities in the game of chess through weekly meetings and regular tournament attendance.
Article III- Members
Membership shall consist if eligible students from grades 9-12. Eligibility shall be determined in the following manner:

1. Club members must maintain passing grades in all their core classes.
2. Club members must supply tournament entry fees and attain a USCF membership.

Article IV- Letter Requirements

To receive a letter from the club, members must meet the following requirements:

1. Attend at least four tournaments.
2. Attend the state tournament if qualified.
3. Show consistent club attendance and support.
4. Write a one-page paper each year on the following topics:

1st- Openings your favorite and why?
2nd-How successful was your opening and how do you plan to improve your game?
3rd-How can the chess club be improved?
4th-What are your greatest memories while participating in the chess club?

5. Medal at least twice during the year.

Article V-Amendments

Amendments to this constitution may be a three-fourths (3/4) vote of the members of this organization, after one-month consideration of the recommended changes.

Cheerleader Constitution

Mission

The mission of our team is to be the spirit of Eudora High School and the community on and off the field, court, or mat. We want to be the driving force within the High School and community to promote all aspects of what it means to be a 'Cardinal.' We will support all athletics, academic groups, and various community programs that occur. What we encompass is spirit and we will use that to be true to our standards and bring the most spirit as we can do our home, Eudora High School or community.

Philosophy

Our philosophy as a team is to promote the spirit of Eudora High School; abide by the expectations laid out to us by our handbook; behave in a way that represents our team and school in a positive manner; and lastly, to work hard to be able to have fun in what we do. This is not a job, this is something we love to do.

The position of a cheerleader is a position of **HONOR** and **HIGH RESPONSIBILITY**. Each athlete will be expected to **ALWAYS** maintain the ***highest standard of conduct***. Accepting this honor establishes various guidelines and expectations that each cheerleader will follow and accept. The expectations are outlined as follows:

1. Each athlete chosen for the EHS Cheer Squad will have to get a physical with a statement by a practicing physician certifying that the athlete has passed an adequate physical examination and is physically fit to participate in an athletic; a notarized consent form; and a signed warning statement. Each of these forms will be required before any athlete starts practicing in the summer for camp.
2. Practices will be established by the coaches for summer, football, and basketball season with games added in. These practices/games will be mandatory and will be laid out in advance for the athletes to know the schedule.
   a. Summer – Tuesday through Thursday; Cheer Camp in July
   b. Football – Tuesday and Thursday; Football games on Fridays
   c. Basketball – varies from week to week due to games (includes practices and games)
3. A cheerleader must be present at school half a day (three hours) in order to participate in that evening's game and/or practice
4. If an athlete is under a doctor's care, she/he must have a doctor's release before they are allowed to practice.
5. **Summer Camp:** All athletes are required to attend camp. The date will be decided before tryouts and will be part of the tryout packet for any athlete who wants to try out to know the date in advance. **The athlete is responsible for the entire cost of the camp.**
6. **Academics:** Cheerleaders must maintain the eligibility standards set by the school board of USD 491 and KSHAA. If standards are not met, the athlete is subject to consequences and/or dismissal from the squad.
7. **Behavior:** Each athlete must abide by the expectations and conduct policies laid out in the EHS Cheer Contract. This includes (not limited to): social media usage, alcohol/drug usage, and overall, behavior/attitude requirements. It is an honor to be an EHS Cheerleader and each athlete should always have the best representation of themselves, the team, Eudora High School, and the Eudora community.
8. **Cheer Material:** Each athlete is expected to maintain each cheer item in the best condition. If lost or damaged, the athlete will be expected to pay for the item.

9. In order to grow the program, there will be a ***point system*** established by the coaches with direction from the Athletic Director that will establish how if expectations are not met, what consequences will take place. If a certain number of points are accumulated, the athlete will be benched and/or be dismissed from the squad. This points system is to hold all athletes accountable in meeting each expectation outlined.
10. **Tryouts:**
    a. Tryouts for the EHS Cheer Squad will be held in the spring of each year to select athletes for the following year.

b. Students, 8th grade through 11th grade, will be eligible to try out for a spot on the EHS Cheer Squad.
c. A team of judges will be put together to judge the participants trying out.
d. Each participant will be judged on the following: cheer, three jumps, sideline dance, and stunting.

EHS Dance Team Constitution
Article I - Name and Objective.
Section 1 - The Eudora High School Dance Team shall be called the Eudora Dance Team.
Section 2 - The objective of the Dance Team Squad shall be to perform with precision as to strengthen school spirit and individual pride.
Article II - Membership Requirements
Section 1 - Dance Team members must be enrolled as full-time students at Eudora High School.
Section 2- Dance Team members must adhere to the student policies of the Eudora School District, Eudora High School, policies laid out in the tryout information and KSHSAA policies.
Section 3 - Dance Team members will attend all practices and performances unless designated to the contrary by the team sponsor.
a. Members must be prompt to all practice and performances with proper attire and prop requirements for those days. Failure to arrive in a timely manner with correct props could result in being benched and/or impacting lettering. Failure to have correct uniform or props on performance day will result in the dancer being benched for the performance. Dancers may also be benched if they do not have mastery of the routine(s) to be presented at the performance.
b. Dance Team members will have practices when designated by the sponsor.
c. Dance Team members will practice in the summer at a time designated by the coach. (In case of rain, attend unless notified)
d. Notify the sponsor/captains if you are unable to attend a practice or performance if an emergency arises such as sudden serious illness.
e. Dance team members must adhere to the attendance policy provided.
f. Request to be excused from a practice or performance must be made in advance of the date requested. Even if excused, missing either jeopardizes lettering.
g. You must be present at school per school policy to practice or perform.
h. If a Dance Team member is under a doctor's care, the participant must have a doctor's release before the member is allowed to perform.
i. Each member must be willing to give 100% in practices and performances.
j. Each member must be able to take constructive criticism. Members must remember that it is not personal critique, but rather the performance that is being criticized.
Section 4 - All selected members are expected to attend camp at the student's expense.
Section 5 - Dance Team members will purchase designated uniforms as prescribed by the sponsor, and will wear the designated uniform as prescribed. No jewelry is to be worn with the uniform.
Section 6 - When performing, Dance Team members will attend football and basketball games in designated uniform. Members will sit together in a section designated by the sponsor and will remain there until excused by the sponsor.
Section 7 -Dance Team members will participate in all scheduled performances unless designated to the contrary by the sponsor.
Article III - Membership Acceptance and Membership Requirements
Section 1 - All students desiring membership as a member of the Eudora Dance Team will complete and secure signatures on the membership application form made available during tryouts.
a. Applicants responding positively to all membership requirements as outlined in the constitution will be considered as candidates for membership with the signature of their legal guardian(s) on the application. These signatures, along with that of the applicant, shall secure the agreement between the applicant and the Dance Team.
b. Tryouts will be judged by a panel of judges, including current coaches. The dancers are chosen and judged on routine performance, technique and flexibility and other criteria as deemed necessary.

Section 2 - All candidates will be notified of practices and tryout dates and times. The tryouts are executed at the discretion of the sponsor.
a. Attendance at practices for tryouts is very important.
b. All participants should wear shorts or sweats, a top, and tennis shoes for tryout practices and hair and nails must be in compliance with KSHSAA rules.
Section 3 - Notification of the newly selected Dance Team members will be at the discretion of the sponsor.
Section 4 - Each girl who is selected to be a Dance Team member is to have a complete signed physical examination from before summer practice begins.

Article IV – Code of Conduct

Section 1 – Serious offenses: This will include but are not limited to: no smoking, drinking of alcoholic beverages, using drugs (without medical purposes). These are to be considered very serious offenses. Dancers who do not follow this expectation will be disciplined according to USD 491, Eudora High School and/or dance team policies. Additional infractions where law enforcement is involved will result in probation at a minimum. (see Article IV for probation)
Section 2 - Each member must have at the time of try-outs, a satisfactory attendance and discipline record; and members must maintain it during the school year. An unsatisfactory attendance or discipline record may result in the member being benched, the length (depending on the seriousness of the problem) to be determined by the sponsor.
Section 3 - Dance Team members must be in compliance with KSHSAA grade standards when they tryout. They must keep in compliance with KSHSAA rules throughout the season(s). Members are students first and athletes second. Unsatisfactory grades may result in the member being benched, the length (depending on the seriousness of the problem) to be determined by the sponsor, or being removed per KSHSAA rules.
Section 4 -- Dance Team members will project a positive attitude towards the team at all times. Serious concerns should be expressed to the sponsor or captain.
Section 5 -Dance Team members will represent their school and team as good citizens in school with regular attendance and without excessive absences or tardies.
Section 6 – Adherence to school rules is a must at all times.
Section 7 - In-School Suspension (first offense) receives a warning and one benching. In-School Suspension (second offense) warrants removal from the team. Any out-of-school suspension will result in removal from the team.

Article V- Probation

Section 1 -Members of the Dance Team will be placed on probation if necessary, upon the decision of the sponsor. During a probation period a member cannot participate in performances and/or Dance Team functions.
Section 2 – Probation shall be defined as being in repeated violation of any rules, policies or expectations that originate from the dance team; Eudora High School or Eudora Unified School District policies as determined by coaches, athletic director and/or administration
Section 3 - Any removal from the team and/or placement on probationary status will require a behavior plan developed by coaches and administration if the member wants to rejoin the squad for the year and/or try out in the future.

Article VI - Termination of Membership

Section 1 - Dance Team members will be dismissed if not fulfilling all membership requirements or failing to improve after having been on probation/improvement plan at any time.
Section 2 - Termination of membership is effective immediately upon notification. All Dance Team properties and uniforms must be returned or make reimbursement for the full amount of items not returned. Termination does NOT excuse dancer from any outstanding financial obligations.

Article VII - Maintenance, Inspections

Section 1 - Dance Team members will be inspected prior to each performance. All clothing, accessories, hair styling and makeup must meet standards prescribed by the sponsor.
Section 2 - Dance Team members failing to meet the detailed inspection specifications will not perform if they are not corrected.
Section 3 - Dance Team members are responsible for their uniforms, accessories, and prop maintenance. Members must replace damaged or lost items.
Section 4 - Dance Team members must keep their uniforms clean at all times. Members must replace damaged or lost items.

Article VIII- Transportation

Section 1 - For official Dance Team trips, transportation will be provided.
Section 2 - Dance Team members will adhere to the conduct code and consider the entire trip as “in public.”
Section 3 - Each member is responsible for her own transportation to and from practices and performances. Car pools are encouraged. Lack of transportation will not be an excuse for non-attendance at any practice or performance.

Article IX - Officers and Selection

Section 1 - Eligibility
a. Judged on leadership ability, dancing technique, attendance, punctuality and past records on Dance Team.

b. Must be willing to take on and complete the following responsibilities:
1. Choreograph routines as needed
2. Make necessary sacrifices to be an efficient officer.
3. Spend additional time outside Dance Team to perform related Dance Team duties.
4. Take the responsibility of directing team activities.
5. Do an effective job of teaching routines.
6. Assist the sponsor when asked to do so.
7. Type correspondence/send emails/text information regarding Dance Team.
8. Arrange parties and inspirational activities.
9. Think of activity to do once a month as a team (fun activity).
10. Assist with any duties as assigned by sponsor.
Section 2 - The captain is accountable to the sponsor. The responsibilities will include:
a) Lead the team.
b) Work with the sponsor in performance related activities such as choreography design, selection of music, selection of costumes and /or props.
c) Be responsible for team morale with a positive influence. No member should disrespect her/him.
d) Organize and direct the team in other activities as so directed by the sponsor.
e) Help perfect the routines.
Section 4 - Officer selection is made by a vote of the Dance Team, with final say determined by the coach and implemented by the current officers and coaches.
Article X- Practice and Performance Requirements
Section 1 -Dance Team members qualifying to perform must meet all practice requirements, wear designated uniform, be in full attendance, have a positive attitude, and perform with precision.
Section 2 - Dance Team members will perform to the best of their ability and retain their disciplined composure while performing. Failure to do so will cause the member to be removed from a future performance.
Article XI - Active Membership
Section 1 - Dance Team members will be considered as "active" members while meeting all membership requirements and will have voting privileges.
Article XII- Amendments to the Constitution
Section 1 -Amendments to the constitution must be submitted to the sponsor in writing
Article XIII – Miscellaneous
Section 1 – Sponsors, athletic director, and/or administration will address any unforeseen issue or problem that arises that comes from the program NOT addressed in this document.
Attendance:
In order to further the dance program at EHS, the following policy will be in place:
Dancers who miss practice within a 5-day window of a scheduled performance or event will result in the dancer not participating in the scheduled event or performance. Further, dancers missing the practice the day before any scheduled event or performance will result in the dancer not participating in the scheduled event or performance. Dancers will still be expected to dress and attend to support the team even if not performing. Dancers who miss three or more performances will be in jeopardy of being removed from the team.
The policy applies to each season.

International Club
Article I - Name of the Organization.
Section 1 -This Club shall be known as the Eudora International Club.
Article II - This Club's aim shall be as follows
a. To learn more about others and to see how other countries are similar and dissimilar to ours.
b. To use what knowledge, we learn or have learned in our future life.
c. To promote international understanding and an appreciation of other cultures.
d. To recognize outstanding achievement in the study of the Spanish language and to promote foreign language study.
Article VII - Amendments
Section 1 - This constitution may be amended by a two-thirds (2/3) vote of the Club membership.
Article III - Membership
Section 1 - Any person interested in this Club or its aims is eligible for this Club provided he/she is taking a foreign language or has completed one year of instruction.
Article IV - Meetings
Section 1 - Meetings shall be held monthly alternating membership and officers.
Article V - Dues and Expenditures Section 1 - Dues shall be paid at the beginning of each year. The officers and sponsors shall establish the amount of yearly dues.
Section 2 - All expenditures must be by the Club Sponsor as well as the officers.
Article VI - Amendments
Section 1 - This constitution may be amended by a two-thirds (2/3) vote of the Club membership.

EHS Cardinal Club
Preamble - The letter people of Eudora High School with a common purpose of raising the standards of athletic competition, furthering the enjoyment from participation in this competition, and raising and/or maintaining school spirit have joined together under this constitution to carry out these aims.
Article I - Name
The name of this organization shall be the Eudora Cardinal Club.
Article II - Membership

The members shall be regularly enrolled letter people of Eudora High School.
Section 1 - Any student acting as manager is also eligible.
Section 2 - Any student awarded a letter for varsity competition is eligible for the Club, but all are subject to expulsion. This expulsion can result from non-performance of duties, or bringing disgrace upon the organization.
Section 3 - Members must uphold a "C" average. Should a member receive a grade lower than a "C" average at the end of the fifth week, he/she will be placed on probation until the grade can be raised.
Section 4 - All members must letter in one varsity sport per year.
Section 5 - Members in good standing will receive an emblem from the Cardinal Club President, upon payment for the emblem.
Article III - Officers
Officers of this organization shall be: President, President-Elect, Secretary-Treasurer, and Student Council. Letter people shall have equal representation on the Executive Council.
Section 1 - The President shall be a senior at the time he/she takes office.
Section 2 - Previous officers may hold office again if so desired.
Section 3 - If for any reason the President becomes ineligible for office or is incapable of carrying out the duties of his/her office, the President-Elect shall assume the duties of the office. If both cannot assume the position, a new election shall be called by the organization.
Section 4 - any member in good standing may fill the other offices.
Article IV- Expulsion
Members and officers must be at all meetings unless excused by officers and sponsors. If more than three meetings are missed, the member will be placed on probation. Probation includes meetings, and/or Cardinal Club sponsored activities.
Section 1 - Any member may be expelled from the organization for unsatisfactory actions.
Section 2 - Expulsion will be decided by a unanimous decision by the officers and sponsors.
Section 3 - Expelled members may seek readmission to the organization only after they've lettered in another varsity sport after their expulsion and then only after meeting with officers and sponsors.
Section 4 - Expulsion for the second time will be final.
a. Non-participation in Cardinal Club and its activities
b. Smoking, drinking alcoholic beverages, or taking drugs for other purposes besides medical while representing the Cardinal Club, or wearing a letter.
c. Expulsion from a sport.
Article V - Amendments to this constitution may be made by a three-fourths (3/4) vote of the members of this organization.

Future Business Leaders of America
Article I - Name of Organization
The name of this organization shall be the Eudora, Kansas Chapter of the Future Business Leaders of America.
Article II - Purpose of Organization
Section 1 - The purpose of this FBLA Chapter is to provide as an integral part of the instructional program additional opportunities for high school students (grades 9-12) in business and office education to develop vocational and career supportive competencies and to promote civic and personal responsibilities.
Section 2 - The specific goals of FBLA are to:
a. Develop competent, aggressive business leadership.
b. Strengthen the confidence of students themselves and their work.
c. Create more interest in and understanding of American business enterprise.
d. Encourage members in the development of individual projects, which contribute to the improvement of home, business, and community.
e. Develop character, prepare for useful citizenship and foster patriotism.
f. Encourage and practice efficient money management.
g. Encourage scholarship and promote school loyalty.
h. Assist students in the establishment of occupational goals.
i. Facilitate the transition from school and work.
Article III - Membership
Section 1 - Membership shall consist of the five following classes of members:
Active members shall be high school students who become members while enrolled in business and office education, at Eudora High School, who accept the purpose of FBLA, subscribe to its creed, demonstrate a willingness to contribute to good school-community relations, and possess qualities for employment. Active members shall pay dues as established by FBLA and may participate in national events, in accordance with members shall pay dues as established by FBLA and may participate in national events, in accordance with the guidelines of the National Awards Program, serve as voting delegates to the National Leadership Conference, hold national office, and otherwise represent their state and local Chapters as approved by their respected state

or local advisors. Associate Members shall be persons who have terminated their active, in-school membership and who continue to comply with the rules and policies of FBLA. Associate Members shall pay dues as established by FBLA, but shall not participate in events, serve as voting delegates, or hold office.
Professional Members shall be persons associated with or participating in the professional development of FBLA as approved by state Chapters. Such members may include local and state Chapter advisors, business teachers, business teacher educators, state supervisors of business and office education, employers or supervisors of cooperative work-training students, advisory Council members, business persons, and other persons contributing to the growth and development of FBLA. Professional members shall pay dues as established by FBLA, but shall not participate in events, serve as voting delegates, or hold office.
Honorary Life Members may be elected to a local Chapter by a majority vote. They shall be persons who are assisting in the management or advancement of business and office education and/or who are rendering outstanding service to the Chapter. Honorary Life Members shall not vote or hold office and shall not be required to pay dues.
Section 2 - Members shall hold membership in their state and national Chapters. Individual members shall be recognized only through a state Chapter of FBLA except that, in the case where there is no state Chapter, the member shall be recognized by the national office.
Section 3 - Members shall carry a 3 .0 grade average.
Section 4 - Members shall be required to take two quarters of business classes per year.
Article IV- Dues and Finance
Section 1 - The membership dues in the Future Business Leaders of America shall be $20.00 a year, of which $7.00 shall be remitted to the FBLA National Office in payment of the national dues by November 1, $3.00 to the FBLA state Chapter in payment of state dues. The Chapter will determine local dues each year.
Section 2 - The fiscal year of FBLA shall be July 1 through June 30.
Section 3 - An audit shall be made annually by the auditing committee, which shall report at the annual meeting.
Article V - Officers and Elections
Section 1 -Officers of the Chapter shall be: President, Vice-President, Secretary, Treasurer, Reporter Historian, and Parliamentarian. These officers with the advisor as ex-officer member shall constitute the Executive Committee. Officers shall be elected at the annual meeting and shall hold office for a term of one year or until their successors are elected. Officers shall assume of their duties at the close of the meeting at which they were elected.
Section 2 - The Chapter shall have an advisor who shall be a faculty member from the business department. This Chapter may have as many special emphasis groups under the Chapter charter as it seems necessary to meet the interests of all students and shall assume full responsibility for coordinating the program for these interest groups.
Section 3 - The Chapter shall have Advisory Council, which shall consist of two or more honorary life members, the Chapter advisor, and other area business leaders.
Article VI - Duties of Officers
Section 1 - The President shall (a) preside over all meetings of the Chapter; (b) appoint all committees and serve as an ex-officer member of these committees; (c) promote the growth and development of FBLA.
Section 2 - The Vice-President shall (a) preside in the absence of the President; (b) and assist the President in other ways as appropriate.
Section 3 - The Secretary shall (a) keep an accurate record of the Chapter and Executive Committee meetings; (b) and submit the required reports to the State Chapter and the National Office.
Section 4 - The Treasurer shall (a) act as custodian of the funds of the organization, collect dues, and give financial reports; (b) and send the membership list with dues to the State and National Offices.
Section 5 - The Reporter-Historian shall (a) act as public relations officer for the Chapter; (b) see that news stories and photographs are delivered to the school paper, the local newspaper, the state news bulletin, and the national Tomorrow's Business Leader; (c) cooperate with the school official concerning assembly, radio, and television programs; (d) maintain records of the Chapter, including an annual report of its activities, awards, and publicity.
Article VII - Meetings
Section 1 - There must be at least one regular meeting a month during the school year. The regular September meeting shall be designated as the annual meeting for the purpose of electing officers, receiving reports of officers and committees, and for any other business, which may arise. Other meetings may be held as deemed necessary by the President with the approval of the Executive Committee.
Section 2 - Quorum. Two-thirds of the members of the Chapter shall constitute a quorum.
Section 3 - If a member has two unexcused absences, they will be put on probation, and will have to attend the next three meetings to be off probation. If a member misses a third meeting while on probation, they will be dismissed.
Article VIII - Committees
Section 1 - The President, in consultation with the advisor, shall appoint the following committees: (a)

Nominating, (b) Auditing, (c) Ways and Means, (d) Social, and (e) Finance and Fundraising. The President shall appoint additional committees as authorized by the Executive Committee. The Executive Committee and the adopted parliamentary authority shall determine duties of committees.

Article IX - Parliamentary Authority

The rules contained in Robert's Rules of Order Newly Revised shall govern the Chapter in all cases to which they are applicable and in which they are not inconsistent with the rules of FBLA, the Bylaws, or any special rules of order the Chapter may adopt.

Article X - Amendment of the Bylaws

Amendments to the Bylaws shall be submitted in writing at a regular meeting and shall not be voted until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.

"New" Plan for Future Business Leaders of America

Membership:

All students in any business class will be a member in the local chapter of FBLA.

They will help with:

Decisions on Fundraising

Community Service Events

Only students in business classes will be available for membership.

There will be two types of members…

Active members will be those who pay their dues of $20. They will:

Participate in their monthly class meetings

Be eligible to compete in District and State Competitions

Be eligible for any field trips or recreational activities

Be responsible for one of the three community service activities

State and National FBLA members

Local-only members will just pay dues of $1. They will:

Participate in their monthly class meetings

Be responsible for helping at one of the three community service activities

Be able to include FBLA on their transcripts

Not be to able compete in District and State Competitions

Not be eligible for any field trips or recreational activities

Officer Structure:

Officer structure will be the same for FBLA

President, VP, Secretary, Treasurer, Historian, and Class Representatives

Meetings:

Every hour, the business classes will form a "sub-group". From these groups, two chair-people will be selected to help facilitate monthly group meetings. It will be at these meetings they help make decisions on club matters. Each group will come up with ideas that will be taken to the regular chapter meetings.

Chapter meetings (held during activity periods or as needed) will then be held with the sponsors, officers, and the class chair-people. From the meeting, the chairs will be able to take the information back and report it to the class as part of the monthly meeting.

Community Service:

Our goal is to have 3 Community Service events annually. All members, paying or non-paying, will be responsible to participate in one of these.

Fund Raising:

Our goal is to have 1 fund raising event every year in addition to working 2 concession stand events. All members, paying or non-paying, will be responsible to help in some way with these events.

Students Against Destructive Decisions Constitution

Article I - Purpose

a. To alert high school students to the dangers of drinking and driving.

b. To promote fun events and activities.

Article II - Requirements of Membership

a. Any interested student in grades 9-12.

b. To promote fun events and activities.

Article III - Officers and Election

a. President: Conducts meetings and appoints chair people to committees.

b. Vice-President: Takes over in the absence of the President.

c. Secretary: Keeps notes of all meetings.

d. Treasurer: Is responsible for all funds of the club, which includes collection of membership dues, fundraising monies, and funds needed for activities.

e. Special Events Coordinator: Organizes special events and fundraisers.

f. Public Relations: Submits announcements and information to the media.

g. Class Representatives: Acts as a messenger between each individual class and the SADD executive board.

h. Sponsors; Supervise meetings and fundraisers, and keep the Eudora SADD Chapter informed of State and National activities and materials.

I. The above officers and representatives (class, p.r., and special events) make up the Executive Board and will work closely with staff sponsors to determine goals and activities for the Chapter.

Article IV- Requirements for Candidates for Office

a. SADD member previous year (excluding 9th grade representative).

b. "C" grade point average.

c. Commitment to SADD principles.

Article V - Election Procedures and Rules
a. Candidate must be nominated by another SADD member.
b. Executive Board is elected by balloting.
c. All SADD members are eligible to vote.
d. Executive Board will hold office for one year from May to May.

Article VI - Meetings
SADD meetings will be held when there is an activity to plan or an issue to discuss - usually once per month during the school year.

Eudora FCCLA Chapter Bylaws

Article I - Name, Mission, and Purposes
Section 1: The name of this chapter shall be the Eudora Chapter of Future Community Career Leaders of America. The letters "FCCLA" may be officially used to designate the chapter.
Section 2: - The mission of Eudora
A Chapter and Future Community Career Leaders of America are to promote personal growth and leadership development through home economics education. Focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through:
a. Character development
b. Creative and critical thinking
c. Interpersonal communication
d. Practical knowledge
e. Vocational preparation
Section 3: - Organized instruction relating to the mission is a part of the FACS program in the schools.
a. To provide opportunities for personal development and preparation for adult life
b. To strengthen the function of the family as the basic unit of society.
c. To encourage democracy through cooperative action in the home and community.
d. Encourage individual and group involvement in helping achieve global cooperation and harmony
e. Promote greater understanding between youth and adults
f. Provide opportunities for making decisions and for assuming responsibilities
g. Prepare for the multiple roles of men and women in today's society
h. Promote home economics, home economics careers and related occupations

Article II - Organization
Section 1: The Eudora FCCLA Chapter shall be composed of students who have studied or are studying home economics through grade 12.
Section 2: The Eudora FCCLA Chapter is an affiliated chapter of the Kansas Association of Future Homemakers of America and the Future Community Career Leaders of America, Inc. and shall abide by the bylaws of each of these levels of the association. As an affiliated chapter, state and national dues will be submitted annually.

Article III - Membership
Membership in this organization shall be of four kinds: (1) active, (2) alumni, (3) associate and (4) honorary.
Section 1: Active Membership. Any student who is currently enrolled in a home economics course or has been enrolled for one semester through grade 12 is eligible for membership. Active members shall be eligible to hold office, make motions and vote. This status may be revoked if a student violates school, chapter, state, or national codes of conduct.
Section 2: Alumni Membership. Former FCCLA Chapter members desiring to continue support of and involvement with the organization following high school graduation shall be eligible for alumni membership. Alumni members shall not be eligible to hold office, make motions or vote.
Section 3: Associate Membership. Adults who share the goals and purposes of Future Community Career Leaders of America and its programs and who wish to support the continuing development of FCCLA youth, shall be eligible for associate membership. Associate members shall not be eligible to hold office, make motions or vote.
Section 4: Honorary Membership. Any individuals who professional responsibilities are not directly related to Eudora FCCLA, who have made outstanding contributions and who are giving continued service to the local chapter, shall be eligible of honorary membership in the local organization. Honorary members have to privilege of attending all meeting of the organization but shall have no vote.

Article IV- Officers
Section 1: The local officers of the Eudora chapter shall be president, vice-president, secretary, and specified vice-presidents as necessary for the operation of the local organization.
The president shall preside over all business meetings of the organization and execute council meetings; be a member of the local vocational advisory council; appoint the chairperson of chapter committees; and be an ex officio of all executive council committees.
The vice-president shall assume responsibility in the absence of the president and serve as the parliamentarian for the local chapter.
The secretary shall keep the minutes of all meetings and shall report to the chapter the status of the organization.
The specified vice-presidents shall assume duties as appointed by the adviser with the approval of the chapter members. These duties will coordinate with the programs of the chapter and other aspects deemed necessary by the chapter.

Section 2: The adviser to the Eudora FCCLA chapter shall be the FACS teacher(s) of Eudora School.
Section 3: chapter members will elect the officers. Candidates for office will submit an application stating qualifications for the position of chapter officer. A slate of qualified officer candidates will be proposed to the chapter members. Officers will be elected in the spring of the year for the following school year and will be elected for a one-year team.
Section 4: These elected of officers will be considered the local executive council. The executive council will work with the local adviser and local advisory council for FACS. The executive council shall have the power to act for the entire chapter in accordance with the chapter bylaws.
Article V - Meetings
Section 1: Chapter meetings will be scheduled in accordance with school policy and will be determined by the executive council.
Section 2: Chapter representatives for state sponsored activities will be selected according to the purposes of the specific activity. Involvement at the local level will be a consideration in the determination of chapter representatives. The adviser and/or the executive council are responsible for making this determination.
Article VI - Dues
Section 1: Chapter dues are set annually by the majority vote of the membership.
Section 2: All members will pay chapter, district, state and national dues in order to achieve active member status. The dues per member are $5.00 for nationals, and $1.00 dues for state which are payable on or before October 15th of the current school term.
Article VII - Emblem, Flower, Motto, Colors
Section 1: The emblem, flower, colors, and motto will be the same as those of the state and national organizations.
Article VIII - Amendments
Section 1: These bylaws may be amended by 2/3 vote of the membership. Proposed amendments must be presented in writing to the members at least 2 weeks prior to the vote. These bylaws shall be in accordance with state and national bylaws of the association.
Section 2: Copies of the amended bylaws shall be submitted to the proper school officials.

FCA Huddle Constitution
Article I - The name of the organization shall be the Eudora High School Fellowship of Christian Athletes.
Article II - The mission of the Fellowship of Christian Athletes is "to present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church."
Article III - As the purpose states, FCA is targeted at reaching athletes and coaches. In order to best reach this group through the Huddle, participants for Huddles are to be current or former members of recognized school athletic teams and those who carry an interest in athletics.
FCA should not become an exclusive "club," with restricted membership, however, a key principle in FCA's strategy for reaching "athletes and coaches" is for the commonality of athletics with those in the group to remain obvious.
Article IV - Officers and Elections
Section 1: Eudora High School FCA shall have the following officers: 1) Captain; 2) Co-Captain; 3) Secretary; 4) Treasurer; 5) Recruiter.
Section 2: An officer must be a member of the Eudora High School Fellowship of Christian Athletes, a paid National FCA Teammate, in agreement with FCA's Statement of Faith and mission, and meet any qualifications set by the school for holding office in an organization that is consistent with FCA's mission and beliefs.
Section 3: Duties of Officers
a) Captain will preside over all meetings, work with other Huddle officers and Huddle coaches in planning programs, give direction in setting group goals and demonstrate Christian leadership qualities.
b) Co-Captain assists the Captain in any way, informs members of meeting time and place, assists in program planning, and takes care of any physical needs of the meeting.
c) Secretary will keep a record of each meeting, handle the Huddle Renewal Form for the Huddle and take care of any other written correspondence.
d) Treasurer will be responsible for all the funds acquired by the organization, paying bills and keeping record of all income and disbursements.
e) Recruiter will promote official membership in FCA by coordinating a fall and spring National Teammate Drive each year, collecting the fees, completing rosters and mailing them to FCA's Home Office in Kansas City.
Article V - Meetings will be held weekly or twice a month and can be conducted in an atmosphere where fellowship, growth and outreach can be accomplished.
Article VI - Any National member may propose Amendments to this Constitution. Amendments shall become effective if approved by two-thirds vote of the organization. All policies of the said group must be consistent with the policies of the Fellowship of Christian Athletes.

Eudora-Skills USA

Article I-NAME

The official name of this organization shall be "Eudora Skills USA".

Article II-PURPOSES

The purposes of this organization are:

•To assist local Skills USA members in their growth and development

•To unite in a common bond without regard to race, sex, religion, creed or national origin full-time students enrolled in classes with vocational trade and industrial, technical and health occupation education objectives

•To develop leadership abilities through participation in educational, vocational, civic, recreational and social activities

•To foster a deep respect for the Dignity of Work

•To assist students in establishing realistic vocational goals

•To help students attain a purposeful life

•To create enthusiasm for learning

•To promote high standards in all phases of occupation endeavor including trade ethics, workmanship, scholarship and safety

•To develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process

•To foster a wholesome understanding of the functions of labor and management organizations, and a recognition of their interdependence

•To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, technical and health occupations education

•To develop patriotism through a knowledge of our nation's heritage and the practice of democracy

•To emphasize the importance of continuous education consistent to the needs of the individual and the requirements of his or her chosen occupation

Article III-ORGANIZATION

Section 1: The Eudora charter shall be affiliated with the Skills USA. The chapter shall operate in accordance with its charter granted by the Kansas association.

Article IV-MEMBERSHIP

Section 1: Membership in the chapter shall be open to students enrolled in (post-secondary or secondary) preparatory courses in trade, industrial, technical and health occupations education in Eudora High School.

Section 2: Chapter membership shall be open to all students regardless of race, sex, religion, creed or national origin.

Section 3: State and national membership shall be permitted only through the chapter, and all members of the local chapter must be members of the state and national organization.

Section 4: Classes of membership, which will be recognized, are:

Active Membership (Secondary only): Full-time preparatory students enrolled in secondary vocational courses offered in trade, industrial, technical and health occupations education meeting the requirements of the State Plan for Vocational Education.

Professional Membership: Persons associated with or participating in professional development of Skills USA as approved by the chapter. Such members shall include chapter advisors, teacher educators and supervisors. Professional members will pay dues as established by Skills USA, but members will be ineligible to serve as voting delegates, hold office or otherwise represent the chapter.

Section 5: A membership year shall be from September 1 though August 31.

Article V-EXECUTIVE COUNCILS

Section 1: There shall be an executive council for each chapter consisting of President, Vice President, Secretary, Treasurer, Parliamentarian and the President (or designated officer/member) of each organized section.

Section 2: There shall be an executive council for each organized section with no less than three officers as deemed appropriate by section members.

Section 3: The chapter and section officers of Eudora Skills USA shall be nominated and elected by ballot at the first regular business session or chapter meeting of each school year. A majority vote of the active members shall be necessary to elect an officer.

Officers may be elected at the end of the school year to serve the following school year.

Section 4: The presidents and vice presidents of the sections and the chapter advisor shall be the chapter executive council and shall coordinate overall chapter activities. They shall elect their own officers.

Article VI-MEETINGS

Section 1: Regular chapter meetings shall be held during the school year.

Section 2: Regular section and committee meetings shall be held during the school year.

Section 3: The appropriate executive council shall meet in advance of every section or chapter meeting.

Section 4: Robert's Rules of Order, Newly Revised, will govern parliamentary procedure of all meetings.

Article VII-FINANCES

Section 1: The chapter will be responsible for state and national Skills USA dues, according to the number of individual members claimed in each membership classification.

Section 2: The chapter advisor and the section advisor shall be responsible for the finances and will furnish and annual audit to the state Skills USA director and the membership.

Article VIII-VOTING
Section 1: Eudora Skills USA members shall exercise their franchise through voting delegates at state conferences. Each organized section shall elect one delegate and one alternate to the Kansas Skills USA House of Delegates.
Section 2: Each active member in good standing shall have the right to cast his or her vote concerning all section and chapter business and election of ARTICLE IX-EMBLEM AND COLORS
The emblem of Eudora Skills USA shall be that of the national organization. The wearing and use of this emblem will be governed by the national organization.
Article X-AMENDMENTS
The chapter constitution shall be amended as follows:
a. All proposed amendments to the Constitution should be submitted in writing to the chapter Executive Council.
b. If the Executive Council passes the proposed amendment of an amended form of the proposed amendment by a majority vote, and the membership votes by two-thirds majority for the amendment, it shall be effective.
Article XI-RULES, REGULATIONS AND BYLAWS
Section 1: Such rules, regulations and bylaws as are deemed necessary for the proper conduct of this organization shall be adopted.
Section 2: No rules, regulations or bylaws shall be adopted which are contrary to this constitution.

HOSA Mission Statement
The mission of HOSA is to enhance the delivery of compassionate, quality health care by providing opportunities for knowledge, skill and leadership development of all health science technology education students, therefore, helping students to meet the needs of the health care community.
HOSA is a national student organization endorsed by the U.S. Department of Education and the Health Science Technology Education Division of ACTE. HOSA's two-fold mission is to promote career opportunities in the health care industry and to enhance the delivery of quality health care to all people. HOSA's goal is to encourage all health occupations instructors and students to join and be actively involved in the HSTE-HOSA Partnership.
HOSA provides a unique program of leadership development, motivation, and recognition. Those who join the HSTE-HOSA Partnership recognize the importance of providing students with training far beyond the basic technical skills needed for entry into the health care field. The rapidly changing health care system needs dedicated workers who, in addition to their technical skills, are people-oriented and capable of playing a leadership or follower ship role as a member of a health care team's enrolled in HSTE programs. HOSA is 100% health care!

FFA Constitution
ARTICLE 1 – **Name, Mission, and Strategies**
Section A. The name of this organization shall be the Eudora FFA Chapter of the National FFA Organization. "FFA" may be used to designate the chapter, its activities, or members thereof.
Section B. The mission & strategies for this chapter are as follows:
FFA makes a **positive difference** in the lives of students by developing their potential for **premier leadership, personal growth, and career success** through **agricultural education**.
1. Develops competent and assertive agricultural leadership.
2. Increases awareness of the global and technological importance of agriculture and its contribution to our well being
3. Strengthens the confidence of agricultural students in themselves and their work.
4. Promotes the intelligent choice and establishment of an agricultural career.
5. Encourages achievement in supervised agricultural experience programs.
6. Encourages wise management of economic, environmental, and human resources of the community.
7. Develops interpersonal skills in teamwork, communications, human relations, and social interaction.
8. Builds character and promotes citizenship, volunteerism, and patriotism.
9. Promotes cooperation & cooperative attitudes among all people.
10. Promotes healthy lifestyles.
11. Encourages excellence in scholarship.

ARTICLE II - **Organization**
Section A. The Eudora FFA Chapter is a chartered local unit of the Kansas Association of FFA which is chartered by the National FFA Organization.
Section B. This chapter accepts in full the provisions in the constitution and bylaws of the Kansas Association of FFA, as well as those of the National FFA Organization.
Article III - **Membership**
Section A. Membership in this chapter shall be of three kinds:
(1) Active; and (2) Honorary, as defined by the National FFA Constitution.
Section B. The regular work of this chapter shall be carried On by the active membership.
Section C. Honorary membership in this chapter shall be

limited to the Honorary Chapter Degree.
Section D. Active members in good standing may vote on all business brought before the chapter. An active member shall be considered in good standing when:
1. While in school, be enrolled in at least one agricultural education course during the school year and/or follow a planned course of study. Either course must include a supervised agricultural experience program, the objective of which is preparation for an agricultural career.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership, and participating in other organized activities of the chapter.
3. Pay all current state and national dues by the date determined by the chapter.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization.
Section E. Names of applicants for membership shall be filed with the membership committee.
ARTICLE IV - **Emblems**
Section A. The emblem of the FFA shall be the emblem for the chapter.
Section B. Emblems used by the members shall be designated by the National FFA Organization.
ARTICLE V – **Degrees and Privileges of Active Membership**
Section A. There shall be four degrees of active membership based on individual achievement. These degrees are: (1) Greenhand FFA Degree, (2) Chapter FFA Degree, (3) State FFA Degree, and (4) American FFA Degree. All "Greenhands" are entitled to wear the regulation bronze emblem pin. All members holding the Chapter FFA Degree are entitled to wear the regulation silver emblem pin. All members holding the State FFA Degree are entitled to wear the regulation gold emblem charm. All members holding the American FFA Degree are entitled to wear the regulation gold emblem key.
Section B. Greenhand Degree. Minimum qualification For election: (refer to National Constitution)
1. Be regularly enrolled in agricultural education and have satisfactory plans for a supervised agricultural experience program.
2. Learn and explain the FFA Creed, Motto, and Salute.
3. Describe and explain the FFA emblem and colors.
4. Demonstrate a knowledge of the FFA Code of Ethics and the proper use of the FFA jacket.
5. Demonstrate a knowledge of the history of the organization, the chapter constitution and bylaws, and the chapter Program of Activities.
6. Personally own or have access to the official FFA Manual and the FFA Student Handbook.
Section C. Chapter Degree. Minimum qualifications for election: (Refer to National Constitution.)
1. Must have received the Greenhand FFA Degree.
2. Must have satisfactorily completed the equivalent at least 180 hours of systematic school instruction in agricultural education at or above the ninth-grade level, have in operation an approved supervised agricultural experience program, and be enrolled in an agricultural education course.
3. Must have participated in the planning and conducting of at least three official functions in the chapter Program of Activities.
4. Must have earned and productively invested at least $150 by the member's own efforts or worked at least forty-five (45) hours in excess of scheduled class time, or a combination thereof, and have developed plans for continued growth and improvement in a supervised agricultural experience program.
5. Must have effectively led a group discussion for 15 minutes.
6. Must have demonstrated five (5) procedures of parliamentary law.
7. Must show progress toward individual achievement in the FFA award program.
8. Must have a satisfactory scholastic record.
Section D. State Degree. Minimum qualifications for selection
(Refer to State Constitution)
1. Qualifications for the State FFA Degree are those set forth in the constitution of the Kansas FFA Association and the National FFA Organization.
Section E. American Degree - Minimum qualifications for selection:
1. Qualifications for the American FFA Degree are those set forth in the constitution of the National FFA Organization.
Section F. Special committees shall review the qualifications of members and make recommendations to the chapter concerning degree advancement.
Section G. Active members in good standing shall be allowed to attend and participate in all FFA activities.
Article VI - **Officers - Executive Committee**
Section A. The officers of the chapter shall be as follows: President, Vice-President, Secretary, Treasurer, Reporter, and Sentinel. If the chapter advisor sees need, they can request for a larger officer team with the next two offices consisting of a Student Advisor and Historian. The teacher of agricultural education shall be the FFA advisor.
1. General duties expected of all officers
a. A genuine desire to be a part of a leadership team.
b. A willingness to accept responsibility.
c. A sincere desire to work with all chapter members in meeting their leadership, personal and chapter goals.
d. A commitment to lead by example.
e. A knowledge and understanding of the chapter, state and national FFA constitutions, bylaws and programs.
f. A working knowledge of parliamentary procedure.
g. An ability to memorize and recite their parts in the official ceremonies.
h. Must attend 90% of the officer meetings and chapter meetings on a regular basis. Absences must be approved

by the advisor.
i. Must attend Leadership School.
j. Must attend a summer leadership retreat for team building and planning the Program of Activities for the year.

Section B. Chapter Officer Elections

1. Officers shall be elected annually during the month of April by an officer selection committee.
2. Candidate Qualifications
a. Must be an active Eudora FFA member.
b. Must have a minimum of one full school year of agricultural education
c. Must have received the Greenhand Degree.
d. Must be pre-enrolled in an agricultural education course for the next year.
e. Submit a written application.
3. Candidate Interviews
a. Only those having gone through the interviews shall be eligible for election.
b. Candidates shall be interviewed and slated by an election of committee. This committee shall consist of 2-3 members that can be either a school administrator/teacher, FFA advisor from another school, 4-H Representative, Eudora Alumni, and/or graduating senior members.
c. The election committee shall slate up to six (6) officer candidates. After evaluating and interviewing the candidates, the committee will rank the candidates from 1 to 6, with 1 being the best
1. Candidate 1 will be slated for President.
2. Candidate 2 will be slated for Vice President.
3. Candidates 3 will be slated for Secretary.
4. Candidates 4 will be slated for Treasurer.
5. Candidates 5 will be slated for Reporter.
6. Candidates 6 will be slated for Sentinel.
4. Honorary members shall not vote nor shall they hold office in the chapter.

Section C. Greenhand Officer Elections

1. The Greenhand officer team shall consist of: President, Vice President, Secretary, Treasurer, Reporter, Sentinel, Student Advisor and Historian.
2. Candidate Qualifications:
a. Must have paid current FFA dues
b. Must be enrolled in a full year of freshman agricultural education.
c. Must be willing to take the place of Chapter officers at meetings.
3. Elections shall be held at the direction of the teacher involved.

Section D. Replacement of an Officer

1. By advisor - executive committee action
a. The local advisor shall determine by a unanimous vote if an officer is not fulfilling his/her duties and responsibilities. The officer in question shall be given 30 days to improve. If improvement is not forthcoming the officer shall be Asked to submit a resignation.
b. The executive committee shall accept the resignation and the Auxiliary officer shall fill the vacancy. (exception-presidency)

Section E. The Executive Committee

1. The executive committee shall consist of:
a. The chapter officers
b. The Greenhand Officers
c. The advisors
2. The executive committee shall have full power to act as necessary for the chapter in accordance with bylaws adopted from time to time.

ARTICLE VII - **Meetings**

Section A. Regular chapter meetings shall be held once a month during the school year and on an as-needed basis during the summer. The executive committee shall designate the time and place of such meetings and any special meetings.

Section B. Standard meeting paraphernalia shall be used at each meeting. All regular meetings shall open and close with the official ceremony. Parliamentary procedure shall be used in transacting all business at each meeting.

Section C. Delegates, as specified by the State Constitution shall be appointed by the local advisors from the active membership to represent the chapter at the State Convention. Other delegates may be named as necessary to have proper representation at various other FFA meetings within the State.

ARTICLE VIII - **Dues**

Section A. Local dues in this chapter shall be fixed annually.

Section B. Full local, district, state, and national dues shall be paid by all active members.

Section C. No member shall be considered as active and in good standing unless he/she pays local, district, state, and national dues.

ARTICLE IX - **Amendments and Bylaws**

Section A. This constitution may be amended or changed at any regular chapter meeting by a 2/3 vote of the members present providing it is not in conflict with State or National FFA constitutions.

Section B. Bylaws may be adopted to fit the needs of the chapter at any regular meeting by a 2/3 vote of the members present providing such bylaws in no way conflict with the bylaws or constitution of the State or National FFA.

Section C. The Constitution shall be reviewed and revised, if needed, every three (3) years.

In order for students to letter in FFA:

- Must attend 75% of all activities that are openly availal
- 2/3 of all chapter meetings

- Have an established and well-functioning Supervised Agricultural Experience Project (SAE)
- Stay up-to-date on AET recordkeeping.
- Have and maintain a 2.5 GPA.