

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
JULY 9, 2026
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a board meeting on the above date in the board room of the high school. The meeting was called to order by Board President Jenna Ogburn at 6:30 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u> Donna Dively	<u>YES</u> Josh Milburn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Craig Stiffler
<u>NO</u> Brian Leonard	<u>YES</u> Allison Rohrs	<u>YES</u> Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Donna Dively, seconded by Cathy Webreck, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Cathy Webreck, seconded by Tom Smith, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, June 16, 2026. [Exhibit G-1](#)
2. Athletic Account, June 30, 2026. [Exhibit G-2](#)
3. Activity Account, June 30, 2026. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, June 30, 2026. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, June 30, 2026. [Exhibit G-5](#)

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

H. SUPERINTENDENT'S REPORT

1. Operations Update

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

Upcoming Meetings: Work Session Meeting - August 6, 2026 - 6:30 p.m.
Board Meeting - August 13, 2026 - 6:30 p.m.

All meetings will be held in the board room.

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Craig Stiffler, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Tom Smith, seconded by Cathy Webreck, to approve the 2026-2027 Memorandum of Understanding/Transition Agreement with Tableland Services, Inc. as per exhibit. [Exhibit J-2](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Tom Smith, seconded by Donna Dively, to approve the 2026-2027 Letter of Agreement with Tableland Services, Inc. as presented. [Exhibit J-3](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Cathy Webreck, seconded by Josh Milburn, to approve the Sponsor-to-Sponsor Agreement with Tableland Services, Inc. effective October 1, 2026 through September 30, 2027. [Exhibit J-4](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Craig Stiffler, to approve the Berlin Ambulance Service to provide ambulance services at approximately 14 athletic events this fall at the rate of \$100/athletic event. (same as last year)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
6. Motion by Tom Smith, seconded by Donna Dively, to approve Darr Construction of Berlin, PA as the contractor for the hot water storage tank replacement work. [Exhibit J-5](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Craig Stiffler, to adopt revised policy No. 204 - "Attendance". [Exhibit L-1](#)

Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

2. Motion by Donna Dively, seconded by Josh Milburn, to approve to change the contact person on the privacy policy – “Notice of Privacy Practices” to Dr. Casey Long, Superintendent, effective July 1, 2026. [Exhibit L-2](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

3. Motion by Tom Smith, seconded by Craig Stiffler, to approve adding Somerset Christian School (guest school) to the existing athletic cooperative in Varsity and Junior High Golf with Rockwood (host school) Berlin (guest school), Meyersdale (guest school), and Salisbury (guest school) for the 2026-2027 school year.
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

Motion by Donna Dively, seconded by Tom Smith, to adjourn to Executive Session to discuss personnel matters.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

Motion by Tom Smith, seconded by Donna Dively, to reconvene the regular meeting.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

The directors met in executive session from 6:48 p.m. to 7:22 p.m.

M. PERSONNEL

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the resignation of Debbie Orendorf as Forensics coach. [Exhibit M-1](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Josh Milburn, to approve the resignation of Krista Cramer, first grade teacher. [Exhibit M-2](#)
Section 508 Vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Cathy Webreck, seconded by Donna Dively, to approve Mary Kay Aldinger as the Assistant Junior High Volleyball Coach pending completion of legal requirements.
Section 508 Vote: All members present voted in the affirmative.

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Ayes 8 Nays 0 Abstain ____

4. Motion by Cathy Webreck, seconded by Tom Smith, to approve a \$1000 stipend for both the Business Manager and K-8 Principal for their responsibilities related to federal program reporting requirements and implementation.

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

5. Motion by Cathy Webreck, seconded by Craig Stiffler, to approve the resignation of George Childers, Varsity Wrestling Coach. [Exhibit M-3](#)

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

6. Motion by Donna Dively, seconded by Cathy Webreck, to approve the resignation of Steve Zorn, Assistant Varsity Wrestling Coach. [Exhibit M-4](#)

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

7. Motion by Craig Stiffler, seconded by Donna Dively, to approve an extension of one year to the current Extracurricular Salary Schedule with a 2% increase as presented. [Exhibit M-5](#)

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by _____, seconded by _____, to approve the following conference/field trip/workshop requests:

Ayes ____ Nays ____ Abstain ____

Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following facilities use requests:

- Somerset County Ambulance Association's request to use the MS parking lot, Saturday, July 11, 2026, 8:00 a.m. - 4:00 p.m., Emergency Vehicle Operator Course.

Section 508 Vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

Facilities Use requests already approved:

P. INFORMATIONAL

Motion by Tom Smith, seconded by Craig Stiffler, to adjourn the meeting.

Ayes 8 Nays 0 Abstain _____

All members present voted in the affirmative.

The meeting was adjourned at 7:40 p.m.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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