

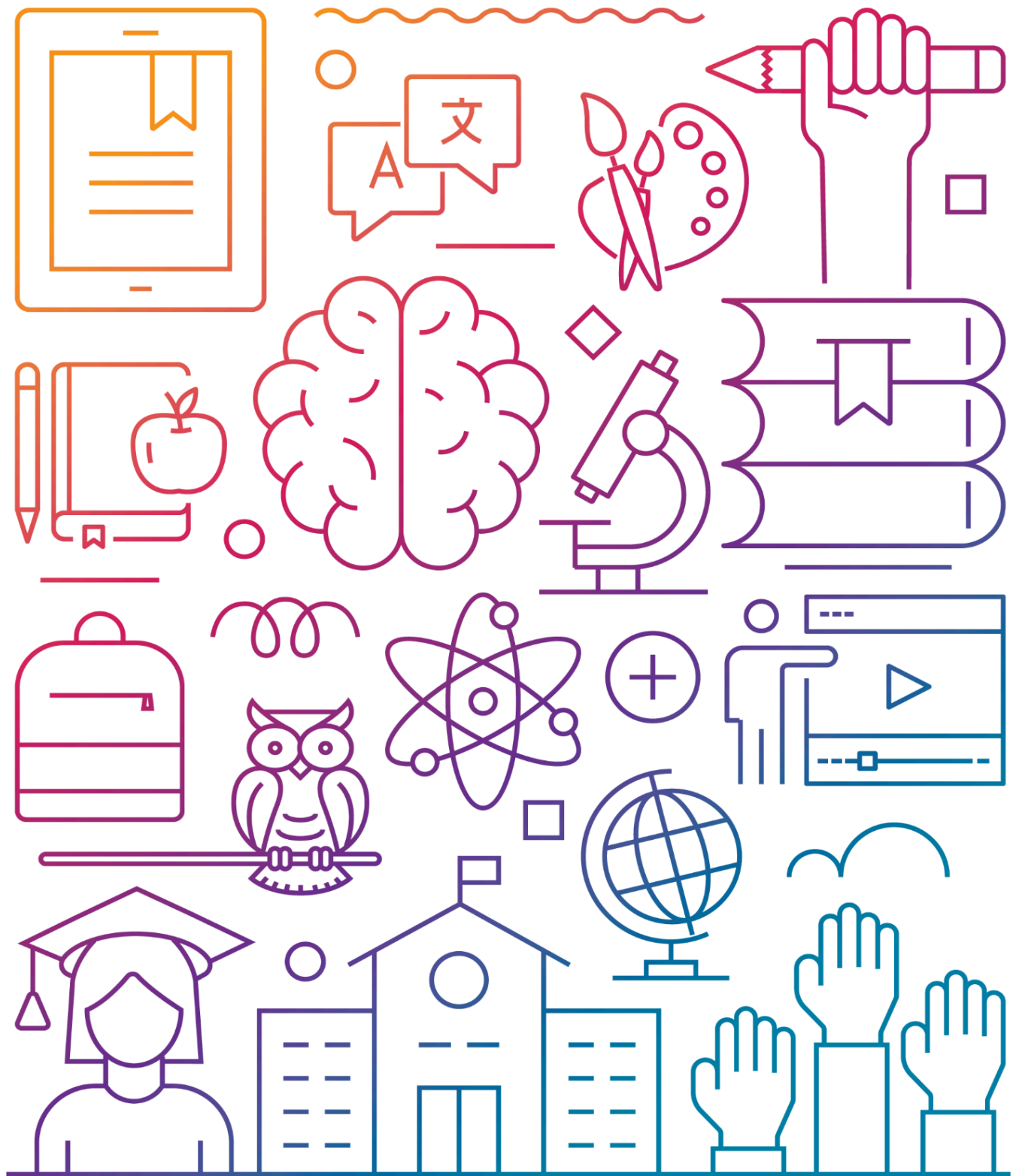


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Superintendent's Office
District Administrative Center
15002 North 32nd Street
Phoenix AZ 85032
602.449.2298

Dear PVSchools Students, Parents, and Guardians,

Welcome to a new school year in PVSchools, a time filled with opportunity, growth, and new beginnings for our students.

Thank you for choosing our district as your partner in your child's education. It is with both gratitude and a strong sense of responsibility that we serve your family and work together to ensure every student experiences a safe, engaging, and rigorous learning environment each day.

In PVSchools, we believe that student success is built on clear expectations, strong relationships, and a shared commitment between school and home. This handbook is one of the ways we support that shared understanding, and I encourage you to take time to review it and use it as a resource throughout the year.

What makes PVSchools special is not a single program or initiative — it is our people. Our educators and staff bring dedication and care to their work each day, our students bring curiosity and potential, and our families and community provide the partnership that makes it all possible. Together, that combination creates the conditions where students thrive.

A public school district is a promise to the next generation. It is a promise to prepare, to support, and to believe in every child. In PVSchools, we take that responsibility seriously and remain committed to ensuring every student is seen, valued, and prepared for what comes next.

It is an honor to serve as Superintendent of Paradise Valley Unified School District. I am grateful for your trust, your partnership, and the opportunity to continue this important work together.

Our vision and mission guide our work each day and reflect our shared purpose:

Our Vision: Every learner empowered for a lifetime of success.

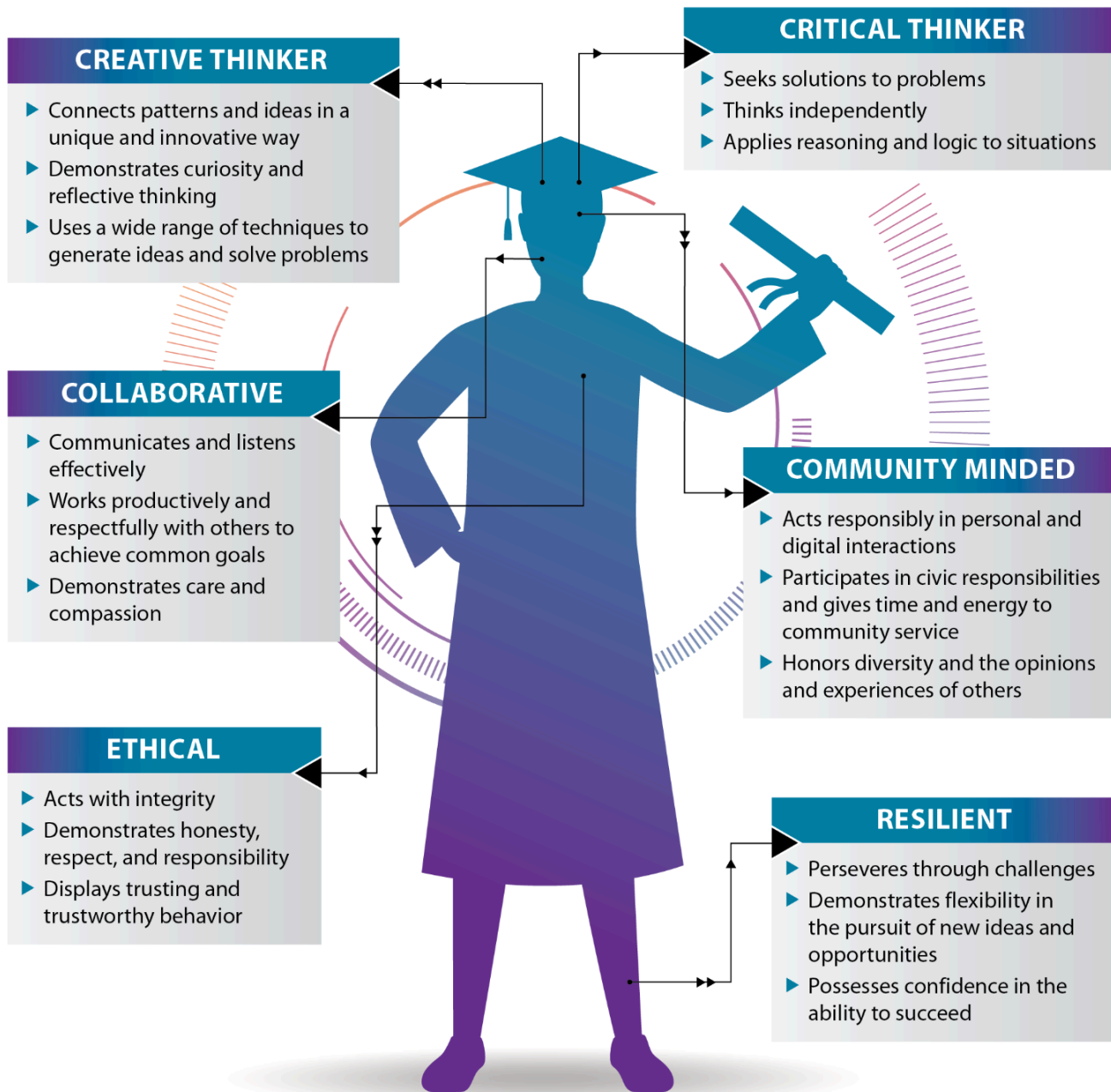
Our Mission: We engage, inspire, and nurture students through high-quality instruction, meaningful educational opportunities, and dynamic learning experiences.

Together, we are building a stronger PVSchools for every student, every day.

*Sincerely,
Dan Courson, Ph.D.
Superintendent
Paradise Valley Unified School District*

Portrait of a **PV Schools™ GRADUATE**

A PVSchools graduate is prepared for career, college, and community involvement and embodies the following characteristics:



SECTION I: ATTENDANCE REQUIREMENTS

Attendance

Arizona law requires students to attend school through the completion of the 10th grade or to the age of 16. The Governing Board believes that the attainment of academic excellence requires attendance on a regular basis. Attendance is the responsibility of the students and parents/guardians. Students may fail classes or promotion may be withheld if the attendance requirement is not met.

Definitions

Regular Attendance. Students must attend at least 90% of the time to benefit fully from their school program. Absences should be limited to necessary situations, as missed classroom activities, discussions, and participation cannot be recovered. Excessive illness-related absences may require a doctor's verification.

Absence Elementary School. An absence is defined, per statute, by the number of minutes the student was in attendance and can vary depending on the school's start and end times. Arriving less than 20 minutes late to the start of the school day is documented as being tardy. Arriving 20 or more minutes late to school is documented as a half-day absence. Because a whole day's absence is determined by a variety of factors, parents/guardians are encouraged to talk with their school's administration.

Absence Middle and High School. An absence is defined as a minimum of one missed class period per day. At the middle and high school level, students who arrive 20 minutes or more after the start of first period, or 10 minutes or more after the start of any remaining periods are considered absent for that class period. Arriving less than 20 minutes late to the start of first period or less than 10 minutes late to the start of any remaining periods, is documented as being tardy.

Excused Absence. Any parent/guardian-verified absence due to illness, death in the family, religious observance or other circumstance will be excused. Missing class to attend school activities will be excused with prior teacher and administrative approval.

Full Day. A full day of attendance is defined by state law and is based on the amount of instructional time a student is present. For elementary students, a full day generally requires attendance for more than three-quarters of the scheduled instructional time. For secondary students, a full day is typically based on enrollment and attendance in a full course load or the equivalent amount of instructional time, as determined by the school's schedule and state requirements. Seniors enrolled in four class periods who are approved for early dismissal are considered to have a full school day.

Unexcused Absence: Full Day. A full day unexcused absence is any absence from school without consent of the parent/guardian. If the parent/guardian does not make contact with the school within 24 hours of the absence, it will be considered unexcused.

Unexcused Absence: One or More Periods (Middle and High School). Once a student is at school, absences from one or more classes that day without an excuse approved by the school will be classified as unexcused.

Excessive Absences. Arizona state law defines absences as excessive when the number of absent days exceeds 10 percent of the number of required attendance days (18 days per academic year) whether the absence is excused or unexcused.

The principal may require documentation from a doctor to verify a medical condition when absences total more than 10 percent of the number of required attendance days. PVUSD plans for 180 school days; a student who misses 18 or more days per academic year is considered excessively absent.

Truant Absence. Any unexcused absence is considered a truant day as defined by law.

Attendance Procedures

Parent/Guardian Responsibilities. Parents/Guardians of absent students are expected to call on or before the day of the absence, preferably no later than one hour after the start of school. If no contact is made to the school within 24 hours of the start of the absence, the absence will be considered unexcused. Refer to your school's website, newsletter and/or student handbook for guidelines for reporting absences.

School Responsibilities. Per [ARS 15-807](#) schools must make a reasonable effort to notify parents or guardians of

students in kindergarten through 8th grade within two hours of the start of the school day, or within two hours of the first missed class, if the student's absence has not been verified by their parent or guardian. While not addressed in the statute, parents/guardians of high school students will be notified at the end of the school day if one or more class periods were missed.

Permit to Leave School During School Hours. A person picking up a student must be listed on the emergency card and show a valid picture I.D.

- **K-8:** A parent/guardian or other authorized person is required to come into the office and sign prior to the student's release.
- **High School:** Students must check out through the attendance office prior to leaving school during school hours. Failure to do so will be a violation of the leaving school grounds without permission policy and the absence will be recorded as unexcused. The parent/guardian must give written or verbal approval.

Make-Up Work from Absence

It is the student's responsibility to ensure that all work is requested and made up upon return from any absence. It is the responsibility of the teacher to make the assignments available to the student.

- Credit may not be given for work missed during a truant absence.
- Credit may be given for tests and major assignments missed during suspensions at the discretion of the principal. Each case will be determined on an individual basis.

Students returning from an excused absence will have an amount of time equivalent to the number of days absent to complete the assignment.

Students who are absent-excused on the day of an assessment may be expected to take the assessment upon return. Similarly, course work, including long-term assignments, that was due on the day of an excused absence may be due on the day of the student's return.

Guidelines for Unexcused (Truant) and Excessive Absences

It is important for a student to attend class regularly to receive a passing grade. A student or parents/guardians may request counseling intervention for excessive absences by calling the school principal or designee. Unexcused and or excessive absences may result in loss of credit for class work for the hours and/or days of the truancy. See Governing Board Policy [JHB](#). The following disciplinary measures may be taken:

- **One or Two Absences.** The attendance dean or teacher may assign after-school detention, before-school detention or lunch detention.
- **Three Absences.** The school contacts the parent/guardian advising them of the excessive truantries and warns of potential consequences. Conference with the attendance dean, after-school detention, before-school detention, or lunch detention may be assigned. Parent/Guardian conference may be required if this is the third truancy in the same class.
- **Four Absences.** The school contacts the parent/guardian advising them of the excessive truantries. Conference with attendance dean, after-school detention, before-school detention, or lunch detention may be assigned. Parent/Guardian conference may be required if this is the fourth truancy in the same class.

Potential Actions or Consequences for Repeated Unexcused Absence

- The administrator may in-school suspend the student pending a parent/guardian conference.
- Referral to the CUTS/CUTS LITE program for students under the age of 16.
- Development of a Student Expectation Contract.
- Referral to the district's Alternative Education Program.

Legal Action for Excessive Truancy

A student or a parent/guardian of a student who is truant for five school days within a school year and is under age 16

may be referred for a citation from the Juvenile Probation Department of Maricopa County. Additionally, a referral for citation may also be issued for excessive absences if a doctor's verification is not provided by the parent/guardian.

Attendance CUTS/CUTS LITE Program

CUTS (Court Unified Truancy Suppression) is a Maricopa County diversion program, which brings consequences for students and parents/guardians whose children do not attend school. CUTS applies only to students who are under the age of 16. CUTS/LITE (Limited Intervention to Educate) is an intervention program designed for elementary age students.

When a student has **5** or more unexcused absences or **19** or more total absences (excused OR unexcused), the student can be cited to the CUTS Program through the Juvenile Court. A parent or legal guardian must be present with the student at the time of the hearing.

Consequences at the hearing may include the following: required attendance of the parent/guardian and the child at an education class (may be held on Saturdays), work hours assigned to the child, counseling, etc. The parent/guardian will be assessed a Diversion fee. **Failure to complete these consequences may result in suspension of your child's driver's license, or inability to get a driver's license until their 18th birthday and/or formal court proceedings.** It is the parent(s)/guardian(s) responsibility to ensure their child's attendance in an approved academic setting. If the parent or guardian fails to take the necessary steps to provide the child with an appropriate educational environment, a citation can be issued. **If convicted, it is a Class 3 misdemeanor punishable by jail time and/or fine.**

For absences related to a **CHRONIC ILLNESS**, see SECTION III: HEALTH INFORMATION on page 35.

SECTION II: GENERAL POLICIES

ADA Section 504

Section 504 of the Rehabilitation Act of 1973 is a federal civil rights law that prohibits discrimination against individuals with disabilities in any program receiving federal financial assistance. This legislation defines an individual with a disability as one who has a mental or physical impairment that substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment.

The school district has specific responsibilities under this legislation that include identifying, evaluating, and if the child is determined to be eligible under Section 504, affording access to a free and appropriate public education. For inquiries regarding Section 504 compliance, please contact the Director of Student Services - Elementary, Paradise Valley Unified School District ADA/504 District Compliance Officer, at (602) 449-2240.

Adult Students

As a matter of practice, when a student turns eighteen (18) and continues to live with his/her parents/guardians, the administration may continue to provide the parents/guardians with access to educational records, notice of disciplinary actions, and the ability to approve absences and field trips. For additional information, students that are eighteen may review their rights under the Family Educational Rights and Privacy Act (FERPA). Emancipated students who provide legal documentation of their emancipation will retain all educational rights.

Alternative Educational Programs

A recommendation for an alternative education placement is made by school administration.

Students who seek, or are identified as in need of high school credit recovery to graduate with their cohort, may be recommended to an alternative educational setting.

Additionally, students who refuse to comply with rules, or refuse to submit to authority of teachers, administrators or Governing Board policy, may be reassigned to an alternative educational setting by the principal or by the district.

A student who has been placed in an alternative setting may return to the regular school program with the approval of the administration. Parents/Guardians may appeal the decision for an alternative education placement to a district administrator or district-level hearing board.

Annual AHERA Notification

PVSchools is committed to maintaining a safe environment for all members of our school community. In accordance with the Asbestos Hazard Emergency Response Act (AHERA) of 1986, all schools are required to regularly conduct an assessment for asbestos-containing materials, and develop an asbestos management plan. Parents/Guardians may review their school's plan by making an appointment with their school's administration. If parents/guardians have any questions or concerns regarding the inspection or the management plan, or would like additional information, they are encouraged to contact the Facilities and Construction office at 602-449-2260.

Assessments

Additional information and links regarding the assessments proctored in PVSchools can be found on the district's [Assessment page](#).

AASA

Arizona Academic Standards Assessment: is the statewide achievement test for Arizona students. Arizona public school students in Grades 3 - 8 will take the grade level AASA assessments in English Language Arts and Mathematics. The assessment measures how well your child is performing in English Language Arts (reading and writing) and math. AASA scores are just one of several measures, including report card grades, classroom performance, and feedback from teachers, that can be used to measure your child's academic progress.

ACT

ACT: is the statewide high school achievement test, which is administered to students in Grade 11 in the spring semester. Some colleges and universities may use the ACT as part of their application process.

ACT Aspire

ACT Aspire: is the statewide high school achievement test that is administered to students in Grade 9 in the spring semester.

AZELLA

Arizona English Language Learner Assessment (AZELLA): is a standards-based assessment used to measure students' English language proficiency. AZELLA is used for both placement and reassessment purposes. Students who have been identified as second language learners on the Home Language Survey take the AZELLA placement test, and the students' proficiency scores determine appropriate placement for instruction. Students who have been placed into an English language learner program will also take the AZELLA reassessment once per year until they achieve proficiency. Students who have scored proficient on the AZELLA are then monitored for two years to help ensure success after their move into a mainstream classroom.

Civics Test

Civics Test: In 2015 Arizona passed the American Civics Act, which requires students to pass a 100-question civics test in order to graduate from high school. This test is similar to the test given during the naturalization and citizenship process, and it includes history, geography, and civics questions that address K-12 social studies standards. Students must pass this test with a 70 percent or higher.

Common Final Exams

Common Final Exams: are comprehensive assessments given at the end of a course that are the same for all students enrolled in that course across the district. The exams have been collaboratively developed by site-based teachers and district level instructional leads to ensure consistency in content, rigor, and grading expectations across all PVSchools high schools. Common final exams are aligned to course and state standards and are

designed to measure students' mastery of the essential knowledge and skills taught throughout the semester or year. These assessments may carry a significant weight in the student's final grade.

Gifted Testing

Gifted Testing: Parents/guardians are encouraged to reference the PVSchools [gifted webpage](#) for additional information.

Athletic Participation

PVSchools is committed to providing a safe and positive athletic experience for all students. Before participation in athletics can occur, students and parents/guardians must complete all required forms through Register My Athlete (RMA), including proof of an annual physical examination. The RMA link can be found on the [district athletic website](#).

Middle and high school athletes and their parents/guardians must also view the hazing prevention and informed-consent videos prior to participation. These required videos can be accessed on the Participate in Athletics - Step 2.

As part of the High School Student Athlete Drug Prevention Program, high school athletes may be selected at random for drug testing, including testing for steroids. Additional information about the program and related procedures is available in the Family-Athlete Handbook on the district athletics website.

Any student may participate in any intramural and interscholastic athletic team or sport designated as being for "males", "men", or "boys" or designated as "coed" or "mixed." Athletic teams or sports designated for "females", "women", or "girls" may not be open to students of the male sex. ([A.R.S. 15-120.02](#), Governing Board policy [JJIA](#))

Bullying, Harassment, Intimidation, Hazing and Threats of Harm (Governing Board policies [JICK](#) and [JICFA](#))

PVSchools is committed to providing all students and staff with a safe school environment in which all members of the school community are treated with respect. Accordingly, students have the right to be free from any form of bullying, harassment, intimidation, hazing, or threat of harm. Students have the right and responsibility to report bullying, harassment, intimidation, hazing, or threat experiences and to have that report processed by a knowledgeable staff member. Students found to be involved in these activities are subject to disciplinary consequences that may include warning, censure, suspension, or expulsion from school, depending on the severity of the incidents and/or frequency of offenses. Counseling, mediation, community service, and other programs where the student takes responsibility for the action may be used as alternative consequences.

Bullying, harassment, or intimidation is conduct that interferes with or limits the ability of an individual to participate in or benefit from the district's programs or activities. The conduct includes, but is not limited to, oral, written, graphic, electronic, or physical forms of bullying, harassment, or intimidation.

Bullying is repeated acts, over time, that involve a real or perceived imbalance of power. Bullying is also any behavior that subjects a student to insults, taunts, or challenges that are likely to intimidate or provoke a violent or disorderly response from a student being treated in this manner. Bullying also includes "cyberbullying", which refers to the repeated use of digital technologies, such as the internet, social media, or other communication platforms, to harass, intimidate, or harm individuals.

Harassment is anonymously or knowingly communicating in a manner that harasses. Harassment categories include, but are not limited to, gender, race, religion, handicapping conditions, or sexual orientation. Harassment or discrimination against individuals who are immigrants, who speak another language or speak with a foreign accent, is also a violation of this policy. Sexual harassment is unwelcomed conduct of a sexual nature.

Intimidation is indicating, by word or conduct, the intent to cause physical injury or serious damage to a person or their property.

Threats include any form of verbal or written statements or any other behavior that suggests that a person may do harm to another person or property. Students who threaten persons or property may be referred for expulsion or long-term suspension unless the responsible administrator and parent/guardian agree that the student will participate in programs such as mediation, community service, restitution, alternative education, or other programs in which the student takes responsibility for the consequences of the threat.

Threats against the life or health of another person are serious offenses and are subject to immediate removal from the school environment and investigation into the potential seriousness of the threat. Students who threaten the life of another student or adult may be subject to expulsion from school.

If you are being bullied, harassed, intimidated, or threatened: Make your feelings clear. If you feel safe doing so, tell the person to stop. A bully may think you support the bullying, harassing, or intimidating if you do not speak up. If you do not feel safe talking to the other person yourself, tell a trusted adult like your parent/guardian, teacher, principal, or the school nurse. If the bullying, harassing, or intimidating continues after telling them to stop, again report the activity to the teacher, counselor, principal or other adult. You can do this verbally or by completing a Harassing, Intimidating or Bullying Victim Rights Report Form [Victim Rights Report Form](#) at the school or by filing a complaint electronically through [AnonymousTips.com](#).

If you see or are aware of someone being bullied, harassed, intimidated, or threatened, never join in the abusive behaviors. Resist any peer pressure to take part in abusive behavior. Help the person being bullied get out of the situation safely, ask if it has happened before, and encourage them to report the harassment to the teacher, counselor, principal, or other adult. Services are available at school sites to support students involved in instances of unkind behavior.

Hazing is defined as any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:

- The act was committed in connection with an initiation into an affiliation with, or the maintenance of, membership in any organization that is affiliated with the school;
- The act contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm or personal degradation.

Organizations that violate the hazing policy may forfeit their right to conduct operations on the campus.

Additional information on Bullying, Harassment, Intimidation, Threats, and Hazing can be found in Section 4: Definitions of Offenses.

Students and others may report hazing to any professional staff member. Staff members will report the incident to the school administrator or next higher level administrator in writing, with such details as may have been provided. The report shall be made to the administrator or next higher level administrator not later than the next school day following the day the staff member receives the report/complaint. The staff member shall preserve the confidentiality of those reporting, disclosing the incident only or as otherwise required by law. At minimum the report will specify names, places, and times to permit an investigation to be carried out. The report/complaint will be investigated following these procedures:

- A. An investigation of the reported incident or activity shall be made within ten (10) school days when school is in session or within fifteen (15) days during which the school offices are open for business when school is not in session. Extension of the deadline may only be by necessity as determined by the Superintendent or designee.
- B. The investigator shall meet with the person who reported the incident at or before the end of the time period and shall discuss the conclusions and actions to be taken as a result of the investigation. Confidentiality of records and student information shall be observed in the process of making such a report.
- C. The investigator shall prepare a written report of the findings and a copy of the report shall be provided to the Superintendent or designee.

Any staff member who is directly involved in, knowingly permits, authorizes or condones any form of harassment, bullying, hazing or threats of harm is subject to disciplinary action by the administration or Governing Board, and may be reported to law enforcement.

Closed Campus

All school campuses are “closed campuses”, including lunchtime. Students who need to leave campus prior to the end of their scheduled day must have parent/guardian permission through the school office.

Custody

In cases where custody or visitation affects the school, the school shall follow the most recent court order on file with the school. It is the responsibility of the custodial parent/guardian, or parents/guardians having joint custody, to provide the

school with the most recent court order. Restraining orders, parental rights, court orders, and injunctions can only be modified or rescinded by a court. It is recommended that custody agreements approved by a court outside of Arizona be registered with the local court system.

Digital Citizenship and Student Technology Use

The use of the services shall be in support of education, research, and the educational goals of the district.

The following guidelines and policies apply to:

- Students who use computers or devices belonging to Paradise Valley Unified School District.
- Students who bring personal electronic devices including but not limited to: cell phones, smart watches, earbuds, smart and AI glasses, other wearable technology, tablets, computers, and other personal devices, to Paradise Valley Unified School District schools and events.
- Students who access network resources available through the Paradise Valley Unified School District.

Network access, including the internet, is available to students for educational purposes. Official district student accounts, complete with internet services, are provided upon enrollment. Official student accounts utilize district vetted/approved extensions, web apps, portals, and the Google Suites applications, which includes, but are not limited to: web browsers, email, Google Documents, YouTube, and Google Chat.

PVSchools takes a layered approach to providing student permissions within the Google Suite, ensuring appropriate access as students progress through grade levels. All students (K-12) have access to Google Drive for storing and managing their work. Beginning in 3rd grade, students gain access to internal email and YouTube with "strict restricted" filtering in place. In high school (9th-12th grade), students are granted additional privileges, including both internal and external email, as well as Google Chat for communication. To maintain a safe and structured online environment, only teachers and staff can create Google Meet or virtual meeting rooms. Parents and guardians who have questions about their child's specific access and tools are encouraged to contact their school's administration for further details.

Artificial Intelligence (AI) and digital citizenship intersect in shaping responsible and ethical online behavior. As AI becomes more integrated into daily life, students must critically evaluate information, safeguard privacy, and use technology ethically. Use of AI programs must be approved by the district or school administration. All AI use will be monitored by teachers and/or administrators and should align with all district guidelines and policies. Submitting work that is wholly or partially produced by AI may be interpreted as plagiarism or cheating.

The district has taken technical and organizational precautions to restrict access to controversial materials; however, on a shared network it is impossible to control all controversial materials. Students are expected to exercise responsible judgment when using district technology and networks. District administration believes the valuable information and interaction available on our network and the internet far outweigh the possibility that users may experience and/or create material inconsistent with the educational goals of the district.

The use of PVSchools computer, telecommunication, and network resources is a privilege, not a right, and may be restricted or revoked at any time. Violations of this privilege may result in disciplinary action under the guidelines and through the authority of the Governing Board and its policies.

Parents/Guardians may restrict or prohibit their student(s) from the use of certain types of technology and the internet by notifying school administration in accordance with state statute [15-1046](#). Students placed in a restricted user group will have access to adopted curriculum sites only, and requests for additional apps and services based on individual student needs or requests are unable to be honored.

Guidelines for Acceptable Use:

- Only devices (computers, phones, drivers, etc.) approved by district administration may be connected to the district network.
- District purchased computers, telecommunications, and network resources are to be used for educational purposes only.

- Students shall not purposely access, create, submit, publish, display, share or retrieve any content that is defamatory, inaccurate, abusive, obscene, profane, threatening, sexually oriented, racially offensive or illegal material.
- Students shall abide by all copyright, trademark, regulations, and intellectual property laws.
- Students shall not reveal personally identifiable information (PII) data unless authorized to do so by designated school authorities.
- Students shall not reveal their personal logins/passwords, allow others to work using their login/passwords, or attempt to discover the logins/passwords of others.
- Students shall not use the network in any way that would disrupt the use of the network by others.
- Students shall not attempt to harm hardware, software or data, nor interfere with the security of any computer, telecommunication or network resource.
- Students shall regularly read and respond to communication received via district-provided email accounts according to the timeline expectations established by their school authorities.

Per [ARS 15-120.05](#), PVUSD limits student access and use of personal wireless communication devices during the school day, including meals, passing periods and recess. Students are allowed access to their cell phone if any of the following applies:

- For educational purposes, as directed by the student's teacher;
- During an emergency; or
- The student needs access to their wireless device because of a medical condition.

PVSchools defines wireless communication devices to include, but not be limited to, cell phones, smart watches, earbuds, smart and AI glasses, other wearable technology, and other personal devices that are connected to a cell phone.

Additionally, the law restricts student access to social media platforms during the school day including meals, passing periods and recess. Teachers or school administration may give students access to social media platforms to the extent necessary for educational purposes.

While the district limits the use of personal cell phones as a standard practice during the school day, individual school sites will develop and implement specific practices and procedures. These campus-level processes will take into consideration the unique needs and developmental stages of their student populations and may vary by grade level or program. We believe in this approach for district-wide compliance with state law and the flexibility necessary to create the most effective learning environment at each of our schools.

When cell phone access has been approved by a student's teacher or school administration for educational purposes, parents/guardians and students should be aware that content that may otherwise have been blocked by PVSchools' filtering systems may be accessed through cell phones that are connected to the internet through a cellular data plan and that students and parents/guardians assume the risks of such use.

School rules may prohibit additional items such as smart watches, smart and AI glasses, wearable technology, audio music devices, earbuds, electronic games, laser pointers or any other electronic devices. The school is not responsible when these items are lost or stolen.

Student Data, Privacy, Safety and Artificial Intelligence (AI)

AI is increasingly integrated into digital tools and platforms used for learning. PVSchools is committed to protecting student data, privacy, and safety in all instructional and digital environments, including the use of AI. The district complies with applicable federal and state privacy laws and maintains safeguards to protect student information.

AI tools used for instructional purposes must be approved by the district or school administration and aligned with district guidelines. Personally identifiable information student data may not be entered into AI systems unless authorized by the district and required for instructional purposes.

Academic Integrity and Artificial Intelligence (AI)

PVSchools' approach to academic integrity and AI use is informed by the district's Student AI Use Guidelines and reflects our commitment to ethical learning, digital literacy, while preparing students to learn and work responsibly in an evolving technological landscape. AI tools are increasingly accessible and may support learning when explicitly permitted by the teacher.

AI-generated content refers to words, sentences, paragraphs, images, code, or other material produced by an AI tool that a student did not independently create. When AI use is permitted, students remain responsible for all final ideas, writing, reasoning, and conclusions submitted. Students are expected to use technology, including AI, ethically and responsibly. This includes critically evaluating AI-generated information, safeguarding personal privacy, and following teacher instructions regarding appropriate AI use.

AI detection tools are not used as the sole or primary basis for determining academic misconduct. When used, they serve only as one data point among multiple sources of information, which may include a review of student work and revision history, comparison to prior work, teacher observations, and a student's explanation of their process. Final determinations are based on professional judgment, evidence, and due process.

The district regularly reviews instructional technologies and digital practices to support learning while prioritizing student privacy, safety, and well-being.

Prohibited AI-Generated Content

Students shall not engage in the following, as violations may result in disciplinary consequences under this policy and, in cases involving deepfakes, non-consensual intimate imagery, sexual content depicting minors, threats, or harassment, may be reported to law enforcement under applicable federal and Arizona law.

1. Create, share, request, or distribute AI-generated images, video, audio, or text that depicts or imitates a real person, including classmates, staff, or community members, without that person's verifiable consent. This includes deepfake images, synthetic voices, impersonation accounts, and fabricated statements, emails, or messages attributed to real people.
2. Create, request, knowingly possess, share, or distribute AI-generated sexual or sexually explicit content depicting any person, whether real or entirely AI-generated. This includes generating, editing, "nudifying," face-swapping, or voice-cloning images, video, or audio to depict a person in a sexual, nude, or sexually suggestive context. Students who receive such content unsolicited must promptly report it to a trusted adult and must not forward, save, or share it. When the depicted person is or appears to be a minor, such content is treated as child sexual abuse material (CSAM), is subject to mandatory reporting under federal and Arizona law, and will be referred to law enforcement in every instance.
3. Use AI to generate, amplify, or distribute content intended to harass, threaten, defame, intimidate, or humiliate another person — or content that has the foreseeable effect of doing so — including content targeting any person or group on the basis of race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or other protected class.

Educational exception. AI-generated content may be analyzed, discussed, or produced in classroom contexts for clearly educational purposes (e.g., media literacy lessons or supervised student projects) when the use is directed or approved by a teacher and does not depict identifiable real people in a damaging way.

Digital Etiquette and Digital Privacy

Teachers, staff, and students have a reasonable expectation of privacy. Students and visitors are not to use personal electronic devices or computers belonging to PVUSD for the purpose of surreptitiously taking, sending, recording or transmitting photos, personally identifiable information (PII), conversations, or videos of others at school, on the bus, or at school-related activities/events.

When the use of digital devices and social media during the school day is approved by a teacher or school administration for educational purposes, visitors and students must always protect the privacy rights of others.

The following guidelines should be followed when photographing, recording video, and/or posting content to social media involving any PVSchools student or staff member:

- Obtain permission and consent before photographing or recording others;
- Frame and/or crop your photo/video to exclude unintended individuals; take photos or videos from behind so that faces are not visible or blur/block out faces when needed; both in-person and in virtual settings;
- Never share full names, personal details, specific locations, or other identifiable information. Do not tag students or staff without their prior consent.

Parents/Guardians are encouraged to respect the privacy rights of all students when photographing, recording, or sharing images and videos from school events or activities. While families may choose to share images of their own child, other families may not wish for their child's image or information to be posted publicly.

In some circumstances, sharing a student's photograph, video, or identifying information may create safety concerns, including for students protected by court orders or other confidentiality protections.

PVSchools reserves the right to monitor the use of district computers, telecommunications and network resources to ensure safe, appropriate, and educationally focused use. Electronic communications, including email, Google Chat, internet activity, and on-screen content accessed through district systems, are not private and may be reviewed by authorized school personnel.

The district may utilize instructional technology tools, including classroom screen-viewing or monitoring software, during instructional minutes to support teaching, learning, and classroom management. These tools are not used for continuous or active surveillance; however, student device activity may be monitored or reviewed at any time when necessary to maintain a safe and effective learning environment.

Should it become necessary for safety, security, instructional, or system management purposes, files or content stored on district systems may be accessed or removed by the district.

PVSchools is not responsible for any service interruptions, changes or consequences resulting from system use, even if these arise from circumstances under the control of the district. PVSchools may make rules, as needed, for the operation of the system.

Drug, Alcohol, and Nicotine Prevention Programs

The Paradise Valley Unified School District prevention program takes a comprehensive approach to prevention. With the community and the guidance of the Governing Board, policies, programs and curriculum are in place to battle substance abuse. Schools may partner with outside organizations to support community efforts or individual needs.

PVSchools encourages parents/guardians to monitor their students. Schools have a limited supply of home drug test kits that can be provided to concerned parents. Please contact your school's administration for more information.

Athletes will be selected on a random basis to submit to testing for drug use, including steroids, as a part of the High School Student Athlete Drug Prevention Program. More information on this program and the procedures that accompany it are located in the Family-Athlete Handbook located on the [district athletic website](#).

The discipline policy regarding possession, use, and sale of drugs and alcohol is strictly applied. Students who provide

drugs and/or alcohol in the schools are recommended for expulsion on the first offense. Students who are found in possession or under the influence of drugs and/or alcohol on a first offense may be suspended for nine days with an option for a reduction of suspension if the student receives counseling. A second offense of use or possession of drugs and/or alcohol within a calendar year may result in a recommendation for expulsion of the student.

Resources for Intervention

Community info and referral	(877) 211-8661
Phoenix PD non-emergency	(602) 262-6151
Scottsdale PD non-emergency	(480) 312-5000

Extracurricular Eligibility

Students in grades 7-12 must pass all enrolled classes to participate in athletics and certain extracurricular activities. Eligibility is determined on quarterly (1st and 3rd) and semester (1st and 2nd) grading periods.

High school students who lose eligibility at the quarter or semester may have eligibility reviewed every three weeks to determine whether it can be reestablished. During the period of ineligibility, students may be allowed to practice at the discretion of the coach and/or site administration, however, students may not participate in competitions or performances.

Activities that are part of a credit-bearing class are not subject to these eligibility requirements.

Students must attend school a minimum of 50% of the school day to participate in practice, games, or the extracurricular activity. Exceptions may be considered for prearranged appointments or circumstances outside the control of the student or parent/guardian, and families are encouraged to communicate with the coach or school administration regarding eligibility to participate that day. PVSchools will follow all applicable Arizona Interscholastic Association guidelines.

Students serving an out-of-school suspension, or placed on Alternative Home Placement, are ineligible to participate in extra-curricular activities during the period of suspension. Eligibility reinstatement begins the day the student returns to school from the suspension. The principal determines eligibility or participation when a student is serving an in-school suspension.

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

Student Records

FERPA gives a parent/guardian the right to inspect, review and seek correction for their child's educational records. Copies of this policy are on file in each school office and at the District Administrative Center. If you wish to review your child's record, you may ask the school principal to set up a convenient time for such a review. If your child is enrolled in a special education program, contact the Director of Special Education to arrange the review. If, after reviewing the records, you feel the information on your child's records is inaccurate, misleading or otherwise in violation of the privacy rights of your child, you may request the deletion or modification of the records or enter into the records your own statements of clarification or explanation.

Upon reaching the age of 18, a student has all the legal rights and responsibilities previously given to a parent or legal guardian. Parents/Guardians who claim a student 18 years or older as a dependent may still have access to records.

Student records may be released to authorized district personnel or another school that the student wishes to attend. Student records will be released to others only with the signed and dated request of the person legally responsible for the student.

Notice of Directory Information to Parent/Guardian

The *Family Educational Rights and Privacy Act* (FERPA) requires that the Paradise Unified School District, with certain

exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, PVSchools may disclose appropriately designated "directory information" without written consent, unless you have advised the school district to the contrary in accordance with PVSchools procedures. The primary purpose of directory information is to allow the school district to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's/guardian's prior written consent. The Governing Board permits the release of student directory information to persons or organizations who inform parents and guardians/students of opportunities. If the parent/guardian of a student, or an eligible student, does not wish their student directory information to be released, the parent/guardian or eligible student are highly encouraged to submit a written request to the school principal within the two weeks after enrolling in PVSchools, however, parents may ask that their student directory information not be released at anytime.

Additionally, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents/guardians have advised the LEA that they do not want their student's information disclosed without their prior written consent.

Unless requested not to do so, PVSchools will release student information to:

- Military Recruiters
- Colleges and Universities or Drop-out Recovery Services
- All other requests from organizations are submitted for review to the Communications Department at publicrecords@pvschools.net.

If you do not want PVSchools to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must acknowledge so on the Release, Consent, and Acknowledgement form as a part of your student's initial enrollment and annually, by September 10th, with your annual update to the school. Should you request a subsequent change during the school year, submit an updated [Release, Consent, and Acknowledgement form English or Spanish](#) to the school registrar. PVSchools has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Email address
- Current PVSchools school and grade level

Parents/Guardians are encouraged to contact their school with any questions or concerns about FERPA. Parents/Guardians also have the right to file a complaint with the U.S. Department of Education concerning alleged failures by PVSchools to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

Family Resources

Most schools have Social Workers, Tiered Support Specialists, School Psychologists, or Counselors available on site. Additionally, PVUSD provides a list of suggested family resources on our website: [Family Resources](#). You may contact your child's school for additional information and resources.

Field Trips and On-Site Events

Participation in field trips and certain on-campus events necessitates the consent of parents/guardians. To ensure the safety and well-being of students, a signed permission slip must be submitted by the designated deadline. Students who fail to provide the required permission may regrettably be excluded from the event, highlighting the importance of timely communication between schools and parents/guardians for a seamless and enjoyable educational experience.

Food Services

Elementary, middle, and high schools are on the National School Lunch and Breakfast Programs. Applications for free or reduced-price meals are available and distributed to all students at the beginning of the school year or can be accessed online at www.ezmealapp.com. Meal accounts or cash may be used daily to purchase breakfasts and lunches. Money can be loaded onto student meal accounts with cash or a check at the school cafeteria. Credit and debit card payments can be taken online through www.EZSchoolPay.com; there is a \$2 service fee for online transactions. Account monitoring through www.EZSchoolPay.com is free. Negative balances on student meal accounts will be communicated to households by letter, email, and/or phone.

A la Carte Items. Middle and high school lunchrooms offer various *a la carte* items. All items sold comply with [USDA Smart Snack Guidelines](#)

Food Delivery is not allowed without prior approval by the school's administration.

Wellness Policy. The district has a wellness policy in place and follows USDA guidelines. For more information visit [Nutrition and Wellness](#) on the district website.

All food served and distributed on campus during the defined school day must comply with the Arizona Healthy Schools Act ([ARS 15.242.01](#)).

Under this law, schools participating in federally funded meal programs, including the National School Lunch Program, may not serve, sell, or distribute certain ultraprocessed food during the school day. Prohibited ingredients include potassium bromate, propylparaben, titanium dioxide, brominated vegetable oil, yellow dye 5 or 6, blue dye 1 or 2, green dye 3, and red dye 3 or 40.

Food in Classrooms

The Maricopa County Department of Environmental Services requires that food brought into the classroom for snacks and parties come from a commercial source. Items should be individually wrapped to avoid bare hand contact with the food. If the items are not individually wrapped, and an adult wearing disposable gloves must serve the food: [USDA Smart Snack Guidelines](#)

Parents bringing food items into the classroom must comply with [ARS 15-242.01](#), the Arizona Healthy Schools Act, defined further under the Wellness Policy.

Parents/Guardians should notify the classroom teacher, school nurse, and/or school administration before bringing any food items into the classroom to ensure the health and safety of any student with a health condition or food allergy. Additional information can be found in the Health Section of this Handbook.

For these reasons, students are not permitted to sell food items for personal gain.

Gender Diverse Identities

When working with students of gender diverse identities and expressions, PVSchools follows Title IX language which speaks to individual student rights. Please contact your school administrator for specific information.

Governing Board Policy

PVSchools encourages all parents/guardians to familiarize themselves with our [Governing Board Policies](#).

Adherence to Board Policies is mandatory for all community members. Failure to comply may result in exclusion from school events or being trespassed from PVSchools property and/or campuses.

Graduation Credit Requirements (High School)

4.0	English
3.0	Social Studies
3.0	Science
4.0	Math
1.0	0.5 P.E. and 0.5 Life Concepts
1.0	Fine Arts or Career and Technical Education
6.0	Electives (7 at PVHS)
22	TOTAL credits (23 at PVHS)

Note: Some district high schools may have additional requirements. Please check the high school catalog for information.

[Course Catalogs](#)

Note: Sweetwater Community School does not offer Life Concepts, students will take a full 1.0 PE credit to meet this graduation requirement.

Record Keeping Guidelines

Online Courses Taken Out-of-District

PVSchools accepts and assigns high school credits earned through accredited online providers other than PVOnline. Permission to take an online course is needed if taken concurrently. No more than four (4) credits may be earned toward graduation and only one credit in each of the following subjects may be earned in accordance with [Arizona Administrative Code R7-2-302.04](#): English, social studies, math, and science. Exceptions to this require prior approval by the school's administration prior to enrolling.

Dropped High School Course

High school courses that are dropped after 20 days (10 days at PVHS and SWCS) will show as a failing grade (F) on the transcript. Once the course is retaken, the original F will remain on the transcript, but the value and weight towards the GPA will be zero and the new grade will be counted towards the GPA. Students are encouraged to speak with the counselor prior to dropping a course.

Transcripts from Accredited Institutions

1. Students with transcripts from institutions with accreditation will receive credit and letter grades according to those transcripts. A maximum of eight (PVHS nine) graded credits per year may be approved. Any additional courses beyond eight (PVHS nine), will receive credit, and no grades will be recognized. Instead, "CR" will be entered to indicate the granting of credit.
2. Honors credit (weighted grades) will be awarded only for classes that are offered for Honors, Advanced Placement, and IB credit in the Paradise Valley Unified School District.

Transcripts from Non-Accredited Institutions

1. Students transferring credits from a school without accreditation must provide an official transcript and a course catalog from the former school.
2. Students may transfer a maximum of four credits per semester or a maximum of eight (PVHS nine) credits per school year.
3. For the courses that receive credit, no grades will be recognized. Instead, "CR" will be entered to indicate the granting of credit.
4. For courses that show a failing grade, "NC" will be entered to indicate that no credit is granted. These courses will not be used in calculating a student's grade point average.
5. Students transferring credits from a school without accreditation will not be eligible for percentile ranking.
6. The GPA will be based only on the grade points earned in an accredited high school.

Transcripts from Foreign Countries

Lead Counselors at each site will translate foreign transcripts and assign letter grades when sufficient information is available to do so appropriately.

Transcripts from Home Schooling

Home-schooled student transcripts will be evaluated on an individual basis by the building administrator for credit only. No letter grades will be given.

Homework

The Governing Board strongly believes that homework is a valuable learning activity. The purposes of homework are:

- Preparation – provides background for future lessons and units of study
- Practice – reinforces learning to help students master specific skills
- Extension – asks students to apply skills they have already met in a new situation
- Integration – requires students to apply many different skills to a large task, such as reports, projects and creative writing

Assignment of appropriate homework is encouraged. Parents/Guardians should be advised that homework is any work expected to be completed outside of the classroom setting. This may include course work that has been started in the classroom, and is expected to be completed at home. The Governing Board will support teachers holding students accountable for completing all homework assignments. Site administrators and teachers will collaborate to develop programs and consistent practices to encourage and motivate students to complete all homework, and to provide opportunities for students to meet the requirement of completing missing homework for credit.

Communication between teachers and parents/guardians regarding homework is essential. Parents/Guardians need to be advised of what is expected of their children and how they can reinforce the learning potential of the work assigned.

Homework should be seen as an opportunity to make mistakes and learn from those mistakes. As such, every assignment need not be used for evaluation purposes, but every assignment turned in to the teacher should be acknowledged with feedback including, but not limited to, teacher comments, peer feedback and/or self-evaluation.

Hours of Operation

School campuses are open to students prior to the official start of the school day. Each school will communicate the specific opening time to its community. Students are expected to leave campus promptly at the end of the scheduled school day unless they are participating in school-sponsored activities such as clubs, athletics, scheduled meetings, or other activities that are supervised by school staff.

Insurance

Declaration of Insurance Coverage Status

The Paradise Valley Unified School District is neither required nor obligated under any law or customary practice to carry health, dental, life, or personal injury protection (PIP) insurance for its students and therefore does not provide these coverages to its student population, individually or collectively. It is up to the parents/guardians to obtain these coverages for their own child if in the event the child should become injured or ill while at school or elsewhere. The parents/guardians assume responsibility for their child's own medical care and related costs.

An optional school day or 24-hour accident policy is available at school through a private agency. Information on the policy is available from each school office. Information on the policy is provided as a service; the district has no connection with the insurance company. Parents/Guardians may purchase insurance at any time throughout the school year: www.studentinsurance-kk.com.

In an emergency, the school may call paramedics who may decide that an ambulance should be called. These services are paid for by the parent/guardian.

Declaration of Potential Risks

Attending school carries with it some degree of risk whereby the potential for unforeseen accidents to occur always exists, despite all best efforts to prevent them from happening. While attending school, students may be subject to unforeseen conditions and/or circumstances having the potential to cause injury, illness, and even death. By allowing their child to attend school, the parent/guardian, understands and acknowledge the potential risks involved and willfully agree to allow their child to attend school despite the risks while also accepting full responsibility for any injuries and/or illnesses their child should happen to encounter while at school, including all medical care and related costs. In addition, the parent/guardian agrees to accept full responsibility for their child's own personal items that may become lost, stolen, or damaged while at school.

Indemnification and Hold Harmless Agreement

The parent/guardian understands and acknowledges that as a condition of their child attending school, the parent/guardian agrees to indemnify, defend, and hold harmless to the fullest extent permitted by Arizona law, the Paradise Valley Unified School District and its schools, officers, employees, agents, representatives, and volunteers from and against any and all liability claims including injuries, illnesses, and property damages, as well as other claims, losses, and legal costs, of any kind or nature, resulting from or in connection with the Paradise Valley Unified School District.

Interviews by the Department of Child Safety (DCS)

Interviews by Department of Child Safety employees investigating abuse/neglect may be conducted at district schools.

The parent/guardian of a student who is the subject of an investigation, or a sibling of the subject, need not be given notice of such interviews. School officials may be present at the interview only if it is necessary to the investigation.

When police or agency investigators ask to interview a student, school administration will request additional student identification from the officer or agency representative to verify the student in question. Additional student identification could include age, birthdate, address, or legal name.

Interviews by Law Enforcement Officers ([Governing Board Policy JIH](#))

Many Paradise Valley Unified School District schools have a law enforcement officer assigned to the school as a School Resource Officer (SRO). These officers contribute to an orderly, purposeful atmosphere, which promotes the feeling of safety conducive to teaching and learning. Additionally, officers provide thousands of hours of law-related education to students in our district.

School officials may question students regarding matters related to school without limitation. The parent/guardian will be contacted if a student interviewed is then subject to discipline for a serious offense.

A student may decline at any time to be interviewed by the School Resource Officer (SRO) or another peace officer.

If there is no immediate safety concern involving the student population, the following procedures are applied: If a peace officer enters the campus requesting to interview a student attending the school regarding an issue other than upon request of the school or for abuse or abandonment, the school administrator shall be notified. If the officer directs that parents/guardians are not to be contacted because the interview is related to criminal activity of the parent(s)/guardian(s) or will compromise the investigation, the school official shall comply with the request. Unless these circumstances exist, the parent/guardian will be contacted and will be asked if they wish the student to be interviewed. If the parent/guardian consents the parent/guardian will be requested to be present or to authorize the interview in their absence within the school day of the request. Where an attempt was made and the parent/guardian could not be reached or did not consent within the school day of the request, the peace officer will then be requested to contact the parent/guardian and make arrangements to question the student at another time and place.

If there is an immediate safety concern involving the student population, the following procedures are applied: When a peace officer is present on the campus to interview students at the request of school authorities due to concerns for the safety of the student population, parent/guardian contact shall only be made if a student is taken into custody or following the determination that the student may be subject to discipline for a serious offense. The SRO, present at the request of the school for the continued maintenance of safety and order, may interview

students as necessary regarding school related issues as determined by school officials and parents/guardians will be contacted if the student is to be taken into custody or if the student is subject to discipline for a serious offense.

Staff members are to report any suspected crime against a person or property that is a serious offense, involves a deadly weapon or dangerous instrument or that could pose a threat of death or serious injury and any conduct that poses a threat of death or serious physical injury to employees, students or others on school property. All such reports shall be documented and communicated to the Superintendent who shall be responsible for reporting to local law enforcement. Conduct that is considered to be bullying, harassment or intimidation shall be addressed according to Policy [JICK](#) as required in [A.R.S. 15-341\(A\)\(36\)](#).

The district is to notify the parent/guardian of each student who is involved in a suspected crime or any conduct that is described above, subject to the requirements of federal law.

When a peace officer enters a campus providing a warrant or subpoena or expressing an intent to take a student into custody, the office staff shall request the peace officer establish proper identification and complete and sign a form for the signature of an arresting officer or interviewing officer. The school staff shall cooperate with the officer in locating the child within the school. School officials may respond to parental inquiries about the arrest or may, if necessary, explain the relinquishment of custody by the school and the location of the student, if known, upon contact by the parent/guardian.

Move On When Reading

Arizona's Move On When Reading (MOWR) policy encompasses three state laws: [A.R.S §15-701](#), [A.R.S §15-704](#), and [A.R.S §15-211](#) (as amended by [HB2026](#)). The MOWR policies oversee early literacy instruction in Grades K-3 and provide accountability for student reading achievement through requirements for promotion from 3rd grade. The law states that if a student scores below the cut score on the reading portion of the 3rd grade statewide exam, the student will not be promoted to the 4th grade. Each student is unique and there are exemptions provided for the following reasons: English learners with less than 3 years of English language instruction, students in the evaluation process or who already receive reading services for Special Education, or a student who has been diagnosed with a significant reading impairment. Students in K-3rd grade are assessed three times a year and MOWR notifications will be sent to parents/guardians for students who are at risk for reading far below grade level. More information can be found at www.azed.gov/mowr.

Non-Discrimination

No person connected with PVSchools, whether a student, employee or volunteer shall, on the basis of race, color, religion, sex, sexual orientation, gender identity, gender expression, age, national origin, home language, ancestry, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any educational program or activity. Please see Governing Board Policy [AC](#).

Open Enrollment

In accordance with Arizona Revised Statute ([A.R.S. §15-816.01](#)) all school districts must have an Open Enrollment Policy in place to afford students the ability to transfer to a school outside of their attendance boundaries without paying tuition. The Governing Board of a school district determines the guidelines for such policy. Students attending schools on open enrollment may have their transfer revoked for violating Governing Board policies on rules of conduct and/or attendance. Revocation of open enrollment is at the discretion of the principal. Please see Governing Board Policy [JFB](#).

Parent/Guardian Right To Be Actively Involved In Their Child's Education

Per ARS § [15-102](#), and Board Policy [KB](#), parents and guardians have the right to be actively involved in their child's education, including access to important information and materials used in the school setting. This includes, but is not limited to:

- The right to review the school's library collection of available books and resources, to examine and object to any instructional materials they believe may be harmful to their child.

Parents can view a full list of the books and materials available in their child's school library through the Follett Destiny system. Access is available on each school's website by clicking the "Media Center" link. If a parent has

concerns about a specific book, book series, author, or type of content, they may request that a digital note be placed in their child's library account (Follett Destiny). This note will alert the media clerk at checkout and prevent the student from checking out the designated material. This preference will remain in place throughout the student's years in PVSchools unless the parent requests its removal.

Parents are encouraged to reference Board Policy [JJL](#).

- The right to review content used in Human Growth and Development instruction.

Parents may review HGD curriculum by completing a request form available on the district's website, [Human Growth and Development - Paradise Valley Unified School District](#). State law provides a two-week window for review. After reviewing the materials, parents return a signed permission letter indicating whether they approve or decline their child's participation in the instruction.

- To understand the nature and purpose of clubs and organizations offered at their child's school.

Parents are encouraged to contact the school principal to request this information and to discuss any questions or concerns they may have.

For additional Rights of Parents please access the following [Governing Board Policy KB](#).

Pest Control

The district notifies schools 72 hours before using any pesticide or herbicide. Notifications include school office and front door postings.

Promotion/Retention

Students will normally progress from grade to grade. However, when data indicates that retention is in the best interest of a student's academic progress, there needs to be close cooperation and communication between the parents/guardians and appropriate school personnel. Each student considered for retention will be given individual considerations and decisions regarding retention will be made only after careful analysis of all data related to the student's growth and development.

In accordance with state law, teacher(s) make the decision for promotion or retention of students. Decisions for kindergarten through 8th grade students should be based on the following criteria:

1. a student's academic achievement,
2. attendance/discipline records,
3. standardized and alternative assessment results and
4. any other information considered pertinent to the recommendation.

Measures of student achievement are defined as grades and/or standards proficiency levels. A student successfully completes a course/subject if she/he earns a "satisfactory" in grades K-2 and at least a grade of "D" or passing grade in grades 3-8.

The Governing Board shall require that, if a parent or legal guardian of a student chooses not to accept the decision of a teacher that the student be promoted or retained in a grade, the parent or legal guardian may file an official appeal. Only the Paradise Valley Unified School District Governing Board may overturn the decision of the teacher.

Should the board overturn the decision, the teacher is automatically released of all liability for actions done in good faith relating to child's promotion or retention.

Public Concerns/Complaints About Personnel Procedure (Governing Board Regulation [KEB-R](#))

The purpose of this process is to provide an avenue for a complainant to voice concerns regarding an employee's actions in the execution of professional duties and to offer a collaborative approach for resolving the concerns relative to his/her child's educational experience. This process will promote a clear understanding of the concern, a collaborative and

professional approach to resolution and a communication avenue that is respectful. The district maintains the expectation that all parties remain courteous and professional throughout the process, as outlined in both Governing Board Policy and Arizona Revised Statutes.

The Public Concerns/Complaints About Personnel policy addresses two (2) categories of concerns: general concerns and professional conduct concerns. The complainant may seek guidance from the administrator relative to the category of the complainant or concern. The following provides an overview of the steps to be taken within each category.

I. General Concerns

Examples of concerns that fall into the general category include, but are not limited to: homework, class work, student schedule, student eligibility for sports or clubs, academic placement, assessment of student progress, communication, student/teacher relationships, athletics/extracurricular activities and student grades. The intent is to resolve the issue at the lowest level possible, allowing for dialogue between the involved parties and providing the employee with the opportunity to respond.

Step 1. The administrator will strongly encourage the complainant to confer with the staff member involved regarding any concern, and either party may request that the administrator mediate this conference. These conferences should include avenues for resolution of the concern.

Step 2. If the complainant is not satisfied with the outcome of Step 1, complainants may complete the [General Concern Form](#) and submit it to the employee's immediate supervisor/administrator.

Step 3. The immediate supervisor/administrator or designee will schedule a conference with the employee, the administrator or designee, and the complainant within five (5) school days to facilitate a resolution. For concerns related to athletic matters, the conference will be conducted by the athletic director.

Step 4. The immediate supervisor/administrator or designee will facilitate a conference that assures that the parent/guardian concern will be heard and the staff member will be afforded the opportunity to respond. The focus of the conference will be to develop a reasonable resolution to the concern. The supervisor/administrator or designee will write a summary of the proposed resolution on the General Concern Conference Summary Form. All parties will receive a written copy of the General Concern Conference Summary Form within five (5) school days. For concerns regarding athletics, the resolution of the athletic director will be filed directly with the building level principal prior to Step 5.

Step 5. If the complainant is in agreement with the proposed resolution as provided in the General Concern Conference Summary, but it can be demonstrated that the reasonable resolution has not been effective with the appropriate timeline, either party involved in the development of the resolution may request a second meeting to revise or amend the resolution. If the complainant is not in agreement with the proposed resolution after receipt of the General Concern Conference Summary, complainants may complete and file a [General Concern Conference Summary Appeal](#) with the Superintendent. The Superintendent or designee will review the information and determine if a hearing should be held. If a hearing is necessary, a hearing officer will be appointed and the hearing will be scheduled within seven (7) school days of receipt of the appeal. Both parties have a right to non-legal representation. A written decision will be rendered within five (5) school days following the hearing. The decision of the hearing officer will be final and the matter will be considered closed. If a hearing is not necessary, a written decision will be rendered within seven (7) school days of receipt of the appeal. The decision not to hold a hearing will be final and the matter will be considered closed.

II. Professional Conduct Concerns

The Professional Conduct procedure is not intended for the complainant to seek discipline of employees or to evaluate employees, but rather to help the complainant reach resolution regarding concerns to improve their child's classroom experience.

Employees are expected to adhere to Governing Board Policy [GBEA](#), Staff Conduct, which establishes employee conduct as follows: Employees will treat others with dignity and respect and conduct themselves in a courteous and professional manner in all interactions with members of the school community.

If a complainant believes the employee has physically harmed or verbally threatened the emotional well-being of the student, or has violated Governing Board Policy [GBEA](#), the following steps should be taken:

Step 1. The complainant should discuss the concern with a supervisor/administrator. Once the concern has been defined as a Professional Conduct issue, the complainant may elect to file a [Professional Conduct Concern Form](#), or take no further actions regarding the matter.

Step 2. The supervisor/administrator will review the information received and/or the Professional Conduct Concern Form. For any form submitted, the complainant will receive confirmation it was received by the supervisor/administrator.

Step 3. The supervisor/administrator will then determine the next appropriate steps based on the report from the complainant. Subsequent actions become personnel matters and no further communication with the complainant will occur. Any necessary disciplinary actions fall under employment law and policies and, as such, must remain confidential. For certified employees, personnel policy is governed by Arizona Revised Statutes.

Note: Information shared with a supervisor/administrator regarding the conduct of any employee may be shared with that employee for the express purpose of providing an opportunity for employees to rectify any perceived problems. The District has a policy prohibiting retaliation toward anyone by our employees.

PVOnline Education

All PVOnline students must adhere to the policies and procedures applicable to their enrollment status as an online student as written in the district handbook as well as the procedures outlined in the PVOnline Parent/Student Handbook. Review the [PVOnline](#) handbook online.

PVSchools United Parent Council

Paradise Valley United Parent Council (UPC) is a district-wide parent organization that has been active in PVSchools for more than 40 years and operates as an independent, 501(c)(3) nonprofit organization. UPC is composed of parents from schools across the district and offers information and resources to PVSchools' families concerning school district policies, procedures, and initiatives. UPC recognizes that public education is a collaborative process involving students, teachers, administrators, parents/guardians, and the community, and believes families should be informed and engaged partners in that process.

UPC hosts monthly meetings that are open to all PVSchools' parents and guardians. Each meeting includes district updates, committee reports, and a regular Superintendent Q&A session, providing families the opportunity to hear directly from district leadership and ask questions in an open, respectful forum.

UPC organizes parent/guardian participation on district committees and works collaboratively with district leadership to represent family perspectives and promote effective communication between schools and families. As issues arise, UPC partners with schools and district administration to provide support and problem-solving assistance aligned with district goals. UPC also works to support district and school initiatives in areas such as student enrollment, feeder school collaboration, gifted education, language immersion, special education, technology availability and use, curriculum and programs, and district-wide teacher, staff, and volunteer appreciation efforts.

In partnership with PVSchools, UPC offers leadership workshops and family programming focused on parent group governance and nonprofit best practices, educational programs and student supports, and school funding and district initiatives. Programs are recorded and available on UPC's YouTube Channel: www.youtube.com/c/PVUPC.

UPC encourages all parents and guardians to get involved at their school sites and at the district level. To request information or support through UPC, submit interest in participating on a district committee, receive important updates, information, and engagement opportunities for families, or to learn more about becoming a UPC representative for your school, visit www.pvupc.org, e-mail info@pvupc.org, or contact your school's parent group leaders.

Release of Students

Unless there is a restricted court order, signed by a judge, the following individuals have access to their child/student: mother, father, and those adults listed as emergency contacts in the student management system (Infinite Campus).

All others must have a prior written permission, signed by a legal guardian with the name of the adult with whom permission to release has been given. The school may release the child to the designated adult only after their identification has been verified.

School-aged siblings are permitted to sign out a sibling only if the parent/guardian has given prior written permission to do so.

Reporting Child Abuse

By state law, school employees must report suspected cases of child abuse to the Department of Child Safety and local law enforcement agencies.

Individuals required to report suspected abuse are protected by state law from civil or criminal liability. Each school site has a school coordinator for processing suspected cases of child abuse.

School Communication

Infinite Campus

Infinite Campus is a secure information system used by PVSchools. Student data, including but not limited to demographics, census (family relationships), schedule, grades, and attendance, are stored online.

Students and their guardians have access to their student-specific data via a web portal and each user has a unique login. [Access Infinite Campus](#).

The Campus Mobile App is available for both iOS and Android devices.

To download:

- Visit your app store and search for Infinite Campus.
- After downloading and launching either the Campus Student or Campus Parent app, enter the full district name Paradise Valley Unified School District and then select Arizona from the drop down menu to access our district's data.
- Enter your username and password to log in to the system.

Parents/Guardians should access [PVAssist](#) for additional help and support using Infinite Campus.

Interpretation Services

The district provides interpretation services so all parents/guardians can participate meaningfully in meetings and conferences regarding their child's education. For information regarding these services contact your student's school office.

ParentSquare

PVSchools uses ParentSquare as a primary platform for school communication, along with other district-approved communications options, including email, Google Chat, and Infinite Campus. With ParentSquare, families receive messages through email, app, voice, or text, helping everyone stay informed and involved based on a parent or guardian's notification preferences.

An account is automatically created for each parent or guardian using the contact information in Infinite Campus. Parents and guardians are encouraged to activate their account and download the free mobile app to choose how and when they'd like to receive messages. Activation is not required to receive important messages from the district and your child's school. To activate your account, register using the email you provided to the school at www.ParentSquare.com.

High school students will have access to StudentSquare, the ParentSquare experience made available to high school students. This allows for communication between students and staff in clubs, athletics teams, school and class groups, and more. Add your student's mobile phone number to their contact information in Infinite Campus. This will allow your child to receive notifications and important information, including emergency notifications, in their email and on their phone when and where appropriate.

SchoolLinks

SchoolLinks is a comprehensive college and career readiness platform designed to support the unique needs of Arizona school districts. In grades 7–12, SchoolLinks tracks students' academic progress, career exploration

activities, and postsecondary planning in real time, allowing educators and families to monitor progress and support informed decision-making.

In PVSchools, SchoolLinks serves as our district's College and Career Readiness platform, supporting Arizona's Educational Career Action Plan (ECAP) for students in grades 9–12 and our early ECAP (eECAP) framework for students in grades 7–8. Through SchoolLinks, students complete career interest inventories, explore postsecondary pathways, and develop academic plans that align with their goals.

Middle school students begin planning through two-year academic plans (grades 7–8) as part of the eECAP process, helping them explore interests and begin thinking about future pathways. In high school, students develop and update their four-year academic plans (grades 9–12) to ensure alignment with graduation requirements, endorsements, and postsecondary goals.

The platform also helps schools guide students through Arizona graduation requirements, track endorsements, and monitor progress through the Course Planner, ensuring alignment with Arizona's College and Career Readiness Indicator (CCRI) requirements.

SchoolLinks also provides parent/guardian access, allowing families to actively participate in the planning process. Guardians can view their student's two-year and four-year academic plans, monitor graduation progress, explore college and career interests, and participate in the course registration process.

[Instructions for SchoolLinks guardian Portal](#)

[Instructions for SchoolLinks guardian Portal in Spanish](#)

School and Student Property

Student Chromebooks, PVSchools Google Accounts, desks, school textbooks, library books, and lockers are the property of the school district and remain, at all times, under the control of the district. However, students are expected to assume full responsibility for the security and safekeeping of their lockers, desks, books and other property and equipment. Inspections of lockers and desks may be conducted by school authorities at any time without a search warrant or student consent.

Personal items that are not considered necessary for the student's educational experience should be left at home, as the school cannot assume responsibility for these items.

The use or possession of electronic devices that may interfere with the orderly operation of the school may be prohibited during the school day. Examples include but are not limited to cell phones, smart watches, smart and AI glasses, wearable technology, audio music devices, earbuds, electronic games, laser pointers or any other electronic devices. Questions and concerns should be directed to the school's administration.

The use of school property after hours for skateboarding, scooters, rollerblading, bicycling, e-bikes, electric scooters, or any other unsanctioned activity is prohibited. See "Trespassing" in the disciplinary section.

School Council

School councils (formerly called site councils) were enacted in 1994 by the Arizona legislature to "ensure that individuals who are affected by the outcome of a decision at the school site share in the decision making process" ([ARS 15-351\(A\)](#)).

School council members work together to provide input regarding decisions that are implemented and effective for the site. These decisions focus on helping students and the organization as a whole.

In order to help school councils work effectively and ensure that all voices are heard, the district provides training in team building, reaching consensus and establishing meaningful and authentic issues. Reaching consensus means that all members of the council give general agreement or approval on an issue. If consensus cannot be reached, the principal is responsible for making the final decision.

Parents/Guardians are encouraged to contact their school for more information on their site's school council meeting dates, agendas, members, and minutes.

School Emergency Response Planning

Each school in the Paradise Valley Unified School District has an emergency plan to respond to unforeseen events. The plans include responses to a variety of scenarios including lockdown and evacuation procedures. In addition, each plan is updated annually by the school emergency response team and followed up with training for staff members. The general content of school emergency plans are available for review upon request to the school administration. This review does not include specific protocols and procedures included in emergency plans.

The following information is requested of all parents/guardians and students to enhance communication in the event of an emergency or crisis situation: home, work, and parent/guardian/student cell phone numbers, as well as home and work (when permissible) email addresses. Parents/Guardians are required to update their contact information in Infinite Campus annually (Annual Update), or when changes occur by visiting [Infinite Campus](#).

In accordance with Arizona Revised Statutes (ARS), 15-341 (A) (31), PVSchools' emergency response plans have been developed by school and district teams to ensure that all schools meet emergency response preparedness guidelines established by the Arizona Department of Education, and the Arizona Division of Emergency Management.

For more information, please visit the [School Safety webpage](#).

Scooters, Skateboards, and E-Bikes

In order to protect the safety and well-being of students, faculty and others, students are not permitted to use scooters, skateboards, roller blades/shoes, hoverboards, or similar devices on school campuses.

Electric bikes are regulated by Phoenix city codes 36-502, 36-503, 36-514, 36-510, and 36-512. Electric scooters are regulated by Phoenix city codes 36-304, 36-305, 36-307, and 36-308. These codes specify that no one under the age of 16 may operate an e-bike or electric scooter. As it is against city code for individuals under 16 to operate e-bikes and electric scooters, students under the age of 16 are not permitted to ride them to school. Beyond the legal implications, our primary concern is the health, safety, and well-being of all our students.

Search and Seizure

To help maintain a safe school environment, school officials may search students or non-students for contraband when there is reasonable suspicion that prohibited or illegal items are present. Refusal to comply with a lawful search request may result in disciplinary consequences and may be considered in the school's determination regarding possession of suspected contraband.

Automobiles on campus may be searched by a site administrator with student consent when there is reasonable suspicion that the vehicle contains prohibited or unauthorized items, or when such items are visible to school officials.

Special Education

Federal and state law requires school districts, charter schools and other public education agencies to provide a free, appropriate public education to eligible children with disabilities. This free, appropriate public education refers to special education and related services described in an Individualized Education Program (IEP) and provided to the child in the least restrictive environment. PVUSD provides a continuum of special education services for each student in the least restrictive environment. Each level of service is available for consideration by the Individual Education Plan team for all eligible students.

Children with disabilities, and their parents/guardians, are guaranteed certain educational rights, known as procedural safeguards, from birth to age 22. The law and its implementing regulations also provide methods to help you assure that your input is considered.

If you think your child is having difficulty in school, you can partner with your child's teacher to determine appropriate skill-based instruction/interventions to supplement your child's experience in the general education classroom. With your help, your child is more likely to make progress toward his or her learning goals. The goal of intervention is to provide appropriate, targeted strategies and interventions to improve the student's rate of learning. This process usually involves general education staff as the primary source of the intervention and uses some system of progress monitoring. If

interventions are not successful, you may request to participate in a meeting with your student's teacher, building administrator, and Student Teacher Assistance Team coordinator if you are concerned with your student's progress.

Despite the best efforts of schools to remedy students' deficiencies through pre-referral interventions, some students may not be able to attain the skills needed to make adequate progress in the general curriculum. If a disability is suspected as the underlying reason for this, a student may be referred for a full and individual evaluation.

If special education disabilities are suspected, we are required to evaluate your child to identify and document whether your child has a disability that affects his or her learning and, if so, to determine what special education and related services are required, if any. The evaluation will be done only after a team has explained what they plan to do during the evaluation, you have received a prior written notice, and you have provided written informed consent. The team will use tests and procedures selected specifically for your child. The evaluation will not include basic tests or procedures used routinely for all students within a class, grade or school.

This evaluation will be conducted according to federal and state requirements and will include information you provide. Following the evaluation, we will provide you the complete results within 60 calendar days of your written informed consent.

If your child is found to be eligible for special education services, we request that you serve as part of a team to help us develop an Individualized Education Plan and identify the special education and related services your child needs. You may ask others to be present at the IEP meeting if you wish.

Preschool Child Find

PVSchools offers free developmental preschool screenings for children who are between the ages of 2 years and 9 months old and who turn 5 on or after September 1st. Your child will be screened in the following areas: hearing/vision, communication, motor skills, sensory development, adaptive/self help skills, cognition, and social-emotional development. If you have concerns about your preschooler's development, please call to schedule a screening appointment at 602-449-5100. If found eligible for services through a screening and evaluation, the district will offer specially designed instruction at no cost to the parent/guardian. **For children from birth to 2 years and 9 months old, please contact AzEIP (Arizona Early Intervention Program) at 602-532-9960 to discuss developmental concerns and request an evaluation.**

Parent/Guardian Rights Regarding Records

Student Education Records. Parents/Guardians have the right to inspect and review all educational records, and all other rights guaranteed by the Family Educational Rights and Privacy Act.

Destruction of Education Records. The district destroys all psychological and special education records on students five years after those students have been removed from special education, have been withdrawn from the district or have graduated.

Behavior Management and Discipline of Students with Disabilities

Positive behavior intervention plans and procedures will be followed for students with special needs who exhibit behaviors that interfere with learning or present safety concerns to themselves or others. Administration, staff, parents/guardians, and students will be engaged in the development of these plans that will include evidence-based practices. The focus will be to provide a range of interventions to meet individual students' needs, to ensure safety, to maintain a positive school climate and to promote prompt communication with parents/guardians.

If you do not understand special education services and what those services may offer your child, you should speak with the child's teacher, school psychologist or school administrator where your child receives educational services, or the director of special education at 602-449-2000.

For more information regarding special education, including information about procedural safeguards, please visit the [PVSchools Special Education website](#).

The Exceptional Student Services Division of the Arizona Department of Education is also available to assist you at 602-364-4000.

Structured English Immersion

PV Schools provides Structured English Immersion services for qualified students at all schools. A student's English proficiency level is measured using the Arizona English Language Learner Assessment (AZELLA). If the results of the assessment indicate that the student is not proficient in English, then he or she qualifies for English language development instruction.

Students who later test proficient and are exited from the program will continue to be monitored for two (2) years to determine whether they are performing satisfactorily in achieving the Arizona academic standards in reading, writing, and mathematics skills and mastery of academic content areas, including science and social studies.

For more information, please contact your school principal or the Federal Programs Department at (602) 449-2116.

Student Automobile Use

All students who drive to school shall be required to park in the areas designated for their parking, insofar as these are available and adequate.

All district traditional high schools will assess a parking permit fee of \$100, based on availability. This fee is prorated by quarter and non-refundable. Families experiencing financial hardship are encouraged to talk with their school's administration. Student parking permits may be revoked for parking or driving violations. The revocation of a student parking permit due to parking or driving violations is determined by the school administration. The parking registration form for all traditional high schools is available at [High School Parking Registration Form](#).

Automobiles may be searched by a site based administrator with reasonable suspicion or as a result of a school official observing items that provide a reasonable suspicion of illegal or unauthorized property, inside the vehicle.

Student Dress, Conduct, and Appearance

PVUSD schools are places of learning where students can express themselves while also promoting each school's behavior motto. We value that student dress can highlight the cultural and religious diversity and the individuality of our students. Appropriate student dress contributes to a safe workplace and educational atmosphere and the success of the entire school community. Clothing students might wear in social settings or outside of school may not be appropriate to wear to school. We want all students to be dressed appropriately for a successful and safe learning environment. Please wear the following:

- Clothing that is not see-through and covers a student's undergarments, chest and torso when standing or sitting. Clothing should have a back and straps and should fit closely under the arms.
- Clothing that is of adequate length to cover the student's bottom at all times.
- Clothing that has appropriate language. Clothing should be free from references to violent images, tobacco/vaping, drugs, alcohol, sexual references, profanity, or language that demeans others.
- Appropriate footwear for a safe learning environment. When selecting footwear, students should be responsive to the specific safety needs of each school and/or classroom, as determined by the teachers and administration.

Headwear may be worn on campus, but should be removed in the building or classroom if asked by a staff member. Students will not be asked to remove headwear that is worn for cultural and/or religious reasons.

If there is a concern regarding student dress, a staff member will ask the student to go to the front office to address the dress code issue. The student and an office staff member will discuss the concern, and if deemed necessary by administration, the student will be provided appropriate clothing to change into or may wait in the office for appropriate clothing to be brought to them. Administration will have a discussion with the student regarding how to create an environment for success as well as potential consequences if there are further dress code concerns. Requests for exceptions to the dress code should be brought to the school administration.

Note: Some district elementary schools may have uniform requirements.

Student Fees

Students with outstanding fees may be restricted from participating in certain school privileges. These privileges may include, but are not limited to, the purchase of parking permits and tickets for school events such as Prom or Homecoming.

In addition, seniors with outstanding program fees may be prohibited from participating in the graduation ceremony until those fees are resolved.

Families experiencing financial hardship are encouraged to contact the building principal to discuss outstanding fees and explore available support options.

Fees may be paid using the [online payment portal](#), or by visiting the school in-person.

Student ID

To ensure school safety, we must be able to easily identify all individuals on our high school campuses. All district high school students are required to wear their school identification badge on a lanyard at all times while on campus during the school day. The identification badge must be displayed on the outermost garment between the neckline and waistline and readable at all times. Students must carry their identification cards in their possession while attending extracurricular activities or other onsite school events outside of the school day. Paradise Valley Unified School District middle schools may require the wearing of a student identification badge.

Student identification badges and a breakaway-style neck lanyard are provided to students at walk-thru. Disciplinary action will be issued to students who do not properly display their school identification badge. Badges are non-transferable, and using another student's ID badge or "sharing" a badge is a serious violation.

Lost, damaged or defaced identification badges must be replaced. A replacement fee of \$5.00 will be assessed for a replacement badge. Badges may be replaced and the fee added to the student account.

Supportive Culture

PVSchools prioritizes the creation of relationships that foster safe and supportive school environments characterized by acceptance, value, and respect for all students and staff regardless of race, color, religion, sex, sexual orientation, gender identity, gender expression, age, national origin, ancestry **or** disability. Per Board Policy [AC](#). Our schools and community operate with the understanding that positive relationships create success for all students.

Depending on your school site, students may have access to support staff (counselors, specialists, social workers, school psychologists) and school organizations and activities (parent/teacher groups, after school social events, fine arts presentations) that enhance the relationships within the PVSchools' community.

Additionally, PVSchools supports the regular review of policies and practices in an effort to identify and address barriers to ensure that all students can participate and excel in high quality, rigorous coursework, programs, and extracurricular activities. If a student or parent/guardian has a question or concern about participation in any PVSchools' program, they are encouraged to contact their building principal or the office of Student Services at (602) 449-2240. Please reference HARASSMENT/INTENDED HARASSMENT (Non-Sexual) on page 40.

Teacher of Record

The Teacher of Record refers to the certified educator who holds primary responsibility for a student's instruction in a specific subject area or course. The Teacher of Record is responsible for evaluating student learning, maintaining academic records, and issuing grades. In some cases, multiple educators may contribute to a student's instruction - such as for English Language Learners or students with an Individualized Education Program (IEP); however, the Teacher of Record remains the educator accountable for instructional oversight and academic reporting.

Teacher Qualifications for Title I Schools

Under federal Elementary and Secondary Education Act (ESEA) provisions, all school districts are required to notify parents/guardians of children who attend a Title I school that they have the right to request and receive timely information on the professional qualifications of their children's classroom teachers. Specifically, upon request, districts must provide

the following information:

- Whether the teacher has met state qualifying and licensing criteria for the grade levels and subject areas in which the teacher is teaching;
- Whether the teacher is teaching under emergency or substitute status;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, including the field of discipline of the certification or degree;
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

Team Approach to Achieving Excellence in Education

PVSchools recognizes the importance of the professional staff, parents/guardians, students and other adults working together as a team to ensure that each student has the opportunity to learn in an educational environment that promotes excellence in learning.

In maintaining an appropriate environment, all persons connected with the school have a dual commitment: to promote the school mission and to recognize and protect the rights of others.

The professional staff, in teaching the district curriculum, is expected to:

- Cooperate and collaborate with students and parents/guardians to maximize student learning;
- Ensure that student conduct is conducive to a quality educational program;
- Maintain an effective learning atmosphere;
- Help students achieve responsibility and self-discipline;
- Help students realize their full potential.

The parents/guardians are expected to:

- Cooperate and work collaboratively with the school;
- Support school policies;
- Notify the school of any special circumstances that may affect the student's learning;

The students are expected to:

- Cooperate and work collaboratively with staff and other students in the pursuit of learning;
- Abide by the policies of the school and district;
- Come prepared with all materials and homework necessary for participation in class;
- Behave in a way that enhances the learning process.

The team approach affords many opportunities for community involvement.

The district encourages parent/guardian participation on:

- Committees involving policies and procedures;
- Curriculum revision and redevelopment;
- Personnel interview committees;
- District planning – long and short range;
- Parent/Guardian advisory councils;
- School councils.

Each school has an invaluable community of students, staff, parents/guardians and other adults. Participation by the community is encouraged.

Parents/Guardians are encouraged to inquire about participating on committees by contacting their site administration.

Volunteer and chaperone opportunities can also be found on the [district's volunteer and chaperone webpage](#).

Transportation

Bus Information.

At the elementary school level, pupils in grades one through six living more than one mile from school are eligible to ride the school bus. Kindergarten students living more than one-half mile from school are eligible for bus transportation. At the middle and high school levels, students must live more than one and one-half miles from school to be eligible for transportation. Parents/Guardians may call individual schools for information regarding eligibility for bus transportation. **Note:** Students open-enrolled at a school are not eligible for district transportation to and from the school.

Field Trips.

Parent/Guardian-signed permission slips are required for student participation on field trips.

School Bus Conduct.

The school bus is an extension of the school day and the same rules apply regarding discipline and general conduct. Additionally, students must remain properly seated, keep the aisle clear and ensure that all parts of their body (e.g., hands, heads) remain inside the bus. Rules regarding school bus conduct are posted on each bus and available from each school. Violations of rules or safety are grounds for denial of bus transportation privileges or other discipline.

School Bus Discipline.

The safety of students is of primary concern. Students causing disruptions by violating the rules of the bus risk the welfare of other students and possibly the community at large. All students are expected to abide by the bus rules and to show respect for the driver of the bus. Students breaking the rules will be subject to disciplinary action and may suffer the loss of bus riding privileges. Video monitoring systems are placed on some transit buses.

High school and middle school students may be asked to display their student identification in order to ride the bus.

For more information, parents/guardians can visit the [district bus routes web page](#).

Visitor Guidelines for School Operational Hours

- All visitors are to report to the administration office.

Parents/Guardians and prospective parents/guardians may visit, tour, and observe the school or classroom by making an appointment with the school's administration. All visitors must follow the school's procedures for scheduling visits, tours, or observations.

The district does not require masks or face coverings anywhere on the district's premise except where long-standing workplace safety and infection control measures that are unrelated to COVID-19 may be required (Governing Board policy [KI](#)).

Visitors are not to use personal electronic devices for the purpose of surreptitiously taking, sending, recording or transmitting photos, conversations, or videos of others at school.

The district may discontinue a visit, tour, or observation if such events threaten the health and safety of the pupils or staff, or interfere with instruction in any manner. The teacher's first responsibility is to the class as a whole and to provide instructions to their students. Teachers may not be able to converse at any length with the visitor, and if a conference is desired, arrangements will be made with the visitor either before or after school.

- Signage must be clearly visible on campus directing visitors to the administration office;
- All visitors, including parent/guardian, vendors, and employees, must sign in and out at the administration office;
- All schools are to verify the identity of the visitor before allowing visitor entry to the campus;
- Visitors that are new or unfamiliar with the campus are recommended to be escorted to their designated location;

- A visitor log must be maintained that contains the date, visitor full name, and the location or person to where the visitor is going;
- Visitor logs are to be retained for one year after the last entry and then destroyed;
- All visitors are to wear a distinguishing lanyard with an attached enumerated or identifiable visitor badge while on campus;
- Visitors MUST sign-out at the conclusion of their visit and return badge/sticker;
- Administration may refuse a visitor that may cause additional supervision or raise a safety concern;
- Visitors, unless for a scheduled meeting, are not to enter the campus before or after school and may be redirected to leave the interior of the campus.

SECTION III: HEALTH INFORMATION

Chronic illnesses.

In cases where medical documentation can be provided regarding a long-term illness or an ongoing medical condition affecting school attendance, parents/guardians should be in contact with their school nurse regarding the chronic health program. Chronic illness forms must be completed annually at the beginning of each school year by the parent/guardian and qualifying healthcare provider. The school may request an updated chronic illness form should absences exceed the duration estimated by the student's medical provider.

Chronic illness attendance considerations become effective once the required documentation from a qualifying healthcare provider has been submitted to and received by the school. Absences prior to receipt of documentation will be reviewed in accordance with standard attendance procedures, and may qualify for chronic illness. Parents/Guardians are required to report each absence on the day it occurs and identify the absence as related to the documented chronic illness.

Communicable Disease/Illness: School Attendance

For the well-being of all students, parents/guardians are expected to contact the school nurse when their student has contracted a communicable disease. Students who have been diagnosed by a physician to have a communicable disease or who have been assessed by the school nurse to have symptoms that may indicate a communicable condition must be excluded from school and school activities until the physician releases the student to return or the period of contagion has been passed and the following criteria have been met:

- Students should be fever-free for 24 hours (temperature below 100.4°F without fever reducing medications);
- Student must be free of diarrhea and vomiting for 24 hours before returning to school;
- If antibiotics were prescribed by a physician, students must have completed the initial 24-hour dosage of medication.

Dispensing Medication

For medications to be administered at school, the following procedure must be followed:

- All medications administered by school personnel must be approved by the U.S. Food and Drug Administration (FDA);
- The School Year Medication Record form must be completed by parent/guardian. Parents/Guardians can obtain a copy of the form from their school's nurse;
- All prescription medications must be in the original pharmacy container, labeled with the student's name, prescribing physician's (MD, DO), nurse practitioner's (NP), or physician's assistant's (PA) name (only MD, DO, NP, PA prescriptions accepted), prescription number, name of medication, dosage and number of times a day to be administered;
- FDA approved non-prescription medications, including items such as cough drops, supplied by the parents/guardians, must be in the original container. The parent/guardian must complete the School Year Medication Record indicating the dates, times, and dosage for administration not to exceed labeled recommendations. Parents/Guardians can obtain a copy of the form from their school's nurse;

- Herbal remedies, essential oils, homeopathic, CBD, and narcotics will not be administered by school personnel. Parents/guardians may come to school and administer such remedies to their students;
- **If parents/guardians prefer that student self- carry their inhalers, diabetic supplies/insulin or epinephrine injectors during the school day, the following conditions must be met:**
 - Emergency action plan on file in the health office;
 - Physician-signed self-carry documentation;
 - Authorization for Student Self-Administration of Medications at School;
 - All forms must be renewed yearly and/or as changes occur.

Food Allergies

The district has developed a Protocol and Guidelines for Supporting Children with Life-Threatening Food Allergies. The protocol is not intended to provide an allergen-free school; instead it does maximize the safety of students who have a life-threatening food allergy. If your student has a specific food allergy, contact the school nurse for additional information.

Per 21 USC, Section 2205, parent(s) and the student's healthcare provider are required to complete the *Medical Statement: Children with Food Allergies Form* and the *Allergy Emergency Action Form* annually prior to the start of school each year. Both forms are available from the school's nurse.

Immunizations

As provided in [ARS 15-872](#), and [ARS 15-873](#) the Governing Board shall exclude from school attendance any pupil not in compliance with immunization requirements.

- Medically verifiable, documented proof of immunizations must be provided prior to enrollment and attendance. Proof of immunization is defined as written documentation that includes the type of vaccine administered, the month and year of each immunization (except MMR immunization, for which the month, day and year is required), and the name of the physician or health agency administering the vaccine, or laboratory evidence of immunity;
- Parents/Guardians who wish to complete an exemption form should contact their school's nurse for current forms and procedures;
- In the event of a school exposure to a vaccine preventable disease, any student who has been exempted from or not up to date with that particular disease, will be excluded from school for the duration of the incubation as determined by health officials.

Physical Education Excuses

For any student to be excused from physical education activities, the following process must be used:

- For a temporary excuse of three days or less, the parent/guardian must submit a note to the nurse before the student attends class. The note must specify the illness or injury. The nurse will complete the appropriate form for the student to give to the physical education teacher to verify the excuse;
- For long-term excuses of more than three days, the parent/guardian is required to obtain a written statement from the student's physician describing the health problem and the length of time to be excused from active physical education participation;
- Students who have been out with a doctor's excuse shall require a written release from the attending physician before returning to activities unless the original physician-written request provides a return to activity date.
- When a medical excuse from physical education creates an absence from active participation exceeding a total of 20 days in a semester, the requirement for physical education will be waived if the parent/guardian so requests. The principal will arrange for an appropriate alternative program. No grade penalty will be applied. The waiver in high school applies to one or two semesters, depending on the extent of the medical restriction.

Student Emergency Card

Each year, a student's parent/guardian must complete the online emergency card update through Infinite Campus, including any changes to home, work, cell, address changes or emergency contact information. For support on updating your information, please see [PVAssist](#).

It shall be the responsibility of the parent/guardian to immediately notify the registrar/records secretary of any changes to home, work, cell, address changes, or emergency contact telephone number. Parents/Guardians may contact the school records clerks and/or registrars for support in updating information in Infinite Campus.

SECTION IV: SCHOOL BEHAVIOR EXPECTATIONS

PVSchools believes student and adult relationships are at the center of building a safe school climate and addressing student behavior. Our approach prioritizes making connections over isolation, collaboration and engagement in lieu of coercion, and learning opportunities with meaningful accountability. We believe in a relational approach to behavioral consequences that addresses inappropriate behavior, resolves problems, provides meaningful accountability, and builds relationships.

These strategies focus on a whole school approach to encourage positive behavior, while at the same time building and restoring relationships. This proactive-approach relies on hearing student voices and building a positive school climate to cultivate an inclusive, equitable, and non-judgmental community. These strategies encourage individuals to accept responsibility for their actions, repair the harm, and learn new behaviors that support social emotional well-being.

Authority and Responsibility of the Governing Board

The Paradise Valley Unified School District places high priority on providing each student with the opportunity to learn within a safe and stimulating environment. For this reason, the Governing Board accepts the responsibility for identifying those behaviors which, if allowed to exist without restrictions and appropriate disciplinary action, would interfere with individual and group learning and would interfere with the orderly conduct of our public schools. Furthermore, the Governing Board charges the staff with the responsibility for enforcing the rules of conduct, establishing consistency in their enforcement and maintaining an appropriate learning and behavioral environment.

According to Arizona law ([ARS §15-341](#)), the Governing Board also has the authority to discipline students for disorderly conduct on their way to and from school. The Governing Board gives this responsibility to the local school administration. The Governing Board also gives the school administration authority to discipline students for disorderly conduct and other offenses at school-sponsored activities.

Due Process

Students involved in any type of disciplinary incident must enter the discipline process at the preliminary investigative point where early guilt or innocence of accusations are determined.

Depending upon the seriousness of the offense, the student must be accorded the following basic rights:

- Notice of the accusation, nature of the evidence supporting the accusation and the consequences if the accusation is proven true;
- Notice of a right to a hearing at which time he or she may respond to the accusation;
- A fair hearing, including the right to present witnesses and evidence;
- A fair and impartial decision.

Off-Campus Misconduct

The Student Disciplinary Code and all penalties may apply to conduct off school grounds that may endanger the health or safety of students within the school setting or substantially interfere with the educational process.

Examples of off-campus misconduct which may be subject to discipline include, but are not limited to: illegal activity, threats of violence, cyberbullying, alcohol possession/use, fighting, hazing, drug possession/use or sales, unlawful firearm possession, violent offenses, robbery, burglary, arson and sexual assaults.

Any off-campus behavior that has a nexus to the school may be subject to disciplinary actions at the school. A nexus to the school exists when a student's behavior is likely to cause a material and substantial disruption to the school environment.

Students may be subject to the full range of disciplinary penalties for off-campus misconduct, including, but not limited to: suspensions, expulsions, detentions, reassignment of class schedule, as well as removal from participation in extracurricular activities, such as interscholastic sports teams, club sports, fine arts programs, student government positions, class trips, class proms, senior farewell activities and graduation ceremonies.

Jurisdiction During After-School Hours

The Paradise Valley Unified School District may pursue disciplinary action against students for trespassing violations and acts of vandalism to district/school facilities and property when occurring during after school hours, weekends, holiday breaks and summer recess. Restitution will be sought for property damage and loss.

Definition of Offenses

This list is not all-inclusive. A student committing an act of misconduct not listed will, nevertheless, be subject to the discretionary authority of the school administrator or assistant superintendent.

ALCOHOL VIOLATION (Possession/Use)

Use of, under the influence of, in possession of or intent to be in possession of alcoholic beverages or any substance being represented as alcohol.

ALCOHOL VIOLATION (Providing/Selling)

Giving, selling, offering, providing or intending to provide alcoholic beverages or any substance being represented as alcohol.

ARSON (Structure/Property)

Intentional burning of property belonging to the school, school personnel or another person on campus.

AGGRAVATED ASSAULT

Causing serious physical injury to another; using a deadly weapon or dangerous instrument; person eighteen years of age or older committing the assault upon a child fifteen years or under; and/or knowing that the victim is a peace officer, teacher or other district employee.

ASSAULT

Intentionally, knowingly or recklessly causing any physical injury to another person; placing another person in reasonable apprehension of imminent physical injury; or touching another person with the intent to injure, insult or provoke such person. Spitting on another person may qualify as assault as it poses a health risk and can be considered a form of physical contact.

BOMB THREAT

Threatening to cause harm using a bomb, dynamite, explosive or arson-causing device.

BULLYING

Repeated acts, over time, that involve a real or perceived imbalance of power. Bullying can be physical in form (e.g., pushing, hitting, kicking spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships).

Cyberbullying: Cyberbullying refers to the use of digital technologies, such as the internet, social media, or other communication platforms, to harass, intimidate, or harm individuals. It involves the deliberate and repeated use of technology to target someone with the intent to cause emotional distress, humiliation, or harm.

Cyberbullying can take various forms, on or off campus, and includes sending hurtful messages, spreading rumors online, sharing embarrassing photos or videos without consent, and other forms of online harassment.

BURGLARY OR BREAKING AND ENTERING

Entering or remaining unlawfully in or on a school/district facility or district motor vehicle with the intent to commit theft.

BUS MISCONDUCT

[Not following district bus rules and regulations.](#)

CHEATING OR PLAGIARISM

Taking someone else's work for one's own, practicing fraud or deception with relation to school work or responsibilities, or using electronic devices to inappropriately retrieve, create, or disseminate classroom information.

AI or generative intelligence can fit the definition of cheating and plagiarism when a person presents AI-generated content as their own original work without proper attribution, effectively taking someone else's (the AI's or its training sources') work and passing it off as their own. Students should always check with their teachers about the allowable use of AI to ensure they are following the teacher's expectations and using AI ethically in their work.

COMPUTER, TELECOMMUNICATION or NETWORK INFRACTION

Inappropriate use of computers, telecommunications and network resources. Governing Board Policy [JNDB](#)

COMBUSTIBLES

Possessing a substance or object that is readily capable of causing bodily harm or property damage (including, but not limited to, matches, lighters, firecrackers, snap caps, poppers, stink/smoke bombs, and lighter fluid).

DANGEROUS ITEM (Possession)

Bringing/possessing on school campus any dangerous item including on the person, in a backpack, locker, automobile or any other place (including, but not limited to, airsoft gun, knife with blade less than 2.5 inches, laser pointer, razor blade/box cutter, etc.).

DANGEROUS ITEM (Threat/Use)

Using or threatening to use any dangerous item to inflict harm on another person (including, but not limited to, airsoft gun, knife with blade less than 2.5 inches, laser pointer, razor blade/box cutter, etc.)

DEFIANCE OF AUTHORITY

Refusing to comply with a reasonable request of school officials, including refusal to follow directions, talking back or showing disrespect.

DISORDERLY CONDUCT

Use of profanity, obscene behavior, unsafe behavior or any conduct, which is in any way disruptive to the educational process of the school.

DRESS CODE VIOLATION

Wearing clothing/apparel that does not fit within the dress code guidelines stated by school or district policy.

DRUG VIOLATION (Possession/Use)

The unlawful use of, possession of, or intent to possess, any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics (including, but not limited to; pipes, bongs, components of a vaping device, etc.) Includes being under the influence of drugs or a substance that causes impairment. Includes the inappropriate possession/use of over-the-counter medications and any substance that causes impairment. This category does not include tobacco or alcohol.

DRUG VIOLATION (Providing/Selling)

Giving, selling, offering, providing, or intending to provide any controlled drug or narcotic substance, or substances represented as such, or equipment used for preparing or taking drugs or narcotics. Includes providing/selling of over-the-counter medications and substances that cause impairment. This category does not include tobacco or alcohol.

ENDANGERMENT

Recklessly endangering another person, or self, with a substantial risk of physical injury or imminent death.

EXTORTION

Knowingly obtaining or seeking to obtain property or services by means of a threat to inflict harm in return for protection.

FIGHTING

Mutual participation in an incident involving physical violence, where there is no major injury.

FIRE ALARM MISUSE

Intentionally ringing the fire alarm when there is no fire.

FORGERY

Writing and/or using the signature or initials of another person, to include electronic transmittal. Impersonating another person on the telephone or electronically with regard to attendance or other school related matters also falls within this category.

GAMBLING

Participating in games of chance for the purpose of exchanging money or something of value.

GANG ASSOCIATION OR GANG ACTIVITY

See Governing Board Policy [JICE](#)

GANG CLOTHING, SYMBOLS, PARAPHERNALIA

The wearing of hats, bandanas, tattoos and/or other clothing or symbols or possession of paraphernalia that is associated with gangs or gang-like activity.

HARASSMENT/INTENDED HARASSMENT (Non-Sexual)

Anonymously or knowingly communicating or causing a communication with another person by verbal, electronic, mechanical, telegraphic, telephonic or written means in a manner that harasses. This includes, but is not limited to, physical appearance, racial, religious, ethnicity, or handicapping conditions. Additionally, repeatedly following/stalking another person in or about school for no legitimate purpose after being asked to desist.

HARASSMENT (Sexual)

Sexual harassment is unwelcome conduct of a sexual nature that determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity and can include, but is not limited to, unwelcome sexual advances, remarks and statements regarding sexual orientation, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. A Title IX investigation and process must have been completed for a sexual harassment determination.

HARASSMENT (Sexual with Contact)

Sexual harassment that includes unwanted physical contact of non-sexual body parts. A Title IX investigation and process must have been completed for a sexual harassment determination.

HARMFUL SUBSTANCE

Knowingly adding a harmful or foreign substance to food, drink, medicine, may include aerosols released into the learning environment.

HATE SPEECH

Offensive language, whether written or verbal, that targets a group or an individual based on inherent characteristics (for example, race, color, national origin, religion, gender, disability, or sexual orientation).

HAZING

Any intentional, knowing or reckless act committed by a student(s), against another student(s), which contributes to or causes a substantial risk of potential physical injury, mental harm or degradation in connection with an initiation, affiliation or maintenance of membership in any organization.

HORSEPLAY/ROUGHHOUSING

Non-serious but inappropriate physical contact (e.g., hitting, poking, pulling, pushing) including boisterous play or behavior.

INCITING

Use of language or gestures that may incite another person or other people to fight or engage in other acts of

inappropriate behavior. The use of a cell phone to record a fight can be considered inciting.

INDECENT EXPOSURE, PUBLIC SEXUAL INDECENCY

Reckless exposure of one's genitals, anus, female areola or nipple, while another person is present and is reasonably offended or alarmed by the act. Intentionally or knowingly engaging in a sexual act, while another person is present and is reasonably offended or alarmed. See [A.R.S. § 13-1401](#) and [A.R.S. §13-1402](#).

LEAVING SCHOOL GROUNDS WITHOUT PERMISSION

Leaving school grounds or being in an "out-of-bounds" area during regular school hours without permission of school officials.

LITTERING

Leaving or depositing trash in places other than appropriate receptacles.

PARKING VIOLATION

Not following posted and/or written parking regulations at the high schools.

PHYSICAL AGGRESSION

Tussles, minor confrontations, pushing, shoving or other physical provocation.

PUBLIC DISPLAY OF AFFECTION

Holding hands, kissing, sexual touching, or other displays of affection in violation of school policy.

STUDENT ID VIOLATION

Failure to appropriately wear and display a student identification badge.

TARDY

Arriving at school or class after the scheduled start time.

THEFT

Taking or attempting to take money or property belonging to another person or the school.

THREATS OR INTIMIDATION

Indicating, by word or conduct, the intent to cause physical injury or serious damage to a person, their property or to a PVUSD school or property.

TOBACCO/NICOTINE/CHEMICAL INHALATION/VAPOR VIOLATION

The possession, use, or intent to possess tobacco/nicotine products, tobacco/nicotine substitutes, electronic cigarettes, other chemical inhalation devices, or vapor products of any kind is prohibited.

TRESPASSING

Entering or remaining on a school campus or district facility without authorization or invitation and with no lawful purpose for entry. This includes students under suspension or expulsion and those who have been directed by a school official to leave the premises. Students who are on Administrative Home Placement may not be on any school campus or event without prior approval.

Trespassing also includes being in an area of the school closed to that individual.

UNEXCUSED ABSENCES (full day)

Not in attendance for an entire day and does not have an acceptable excuse.

UNEXCUSED ABSENCES (one or more periods)

Not in attendance for at least one class period and does not have an acceptable excuse.

VANDALISM

Willful destruction or defacement of personal or school property.

WEAPONS POSSESSION

Bringing/possessing on school premises any weapon, including on the person, in a backpack, locker or automobile or anywhere else. A weapon is a firearm, knife, destructive device, or dangerous instrument such as brass knuckles. Firearms include any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive. Firearms also include any explosives and bombs. Destructive devices include a bb/pellet gun, slingshot bow, or crossbow. Dangerous instruments are defined as anything other than a firearm, knife, or destructive device that is carried or possessed for use to cause death or inflict serious physical injury.

WEAPONS USE or THREAT

Using or threatening to use any weapon to inflict harm on another person. A weapon is a firearm, knife, destructive device, or dangerous instrument. Firearms include any loaded or unloaded handgun, pistol, revolver, rifle, shotgun or other weapon that will expel, is designed to expel or may readily be converted to expel a projectile by the action of an explosive. Firearms also include any explosives and bombs. Destructive devices include a bb/pellet gun, slingshot bow, or crossbow. Dangerous instruments are defined as anything other than a firearm, knife, or destructive device that is carried or possessed for use to cause death or inflict serious physical injury.

Disciplinary Action Categories

It is the expectation of the Paradise Valley Unified School District that restorative strategies will serve as a guide when utilizing the following strategies to elicit student behaviors necessary for a positive and successful learning environment. Examples of restorative strategies are reflection logs, peer mediation, conferences, and individualized assignments designed for a deeper understanding of the impact of negative behaviors.

- A. Informal conference between an adult and the student where an informal plan will be created for positive behavior and how best to repair any harm done.
- B. Formal conference between an adult and student where a formal plan will be created for positive behavior and how best to repair any harm done.
- C. Mediation is a conflict resolution strategy where two or more students meet in a safe and private environment facilitated by an adult or trained student mediator.
- D. Parent/Guardian conference to be held either face-to-face or by telephone to discuss a plan for positive behavior.
- E. Temporary or permanent removal from class means the student is not to attend one or more classes for a specified period of time. During this time away from class, the student may be assigned a project to reinforce the plan to address behavior.
- F. Detention is when a student is required to serve a period of time before school, during lunch period, or after school where he/she may be assigned a project to reinforce the plan to address behavior.
- G. Loss of privilege is when a student is not permitted to participate in extended learning or reward opportunities for a period of time.
- H. In-school suspension (1-5 days) means the student is removed from class(es), but is kept on campus under the supervision of a staff member. The student may be assigned a project during this time to reinforce the plan to address behavior.
- I. Short-term, out-of-school suspension (1-5 days) means the student is removed from school and placed under the supervision of the parent/guardian. The student may resume participation and/or attendance at school and events at the completion of the suspension. The student and guardian will be expected to participate in a restorative conference to formulate a student success plan upon return to school.
- J. Short-term, out-of-school suspension (6-10 days) means the student is suspended from school and placed under the supervision of the parent/guardian. Such action may precede a recommendation for expulsion. The student may resume participation and/or attendance of school and events at the completion of the suspension. The student and guardian will be expected to participate in a restorative conference to formulate a student success plan upon return to school.
- K. Summary suspension means the student may be immediately removed from campus if it is believed the student may present an immediate danger to other students. The student may resume participation and/or attendance of school and

events at the completion of the suspension. The student and guardian will be expected to participate in a restorative conference to formulate a student success plan upon return to school.

- L. Alternative School Placement means assignment to an alternative learning environment, which may be provided in a separate physical campus or through an online program.
- M. Long-term, out-of-school (11-180 days) suspension means the student is suspended from school and placed under the supervision of the parent/guardian and is to include a district level hearing. The student may resume participation and/or attendance of school and events at the completion of the suspension. The student and guardian will be expected to participate in a restorative conference to formulate a student success plan upon return to school.
- N. Expulsion is the removal from all Paradise Valley Unified School District schools for no less than one calendar year and is to include a district level hearing. The student may seek re-admittance to the district from the district hearing officers after that time. Students may resume participation and/or attendance of school and events upon re-admittance to the district. The student and guardian will be expected to participate in a restorative conference to formulate a student success plan upon return to school.

How to Read the Disciplinary Action Chart

Action taken by the school authority will fall between the minimum and maximum category identified on the following disciplinary action charts.

Employment of discipline alternatives is at the discretion of the school authority. In some situations, i.e., alcohol/drug violations, suspensions may be reduced when the student attends counseling. Developmentally appropriate consequences may be considered by the school authority.

A first offense for alcohol possession/use combined with a first offense for drug possession/use is considered a "Repeated Offense" under the district's range of "Actions To Be Taken" identified in the disciplinary action chart.

After investigation, any student found to be involved as an accessory to any of the offenses shall be subject to the same range of consequences listed for that offense. Likewise, any student found to have been involved in a conspiracy to commit an offense shall also be subject to the same range of consequences for the identified offense.

Disciplinary Action Chart

Multiple offenses in a combination of categories may result in long-term suspension or expulsion.

Offense	Range	Action to be Taken	
		First Offense	Repeated Offenses
Alcohol Violation (Possession/Use)*	Minimum	J	N
	Maximum	J	N
Bus Misconduct	Minimum	A	D
	Maximum	G	I
Cheating or Plagiarism	Minimum	A	D
	Maximum	I	J
Dangerous Item (Possession)	Minimum	A	I
	Maximum	I	N
Defiance of Authority	Minimum	B	D
	Maximum	I	N
Dress Code Violation	Minimum	A	D
	Maximum	I	J
Drug Violation (Possession/Use)*	Minimum	J	N
	Maximum	J	N

Fighting	Minimum	H	I
	Maximum	I	N
Forgery*	Minimum	D	D
	Maximum	H	I
Gambling*	Minimum	A	D
	Maximum	I	J
Gang Clothing, Symbols, Paraphernalia	Minimum	A	H
	Maximum	H	J
Hate Speech	Minimum	A	I
	Maximum	I	N
Horseplay/Roughhousing	Minimum	A	E
	Maximum	D	J
Inciting	Minimum	A	I
	Maximum	I	J
Leaving School Grounds Without Permission	Minimum	G	G
	Maximum	I	J
Littering	Minimum	A	D
	Maximum	F	H
Parking Violation	Minimum	A	D
	Maximum	D	G
Physical Aggression	Minimum	D	I
	Maximum	F	N
Public Display of Affection	Minimum	A	D
	Maximum	G	J
Student ID Violation	Minimum	A	B
	Maximum	B	F
Tobacco/Chemical Inhalation/Vapor Violation *	Minimum	F	I
	Maximum	I	J
Tardy	Minimum	A	D
	Maximum	D	F
Unexcused Absence (Full day)	Minimum	D	G
	Maximum	G	M
Unexcused Absence (One or more period)	Minimum	D	G
	Maximum	D	M

The following offenses are subject to expulsion on the first offense.

Offense	Range	Action to be Taken
		First Offense
Aggravated Assault*	Minimum	I
	Maximum	N

Alcohol Violation* (Providing/Selling)	Minimum	M
	Maximum	N
Arson (Structure/Property)*	Minimum	H
	Maximum	N
Assault*	Minimum	D
	Maximum	N
Bomb Threat*	Minimum	M
	Maximum	N
Bullying*	Minimum	A
	Maximum	N
Burglary or Breaking and Entering*	Minimum	J
	Maximum	N
Combustibles*	Minimum	D
	Maximum	N
Computer, Telecommunication, Network Infraction	Minimum	A
	Maximum	N
Dangerous Item (Threat/Use)	Minimum	H
	Maximum	N
Disorderly Conduct	Minimum	A
	Maximum	N
Drug Violation* (Providing/Selling)	Minimum	M
	Maximum	N
Endangerment	Minimum	I
	Maximum	N
Extortion*	Minimum	I
	Maximum	N
Firearm (Possession/Threat/Use)*	Minimum	J
	Maximum	N
Fire Alarm Misuse	Minimum	D
	Maximum	N
Gang Association or Gang Activity	Minimum	A
	Maximum	N
Harassment/Intended Harassment (Verbal, Written, Graphic, Electronic, Sexual, Racial or Physical)	Minimum	A
	Maximum	N
Harmful Substance*	Minimum	D
	Maximum	N
Hazing	Minimum	A
	Maximum	N
Indecent Exposure, Public Sexual Indecency*	Minimum	I
	Maximum	N
Other School Threat	Minimum	A
	Maximum	N

Theft*	Minimum	D	*These offenses also mean violation of local or state law. School
	Maximum	N	
Threats/Intimidation*	Minimum	A	
	Maximum	N	
Trespassing*	Minimum	D	
	Maximum	N	
Vandalism*	Minimum	F	
	Maximum	N	
Weapons Possession* Weapons Use or Threat*	Minimum	D	
	Maximum	N	

authorities may also notify appropriate police authorities. Law enforcement authorities may take action in addition to that taken by the school.

Appeal of Short-Term Suspension (10 days or less)

The principal or designee has the authority to impose a short-term (10 days or less) suspension, following appropriate due process. Appeals of short-term suspensions must be made at the site level, in writing, to the principal.

Student Discipline History

The Every Student Succeeds Act requires that all schools transfer the disciplinary records of students, with respect to a suspension or expulsion. Upon transfer of a student to another school within the district, the transmitting school shall provide the receiving school with the student's complete record of prior disciplinary reports, including those incidents in which no formal disciplinary action was taken. Students and parents/guardians are advised that the district will take into account prior referrals or disciplinary actions at any other school district, school or grade level when determining an appropriate consequence for a violation of the district's code of conduct. In the event that a student is referred for disciplinary action for violation of school or district policies, the school shall take into consideration all prior disciplinary referrals and/or actions taken at the student's current and previous schools when determining an appropriate consequence for the current referral.

The Paradise Valley Unified School District honors expulsions, long and short-term suspensions, and alternative education placements assigned by other educational institutions for students applying for enrollment in PVSchools.

Suspension and Expulsion of Students with Disabilities

Students placed in special education programs will be expected to abide by the rules of conduct established for all students. When misconduct occurs, procedures for such suspensions and expulsions shall meet the requirements and regulations of Individuals with Disabilities Education Act and state statutes.

Suspension of Students in Primary Grades

The suspension of students grades kindergarten through four will adhere to [ARS 15-843](#), which states that students in kindergarten through 4th grade can only be suspended for up to 2 days at a time, and no more than 10 total days in a school year. However, a student may be suspended for a longer time if they bring a dangerous weapon, have or use illegal drugs/alcohol, or do something that immediately puts others' health or safety at risk.

Threat Assessments

All threats are taken seriously. When a student makes a threat toward an individual or the school, a school-based threat assessment management team will conduct a comprehensive threat assessment, using the evidence-based Comprehensive School Threat Assessment Guidelines. The purpose of the assessment is to determine the severity and likelihood that the threat will be carried out, and to determine the root causes of the individual's grievance against the individual or school. The student will be isolated from the learning environment during this process, so supportive measures can be put in place.

SECTION V: SELECTED FEDERAL AND ARIZONA STATUTES

Abuse of Teacher or School Employee

ARS §15-507 Abuse of teacher or school employee in school; classification

A person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of his duties is guilty of a class 3 misdemeanor.

Assault

ARS §13-1203 – Assault; Classification

- A. A person commits assault by:
 - Intentionally, knowingly or recklessly causing any physical injury to another person; or
 - Intentionally placing another person in reasonable apprehension of imminent physical injury; or
 - Knowingly touching another person with the intent to injure, insult or provoke such a person.
- B. Assault committed intentionally or knowingly pursuant to subsection A, paragraph 1 is a class 1 misdemeanor. Assault committed recklessly pursuant to subsection A, paragraph 1 or assault pursuant to subsection A, paragraph 2 is a class 2 misdemeanor. Assault committed pursuant to subsection A, paragraph 3 is a class 3 misdemeanor.

ARS §13-1204 – Aggravated Assault; Classification

- A. A person commits aggravated assault if the person commits assault as defined in [§13-1203](#) under any of the following circumstances: 8(d). If the person commits the assault knowing or having reason to know the victim is a teacher or other person employed by any school and the teacher or other employee is upon the grounds of a school or grounds adjacent to the school or is in any part of a building or vehicle used for school purposes, or any teacher or school nurse visiting a private home in the course of his/her professional duties, or any teacher engaged in any authorized and organized classroom activity held on other than school grounds.
- B. Aggravated assault pursuant to subsection A, paragraph 1 or 2 of this section is a class 3 felony except if the victim is under fifteen years of age in which case it is a class 2 felony punishable pursuant to [§13-705](#). Aggravated assault pursuant to subsection A, paragraph 3 of this section is a class 4 felony. Aggravated assault pursuant to subsection A, paragraph 9 subdivision (b) or 10 of this section is a class 5 felony. Aggravated assault pursuant to subsection A, paragraph 4, 5, 6, 7 or 8 or paragraph 9 subdivision (c) of this section is a class 6 felony.

Attendance

ARS §15-803 – School attendance; exemptions; definitions

- A. It is unlawful for any child between six and sixteen years of age to fail to attend school during the hours school is in session, unless excused pursuant to section [§15-803](#).
- B. A child who is habitually truant or who has excessive absences may be adjudicated an incorrigible child. Absences may be considered excessive when the number of absent days exceeds 10 percent of the number of required attendance days prescribed in section [15-802](#), subsection B, paragraph 1.
- C. As used in this section:
 - “Habitually truant” means a truant child who is truant for at least five school days within a school year;
 - “Truant” means an unexcused absence for at least one class period during the day;
 - “Truant child” means a child who is between six and 16 years of age and who is not in attendance at a public or private school during the hours that school is in session, unless excused as provided by this section.

Crime Reporting and Notification

ARS §15-153. Crime reporting; policies and procedures; notification; discipline

- A. Each school district governing board and charter school governing body shall prescribe and enforce policies and procedures for school personnel to report any suspected crime against a person or property that is a serious offense as defined in section [13-706](#) or that involves a deadly weapon or dangerous instrument or serious physical injury and any conduct that poses a threat of death or serious physical injury to an employee, student or other person on the school property. The policies shall dictate a process for employees to document and report the conduct, including specifying the employees responsible for making a report to the local law enforcement agency pursuant to section [15-341](#), subsection A, paragraph 30. Conduct that is considered to be bullying, harassment or intimidation shall be addressed according to policies adopted pursuant to section [15-341](#), subsection A, paragraph 36.
- B. Each school district governing board and charter school governing body shall prescribe and enforce policies and procedures that require the school district or charter school to notify the parent or guardian of each student who is involved in a suspected crime or any conduct that is described in subsection A of this section, subject to the requirements of federal law.
- C. On or before January 1, 2020, each school district or charter school shall post the policies and procedures prescribed by this section on its website. If the school district or charter school maintains an online manual of policies and procedures, the school district or charter school may post a link to that manual with a reference to the appropriate policies and procedures.
- D. A person who violates subsection A of this section may be disciplined for violating the policies of the school district governing board or charter school governing body pursuant to section [15-341](#), subsection A, paragraphs 21 and 22, and, notwithstanding section [15-341](#), subsection A, paragraphs 21 and 22, may be subject to dismissal. Each school district governing board and charter school governing body shall prescribe and enforce policies and procedures that require the school district or charter school to maintain a record on any person who is disciplined pursuant to this subsection and, on request, shall make that record available to any public school, school district governing board or charter school governing body that is considering hiring that person.

Expulsion and Suspension

ARS §15-841 – Responsibilities of pupils: expulsion; alternative education programs; community service; placement review committee

- A. Pupils shall comply with the rules, pursue the required course of study and submit to the authority of the teachers, the administrators and the governing board. A teacher may send a pupil to the principal's office in order to maintain effective discipline in the classroom. If a pupil is sent to the principal's office pursuant to this subsection, the principal shall employ appropriate discipline management techniques that are consistent with rules adopted by the school district governing board. A teacher may remove a pupil from the classroom if either of the following conditions exist:
 - 1. The teacher has documented that the pupil has repeatedly interfered with the teacher's ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.
 - 2. The teacher has determined that the pupil's behavior is so unruly, disruptive or abusive that it seriously interferes with the teacher's ability to communicate effectively with the other pupils in the classroom or with the ability of the other pupils to learn.
- B. A pupil may be expelled for continued open defiance of authority, continued disruptive or disorderly behavior, violent behavior that includes use or display of a dangerous instrument or a deadly weapon as defined in section [ARS 13-105](#), use or possession of a gun, or excessive absenteeism. A pupil may be expelled for excessive absenteeism only if the pupil has reached the age or completed the grade after which school attendance is not required as prescribed in section [15-802](#). A school district may expel pupils for actions other than those listed in this subsection as

the school district deems appropriate.

- C. A school district may refuse to admit any pupil who has been expelled from another educational institution or who is in the process of being expelled from another educational institution.
- D. A school district may annually or upon the request of any pupil or the parent or guardian review the reasons for expulsion and consider readmission.
- E. As an alternative to suspension or expulsion, the school district may reassign any pupil to an alternative education program if good cause exists for expulsion or for a long-term suspension.
- F. A school district may also reassign a pupil to an alternative educational program if the pupil refuses to comply with rules, refuses to pursue the required course of study or refuses to submit to the authority of teachers, administrators or the governing board.
- G. A school district or charter school shall expel from school for a period of not less than one year a pupil who is determined to have brought a firearm to a school within the jurisdiction of the school district or the charter school, except that the school district or charter school may modify this expulsion requirement for a pupil on a case by case basis. This subsection shall be construed consistently with the requirements of the Individuals With Disabilities Education Act, 20 United States Code Sections 1400 through 1420. For the purposes of this subsection:

"Expel" may include removing a pupil from a regular school setting and providing educational services in an alternative setting.

"Firearm" means a firearm as defined in 18 United States Code Section 921.

- H. A school district or charter school shall expel from school for at least one year a pupil who is determined to have threatened an educational institution as defined in section [ARS §13-2911](#), except that the school district or charter school may modify this expulsion requirement for a pupil on a case by case basis if the pupil participates in mediation, community service, restitution or other programs in which the pupil takes responsibility for the results of the threat. This subsection shall be construed consistently with the requirements of the individuals with disabilities education act (20 United States Code sections 1400 through 1420). A school district may reassign a pupil who is subject to expulsion pursuant to this subsection to an alternative education program pursuant to subsection E of this section if the pupil participates in mediation, community service, restitution or other programs in which the pupil takes responsibility for the threat. A school district or charter school may require the pupil's parent or guardian to participate in mediation, community service, restitution or other programs in which the parent or guardian takes responsibility with the pupil for the threat. For the purposes of this subsection, "threatened an educational institution" means to interfere with or disrupt an educational institution by doing any of the following:
 - 1. For the purpose of causing, or in reckless disregard of causing, interference with or disruption of an educational institution, threatening to cause physical injury to any employee of an educational institution or any person attending an educational institution.
 - 2. For the purpose of causing, or in reckless disregard of causing, interference with or disruption of an educational institution, threatening to cause damage to any educational institution, the property of any educational institution, the property of any employee of an educational institution or the property of any person attending an educational institution.
 - 3. Going on or remaining on the property of any educational institution for the purpose of interfering with or disrupting the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property by others.
 - 4. Refusing to obey a lawful order to leave the property of an educational institution.

Harassment, Intimidation, Bullying

ARS §15-341 Harassment – Intimidation – Bullying Policy: Victim Rights

In compliance with Arizona Revised Statute [ARS §15-341](#) regarding victim rights, all Paradise Valley Unified School District students have the right to attend school without the fear of being harassed, intimidated or bullied. Harassment, intimidation or bullying is generally defined as making someone worry, feel tormented or troubled. Forms of bullying include verbal, ~~or~~ physical, or “cyber” harassment; sexual, ethnic, racial or religious harassment; and hazing of other students. Harassment, intimidation or bullying of any kind will not be tolerated in district schools. Students found guilty of harassment, intimidation or bullying are subject to disciplinary action, which may include warnings, parent/guardian communication, detention and in-school or out-of-school suspension. Students will not bother or annoy other students physically, verbally or visually; this includes language or gestures which insult, intimidate or negatively incite another person’s feelings.

Retaliation in any form for the filing of a harassment, intimidation or bullying complaint is expressly prohibited.

Bullying: Definition

Repeated acts, over time, that involve a real or perceived imbalance of power. Bullying can be physical in form (pushing, hitting, kicking, spitting, stealing); verbal (making threats, taunting, teasing, name-calling); psychological (social exclusion, spreading rumors, manipulating social relationships); or “cyberbullying” (repeated use of digital technologies, such as the internet, social media, or other communication platforms, to harass, intimidate, or harm individuals).

If you are being harassed, intimidated or bullied. Make your feelings clear; tell the person who is harassing, intimidating or bullying you to stop, if you feel safe doing so. A bully may think you support the harassing, intimidating or bullying if you do not speak up. If you do not feel safe talking to the other person yourself, tell a trusted adult like your parent/guardian, teacher, principal, or school nurse. If the harassing, intimidating or bullying continues after telling them to stop, report the activity to the teacher, counselor, principal or other adult. You can do this verbally or by completing a [Harassing, Intimidating or Bullying Victim Rights Report Form](#) at the school or by filing a complaint electronically through [AnonymousTips.com](#).

If you see someone being harassed, intimidated or bullied. Never join in the abusive behaviors. Resist any peer pressure to take part in abusive behavior. Help the person being bullied get out of the situation safely, ask if it has happened before, and encourage them to report the harassment to the teacher, counselor, principal, or other adult.

McKinney-Vento Homeless Assistance Act

SEC.1032;, Education for homeless children and Youths. Subtitle B of Title VII, McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.).

1. Each State educational agency shall ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youths.
2. In any State that has a compulsory residency requirement as a component of the State’s compulsory school attendance laws or other laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youths, the State will review and undertake steps to revise such laws, regulations, practices, or policies to ensure that homeless children and youths are afforded the same free, appropriate public education as provided to other children and youths.
3. Homelessness alone is not sufficient reason to separate students from the mainstream school environment.
4. Homeless children and youths should have access to the education and other services that such children and youths need to ensure that such children and youths have an opportunity to meet the same challenging state student academic achievement standards to which all students are held.

The term “homeless youth” means individuals who lack a fixed, regular and adequate nighttime residence due to economic hardship. Homeless status is determined in cooperation with parents/guardians or, in the case of unaccompanied youth, the local educational agency liaison. Additional information regarding the McKinney-Vento Homeless Assistance Act is available from the district’s homeless liaison, who can be reached at (602) 449 - 2431.

Sex Offender Notification

ARS §13-3825, 13-3826 Sex Offender Community Notification

Arizona statutes require law enforcement agencies notify school districts regarding certain registered sex offenders and juveniles adjudicated delinquent for "dangerous offenses" or certain sex offenses. School offices will maintain and provide access by request to all records received from the local law enforcement agency to staff members, parents/guardians, students, guardians, or custodians when the district has been notified that a registered offender has moved into the community. Contact your school office for more information.

Threats

ARS §13-2911 *Interference with or disruption of an educational institution; violation; classification; definitions*

- A. A person commits interference with or disruption of an educational institution by doing any of the following:
1. Intentionally, knowingly or recklessly interfering with or disrupting the normal operations of an educational institution by either:
 - a. Threatening to cause physical injury to any employee or student of an educational institution or any person on the property of an educational institution.
 - b. Threatening to cause damage to any educational institution, the property of any educational institution, or the property of any employee or student of an educational institution.
 2. Intentionally or knowingly entering or remaining on the property of any educational institution for the purpose of interfering with or disrupting the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property by others.
 3. Intentionally or knowingly refusing to obey a lawful order given pursuant to subsection C of this section.
- B. To constitute a violation of this section, the acts that are prohibited by subsection A, paragraph 1 of this section are not required to be directed at a specific individual, a specific educational institution or any specific property of an educational institution.
- C. The chief administrative officer of an educational institution or an officer or employee designated by the chief administrative officer to maintain order may order a person to leave the property of the educational institution if the officer or employee has reasonable grounds to believe either that:
1. Any person or persons are committing any act that interferes with or disrupts the lawful use of the property by others at the educational institution.
 2. Any person has entered on the property of an educational institution for the purpose of committing any act that interferes with or disrupts the lawful use of the property by others at the educational institution.
 3. Interference with or disruption of an educational institution pursuant to subsection A, paragraph 1 of this section is a Class 6 felony. Interference with or disruption of an educational institution pursuant to subsection A, paragraph 2 or 3 of this section is a Class 1 misdemeanor.

Title IX

The Paradise Valley Unified School District does not discriminate on the basis of race, color, national origin, home language, sex, disability, or age in its programs and activities and provides equal access to the Scouting America and other designated youth groups. The school principal has been designated as the site Title IX coordinator. The Assistant Superintendent Leadership - Secondary, of Paradise Valley Unified School District has been designated to handle inquiries regarding non-discrimination policies. For further information, call 602-449-2097, or by mail: Paradise Valley Unified School District, 15002 N. 32nd St. Phoenix, AZ 85032.

Contact Information

District Governing Board

Tony Pantera	President
Sandra Christensen	Member

Anne Greenberg	Member
Dr. Amanda Lim	Member
Jessica Wani, J.D.	Member

For information regarding the PVUSD Governing Board please refer to the [PVUSD Governing Board Website](#).

Telephone Numbers

District General Information	602-449-2000
Assessment	602-449-2016
Career and Technical Education	602-449-7036
Community Education	602-449-2200
Curriculum & Instruction	602-449-2100
Federal Programs	602-449-2116
Fine Arts	602-449-2110
Gifted Education	602-449-2113
Human Resources	602-449-2000
Instructional Support, Elementary	602-449-2095
Instructional Support, Secondary	602-449-2097
Nutrition and Wellness	602-449-2274
Special Education	602-449-2150
Special Populations	602-449-2158
Student Services	602-449-2240
Transportation	602-449-2251

ADA Section 504 Compliance Officer

Director of Student Services - Elementary
602-449-2240

Title IX Compliance Officer

Assistant Superintendent for Leadership - Secondary
602-449-2097

Office for Civil Rights Compliance Officer

Assistant Superintendent for Human Resources
602-449-2189